



MINUTES OF ORDINARY MEETING HELD AT KONDININ ON 21ST DECEMBER, 2016

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITOR

The Shire President Cr Smoker welcomed those present and declared the meeting open at 3.06pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr A Smoker (Shire President) Cr S Meeking (Deputy Shire President) Cr B Browning
Cr M James Cr R Butler Cr S. Jones Cr R Growden Cr G Ilich

Leave of Absence: Nil

Apologies) Cr G Lynch

Staff: Mr John Read (CEO), Mr A. George (DCEO), Mr V. Bugna (MOF), Ms T. Young (MPD) and Mr D. Davey (MOW).

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Council Meeting 16th November 2016

RESOLUTION 2836

Moved Cr Jones

Seconded Cr Browning

That the minutes of the Council Meeting held on 16th November 2016 be confirmed.

CARRIED 8/0

7.2 Minutes of RoerOC Meeting - 17th November 2016

RESOLUTION 2837

Moved Cr Ilich

Seconded Cr Growden

That the minutes of the RoerOC Meeting held on 17th November 2016 be received.

CARRIED 8/0

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

9. REPORTS OF COMMITTEES AND OFFICERS

Nil

9.1 FINANCIAL REPORT

9.1.1 Financial Reports

Name of Applicant: Manager of Finance

Author: Manager of Finance

Voting: Simple

Date: 8th December, 2016

SUMMARY/COMMENT:

The financial statements for the period ending 30 November 2016 are attached.

RESOLUTION 2838

Moved Cr Ilich

Seconded Cr Browning

That the Financial Reports for the period 30 November 2016 as presented be accepted.

CARRIED 8/0

9.1.2 List of Accounts

Name of Applicant: Manager of Finance

Author: Manager of Finance

Voting: Simple

Date: 7th December 2016

SUMMARY/COMMENT:

A list of accounts is attached.

RESOLUTION 2839

Moved Cr Meeking

Seconded Cr Butler

That Muni Cheques 18076 – 18095, Muni EFT7413 – 7549 (inclusive of Trust), Transport Direct Debits, Other Direct Debits, Payroll and Bank Fees (for the month of November 2016) totalling \$811,388.28 be endorsed.

CARRIED 8/0

9.1.3 Capital Items Progress

Name of Applicant: Shire of Kondinin

Author: CEO

Voting: Simple

Date: 12th December, 2016

SUMMARY/COMMENT:

Expenditure on capital items for 2016-2017

Programme	Description	Budget	Notes
Governance	Photocopier Lease (Carryover)	2,448	
Governance	0KN Vehicle Changeover	55,000	Completed
Governance	KN0 Vehicle Changeover	45,000	Completed
Governance	KN04 Vehicle Changeover	35,000	
Health	KN52 Vehicle Changeover	35,000	Completed
Housing	Employee House, Kondinin	400,000	Commenced
Plant	Purchase new Grader Trading Volvo	245,000	Completed
Economic Services	Kondinin Pioneer Memorial Wall	20,000	Commenced
Economic Services	Karlgarin Hall/Bowling Club Car Park -Seal	25,805	Completed
Recreation & Culture	Kondinin & Hyden Pool Grant	64,000	Commenced
Recreation & Culture	CCTV Camera Wave Rock & Humps	10,000	Completed
Economic Services	Hyden Hall surrounds and street paving	50,000	Commenced
Transport	East Hyden Bin Rd Construction – RRG	276,620	
Transport	Mt Walker Road Construction – RRG	218,380	
Transport	R2R Total Works	(1,134,581)	Commenced
Transport	R2R Worland Road	128,800	
Transport	R2R Henderer Road	68,500	
Transport	R2R Lovering Road	75,000	
Transport	R2R Notting Karlgarin Road	78,200	
Transport	R2R Pedarah West Road	132,800	Completed
Transport	R2R Hyden Norseman Road	197,781	Completed
Transport	R2R Kondinin Lake Road	152,500	Completed
Transport	R2R Kondinin Naremben Road	68,000	
Transport	R2R Roe Road	89,000	Completed
Transport	R2R Mt Walker Rd/Worland Rd T Junction	144,000	
Transport	Stormwater Infrastructure Analysis	38,000	Commenced
Economic Services	Coronation Park Hyden Improvements	50,000	
Economic Services	Toilet Block Construction Wave Rock	85,436	Completed
Economic Services	Wave Rock Precinct Improvement	50,000	Commenced
Other Prop & Services	KN54 Vehicle Changeover (2x)	70,000	
Economic Services	Hyden Tennis Courts	25,000	Completed
Economic Services	Hyden Hockey Field Lighting	34,233	Commenced
Economic Services	New Community Bus	120,000	In Progress
Economic Services	Community Grants	57,000	In Progress
Economic Services	Yeerakine Lodge 4 Unit Extension	172,000	Commenced
Recreation & Culture	KCRC Kondinin Sports Club Extension	250,000	

TOTAL \$3,659,153

FOR INFORMATION

9.2 CHIEF EXECUTIVE OFFICER'S REPORT

9.2.1 Council Meetings 2017

Applicant: Shire of Kondinin
Author: CEO
Date: 14th December, 2016
Disclosure of Interest: Nil

Summary/Comment

The Shire of Kondinin is required to determine the dates of its Ordinary Council meetings for the pursuing year and advertise the times for public information.

Ordinary meetings are held on the third Wednesday in the month at Kondinin Shire Office with the exception of March and September meetings, which are held at the CRC Building in Hyden and the February meeting held on the second Wednesday in that month. No meeting is held in January

Statutory Environment

Local Government Act 1995, Admin Reg 12(1)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

RESOLUTION 2840

Moved Cr Browning

Seconded Cr Jones

THAT pursuant to Admin Regulation 12(1), Council advertise for public information Ordinary Council Meeting times for 2017 as follows:

- February, 8th at Kondinin Shire Offices commencing at 3.00pm**
- March, 15th at Forrestania Nickel Project commencing at 10.30am**
- April, 19th at Kondinin Shire Offices commencing at 3.00pm**
- May, 17th at Kondinin Shire Offices commencing at 3.00pm**
- June, 21st at Kondinin Shire Offices commencing at 3.00pm**
- July, 19th at Kondinin Shire Offices commencing at 3.00pm**
- August, 16th at Kondinin Shire Offices commencing at 3.00pm**
- September, 20th at CRC Building, Hyden commencing at 3.00pm**
- October, 18th at Kondinin Shire Offices commencing at 3.00pm**
- November, 15th at Kondinin Shire Offices commencing at 3.00pm**
- December, 20th at Kondinin Shire Offices commencing at 3.00pm**

CARRIED 8/0

9.2.2 RoeROC – Bendering Tip Plan

Applicant: Shire of Kondinin
Author: CEO
Date: 9th December 2016
Disclosure of Interest: No interest to disclose

Summary/Background

The RoeROC CEO's (with assistance from Julian Goldacre) have prepared a draft long term Plan (attached) for the Bendering Regional Landfill Facility ('Facility') with particular focus on the current area referred to as 'Stage 1'.

The desire of all concerned is to extend the operational life of the Facility so that it will be a long term positive legacy for the communities involved.

The data we have of the landfill suggests that the amount of landfill going into the Facility is around 2,760m³ per annum. For the purpose of the draft Plan, we have rounded this figure to 3,000m³ per annum of landfill and assumed filling to a height of 2m above natural ground level (subject to ensuring that sound waste management practices are undertaken and that adjoining land is not compromised by either smell or wind-blown waste etc). Under this scenario, the draft Plan provides for around 20 plus years of landfill capacity in Stage 1 at the Facility.

As the current Contractor for the Facility, we seek the advice of Avon Waste in relation to the draft Plan and in particular, the assumptions as to the landfill going into the Facility (is landfill around 3,000m³ per annum?) and the likelihood of Stage 1 being capable of achieving 70,000m³ of landfill over a 20 plus year horizon.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Providing adequate waste management services to our towns forms part of our strategic integrated planning.

Voting Requirement

Simple Majority.

REESOLUTION 2841

Moved Cr Meeking

Seconded Cr Ilich

THAT Council endorse the draft Plan in respect of RoeROC's Bending Regional Landfill Facility.

CARRIED 8/0

9.2.3 Land Degradation – Hippo's Yawn Area, Wave Rock

Applicant: Shire of Kondinin
Author: CEO
Date: 14th December, 2016
Disclosure of Interest: Nil

Summary/Comment

Neville Marsh has advised that he will be raising the issue of land degradation at the area near Hippo's Yawn, Wave Rock at the Annual Meeting of Electors suggesting that the methodology promoted by Gavin Drew using poly sheeting installed at depth across the affected area ought to be implemented by the Shire of Kondinin.

Councillors will recall that we met on site with Gavin Drew, Ron Sorgiovanni and Neville Marsh about one year ago where the technology was promoted by Gavin Drew to remedy the encroaching salt affected land. It is suggested by Neville Marsh that if nothing is done, the salt affected area will eventually affect the whole area including the valued small area of vegetation from Wave Rock to Hippo's Yawn.

Remedies such as filling the area with good soil and installation of culverts to drain the water away from the area to the main salt lake system were considered, however this is not viewed as a solution at all by Gavin Drew, etc. Gavin proposes digging a trench down at certain locations to certain levels determined by

divining rod methodology and installing poly sheeting to drain the water away and restore the salt affected area. It is claimed that installing the poly sheeting will get the soil balance right allowing the microbes to work and the natural bush to return to its natural state, through the water being drained into the main salt lake. There were concerns raised at the time as to whether this technology would be effective in our area due to the lack of natural fall to allow drainage to the main salt lake and the damage caused to the existing vegetation by a trench being dug close to the rock outcrop.

It was agreed that administration investigate possible grant funding for solar pumps.

Statutory Environment

The area affected is held by the Shire of Kondinin under a lease with Water Corporation.

Policy Implications

Nil

Financial Implications

The cost of Gavin Drew's proposal is not known at this stage.

Strategic Implications

The preservation of the natural habitat in the area of wave Rock and Hippo's Yawn is viewed as an important priority.

Voting Requirement

Simple Majority

RESOLUTION 2842

Moved Cr Browning

Seconded Cr Jones

THAT Council continue to explore options available to remedy salt encroaching onto the vegetation from Wave Rock to Hippo's Yawn, including Hydrologist, Richard George.

CARRIED 8/0

9.2.4 Hyden Norseman Road Sealing – Town Site Drainage - Hon Jim Chown MLC - Hyden Visit

Applicant: Shire of Kondinin
Author: CEO
Date: 20 December, 2016
Disclosure of Interest: Nil

SUMMARY/COMMENT

A meeting was held on Tuesday 20th December, 2016 in Hyden with Hon Jim Chown, MLC, Under Secretary for Transport and Craig Manton MRWA Regional manager Wheatbelt. The meeting was attended by Councillors Meeking, Jones, and James as well as the CEO, DCEO and Manager of Works.

Items discussed included:

- Sealing of the Hyden Norseman Road in its entirety
- Realignment of Brookton Highway at Karlgarin Hills and Sloan Road
- Town site Drainage and MRWA's contribution in respect of Brookton Highway in town sites
- Sealing of truck bay in Hyden opposite Hyden Roadhouse
- Additional lanes constructed at the intersection of Hyden Lake King Road and Brookton Highway as well as at the entry/exit to CBH bins in Hyden
- Increased state government funding required with increased road train traffic on local roads.

Considerable discussion took place regarding the proposal to seal the entire length of the Hyden Norseman Road. The distance from Hyden to Norseman is approximately 300kms with approximately 200kms gravel. It is envisaged that the construction project would be spread over a five or six year period. A rough estimate of cost is \$200,000 per kilometre, (\$100,000 per km for bitumen seal and \$100,000 per km road construction), totalling \$40 million. It was agreed that the first step in this project is to prepare a detailed Consultant's project brief incorporating economic benefits analysis, logistics, cost analysis, funding options, etc. and a suitable consulting firm to carry out the brief. The CEO and MPD are exploring possible grant funding from WDC etc. to assist with the cost of engaging the consultant.

The impact and benefits to this region and the travelling public, including tourists and the road transport haulage industry, would be significant. It is believed that formal support for such a project could be obtained from practically all local governments in the south west region of WA including Bunbury, Busselton, Augusta Margaret River, Narrogin, Williams, Wagin, Katanning, etc. etc. Gaining such support will form part of our strategy in achieving grant funding.

The Shire of Kondinin's Integrated Strategic Plans recognises this project as well as the town site drainage project. However the capital cost of sealing the Hyden Norseman Road puts it way out of the Shire of Kondinin's financial capability. Significant Federal grant funding through Roads To Recovery etc. as well as state government funding possibly through Royalties for Regions, (which funded the current Wiluna to Meekatharra 'Goldfield's Highway' 160kms sealing project) would be essential.

One of the constraints that will need to be overcome regarding the Hyden Norseman Road sealing project is the fact that the road is under the jurisdiction of the Shire of Kondinin currently and traffic volumes currently (60 vehicles per day) do not justify it to be changed to under MRWA control which requires around 600 vehicles per day). Once the road is sealed, traffic volumes will increase dramatically and it then can justifiably come under MRWA control and have main highway status as the secondary main interstate connecting highway between WA and the eastern states.

Grant funding for the town site drainage project will be explored in the coming months and is considered possible through the Department of Water, etc. where the water captured can be stored in a dam for use on town site ovals etc.

Planning for these relatively large capital projects is required and the strategy to achieve the objectives determined. Such planning needs to form part of our integrated plans including our Long Term Financial Plan, etc.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Financial Implications

Large capital projects such as the projects mentioned above will require large grant funding to be achieved and careful financial planning within the Shire's capability.

Strategic Implications

The first step in the Hyden Norseman Road sealing project is to engage a consulting firm to carry out a comprehensive study incorporating an economic benefit analysis, logistics analysis, funding options, etc. A prerequisite to engaging the consultant is to explore possible grant funding towards the shared cost of the consultant. Similarly grant funding towards the town site drainage project also needs to be explored.

Both the town site drainage project and the Hyden Norseman Road sealing form part of the Shire's Integrated Plans.

Voting Requirement

Simple Majority.

RESOLUTION 2843

Moved Cr Browning

Seconded Cr Ilich

THAT administration: 1). Prepare a Consultant's Brief of Work to be carried out including an economic benefits analysis, logistics analysis, cost analysis, funding options, etc. for the proposed sealing of the Hyden Norseman Road in its entirety, as well as explore grant funding options for part of the Consultant cost;

2). Explore possible grant funding to assist the Shire in the construction cost of town site drainage works as per the consultant's reports for the Hyden and Kondinin town sites; and

3). Prepare and incorporate planning documentation, detailing objectives and strategies as well as funding methodologies and options, into the Shire's Integrated Plans in respect of the Hyden Norseman Road Sealing Project and the Shire of Kondinin Town Site Drainage Project.

CARRIED 8/0

9.2.5 Telstra Telephone and Internet Related Services Upgrade

Applicant: Shire of Kondinin
Author: CEO
Date: 8th December 2016
Disclosure of Interest: Nil

SUMMARY/COMMENT

Telstra have carried out a review of our telephone and internet related services resulting in a new contract being entered into with significant savings and improved facilities, with cost savings to the Shire.

The upgrade includes:

- Improved calling plans with most lines now coming with Unlimited Local, National & Mobile Calls – currently you pay for the calls you make
- Mobile plans improved with Unlimited Local, National & Mobile calls including unlimited SMS/MMS
- Increased shared data on mobile account to **49.5GB**, our current mobile data allowance is 18GB
- Phone system upgraded and programed at Shire Office
- 10 handsets
- Professional Installation & Programming
- Data Collection & Consultation conducted by Telstra's senior technician
- Comprehensive Staff Training
- NBN ready for migration to standard T-Biz Voice Telstra NBN lines
- Single Bill after full implementation
- All services with one carrier (Telstra) which means your current internet connections with Westnet will be ported to Telstra, we will also attempt to get you an ADSL2 port whereas most of the current connections are ADSL1 with Westnet.
- New service for Silverchain Office and Vince's home inclusive of fixed line and internet, plus a 1300/1800 number for the doctor as discussed with Ian.
- There are many more added benefits and inclusions.
- Telstra are able to implement the above as well as a total **saving** of approx **\$455.00** per month.
- Plus... Telstra will provide the Shire with a loyalty bonus of **\$9,360.00** which can be used to purchase mobile handsets, computers, tablets etc...

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATION

Nil

FINANCIAL IMPLICATIONS

Strict compliance in the area of our financial management is an important requirement.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESOLUTION 2844

Moved Cr James

Seconded Cr Meeking

THAT Council receive the CEO's report regarding Telstra's improved and upgraded telephone and internet related services for the Shire of Kondinin.

CARRIED 8/0

9.2.6 Review of Risk Management Plan

Applicant: Shire of Kondinin
Author: CEO
Date: 14th December, 2016
Disclosure of Interest: Nil

Summary/Comment

Every two years administration is required to review its Risk Management Plan comprising Risk Management, Internal Control and Legislative Compliance. The Plan was first compiled by Council's CEO John Read and adopted by Council in 2014. It is therefore due for review in 2016. Risk levels remain the same as that adopted in 2014 with the exception that there is now a reduced risk of forced amalgamation by the state government now compared to 2014.

The Shire of Kondinin recognises the need for sound risk management practice throughout its organisation and has formally adopted Council Policy in this regard. Many risks are out of the control of the local government such as severe flooding, cyclones, terrorism, a major war invasion, local government reform/amalgamation, etc. however in most cases, their effect can be effectively managed and damage minimised through counter disaster / risk management planning. Those risks under the local government's control can, through sound risk management planning and practices by management, be mitigated or at least the likelihood of the risk occurring reduced.

The Shire of Kondinin's administration, through the adoption of internal controls practiced where appropriate on a day to day basis, is required to mitigate risk affecting the local government including ensuring that legislative compliance is adhered to. The prime responsibility of ensuring that this is carried out and is achieved rests with the local government's Chief Executive Officer, in accordance with the Local Government Act, 1995 and Local Government Audit Regulations, 1996 (Regulation 17). The local government also appoints external auditors to ensure that the administration and operation of the local government is carried out in a fully compliant, transparent and well managed manner encompassing integrity, honesty and trustworthiness. Risk Management extends to include all areas that may adversely affect the operations of the local government.

The Plan has been prepared in accordance with AUSTRALIAN STANDARD AS/NZS ISO 31000:2009 – RISK MANAGEMENT.

Statutory Environment

Regulation 17 of the Local Government Audit Regulations 1996.

Policy Implications

Council Policy relates directly to Risk Management.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirement

Simple Majority

RESOLUTION 2845

Moved Cr Growden

Seconded Cr Ilich

THAT Council adopt the reviewed Risk Management Plan, (tabled), prepared in accordance with Regulation 17 of the Local Government Audit Regulations 1996.

CARRIED 8/0

9.2.7 Occupational Safety & Health (OSH) Policy & Action Plan

Applicant: Shire of Kondinin
Author: CEO
Date: 20th December 2016
Disclosure of Interest: No interest to disclose

Summary/Background

Following an audit by our insurers LGIS, Steve Taylor of Prompt Safety Solutions was engaged to assist us to meet the OSH standards. Steve has visited the Shire of Kondinin and has prepared a OSH Policy and Action Plan (attached) for our adoption. This has been prepared in consultation with Doug Davey, manager of Works and myself, CEO.

The Action Plan meets all requirements of the LGIS OSH audit and will assist the Shire of Kondinin towards a safe working environment for all workers as well as improve plant maintenance.

Steve will be addressing all outside workers on 23rd January, 2017 to cover all aspects and the implementation of the Policy and Action Plan.

Statutory Environment

Local Government Act 1995
Occupational Safety & Health legislation

Policy Implications

This OSH Policy will satisfy the Shire of Kondinin's obligation to formal adopt OSH Policy that related to its operations and workforce as required by LGIS.

Financial Implications

Nil

Strategic Implications

The Community Strategic Plan encourages a safe working environment for Shire workers.

Voting Requirement

Absolute Majority.

RESOLUTION 2846

Moved Cr Ilich

Seconded Cr Jones

THAT Council formally adopt the Shire of Kondinin Occupational Safety and Health (OSH) Policy for inclusion in its Policy Manual and endorse the Shire of Kondinin OSH Action Plan 15/12/2016.

CARRIED 8/0

Absolute Majority

9.2.8 CEO's General and Project Status Report

1) Staff Matters

In liaison with LGIS we have been working towards finalizing Frank Caddy's Workers Compensation claim. I am pleased to advise that settlement has been reached between LGIS and Caddy. He will be resigning his position with the Shire and vacating the Shire residence in Hyden on 22nd January, 2017.

Heather Lockyer remains on annual leave and Long Service Leave, returning to work in February, 2017.

Mark Burgess, Manager of Works, will commence duties on Monday, 23rd January, 2017 allowing him to spend one week hand-over with Doug Davey, who will finish his employment as Manager of Works on Friday 27th January, 2017. Sincere appreciation is extended to Doug for his excellent service to the Shire of Kondinin.

2) King Rocks Dam Upgrade – Department of Water

September 2016 – The DoW has arranged to have a spillway cut into the top of the western wall of the dam. It is approximately 5m long and 600mm deep. This will take the pressure off the top section of the wall where the main leak is when it is full. DoW are also arranging a public meeting in Hyden on Thursday, 6th October at 4.00pm to update the public on the progress of remedying the faults.

October 2016 – The meeting was held in Hyden on 6th October with in excess of 20 people in attendance as well as 2 representatives from the Department of Water. A brief history of the investigative works carried out so far was outlined as well as some of the recent remedial work carried out in order to make the dam wall more secure. It was unanimously agreed that something needs to be done to secure the longevity of the dam wall and thus the continued supply of a valuable water source.

The key issues affecting the stability of the dam wall have been defined as thermal movement and opening of the lift joints. 4 options were presented to the meeting and were ranked in order of the preferred method. Post tensioning of the dam wall involves the anchoring of the wall to the foundations which in turn closes the gaps is seen as the best option long term.

However, the main factor affecting the works is the lack of available funding at present within the Department of Water. Funding will need to be sought in the 2017/2018 financial year. The Manager, Rural Water Planning, Michael Allen from the Dept of Water advises that he will actively be seeking funding.

During the construction works, when it happens, the dam will need to be drained and other sources of water supply will need to be arranged for a period of 2 to 3 months until it rains. The matter of King Rocks was brought up with the Minister for Water, Mia Davies, on her recent visit to Kondinin and she was very receptive to the proposed plan to fix the dam wall and intimated that she would endeavour to push through funding in the coming months prior to the state election. Tabled is a copy of the presentation made to the meeting which describes in more detail the history and required actions.

November 2016 - Nothing to report

December 2016 – nothing to report

3) Aged Housing

August, 2016 – We are advised that the Business Case supporting the Wheatbelt South Aged Housing Alliance's application for funding of 38 aged accommodation units across seven local government Alliance members, totaling approximately \$12 million, is in the final stages of the approval process and is being

considered favorably in Canberra. We can expect a positive outcome by the end of August, 2016. This will allow the construction of four additional retirement village type accommodation units to be constructed – two at Westcourt in Kondinin and two at Whispering Gums in Hyden in the 2017/18 and 2018/19 years.

September, 2016 – At the time of writing this report we have not been advised the outcome of the Alliance’s application for funding through the Wheatbelt Development Commission. Also we have not been advised the outcome of our grant application in respect of the four unit extension of Yeerakine Lodge through the Federal Government’s Stronger Regions Fund. Hopefully positive advice will be received soon. The Yeerakine Lodge extension can be progressed in calling tenders for the construction of the four units as soon as we are advised positively of the grant funding. It is recommended that the style of the extension match the existing four units (brick & colorbond roof).

October, 2016 – Yeerakine Lodge extension project funding of \$600,000 from NSRF has been successful. This project can now progress to tender. We are now awaiting the grant funding application outcome of the Wheatbelt South Aged Housing Alliance, expected in November, 2016.

November, 2017 – Currently awaiting the outcome of the Wheatbelt South Aged Accommodation Alliance’s grant application with the Wheatbelt Development Commission.

December, 2017 – A meeting was held on 15th December, 2016 at the Wickepin town hall where a special announcement was made by Hon Terry Redman Minister for Regional Development advising the success of the Alliance’s grant application outcome.

Good progress is being made regarding the preliminary requirements for the Yeerakine Lodge extension project, with tenders being called soon for its construction.

4) Emergency water – Karlgarin Dam

December 2016 – The new emergency water supply at the Karlgarin Town dam consisting of the installation of a 100,000l tank and standpipe controller has now been commissioned and in service for when required.

RESOLUTION 2847
Moved Cr Browning **Seconded Cr Growden**
That the CEO’s General and Project Status Report be received.
CARRIED 8/0

9.3 MANAGER OF WORKS

9.3.1 GENERAL

Construction Crew

Henderer Road

Widen and gravel sheet 4km.

Reservoir Road

Gravel sheet 350m.

Holland Track

Gravel sheet 750m.

Gravel Sheeting

Gravel sheeting to various sections throughout the Shire.

Maintenance Crew

Install new signs, maintenance and repairs to culverts, replace guide posts and carry out bitumen patching.

Hyden Hall

Complete drainage, kerbing, footpath and install pram ramp.

New Residence Kondinin

Cart sand and compact building pad.

Maintenance Graders

Western Section

Bendering East, Whyte, Pederah East, Karlgarin South, Notting Karlgarin, Karlgarin West, Airport Road, also spent time on construction works.

East Section

Bush Fire Rock, Hyden Norseman, Marble Rock, Holland Track, Lake Carmody, Nicholl, Worland, Lovering, Williamson, Billericay, Linto, Karlgarin East, Medcalf Rock, Karlgarin South and Pederah Road.

Plant Maintenance

KN 77 Fuso Prime Mover 5,000 service

KN 58 Fuso Prime Mover 5,000 service

KN 58 Fuso Prime Mover 5,000 service

KN 2107 Water Tanker replace water pump and hydra motor and hydraulic hoses.

Plant Replacement Schedule

Refer to attachment

General Overview of construction and maintenance works including recommended future works

Refer to attachment

9.3.2 PLANT REPORT

Attached is a Plant Report as at October 2016.

The Manager of Works advised the Council the three quotations received and the acceptance of the quote from City Subaru for the supply of the Doctors vehicle at a change-over price of \$7,702.60 in accordance with Council Policy Clause 6.1.17.

RESOLUTION 2848

Moved Cr James

Seconded Cr Meeking

That the Works Manager's Report be received.

CARRIED 8/0

9.4 MANAGER PLANNING AND DEVELOPMENT REPORT

9.4.1 GRANTS AND EVENTS UPDATE

Grants Summary 2016 – 2017

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Sport 4 All – KidSport Program	Department of Sport and Recreation	\$4,200	In kind Only	Approved and Extension Requested to 2016/2017.
Breakaways Restoration	Natural Resource Management (Department of Agriculture and Food)	\$24,310	\$5,000	Approved and In Progress – funding agreement and work plan finalised. Soil ripped up by Western Areas. Tree planting of 1,600 trees planted on 11 th July

				2016. Bollards have been installed and signage being prepared by the Shire of Dundas.
Wave Rock Pathway Extension	Department of Infrastructure	\$25,104	\$27,196	Approved – incorporated into 2016/2017 works plan. Commenced August 2016 and has largely been completed.
National Stronger Regions Fund (NSRF) – Yeerakine Lodge Extension	Regional Development Australia	\$600,000	\$171,902	Approved – work currently being undertaken in preparing building plans and tender documentation. Draft Deed of Agreement is currently being finalised with the Federal Government with the proposed date to commence construction being June 2017 and completion by July 2018 to allow for certification and tender process to be completed first.
Metal Sculpture Project	Country Arts WA	\$11,200	\$2,500	Approved – Received \$11,200 and the Funding Agreement is in place. Sculptor Len Zuks engaged for the project has committed to the project. Workshop is being held from 20 – 27 th March 2017 in Kondinin Men’s Shed, with final life size sculptures to be entered in 2017 art show and then installed at the Kondinin Community Recreation Centre (Country Club). Currently finalising participants and materials.
Community Sporting and Recreation Facilities Fund - Hyden Tennis Club Lights	Department of Sport and Recreation	\$21,303	\$25,000	Approved – Letter received 2 July 2016 approving project. Monthly milestone reports being submitted in line with Funding Agreement and Hyden Tennis Club largely managing project. Project has been completed with official opening scheduled for the 18 th December 2016. Acquittal and claim to be completed once receive one (1) outstanding invoice.
Extension to Kondinin Community Recreation Centre	Department of Sport and Recreation (Community Sporting and Recreation Facilities Fund) & Development Commission (Regional Grants Round)	\$185,000 (DSR) \$185,000 (WDC)	\$250,000	Pending – Both Grant Applications submitted to the Northam Offices of the DSR and the WDC respectively on Friday 16 th September 2016. KCRC has confirmed \$150,000 towards the project. Grants to be advised by January 2017
Freestyle Now	Health way	\$1,100	\$1,595	Approved – Grant acquittal

Skateboard, Scooter and BMX Jam Session and Coaching Day				submitted 28 th October 2016
Pioneer Wall	Lotterywest	\$7,200	\$9,355	Pending – Application submitted on 1 st July 2016. Maps finalised by Landgate. Lotterywest required more information on Aboriginal consultation to progress determination of grant which has been submitted.
Anzac Day	RSL / Lotterywest	\$940	In kind	Pending – Application submitted 26 th August 2016.
Kondinin Community Garden Grant	Department of Local Government and Communities	\$5,800	\$4,200 + In kind	Pending – Application submitted 20 th October 2016 and scheduled to be determined by February 2017.
Red Soil Riches – Kondinin Arts Show and Twilight Markets Weekend	Tourism WA Regional Tourism Grant			Pending – Application submitted on 13 th December 2016 with outcomes scheduled to be received by May 2017. Celebrity Chef, Anna Gare and sous Chef Sophie Budd have been booked in as the celebrities for the Twilight Markets.
TOTAL		\$ 1,076,157	\$ 492,393	

Events Summary

Date	Event	Target Audience	Location and Status
DECEMBER 2016			
16 th December 2016	Christmas Markets and Carols	All	Gordon Street and Kondinin Memorial Garden
18 th December 2016	'Our Town' Episode on GWN and Channel 7	All	To be aired on GWN and Channel 7
JANUARY 2017			
17 th January 2017	Nyoongar Sports Day	All children	Kondinin Swimming Pool
FEBRUARY 2017			
MARCH 2017			
3 rd March 2017	Country Arts Show on the Go – Marty's Party	Whole Community	Kondinin Town Hall

Project Summary

Project	Status
Kondinin Community Garden	Busy Bees being held at the end of each month. A lot of work when into the garden during September and October making it now a great community space. There is still further improvement to be made at the garden which will happen through the busy bees. With all the new plants a watering roster has been set up and implemented. A new grant has been submitted for the existing garden category for some shelters, structures and seating.
Wave Rock Improvements	Working with Hyden Councillors and Works Manager. Gazebo Shelter has recently been installed at the Breakers Picnic Area 2016.
Town Planning Scheme No.1 Consolidation	Final report being prepared by the Department of Planning to be approved by the Minister for Planning for final gazettal.
Hyden and Karlgarin Streetscape Improvements	Advertisement placed in Weekly Echo and Hyden Householder seeking comments until the 16 th September 2016. Meeting held with interested persons to progress project on 20 th October 2016 with some good feedback received to progress project. Staged Program being prepared and indicative plans / sketches are being drawn up.
Wheatbelt South Aged Care Alliance	Business Plan completed and application submitted to WDC. Wickepin is the lead Shire for this project. Scheme Amendment for zoning change from 'Public Purpose' to 'Residential' is required for proposed new dwellings at Whispering Gums. Report to Council to commence Scheme Amendment process to be presented in the coming months.
Review of Municipal Heritage Inventory	Under the Heritage Act 1990 all local governments are required to review their Municipal Heritage Inventory every four (4) years. The Shire of Kondinin's has not yet been reviewed since being prepared in the late 1990s. A formal report to Council will be prepared in early 2017 to resolve to commence the review which will be able to be done in house by the Manager Planning and Development. The review will also look to include some properties onto the Heritage List which will offer them protection under the Shire's Town Planning Scheme No.1. The State Heritage Office's Policies 'Criteria for the Assessment of Local Heritage Places and Areas' and 'Basic Principles for Local Government Inventories' will be used to guide the review process.

RESOLUTION 2849

Moved Cr Butler

Seconded Cr James

That Council receive the Manager Planning and Development's update report on Grants and Events.

CARRIED 8/0

9.4.2 3000 (NO. 130) GRAHAM STREET, KONDININ - PROPOSED EXTENSION TO YEERAKINE LODGE AGED CARE PREMISE 'RESIDENTIAL BUILDING'

SUBJECT: Planning Application – Proposed Extension to Aged Care Premise
LOCATION: Lot 3000 (No. 130) Graham Street, Kondinin
APPLICANT: Kondinin Kulin Aged Care
ATTACHMENTS: Plans
DATE OF REPORT: 20 December 2016
AUTHOR: Tory Young, Planning Officer
DISCLOSURE OF INTEREST: Nil

DETAILS:

Land Owner:	WA Country Health Service
Applicant:	Kondinin Kulin Aged Care
Zoning:	Town Planning Scheme No.1 – Public Purpose (Hospital Site)
Lot Area:	1.9288 hectares
Existing Land Use	Hospital and Allied Health (Aged Care Facility)

SUMMARY:

This report recommends to amend the planning conditions (1) and (5) that were issued by Council at its Ordinary Meeting on the 10th February 2016 to construct a four (4) unit extension to Yeerakine Lodge Aged Care Premise at Lot 3000 (No. 130) Graham Street, Kondinin to address recent information that has come about.

BACKGROUND:

Council at its Ordinary Meeting on the 10th February 2016 approved the construction of a four (4) unit extension to Yeerakine Lodge at Lot 3000 (No. 130) Graham Street, Kondinin. Full details of the application and assessment can be viewed in the minutes of the Ordinary Meeting of Council on the 10th February 2016 (Item No.9.5.3).

The Shire was successful in their application to the Department of Infrastructure and Regional Development National Stronger Regions Fund and was awarded \$600,000 towards the project. The Shire are currently finalising the funding agreement for the grant to commence the project with construction proposed to commence by July 2017. Prior to commencing the project the Shire is currently working with the architect to finalise the building plans and certifications. Through this process it has become apparent that the following matters be followed up on and the planning conditions amended to reflect these findings:

- The classification of the building is Class 3 and not Class 9C as was previously documented in Condition (5) of the planning approval. Reviewing the definitions of the building classifications it is considered that the residential building better fits the description of a Class 3. The report submitted to FESA in 2004 also described the building as Class 3.
- The proposed new extension will encroach onto Lot 3003 and Lot 3002, both of which are owned by the Shire of Kondinin. This was conditioned in the original planning approval however it has since been recommended that the wording be amended to state that the eaves of the new building will also encroach on the adjoining lots.

PROPOSAL:

See minutes of Ordinary Meeting of Council on the 10th February 2016.

ASSESSMENT:

See minutes of Ordinary Meeting of Council on the 10th February 2016.

CONCLUSION:

In light of the new information that has become available, it is considered that to ensure that the building plans are certified in a timely and cost effective manner the proposed changes to the conditions are made.

STATUTORY ENVIRONMENT:

- Planning and Development Act 2005
- Shire of Kondinin Town Planning Scheme No.1
- Residential Design Codes of WA
- Local Planning and Development (Local Planning Schemes) Regulations 2015

POLICY IMPLICATIONS:

- Shire of Swan Car Parking Policy

- State Planning Policy No. 3.7 - Planning in Bushfire Prone Areas

PUBLIC CONSULTATION:

The Shire of Kondinin is keeping the Kondinin Hospital and the WA Country Health Authority informed on the progression of the project.

FINANCIAL IMPLICATIONS:

The cost of the proposed development has been estimated at \$921,901.98. In accordance with the Lease Agreement between the lessors (the WA Country Health Service) and the Lessees (Kondinin Kulin Aged Care Committee) funding for constructions within the lease area are to be funded by the Kondinin Aged Care Committee. Based on the costs included in the grant application to the Department of Infrastructure and Regional Development National Stronger, the project is to be funded through \$150,000 from Kondinin Kulin Aged Care, \$171,902 from the Shire of Kondinin and \$600,000 from the Federal Government, in which all funding sources have now been confirmed.

STRATEGIC IMPLICATIONS:

The proposal is consistent with the following components of the Shire's Community Strategic Plan 2011 – 2012 as follows:

1.1 A Vibrant and attractive place to live that offers choice and a liveable environment

1.1.3 Develop infrastructure and support services to create the Shire as an ideal place to retire

Our Actions

Increase aged care accommodation options within the Shire, coupled with appropriate and complementary health, recreation and community services, e.g. Senior Citizens Centre, frail aged care, Silver Chain.

VOTING REQUIREMENTS:

Simple majority required.

RESOLUTION 2950

Moved Cr Growden

Seconded Cr Jones

That Council re-consider conditions (1) and (5) of the planning approval granted by Council at its Ordinary Meeting on the 10th February 2016 and APPROVE the application for planning approval submitted by the applicants Kondinin Kulin Aged Care on behalf of the owners WA Country Health Service for a four (4) unit extension to 'Yeerakine Lodge' located on Lot 3000 (No. 130) Graham Street, Kondinin in accordance with the plans stamp dated 9 February 2016 and subject to compliance with the following conditions and advice notes as amended:

Conditions

1. The Council approves that portions of Lot 3002 and Lot 3003 vested in the Shire be partially encroached to enable the provision of car parking, landscaping, ~~and~~ paving and the eaves of the proposed residential building as shown on the plans stamp dated 9 February 2016;
2. Within the designated car parking area a dedicated wheelchair accessible car parking space is provided as per AS4299 prior to occupancy to the satisfaction of the Shire of Kondinin;
3. All storm water generated by the extension shall be managed and disposed of to the specifications and satisfaction of the Shire of Kondinin;
4. A completed Certified Building Permit Application with Certificate of Design Construction and accompanying structural certification with a completed and signed by a competent person a statement of 'Evidence of suitability' pursuant to the Building Code of Australia 2015 (as amended) PART A2 ACCEPTANCE OF DESIGN AND CONSTRUCTION, clause A2.2 Evidence of suitability, an energy and water efficiency documentation compliant with the Building Code of Australia 2015 (as

amended) SECTION J ENERGY EFFICIENCY and the Water Efficiency Labelling and Standards (WELS) report and Department Fire and Emergency Services approval and evidence of compliance with all disability provisions in relation to a Class 9C 3 building and referencing AS 1428.1—2009 for accessible and/or ambulant specifications as determined in the scope of works shall be submitted and approved by the Shire prior to the issuing of the Building Permit;

5. Smoke detectors shall be installed as per the *Local Government (Miscellaneous Provisions) Act 1960*; the *Local Government Act 1995*, Building Code of Australia 2015 (as amended) and the *Building Amendments Regulations 2009*;
6. All requirements for mechanical ventilation be met in accordance with the Building Code of Australia 2015 (as amended) and the *Sewerage (Lighting, Ventilation and Construction) Regulations 1971* and wherever a discrepancy between the two occurs the Regulation prevails;
7. All sanitary conveniences opening into a bedroom and/or a food preparation room shall be in accordance with the *Shire of Kondinin Health Local Law 1998* and the Building Code of Australia 2015 (as amended) and wherever a discrepancy between the two occurs the Health Local Law prevails;
8. All carpet and soft furnishings must comply with the requirements of the *Shire of Kondinin Health Local Laws 1998* and the Building Code of Australia 2015 (as amended) and wherever a discrepancy between the two occurs the Health Local Law prevails; and
9. A compliant escape plan including location of fire extinguishers and a muster point shall be submitted and approved by the Shire prior to the issuing of the Building Permit.

Advice Notes

1. The development shall be substantially commenced within two (2) years from the date of this approval. If the development is not substantially commenced within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further planning approval of the Shire of Kondinin having first been sought and obtained.
2. A completed Certified Building Permit Application must be submitted to and approved by the Shire through the issuing of a Certified Building Permit prior to the commencement of any construction on the land;
3. The noise generated by any activities on-site, including machinery motors or vehicles shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
4. No works shall commence prior to 7.00am Monday through to Saturday and 9.00am Sunday and all works to cease by 5.00pm every day unless the Shire of Kondinin has given prior approval of a noise management plan;
5. Lot 3000 (No. 130) Graham Street, Kondinin has been identified in a 'Bushfire Prone Area' and in accordance with Planning and Development (Local Planning Scheme) Amendment Regulations 2015 and State Planning Policy 3.7: Planning in Bushfire Prone Areas a Bushfire an Attack Level (BAL) Assessment may be required and submitted with the Building Permit Application; and
6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Kondinin Town Planning Scheme No.1 and may result in legal action being initiated by the local government.

CARRIED 8/0

9.5 ENVIRONMENTAL HEALTH OFFICER'S REPORT – NOVEMBER 2016

9.5.1

No Environmental Health Officers Report at this time

FOR INFORMATION ONLY

9.6 BUILDING SURVEYOR'S REPORT – NOVEMBER 2016

Permits were issued for the following:-

1. Lot 3 Lovering Rd Hyden – Toilet block for Amphitheatre.
2. Occupancy Permit – Lot 3 Lovering Rd Hyden – Stage area Amphitheatre.

FOR INFORMATION ONLY

9.7 SWIMMING POOL REPORTS - NOVEMBER 2016

Hyden

Water Tests: **OK**

Attendance: **630** (November)

Water samples-taken or not: Yes all ok

The inflatables for the lap pool have arrived and are a real drawcard for the kids.

Equipment Issues: Auto dosing system needs servicing. I am waiting on the relevant company to get back to me.

Property Issues: There are items outstanding from my maintenance program and I will chase these up with Greg Gleeson.

Activities for this month:	Christmas party 3 x birthday party's Infant swimming lessons
Activities for next month:	Early bird swimming Bronze medallion requalification Vac swim lessons Swim Club St John Ambulance water rescue training and emergency procedures

Other Issues: Hyden IGA has donated a barbecue and new play equipment to the pool and it is well received by all.

Kondinin

Water tests: **OK**

Water Meter: **7276**

Attendance: **1053** (8/11/16 - 11/12/16)

The Kondinin Aquatic centre has been performing well throughout November. We have had good numbers through the gate despite the weather, we also have had great turnouts for the early morning swim sessions, thanks to Stephanie who puts in an incredible amount of effort and preparation to get the ladies to come on down to the centre twice a week for a good hour of amateur aerobics. It is a pleasure to see the enthusiasm of Stephanie and the gang hitting the water. I have also noticed good numbers from passing by tourists especially retirees from the eastern states.

We hosted in term swimming from Monday 28th November to Friday 2nd December. Again it is great to see the kids improving their swimming skills and was good to see some kids practicing and helping each other a few weeks before the classes started.

I am planning to hold an outdoor movie night for Australia Day outside (depending on the weather) and will be looking to hold one for February, March and possibly April. I have decided to stay clear of December as there are many social events and celebrations in the Kondinin community.

The Kondinin Aquatic Centre also hosted the Kondinin Shire Social Club and FESA Christmas events and again proved to be a fantastic location and venue for such events.

I have just discovered that our storm water run-off pump is not working, I have called Richard to repair or replace the pump asap.

Upcoming events:

- School BBQ fun day
- Vac Swim
- Early morning swimming with aerobics
- Early morning swim Big Breakfast
- Nyoongar sports day
- Movie Night

FOR INFORMATION ONLY

9.8 RANGER ACTIVITY AND BUILDING MAINTENANCE REPORT – NOVEMBER 2016

Ranger Activity

- Liaise with Kondinin residents regarding dog/fox attacks on poultry within the town
- Follow up with Kondinin resident regarding recent dog attack on livestock
- Erect new sign at McCanns Rock for the fire season due to recent fires being lit there by campers
- Liaise with Hyden residents regarding illegal camping in and around town
- Liaise with Kondinin residents regarding recent run of snakes around and in houses (A Carpet snake was found dead on the road that measured 2.1m)
- Attempted to negotiate a beneficial outcome to a nuisance dog in Kondinin

Warnings Issued

- 18 x No Entry Tickets Displayed – At Wave Rock
- 2 Other tickets Issued
- 5 x Illegal camping
- 2 x Verbal Warnings for dogs

General Maintenance

- Kondinin Caravan park Chalet 3
- Kondinin Medical centre
- Wave Rock new toilet block
- Hyden swimming pool end of 2016 shutdown program
- Hyden and Kondinin works depots
- Hyden Public Toilets
- #2 Hynes Street Hyden
- #21 Young Ave Kondinin
- #35 Smith Loop Hyden
- Water tank stand pipe Karlgarin
- Hyden sports Pavilion
- Trembath park Kondinin
- Coronation park Hyden

Meter Readings 31/10/2016

Site	Damage	Leaks	Reading	Tanks
Raine Road	N	N	013346	Full
Allen Rocks	N	N	52282	Full
Redhill	N	N	492381.4	Full
Aylmore Road	Y	N	037765	Full
Karlgarin	N	N	005214	N/A
Bendering Siding	N	N	0939531	Full
Sloan #1	N	N	004749	N/A
Sloan #2	N	N	000912	N/A

FOR INFORMATION ONLY

10. BUSINESS OF AN URGENT NATURE

Nil

11. CLOSURE

Being no further business the Shire President thanked Councillors and Staff for their attendance and declared the meeting closed at 5.25pm