

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

9. REPORTS OF COMMITTEES AND OFFICERS

- 9.1 Finance Report
- 9.2 Manager of Planning & Development Report
- 9.3 CEO Report
- 9.4 Manager of Works Report
- 9.5 EHO Report
- 9.6 Building Surveyor Report
- 9.7 Hyden & Kondinin Swimming Pool Manager's Reports
- 9.8 Building Maintenance & Ranger Report

V Bugna (MOF) joined the meeting at 5:04pm

9.1 FINANCIAL REPORT

9.1.1 Financial Reports

Name of Applicant: Manager of Finance
Author: Manager of Finance
Voting: Simple
Date: 6th October, 2017

SUMMARY/COMMENT: The financial statements for the period ending 30 September 2017 are attached.

RESOLUTION 3095

Moved Cr Ilich Seconded Cr Butler
 That the Financial Reports for the period 1 July 2017 to 30 September 2017 as presented be accepted.
CARRIED 9/0

9.1.2 List of Accounts

Name of Applicant: Manager of Finance
Author: Manager of Finance
Voting: Simple
Date: 4th October 2017

SUMMARY/COMMENT: A list of accounts is attached.

RESOLUTION 3096

Moved Cr Growden Seconded Cr Jones
 That Muni Cheques 18245 – 18262, Trust & Muni EFT8450 – 8549, Transport Direct Debits, Other Direct Debits, Payroll and Bank Fees (for the month of September 2017) totalling \$549,999.79 be endorsed.
CARRIED 9/0

9.1.3 Capital Items Progress

Name of Applicant: Shire of Kondinin
Author: CEO
Voting: Simple
Date: 12th October, 2017

SUMMARY/COMMENT: Expenditure on capital items for 2017-2018

Programme	Description	Budget	Notes
Governance	Council Chamber Chairs	10,000	Completed
Governance	Solar Panels Shire Admin Building	20,000	Commenced
Governance	Server & Computers Upgrade	50,000	Commenced
Governance	OKN Vehicle Changeover	55,000	
Governance	KN0 Vehicle Changeover	42,000	
Governance	KN04 Vehicle Changeover	35,000	

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Health	Yeerakine Lodge Extension	921,902	Commenced
Housing	Employee House, Kondinin (Bal C/F)	283,000	Commenced
Recreation & Culture	Sporting Precinct Landscaping, Kondinin	25,000	Completed
Recreation & Culture	Tables for Public Halls	5,000	Completed
Recreation & Culture	KCRC Kondinin Sports Club Extension	820,000	Commenced
Recreation & Culture	Solar Panels Hyden Pavilion	30,000	Commenced
Recreation & Culture	Hyden & Kondinin Oval Retic' Upgrades	80,000	
Recreation & Culture	Solar Panels Kondinin S/Pool Building	30,000	Commenced
Recreation & Culture	Hockey Field Upgrade, Kondinin	20,000	
Transport	East Hyden Bin Rd Construction (RRG)	277,905	Commenced
Transport	Mt Walker Road Construction (RRG)	226,217	
Transport	Aylmore Rd (Own Resources)	60,700	Commenced
Transport	Kondinin Lake Nth Rd (O'Res)	53,900	
Transport	Hyden Norseman Rd (R2R \$60K + O'Res)	106,882	Completed
Transport	Kondinin Town St's (R2R \$310K + O'Res)	421,927	
Transport	Bendering East Rd (R2R)	58,513	
Transport	Gibson Road (R2R)	23,558	
Transport	Narembeen Sth Rd (R2R)	62,732	
Transport	Notting Karlgarin Rd (R2R)	38,513	
Transport	Spurr Rd (R2R)	65,375	
Transport	WANDRRA AGRN743 (Bal C/F)	266,395	Commenced
Transport	Accommodation Units (Hyden Depot)	10,000	
Transport	New Bus Parking Facility (Hyden Depot)	11,108	Commenced
Transport	KN56 Vehicle Changeover	17,000	Commenced
Transport	KN63 Vehicle Changeover	70,000	Commenced
Transport	KN51 Vehicle Changeover	28,000	Commenced
Transport	KN2108 Vehicle Changeover	95,000	Commenced
Transport	Purchase Mowers (x2)	25,000	
Transport	KN78 Hamm 3412 Roller Changeover	130,000	Commenced
Economic Services	Wave Rock Pathway Reseal	26,964	
Economic Services	Karlgarin Centenary Project	20,000	
Economic Services	Wave Rock Tourist Precinct Improvement	50,000	
Economic Services	Kondinin Pioneer Wall (C/F)	15,080	Completed
Economic Services	Hyden Main Street Beautification	100,000	Commenced
Other Prop & Services	KN54 Vehicle Changeover (2x)	70,000	
TOTAL		\$4,827,671	

FOR INFORMATION

9.1.4 Sealing Tender 01/2017-18 Supply and Cover of Bituminous Products

NAME OF APPLICANT: MOW
AUTHOR: MOW
VOTING: Simple
DATE OF REPORT: 9th October 2017
PROPOSAL: Council to consider awarding Tender 01/2017-18 to Bitutek Pty Ltd.

SUMMARY:
Tenders for the supply and lay of bituminous products were recently called with four tenders being received by the closing date with one tender being received after the closing date and as such was not taken into consideration.
The tender was advertised in the West Australian on the 6th September 2017. Tenders closed at 4.00pm on Wednesday 27th September 2017.
Four complying tenders were received from four companies. The table below indicates the tendered prices (GST inclusive) in relation to the individual tenders, square metre rate and total price.

Seal Tenders			
Company	m2 Primer Coat Price inc GST	m2 Reseal Price inc GST	Total Price inc GST
Bitutek	\$3.05	\$2.50	\$165,400.00
Downer	\$3.03	\$3.05	\$182,440.00
Colas	\$3.00	\$2.42	\$161,440.00
Fulton Hogan	\$3.15	\$2.72	\$175,240.00

Council has approximately 28,000m2 of primer seal and 32,000m2 of reseals in the 2017-18 financial year. All tenderers appear to be well equipped and well experienced in the type of work that was tendered. The lowest tendered price was \$161,440(GST inclusive).

COMMENT:

If the lowest tender price was the sole criteria Colas would be awarded the tender however other factors have been taken into account such as previous performance and service.

RECOMMENDATION:

Bitutek Pty Ltd have not tendered the lowest price however based on their previous highly satisfactory performance and the service that they have offered they are considered to be suitably qualified to complete the projects to Councils standards and specifications as set out in Tender 01/2017-18.

It is therefore recommended that the tender for the supply and cover of bituminous products be awarded to Bitutek Pty Ltd.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATION

Councils Purchasing Policy

FINANCIAL IMPLICATIONS

As per the Shire of Kondinin budget 2017/2018

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3097

Moved Cr Lynch

Seconded Cr James

That the tender 01/2017-18 submitted by Bitutek Pty Ltd for the Supply and Lay of Bituminous Products consisting of approx 28,000m2 of primer seal and 32,000m2 of reseal for a total price of \$165,400 be accepted.

CARRIED 9/0

V Bugna (MOF) left the meeting at 5:19pm

9.2 MANAGER PLANNING & DEVELOPMENT

9.2.1 Grants, Events and Projects Update

Grants Summary 2017 – 2018

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Sport 4 All – KidSport Program	Department of Sport and Recreation	\$850.00	In kind Only	In Progress - New Agreement signed for 1 July to 31 st December 2017 for reduced amount of \$850.00. Kidsport now only for Registration Fees.
Breakaways Restoration	Natural Resource Management (Department of Agriculture and Food)	\$24,310	\$5,000	Completed (still to be Acquitted) – funding agreement and work plan finalised. Soil ripped up by Western Areas. Tree planting of 1,600 trees planted on 11 th July 2016. Bollards have been installed and signage has been completed by the Shire of Dundas. The signage is still to be installed and some additional planting has recently being completed. Project to be acquitted by end of October 2017.
National Stronger Regions Fund (NSRF) – Yeerakine Lodge Extension	Regional Development Australia	\$600,000	\$171,902	In Progress – Deed of Agreement has been finalised with the Federal Government with the proposed date to commence construction being June 2017 and completion by July 2018. Progress Report #1 submitted on 28 th April 2017 and Progress Report #2 submitted on 28 th July 2017. Tender advertised and closed on 7 th July 2017. Three (3) tenders received and ACorp Construction was awarded the tender at the 19 th July 2017 Council Meeting. Building Permit was issued on 8 th August 2017. Work currently progressing on schedule.
Metal Sculpture Project	Country Arts WA	\$11,200	\$2,500	Completed (still to be Acquitted) – Received \$11,200 and the Funding Agreement in place. Sculptor Len Zuks was engaged to facilitate the project. Workshop was held from 20 – 26 th March 2017 at Kondinin Men’s Shed. Life size sculptures have now being installed adjacent to the Kondinin bowling green within the new landscaped area. Acquittal to be submitted by January 2018.
Extension to Kondinin Community Recreation Centre	Department of Sport and Recreation (Community Sporting and Recreation Facilities Fund) & Wheatbelt Development Commission (Regional Grants Round)	\$100,000 (DSR) \$185,000 (WDC)	\$250,000	In Progress – Both Grant Applications submitted to the Northam Offices of the DSR and the WDC respectively on Friday 16 th September 2016. KCRC has confirmed \$150,000 towards the project. DSR have confirmed \$100,000 towards the project. WDC have confirmed \$185,000 towards the project. Funding Agreements with DSR and WDC have both been signed and submitted. Architect has completed the Design Development stage and now commenced the more detailed construction documentation to be completed by 14 th December 2017 at the latest.

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Pioneer Wall	Lotterywest	\$7,200	\$9,355	Completed and Acquitted – Stone Mason engaged for May 2017. Concrete and stone mason work has been completed. Plaques and Map were installed on 21 st September 2017. Wall officially opened by John Hinck and Cr Bruce Browning on 23 rd September 2017 during School Centenary.
Kondinin Community Garden Grant	Department of Local Government and Communities	\$5,800	\$4,200 + In kind	In Progress – Application submitted 20 th October 2016 and approved in January 2017. Gabion seating has been installed and several new plantings have been undertaken. Timber slats for gabion seating completed. New plants and veggies recently being planted. Looking to install some outdoor percussion instruments in coming months and create a more welcoming front gate to encourage tourist visitation.
Red Soil Riches – Kondinin Arts Show and Twilight Markets Weekend	Tourism WA Regional Tourism Grant	Not to be disclosed		Completed (to be Acquitted) – Application submitted on 13 th December 2016 with outcomes scheduled to be received by May 2017. Celebrity Chef, Anna Gare and sous Chef Sophie Budd have been booked in as the celebrities for the Twilight Markets to coincide with Kondinin Arts Show. Weekend went off well. Thank you to all the volunteers who assisted in bringing the event together.
Wheatbelt South Aged Care Alliance	Building Better Regions (Federal) Fund	TBA	The Shire is expected to contribute approximately \$80,000 per unit plus the cost of land value, site works, landscaping, etc.	Grant pre-application preparation is underway including a Cost Benefit Analysis. Most member Councils of the Alliance are in agreement that application be made to the Federal Government Building Better Regions Fund for the construction of Independent Units. This is as a result of the newly elected State Government withdrawing previous funding approval.
Kondinin Community Art Project	Department of Culture and the Arts	\$5,520	\$1,000 + In-kind	Completed and Acquitted – Application to engage Ashley Collard to run a 3 day art project in Kondinin in July 2017 to create: Noongar 6 season poles in the community garden; community school centenary mural and rock painting was submitted on 13 th January 2017. Re-submitted in April and approved in May 2017. During NAIDOC week the poles in the community garden were painted in the 6 seasons and a BBQ lunch and Noongar games was provided on the Thursday. Due to standard of original mural Georgina Paterson was engaged to complete the mural on the 14 th and 15 th August 2017.
TOTAL		\$ 939,880	\$ 753,957	

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Events Summary

Date	Event	Target Audience	Location and Status
SEPTEMBER			
23 rd September	Kondinin Primary School Centenary and opening of Pioneer Wall	Locals and previous residents of Kondinin	Kondinin Primary School and Kondinin Country Club. A great event with an excellent attendance.
OCTOBER 2017			
6 th – 8 th October	Red Soil Riches – Art Show and Twilight Markets Weekend	Locals and Tourists	Kondinin Town Hall and Kondinin Community Garden. A good turnout of locals and some tourists.
5 th October	Noongar Sports Day	School Children	Kondinin Oval. Had a good turnout of around 25 children.

Community Development Project Summary

Project	Status
Kondinin Community Garden	IN PROGRESS - Busy Bees being held at the end of each month. New children's play equipment installed at Community Garden by David Dyson. Recent plantings and tidy up in lead up to school centenary and twilight markets
Wave Rock Improvements	IN PROGRESS - Working with Hyden Councillors and Works Manager. Discussions have been made with the Department of Parks and Wildlife who have suggested that the Shire apply for the Lotterywest Trails Grant in two parts. The first part to assist in the funding of a design for new pathway and boardwalk and associated plantings and interpretative signage. The second part would be for the construction itself. Matter to be progressed during the 2017/2018 financial year. Attending Trails Seminar on 10 th November for guidance on funding options.
Hyden Streetscape Project for 2022 Centenary	IN PROGRESS - Meeting was held on 20 th October 2016 at Coronation Park with some good feedback received to progress project. Some indicative plans / sketches have been drawn up. At the Ordinary Meeting of Council on 15 th March 2017 the Council resolved for the Shire's Administration to prepare a design brief and invite consultants to provide a quote to prepare a concept design for Hyden Streetscapes. A draft copy of the Design Brief was tabled at the Ordinary Meeting on 19 th April 2017 for Information. Design Brief was sent to 11 design companies for RFQ on 5 th May 2017. Quotations closed on 5 th June 2017 and consultants TPG were selected as the preferred consultants at the Ordinary Meeting of Council on the 21 st June 2017. Initial site visit with designer and landscape architect held on the 3 rd August 2017 attended by Manager Planning and Development and Manager of Works. Consultants have drafted a plan to be presented to the Council and Hyden Community that was presented on 14 th September at the Hyden Community Resource Centre. Consultation on draft plan closes on 12 th October 2017.
Karlgarin Streetscape Project for 2020 Centenary	IN PROGRESS - Meeting held with Karlgarin Progress Association secretary on 15 th December 2016 to discuss ideas for the centenary, including pioneer wall opposite the former shop and story boards. CEO and Manager of Planning and Development attended Karlgarin Progress Meeting on 22 nd February 2017 in which this project was discussed in detail. Various ideas were discussed and it was agreed that a sub-committee be created to progress the matter. Sub-Committee met on 7 th September 2017 at Karlgarin gazebo. Productive ideas discussed which are being followed up on. Key ideas: information boards on the gazebo;

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	and artistic centre piece to be installed next to the gazebo. Currently looking at artist to engage to complete this latter idea. The running of the day was also discussed to be held on the long weekend in October 2020. Artist Impressions have been received from Forever Shining for a 'giant gilgie'. Quotations currently being sourced.
Landscaping adjacent to Kondinin Bowling Green	COMPLETED - Reality Landscape engaged to undertake improvements to the area adjacent to the Kondinin Bowling Green. Work has been completed and comprised earth works, path ways, bridges, reticulation, planting and mulching. Volunteer labour and material provided by KCRC representatives, Shire Councillors and the Kondinin Primary School. Sculptures have been installed and area looks great.

Town Planning Projects and Matters Update

Project	Status
Amendments to Town Planning Scheme No.1	Amendments proposed to Town Planning Scheme No.1, to: 1) re-zone land to enable Whispering Gums development; and 2) Enable grouped dwellings (more than one dwelling) in a rural zone A report to Council to formally initiate the zoning change for Whispering Gums was presented as a separate Agenda Item of the Council Meeting held on 15 th March 2017. Information has been sent to Environmental Protection Authority to assess amendment prior to advertising. Approval from the Environmental Protection Authority has been received and advertising to service providers, public authorities and affected land owners is currently being undertaken and closed on the 21 st July 2017. Council approved final stages of amendment at Council Meeting on the 20 th September 2017 and documents have been forwarded to the Western Australian Planning Commission for final approval.
Creation of dedicated laneway to the north of Clayton Street, Hyden	To formalise the current rear access to lots on the north of Clayton Street it is proposed that a portion of the private property on Lot 802 is excised for the purpose of a dedicated laneway to be managed by the Shire. Matter has been discussed with the owner of the land who has verbally agreed to provide the land to the Shire for the purpose of a laneway. To be progressed in liaison with the owner during the 2017/2018 financial year.
Alymore Road, Hyden – Change of Use From 'Abattoir' to 'Tourist Accommodation'.	Currently being advertised for public comment closing on 13 th October 2017. Will be presented to November Council Meeting to enable matter to be assessed.

RESOLUTION 3098

Moved Cr James

Seconded Cr Lynch

That Council Receive the Manager Planning and Development's update on Grants, Events and Projects;

CARRIED 9/0

9.3 CHIEF EXECUTIVE OFFICER'S REPORT

9.3.1 Recruitment of Chief Executive Officer

Applicant: Shire of Kondinin
Author: CEO
Date: 10th October, 2017

Disclosure of Interest: Nil

SUMMARY / COMMENT:

WALGA has been engaged to assist Council in the recruitment of the CEO position. WALGA's Manager of Recruitment, Lydia Highfield, is preparing the recruitment package and the advertisement for the West Australian Newspaper.

Lydia advised that as the Council election is to be held on 21st October, 2017, it is best that she meet with the new Council after that date to discuss Council's requirements and explain the recruitment process. Lydia could meet with Council at its November Council meeting when newly elected Councillors will be sworn in as Councillors and effective to operate as Councillors, alternatively a Special Meeting could be arranged for say late October, 2017 where the meeting with Lydia could be prefaced by newly elected Councillors being sworn in.

STATUTORY ENVIRONMENT

Local Government Act 1995 Sections 5.39 and 5.40

Local Government (Administration) Regulations 1996, regulations 18A, 18B, 18C, 18F and 19A

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3099

Moved Cr Meeking Seconded Cr Browning

THAT Council agree to meet with Lydia Highfield of WALGA to discuss the CEO recruitment requirements at its next ordinary meeting to be held on 15 November, 2017.

CARRIED 9/0

9.3.2 Central Agcare Counselling

Applicant: Shire of Kondinin
Author: CEO
Date: 10th October, 2017

Disclosure of Interest: Nil

SUMMARY / COMMENT:

Central Agcare Counselling has requested that Council nominate a representative for its Committee. Meetings are held bi-monthly on the second Tuesday of the month. Cr Butler has acted as Council's represented previously and it is hoped that she will continue.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3100

Moved Cr Meeking

Seconded Cr James

THAT Cr Butler be reappointed as the Shire of Kondinin's representative on the Central Agcare Counselling Committee.

CARRIED 9/0

9.3.3 Lacour Energy – Residential Housing and Industrial Land Requirements

Applicant: Shire of Kondinin

Author: CEO

Date: 10th October, 2017

Disclosure of Interest: Nil

SUMMARY / COMMENT:

The solar and wind farm project proposed by Lacour Energy to be located a few kilometers from Kondinin town site appears to be fairly likely to come to fruition. We are advised that the approx' \$200 million project involves 125 hectares of solar panels and 46 wind turbines. Lacour has advised that during construction some 150 workers will be involved which will no doubt include some local businesses that are able to offer certain contracting services and local tradespeople etc. seeking employment. After construction is complete some ten personnel will be engaged full time to carry our ongoing maintenance tasks associated with the wind farm and solar projects, based in Kondinin. This likely occurrence triggers questions such as the need for housing in Kondinin, provision of housing blocks available if Lacour intend building new residences for their full time employees and the need for possible industrial blocks (administration currently investigating) to meet the possible demand from service companies.

Our investigation reveals that there are some ten vacant residential blocks that could be made available if Lacour require. There are also a number of houses available or that would become available for sale if they are seeking established residences to house their full time employees. I am sure Lacour are also hoping to engage employees who are already housed in Kondinin. It is not known how Lacour intend accommodating the 150 personnel required during the construction phase. I imagine it may involve Lacour providing temporary accommodation at the construction site on the farm(s) affected.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

3.6.1 Strategic Community Plan Vision (extract of part):

Small business enterprises and larger industry will be encouraged to grow and the Shire will actively seek to attract more industry to the area. The Shire will be focussed on caring for the environment, heritage and the people that make up the communities of Hyden, Karlgarin and Kondinin.

4.1 Challenges Facing the Delivery of the Strategic Plan. Economic (extract of part):

2.1 Promote the Shire of Kondinin within the local community and beyond the Wheatbelt and state boundaries as a preferred location for business, tourism and lifestyle

2.1.1 Identify and attract industry to the Shire to contribute to a balanced and diverse economy

2.1.2 Stimulate economic prosperity through various economic development strategies including buy local campaigns

2.1.3 The Shire of Kondinin will have strong business networks and an innovative, creative and entrepreneurial culture

VOTING REQUIREMENT

Simple majority

RESOLUTION 3101

Moved Cr Browning

Seconded Cr Growden

THAT the CEO's report regarding likely residential and industrial land requirements associated with Lacour Energy's solar and wind farm development be received and a delegation from Council approach Lacour Energy regarding housing.

CARRIED 9/0

9.3.4 New Councillor Seminar

Applicant: Shire of Kondinin

Author: CEO

Date: 10th October, 2017

Disclosure of Interest: Nil

SUMMARY / COMMENT:

WALGA has advised that it is holding a **New Councillor Seminar** following the October Local Government Elections and would welcome the attendance of new and existing Elected Members.

The seminar will focus on the essential elements of:

- Good Governance & Professional Development
- The Relationship between Mayor/President & CEO
- Integrated Strategic Planning
- Planning
- Leadership

The seminar (Program attached) is to be held on Friday, 17 November, 9.00am – 3.15pm at the Perth Convention & Exhibition Centre. Cost is Complimentary. RSVP: Friday, 10 November, 2017.

Alternatively WALGA has available online e-learning courses for Councillors covering a range of subjects including Understanding Local Government, etc. These courses are particularly aimed at Councillors located in regional Western Australia and negate the need for travel and accommodation costs in Perth.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Unknown

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3102

Moved Cr Lynch

Seconded Cr Browning

THAT Council offer to existing and newly elected Councillors the opportunity to attend the New Councillor Seminar conducted by WALGA on 17 November, 2017 at the Perth Convention Centre and/or WALGA's online e-training courses for Councillors.

CARRIED 9/0

9.3.5 2017 Regional Christmas Trading Extensions

Applicant: Shire of Kondinin

Author: CEO

Date: 10th October 2017

Disclosure of Interest: Nil

SUMMARY/COMMENT

In previous years the Department of Commerce has provided a trading hour's package to regional Local Governments based on current Perth hours. However, the majority of Local Governments have declined the offer in the past and applied for their own locally preferred Christmas trading arrangements.

Previously the package offered allowed general retail shops to trade from 8.00am to 9.00pm Monday to Friday, 8.00am to 5.00pm on Saturdays and from 11.00am to 5.00pm on Sundays and public holidays, other than Christmas Day, which will be a closed day. We have been invited to propose trading hours in accordance with community needs and based on existing opening times for community retailers it is suggested to bring Mondays - Fridays and Saturdays forward to 6:45am. The extended trading period will commence on Monday 4 December 2017 and conclude on Sunday 1 January, 2018, both dates inclusive. As is the case with all extended trading variations, the decision to open or not during the additional hours provided, is at the discretion of individual retailers.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESOLUTION 3103

Moved Cr Meeking

Seconded Cr Butler

THAT Council notify the Department of Commerce of its proposed extended Christmas trading hours for local retailers, commencing on Monday 4 December 2017 and concluding on 1 January, 2018, be 6.45am to 9.00pm Monday to Friday, 6.45am to 5.00pm on Saturdays and from 11.00am to 5.00pm on Sundays and public holidays, other than Christmas Day, which will be a closed day.

CARRIED 9/0

9.3.6 Christmas - New Year Period

Applicant: Shire of Kondinin

Author: CEO

Date: 11th October, 2017

Disclosure of Interest: Nil

Summary/Comment

With Council's approval, it is proposed to close the Shire Offices from the 27th - 29th of December. Including public holidays, this would result in a closure from 5pm Friday 22nd December until Tuesdays 2nd January inclusive. The outside crew will be taking their four weeks annual leave during December 2017. Basic crews will remain to cater for cleaning public facilities and parks & gardens watering, etc. A Christmas get together of Councillors and partners and inviting all Shire employees and partners will be planned before the next council meeting and held this year in Kondinin.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3104

Moved Cr Growden

Seconded Cr Ilich

THAT Council approve the closing of the Kondinin and Hyden Shire Offices over the Christmas/New Year period from close of business Friday 22nd December, 2017 to Tuesday, 2nd January, 2017 inclusive.

CARRIED 9/0

9.3.7 Wheatbelt South Aged Housing Alliance**Applicant:** Shire of Kondinin**Author:** DCEO**Date:** 11 October, 2017**Disclosure of Interest:** Nil**SUMMARY/COMMENT**

We have now had officially confirmed that Royalties for Regions funding for the Wheatbelt South Aged Housing Alliance Project has not been approved in the recent state budget and that the drafted Financial Assistance Agreement for the project will not be progressed.

Natalie Manton of Wickepin Shire, (lead Shire) has recommended that consideration be given by member Shires of the Wheatbelt South Aged Housing Alliance towards submitting a funding application to Regional Development Australia - Building Better Regions Funding for funding towards building the aged Independent Living Units previously proposed through the Wheatbelt Development Commission, (WDC). Similar to the WDC funding application, Council's will still be required to contribute financially towards the development cost, however such funding is not expected to impact the current budget but rather the 2018/19 and 2019/2020 budgets. Under the BBRF guidelines preliminary budgets indicate that the Shire of Kondinin would be required to contribute approximately \$260,000.00 towards the cost of the four aged units (two in Kondinin and two in Hyden), spread \$130,000 over a two year construction period. This figure includes a contingency cost of \$47,500 per year for price escalations. In addition, the Shire would also be required to contribute 'in kind' to provision of land \$100,000 and project costs of \$50,000.

The DCEO attended a meeting in Wickepin with members of the Wheatbelt South Aged Housing Alliance on 12th September to discuss the proposal of seeking further funding. It is to be noted that no actual funding round is open but is expected to be announced before the end of the year. There are extremely strict guidelines to be followed in seeking the funding and the WSAHA needs to be in a position to move quickly on submitting an application for funding. One of the main criteria is the necessity to have a cost/benefit analysis prepared and it was agreed at the meeting that quotes be sought from accredited companies to prepare the analysis. The cost of this analysis will come from the funds already contributed to the WSAHA for the project.

The next meeting of the WSAHA is to be held on 10th October when the quotes and more information should be to hand.

At this stage WSAHA is seeking support from the member Shires in continuing to seek further funding options to provide for the construction independent living units across member Shires.

At the September council meeting the following resolution was made.

RESOLUTION 3088**Moved Cr Browning****Seconded Cr James**

THAT Council support the Wheatbelt South Aged Housing Alliance investigating grant funding towards the construction of independent living units across member Shires from the Building Better Regions Fund (BBRF).

CARRIED 7/0

October 2017- Pracsys have been engaged to undertake a Cost Benefit Analysis on behalf of the Alliance at a cost of \$23,738.00 which forms a crucial part of the Building Better Regions fund application. Funding for this is coming from existing contributions from the Alliance partners currently held by the lead Shire of Wickepin. TPG is to be engaged to develop concept plans for each town.

No further information is to hand on when the funding round will open or the current funding criteria. It is expected that it will open sometime in November 2017.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council's financial contribution towards a successful Building Better Regions Fund application would be required in the 2018/19 and 2019/20 years and would not affect the current budget.

STRATEGIC IMPLICATIONS

1.1 A vibrant and attractive place to live that offers choice and a liveable environment

1.1.1 Promote the Shire of Kondinin as a great place to live, work, visit and invest

1.1.2 Encourage greater housing diversity and standards that meets the needs of a broader demographic profile

1.1.3 Develop infrastructure and support services to create the Shire as an ideal place to retire

Our Actions

- Increase aged care accommodation options within the Shire, including extending Yeerakine Lodge and constructing additional independent living units at West Court Retirement Village (Kondinin) and Whispering Gums (Hyden), coupled with appropriate and complementary health, recreation and community services e.g. Senior Citizens Centre Home And Community Care (HACC), Silver Chain, Men's Shed
- Work collaboratively and form alliances with local organisations, service providers and neighbouring Shires to improve housing and health services and facilities across the Shire, particular for seniors

VOTING REQUIREMENT

Simple Majority

RESOLUTION 3105

Moved Cr Meeking

Seconded Cr Jones

THAT the DCEO's report on the progress of the Wheatbelt South Aged Housing Alliance grant funding towards the construction of independent living units across member Shires from the Building Better Regions Fund (BBRF) be accepted.

CARRIED 9/0

9.3.8 CEO's General and Project Status Report

1) Staff Matters

Gary Valenta continues on Workers Compensation. It is not known when he will be cleared fit for work.

In the interim Mark Burgess, Manager of Works, has engaged a very experienced final trim grader operator who is doing a great job.

2) The Humps Standpipe Upgrade (nee King Rocks Dam Upgrade) – Department of Water

June 2017 – The DCEO had a teleconference with the Manager Rural Water Planning from the DoW and Ken Pearce from the Water Corporation on 9th June regarding the Humps dam. Mr Pearce advised that the dam capacity was 40ML not 70ML as previously advised to us by DoW. It was also advised that the Water Corporation will still require the dam for quite a few years to come. They stated however that they would be prepared to provide a license to the Shire for the use of water from the dam and that we would have full use of the water via the current standpipe arrangement. The license will in essence be the same as was recently provided for the use of the Karlgarin town dam. At present the standpipe and tanks are fed direct from the main line to Hyden. At times of water shortages in Hyden access to the tanks is turned off by the Water Corporation. The new proposal would involve the provision of a dedicated line being installed from the dam to the tanks and a separate pump being put in to fill the tanks. It will also be recommended that a larger tank/tanks be installed at the standpipe. This would ensure continuity of supply for farmers etc. Mr Pearce advised that a ballpark cost would be around \$50,000 for the required works. When asked by the DCEO who was going to pay for it, it was proffered by the DoW that they would cover the cost once the necessary authorities were worked out. They see this as a far better option than spending in excess of \$500,000 on King Rocks dam.

Though the outcome did not provide a solution to the King Rocks dam situation it will provide an assured long term alternative source of water for farmers albeit further to collect than King Rocks should King Rocks dam be compromised in the future. It is apparent that there will be no funding coming forth for the repairs to the King Rocks dam wall given the current state of the economy and the mindset of the current government.

July 2017 – A further teleconference was held on 10th July with the Water Corporation, Dept. of Water And Environmental Regulation (DoWER) to discuss the progress of utilizing the Humps dam and increasing the

capacity of the nearby standpipe. The Water Corporation is commencing immediately the preparation of the license to use the water which will take approximately one month. The location of the new pipeline and tanks were discussed and agreed upon with the former to be clarified due to the indigenous heritage value of the area though the pipeline is proposed to be laid down an existing firebreak.

An additional 250,000 litre tank will be installed next to the existing tanks and all 3 will be linked to the new standpipe. Once the license is signed quotes will be sought for the infrastructure. DoWER will be funding all the proposed works.

August 2017 – the process has started with quotes being received for the proposed new tank, standpipe controller, pipeline and pump.

September 2017 – All quotes for work have now been received and are with the Water Corp/DoWER for their consideration and approval.

October 2017 – The funding for the project has been approved and we are waiting on the official notification and funding details so that we can commence the project. The draft Licence Agreement has been prepared and we are waiting on the final document.

3) Aged Housing

June, 2017 – There is doubt currently with the change of state government as to whether the Wheatbelt South Aged Accommodation Alliance's 'approved' funding for independent living units will be available. This puts in doubt the construction of the two units at Hyden (Whispering Gums) and two at Kondinin (Westcourt). In respect of the extension of Yeerakine Lodge, tenders are currently being called and will be reported to Council following the closing and assessment of tenders received.

July, 2017 – We are still awaiting the decision of the new state government regarding the Wheatbelt South Aged Accommodation Alliance's 'approved' funding for independent living units. Tenders are currently being considered for the construction of Yeerakine Lodge extension.

August 2017 – The tender for the extension to Yeerakine Lodge was awarded to A Corp Construction Pty Ltd. The sand pad has been constructed and construction is due to commence within the next 2 weeks. We are still awaiting the decision of the new state government regarding the Wheatbelt South Aged Accommodation Alliance's 'approved' funding for independent living units.

September 2017 – Some delay occurred in constructing/compacting the pad mainly due to rain which has now been remedied. A Corp has engaged KBS to lay the concrete pad and building construction will follow. The concrete pad has been completed and the timber wall frames are currently under construction in Perth. By the time of this meeting erection of the frames should have commenced. Based on the construction schedule construction is approximately 1 week ahead of schedule despite the initial holdups with the pad preparation. Expected project completion is June, 2018.

October 2017 – A Corp is making excellent progress in the construction of Yeerakine Lodge extension project. Brickwork is complete. Roofing construction has commenced. First progress payment has been made.

4) Staff Housing Construction– Repacholi Parade, Kondinin

February, 2017 - The Shire has completed the site sand pad and Kondinin Building Services (KBS) has commenced marking out the lot and security fencing it ready for construction commencement.

March, 2017 – Progress by KBS over the past month has been very little and slow due to KBS undertaking long overdue work at Kondinin IGA.

April, 2017 – Kondinin Building Services (KBS) have laid the concrete pad for the residence.

May, 2017 – KBS have commenced erecting the upright timber frames to the concrete pad.

June, 2017 – KBS have completed the window and door frames.

July, 2017 – KBS have completed brickwork. Progress is satisfactory although a late start has caused the whole program to be approximately 8 weeks behind.

August, 2017 – Good progress is being made by KBS with roof timbers installation almost complete. Doug Davey has advised that as he has accepted a full time MOW's position with Meekatharra Shire he cannot act as Project Manager for this project. The CEO has been monitoring and project managing this project in Doug's absence and will continue to do so until project completion.

September, 2017 – Roof timber construction is almost complete and we now await the colour bond roof installation.

October, 2017 – Slow progress has been made over the past three months. Still waiting on roof / ceiling timber construction completion. According to the work schedule, work is 30% - 40% complete currently, after some nine months since commencement.

5) Council Elections

September, 2017 – As reported in the July, 2017 Council meeting agenda, Local Government elections will be held on Saturday 21 October, 2017. Candidate nominations opened on Thursday 7 September, 2017 closing a week later at 4.00pm Thursday 14 September, 2017. As in previous years Council will be conducting an in-house and in-person election, if required. Necessary arrangements have been made with WALGA regarding bulk advertising of each step involved in the election, which gives cost savings to participating local governments. We have conducted an update of the Shire’s Owners and Occupiers Roll in accordance with the Local Government Act, 1995. This involves checking our Rates Records to ensure that new owners of property are on the Roll, etc.

October, 2017 – All is prepared for the election to be held on the 21 October, 2017. Seven candidates have nominated to fill the five vacancies.

<p>RESOLUTION 3106 Moved Cr Butler Seconded Cr Jones THAT the CEO’s General and Project Status Report be received.</p>	CARRIED 9/0
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9.4 MANAGER OF WORKS
9.4.1 GENERAL

Construction Crew

We have recently undertaken works on the WANDRAA flood damaged sections of Scrivener Road and Lake Karlgarin Road, these roads are only partly finished and will receive more work just after Christmas. Given the reimbursement of these works is very slow we have changed tacks and have started our Regional Road Group construction works on the East Hyden Bin Road. This will entail widening of the shoulders to a 9m pavement, overlay, wet mix and a 7m wide seal with a 14mm primer. I’m hoping to have this completed by end of October early November. Once we have finished East Hyden Bin we will move to Mount Walker Road and start a similar program as above with the inclusion of cement.

Kondinin and Hyden Town Sites

We now have the design for Kondinin Townsite so work will be able to start within the townsite prior to Christmas. There may be some relocation required so the drainage design doesn’t conflict with existing utilities.

Plant Repairs

- KN 2106 –Trailer Brake Lights
- KN 58 - Repair Turbo Line (Prime mover)
- KN 57 - Replace solenoid on crane (Maintenance Truck)
- KN 69 - Replace Cables on small loader at Hyden

Maintenance Grading

Roads are now receiving patch grading on areas where rain events and vehicle movements, soon after rain, have caused minor issues. If any Councillors know of any areas that this has occurred please let me know so we can have it rectified prior to harvest.

Maintenance

Some sign and guide post maintenance has been carried out. Fogging has been carried out and will continue to be done when weather permits. Both the Transfer stations have just received a clean-up with the dozer. The fire breaks around Hyden WTS have been fully reinstated. The need for increased safety and control of our Waste Transfer stations has been reinforced after an individual entered the site while it was closed and was nearly run over by the dozer. Unwanted materials have also been found in areas that they shouldn’t be from when locks have been cut and people have gained access after-hours. We are in discussions with Sims metals to see if the can remove a large portion of the scrap metal piles.

Parks and Gardens

Karlgarin and Hyden have received slashing in and around the town sites. Both ovals will shortly receive verti-mowing for the upcoming summer months. Kondinin Hockey field will receive a bit more as we will be levelling this and re seeding with stolons.

Entry Signs

Cr Butler is looking into additional designs as it appear councils would appreciate more options than the standard signs provided.

Staff

Gary Valenta is presently on Workers Comp, he has a Doctors certificate until the end of October.

9.4.2 PLANT REPORT						
Rego	Make	User	Year	Begin Hrs/Km	Finish Hrs/Km	Comments
0 KN	Toyota - Prado GLX	CEO	2016	30,034		
KN 0	Holden Trailblazer	DCEO	2016	26,088	27,644	
KN 04	Subaru Outback	MOF	2017	12,384	15,546	
KN 52	Subaru Forester	Doctor	2016			
KN 54	Subaru Forester	MOW	2016	12,370	17,683	
KN 51	Holden Rodeo - Dual Cab	Mick Pratzky	2007	163,744	164,211	
KN 55	Colorado	Brian Lucas	2013	101,643		
KN 56	Toyota Hilux	P&G Kondinin	2012	181,349	183,065	
KN 58	Prime Mover	Paul Chambers	2016	40,013	43,053	
KN 62	Prime Mover	Vacant	2016	24,299	28,292	
KN 77	Prime Mover	Eric Krakour	2016	33,331	35,356	
KN 61	Nissan Navara Single Cab	Dave Halliday	2013	97,242	98,219	
KN 57	Isuzu - Tray Top - Mtce Truck		2015	69,260	69,919	
KN 60	Isuzu - Tray Top - Dual Cab		2016	59,260	61,583	
KN 89	Isuzu - Tray Top - Dual Cab		2016	21,264	23,751	
KN 63	Isuzu - Tray Top	David Symcox	2001	234,866	235,386	
KN 73	Isuzu - Tray Top	Kondinin	2011	154,603	154,603	
KN 64	John Deere 670G - Grader	Gary Valenta	2015	1314	1411	
KN 65	John Deere 670G - Grader	Brian Lucas	2011	6,631	6,631	
KN 66	John Deere 670G - Grader	Dave Halliday	2013	6,280	6,735	
KN 67	Volvo L90F - Loader		2012	4,615	4,691	
KN 68	Volvo - Loader		1998	11,437		
KN 69	Massey Ferguson-Tractor	David Symcox	1999	3,661	3,665	
KN 70	Case - Tractor	Kondinin	2003	1,885	1,887	
KN 71	John Deere - Backhoe		1992			
KN3031	Toro - Ride on Mower	Reel Mower	2015		257	
KN72	Bomag - Road Roller	Construction	2015	1050	1,164	
KN78	Hamm - Vibe Road Roller		2003	8,328	8,353	
KN 76	Toro - Ride on Mower	Kondinin/Hyden	2009	2,118	2,127	
KN123	JCB Backhoe	Kondinin	2014	1,108	1,108	
KN 112	John Deere - Ride on Mower	Kondinin	2006	1,179	1,183	
KN 79	Toyota - Community Bus		2008	126,613	126,613	
KN 59	Water Truck		2016			
KN 93	Toyota - Community Bus	Hyden	2017	20,617		

RESOLUTION 3107

Moved Cr James

Secoded Cr Lynch

That the Works Manager's Report be received.

CARRIED 9/0

9.5 ENVIRONMENTAL HEALTH OFFICER

Nothing to report

FOR INFORMATION ONLY

9.6 BUILDING SURVEYOR'S REPORT – SEPTEMBER 2017

No Building Permits issued for September

FOR INFORMATION ONLY

9.7 SWIMMING POOL REPORT

Wayne from Hyden Pool reports that off season Maintenance is all complete and the pool is looking sensational. Water testing will be carried out within the next week and Hyden Pool will be open to the public early November approximately the 7th should the weather be warm enough.

Shaun at the Kondinin Aquatic Centre reports that water testing will be completed this week and he is looking to be open from the 1st November.

FOR INFORMATION ONLY

9.8 RANGER ACTIVITY AND BUILDING MAINTENANCE REPORT – SEPTEMBER 2017

Ranger Activities

Liaise with local residents regarding stray cats - Cat Control Notice to owners

5 receipts for Wave Rock entry

30 Tickets issued for No Ticket Displayed at Wave Rock

Remove fallen trees from Wave Rock walk trails and Hippo Yawn Carpark

Liaise with Albany and local Police regarding a possible missing person at Humps

6 Verbal warnings re illegal camping

2 Warnings for dogs off leash

Infringement # 4809 Nuisance Dog

Warning Notice # 16887/16888 Nuisance Dog

Liaise with owner of impounded Nissan Patrol

Routine patrols

General Maintenance

Hyden Swimming pool - New security bollard

Wave Rock - Toilet block refurbishment including painting and refitting

Kondinin Caravan Park and Chalets - Females toilets clearing blocking, Repairs to locks and new light globes

Kondinin Banners – Changing Centenary and Art Show Banners

Wave Rock - Pressure cleaning BBQ area

Kondinin Information Bay - Repairs to uprooted pathways

The above is an outline of work performed and not limited to.

As requested photographs of toilets at Wave Rock carpark will be tabled.

FOR INFORMATION ONLY

10. BUSINESS OF AN URGENT NATURE

11. CLOSURE

Being no further business the Shire President thanked Councillors and Staff for their attendance and declared the meeting closed at 6:05pm.