



SHIRE OF KONDININ
MINUTES OF MEETING
an Audit Risk and Improvement
Committee Meeting
Audit Risk and Improvement Committee
Meeting

Held at the Hyden CRC on 3 September 2026

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1 OPENING OF MEETING

8.32am

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES

Previously conducted

3 RECORDING OF ATTENDANCE

3.1 ATTENDANCE

Presiding Member C Mayfield (Presiding Member), Deputy Presiding Member T Utley (Deputy Presiding Member), Cr D Pool, Deputy Shire President Cr B Gangell, Cr M James, Chief Executive Officer B Wright, Manager Corporate Services Mr V Bugna

3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION

Cr Gangell by telephone

3.3 APOLOGIES

Nil

3.4 APPROVED LEAVE OF ABSENCE

Nil

3.5 DECLARATIONS OF DISCLOSURES OF INTEREST

Nil

4 APPLICATION FOR LEAVE OF ABSENCE

Nil

5 PUBLIC TIME

5.1 PUBLIC QUESTION TIME

Not applicable

5.2 PUBLIC STATEMENT TIME

Not applicable

6 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

7 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

8 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

Previously confirmed

9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

That the minutes of the Audit Risk and Improvement Committee Meeting of 9 June 2026 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

10 BUSINESS OF AN URGENT NATURE

Nil

12 MATTERS FOR WHICH MEETING MAY BE CLOSED / CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23 of the Local Government Act 1995(WA):

12.1 Draft ICT Strategic Plan 2026–2031

This matter is considered to be confidential under Section 5.23 - (4)(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations..

12.2 Draft - Shire of Kondinin Records Management Plan - 2026-2031

This matter is considered to be confidential under Section 5.23 - (4)(e) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations..

COMMITTEE RESOLUTION ARIC/26/021

Moved: Cr Murray James

Seconded: Cr Beverley Gangell

Resume in Open Session and note the Shire President's report on Confidential Resolutions.

CARRIED 5/0

For: Crs Catherine Mayfield, Tracey Utley, Darren Pool, Beverley Gangell and Murray James

Against: Nil

THE MEETING WAS REOPENED TO THE PUBLIC AT 8.47AM

13 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

12.1 Draft ICT Strategic Plan 2026–2031

FILE NUMBER:

DATE: 2 September 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil
Authoriser - Nil

The Council is satisfied that, pursuant to Section 5.23 of the *Local Government Act 1995*, the information to be received, discussed or considered in relation to this agenda item is:

- (4)(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations..

COMMITTEE RESOLUTION ARIC/26/001

Moved: Cr Murray James

Seconded: Cr Beverley Gangell

1. That Audit Risk and Improvement Committee:
2. Receives and notes the draft ICT Strategic Plan 2026–2031;
3. Endorses the draft as the basis for further ICT and cybersecurity planning;
4. Notes that the Plan will be updated following technical assessment, stakeholder consultation, supplier review and development of implementation costings; and
5. Requests the Chief Executive Officer to present the completed Plan to the Committee before referral to Council for adoption.

CARRIED 5/0

For: Crs Catherine Mayfield, Tracey Utley, Darren Pool, Beverley Gangell and Murray James

Against: Nil

12.2 Draft - Shire of Kondinin Records Management Plan - 2026-2031**FILE NUMBER:****DATE:** 2 September 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

The Council is satisfied that, pursuant to Section 5.23 of the *Local Government Act 1995*, the information to be received, discussed or considered in relation to this agenda item is:

- (4)(e) information the making public of which would be likely to endanger the security (including cyber-security) of any of the local government's property or operations..

COMMITTEE RESOLUTION ARIC/26/002

Moved: Mrs Tracey Utley

Seconded: Cr Darren Pool

That the Audit Risk and Improvement Committee

1. Notes the draft Shire of Kondinin Recordkeeping Plan 2026–2031 and the associated improvement actions.

CARRIED 5/0

For: Crs Catherine Mayfield, Tracey Utley, Darren Pool, Beverley Gangell and Murray James

Against: Nil

14 CLOSE OF MEETING

14.1 DATE OF NEXT MEETING

To be held at at on .

14.2 CLOSURE

The Meeting closed at 8.47am.