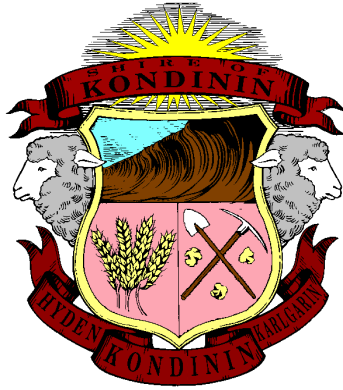




SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

Infrastructure and Assets Committee Meeting

Will be held at the Kondinin Council Chambers on 22nd July 2026

2:00 PM Infrastructure and Assets Committee Meeting

Bruce Wright

Wednesday, 22 July 2026

Chief Executive Officer

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006

All communications are to be addressed to the Chief Executive Officer
ceo@kondinin.wa.gov.au

Members of the Public Attending a Council Meeting

Welcome to this meeting of Council and thank you for your interest in local government decision-making. The following information is provided to assist members of the public attending today's meeting.

Public Question Time

Public Question Time is provided in accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. Members of the public are invited to ask questions relating to the business of the Shire.

- Questions must be clear and concise and may be submitted in writing prior to the meeting at the Shire offices or by email csso@kondinin.wa.gov.au or asked during Public Question Time.
- The Presiding Member may respond at the meeting, refer the question to a Councillor or officer or take the question on notice for a later response.
- Public questions must relate to the business of the Shire and should not be a statement or personal opinion.
- The Presiding Member may reject public questions that are defamatory, abusive, irrelevant to the business of the Shire or personal opinion as being out of order and no answer will be provided.
- Public questions will not be debated.

Members of the public are also advised that they are regarded as being legally liable and personally responsible for any comments made by them that might be construed as being offensive or defamatory.

Public Statement Time

Public Statement Time allows members of the public to make a brief statement on any matter of community interest. Statements must be respectful, limited to a reasonable duration as determined by the Presiding Member, and not include defamatory or offensive remarks. The Council will not comment or provide a response to public statements.

Meeting Formalities

Council meetings are formal proceedings governed by the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996*, and the Shire's Meeting Procedures Local Law. All attendees are requested to maintain decorum and not interrupt the proceedings. Only persons who have been invited by the Presiding Member may address the meeting.

Recording and Privacy Notice

Please note that this meeting is being recorded for minute-taking purposes. By attending, you acknowledge that your voice, and any personal information disclosed may be captured and published as part of the official record. The Shire collects and uses this information in accordance with its privacy obligations.

Copyright Disclaimer

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Notes for Elected Members

Report Definitions

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government, external body or agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, including, but not limited to: accepting tenders, grants, setting and amending budgets, adopting plans and reports.
Legislative:	Includes adopting town planning schemes, policies and local laws
Administrative:	Council administering legislation and applying legislation to factual circumstances and situations that affect the rights of people.
Information:	Items that are provided to Council for informational purposes only. These do not require a decision of Council.

Alternative Motions

Elected Members seeking to make alternate motions to officer recommendations are requested to provide notice of said alternative motions in written form to the Chief Executive Officer prior to the Council meeting.

Declarations of Interest

Elected Members should complete a Disclosure of Financial/Impartiality & Proximity Interest for agenda items that they hold a financial, impartiality or proximity interest. The form should be provided to the Presiding Member prior to the commencement of the meeting.

In accordance with Part 5, Division 6 of the Local Government Act 1995, Elected Members must disclose the nature of their interest in matters to be discussed at the meeting.

In accordance with Sections 5.70 & 5.71 of the Local Government Act 1995, Shire Officers must disclose the nature of their interest in reports or advice when they are giving the report or advice to the meeting.

Applications for a Leave of Absence

In accordance with Section 2.25 of the Local Government Act 1995, a Councillor application for leave of absence requires a Council resolution granting the leave requested. The Council may grant approval for a leave of absence for an Elected member for ordinary meetings of council for up to, but no greater than, six consecutive meetings. Ministerial approval is required for leave of absence greater than six ordinary meetings of council.

A failure to observe the requirements of the Local Government Act may lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings. It should be noted that Leave of Absence is approved by Council resolution and is different to circumstances whereby an Elected Member records their apologies for the meeting.

Shire of Kondinin - Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Kondinin for any act, omission, statement, or intimation occurring during Council Meetings. The Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Shire of Kondinin advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

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- 1 OPENING OF MEETING**
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- 9 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Infrastructure and Assets Committee Meeting - 20 May 2026

10 REPORTS OF OFFICERS

10.1 CHIEF EXECUTIVE OFFICER

10.1.1 Infrastructure and Assets Committee Strategic Work Plan and Reporting Framework

FILE NUMBER:**DATE:** 16 July 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. Infrastructure and Assets Committee Strategic Work Plan and Framework Development Guide
2. Infrastructure and Assets Committee Workbook

RECOMMENDATION

That the Infrastructure and Assets Committee:

1. Endorses the Infrastructure and Assets Committee Strategic Work Plan and Framework Development Guide (attached) as the working guide for the Committee's 2026-2027 work program.
2. Endorses the Infrastructure and Assets Committee Workbook (attached) as the Committee's standing reporting framework, action tracker, dashboard and Council referral register.
3. Requests that future Committee agendas include standing updates on the action tracker, asset management dashboard, strategic framework development, AMP/LTFP alignment and matters requiring Council referral.
4. Notes that any formal adoption of strategic frameworks, policy amendments, asset disposal or acquisition matters, major capital priorities, or budget changes will be referred to Council for decision where required.

SUMMARY

The purpose of this report is to present the Infrastructure and Assets Committee Strategic Work Plan and Framework Development Guide and the Infrastructure and Assets Committee Workbook for endorsement as the basis for the Committee's forward work program.

The documents have been prepared following the Committee's establishment meeting held on 20 May 2026, where the Committee adopted baseline documents and endorsed the development of strategic frameworks for housing, fleet and plant, buildings, and Asset Management Plan / Long-Term Financial Plan alignment.

The intent is not to create final Council-adopted asset strategies at this stage. Rather, the intent is to establish the Committee's working structure so that future work is coordinated, evidence-based, financially informed and clearly connected to matters requiring eventual Council decision.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Infrastructure and Assets Committee was formed to consolidate the Shire's previous housing, works and building committee functions into one strategic forum. The purpose of doing so was to allow housing, built assets, roads, plant, infrastructure and asset management planning to be considered together, rather than in separate operational streams. The Work Plan records that the Committee was formed as a single strategic forum for planning, prioritisation and decision-making across the whole asset base.

At its meeting held on 20 May 2026, the Committee considered the historical record and supporting documentation from earlier Council and Committee processes. This included previous housing, building and works-related minutes, together with strategic and operational documents that had informed the Shire's current asset planning position. The Work Plan identifies that this first meeting brought together the historical record, former reporting protocols and supporting information to set a common baseline and agree how the Committee would work going forward.

The Committee's work was then framed around several core resolutions:

- Committee Resolution IAC/26/001 adopted historical minutes and documentation as the foundational basis for the Committee's ongoing work.
- Committee Resolution IAC/26/002 adopted the housing baseline documents and endorsed progression of a Strategic Housing Framework.
- Committee Resolution IAC/26/003 adopted the fleet and plant baseline and endorsed progression of a Strategic Fleet Management Framework.
- Committee Resolution IAC/26/004 endorsed the Property Register as the baseline for built asset planning and supported development of a Strategic Building Framework.
- Committee Resolution IAC/26/005 endorsed a structured review of Asset Management Plans and alignment with the Long-Term Financial Plan and Strategic Community Plan.
- Committee Resolution IAC/26/006 endorsed the Committee's 2026 meeting schedule.

The Committee also agreed that future reporting should use a consistent dashboard-style format. The Workbook reflects this agreement by setting out the reporting categories to be used across each asset class, including asset overview, asset condition, maintenance and works delivery, capital works, financial sustainability, risk management, service levels, strategic asset planning, projects and opportunities, key decisions required, and policy and strategy review.

The Work Plan now brings those decisions together into a structured program. It confirms that the Committee's work should be organised around a single reporting framework and four priority strategic frameworks: housing, fleet and plant, buildings, and Asset Management Plan / Long-Term Financial Plan alignment.

Importantly, the Work Plan also establishes the governance line for the Committee. The Committee's role is to govern the asset portfolio, not manage day-to-day operations. This means the Committee should consider operational subject matter at a strategic level, including service levels, asset condition, renewal priorities, capital planning, risk and recommendations to Council. Day-to-day management remains the responsibility of the Chief Executive Officer and administration.

The attached Work Plan and Workbook have been prepared to give effect to those resolutions. The Work Plan sets out the Committee's forward work program and framework development pathway. The Workbook provides the practical reporting tool, including the dashboard, action tracker, resolutions register, risk register, policy review program and Council referral register.

The Workbook includes a financial and asset sustainability ratio dashboard drawn from the Shire's Long-Term Financial Plan. Although these ratios are no longer reported in the same statutory form as previously applied, they remain a valuable tool for Committee oversight. They help translate complex financial and asset information into practical indicators of liquidity, operating sustainability, debt capacity, renewal effort and long-term asset funding. For this Committee, their value is not in treating them as standalone measures, but in using them alongside asset condition data, service levels, maintenance history, renewal priorities and the Long-Term Financial Plan to guide informed asset governance.

Ratio	What it measures	How it is calculated	What it means	Committee relevance
Current Ratio	Short-term liquidity and ability to meet immediate obligations.	Current assets less restricted assets, divided by current liabilities less liabilities associated with restricted assets.	A result of 1.0 or above generally means the Shire has sufficient unrestricted current assets to meet short-term liabilities. The LTFP identifies the target as greater than or equal to 1.	Useful for monitoring whether the Shire has enough short-term financial capacity to meet operating obligations while delivering capital and renewal programs.
Operating Surplus Ratio	Whether operating revenue is sufficient to cover operating expenditure.	Operating revenue less operating expenses, divided by own source operating revenue.	A positive result means operating revenue exceeds operating expenses. A negative result means operating expenditure exceeds operating revenue. The LTFP shows this ratio remains negative across the plan period, improving over time.	A key sustainability indicator. It shows limited capacity to fund asset renewal from ordinary operations alone and highlights reliance on grants.
Own Source Revenue Coverage Ratio	The extent to which the Shire can cover operating costs using its own revenue.	Own source operating revenue divided by operating expenses.	The LTFP target range is 40% to 60%. The Shire sits within this range across the plan period.	Helps the Committee understand the Shire's reliance on rates, fees, charges and other own-source income compared with external funding.
Debt Service Cover Ratio	Capacity to meet loan principal and interest repayments.	Annual operating surplus before interest and depreciation, divided by principal and interest repayments.	A result of 2.0 or above is generally acceptable. The LTFP shows the Shire remains above this benchmark across the plan period.	Useful when considering whether major asset projects could be partly debt-funded. It indicates capacity, not a decision to borrow.

Ratio	What it measures	How it is calculated	What it means	Committee relevance
Asset Consumption Ratio	Reported remaining service potential of depreciable assets.	Depreciated replacement cost of depreciable assets, divided by current replacement cost of depreciable assets.	The LTFP target range is 50% to 75%. The Shire's ratio sits above that target range and should be read carefully because valuation methodology can affect the result.	Should be read with actual asset condition data, inspections and AMPs. It should not be used alone to judge asset condition.
Asset Sustainability Ratio	Whether assets are being renewed or replaced at the same rate they are wearing out.	Capital renewal and replacement expenditure divided by depreciation expense.	A target range of about 90% to 100% is commonly used. The LTFP shows this ratio above target across the plan period, reflecting significant planned renewal and construction activity.	Useful, but should be tested by asset class. Whole-of-Shire renewal may look strong while particular asset classes still have renewal gaps.
Asset Renewal Funding Ratio	Whether planned renewal funding is sufficient to meet AMP renewal requirements over the long term.	Net present value of planned renewal expenditure divided by net present value of Asset Management Plan renewal projections.	The LTFP target range is 75% to 95%. The Workbook identifies this ratio as below target in 2025/26.	One of the most useful long-term asset planning ratios because it directly links AMPs to the LTFP and helps identify renewal funding gaps.

These ratios should not be read in isolation. They are indicators only and should be considered together with asset condition data, service levels, maintenance history, renewal priorities, Asset Management Plans and the Long-Term Financial Plan. They remain useful management tools for the Committee even if they are not reported in the same statutory form as previously required.

FINANCIAL

There are no immediate financial implications arising from endorsement of the Work Plan and Workbook as Committee working documents.

The documents are intended to improve the Committee's ability to identify and test future financial implications arising from asset renewal, replacement, maintenance, capital works, service-level decisions, reserve use and Long-Term Financial Plan alignment. Any future matter requiring a budget allocation, reserve transfer, borrowing, asset disposal, acquisition or change to the Long-Term Financial Plan will be referred to Council for decision.

RISK

The principal risk is that the Shire continues to manage major asset classes through separate reports, historical working documents and annual budget decisions, rather than through an integrated asset governance framework. This may result in inconsistent prioritisation, reactive renewal decisions, poor linkage to the Long-Term Financial Plan, unclear Council referral points and insufficient visibility of asset condition, service levels and lifecycle costs.

The Work Plan and Workbook mitigate this risk by establishing a structured reporting cycle, action tracker, dashboard, risk register, policy review program and Council referral register. The Workbook identifies key current risk areas including ageing built assets, road funding reliance, housing decisions without an adopted strategy, fleet utilisation and replacement timing, AMP/LTFP misalignment and playground safety compliance.

POLICY

The Work Plan and Workbook are working documents for the Committee. They are not Council policies and do not amend, revoke or replace any existing policy.

The Workbook identifies a number of policy and strategy matters requiring future review, including the Staff Housing Policy, Shire Vehicle Replacement Policy, Public Facilities and Sporting Clubs / Amenities Policies, Asset Management Policy and Strategy, and a potential fleet management policy gap.

Any formal policy amendment arising from this work will be referred to Council for decision.

STATUTORY

The primary statutory reference is the Local Government Act 1995, which provides the framework for local government decision-making, Council and Committee governance, financial management, asset-related decisions and the respective roles of Council and the Chief Executive Officer.

The Work Plan maintains the distinction between the Committee's governance role and the CEO's management role. The Committee's role is to consider asset condition, service levels, lifecycle planning, renewal priorities, risk, policy settings and recommendations to Council. Day-to-day operational management remains the responsibility of the CEO and administration.

The Workbook also identifies matters requiring Council referral, including formal adoption of frameworks, policy amendments, budget commitments, strategic plan endorsement and asset disposal decisions. Where asset disposal is proposed, further statutory process may be required, including section 3.58 of the Local Government Act 1995 where applicable.

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.3 Strategic Resource Plan - ratios

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The Committee's first meeting established the baseline. The next step is to move from establishment to structured delivery.

The Work Plan and Workbook provide the mechanism to do that. Together, they establish a clear forward program, a consistent reporting dashboard, an action tracker, a policy review pathway, a risk register and a Council referral process.

This will allow the Committee to focus on the matters that matter most: asset condition, service levels, renewal priorities, whole-of-life costs, financial sustainability, policy gaps and strategic decision-making.

Endorsing these documents will not bind Council to any final asset strategy, budget commitment or policy change. Rather, it will give the Committee the structure needed to develop those matters properly and refer them to Council when decisions are required.

CONSULTATION

Administration



SHIRE OF KONDININ

Strategic Work Plan and Framework Development Guide

Medical & Community Services Committee
Infrastructure & Assets Committee

Basis: Committee Terms of Reference; Minutes of 20 May 2026 (Res. MCSC/26/001 - 005 and IAC/26/001 - 006); Local Government Act 1995 s5.8

DRAFT

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DRAFT

1. Purpose and how to use this guide

Both of the Shire's standing committees held their first substantive meetings on 20 May 2026. Both reached the same conclusion independently: that they could not usefully oversee their portfolios until they had agreed what would be reported to them, in what form, and how the resulting actions would be tracked.

The Infrastructure & Assets Committee resolved to develop a single dashboard and reporting template across all asset classes. The Medical & Community Services Committee agreed a set of reporting categories to be presented as a spreadsheet, subject to its adoption.

This guide does three things. It sets out a common method for developing the strategic frameworks both committees have committed to producing. It provides each committee with a strategic work plan through to 2029. And it defines the meeting cycle, reporting calendar and referral pathway that connect committee work to Council decisions.

The guide is deliberately shared. The two portfolios are interdependent and both compete for the same finite capital envelope in the Long Term Financial Plan. Running them on separate methods would obscure those trade-offs at exactly the point Council needs to see them.

1.1 Status of this document

This is an officer-prepared guide. It has no independent authority. Where it describes something a committee has resolved, the resolution governs. Where it proposes something new: a work plan priority, a reporting cadence, a framework template; that proposal takes effect only when the relevant committee adopts it, and only Council can adopt the frameworks, budgets and policies to which it points.

2. The common architecture

Both committees operate on five layers. Each layer answers a different question, and each is the foundation for the one above it. Confusion between the layers is the most common cause of committees producing discussion without decisions.

Layer	Question it answers	Instrument	Who owns it
1. Mandate	What is this committee for, and what is it not for?	Terms of Reference	Council (adopts); Committee (reviews annually)
2. Reporting framework	What will be reported to us, from where, by whom, how often?	Reporting Framework tab in the committee workbook	Committee (adopts); CEO (delivers)
3. Strategic work plan	What are we trying to achieve over the next three years, and in what order?	Part 4 and Part 5 of this guide	Committee (adopts); Council (endorses where resources are committed)
4. Action tracker	What did we decide, who is doing it, and is it done?	Action Tracker tab in the committee workbook	CEO (maintains); Committee (reviews each meeting)
5. Assurance	Is the committee itself working, and are the frameworks progressing?	Performance Measures and Framework Register (Parts 8 and 9)	CEO (maintains); Committee (reviews); Council (annual report)

The workbooks give effect to layers 2 and 4. Each committee now has one: the Infrastructure & Assets Committee Workbook and the Medical & Community Services Committee Workbook; built to the same structure so that a member of one committee can read the other without translation.

2.1 What the two workbooks share

- An Index describing every tab and its data source, so the provenance of each figure is visible.
- A Dashboard that draws its figures from the detail tabs rather than being typed independently.
- A Reporting Framework tab that records exactly what the committee resolved to receive, with a named responsible officer and a frequency against every element.
- Portfolio and performance tabs specific to the committee's subject matter.
- A Risk Register, a Policy & Strategy Review program, an Action Tracker, a Resolutions Register, a Council Referral Register and a Meeting Schedule.
- A Framework Register recording every strategic framework both committees have committed to, and a Performance Measures tab reporting how the committee itself is functioning (Parts 8 and 9).

The consequence is that both committees report upward in a form Council can compare, and the CEO maintains one process rather than two.

2.2 Division of responsibility

Role	Responsibility
Committee	Sets direction, tests evidence, prioritises, and makes recommendations to Council. Does not have delegated authority to make final decisions.
Presiding Member	Ensures each meeting works through the reporting framework and closes with a clear position on every item requiring Council direction.
Chief Executive Officer	Delivers the reports the framework specifies, maintains the workbook, and carries referrals to Council.
Responsible officers	Populate the tabs assigned to them before the agenda closes. The Reporting Framework tab names them individually.
Council	Adopts frameworks, policies, budgets and plans. Receives committee minutes at the next ordinary meeting.

3. Framework development method

Between them the two committees have committed to developing five strategic frameworks: an Integrated Health and Ageing Strategic Policy Framework, a Strategic Housing Framework, a Strategic Fleet Management Framework, a Strategic Building Framework, and a reviewed and aligned set of Asset Management Plans. Each should be built through the same seven steps.

3.1 The Seven Steps

Step	What it produces	Test it must pass
1. Confirm the mandate	A written statement of what the framework will and will not cover, tied to the Terms of Reference and to a Strategic Community Plan goal.	Can the committee state in one sentence what decision this framework will let Council make that it cannot make today?
2. Establish the baseline	A validated dataset describing what the Shire currently has, spends and delivers.	Is there a single authoritative source, and has someone confirmed it is accurate?
3. Analyse the gap	Evidence of the distance between the current position and community need or service standard.	Is the gap quantified, or merely asserted?
4. Define the policy position	A statement of Council's role - provider, facilitator, advocate, or none of these.	Does it stay within the statutory role of local government and avoid assuming responsibilities belonging to other levels of government?
5. Prioritise and stage	Ranked priorities across short (0 - 12 months), medium (1 - 3 years) and long (3 - 10 years) horizons.	Are the ranking criteria written down, and applied consistently?
6. Build the implementation plan	Actions, owners, resourcing, funding pathway and measurable outcomes.	Is every action costed or explicitly noted as uncoded, and reconciled to the LTFP?
7. Adopt and review	Council adoption, integration into the Council Plan, and a review cycle.	Is there a named review date and a trigger for early review?

3.2 Standard framework contents

Every framework produced under this guide should contain the following sections, in this order. A reader moving between the health framework and the housing framework should find the same information in the same place.

- Purpose, scope and exclusions
- Strategic and legislative context, including the Strategic Community Plan goal and strategy it serves
- Evidence base - baseline data, demand analysis, community feedback and stakeholder input
- Gap analysis
- Council's policy position and role
- Priorities, ranking criteria and staging across the three horizons
- Enabling factors - workforce, housing, infrastructure, partnerships
- Funding approach, including alignment to State and Commonwealth programs
- Implementation and advocacy plan with actions, owners and timeframes
- Measurable outcomes and reporting arrangements
- Risk assessment
- Review cycle

3.3 Ranking criteria

Step 5 fails most often, because priorities get ranked by whoever spoke most persuasively at the meeting. Both committees should adopt explicit criteria before ranking anything. The Infrastructure & Assets Committee has already identified condition, age, risk, service need and future demand for housing replacement. The same five criteria, plus statutory obligation, transfer to every other framework:

Criterion	Question
Statutory obligation	Is the Shire legally required to act, or to act by a particular date?
Risk	What is the safety, compliance, financial or reputational exposure if nothing is done?
Condition / capacity	How far below acceptable standard is the current asset or service?
Service need	What is the demonstrated community need, evidenced rather than assumed?
Future demand	What do population and demographic trends indicate over ten years?
Deliverability	Is there a funding pathway, a provider, and the internal capacity to deliver?

Where a proposal scores well on need but has no deliverability pathway, it belongs in the advocacy program rather than the capital program. Recording that distinction openly prevents the recurring problem of a committee resolving to do something the Shire has no means of doing.

3.4 Common Failure Methods

Failure	How it shows up	Guard against it
Framework without a baseline	Priorities argued from anecdote; figures change between meetings.	Complete step 2 before step 5. Validate the source and name it.
Scope creep	The framework grows to cover everything and therefore decides nothing.	Write the exclusions down at step 1.
Role confusion	The Shire drifts into funding services that belong to State or Commonwealth government.	Step 4 must state the role explicitly, and the statutory limits on it.
Unreconciled plans	The framework assumes capital the LTFP does not contain.	Step 6 reconciles to the LTFP before adoption, not after.
Adoption without measures	Twelve months later nobody can say whether it worked.	No framework goes to Council without measurable outcomes and a reporting line.
Orphaned actions	Actions arise in discussion and are never seen again.	Every action enters the Action Tracker in the meeting it arises.

4. Strategic work plan - Medical & Community Services Committee

The Committee's Terms of Reference set thirteen objectives spanning medical services, aged care, community services, partnerships, advocacy, risk and reporting. Those objectives are grouped below into five strategic priorities. Each priority carries objectives, the actions that deliver them, and the measures by which the Committee will know whether it has succeeded.

4.1 Priority A - Establish the evidence base for health and ageing

Nothing else in this portfolio can be decided well without it. The Committee resolved to build on existing work to initiate a comprehensive Health and Aged Care Needs Analysis, and community feedback has already identified the absence of strategic planning for service expansion as a gap in its own right. The needs analysis is also the instrument that answers WACHS's requirement that Yeerakine Lodge demonstrate need, which makes it time-critical rather than merely important.

Objective	Actions	Horizon	Measure
A1. Quantify current and future health and aged care demand	Scope and commission the Health and Aged Care Needs Analysis; establish population and demographic projections	0 - 12 months	Needs analysis completed and received by the Committee
A2. Establish service capacity baseline	Document current GP, allied health, hospital, aged care and home care capacity and utilisation	0 - 12 months	Baseline populated in the committee workbook and reported each cycle
A3. Demonstrate need for aged care capacity	Support the Yeerakine Lodge Committee survey; consolidate community survey evidence	0 - 12 months	Evidence pack capable of supporting a submission to WACHS and the Commonwealth
A4. Engage stakeholders	Structured engagement with WACHS, Livingston Medical, providers, Lodge Committee and community groups	0 - 12 months	Engagement completed and gaps, workforce constraints and demand documented

4.2 Priority B - Develop and adopt the Integrated Health and Ageing Strategic Policy Framework

The Committee endorsed development of this framework to inform the Council Plan, and endorsed health and aged care as a combined strategic priority given the interdependence of the two. The framework is the vehicle that converts the evidence base into a defensible Council position - in particular a position on what the Shire will and will not fund, which the community survey shows is currently unclear to residents.

Objective	Actions	Horizon	Measure
B1. Define Council's role	Draft the policy position: advocate and facilitator rather than direct service provider, within the limits of the Local Government Act 1995	0 - 12 months	Policy position adopted and communicated
B2. Prepare the framework	Draft against the standard contents in Part 3.2; address workforce, housing and infrastructure as enabling factors	0 - 12 months	Draft framework presented to the Committee
B3. Adopt and integrate	Council adoption; integration into the Council Plan; supporting action plan	0 - 12 months	Framework adopted; actions reflected in the Council Plan
B4. Report against it	Progress reported to the Committee each cycle through the workbook	Ongoing	Framework tracker current at every meeting

4.3 Priority C - Secure and strengthen local health services

The practice is in a stronger position than it has been: an appointed lead practitioner, an expanded set of service lines, a growing patient base and patients returning from surrounding districts. The risk is concentration - a small practice in a small population carries limited redundancy and the work here is about protecting a gain rather than recovering a loss.

Objective	Actions	Horizon	Measure
C1. Maintain service continuity	Monitor locum arrangements and leave coverage; report continuity risk each cycle	Ongoing	No unplanned interruption to GP services
C2. Complete the Hyden relocation	Execute leases for Shops 8, 9 and 10; deliver refurbishment within the \$20,000 allocation; transition library and tourism services	0 - 12 months	Relocation complete; cost neutrality confirmed against the current \$1,860 per month
C3. Expand allied health access	Use the improved Shop 8 facility to attract visiting allied health; report frequency, type and utilisation	1 - 3 years	Increase in allied health service types and sessions delivered
C4. Strengthen service coordination	Standing invitations to the Director of Nursing, Kondinin Hospital and the Officer in Charge, Kondinin Police Station	0 - 12 months	Both attending or reporting to the Committee

4.4 Priority D - Advocacy and funding

Substantial Commonwealth and State funding exists, but access depends on scale and provider interest that small rural communities frequently lack. The Committee endorsed membership of the Local Government Rural Health Funding Alliance to strengthen its position through coordinated advocacy rather than acting alone.

Objective	Actions	Horizon	Measure
D1. Join coordinated advocacy	Confirm LGRHFA membership and participate actively. RoerOC.	0 - 12 months	Membership confirmed; Shire represented
D2. Formalise advocacy priorities	Adopt a written advocacy position covering aged care capacity, primary health access and funding equity	0 - 12 months	Advocacy position adopted
D3. Pursue funding pathways	Assess Commonwealth capital and home care programs and the State low-interest loan scheme against the needs analysis	1 - 3 years	At least one substantiated application or partnership proposal
D4. Direct advocacy	Prepare submissions in support of additional aged care beds and packages	1 - 3 years	Submissions lodged; outcomes reported

4.5 Priority E - Community wellbeing, inclusion and participation

This is the part of the portfolio that is working. Attendance at ANZAC Day services held up in both towns despite fuel cost pressures, Hyden exceeded previous years, and the community meetings across all three townsites drew strong participation. The task is to sustain it, extend it to the groups the Terms of Reference specifically name, and capture the data that shows whether it is working.

Objective	Actions	Horizon	Measure
E1. Sustain the events program	Deliver the confirmed program and progress events in planning	Ongoing	Events delivered; attendance recorded and trending
E2. Support mental health and wellbeing initiatives	Blue Tree Project BBQ; confirm the Desert Swimmer event on mental health and succession planning	0 - 12 months	Events delivered; participation recorded
E3. Broaden inclusion	Programs supporting volunteering, youth development, seniors' participation and disability access under Terms of Reference objective 8	1 - 3 years	Program coverage across each named group
E4. Expand community and visitor facilities	Deliver expanded library, tourism and meeting room capacity at the Trading Post	0 - 12 months	202 sqm of combined space activated; usage recorded
E5. Close the feedback loop	Report complaints, compliments, concerns and gaps to the Committee each cycle	Ongoing	Feedback tab populated every meeting

5. Strategic work plan - Infrastructure & Assets Committee

The Committee resolved a baseline across housing, fleet and built assets, and endorsed a structured review of the Asset Management Plans and their alignment with the Long Term Financial Plan. Its work plan follows the same five-priority structure.

5.1 Priority A - Validate and maintain the asset baseline

Objective	Actions	Horizon	Measure
A1. Confirm the built asset baseline	Validate the Property Register as the authoritative dataset; reconcile counts and values	0 - 12 months	Register validated and adopted as baseline
A2. Establish condition and performance data	Populate condition, performance and useful-life data by asset class	0 - 12 months	Condition tab populated for all six asset classes
A3. Extend coverage	Bring playgrounds, park assets, trees and natural spaces into the register and framework	1 - 3 years	All asset classes represented with a named service standard
A4. Report consistently	Adopt the agreed asset-class headings for all ongoing reporting	Ongoing	Every report uses the standard headings

5.2 Priority B - Deliver the three strategic frameworks

Housing, fleet and buildings each require a framework, and each should be built through the seven steps in Part 3. Housing carries the additional complication that the current Staff Housing Policy has been identified as contradicting the strategic direction, so the policy amendment pathway needs to run alongside the framework rather than after it.

Objective	Actions	Horizon	Measure
B1. Strategic Housing Framework	Scope and work program; rank replacement priorities against the criteria in Part 3.3; review funding and delivery models; rental pricing and categories; retention and disposal framework	0 - 12 months	Framework adopted by Council
B2. Resolve the housing policy contradiction	Bring the Staff Housing Policy amendment pathway to the Committee and then to Council	0 - 12 months	Policy amended and consistent with the framework
B3. Strategic Fleet Management Framework	Utilisation thresholds; replacement schedule aligned to reserves and the LTFP; procurement timing and lead times; vehicle replacement policy review	0 - 12 months	Framework adopted; replacement schedule reconciled to reserves
B4. Strategic Building Framework	Built assets including playgrounds and park assets; review of public facilities and sporting infrastructure policies; community survey feedback linked to asset priorities	0 - 12 months	Framework adopted by Council

5.3 Priority C - Align asset plans with financial capacity

This is the priority that determines whether the other four are affordable. The Asset Management Plans and the Long Term Financial Plan currently run on different horizons and are only partially aligned, which means the renewal gap is not reliably visible to Council.

Objective	Actions	Horizon	Measure
C1. Review the Asset Management Plans	Assess currency, data quality and assumptions across all plans	0 - 12 months	Review complete; deficiencies documented
C2. Reconcile planning horizons	Align the AMP and LTFP models and resolve the differing horizons	0 - 12 months	Single reconciled position reported
C3. Report the renewal gap	Quantify required renewal against allocated funding and report lifecycle cost projections	Quarterly	Renewal gap reported each quarter
C4. Integrate the planning suite	Integrate AMPs with the Strategic Community Plan, LTFP, budget and Council Plan	1 - 3 years	Council endorsement of the integrated planning position
C5. Monitor financial sustainability	Report the seven statutory ratios against target each cycle	Each meeting	Ratios reported with status against target

5.4 Priority D - Define service levels and manage risk

Objective	Actions	Horizon	Measure
D1. Define service levels	Set service standards for each asset class	1 - 3 years	Standards defined and adopted
D2. Measure responsiveness	Report customer requests received and response times	Each meeting	Response performance reported against standard
D3. Manage high-risk assets	Maintain the risk register; prioritise playground safety compliance and ageing facilities	Ongoing	All high risks carry a documented treatment
D4. Link community sentiment to priorities	Connect community survey feedback to asset renewal priorities	1 - 3 years	Feedback demonstrably reflected in the capital program

5.5 Priority E - Projects, funding and advocacy

Objective	Actions	Horizon	Measure
E1. Progress identified projects	Recreation centre extension, visitor centre, landfill rehabilitation and housing delivery	1 - 3 years	Each project has a funding pathway and a next step
E2. Pursue grants and partnerships	Maintain the opportunities register and match projects to programs	Ongoing	Register current; applications lodged
E3. Advocate on road funding	Advocacy on reduced government road funding and its renewal impact	Ongoing	Advocacy position adopted and pursued
E4. Maintain the policy review program	Review asset-related policies; close identified gaps including the absence of an overarching fleet policy	1 - 3 years	Review program current; gaps closed or scheduled

6. Shared matters and interdependencies

Several matters cannot be resolved by either committee alone. Where a matter appears below, the lead committee progresses it and the supporting committee is briefed through its own workbook so that neither proceeds on assumptions the other has not tested.

Matter	Interdependency	Lead	Supporting
Health and aged care workforce accommodation	Attracting and retaining GPs, nurses and allied health depends on available housing. The Strategic Housing Framework should treat health workforce accommodation as a defined demand category.	Infrastructure & Assets	Medical & Community Services
Yeerakine Lodge lease and future use	An aged care service question and a property and lease question simultaneously, with competing pressure for nursing accommodation.	Medical & Community Services	Infrastructure & Assets
Health and community facility condition	Acoustic privacy at the Hyden Medical Centre is a service quality failure caused by a building deficiency. Building condition drives service capability.	Infrastructure & Assets	Medical & Community Services
Trading Post leases and fit-out	A medical relocation, a library relocation and a tourism service expansion delivered through one set of leases.	Medical & Community Services	Infrastructure & Assets
Community survey feedback	A single survey generated findings across aged care, health access, buildings and playgrounds. It should be interpreted once, not twice.	Joint	Joint
Long Term Financial Plan capacity	Both portfolios draw on the same capital envelope. Framework commitments must be reconciled against each other before reaching Council.	Infrastructure & Assets	Medical & Community Services
Council Plan integration	Both committees' frameworks are intended to inform the Council Plan.	Joint	Joint

Both committees meet on the same four days in 2026, which makes a short joint session practical where a shared matter needs resolving. That is a scheduling convenience, not a merger: each committee resolves separately and minutes separately.

7. Reporting calendar and meeting cycle

7.1 2026 schedule

Date	Medical & Community Services	Infrastructure & Assets	Location
20 May 2026	1:00pm - held	3:00pm - held	Council Chambers, Kondinin
22 July 2026	1:00pm	3:00pm	Council Chambers, Kondinin
23 September 2026	1:00pm	2:00pm	Hyden CRC
18 November 2026	1:00pm or 2:00pm - to confirm	3:00pm - corrected from 2:00pm	Hyden CRC

Both committees carry an unresolved discrepancy for 18 November. The Infrastructure & Assets Committee identified that its schedule table listed 2:00pm while the resolution recorded 3:00pm, and raised an action to correct it. The Medical & Community Services position is the reverse: the officer recommendation and report body specify 1:00pm, while the resolution as recorded specifies 2:00pm. Both should be confirmed and corrected at the July meetings before public notice of the November meetings is given.

7.2 Standing agenda

Each meeting should work through the reporting framework in order, so that no category is quietly dropped. The recommended standing agenda for both committees:

Item	Content
1. Opening and procedural	Attendance, apologies, declarations of interest, public time
2. Confirmation of minutes	Previous committee minutes
3. Action tracker	Review of every open action, owner and status - taken before new business, not after
4. Standing reports	The reporting framework categories in order, drawn from the committee workbook
5. Framework progress	Progress against each strategic framework under development
6. Risk register	New and changed risks
7. Matters for Council	Items requiring Council direction, budget commitment or policy amendment
8. Officer reports	Reports requiring a resolution
9. Urgent business and close	Date of next meeting

7.3 Reporting Schedule

Frequency	What is reported
Every meeting	Action tracker; core performance measures M1 - M4; service or portfolio activity; facility or asset performance; community feedback; risk; matters for Council
Quarterly	Renewal gap (Infrastructure & Assets); framework register and stage progress; measures M5 - M6 and the supporting measures
Annually	Full performance measure set in the annual report to Council; policy and strategy review program; service level review; plan currency and LTFP re-integration; Terms of Reference review
On adoption	Each strategic framework, with its implementation plan and measures

8. Performance measures

The measures in Parts 4 and 5 test whether the portfolios are improving. The measures in this Part test something different and easier to overlook: whether the committees themselves are functioning. A committee can hold four well-attended meetings a year, generate substantial discussion, and still deliver nothing, because actions drift, reports arrive incomplete, and recommendations stall between the committee and Council. These measures make that visible early enough to correct.

All of them are derived from the committee workbooks rather than collected separately. No measure below requires data that officers are not already maintaining.

8.1 Core measures

Measure	Definition	Target	Source	Frequency
M1. Actions completed by due date	Actions closed on or before their due date, as a percentage of all actions falling due in the period. Actions with no due date are excluded from the numerator and denominator, and counted separately under M2.	80% by year two	Action Tracker	Each meeting
M2. Actions without a due date	Open actions carrying no due date, as a percentage of all open actions.	Below 10%	Action Tracker	Each meeting
M3. Reports received in accordance with the adopted reporting framework	Reporting elements delivered at the required frequency and to the required content, as a percentage of elements due that cycle.	90% by year two	Reporting Framework tab against the agenda	Each meeting
M4. Council-endorsed recommendations	Count of committee recommendations endorsed by Council in the period, and the same figure as a percentage of recommendations determined by Council.	Count reported; 85% endorsement rate	Council Referral Register	Each meeting
M5. Strategic frameworks completed	Count of frameworks adopted by Council against the committed program in the Framework Register.	Per the register schedule	Framework Register	Quarterly
M6. Overdue policy reviews	Count of policies and strategies past their review date, reported as the change since the previous period.	Reducing; nil by year three	Policy & Strategy Review tab	Quarterly

8.2 Supporting measures

These are not reported every cycle, but they explain movement in the core measures when it occurs.

Measure	Definition	Target	Frequency
M7. Ageing of open actions	Average age of open actions, and the count open for more than two meeting cycles.	No action open beyond three cycles without a recorded reason	Each meeting
M8. Referral cycle time	Average elapsed time from committee resolution to Council determination.	Within two ordinary meetings	Quarterly
M9. Referrals with the loop closed	Referrals where the Council outcome has been recorded back against the register entry, as a percentage of referrals determined.	100%	Quarterly
M10. High risks with a current treatment	High-rated risks carrying a documented, in-date treatment action, as a percentage of all high-rated risks.	100%	Each meeting
M11. Framework stage progress	Frameworks progressing at least one stage per quarter against the seven-step method.	Reported by exception	Quarterly

Measure	Definition	Target	Frequency
M12. Meeting effectiveness	Quorum achieved; agenda issued on time; minutes to the next ordinary Council meeting.	100%	Each meeting

8.3 Counting rules

Measures of this kind degrade quickly unless the counting rules are fixed in advance, because every one of them can be improved without any underlying improvement in performance. The following rules apply:

- An action is complete when the outcome is delivered, not when a report about it is written.
- Changing a due date does not make an action on time. Where a due date is revised, the original date is retained and the action counts as overdue against it, with the revision and its reason recorded in the comment field.
- A reporting element counts as received only if it contains the content the Reporting Framework specifies. A tab presented empty is not a report received.
- A recommendation endorsed by Council in an amended form is counted separately from one endorsed as put, and both are reported.
- A framework counts as complete on Council adoption, not on presentation of a draft.
- A policy review is overdue from the day after its review date, irrespective of whether work has commenced.

8.4 Targets and baseline

Both committees began substantive operation on 20 May 2026. The first four meeting cycles establish the baseline and no target applies to them; the figures are reported so that the committees can see the starting position honestly. Targets take effect from the 2027 calendar year, and should be set by each committee rather than assumed from this guide. The targets above are offered as a reasonable default for a small rural local government with a single officer maintaining the workbook.

A deteriorating measure is not on its own a failure. A falling completion rate at a time when the committee is deliberately taking on more actions is a capacity signal, and the useful response is usually to reduce or re-sequence the work plan rather than to press harder on the tracker. The measures exist to prompt that conversation, not to substitute for it.

8.5 Reporting

The core measures are reported to each committee at every meeting, as a short block at the head of the action tracker item. The full set, core and supporting, forms part of the annual summary report each committee provides to Council under its Terms of Reference. Where a measure sits outside target for two consecutive cycles, the CEO reports the cause and the proposed correction alongside it.

9. Framework register

Between them the two committees have committed to five strategic frameworks and one supporting needs analysis, each at a different stage, each with a different owner, and each with implications for the others. Without a single register they will be tracked in six places and reconciled in none. The register below is the controlling record: it is maintained in both committee workbooks, and the Framework Register in each workbook is the same document viewed from that committee's side.

9.1 Register fields

Field	Purpose
Reference	Sequential identifier, cited by every action and referral relating to the framework
Framework	Full title as it will be adopted
Committee	Lead committee; where a framework serves both, the supporting committee is named
Authorising resolution	The resolution that committed the Shire to developing it
Current stage	One of the seven steps in Part 3.1
Owner	Named position accountable for delivery
Target adoption	Date the framework is expected to reach Council
Dependencies	Other frameworks, datasets or decisions that must land first
Status	Not started, in progress, drafted, with Council, adopted, or under review
Review cycle	Frequency and next review date once adopted

9.2 The register

Ref	Framework	Committee	Authorising resolution	Stage	Owner	Status
F1	Shire Health and Aged Care Needs Analysis	Medical & Community Services	MCSC/26/001(1)	2. Baseline	CEO	Not started
F2	Integrated Health and Ageing Strategic Policy Framework	Medical & Community Services	MCSC/26/001(2)	1. Mandate	CEO	Not started
F3	Strategic Housing Framework	Infrastructure & Assets (supporting: Medical & Community Services)	IAC/26/002	1. Mandate	Manager Works	Not started
F4	Strategic Fleet Management Framework	Infrastructure & Assets	IAC/26/003	1. Mandate	Manager Works	Not started
F5	Strategic Building Framework (incl. playgrounds and park assets)	Infrastructure & Assets (supporting: Medical & Community Services)	IAC/26/004	1. Mandate	Manager Works	Not started
F6	Asset Management Plans - review and LTFP alignment	Infrastructure & Assets	IAC/26/005	2. Baseline	All	In progress

9.3 Dependencies and sequencing

Ref	Depends on	Why it matters
F1	Community survey data; WACHS and provider engagement; Yeerakine Lodge Committee survey	The needs analysis is the evidence base for F2 and the instrument that demonstrates need for the Lodge. Nothing else in the health portfolio should be finalised ahead of it.
F2	F1 complete; F3 for workforce accommodation assumptions	A framework drafted before the needs analysis would be asserting demand rather than evidencing it.
F3	Property Register validated (F6); Staff Housing Policy amendment pathway	The policy currently contradicts the strategic direction. Framework and policy amendment must move together.
F4	Reserves and LTFP position; plant utilisation data	Replacement scheduling is meaningless unless reconciled to the funding actually available.
F5	Property Register validated (F6); community survey feedback	Also determines the condition of the buildings from which health and community services are delivered.
F6	Nothing - this is the foundational work	F3 and F5 both draw on the validated register and the reconciled LTFP position. It should lead.

The practical sequence that follows is: F6 first, since three other frameworks depend on its outputs; F1 in parallel, because the Yeerakine Lodge lease timeline is fixed and will not wait; then F2, F3 and F5, with F4 able to run independently at any point.

9.4 Maintaining the register

- The CEO updates the register before each agenda closes; both committees see the whole register, not only their own entries.
- A framework enters the register at the moment a committee resolves to develop it, not when drafting begins.
- A stage advances only when the test in Part 3.1 for that step has been met, and the date of advancement is recorded.
- A framework that has not advanced a stage in two quarters is reported by exception, with the impediment named.
- On adoption the entry does not close. Status moves to adopted, the review cycle and next review date are entered, and the framework transfers to the Policy & Strategy Review program.
- New frameworks arising from any of the six - for example an overarching fleet policy emerging from F4 - are added as new entries rather than absorbed into the parent.

10. Governance conventions

10.1 Referral pathway to Council

A committee has no delegated authority to make final decisions. Anything requiring adoption, expenditure, policy change, disposal or a statutory process must be referred. The convention is:

- The committee resolves a clear recommendation, not a discussion outcome.
- The matter is entered in the Council Referral Register in the committee workbook, with its decision type and target meeting.
- The CEO prepares the report to Council; the committee resolution is quoted in full.
- The Council outcome is recorded back against the referral, closing the loop.

Decision types are: plan or framework adoption; policy amendment; budget commitment; asset disposal; lease execution; strategic endorsement; statutory process. Recording the type matters, because it determines the report format and any statutory requirement attaching to it - a disposal, for instance, engages section 3.58 of the Local Government Act 1995.

10.2 Resolution numbering

Both committees number resolutions sequentially by calendar year in the form COMMITTEE/YY/NNN - MCSC/26/001 and IAC/26/001. Every action in a tracker cites the resolution or minute reference it arises from, so that any action can be traced back to the decision that created it.

10.3 Terms of Reference review

Both Terms of Reference are reviewed annually. The Medical & Community Services Terms of Reference were drafted on 29 October 2025 and record a biannual review frequency with the next review due in 2027, alongside a clause in the body providing for annual review. That inconsistency, and a duplicated clause number - both Community Services and Risk Management are numbered 5.3 - should be corrected at the next review.

10.4 Document control for frameworks

Field	Convention
Owner	Named position, not an individual
Version	Sequential; draft versions numbered 0.x, adopted versions 1.0 onward
Adoption reference	Council resolution number and date
Review frequency	Stated explicitly, with the next review date
Early review trigger	The circumstance that would force a review ahead of schedule
Related documents	Terms of Reference, Strategic Community Plan goal, LTFP, related policies

10.5 Review of this guide

This guide should be reviewed annually by both committees, alongside their Terms of Reference, and amended where the reporting frameworks or work plans change. Its authority derives entirely from the committees' adoption of it.

SHIRE OF KONDININ | Infrastructure & Assets Committee

Reporting Framework & Asset Management Dashboard | Baseline established 20 May 2026 (Res. IAC/26/001–006)

This workbook is the consolidated reporting framework and dashboard resolved by the Committee on 20 May 2026. It collates the Shire's asset base, financial-sustainability position, frameworks, actions and decisions into a single point of reference, structured around the reporting categories agreed by the Committee. Tabs shaded yellow contain input cells for officers to maintain; tabs with values drawn from source documents cite those sources.

No.	Tab	Purpose	Primary data source
1	Dashboard	One-page committee snapshot: portfolio value, KPI status, open actions, decisions pending	This workbook
2	Reporting Framework	The agreed reporting categories and elements, data source, owner and frequency	Minutes 20 May 2026
3	Asset Portfolio	Asset-class overview and portfolio status across the six agreed classes	Register / AMPs
4	Built Asset Register	Every built asset with location, valuation and occupancy	Property Register 09/03/2026
5	Housing Portfolio	Housing baseline, dwelling list and Strategic Housing Framework tracker	Property Register / Staff-004
6	Fleet & Plant	Fleet baseline and Strategic Fleet Management Framework tracker	10-Yr Plant Sched / Plant Hours
7	Condition & Performance	Condition, performance and useful-life register by asset class (to populate)	AMPs / inspections
8	Maintenance & Works	Planned vs actual maintenance and works delivery (to populate)	Works system / budget
9	Capital Works Program	10-year capital program by sub-program and renewal gap	LTFP 2024–2033
10	Financial Sustainability	Seven statutory ratios over 10 years with targets and status	LTFP 2024–2033
11	Reserves	Cash-backed reserves, purpose and projected balances	LTFP 2024–2033
12	Loans	Borrowings and repayment profile	LTFP 2024–2033
13	Risk Register	High-risk assets, compliance and service risks, mitigations (to populate)	Committee / AMPs
14	Service Levels	Defined service standards and request response times (to populate)	Committee / AMPs
15	Projects & Opportunities	Grants, partnerships, redevelopments and advocacy	Committee / grants
16	Policy & Strategy Review	Policy review program and identified gaps	Committee / policy register
17	Action Tracker	Every action arising, owner, priority, status, due date, Council referral	Minutes / Action Plan
18	Resolutions Register	Committee resolutions and their status	Minutes 20 May 2026
19	Council Referrals	Matters requiring Council adoption, budget, policy or disposal decisions	Committee
20	Meeting Schedule	2026 meeting schedule	Res. IAC/26/006

SHIRE OF KONDININ | Committee Dashboard

Snapshot for each meeting - figures link to the detail tabs

ASSET PORTFOLIO AT A GLANCE				
Measure	Value	Measure	Value	
Built assets (insured items)	118	Total insured replacement value	\$59,991,863	
Residential dwellings	23	Cash-backed reserves (closing 2032/33)	\$2,856,933	
10-yr asset renewals (capital program)	\$71,910,739	10-yr renewal exp. (sustainability)	\$58,458,530	

FINANCIAL SUSTAINABILITY - CURRENT YEAR (2025/26) vs TARGET				
Ratio	2025/26	Target	Status	
Current Ratio	1.30	≥ 1.0		
Operating Surplus Ratio	(15.0%)	0% to 15%		
Own Source Revenue Coverage	56.0%	40% to 60%		
Debt Service Cover Ratio	8.00	≥ 2.0		
Asset Consumption Ratio	98.0%	50% to 75%		
Asset Sustainability Ratio	184.0%	90% to 110%		
Asset Renewal Funding Ratio	73.0%	75% to 95%		
Status against target is shown on the Financial Sustainability tab. Several ratios (operating surplus, asset consumption) sit outside target and are the Committee's central financial-sustainability focus.				

WORK STATUS				
Measure	Count	Measure	Count	
Open actions	26	High-priority actions	14	
Matters for Council referral	8	Committee resolutions to date	6	

SHIRE OF KONDININ Reporting Framework					
The reporting categories and elements agreed by the Committee (Minutes 20 May 2026, Item 10.1.2)					
Category	Reporting element	What it captures	Data source	Responsible officer	Frequency
1. Asset Overview & Portfolio Status	Portfolio by asset class	Roads; Buildings (incl. housing); Plant & Equipment; Water/drainage/footpaths; Playgrounds; Trees & natural spaces	Property Register; AMPs; fixed-asset register	Manager Planning & Assets	Each meeting
	Portfolio value & count	Replacement value and asset counts by class	Property Register; valuations	Manager Planning & Assets	Each meeting
2. Asset Performance & Condition	Condition ratings	Condition score by asset/class (1–5)	AMPs; inspection program	Manager Planning & Assets	Each meeting
	Performance ratings	Fitness-for-purpose / performance score	AMPs; service reviews	Manager Planning & Assets	Each meeting
	Critical asset condition	Condition of critical assets flagged	AMPs; risk register	Manager Planning & Assets	Each meeting
	Useful-life indicators	Current and remaining useful life	AMPs; fixed-asset register	Manager Planning & Assets	Each meeting
3. Maintenance & Works Delivery	Planned vs actual maintenance	Programmed maintenance delivered vs planned	Works system; budget	Manager Planning & Assets	Each meeting
	Expenditure	Maintenance expenditure vs budget	Finance system	CEO / Finance	Each meeting
	Reactive vs planned	Split of reactive vs planned works	Works system	Manager Planning & Assets	Each meeting
	Major plant upgrades	Status of significant plant works	Plant records	Manager Planning & Assets	Each meeting
4. Capital Works Program	Program status	Capital projects, stage and spend	Capital program; budget	CEO / Finance	Each meeting
	Asset renewal gap	Required renewal vs allocated funding	AMPs vs LTFP	Manager Planning & Assets	Quarterly
	Lifecycle cost projections	Whole-of-life cost projections	AMPs	Manager Planning & Assets	Annual
	LTFP alignment	Capital plan reconciled to LTFP	LTFP 2024–2033	CEO / Finance	Annual
5. Financial Sustainability	Statutory ratios	Seven LG (Financial Management) ratios vs target	LTFP; annual financial report	CEO / Finance	Each meeting
	Cost-to-maintain trend	Trend in cost to maintain by class	Finance; AMPs	CEO / Finance	Annual
6. Risk Management	High-risk assets	Assets posing safety/service/financial risk	Risk register; AMPs	CEO / Manager P&A	Each meeting
	Compliance & service-failure risk	Compliance obligations and service-failure exposure	Risk register	CEO / Manager P&A	Each meeting
	Mitigations	Controls and treatment actions	Risk register	CEO / Manager P&A	Each meeting
7. Service Level & Community Impact	Service standards	Defined standards (road condition, facility standards)	AMPs; service plans	Manager Planning & Assets	Annual
	Requests & response times	Customer requests and response performance	Customer request system	CEO / CSO	Each meeting
	Impact on service delivery	Effect of asset condition on services	AMPs; community feedback	Manager Planning & Assets	Each meeting
8. Strategic Asset Planning	AMP status & SCP integration	AMP currency and integration with SCP	AMPs; SCP	Manager Planning & Assets	Annual
	Demand forecasting	Growth/demand assumptions	Workforce & demand data	CEO / Manager P&A	Annual
	Plan review & LTFP re-integration	Review of AMPs and re-integration to LTFP	AMPs; LTFP	Manager Planning & Assets	Annual
9. Projects & Opportunities	Grants & partnerships	Grant and partnership opportunities	Grants register	CEO	Each meeting
	Redevelopments & advocacy	Redevelopment options and advocacy needs	Committee; SCP	CEO	Each meeting
10. Key Issues & Decisions Required	Items for Council direction	Matters requiring Council decision	Committee	CEO	Each meeting
	Budget pressures / urgent works	Emerging budget pressures and urgent works	Finance; works	CEO / Finance	Each meeting
11. Strategic Review – Policy & Strategy	AMP policy & strategy status	Status of AM policy, strategy and alignment	Policy register; AMPs	Manager Planning & Assets	Annual
	Policy review program & gaps	Program of policy reviews and identified gaps	Policy register	CEO / Manager P&A	Annual

SHIRE OF KONDININ Asset Portfolio & Status							
Overview across the six agreed asset classes - populate status each cycle							
Asset class	Portfolio summary	Replacement / carrying value	Condition (avg)	Renewal gap flag	Key risk	Status / trend	Notes
Roads	286 km sealed, 1,189 km unsealed local road network	Refer Transport AMP			Funding reliance (R2R, RRG); heavy-vehicle loading		Largest renewal liability; central to LTFP
Buildings (incl. housing)	118 built assets incl. 23 dwellings across Kondinin, Hyden, Karlgarin	\$59,991,863			Ageing stock; community dissatisfaction trend		See Built Asset Register & Housing tabs
Plant & Equipment	Light vehicles, prime movers, graders, loaders, specialised plant	Refer Plant Schedule			Utilisation vs replacement timing mismatch		See Fleet & Plant tab
Water / drainage / footpaths	Standpipes, town dams, drainage, footpaths	Refer AMPs			Compliance; standpipe controllers		Includes water-tank infrastructure
Playgrounds	Playgrounds and park infrastructure across townsites	Refer Recreation AMP			Safety compliance; ageing equipment		To be captured in Strategic Building Framework
Trees & natural spaces	Street trees, reserves and natural areas	N/A			Public safety; bushfire; amenity		Service-level definition required

SHIRE OF KONDININ Built Asset Register										
Source: Shire of Kondinin Property Register, renewal updated 09/03/2026 (valued by Griffin Valuation Advisory 30/06/2023)										
						Portfolio totals	118	\$59,991,863		
Category	Asset type	Description	Location (no.)	Street	Town	Building (\$)	Contents (\$)	Total insured (\$)	Ownership	Occupant
Halls Offices Clinics & Kindergartens	Council Chambers/Town Hall	Hall	No. 25 (Lot 19)	Jones St	Kondinin	\$4,300,000	\$55,000	\$4,355,000	Owned & Controlled	Other
Halls Offices Clinics & Kindergartens	Office/Administration Centre	Office & Library	No. 11 (Lot 200)	Gordon St	Kondinin	\$2,200,000	\$150,000	\$2,350,000	Owned & Controlled	Administration
Halls Offices Clinics & Kindergartens	Office/Administration Centre	Books (1,700 @ \$25) Videos/DVD's (40 @ \$50)	No. 11 (Lot 200)	Gordon St	Kondinin	-	\$135,000	\$135,000	Owned & Controlled	Administration
Halls Offices Clinics & Kindergartens	Clinic/Childcare Facility/Aged Care Facility	Hyden Nursing Post (WACHS)	1	Naughton St	Hyden	-	\$8,000	\$8,000	Owned & Leased	Clinic/Childcare Facility/Aged Care Facility
Halls Offices Clinics & Kindergartens	Community Centre/Hall	Arts Centre	42-44 (lots 11&12)	Rankin St	Kondinin	\$435,000	\$15,000	\$450,000	Owned & Controlled	Other
Halls Offices Clinics & Kindergartens	Community Centre/Hall	Hall (includes CWA building)	1 & 3	Lynch St	Hyden	\$4,200,000	\$38,500	\$4,238,500	Owned & Controlled	Other
Halls Offices Clinics & Kindergartens	Clinic/Childcare Facility/Aged Care Facility	Kindergarten (Daycare Centre)	33	McPherson St	Hyden	\$475,000		\$475,000	Owned & Leased	Clinic/Childcare Facility/Aged Care Facility
Halls Offices Clinics & Kindergartens	Sporting Facility	Hockey Grandstand (valuation included the dugouts)	38	Marshall St	Hyden	\$18,500		\$18,500	Owned & Controlled	Sports/Community Group
Halls Offices Clinics & Kindergartens	Sporting Facility	Hockey Shed	38	Marshall St	Hyden	\$11,000		\$11,000	Owned & Controlled	Sports/Community Group
Halls Offices Clinics & Kindergartens	Sporting Facility	Electronic Scoreboard (Electronics and 6x4 Safety Glass Face covered for \$2,000) (Commentators Box)	38	Marshall St	Hyden	\$63,000		\$63,000	Owned & Controlled	Sports/Community Group
Halls Offices Clinics & Kindergartens	Office/Administration Centre	Hyden Resource & Telecentre	Lot 151	Naughton St	Hyden	\$2,000,000	\$55,125	\$2,055,125	Owned & Leased	Administration
Halls Offices Clinics & Kindergartens	Office/Administration Centre	Books (800 @ \$25) Videos/DVD's (20 @ \$50)	12	McPherson St	Hyden	-	\$30,000	\$30,000	Owned & Controlled	Administration
Halls Offices Clinics & Kindergartens	Office/Administration Centre	Admin Office Contents (Equipment)	14	McPherson St	Hyden	-	\$14,500	\$14,500	Owned & Controlled	Administration
Halls Offices Clinics & Kindergartens	Community Centre/Hall	Hall	51	Melba St	Karlgarin	\$1,100,000	\$27,700	\$1,127,700	Owned & Controlled	Other
Halls Offices Clinics & Kindergartens	Community Centre/Hall	Hall/Lions Den	No. 19 (Lot 22)	Jones St	Kondinin	\$365,000	\$10,000	\$375,000	Owned & Controlled	Other
Halls Offices Clinics & Kindergartens	Office/Administration Centre	Kondinin Resource & Telecentre	Lot 17	Gordon St	Kondinin	\$1,400,000	\$10,000	\$1,410,000	Owned & Leased	Administration
Halls Offices Clinics & Kindergartens	Clinic/Childcare Facility/Aged Care Facility	Medical Centre	No. 130 (Lot 3000)	Graham St	Kondinin	\$1,400,000	\$80,000	\$1,480,000	Owned & Leased	Clinic/Childcare Facility/Aged Care Facility
Halls Offices Clinics & Kindergartens	Clinic/Childcare Facility/Aged Care Facility	Aged Care Facility	No. 130 (Lot 3000)	Graham St	Kondinin	\$2,600,000	\$30,000	\$2,630,000	Owned & Leased	Clinic/Childcare Facility/Aged Care Facility
Halls Offices Clinics & Kindergartens	Community Centre/Hall	King Rocks Hall - insure for indemnity only	Lot 2961	King Rock Rd	Hyden	\$50,000		\$50,000	Owned & Controlled	Other
Halls Offices Clinics & Kindergartens	Community Centre/Hall	Bendering Hall - insure for indemnity only	Lot 29185	Bendering Hall Rd	Bendering	\$50,000		\$50,000	Owned & Controlled	Other
Workshops, Garages, Stores (& Shops)	Works Depot	Kondinin Depot	No. 49 (Lot 262)	Graham St	Kondinin	\$660,500	\$60,000	\$720,500	Owned & Controlled	Council
Workshops, Garages, Stores (& Shops)	Works Depot	Hyden Works Depot and Bus Shed	1	Clayton St	Hyden	\$537,700	\$34,500	\$572,200	Owned & Controlled	Council
Workshops, Garages, Stores (& Shops)	Fire/Emergency Services	DFES & Fire Truck Shed	Lot 14	Lynch St	Hyden	\$305,000		\$305,000	Owned & Controlled	Fire/Emergency Services
Workshops, Garages, Stores (& Shops)	Fire/Emergency Services	Karlgarin Fire Tender Shed (& tank)	Lot 4	Melba St	Karlgarin	\$71,000		\$71,000	Owned & Controlled	Fire/Emergency Services
Workshops, Garages, Stores (& Shops)	Works Depot	Kondinin Works Admin Building	No. 49 (Lot 262)	Graham St	Kondinin	\$465,000	\$24,100	\$489,100	Owned & Controlled	Council
Workshops, Garages, Stores (& Shops)	Treatment Works/Waste Disposal	Hyden Waste Transfer Station	Lot 3133	Hyden Refuse Rd	Hyden	\$37,500		\$37,500	Owned & Controlled	Council
Workshops, Garages, Stores (& Shops)	Treatment Works/Waste Disposal	Kondinin Waste Transfer Station	Lot 23251	Kondinin Lake Rd	Kondinin	\$27,500		\$27,500	Owned & Controlled	Council
Dwellings	Residential	Dwelling	46 (Lot 223)	Graham St	Kondinin	\$204,000	\$10,000	\$214,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	4 (Lot 210)	Wignell St	Kondinin	\$232,000	\$10,000	\$242,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	76 (Lot 44)	Graham St	Kondinin	\$395,000	\$10,000	\$405,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	84 (Lot 125)	Graham St	Kondinin	\$360,000	\$10,000	\$370,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	21 (Lot 252)	Young Ave	Kondinin	\$440,000	\$10,000	\$450,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	11 (Lot 255)	Young Ave	Kondinin	\$410,000	\$10,000	\$420,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	37 (Lot 143)	Radbourne Dve	Hyden	\$510,000	\$10,000	\$520,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	94 (Lot 130)	Graham St	Kondinin	\$490,000	\$10,000	\$500,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	6 (Lot 243)	Hinck St	Kondinin	\$580,000	\$15,000	\$595,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	43 (Lot 284)	Repacholi Pde	Kondinin	\$580,000	\$10,000	\$590,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	2	Hynes St	Hyden	\$360,000	\$10,000	\$370,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	35	Smith Loop	Hyden	\$260,000	\$10,000	\$270,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	30 (Lot 246)	Repacholi Pde	Kondinin	\$395,000	\$15,000	\$410,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	28 (Lot 245)	Repacholi Pde	Kondinin	\$275,000	\$10,000	\$285,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	114 (Lot 2887)	Wave Rock Road	Hyden	\$265,000		\$265,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	41 (Lot 283)	Repacholi Pde	Kondinin	\$440,000	\$10,000	\$450,000	Owned & Leased	Residential

Dwellings	Residential	Dwelling	Unit 9, 8 (Lot 3002)	West Court	Kondinin	\$325,000	-	\$325,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	Unit 10, 8 (Lot 3002)	West Court	Kondinin	\$325,000	-	\$325,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	Unit 7, 46 - 52 (Lot 330)	Clayton Street	Hyden	\$295,000	-	\$295,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	Unit 8, 46 - 52 (Lot 330)	Clayton Street	Hyden	\$295,000	-	\$295,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	51 (Lot 97)	Jones Street	Kondinin	\$190,000	\$10,000	\$200,000	Owned & Leased	Residential
Dwellings	Residential	Dwelling	51 A (Lot 121)	Rankin Street	Kondinin	\$450,000				
Dwellings	Residential	Dwelling	51 (Lot 121)	Rankin Street	Kondinin	\$450,000				
Public Facilities	Caravan/Tourist Park	Kondinin Caravan Park - Campers Kitchen, Ablutions/Laundry, Gazebo, Buggy Shed, 2 x Electric BBQ, Pioneer Wall, Bollards, Lighting	33	Gordon St	Kondinin	\$499,000	\$10,000	\$515,000	Owned & Controlled	Other
Public Facilities	Caravan/Tourist Park	Kondinin Caravan Park - Chalet 1 - 2 BR	33	Gordon St	Kondinin	\$69,000	\$5,000	\$74,000	Owned & Controlled	Other
Public Facilities	Caravan/Tourist Park	Kondinin Caravan Park - Chalet 2 - 2 Br 2 Bath	33	Gordon St	Kondinin	\$138,000	\$5,000	\$143,000	Owned & Controlled	Other
Public Facilities	Caravan/Tourist Park	Kondinin Caravan Park - Chalet 3 - 2br Disabled Facilities	33	Gordon St	Kondinin	\$136,000	\$5,000	\$141,000	Owned & Controlled	Other
Public Facilities	Other	Public Conveniences - Modular Ablutions	49	Gordon St	Kondinin	\$136,000		\$136,000	Owned & Controlled	Other
Public Facilities	Other	Public Toilets	Lot 18	Jones St	Kondinin	\$202,000		\$202,000	Owned & Controlled	Other
Public Facilities	Other	Public Conveniences (Wave Rock) Old Ablutions	No. 114 (Lot 2887)	Wave Rock Rd	Hyden	\$170,000		\$170,000	Owned & Controlled	Other
Public Facilities	Other	Public Conveniences (Wave Rock) Metal unisex Toilet Block	No. 114 (Lot 2887)	Wave Rock Rd	Hyden	\$92,000		\$92,000	Owned & Controlled	Other
Public Facilities	Other	Toilets (Hyden Hall)	3	Lynch St	Hyden	\$198,000		\$198,000	Owned & Controlled	Other
Public Facilities	Other	Toilets - Breakers	No. 114 (Lot 2887)	Wave Rock Rd	Hyden	\$49,500		\$49,500	Owned & Controlled	Other
Public Facilities	Other	Toilets (Karlgin)	No. 51 (Lot 15)	Melba St	Karlgin	\$170,000		\$170,000	Owned & Controlled	Other
Public Facilities	Other	Wave Rock Shelters	No. 114 (Lot 2887)	Wave Rock Rd	Hyden	\$94,200	-	\$94,200	Owned & Controlled	Other
Public Facilities	Sporting Facility	Tennis Pavilion (plus lighting, shed and hit up wall)	38	Marshall St	Hyden	\$870,700	\$18,000	\$888,700	Owned & Leased	Sports/Community Group
Public Facilities	Sporting Facility	Recreation Pavilion	38	Marshall St	Hyden	\$3,000,000	\$80,000	\$3,080,000	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Recreation Pavilion	Lot 3004	Prospect St	Karlgin	\$740,000	\$1,433	\$741,433	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Karlgin Bowling Green - including surface, lighting, shelter & fencing	Lots 19, 20 & 21	Federal St	Karlgin	\$392,000		\$392,000	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Karlgin Bowling Club	Lot 21	Federal St	Karlgin	\$562,000	\$10,000	\$572,000	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Recreation Pavilion	49	Gordon St	Kondinin	\$2,200,000	\$20,200	\$2,220,200	Owned & Controlled	Sports/Community Group
Public Facilities	Radio Transmission Station	Satellite Rebroadcast Facility (Dish Hut)	6 (Lot 500)	Kondinin-Lake Rd	Kondinin	\$12,000	\$3,500	\$15,500	Owned & Controlled	Other
Public Facilities	Radio Transmission Station	Satellite Rebroadcast Facility (Dish Hut)	1 (Lot 3)	Clayton St	Hyden	\$14,500	\$1,500	\$16,000	Owned & Controlled	Other
Public Facilities	Sporting Facility	Kondinin Country Club	49	Gordon St	Kondinin	\$1,900,000	\$75,000	\$1,975,000	Owned & Leased	Sports/Community Group
Public Facilities	Sporting Facility	Golf Club	Lot 28325	Kondinin-Hyden Road	Kondinin	\$930,000	\$10,500	\$940,500	Owned & Leased	Sports/Community Group
Public Facilities	Sporting Facility	Pump & Accessories at Golf Club Dam	Lot 3003 on DP 046976	Karlgin Hill Rd	Kondinin	-	\$7,205	\$7,205	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Golf Club	Lot 300 on DP063515	Hyden Lake King Rd	Hyden	\$1,100,000	\$15,000	\$1,115,000	Owned & Leased	Sports/Community Group
Public Facilities	Treatment Works/Waste Disposal	Waste Oil Facilities	Lot 23251	Kondinin Lake Rd	Kondinin	\$73,000		\$73,000	Owned & Controlled	Council
Public Facilities	Treatment Works/Waste Disposal	Waste Oil Facilities	Lot 3133	Hyden Refuse Rd	Hyden	\$73,000		\$73,000	Owned & Controlled	Council
Public Facilities	Park/Reserve/Playgrounds	Kondinin Skate Park	No. 97 (Lot 232)	Graham St	Kondinin	\$80,000		\$80,000	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Basketball Pavilion	38	Marshall St	Hyden	\$72,000		\$72,000	Owned & Controlled	Sports/Community Group
Public Facilities	Other	The Humps - Toilets, security camera	Lot 3 on DP 214866	Bates Rd	Hyden	\$58,000		\$58,000	Owned & Controlled	Other
Public Facilities	Other	Wave Rock cameras, bbqs, ticket machine	114	Wave Rock Rd	Hyden	\$313,500		\$313,500	Owned & Controlled	Other
Public Facilities	Other	Railway Goods Shed & Loading Ramp & Crane	Lot 45	Marshall St	Hyden	\$38,500		\$38,500	Leased	Other
Public Facilities	Other	Picnic Shelters	Road Reserve	Marshall St	Hyden	\$24,000		\$24,000	Owned & Controlled	Other
Public Facilities	Other	Water Fountains	Road Reserve	Marshall St	Hyden	\$12,400		\$12,400	Owned & Controlled	Other
Public Facilities	Other	Hyden Railway Barracks	Lot 45	Marshall St	Hyden	\$25,000	\$5,000	\$30,000	Owned & Controlled	Other
Public Facilities	Other	Visitor Information Sign	Road Reserve	Marshall St	Hyden	\$33,500		\$33,500	Owned & Controlled	Other

Public Facilities	Sporting Facility	Hyden Oval (incl. lighting, retic, fencing, pitch, posts)	38	Marshall St	Hyden	\$263,000		\$263,000	Owned & Controlled	Other
Public Facilities	Other	Allen Rock (Water Tank Infrastructure)	448	Pederah Rd East	Hyden	\$199,900		\$199,900	Owned & Controlled	Other
Public Facilities	Other	King Rock (Water Tank Infrastructure)	Lot 20	King Rock Rd	Hyden	\$305,000		\$305,000	Owned & Controlled	Other
Public Facilities	Other	Raine Road (Water Tank Infrastructure)	35	Raine Road	Hyden	\$141,000		\$141,000	Owned & Controlled	Other
Public Facilities	Other	Karlgarin Dam (Water Tank Infrastructure)	Lot 2807	Karlgarin Road East	Karlgarin	\$15,500		\$15,500	Owned & Controlled	Other
Public Facilities	Other	Allen Rock Standpipe Controllers x 3	448	Pederah Rd East	Hyden			\$80,000	Owned & Controlled	Other
Public Facilities	Other	King Rock Standpipe Controllers x 1	Lot 20	King Rock Rd	Hyden			\$30,000	Owned & Controlled	Other
Public Facilities	Other	McCanns Rock Standpipe Controllers x 1	Lot 300	McCann Rock Road	Karlgarin			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Raine Road Standpipe Controllers x 1	35	Raine Road	Hyden			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Karlgarin Dam Standpipe Controllers x 1	Lot 2807	Karlgarin Road East	Karlgarin			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Bendering Road Standpipe Controller x 1	Road Reserve	Bendering Hall Rd	Kondinin			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Aylmore Road Standpipe Controller x 1	Road Reserve	Aylmore Road	Hyden			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Kondinin Lake Road Standpipe Controller X 1	Lot 135	Kondinin Lake Rd	Kondinin			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Tolland Road Standpipe Controller x 1	Road Reserve	Tolland Road	Karlgarin			\$30,000	Owned & Controlled	Other
Public Facilities	Other	Recreation Dams x 2 plus pipeline	Lot 1 & 130	McPherson St	Hyden	\$235,500		\$235,500	Owned & Controlled	Other
Public Facilities	Sporting Facility	Kondinin Sports Ground includes football, tennis, netball and bowling green as well as retic, lighting etc	49	Gordon St	Kondinin	\$1,637,400		\$1,637,400	Owned & Controlled	Sports/Community Group
Public Facilities	Sporting Facility	Kalgarin Sports Ground	Lot 3004	Prospect St	Karlgarin	\$135,200		\$135,200	Owned & Controlled	Sports/Community Group
Public Facilities	Park/Reserve/Playgrounds	Trembath Park	Reserve 19642	Jones St	Kondinin	\$88,400		\$88,400	Owned & Controlled	Other
Public Facilities	Other	Town Dams, pumps, filters etc.	14	Nicholls St	Kondinin	\$673,000		\$693,800	Owned & Controlled	Other
Public Facilities	Other	CBH Dam (incl/ pipeline)	Lot 1	Corrigin-Kondinin Rd	Kondinin	\$396,000		\$396,000	Owned & Controlled	Other
Public Facilities	Community Centre/Hall	Kondinin Mens Shed	Lot 277	Nicholls St	Kondinin	\$166,000		\$166,000	Owned & Leased	Sports/Community Group
Public Facilities	Commercial Premises (Eg Retail, Restaurant)	Building (5 Old Shops)	(8-14)	Gordon St	Kondinin	\$980,000		\$980,000	Owned & Leased	Retail
Public Facilities	Park/Reserve/Playgrounds	Coronation Park inc. shelters, shade sails, playground.BBQ	Lot 29	Marshall St	Hyden	\$86,800		\$86,800	Owned & Controlled	Other
Public Facilities	Park/Reserve/Playgrounds	Community Garden	103	Graham St	Kondinin	\$435,000	\$15,000	\$450,000	Owned & Leased	Other
Public Facilities	Park/Reserve/Playgrounds	Stafford Park - Electric BBQ, Swing, Gazebo, RV Dump	Road Reserve	Melba St	Karlgarin	\$150,000		\$156,000	Owned & Controlled	Other
Aquatic Centres	Aquatic/Leisure Centre	Swimming Pool Changerooms & Kiosk	No. 30 (Lot 502)	Gordon St	Kondinin	\$2,000,000	\$81,200	\$2,081,200	Owned & Controlled	Sports/Community Group
Aquatic Centres	Aquatic/Leisure Centre	Dolphin Pool Cleaner		Gordon St	Kondinin		\$7,400	\$7,400	Owned & Controlled	Sports/Community Group
Aquatic Centres	Aquatic/Leisure Centre	Hyden Swimming Pool - pool bowl, change rooms, kiosk, pump room, shade sails, Play equipment, building etc.	4	McPherson St	Hyden	\$3,368,900	\$48,200	\$3,417,100	Owned & Controlled	Sports/Community Group
Aquatic Centres	Aquatic/Leisure Centre	Shade sails	No. 30 (Lot 502)	Gordon St	Kondinin	\$60,800		\$60,800	Owned & Controlled	Sports/Community Group
Aquatic Centres	Aquatic/Leisure Centre	Pool Bowl, Pump Room, Surrounds etc	Lot 502	Gordon St	Kondinin	\$1,584,100		\$1,584,100	Owned & Controlled	Sports/Community Group
Airport - Kondinin	Other	Kondinin Airport Transfer Shed	Lot 10	Airport Rd	Kondinin	\$108,000	\$5,000	\$113,000	Owned & Controlled	Other
Airport - Kondinin	Other	Lighting	Lot 10	Airport Rd	Kondinin	\$323,500		\$323,500	Owned & Controlled	Other
Airport - Kondinin	Other	Misc Structures & Equipment	Lot 10	Airport Rd	Kondinin	\$34,000		\$34,000	Owned & Controlled	Other

SHIRE OF KONDININ Housing Portfolio					
Baseline: Housing Replacement Plan (Feb 2025), Ten-Year Housing Maintenance & Capital Works Program, Staff Housing Policy (Staff-004). Res. IAC/26/002					
STRATEGIC HOUSING FRAMEWORK - DEVELOPMENT TRACKER (Res. IAC/26/002)					
Framework element	Scope / what it must address	Data source	Owner	Status	Target output
Prioritisation of replacement & renewal	Rank dwellings by condition, age, risk, service need and funding readiness	Housing Replacement Plan; register; valuations	Manager P&A	Not started	Prioritised project list
Funding & delivery models	Reserves, borrowings, grants, partnerships, sale/reinvestment, staged works	LTFP; Housing Reserve; grants	CEO / Finance	Not started	Funding options paper
Asset retention & disposal	Retain / renew / replace / dispose decision criteria	Register; condition data	Manager P&A	Not started	Retention/disposal criteria
Rental pricing & housing categories	Align Staff Housing Policy, market valuations, staff attraction, equity	Staff-004; valuations	CEO	Not started	Policy review brief
Alignment with workforce demand	Match stock to workforce/service demand	Workforce Plan; demand data	CEO	Not started	Demand alignment
Integration with asset/financial planning	Fold into AMP, LTFP and capital program	AMPs; LTFP	Manager P&A	Not started	Integrated plan
Policy contradiction (Cr Green)	Resolve identified contradiction in Housing Policy vs strategic documents	Policy register	CEO / Manager P&A	Open	Policy issue paper & amendment

DWELLING BASELINE (from Property Register - residential dwellings)					
Description / unit	Location (no.)	Street	Town	Insured value (\$)	Condition (to update)
Dwelling	46 (Lot 223)	Graham St	Kondinin	\$214,000	
Dwelling	4 (Lot 210)	Wignell St	Kondinin	\$242,000	
Dwelling	76 (Lot 44)	Graham St	Kondinin	\$405,000	
Dwelling	84 (Lot 125)	Graham St	Kondinin	\$370,000	
Dwelling	21 (Lot 252)	Young Ave	Kondinin	\$450,000	
Dwelling	11 (Lot 255)	Young Ave	Kondinin	\$420,000	
Dwelling	37 (Lot 143)	Radbourne Dve	Hyden	\$520,000	
Dwelling	94 (Lot 130)	Graham St	Kondinin	\$500,000	
Dwelling	6 (Lot 243)	Hinck St	Kondinin	\$595,000	
Dwelling	43 (Lot 284)	Repacholi Pde	Kondinin	\$590,000	
Dwelling	2	Hynes St	Hyden	\$370,000	
Dwelling	35	Smith Loop	Hyden	\$270,000	
Dwelling	30 (Lot 246)	Repacholi Pde	Kondinin	\$410,000	
Dwelling	28 (Lot 245)	Repacholi Pde	Kondinin	\$285,000	
Dwelling	114 (Lot 2887)	Wave Rock Road	Hyden	\$265,000	
Dwelling	41 (Lot 283)	Repacholi Pde	Kondinin	\$450,000	
Dwelling	Unit 9, 8 (Lot 3002)	West Court	Kondinin	\$325,000	
Dwelling	Unit 10, 8 (Lot 3002)	West Court	Kondinin	\$325,000	
Dwelling	Unit 7, 46 - 52 (Lot 330)	Clayton Street	Hyden	\$295,000	
Dwelling	Unit 8, 46 - 52 (Lot 330)	Clayton Street	Hyden	\$295,000	
Dwelling	51 (Lot 97)	Jones Street	Kondinin	\$200,000	
Dwelling	51 A (Lot 121)	Rankin Street	Kondinin		
Dwelling	51 (Lot 121)	Rankin Street	Kondinin		

SHIRE OF KONDININ Fleet & Plant Management					
Baseline: Ten-Year Plant & Equipment Replacement Schedule; Plant Hours Report (Apr 2026). Res. IAC/26/003					
STRATEGIC FLEET MANAGEMENT FRAMEWORK - DEVELOPMENT TRACKER (Res. IAC/26/003)					
Framework element	Scope / what it must address	Data source	Owner	Status	Target output
Framework scope & reporting format	Define scope and standard reporting for fleet & plant	Committee	Manager P&A	Not started	Draft framework outline
Utilisation thresholds	Test under/over-use via plant hours, km, operational need	Plant Hours Report	Manager P&A	Not started	Fleet utilisation report
Replacement schedule / LTFP alignment	Match 10-yr replacement schedule to reserves & LTFP	10-Yr Plant Schedule; LTFP; Plant Reserve	CEO / Finance	Not started	LTFP alignment table
Procurement timing	Lead times, early procurement needs, budget impacts	Procurement; schedule	Manager P&A	Not started	Procurement pipeline
Vehicle Replacement Policy review	Align Shire Vehicle Replacement Policy to framework	Shire Vehicle Replacement Policy	CEO / Manager P&A	Not started	Policy review recommendation
Replacement criteria / policy gap	New policy for replacement criteria, thresholds, standards	Committee	CEO	Not started	Fleet policy

FLEET BASELINE SUMMARY (to populate from Ten-Year Plant & Equipment Replacement Schedule)					
Plant / class	Count	Replacement cycle	Est. replacement cost (\$)	Utilisation (hrs/km)	Next replacement
Light vehicles		Short-term turnover			
Prime movers					
Graders					
Loaders					
Specialised heavy plant		Long-term			

SHIRE OF KONDININ Asset Condition & Performance							
Condition (1=very good to 5=very poor), performance and useful-life register - officers populate each cycle							
Asset class	Asset / segment	Condition (1-5)	Performance (1-5)	Critical? (Y/N)	Current useful life (yrs)	Remaining life (yrs)	Comment
Roads							
Buildings (incl. housing)							
Plant & Equipment							
Water/drainage/footpaths							
Playgrounds							
Trees & natural spaces							

SHIRE OF KONDININ Maintenance & Works Delivery							
Planned vs actual maintenance and works delivery - officers populate each cycle							
Asset class	Planned maint. (\$)	Actual maint. (\$)	Variance (\$)	Planned works %	Reactive works %	Major plant upgrades	Comment
Roads			-				
Buildings (incl. housing)			-				
Plant & Equipment			-				
Water/drainage/footpaths			-				
Playgrounds			-				
Trees & natural spaces			-				

SHIRE OF KONDININ Capital Works Program & Renewal Gap												
Source: Long Term Financial Plan 2024–2033 (renewal vs depreciation from Asset Sustainability Ratio; program total from Capital Program Summary)												
Measure	Note / target	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	10-yr total
Capital renewal expenditure (\$)	LTFP	\$5,713,628	\$7,779,003	\$5,118,128	\$2,941,753	\$2,982,378	\$7,913,378	\$4,773,003	\$7,714,128	\$5,737,378	\$7,785,753	\$58,458,530
Depreciation expense (\$)	LTFP	\$3,527,806	\$2,801,251	\$2,785,207	\$2,777,884	\$2,441,588	\$2,897,667	\$2,854,356	\$3,521,533	\$3,761,039	\$6,537,072	\$33,905,403
Renewal gap (renewal – depreciation)	? = renewing above wear	\$2,185,822	\$4,977,752	\$2,332,921	\$163,869	\$540,790	\$5,015,711	\$1,918,647	\$4,192,595	\$1,976,339	\$1,248,681	\$24,553,127
Asset sustainability ratio	target 90–110%	162.0%	277.7%	183.8%	105.9%	122.1%	273.1%	167.2%	219.1%	152.5%	119.1%	
PROGRAM TOTALS - LTFP 2024–2033 CAPITAL PROGRAM SUMMARY												
Total asset renewals - LTFP 10-yr capital program		\$71,910,739										
Capital renewal expenditure (10-yr, sustainability basis)		\$58,458,530										
CAPITAL PROGRAM BY SUB-PROGRAM (populate 10-yr totals from LTFP capital schedule)												
Sub-program	10-yr total (\$)	Note										
Roads & Depots		refer LTFP capital schedule										
Staff Housing		refer LTFP capital schedule										
Community Amenities		refer LTFP capital schedule										
Public Halls & Civic Centres		refer LTFP capital schedule										
Swimming Centres		refer LTFP capital schedule										
Recreation & Sport		refer LTFP capital schedule										
Tourism & Area Promotion		refer LTFP capital schedule										
Other Economic Services		refer LTFP capital schedule										

SHIRE OF KONDININ | Financial Sustainability - Statutory Ratios

Source: LTFP 2024–2033 Key Performance Indicators (LG (Financial Management) Regulations 1996). Status shown for 2025/26.

Ratio	Target	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	Status (2025/26)
Current Ratio	≥ 1.0	2.01	1.44	1.30	2.30	2.23	1.76	1.63	2.75	3.20	5.49	On/above target
Operating Surplus Ratio	0% to 15%	(20.0%)	(17.0%)	(15.0%)	(13.0%)	(11.0%)	(10.0%)	(8.0%)	(6.0%)	(4.0%)	(3.0%)	Below target
Own Source Revenue Coverage	40% to 60%	54.0%	55.0%	56.0%	56.0%	57.0%	57.0%	58.0%	58.0%	59.0%	59.0%	On target
Debt Service Cover Ratio	≥ 2.0	10.00	10.00	8.00	9.00	8.00	11.00	12.00	15.00	17.00	30.00	On/above target
Asset Consumption Ratio	50% to 75%	98.0%	98.0%	98.0%	98.0%	99.0%	98.0%	98.0%	98.0%	98.0%	97.0%	Above target
Asset Sustainability Ratio	90% to 110%	162.0%	278.0%	184.0%	106.0%	122.0%	273.0%	167.0%	219.0%	153.0%	119.0%	Above target
Asset Renewal Funding Ratio	75% to 95%	76.0%	71.0%	73.0%	75.0%	79.0%	77.0%	79.0%	78.0%	79.0%	78.0%	Below target

Interpretation: the Operating Surplus Ratio is negative across the plan (below target) - the Shire’s operating expenditure exceeds own-source-based operating revenue, a common structural position for small rural LGs reliant on grants. The Asset Consumption Ratio (~98%) sits above the 50–75% target band, indicating a written-down asset base. The Asset Sustainability and Renewal Funding ratios show renewal is broadly keeping pace. These are the Committee’s central financial-sustainability signals and should be read with the AMP/LTFP reconciliation.

SHIRE OF KONDININ Cash-Backed Reserves				
Purposes per LTFP 2024–2033 'Cash Reserves'. Total reserves projected \$3,397,802 (opening) - \$2,856,933 (2032/33). Per-reserve balances: refer LTFP reserves schedule.				
No.	Reserve	Purpose	Opening balance (\$)	Projected closing 2032/33 (\$)
1	Plant Replacement Reserve	Fund future expenditure for major plant replacement		
2	Housing Reserve	Construction of new housing		
3	Employee Liability Reserve	Pay annual and long service leave liabilities		
4	Tourism Development Reserve	Keep the Wave Rock area to a good standard		
5	Water Infrastructure Reserve	Purchase of water pumps and installation of standpipes		
6	Community Bus Reserve	Replacement of the community bus		
7	Radio Reserve	Account for service charges raised		
8	Landfill Reserve	Operational costs of Bendering Landfill site		
9	SJA Capital Upgrade Reserve	Contribution for sub-centres capital upgrade in Kondinin and Hyden		
10	Medical Services Reserve	Operational costs of Kondinin Medical Centre		
11	Hyden Recreation Centre Reserve	Construction of Hyden Recreation Centre extension		
12	Roads Reserve	Roads expenditure		
13	Hyden Visitor Centre Reserve	Construction of new Visitor Centre in Hyden		
14	Office Equipment Reserve	Replacement of old office computers		
	TOTAL RESERVES		\$3,397,802	\$2,856,933

SHIRE OF KONDININ Borrowings					
Source: LTFP 2024–2033 Loan Repayment Schedule. Balances: refer schedule.					
Loan	Purpose	Term (yrs)	Year incurred	Closing balance (\$)	Status
Loan 142 – Townsite Drainage	Resolved storm drainage in Kondinin and Hyden	20	2018		Existing
Loan 139 – Hyden Sewerage	Shire contribution to Water Corporation Hyden sewerage	20	2014		Existing
Loan 138 – Kondinin Swimming Pool Redevelopment	Replacement of the old Kondinin swimming pool	20	2013		Existing
Loan 137A – Doctor's Residence	Doctor's residence	20			Existing
Loan 140 – Staff Housing	Staff housing	10			Existing
Loan 133 – Karlgarin Progress Association	On-lend to Karlgarin Progress Association	10			Self-supporting
Loan 131A – Kondinin Community Rec Centre	Kondinin Community Recreation Centre	10			Self-supporting

SHIRE OF KONDININ Infrastructure & Assets Risk Register							
High-risk assets, compliance and service-failure risks with mitigations - maintain each cycle							
Ref	Asset / area	Risk description	Type	Likelihood	Consequence	Mitigation / treatment	Owner
R1	Built portfolio	Ageing, inconsistent facilities not keeping pace with community expectations	Service / reputation			Strategic Building Framework; renewal prioritisation	Manager P&A
R2	Roads	Reduced government road funding (R2R / RRG) impacting renewal	Financial			Advocacy; LTFP scenario planning	CEO
R3	Housing	Delivering housing without an adopted strategy - inconsistent prioritisation	Strategic / governance			Strategic Housing Framework (Res. IAC/26/002)	CEO
R4	Fleet & plant	Utilisation/replacement timing mismatch	Operational / financial			Strategic Fleet Framework; utilisation review	Manager P&A
R5	AMPs vs LTFP	Plans dated and only partially aligned with LTFP	Financial sustainability			Structured AMP review (Res. IAC/26/005)	Manager P&A
R6	Playgrounds	Safety compliance of ageing play equipment	Safety / compliance			Inspection regime; renewal program	Manager P&A

SHIRE OF KONDININ Service Levels & Community Impact						
Defined service standards and request response performance - to be developed with the AMPs						
Asset class	Service standard (to define)	Current performance	Requests received	Avg response time	Community sentiment	Comment
Roads						
Buildings (incl. housing)					Mixed, trending to moderate dissatisfaction (Community Survey)	
Plant & Equipment						
Water/drainage/footpaths						
Playgrounds					Concerns re ageing/inconsistent facilities	
Trees & natural spaces						

SHIRE OF KONDININ Projects & Opportunities						
Grants, partnerships, redevelopments and advocacy						
Project / opportunity	Type	Asset class	Est. value (\$)	Funding source	Status	Next step
Hyden Recreation Centre extension	Redevelopment	Recreation		Hyden Recr Reserve; 1/3 govt grant; Shire; LRCI Ph4	Planned	
Hyden Visitor Centre (new)	New asset	Tourism		Hyden Visitor Centre Reserve; 1/3 govt grant; Shire	Planned	
Bendering Landfill rehabilitation (Ph1)	Compliance	Waste		Landfill Reserve	Required	
Strategic Housing Framework delivery	Program	Housing		Housing Reserve; grants; partnerships	In progress	

SHIRE OF KONDININ Policy & Strategy Review Program					
Status of asset-related policies and strategies, and identified gaps					
Policy / strategy	Current status	Review trigger	Owner	Priority	Notes
Staff Housing Policy (Staff-004)	Adopted	Contradiction w/ strategic docs (Cr Green)	CEO / Manager P&A	High	Bring amendment pathway to Committee
Shire Vehicle Replacement Policy	Adopted	Align to Strategic Fleet Framework	Manager P&A	Medium	
Public Facilities & Sporting Clubs/Amenities Policies	Adopted	Align to actual use & maintenance responsibility	Manager P&A	Medium	Current governance framework for built assets
Asset Management Policy & Strategy	To confirm	AMP review & LTFP alignment	Manager P&A	High	Confirm currency and integration
Fleet management policy	Gap	No overarching policy exists	CEO	Medium	May be required from Fleet Framework

SHIRE OF KONDININ Committee Action Tracker									
Every action arising from the Committee, with owner, priority, status, due date and Council-referral flag									
Ref	Category	Action	Source	Owner	Priority	Status	Due	Council referral	Comment
G1	Governance	Establish Committee Action Tracker (resolution, action, owner, status, due, referral)	Minutes 20/5/26	CEO / Manager P&A	High	Open			
G2	Governance	Develop single dashboard/reporting template for all asset classes	Minutes	CEO / Manager P&A	High	Open			This workbook is the template
G3	Governance	Adopt asset-class headings for ongoing reporting	Minutes	Manager P&A	High	Open			
G4	Governance	Create Council referral register	Minutes	CEO	Medium	Open		Y	
G5	Governance	Correct meeting schedule (18 Nov 3pm, not 2pm)	IAC/26/006	Governance / CEO	High	Open			Discrepancy in minutes
H1	Housing	Develop Strategic Housing Framework (scope & work program)	IAC/26/002	Manager P&A	High	Open		Y	
H2	Housing	Rank housing replacement priorities (condition, age, risk, service, funding)	IAC/26/002	Manager P&A	High	Open			
H3	Housing	Review funding & delivery models	IAC/26/002	CEO / Finance	Medium	Open			
H4	Housing	Develop asset retention/disposal framework	IAC/26/002	Manager P&A	Medium	Open		Y	Disposal decisions to Council
H5	Housing	Review rental pricing & housing categories	IAC/26/002	CEO	Medium	Open			
H6	Housing	Address Housing Policy contradiction (Cr Green)	Minutes	CEO / Manager P&A	High	Open		Y	Policy amendment to Council
F1	Fleet	Develop Strategic Fleet Management Framework	IAC/26/003	Manager P&A	High	Open		Y	
F2	Fleet	Review utilisation thresholds (plant hours/km/need)	IAC/26/003	Manager P&A	Medium	Open			
F3	Fleet	Align replacement schedule to reserves & LTFP	IAC/26/003	CEO / Finance	High	Open			
F4	Fleet	Review procurement timing & lead times	IAC/26/003	Manager P&A	Medium	Open			
F5	Fleet	Review Shire Vehicle Replacement Policy	IAC/26/003	CEO / Manager P&A	Medium	Open		Y	Policy to Council if amended
B1	Built	Develop Strategic Building Framework (incl. playgrounds)	IAC/26/004	Manager P&A	High	Open		Y	
B2	Built	Validate Property Register as baseline dataset	IAC/26/004	Manager P&A	High	Open			See Built Asset Register tab
B3	Built	Include playgrounds & park assets in framework	IAC/26/004	Manager P&A	Medium	Open			
B4	Built	Review Public Facilities & Sporting Infrastructure policies	IAC/26/004	Manager P&A	Medium	Open		Y	
B5	Built	Link community survey feedback to asset priorities	Minutes	Manager P&A	Medium	Open			
A1	AMP/LTFP	Review all Asset Management Plans (currency, data, assumptions)	IAC/26/005	Manager P&A	High	Open			
A2	AMP/LTFP	Align AMPs with LTFP (reconcile 15-yr vs 10-yr models)	IAC/26/005	Manager P&A	High	Open			
A3	AMP/LTFP	Define service levels across asset classes	IAC/26/005	Manager P&A	Medium	Open			
A4	AMP/LTFP	Report asset renewal gap & lifecycle projections	IAC/26/005	Manager P&A	Medium	Open			See Capital Works Program tab
A5	AMP/LTFP	Integrate AMPs with SCP, LTFP, budget & Council Plan	IAC/26/005	Manager P&A	High	Open		Y	Strategic plan endorsement to Council

SHIRE OF KONDININ | Committee Resolutions Register

Resolutions of the Infrastructure & Assets Committee

Resolution	Meeting	Subject	Outcome	Moved / Seconded	Status
IAC/26/001	20/5/2026	Adopt historical minutes (OCM May 2024; Housing & Building Feb 2025; Works Mar 2025) as foundational basis	Carried 3/0	Cr Browning / Cr Gangell	Complete
IAC/26/002	20/5/2026	Adopt housing baseline documents; endorse progression of Strategic Housing Framework	Carried 3/0	Cr Gangell / Cr Browning	In progress
IAC/26/003	20/5/2026	Adopt fleet & plant baseline; endorse Strategic Fleet Management Framework	Carried 3/0	Cr Browning / Cr Gangell	In progress
IAC/26/004	20/5/2026	Endorse Property Register baseline; develop Strategic Building Framework (incl. playgrounds)	Carried 3/0	Cr Browning / Cr Gangell	In progress
IAC/26/005	20/5/2026	Endorse structured AMP review & alignment with LTFP and SCP	Carried 3/0	Cr Browning / Cr Gangell	In progress
IAC/26/006	20/5/2026	Endorse 2026 Committee meeting schedule	Carried 3/0	Cr Gangell / Cr Browning	Adopted

SHIRE OF KONDININ Council Referral Register					
Matters requiring Council adoption, budget commitment, policy amendment, disposal or strategic-plan endorsement					
Matter	Type of decision	Arising from	Target meeting	Status	Notes
Adopt Strategic Housing Framework	Plan adoption	IAC/26/002		Pending	
Adopt Strategic Fleet Management Framework	Plan adoption	IAC/26/003		Pending	
Adopt Strategic Building Framework	Plan adoption	IAC/26/004		Pending	
Adopt reviewed & aligned AMPs	Plan adoption	IAC/26/005		Pending	
Housing Policy (Staff-004) amendment	Policy amendment	Cr Green / IAC/26/002		Pending	
Housing retention/disposal decisions	Asset disposal	IAC/26/002		Pending	Requires s3.58 process
Capital commitments arising from frameworks	Budget commitment	Frameworks		Pending	Via annual budget / LTFP
Integrated planning endorsement (AMP–SCP–LTFP)	Strategic plan endorsement	IAC/26/005		Pending	

SHIRE OF KONDININ 2026 Meeting Schedule			
Endorsed by Res. IAC/26/006. Committee meetings precede the Ordinary Meeting of Council on each date.			
Date	Time	Location	Note
22 July 2026	3:00pm	Council Chambers, Kondinin	Precedes Ordinary Meeting of Council. Note: schedule table listed 2pm; Date of Next Meeting recorded 2pm - confirm final time (Action G5).
23 September 2026	2:00pm	Hyden CRC	
18 November 2026	3:00pm	Hyden CRC	Resolved 3pm (schedule table listed 2pm - corrected per Action G5).

11 BUSINESS OF AN URGENT NATURE

12 CLOSE OF MEETING

12.1 DATE OF NEXT MEETING

12.2 CLOSURE