



SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

Kondinin Shire Council

Will be held at the Hyden Community Resource Centre on 11th February 2026

4:00 PM Ordinary Council Meeting

Bruce Wright

Wednesday, 11 February 2026

Chief Executive Officer

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006

All communications are to be addressed to the Chief Executive Officer
ceo@kondinin.wa.gov.au

Members of the Public Attending a Council Meeting

Welcome to this meeting of Council and thank you for your interest in local government decision-making. The following information is provided to assist members of the public attending today's meeting.

Public Question Time

Public Question Time is provided in accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. Members of the public are invited to ask questions relating to the business of the Shire.

- Questions must be clear and concise and may be submitted in writing prior to the meeting at the Shire offices or by email csa@kondinin.wa.gov.au or asked during Public Question Time.
- The Presiding Member may respond at the meeting, refer the question to a Councillor or officer or take the question on notice for a later response.
- Public questions must relate to the business of the Shire and should not be a statement or personal opinion.
- The Presiding Member may reject public questions that are defamatory, abusive, irrelevant to the business of the Shire or personal opinion as being out of order and no answer will be provided.
- Public questions will not be debated.

Members of the public are also advised that they are regarded as being legally liable and personally responsible for any comments made by them that might be construed as being offensive or defamatory.

Public Statement Time

Public Statement Time allows members of the public to make a brief statement on any matter of community interest. Statements must be respectful, limited to a reasonable duration as determined by the Presiding Member, and not include defamatory or offensive remarks. The Council will not comment or provide a response to public statements.

Meeting Formalities

Council meetings are formal proceedings governed by the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996*, and the Shire's Meeting Procedures Local Law. All attendees are requested to maintain decorum and not interrupt the proceedings. Only persons who have been invited by the Presiding Member may address the meeting.

Recording and Privacy Notice

Please note that this meeting is being recorded for minute-taking purposes. By attending, you acknowledge that your voice, and any personal information disclosed may be captured and published as part of the official record. The Shire collects and uses this information in accordance with its privacy obligations.

Copyright Disclaimer

All documents, attachments, and materials within the agenda may be the subject to the provisions of copyright law. Express permission from the document owner should be sought prior to the reproduction of said documents and materials. A reproduction of material that is protected by copyright may represent a copyright infringement.

Notes for Elected Members

Report Definitions

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government, external body or agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, including, but not limited to: accepting tenders, grants, setting and amending budgets, adopting plans and reports.
Legislative:	Includes adopting town planning schemes, policies and local laws
Administrative:	Council administering legislation and applying legislation to factual circumstances and situations that affect the rights of people.
Information:	Items that are provided to Council for informational purposes only. These do not require a decision of Council.

Alternative Motions

Elected Members seeking to make alternate motions to officer recommendations are requested to provide notice of said alternative motions in written form to the Chief Executive Officer prior to the Council meeting.

Declarations of Interest

Elected Members should complete a Disclosure of Financial/Impartiality & Proximity Interest for agenda items that they hold a financial, impartiality or proximity interest. The form should be provided to the Presiding Member prior to the commencement of the meeting.

In accordance with Part 5, Division 6 of the Local Government Act 1995, Elected Members must disclose the nature of their interest in matters to be discussed at the meeting.

In accordance with Sections 5.70 & 5.71 of the Local Government Act 1995, Shire Officers must disclose the nature of their interest in reports or advice when they are giving the report or advice to the meeting.

Applications for a Leave of Absence

In accordance with Section 2.25 of the Local Government Act 1995, a Councillor application for leave of absence requires a Council resolution granting the leave requested. The Council may grant approval for a leave of absence for an Elected member for ordinary meetings of council for up to, but no greater than, six consecutive meetings. Ministerial approval is required for leave of absence greater than six ordinary meetings of council.

A failure to observe the requirements of the Local Government Act may lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings. It should be noted that Leave of Absence is approved by Council resolution and is different to circumstances whereby an Elected Member records their apologies for the meeting.

Shire of Kondinin - Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Kondinin for any act, omission, statement, or intimation occurring during Council Meetings. The Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Town of Port Hedland advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

Order Of Business

1	Opening of Meeting	Error! Bookmark not defined.
2	Acknowledgement of Traditional Owners and Dignitaries	Error! Bookmark not defined.
3	Recording of Attendance	Error! Bookmark not defined.
3.1	Attendance	Error! Bookmark not defined.
3.2	Attendance by Telephone or Instantaneous Communication	Error! Bookmark not defined.
3.3	Apologies	Error! Bookmark not defined.
3.4	Approved Leave of Absence	Error! Bookmark not defined.
3.5	Declarations of Disclosures of Interest	Error! Bookmark not defined.
4	Application for Leave of Absence	Error! Bookmark not defined.
5	Response to Previous Questions	Error! Bookmark not defined.
5.1	Questions from Elected Members taken on Notice	Error! Bookmark not defined.
	Nil	
5.2	Questions taken on Notice from Public	Error! Bookmark not defined.
	Nil	
6	Public Time	Error! Bookmark not defined.
6.1	Public Question Time	Error! Bookmark not defined.
6.2	Public Statement Time	Error! Bookmark not defined.
6.3	Petitions/Deputations/Presentations/Submissions	Error! Bookmark not defined.
	Nil	
7	Questions from Members without Notice	Error! Bookmark not defined.
8	Announcements by Presiding Members without Discussion	Error! Bookmark not defined.
9	Declaration of Members to have Given due Consideration to all Matters Contained in the Agenda Before the Meeting	Error! Bookmark not defined.
10	Confirmation of Minutes of Previous Meetings	Error! Bookmark not defined.
11	Reports of Committees	Error! Bookmark not defined.
11.1	Audit & Risk	Error! Bookmark not defined.
	Nil	
11.2	Add the others	Error! Bookmark not defined.
	Nil	
12	Reports of Officers	29
12.1	Corporate Services	29
12.1.1	List Of Accounts Paid - December 2025	29
12.1.2	Financial Report - December 2025	31
12.1.3	Budget Review Report	34
12.1.4	List of Accounts Paid, January 2026	37
12.1.5	Financial Report, January 2026	39

12.2 Planning & Assets.....	42
12.2.1 Seniors Week Lunch November 2026	42
12.2.2 CDO Update	45
12.2.3 Amalgamation of No. 1 (Lot 17) [CWA Building] and No. 3 (Lot 16) [Hyden Town Hall] Lynch Street, Hyden.....	48
12.2.4 Western Australian Planning Commission - Renewable Energy Planning Code and Guidelines.....	50
12.2.5 Regional Development Assistance Program - Land Release Opportunities.....	53
12.2.6 King Rocks Wind Farm - (JDAP 22/02288) - Supporting Documentation to Address Condition of Development Approval.....	57
12.3 Works	60
Nil	
12.4 Chief Executive Officer	61
12.4.1 Chief Executive Officer Motion - Australian Local Government Association (ALGA) - Telecommunication.....	61
12.4.2 Shire President Advocacy - Powering WA - Draft Guideline on Community Benefits for Renewable Energy Projects	64
12.4.3 Street Signage - Brookton Highway (Marshall Street) - Hyden.....	67
13 Business of an Urgent Nature.....	69
14 Motions of which Previous Notice has been Given	69
Nil	
15 Matters for which Meeting may be Closed Confidential Items	69
Nil	
16 Decisions Made while Meeting was Closed to the Public	69
17 Close of Meeting	69
17.1 Date of Next Meeting	69
17.2 Closure.....	69

1 OPENING OF MEETING

[Type here](#)

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES

[Type here](#)

3 RECORDING OF ATTENDANCE

3.1 ATTENDANCE

Shire President K Mouritz (Chairperson),
Deputy Shire President B Gangell (Deputy Chairperson),
Councillor B Browning,
Councillor P Green
Councillor M James,
Councillor D Pool,
Councillor T Smeed.

Staff

Mr B Wright Chief Executive Officer,
Mrs T Young Manager Planning & Assets,
Mr V Bugna Manager Corporate Services,
Ms D Wright, Acting Manager Works

3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION

[Type here](#)

3.3 APOLOGIES

Nil

3.4 APPROVED LEAVE OF ABSENCE

Nil

3.5 DECLARATIONS OF DISCLOSURES OF INTEREST

[Type here](#)

4 APPLICATION FOR LEAVE OF ABSENCE

[Type here](#)

5 RESPONSE TO PREVIOUS QUESTIONS

5.1 QUESTIONS FROM ELECTED MEMBERS TAKEN ON NOTICE

Nil

5.2 QUESTIONS TAKEN ON NOTICE FROM PUBLIC

Nil

6 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

[Type here](#)

6.2 PUBLIC STATEMENT TIME

[Type here](#)

6.3 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

7 QUESTIONS FROM MEMBERS WITHOUT NOTICE

[Type here](#)

8 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

[Type here](#)

9 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

[Type here](#)

10 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS



SHIRE OF KONDININ

Minutes of Meeting

Kondinin Shire Council

Ordinary Council Meeting

**Held at the Karlagarin Country Club on Wednesday 17 December
2025**

Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz welcomed those present and declared the meeting open at 4.15pm.

The Shire of Kondinin acknowledges the traditional custodians of country throughout the Shire and where we meet. and it pays its respects to leader's past, present and emerging.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors scheduled for attendance:	Cr Kent Mouritz (President) Cr Beverley Gangell (Deputy President) Cr B Browning Cr P Green Cr D Pool Cr T Smeed
Staff:	Bruce Wright – Chief Executive Officer Vince Bugna – Manager Corporate Services Tory Young – Manager Planning & Assets
Apologies:	Cr M James Debra Wright – Acting Manager of Works

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATION FOR LEAVE OF ABSENCE

Nil

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

On 15 December 2025, the Shire Administration received an email deputation from Mr Greg Gleeson on behalf of the Kondinin Men's Shed. The Shire President granted leave of Council for the deputation to be considered by Elected Members without objection.



Shire of Kondinin

Ordinary Meeting of Council – 17 December 2025

Deputation – Mr Greg Gleeson

Received by email.

Monday 15 December 2025, 10.23am

Chief Executive Officer,

Mr Bruce Wright

I wish to formally respond to the section of the Council Agenda which refers to the 2015 Council Resolution concerning Lot 276, 6 Cottle Way, and the subsequent commentary regarding the absence of a lease document and the condition or use of the land.

After reviewing the report, I am concerned that the information presented does not accurately reflect the context or relevance of the matter currently before Council. The issue under consideration is the proposed sale of Lot 276 and the community's right to lodge submissions under the public notice issued on 24 November 2025. However, the report appears to shift focus toward record-keeping gaps, the absence of a lease document, and assumptions about the Men's Shed's use of the land. These matters, while noted, do not alter the fact that Council passed a clear and unambiguous resolution on 11 February 2015 to purchase the property specifically for the Kondinin Men's Shed and to make it available under a ten-year lease.

The Men's Shed acted in good faith on the basis of that resolution. The Shire's failure to execute or retain a copy of the lease does not diminish the intent of Council at the time, nor does it negate the Shed's standing or its right to participate in the statutory submission process. It is also important to clarify that the Shed was not responsible for the Shire's internal record-keeping, nor for the administrative oversight that has resulted in the lease document not being located.

I also wish to note that the report presented to Council identifies me personally as the objector, rather than the Kondinin Men's Shed. The submission was lodged by me in my capacity as Secretary of the Shed and on behalf of the organisation. The objection is an organisational submission, not a personal one. Presenting it as a personal objection misrepresents the position of the Men's Shed, shifts the focus away from the community group directly affected, and has contributed to inappropriate personal pressure being directed toward me. I request that this be corrected in the record and that future reporting accurately reflect the Kondinin Men's Shed as the submitting party.

Furthermore, commentary regarding the land being "unkempt" or used for storage is not relevant to the statutory question before Council. The purpose of the public notice was to invite submissions on the proposed disposition of the land, not to assess the Shed's operational activities or to retrospectively evaluate the Shire's administrative history.

For these reasons, I respectfully submit that the framing of this section of the report does not align with the core matter under consideration and may inadvertently misrepresent the position of the Men's Shed and the intent of the 2015 Council resolution. I request that this be acknowledged and that future reporting remain focused on the substantive issue: whether the proposed sale of Lot 276 is consistent with Council's past decisions, community expectations, and the rights afforded to community groups under the Local Government Act.

Misrepresentation of the 2015 Council Motion

*I also note that the agenda report prepared by the Manager of Town Planning selectively quotes the 11 February 2015 Council resolution relating to Lot 276, 6 Cottle Way, but fails to accurately represent the full context of the motion tabled at the same meeting under Item 9.2.4. The report cites only the portion stating that Council agreed to purchase the land for \$1.00 and make it available to the Kondinin Men's Shed under a ten-year lease. However, the accompanying officer's report presented to Council in 2015 makes it explicitly clear that the land was **donated by Mr Allan McWhirter for the use of the Kondinin Men's Shed**, that it was his expressed preference that the block be placed in the Shire's name **solely for the purpose of leasing it to the Shed**, and that the Shed was already using the block for wood storage as part of its income-generating activities. By omitting this critical context, the current agenda report does not fully or accurately reflect the intent of the donor, the purpose of the land transfer, or the basis upon which Council made its decision in 2015. This omission materially alters the understanding of the original resolution and should be corrected to ensure that Council is provided with a complete and accurate account of the matter. While we acknowledge that the full*

motion is contained within the submission we lodged, we believe it should also have been included in the agenda report if the Administration intended to rely on or make reference to the 2015 resolution. Providing only a partial extract does not give Council the complete context of the decision that was made at the time. Including the full motion is essential to ensuring transparency, accuracy, and fairness in the reporting of this matter.

*I also note that the Shire of Kondinin Housing & Building Committee Minutes dated 11 October 2023, which clearly record that **No. 6 (Lot 276) Cottle Way is leased to the Kondinin Men's Shed**, were produced at a meeting attended by both the Manager of Town Planning (who is also the author of the current agenda report) and Councillor Browning. This is significant, as it demonstrates that senior staff and at least one councillor were aware, as recently as 2023, that the Shed was recognised as the lessee of Lot 276. It is therefore difficult to reconcile how the current report can assert that no evidence of a lease exists when the Shire's own officers and elected members were present at a meeting where the lease was explicitly acknowledged. This inconsistency requires clarification.*

*I also draw attention to an email I sent to the Manager of Town Planning on 11 August 2021, in which I raised the matter of the Men's Shed lease and specifically requested that the renewal include both the Shed property **and the adjoining woodyard**. This correspondence clearly demonstrates that the Shed was actively seeking to formalise and continue its lease arrangements in accordance with the 2015 Council resolution. Despite this, the reference to the woodyard was not acknowledged or addressed in any subsequent response from the Shire. The omission is concerning, as it suggests that relevant information provided by the Shed was either overlooked or disregarded, and it further highlights inconsistencies in how the Shire has handled documentation and communication relating to the Shed's tenure.*

I also wish to highlight that the email I sent to the Manager of Town Planning on 11 August 2021, in which I raised the matter of renewing the Men's Shed lease and specifically requested that the renewal include both the Shed property and the adjoining woodyard, directly contradicts the statement in the current agenda report that "no enquiry has been made of Lot 276" since the time of the 2015 resolution. This is demonstrably incorrect. The 2021 correspondence shows that the Shed has in fact made formal enquiries regarding the lease, and that the Shire was explicitly notified of the Shed's intention to continue its tenure. The assertion that no enquiry has been made is therefore inconsistent with the documented record and does not accurately reflect the engagement that has occurred between the Shed and the Shire.

Please Note

I also wish to note that the report presented to Council identifies me personally as the objector, rather than the Kondinin Men's Shed. The submission was lodged by me in my capacity as Secretary of the Shed and on behalf of the organisation. The objection is an organisational submission, not a personal one. Presenting it as a personal objection misrepresents the position of the Men's Shed, shifts the focus away from the community group directly affected, and has contributed to inappropriate personal pressure being directed toward me. I request that this be corrected in the record and that future reporting accurately reflect the Kondinin Men's Shed as the submitting party.

1. I lodged the submission on behalf of the Kondinin Men's Shed

I was acting in my formal capacity as:

- Secretary of the Kondinin Men's Shed, and
- Authorised representative for the Shed's submission.

The objection was not a personal submission.

By naming me personally instead of the organisation, the report:

- misrepresents who the submitter actually is
- shifts the focus from the Shed to me as an individual

- *creates the impression that this is a personal grievance rather than an organisational position*
- *exposes me personally to criticism, scrutiny, and reputational harm*
- *undermines the legitimacy of the Shed's formal objection*

2. It creates a false narrative

The Men's Shed is:

- *the intended beneficiary of the 2015 resolution*
- *the community group directly affected*
- *the rightful party lodging the objection*

By naming me personally, the report:

- *reframes the objection as "Greg's issue"*
- *downplays the organisational and community significance*
- *potentially influences councillors' perception of the submission*
- *makes it easier to dismiss the objection as personal rather than statutory*

*This is a **material misrepresentation**.*

3. It exposes me to personal pressure, which I have already experienced

Given the interaction I have described with Councillor XXXXXXXXX the misnaming in the report:

- *compounds the personalisation of the issue*
- *increases the risk of further inappropriate contact*
- *undermines my ability to act in your official role*
- *contributes to the intimidation and pressure I have already faced*

*This is not just a technical error — it has **real consequences**.*

4. I have every right to correct the record

I also wish to express a genuine concern that this matter, and my lawful right to lodge an objection on behalf of the Kondinin Men's Shed, may have the potential to affect the way other matters I currently have before the Shire and Council are handled. No community member should feel that participating in a statutory process could compromise their ability to receive fair, impartial, and consistent treatment in unrelated dealings. The possibility that my involvement in this objection could influence or interfere with due process in other areas is deeply concerning, and I believe it is important that this be acknowledged to ensure transparency, fairness, and confidence in the Shire's decision-making processes.

This is not confrontational. It is simply ensuring accuracy and fairness.

I appreciate your attention to this matter and remain available to provide any further clarification required.

Yours sincerely,

Greg Gleeson

Secretary,

Kondinin Men's Shed

Received by email.

Monday 15 December 2025, 10.23am

Chief Executive Officer

Shire of Kondinin

Dear Mr Wright,

Thank you for your email.

I note your request for a Men's Shed Office Bearer Certificate. As the submission was lodged in my capacity as Secretary/Treasurer of the Kondinin Men's Shed, the Shire has consistently recognised my role in all previous dealings, including lease discussions, property matters, formal correspondence, and meetings held with Shire staff. At no stage has the Shire required Certificates of Association, AGM minutes, or internal governance documents in order to engage with the Shed or accept formal communications.

Misidentification of the Submitter in the Agenda

I must again strongly raise a serious concern regarding the way my submission has been represented in the December agenda. The report identifies me personally as the objector, rather than the Kondinin Men's Shed, despite the submission being clearly signed as:

"Greg Gleeson, on behalf of and for the Executive Committee of the Kondinin Men's Shed, Secretary/Treasurer."

The matter is straightforward:

- the submission was lodged on behalf of the Kondinin Men's Shed,
- it was signed by an authorised office bearer, and
- there is no ambiguity about the submitting party.

It is therefore difficult to understand why the agenda makes no reference to the organisation that lodged the submission, yet clearly identifies me personally as the objector. This misrepresentation alters the nature of the submission, shifts the focus away from the incorporated association, and creates an inaccurate public record.

Unfair and Misleading Agenda Wording

In addition, the agenda states that the submission was **"received outside of the prescribed timeline."** This is factually incorrect and omits critical context.

The Kondinin Men's Shed lodged its submission dated 10 December 2025, which was the original closing date for submissions. Prior to this, after receiving new information from me and elsewhere, you publicly closed the submission period early and subsequently emailed me to advise that you had "cancelled the notice." Following this cancellation, you then requested that we still lodge a submission. I expressed concern that doing so might/would later be characterised as submitting after the notice had been withdrawn. In response, in your email dated 3 December 2025, you confirmed:

"No worries. If you intend making the submission the 10th remains the closing date (regardless of the notice being withdrawn)."

Given this explicit assurance, the agenda's statement that the submission was received outside the prescribed timeline is not accurate. It also fails to disclose why the notice had been withdrawn by the Shire itself, and that I was expressly instructed to proceed on the basis that the original closing date remained in effect. Presenting the submission to Council as late, without disclosing these facts, provides an incomplete and misleading account of events.

I must also highlight the inconsistency between what was communicated to me privately and what was presented publicly. While you advised me that the notice had been "cancelled," the public advertisement stated that the submission period had "closed," with no explanation as to why it had been closed early. The public was given no indication that the notice had been withdrawn, nor that the

early closure resulted from new information provided. The agenda's selective reference to the notice being cancelled, without acknowledging how it was publicly presented, further contributes to a misleading narrative.

Status and Credentials of the Kondinin Men's Shed

For clarity, the Kondinin Men's Shed is a fully and formally registered incorporated association:

- Incorporated Association Registration: **A1015227D REG 11th day of March 2011 Associations Incorporation Act 1987(Section 9(1))**
- ABN: **60 537 904 646 Active from 19th day of April 2011**
- Australian Men's Shed Association Member: **AMSA 1000521** (membership current through 2026)
- Member: Western Australian Men's Shed Association, Over 10 years

These credentials confirm that the Kondinin Men's Shed is a legitimate, recognised organisation that engages with government and community bodies in its own right. And we note are not a condition to provide when submitting a formal submission

Prior Knowledge of My Role

It is also important to note that the author of the current agenda has a long and well-documented history of dealing directly with me in my capacity as Secretary of the Kondinin Men's Shed. This relationship spans approximately eight years and includes extensive written correspondence, formal letters, email exchanges, and multiple meetings attended by both the author and members of the Shed. During this period, the author has accepted and relied upon my role as Secretary in a wide range of matters, including the submission and processing of grant applications lodged by me on behalf of the Shed. At every stage, the author has been fully aware that I was acting in my official capacity as an executive office bearer.

Given this long-standing history and her clear, repeated knowledge of my position, the decision to attribute the submission to me personally rather than to the organisation is particularly concerning. It cannot reasonably be characterised as an oversight, as it contradicts years of consistent interaction in which my role has been explicitly acknowledged, accepted, and acted upon by the Shire.

Statutory Requirements

Nothing in the Local Government Act 1995 or its associated Regulations requires a person signing a submission on behalf of an incorporated association or committee to provide formal or informal evidence of their authority to act in that role. Public submissions under Section 3.58 are open to individuals, organisations, and incorporated bodies alike. The Act does not impose any obligation to produce:

- certificates of office bearers,
- AGM minutes,
- committee deputations, or
- internal governance documents

as a condition of lodging a valid submission.

The authority of the signatory is established by the manner in which the submission is signed, and the Shire has consistently accepted this in all previous dealings.

Pattern of Deflection

As this matter has progressed, each concern raised by the Kondinin Men's Shed has been met not with engagement on the substance, but with a redirection back onto me personally. This pattern gives the impression that the administration is shielding itself from the issues raised and attempting to deflect attention away from the substantive matters at hand. Given the clarity of the submission, the history of

the Shire's dealings with the Shed, and the absence of any statutory requirement for the documents now being requested, it is difficult to avoid the impression that these requests represent yet another unnecessary hurdle placed in front of our concerns.

Request for Correction

For transparency, accuracy, and proper process, the agenda must correctly identify the Kondinin Men's Shed as the submitting organisation. The submission **was not** lodged in my personal capacity, and it is inappropriate and procedurally unfair for the report to present it as such.

Councillor Interaction & Procedural Fairness

I must also raise a related concern arising from my recent direct interaction with Cr XXXXX. That interaction was a clear attempt to influence or sway the position of the Kondinin Men's Shed regarding its submission and the concerns we have raised. I note that this interaction is, and will be, the subject of a formal complaint. I raise it here because it demonstrates the practical consequences of the submission being misrepresented in the agenda and in administrative commentary. When an organisational submission is reframed as a personal objection, it exposes individual volunteers to inappropriate pressure and undermines the fairness and integrity of the statutory process.

In closing, also please see below in relation to matters raised specifically in your email

Kind regards,

Greg Gleeson

Secretary/Treasurer

Kondinin Men's Shed

Please note: If there is any doubt regarding my role or the authorship of this correspondence, and a physically signed copy is required, please advise and I will provide a hard-copy signed version to the Administration Office

From: Bruce Wright <ceo@kondinin.wa.gov.au>
Sent: Tuesday, 16 December 2025 8:01 AM
To: Greg-Lorraine Gleeson <DynamicCleaningService@outlook.com>
Cc: Cc: Kondininmensshed@outlook.com <kondininmensshed@outlook.com>; Cr Kent Mouritz <crmouritz@kondinin.wa.gov.au>
Subject: RE: 2025 DECEMBER COUNCIL MEETING AGENDA AND ASSOCIATED MATTERS

Good morning Greg,

I just wanted to confirm that the Shire President is more than happy to include this submission as a written deputation. Thankyou : I would also point out that I advised when I lodged the submission that more details documentation etc was coming to light on a daily basis , the details outlined below in relation to Committee meetings on Shire record came to my attention while further researching the matter over the weekend , It would appear that the obligation to research and obtain documentation in regards tot his matter has been shifted to us as an community group and less to the shire administration

Please be mindful that no decision has been made and there is a **substantial** amount of information that you have raised that is being collated and prepared for the final report in February – pending Council endorsement of this deferral. I fully except this is the case.

This is a regulated process as you know and the final report will contain **all** information. For now, I cannot enter into a discussion on what is next, that is a Council decision but by providing the information that you have below by deputation is in my mind necessary to add further clarity and transparency. The additional information I have provided was submitted in my capacity as the current

Secretary/Treasurer of the Kondinin Men's Shed. My role and involvement within the organisation are long-standing and well known to both administration and councillor members, and has been consistently acknowledged in all previous dealings. **Please note: If there is any doubt regarding my role or the authorship of this correspondence, and a physically signed copy is required, please advise and I will provide a hard-copy signed version to the Administration Office** Furthermore, my role within the Kondinin Men's Shed is not only known but has been expressly acknowledged. This was demonstrated on 5 December 2025 when a sitting councillor approached me directly in relation to the matter, recognising and engaging with me in my capacity as an office bearer of the Shed.

Can you send me the Association extract of office bearers please? As outlined in detail above I feel this is not an obligation but happy to provide the following as a matter of clarity

"The current office bearers are as follows:

Kyle Gleeson (Chairperson)

Michael Pratzky (Acting Chairperson)

and Greg Gleeson (Secretary/Treasurer).

This satisfies any reasonable identification requirement.

Thank you

Kind Regards

Bruce Wright

Chief Executive Officer

Shire of Kondinin

PO Box 7

Kondinin WA 6367

Ph: 9889 1006

Mob. 0429 891 006

ceo@kondinin.wa.gov.au

www.kondinin.wa.gov.au



The deputation was taken on notice by Council for consideration concurrent to item 9.1.1 No. 6 (Lot 276) Cattle Way, Kondinin – Proposed Disposal of Property.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/INFORMATION REPORTS

7.1 MINUTES OF ORDINARY COUNCIL MEETING – 19 November 2025**RECOMMENDATION:****Moved:** Cr Green**Seconded:** Cr Browning

That the minutes of the Ordinary Meeting of Council, held on the 19th November 2025 be confirmed.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed**Against:** Nil**Carried:** 6/0**8. QUESTIONS WITH NOTICE FROM ELECTED MEMBERS**Councillor Pool:

Can we have an update on actions taken regarding notices handed out.

Response from Chief Executive Officer:

Between 28 & 29 October 2025, forty-three (43) letters were issued to residents.

On 13 November 2025, twenty-five (25) further warnings were issued.

On 3 December 2025, ten (10) properties were identified as non-compliant and infringements issued in accordance with the Bush Fires Act 1954 (WA):

Item 21 Section 33 (3) Failure of owner or occupier of land to comply with a notice requiring him to take action to plough or clear firebreaks or take other action to prevent the outbreak of spread of bush fires. \$250.00

During January 2026 the Works staff will be clearing said properties on a cost recovery basis.

Councillor Green:

I have a query against EFT21540 new tyres for vehicle KN 0 having travelled only 27,000km. Why is the replacement required at low mileage, and why at a cost of over \$600 per tyre?

Response from Chief Executive Officer:

This vehicle is being prepared for sale.

Councillor Green:

I have a further query against EFT21506 – Newground oval renovation claim two (2). What work are they undertaking and where?

Response from Acting Manager of Works:

On 14 August 2025, Newground provided a quotation to the Shire for scarifying & sweeping, fertiliser supply and application, spraying of broadleaf weeds, spraying of insecticide and ancillary charges. This work was conducted at the Kondinin and Hyden sporting fields (ovals & hockey fields) in two tranches. This invoice relates to the balance of the work in the second tranche.

Councillor Green:

I have a further query against EFT2144 rental and cleaning of the ablution block at the Hyden Golf Club. I understood from the last Council meeting that the invoice presented at that meeting was the last. Why is this still coming through onto ratepayers?

Response from Manager Planning & Assets:

There were two different payments for the rental of the ablution block. The first related to the delivery and the second for the use, removal and cleaning of the facility. This is accounted for within the approved budget allocated for the upgrades to the Hyden Golf Club.

Councillor Green:

DD232881 Manager Planning & Assets and Manager of Works transactions for the purchase of the same item (SiteDoc) at the same cost. What is this?

Response from Chief Executive Officer:

This purchase was made with corporate credit cards in two parts due to transaction limits on cards; and under the authority of the CEO. This is an online platform for the management of WHS, personnel and procedures (among other things). This resulted from Workcover and LGIS recommendations following a WHS incident at the Shire and now centralises statutory data requirements. The software is whole of Shire use and not specifically associated with MPA & MOW. It is a very low-end solution suitable for a small Shire.

Councillor Green:

EFT21507 WACHS rent for the Hyden Medical Centre. There is history involved in this and the medical centre is on land donated by a former resident so the residents at the east end of the Shire could access medical help. Silverchain and residents constructed the facility. The Shire has provided WACHS with significant assistance in housing among other things. For WACHS to invoice the Shire for this amount is insulting. This needs to be addressed by the Minister in charge directly and immediately.

Response from Manager Planning & Assets:

On the transfer of the property from Silver Chain to the WACHS, it appears that a former officer of the Shire commenced discussions and negotiated with WACHS in the preparation of a lease agreement.

A draft lease had been prepared but this had not been finalised by the former officer, accordingly the Shire's Administration finalised the lease and provided WACHS the supporting documentation that was required.

The Shire's Administration could not find any correspondence between the officer and WACHS in determining the rental amount and what this was based upon. The lease has been executed and expires on the 31 May 2029. The payment referred to EFT 21507 was made in accordance with the lease.

A late report has been included on the agenda for approval to make representations to the Minister.

Councillor Green:

Furthermore, now that the WACHS rental buildings are completed and finalised, can we get a full costing of final costs. This should include all incidental's: block clearing, gardens, buildings and other associated costs?

Response from Manager Corporate Services:

The total cost in the 24/25 financial year was \$904,463.77.

The total cost in the 25/26 financial year was \$15,000 (landscaping).

Combined Total - \$919,463.77

Please note that this has not been adjusted according the loan facility but represents total actual costs.

Councillor Green:

In the monthly financial report, "Reserve Accounts", please clarify water infrastructure earning \$48,721 in interest.

Response from Manager Corporate Services

The transfers out totalled \$50,000 and the actual interest earned is \$1,279.

Councillor Green:

In the office equipment reserves, please clarify earnings of \$51,028 in interest. I am assuming that the cash transfers were entered in the wrong columns?

Response from Manager Corporate Services

The actual transfers in totalled \$50,000 and the actual interest earned is \$1,028.

That is correct, the transfers were entered into the incorrect columns. This was corrected in November.

Councillor Green:

At page 9 in the Manager Planning & Assets report referring to revision of rents for employee housing. No date is aligned to this, and it reads as though it has just recently been completed. Has it? Where do we find it? Noting that rents can only be changed every 12 months now in WA.

Response from Manager Planning & Assets:

This relates to the initial review of the rents that was undertaken concurrently with the preparation of the Shire's Housing Policy STAFF004 that was last viewed in August 2024. As per the Shire Housing Policy STAFF004, 'Rent Fees for staff housing are to be addressed through the Fees and Charges section of the Budget adoption process and reviewed annually'. In accordance with the Policy, rents will next be reviewed as part of the Shire's fees and charges for 2026/2027.

Councillor Green:

Hyden Town Hall Toilets – when will this be attended to?

Response from Manager Planning & Assets:

This will be included in the next Infrastructure Committee Meeting scheduled for February 2026 to inform the preparation of a scope of works before progressing this matter further. It is recommended that consideration be given to the landscaping currently being quoted for the area around the CWA and rear of the Hyden Hall so as to look at the area and its functionality as a whole. The proposal may also first require an amalgamation of the former CWA lot and the Hyden Hall Lot so as to achieve required setbacks and building industry standards.

This was not included in the approved 2025-2026 capital works budget but can be incorporated at the Q2 review pending endorsement.

Councillor Green:

Council agenda item 9.3.1 fleet amendment

Following the said logic of a decline in major roadworks and the need for a new roller, I point out that savings can also be made via keeping the side tipper semi-trailer. Real world, a complete set of undercarriage and 2 new hydraulic rams would see side tipper completely rebuilt for sub \$40k, saving a further \$100k. The grader I assume to trade is the Cat – it is now at 8507 hrs, again it has lots of life left in it. Furthermore, with the decline in major roadworks and that they have currently only operated on very minimal weekly hours – I suggest keeping cat for a few more years with the view to just sell it without replacement and go to only 3 graders. I am sure there is ample capacity for the other 3 graders to achieve required roadworks. If a contractor needs to be brought in during peak winter grade for

couple weeks, then I am sure this would be more appropriate way to go forward. Contractors are used for water carting, gravel carting, blue metal carting, road safety vehicles etc etc. a further \$400k can be saved here.

Response from Chief Executive Officer:

This will be included in the Infrastructure Committee meeting for February. At this time, existing information, plans and discussions are being collated for presentation to the committee. A significant part of current investigation is examining asset utilisation rates -vs- cost across the fleet and this will also form the basis of a report to the committee.

Councillor Green:

Lastly the election nomination amount of \$100 for candidates. If it is always returned as it always is, why bother requiring it? It is only more work for the administration staff.

Response from Chief Executive Officer:

The deposit is taken to cover the administrative cost of the nomination and the development of material for public circulation in the event of a frivolous nomination or withdrawal.

9. ITEMS

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 No. 6 (Lot 276) Cottle Way, Kondinin – Proposed Disposal of Property.

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 List of Accounts – November 2025

9.2.2 Financial Reports – November 2025

9.2.3 Adoption of the Audited Annual Financial Report 2024-2025

9.3 ACTING MANAGER OF WORKS

9.3.1 Fleet Replacement 2025-2026 Amendment

9.4 CHIEF EXECUTIVE OFFICER

Nil

9.5 CONFIDENTIAL ITEMS

Nil

9.6 COMMITTEE ITEMS

9.6.1 Shire of Kondinin Audit Risk & Improvement Committee – December 2025

9.7 LATE ITEMS

9.7.1 Ministerial Communication – Health & Housing

9.7.2 Chief Executive Officer Review Panel

9.7.3 Supply & Installation of Air Conditioners – Hyden Recreation Centre

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 NO. 6 (LOT 276) COTTLE WAY, KONDININ – PROPOSED DISPOSAL OF PROPERTY

Author:	Tory Young – Manager Planning & Assets
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	11 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Letter Requesting Deferral or Revocation of Council Resolution – Proposed Sale of Lot 6, Cottle Way dated 10 December 2025.

OFFICER RECOMMENDATION

Moved: Cr Green

Seconded: Cr Browning

That Council:

1. Receives the submission titled Letter Requesting Deferral or Revocation of Council Resolution – Proposed Sale of Lot 6, Cottle Way from Mr Gregory Gleeson dated 10 December 2025.
2. Notes that the Chief Executive Officer has received multiple formal and informal submissions in relation to this matter that now require further inquiry.
3. Authorises the Chief Executive Officer to review and seek legal advice relating to the submission received from Mr Gregory Gleeson and the additional information received in relation to this matter upon the completion of further inquiries.
4. Defers any decision relating to the offer to purchase No. 6 (Lot 276) Cottle Way, Kondinin to the February 2026 Ordinary Meeting of Council, pending a final report being presented to the Council at that meeting.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil

Carried: 6/0

Councillor Green:

Does the Shire pay for water and electricity at the Men’s Shed?

Response from Manager Planning & Assets:

It is understood that (and subject to confirmation) the Shire pays water and the Men’s Shed pays electricity. Taken on notice for clarification for the February 2026 Council meeting.

Submission taken on notice for further review by Councillors pending reporting to the February OCM. Cr Gangell noted the typographical error referencing Section 3.58 also for remedy in February.

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 LIST OF ACCOUNTS – NOVEMBER 2025

Author:	Vince Bugna – Manager Corporate Services
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	3 December 2025
Disclosure of Interest:	Nil

Attachments:	1. List of Accounts – 1/11/2025-30/11/2025
OFFICER RECOMMENDATION	
Moved: Cr Smeed	Seconded: Cr Gangell
That Council:	
1. Receives the attached report – List of Accounts Due & Submitted to Council for the month of November 2025:	
Municipal Fund payment cheque numbers 19533 to 195326	\$7,049.29
Municipal EFT21397-21402, 21404-21415, 21421-21461, 21463-21540	\$1,455,845.15
Direct Debits – Transport – Hyden Office	\$11,525.30
Direct Debits – Transport – Kondinin Office	\$3,071.95
Direct Debits – Credit Cards - DD23288.1	\$9,235.85
Direct Debits – Other	\$59,135.58
EFTPOS Merchant Fees & Tyro	\$1,013.53
Bank Fees – NAB Connect	\$67.00
Payroll EFTs	\$141,120.44
Trust Cheque number 659	\$100.00
Trust EFT21403, 21416-21420, 21462	\$1,785.00
TOTAL	\$1,689,949.09
For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed	
Against: Nil	Carried: 6/0

9.2.2 FINANCIAL REPORTS – NOVEMBER 2025

Author:	Vince Bugna – Manager Corporate Services
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	3 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Monthly Financial Report for the period ended 30 November 2025

OFFICER RECOMMENDATION	
Moved: Cr Pool	Seconded: Cr Green
That Council:	
1. Receives and endorses the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 30 November 2025.	

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil

Carried: 6/0

9.2.3 ADOPTION OF THE AUDITED ANNUAL FINANCIAL REPORT 2024-2025

Author:	Vince Bugna – Manager Corporate Services
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	3 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Shire of Kondinin – Audited Annual Financial Report 2024-2025 2. Shire of Kondinin – Independent Audit Report – 2024-2025 3. Shire of Kondinin – Draft Annual Report – 2024-2025

OFFICER RECOMMENDATION

Moved: Cr Pool

Seconded: Cr Smeed

That Council:

1. Receives and endorses the 2024/25 Shire of Kondinin Annual Financial Report and Independent Audit Report pursuant to section 5.54 of the Local Government Act 1995.
2. Receives and endorses the draft 2024/25 Shire of Kondinin Annual Report.
3. Authorises the Chief Executive Officer to give public notice of the availability of the Shire of Kondinin 2024-2025 Annual Report from 5 January 2026 in accordance with section 5.55 of the Local Government Act, 1995.
4. Authorises the Chief Executive Officer to convene the Annual Electors Meeting on Wednesday 11 February 2026 by giving at least 14 days local public notice prior to the meeting.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil

Carried: 6/0

9.3 MANAGER OF WORKS

9.3.1 FLEET REPLACEMENT 2025-2026 AMENDMENT

Author:	Debra Wright – Acting Manager of Works
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	19 November 2025
Disclosure of Interest:	Nil
Attachments:	Nil

OFFICER RECOMMENDATION

Moved: Cr Browning

Seconded: Cr Green

That Council:

1. Notes that the approved 2025-2026 Annual Budget includes item 12383 – Purchase Plant & Equipment - \$845,000.00 incorporating:
 - John Deere grader - \$500,000
 - Side Tipper - \$145,000
 - Multi-tyred roller - \$200,000
2. Cancels the purchase of the multi-tyred roller in the approved 2025-2026 Annual Budget and defers consideration of the purchase of the roller to the financial year 2027-2028.
3. Notes and endorses that the disposal of KN57, a 2015 Isuzu truck by auction was conducted in accordance with the provisions of Section 3.58(2) of the Local Government Act 1995.
4. Approves the disposal of KN89, a 2016 Isuzu dual cabin tray top by auction under the provisions of Section 3.58(2) of the Local Government Act 1995.
5. Approves the reallocation of \$200,000 to the purchase of a new crew cab vehicle (replacing KN89) and maintenance truck (replacing KN57) during the 2025-2026 financial year.
6. Endorses and approves the transfer of \$30,000 from the Plant Replacement Reserve to 12383 – Purchase Plant & Equipment to undertake an equipment renewal of KN72, a 2015 Bomag Road Roller.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil

Carried: 6/0

9.5 CONFIDENTIAL ITEMS

Nil

9.6 COMMITTEE ITEMS

9.6.1 SHIRE OF KONDININ AUDIT RISK & IMPROVEMENT COMMITTEE

Author:	Bruce Wright - Chief Executive Officer
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	11 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Confirmed Meeting Minutes – ARIC – 10 December 2025 2. Attachment Portfolio – ARIC – 10 December 2025. 3. Functional Checklists

OFFICER RECOMMENDATION

Moved: Cr Gangell

Seconded: Cr Browning

That Council:

1. Receives and endorses the confirmed meeting minutes from the Audit, Risk and Improvement Committee held on 10 December 2025.
2. Endorses and approves the proposed Audit, Risk and Improvement Committee Workplan and Functional Checklists as attached.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil

Carried: 6/0

9.7 LATE ITEMS

9.7.1 MINISTERIAL COMMUNICATION – HEALTH & HOUSING

Author:	Bruce Wright – Chief Executive Officer
Authorising Officer:	Bruce Wright – Chief Executive Officer
Date:	16 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Certificate of Title – 33 Clayton Street, Hyden

OFFICER RECOMMENDATION

Moved: Cr Green

Seconded: Cr Browning

That Council:

1. Endorses and approves the Chief Executive Officer to make representations to the Minister of Housing & Works in relation to the status of 33 Clayton Street, Hyden; and further, to consider the transfer of the said property to the Shire of Kondinin to assist in meeting current housing demand.
2. Endorses and approves the Chief Executive Officer to make representations to the Minister of Health in relation to current tenure arrangements between the Shire and Western Australia Country Health Services and to consider the cancellation of the tenure arrangements with a full cash refund to the Shire.
3. Requests the Chief Executive Officer to report to Council following receipt of a response from the Ministries of Health and Housing & Works.

AMENDED OFFICER RECOMMENDATION

Moved: Cr Pool

Seconded: Cr Green

To amend the Officer Recommendation to include additional properties in Kondinin (item 2):

1. Endorses and approves the Chief Executive Officer to make representations to the Minister of Housing & Works in relation to the status of 33 Clayton Street, Hyden; and further, to consider the transfer of the said property to the Shire of Kondinin to assist in meeting current housing demand.
2. Endorses and approves the Chief Executive Officer to make representations to the Minister of Housing & Works in relation to the status of 5 Wignell Street, Kondinin; and the Minister Planning, Lands & Heritage in relation to the status of 10 Stubbs Street, Kondinin and 69 Rankin Street, Kondinin. And further, to consider the transfer of said property to the Shire of Kondinin to assist in meeting current housing demand.
3. Endorses and approves the Chief Executive Officer to make representations to the Minister of Health in relation to current tenure arrangements between the Shire and Western Australia Country Health Services and to consider the cancellation of the tenure arrangements with a full cash refund to the Shire.
4. Requests the Chief Executive Officer to report to Council following receipt of a response from the Ministries of Health and Housing & Works.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil **Carried:** 6/0

Chair:

Council resolved the matter pursuant to section 2.7 of the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. The report remains as published.

9.7.2 CEO EVALUATION PANEL

Author:	Bruce Wright – Chief Executive Officer
Authorising Officer:	Bruce Wright – Chief Executive Officer
Date:	16 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Model Standards for CEO Recruitment, Performance & Termination 2. Terms of Reference – Chief Executive Officer Review Panel. 3. Evaluation Criteria – Panel Member

OFFICER RECOMMENDATION

Moved: Cr Pool

Seconded: Cr Smeed

That Council:

1. Endorses and approves the Chief Executive Officer Review Panel to be comprised of:
 - Shire President, Cr Mouritz (Chair)
 - Deputy Shire President, Cr Gangell
 - Cr Browning
 - Cr Green
 - Cr James
 - Cr Pool
 - Cr Smeed
2. Approves the tenure of appointment of Councillors to the Chief Executive Officer Review Panel for a period concluding immediately after local government elections in October 2027.
3. Endorses and approves the Terms of Reference for the Chief Executive Officer Review Panel.
4. Endorses and approves the Shire of Kondinin Chief Executive Officer Performance Review – Panel Member evaluation criteria.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed

Against: Nil **Carried:** 6/0

9.7.3 PURCHASE AND INSTALLATION OF AIR CONDITIONING UNITS AT HYDEN RECREATION CENTRE

Author:	Tory Young – Manager Planning and Assets
Authorising Officer:	Bruce Wright - Chief Executive Officer

Date:	16 December 2025
Disclosure of Interest:	Nil
Attachments:	Quotations

OFFICER RECOMMENDATION**Moved: Cr Gangell****Seconded: Cr Green***That Council:*

1. **APPROVES** the allocation of \$40,000 (ex. GST) in the Shire's 2025/2026 budget for the purchase and installation of air conditioning units at the Hyden Recreation Centre.
2. **NOTES** that all costs of equipment, parts and works are recoverable from Synergy.

AMENDED OFFICER RECOMMENDATION**Moved: Cr Green****Seconded: Cr Gangell***To amend the Officer Recommendation to reflect the approval of \$70,000 (item 1):*

1. **APPROVES** the allocation of \$70,000 (ex. GST) in the Shire's 2025/2026 budget for the purchase and installation of air conditioning units at the Hyden Recreation Centre.
2. **NOTES** that all costs of equipment, parts and works are recoverable from Synergy.

For: Cr Mouritz, Cr Gangell, Cr Browning, Cr Green, Cr Pool, Cr Smeed**Against:** Nil**Carried:** 6/0*Chair:**Council resolved the matter pursuant to section 2.7 of the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. The report remains as published.***10. BUSINESS OF AN URGENT NATURE**

Nil

11. CLOSURE*Being no further business, the meeting was closed at 4.35pm.***11 REPORTS OF COMMITTEES****11.1 AUDIT & RISK**

Nil

11.2 OTHER COMMITTEES

Nil

1 REPORTS OF OFFICERS

1.1 CORPORATE SERVICES

12.1.1 List Of Accounts Paid - December 2025

FILE NUMBER:

DATE: 2 February 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. List of Accounts Paid, December 2025 - *Under Separate Cover*

RECOMMENDATION

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of December 2025:

• Municipal Fund payment cheque numbers 19537 to 19541	=\$ 11,254.82
• Municipal EFT21541-21577, 21579-21607, 21615-21658	=\$ 849,729.74
• Direct Debits – Transport – Hyden Office	=\$ 5,728.90
• Direct Debits – Transport – Kondinin Office	=\$ 4,774.10
• Direct Debits – Credit Cards DD23412.1	=\$ 2,125.51
• Direct Debits – Other	=\$ 120,415.23
• EFTPOS, AKF, Bank Fees	=\$ 743.63
• Payroll EFTs	=\$ 207,674.46
• <u>Trust EFT21578, 21608-21614</u>	<u>=\$ 25,120.00</u>
TOTAL	=\$1,227,566.39

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

VOTING REQUIREMENT

Absolute Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Review

When the Council operates as a review authority on decisions made by Officers for appeal purposes.

BACKGROUND

The Chief Executive Officer of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment;*
- (d) *sufficient information to identify the transaction*

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting.*

FINANCIAL

All payments made to the Shire creditors have been in accordance with the 2025/26 Annual Budget

RISK

Non compliance

POLICY

NIL

STATUTORY

Local Government (Financial Management) Regulations 1996

STRATEGIC**Theme**

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

NIL

CONSULTATION

NIL

12.1.2 Financial Report - December 2025

FILE NUMBER:**DATE:** 2 February 2026**AUTHOR:** Vince Bugna, Manager Corporate Services**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Financial Report - December 2025 - *Under Separate Cover***RECOMMENDATION**

That Council receive the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 31 December 2025.

SUMMARY

To present to Council the Monthly Financial Report for the period ended 31 December 2025.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Review

When the Council operates as a review authority on decisions made by Officers for appeal purposes.

BACKGROUND

The monthly Financial Report (Containing the Financial Activity and Financial Position) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that, *a statement of financial activity, and the accompanying documents (notes) referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire of Kondinin's financial activities for the period at which it relates.

FINANCIAL

In accordance with the approved material variances of 10% or \$10,000 whichever is the greater within the monthly Statement of Financial Activity during the 2025/26 financial year.

RISK

Nil

POLICY

Nil

STATUTORY

Local Government Act 1995

Local Government (Financial Management) Regulation 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.3 Strategic Resource Plan - ratios

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

Highlights of the December 2025 financial reports are as follows:

Item	Reference
<ul style="list-style-type: none"> Cash at Bank The Shire’s total cash as of 31 December 2025 was \$8,526,989 – composed of \$4,087,425 reserve accounts (restricted), \$54,193 LCDC fund, \$2,254,423 term deposit investments and \$2,130,948 general fund (Muni, OCDF & Petty cash). 	Page 9 – Note 6 Cash and Financial Assets Page 10 – Note 7 Reserve Accounts
<ul style="list-style-type: none"> Receivables Rates and Rubbish = \$701,605 net collectible – equivalent to 17% as of 31 December 2025. Other receivables of \$397,448 – composed of \$265,720 Sundry Debtors, \$75,796 Gst receivable and \$55,932 ESL and pensioner related receivables. 	Page 16 – Note 10 Receivables
<ul style="list-style-type: none"> Current Liabilities YTD balance is \$1,211,549 which includes \$485,162 of employees’ annual and long service leave provision, \$137,146 Current portion of borrowings (payable within 12 months), \$278,765 unearned Capital Grants/Contributions and \$310,475 creditors invoices. 	Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity

<ul style="list-style-type: none"> • Closing Funding Surplus (Deficit) YTD actual is \$4,358,793 – composed of \$9,575,393 Current Assets less \$1,211,549 Current Liabilities and \$(,005,051) Adjustments to Net Current Assets. 	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>
<ul style="list-style-type: none"> • Significant Capital Projects: <ul style="list-style-type: none"> ✓ Roadworks budgeted for \$4.3m this financial year is 70% completed composed of: Safer Local Road and Infrastructure Program (SLRIP) funded Hyden Norseman Road and RTR funded Bushfire Rock Road, Nth Lake Grace-Karlgarin Road, RRG funded Lovering Road and Hyden Mt Walker Road, and Council funded Forbes Road. ✓ Plant and equipment budgeted for \$847,000 – one (1) vehicle purchased to date. ✓ Land and buildings have a total budget of \$3.6m for two (2) Shire housing for Hyden and Kondinin, Karlgarin Bowling Club & Country Club Building and Kondinin Pavilion upgrade are 44% completed. 	<p>Page 7 – Key Information</p> <p>Page 11 to 14 – Note 8 Capital Acquisitions</p>
<ul style="list-style-type: none"> • Grants, Subsidies and Contributions <ul style="list-style-type: none"> ✓ Operating grants total received to date = \$1,114,135 from MRWA Direct grant, FAGS, Diesel Fuel Rebate and DFES 2 quarters. ✓ Capital grants total received to date = \$3,223,475 from RRG progress claims, RTR Bushfire Rock Road, RRSP East Hyden Bin Road, SLRIP Hyden Norseman Road, WSFN for Kondinin Narembeen Road line marking, DWER’s Water infrastructure & CBH Dam upgrade and initial DOT grants for Shared pathway. 	<p>Pages 21 – Note 15 Grants, Subsidies and Contributions</p> <p>Page 22 – Note 16 Capital Grants, Subsidies and Contributions.</p>

In relation to material variances, “timing difference are due to the monthly spread of the budget not matching in comparison to the actual spread of revenue or expenditure.

Timing difference will not result in a forecast adjustment. Where the material variance is flagged as “permanent”, this indicates that a forecast adjustment to the annual budget is required. – Refer to page 6, Note 3 – Explanation of Material Variances.

CONSULTATION

Nil

12.1.3 Budget Review Report

FILE NUMBER:**DATE:** 2 February 2026**AUTHOR:** Vince Bugna, Manager Corporate Services**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Budget Review Report - 31 December 2025 - *Under Separate Cover***RECOMMENDATION**

That Council:

1. Adopt the 2025/26 Budget Review Report conducted for the six (6) months period ended 31st December 2025 for submission to the Department of Local Government.
2. Authorises the CEO to amend the 2025/26 budget in accordance with the attached “Budget Review Report” for the period ended 31st December 2025.

SUMMARY

To present to Council the Mid-Year 2025/26 Budget Review Report for the period ended 31st December 2025.

VOTING REQUIREMENT

Absolute Majority

COUNCIL’S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

Under the *Local Government (Financial Management) Regulations 1996*, each local government has to carry out a budget review of its current year budget mid financial year and make the necessary adjustments in the interest of achieving a surplus or balanced budget at the end of its financial year.

The Shire’s Manager of Corporate Services conducted the review together with the CEO and Acting Manager of Works discussed the budget review amendments contained in note 4 of the 2025/26 Budget Review Report.

The amounts included are as follows:

Note	Description	Amount
4.1	Decrease in rates revenue due to property valuation update after the 2025/26 budget was adopted by Council.	(\$30,986)
4.2	Decrease in fees and charges due to Medical Centre management changeover in November 2025.	(\$148,949)
4.3	Decrease in interest revenue (net of cash reserves and investment term deposits). Budget estimates higher than the actual bank interest rates.	(\$7,585)
4.4	Increase in other revenue from insurance reimbursements/claimed not originally included in the 2025/26 budget estimates.	\$35,572
4.5	Adjustment of projected employee costs (medical centre staff) due to management changeover in November 2025.	\$95,190
4.6	Adjustment in materials and contracts from GP Locum costs due to management changeover.	\$108,444
4.7	Decrease in cash due to insurance coverage (added) for risk management program and workers compensation adjustment.	(\$25,115)
4.8	Additional capital grants provided for roads construction at the nearby mining and windfarm projects.	\$1,944,242
4.9	Increase in cash from Land and Buildings (staff house construction, Kondinin) due to progress payment made at the end of last financial year not included in the adopted 2025/26 budget.	\$46,290
4.10	Decrease in cash for the purchase of plant and equipment per fleet replacement amendment, item 9.3.1 December 2025 OCM.	(\$145,000)
4.11	Decrease in cash for additional roads construction (grant funded) per note 4.8 above.	(\$1,937,224)
4.12	Budget amendment per Council resolution 4651 plus grant funded water tanks for community standpipes .	(\$34,276)
4.13	Transfer from plant replacement cash reserve to cover purchase/replacement of plant per note 4.10 above.	\$145,000
4.14	Transfer to reserves interest earned on cash reserves term deposits (restricted).	(\$16,639)
4.15	Overall change – projected surplus due to variances described above.	\$28,965

FINANCIAL

Regulatory requirements

RISK

Financial & compliance

POLICY

There are no direct policy implications in relation to this report.

STATUTORY

Regulation 33A of the Local Government (Financial Management) Regulation 1996 requires:

- (1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.
- (2A) The review of an annual budget for a financial year must —
 - (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) consider the local government's financial position as at the date of the review; and
 - (c) review the outcomes for the end of that financial year that are forecast in the budget.
 - (d) include the following –
 - (i) the annual budget adopted by the local government;

- (ii) an update of each of the estimates included in the budget;
 - (iii) the actual amounts of expenditure, revenue and income as at the date of the review;
 - (iv) adjacent to each item in the annual budget adopted by the local government that states an amount, the estimated end of year amount for the item.
- (2) The review of an annual budget for the financial year must be submitted to the council on or before 31 March in the financial year.
- (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
*Absolute majority required.
- (4) Within 14 days after a council has made the determination, a copy of the review and determination is to be provided to the Department.
Section 6.8(1) (b) of the *Local Government Act 1995* provides that expenditure can be incurred when not included in the annual budget provided it is authorised in advance by resolution (absolute majority required).

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.5 The capability of our organisation is continually improved

COMMENT

The half yearly budget review is a statutory requirement.

CONSULTATION

CEO, Managers

12.1.4 List of Accounts Paid, January 2026

FILE NUMBER: 9.2.4
DATE: 3 February 2026
AUTHOR: Vince Bugna, Manager Corporate Services
AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST: Author - NIL
 Authoriser - NIL
ATTACHMENTS: 1. List of Accounts - January 2026 - *Under Separate Cover*

RECOMMENDATION

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of January 2026:

• Municipal Fund payment cheque numbers 19542 to 19544	= \$ 3,121.08
• Municipal EFT21659 – 21778	= \$675,883.22
• Direct Debits – Transport – Hyden Office	= \$ 20,600.15
• Direct Debits – Transport – Kondinin Office	= \$ 16,465.80
• Direct Debits – Credit Cards DD23543.1	= \$ 2,088.64
• Direct Debits – Other	= \$ 69,057.36
• EFTPOS, AKF, Bank Fees	= \$ 739.39
• Payroll EFTs	= \$162,175.18
TOTAL	= \$950,130.82

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

VOTING REQUIREMENT

Absolute Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Chief Executive Officer of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) the payee’s name;
- (b) the amount of the payment;

(c) the date of the payment;

(d) sufficient information to identify the transaction

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

FINANCIAL

All payments made to the Shire creditors have been in accordance with the 2025/26 Annual Budget.

RISK

Non-compliant

POLICY

NIL

STATUTORY

Local Government (Financial Management) Regulations 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

NIL

CONSULTATION

NIL

12.1.5 Financial Report, January 2026

FILE NUMBER:**DATE:**

5 February 2026

AUTHOR:

Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER:

Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST:

Author - NIL

Authoriser - NIL

ATTACHMENTS:1. Financial Report - January 2026 - *Under Separate Cover***RECOMMENDATION**

That Council receive the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 31 January 2026.

SUMMARY

To present to Council the Monthly Financial Report for the period ended 31 January 2026.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The monthly Financial Report (Containing the Financial Activity and Financial Position) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that, *a statement of financial activity, and the accompanying documents (notes) referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire of Kondinin's financial activities for the period at which it relates.

FINANCIAL

In accordance with the approved material variances of 10% or \$10,000 whichever is the greater within the monthly Statement of Financial Activity during the 2025/26 financial year.

RISK

Non-compliant

POLICY

NIL

STATUTORY

Local Government Act 1995

Local Government (Financial Management) Regulation 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.5 The capability of our organisation is continually improved

COMMENT

Highlights of the January 2026 financial reports are as follows:

Item	Reference
<p>Cash at Bank The Shire’s total cash as of 31 January 2026 was \$8,157,709 – composed of \$4,087,425 reserve accounts (restricted), \$54,193 LCDC fund, \$2,254,423 term deposit investments and \$1,761,668 general fund (Muni, OCDF & Petty cash).</p>	<p>Page 9 – Note 6 Cash and Financial Assets Page 10 – Note 7 Reserve Accounts</p>
<p>Receivables Rates and Rubbish = \$618,393 net collectible – equivalent to 15% as of 31 January 2026. Other receivables of \$680,211 – composed of \$561,197 Sundry Debtors (\$480,000 of which are grants contribution for Karlgarin Bowling Club Building construction), \$67,966 Gst receivable and \$51,048 ESL and pensioner related receivables.</p>	<p>Page 16 – Note 10 Receivables</p>
<p>Current Liabilities YTD balance is \$1,273,171 which includes \$456,313 of employees’ annual and long service leave provision, \$123,492 Current portion of borrowings (payable within 12 months), \$278,765 unearned Capital Grants/Contributions and \$414,600 creditors invoices.</p>	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>
<p>Closing Funding Surplus (Deficit) YTD actual is \$4,117,156 – composed of \$9,409,032 Current Assets less \$1,273,171 Current Liabilities and \$(4,018,705) Adjustments to Net Current Assets.</p>	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>

<p>❏ Significant Capital Projects:</p> <ul style="list-style-type: none"> ❏ Roadworks budgeted for \$4.3m this financial year is 77% completed composed of: Safer Local Road and Infrastructure Program (SLRIP) funded Hyden Norseman Road and RTR funded Bushfire Rock Road, Nth Lake Grace-Karlgarin Road, RRG funded Lovering Road and Hyden Mt Walker Road, and Council funded Forbes Road. ❏ Plant and equipment budgeted for \$847,000 – one (1) vehicle purchased to date. ❏ Land and buildings have a total budget of \$3.6m for two (2) Shire housing for Hyden and Kondinin, Karlgarin Bowling Club & Country Club Building and Kondinin Pavilion upgrade are 44% completed. 	<p>Page 7 – Key Information</p> <p>Page 11 to 14 – Note 8 Capital Acquisitions</p>
<p>❏ Grants, Subsidies and Contributions</p> <ul style="list-style-type: none"> ❏ Operating grants total received to date = \$1,123,888 from MRWA Direct grant, FAGS, Diesel Fuel Rebate and DFES 2 quarters. ❏ Capital grants total received to date = \$3,913,235 from RRG progress claims, RTR Bushfire Rock Road, RRSP East Hyden Bin Road, SLRIP Hyden Norseman Road, WSNF for Kondinin Narembeen Road line marking, DWER’s Water infrastructure & CBH Dam upgrade, DSR Grant and Sports Groups Contributions for Sports Pavilion and Karlgarin Bowling Club new building. 	<p>Pages 21 – Note 15 Grants, Subsidies and Contributions</p> <p>Page 22 – Note 16 Capital Grants, Subsidies and Contributions.</p>

In relation to material variances, “timing difference are due to the monthly spread of the budget not matching

in comparison to the actual spread of revenue or expenditure.

Timing difference will not result in a forecast adjustment. Where the material variance is flagged as “permanent”, this indicates that a forecast adjustment to the annual budget is required. – Refer to page 6, Note 3 – Explanation of Material Variances.

CONSULTATION

NIL

1.2 PLANNING & ASSETS

12.2.1 Seniors Week Lunch November 2026

FILE NUMBER:**DATE:**

30 January 2026

AUTHOR:

Amanda Kemp, Community Development Officer

AUTHORISED OFFICER:

Tory Young, Manager Planning & Assets

DISCLOSURE OF INTEREST:

Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. Seniors Week 2026 Advertisement - *Under Separate Cover*
2. Seniors Week 2026 Promotional Expo Agreement - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Supports the delivery of the 2026 Seniors Week event in Hyden for seniors from Hyden and Kondinin.
2. Endorses and approves the submission of applications for grant funding of up to \$3000 against the *Department of Communities – Seniors Week Funding Program* to support the event.
3. Endorses the allocation of Council funds to cover any funding shortfall, to be considered within the 2026/27 budget up to an amount of \$4950.00 (inc GST).
4. Approves the payment of a 50% deposit to secure the *Celebrating The Seekers – 60 Years Show*, provided by Promotional Expo Productions.

SUMMARY

This report seeks the support of Councillors for the delivery of the 2026 Seniors Week event to be held in Hyden, with the inclusion of seniors from Kondinin.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The 2025 Seniors Week event was held in Hyden at the Hyden Hotel and featured the John Wood and Dave Allen show. The event was highly successful, attracting more than 60 Hyden seniors and

providing a valued community occasion that brought together seniors and carers for an uplifting and entertaining performance, followed by a well-received lunch.

The Hyden Hotel is a suitable venue for the event, offering easy access to disability-friendly, wheelchair-accessible bathrooms and facilities, and the capacity to host up to 120 people.

Feedback from attendees was overwhelmingly positive, with many highlighting the strong sense of social connection, enjoyment, and community spirit generated by the event.

Building on this success, it is proposed that the 2026 Seniors Week event be expanded to include seniors from Kondinin. Subject to sufficient interest, bus transport would be provided. This expansion would further strengthen regional connections and increase participation in Seniors Week activities.

The event strongly aligns with the Shires current strategic plan's objective of fostering an active, engaged, and connected community.

FINANCIAL

The proposed entertainment for the 2026 event is the Keith Potger of The Seekers Show, presented by Promotional Expo Productions.

Total Cost:

- Performance fee: \$4,950 (GST inclusive) Plus one night's accommodation (two rooms), Plus two meals.
- Individual 2 course buffet style meals \$38 (As quoted by Hyden Hotel) to be paid by attendees (seeking funding to subsidise this amount, potential ticket sales to the general public to make it cheaper for the seniors attending)
- Potential fee to secure bus driver return trip from Kondinin

A grant application will be submitted to the Department of Communities – Seniors Week Funding Program, with funding of up to \$3,000 available. Applications open in March 2026. This report seeks funding of \$1,950.00 contingent on the successful award of the grant. If the grant is unsuccessful, Council endorsement and approval to fund the entire event up to an amount of \$4.950 (inc GST) is sought.

The Shire is also seeking additional corporate sponsorship from BBB, Lucas Group and IGO to further reduce costs.

RISK

Not delivering a Seniors Week event in 2026 may reduce opportunities for social connection and community engagement for seniors, particularly those at risk of isolation. Given the success of the 2025 event, failure to proceed may lead to negative community perception and unmet expectations. It would also represent a missed opportunity to strengthen regional connections between Hyden and Kondinin and to access available external grant funding, and may impact alignment with the Shire's strategic objective of fostering an active, engaged, and connected community.

POLICY

Nil

STATUTORY

Local Government Act 1995

STRATEGIC**Theme**

1. COMMUNITY

Goal

- 1.1 Community members have the opportunity to be active, engaged and connected
- 1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire

Strategy

- 1.1.1 We hold well attended local events and activities
- 1.1.2 We collaborate with CRCs and local organisations to deliver community programs and activities
- 1.2.2 Seniors have access to local support services and social programs

COMMENT

The Shire has supported several successful seniors' events that have been well attended and very well received by all attendees. This event is intended to continue and to promote the social interaction of seniors and at the same time provides an entertainment outlet of their respective generation.

CONSULTATION

Hyden & Kondinin Seniors Coordinators

12.2.2 CDO Update

FILE NUMBER:**DATE:** 3 February 2026**AUTHOR:** Amanda Kemp, Community Development Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil

UPDATE

1. Events Completed in the Reporting Period

Hyden Library Kids Area Revamp

- **Type:** Community facility improvement
- **Description:** Minor refurbishment of the children's area at the Hyden Library to improve functionality and appeal for families and young users.
- **Attendance / Usage:** Ongoing community use (library patrons).
- **Cost:** \$1,000 (Shire of Kondinin).
- **Status:** Completed January 2026.

Australia Day BBQs – Hyden & Kondinin Pools

- **Type:** Community celebration
- **Description:** Australia Day barbeques held at both the Hyden and Kondinin Swimming Pools to provide a free, family-friendly community activity.
- **Attendance:** Lower than usual turnout, attributed to colder weather conditions on the day.
- **Cost:** Delivered within existing operational budgets.
- **Status:** Completed.

2. Events Under Planning

International Women's Day Events

- **Type:** Community celebration
- **Description:** Planning underway for International Women's Day events in Hyden and Kondinin, to be delivered in conjunction with local CRCs.
- **Funding:** Delivered collaboratively; minimal direct cost to the Shire.
- **Status:** In planning.

Gourmet in the Garden

- **Type:** Community and tourism event
- **Description:** Ticketed gourmet dining event showcasing local produce and hospitality.
- **Funding:**

- IGO – \$2,000 (confirmed)
- Bendigo Bank Kulin – \$2,000 (confirmed)
- Kondinin KCRC – In-kind support covering live music (\$1,300)
- **Shire Contribution:** TBC
- **Status:** Planning and preparation underway.

Seniors Week Event – November 2026

- **Type:** Seniors community event
- **Description:** Planned luncheon and live performance as part of Seniors Week celebrations.
- **Funding:** Department of Communities Seniors Week Grant – \$3,000 (TBC; applications open March 2026).
- **Status:** Early planning underway.

Men’s Mental Health Evening

- **Type:** Community wellbeing initiative
- **Description:** Proposed evening event focused on men’s mental health, planned to be held following winter sports training.
- **Funding:** Grant opportunities being explored.
- **Status:** Concept development stage.

3. Upcoming Events

Kondinin Triathlon

- **Type:** Sporting community event
- **Date:** 14 March 2026
- **Description:** Annual triathlon event.
- **Status:** Advertising commenced; planning meeting scheduled.

Gourmet in the Garden

- **Type:** Community and tourism event
- **Date:** 20 March 2026
- **Status:** Planning underway. Tickets went on sale 2nd February more than half tickets sold within the first day.

ANZAC Day

- **Type:** Commemorative event
- **Date:** 25 April 2026
- **Description:** Gunfire Breakfasts and commemorative services in Kondinin and Hyden.
- **Funding:** RSLWA ANZAC Day Grant – \$1,800 (applied).
- **Status:** Coordination underway, including accommodation in Kondinin.

4. Issues

- Reliance on external grant funding that is not yet confirmed for several events.

- Competing priorities and staff capacity pressures during peak event periods.
 - Coordination across multiple towns, venues, and partners.
-

5. Risks

- Grant funding not approved, requiring changes to event scope or delivery.
- Event delivery impacted by weather, supplier availability, or volunteer capacity.
- Reputational risk if planned events are delayed or cancelled due to funding or resourcing constraints.

12.2.3 Amalgamation of No. 1 (Lot 17) [CWA Building] and No. 3 (Lot 16) [Hyden Town Hall] Lynch Street, Hyden

FILE NUMBER:	DT 4.1
DATE:	6 February 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Aerial Map - No. 1 (Lot 17) Lynch Street, Hyden - <i>Under Separate Cover</i> 2. Aerial Map - No.3 (Lot 16) Lynch Street, Hyden - <i>Under Separate Cover</i>

RECOMMENDATION

That Council

1. Endorses and supports the amalgamation of Lots 16 & 17 Lynch Street, Hyden
2. Authorises the Chief Executive Officer to engage the services of a qualified practitioner to undertake the required statutory processes to amalgamate Lots 16 & 17 Lynch Street, Hyden

SUMMARY

This report is for Council to approve the amalgamation of Lots 16 & 17 Lynch Street, Hyden to address compliancy and enable future development.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

Council at its Ordinary Meeting on 19 March 2025 considered an item relating to the transfer of the Hyden CWA property located at No. 1 (Lot 17) Lynch Street, Hyden to the Shire of Kondinin and resolved as follows:

RESOLUTION: #4513

That Council AGREES to the transfer of the CWA Property in Hyden to the Shire of Kondinin, with the building to be leased back to the Hyden CWA on a 'Peppercorn Lease' arrangement.

RESOLUTION: #4514

The Council, by Absolute Majority, AUTHORISE the Shire President and Chief Executive Officer to sign the transfer documents for the Hyden CWA and affix the Shire of Kondinin Common Seal.

FINANCIAL

Estimated up to \$30,000 to cover all surveying and subdivision administrative fees. Awaiting on formal quotations to be received.

RISK

Low

POLICY

Nil

STATUTORY

Planning and Development Act 2005

STRATEGIC**Theme**

1. COMMUNITY
4. CIVIC LEADERSHIP

Goal

- 1.3 Celebrate our pioneers, community members and protect our heritage
- 4.2 We are a compliant and resourced Local Government

Strategy

- 1.3.2 Shire owned heritage buildings and places of interest are maintained and managed appropriately
- 4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

No. 1 (Lot 17) Lynch Street, Hyden was transferred and executed to the Shire of Kondinin on 7 July 2025, resulting in the Shire of Kondinin now owning the two adjacent freehold properties at No. 1 (Lot 17) Lynch Street, (CWA Building property) and No. 3 (Lot 16) Lynch Street, Hyden (Town Hall).

As illustrated on the aerial plans attached to this Agenda Report, the existing buildings on the two properties already straddle the shared lot boundary. The amalgamation of the two lots is a logical solution to ensuring compliance with the National Building Construction Codes and enabling future development of the site

CONSULTATION

Nil at this stage

12.2.4 Western Australian Planning Commission - Renewable Energy Planning Code and Guidelines

FILE NUMBER:	DT. 4
DATE:	6 February 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	Nil

RECOMMENDATION

That Council

1. **RECEIVES** the Western Australian Planning Commission's Renewable Energy Planning Code and Guidelines
2. **ENDORSES** the general intent of the Western Australian Planning Commission's Renewable Energy Planning Code and Guidelines
3. **ENDORSES** a submission in response to the Code and Guidelines prepared by the Chief Executive Officer to be provided to the Western Australian Planning Commission and the Western Australia Local Government Association

SUMMARY

The purpose of this report is to seek endorsement from Council to provide comment to the Western Australian Planning Commission (WAPC) and the Western Australia Local Government Association (WALGA) on the Renewable Energy Planning Code and Guidelines currently open for public comment.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Western Australian Planning Commission (WAPC) has released the draft Renewable Energy Planning Code and Guidelines for public comment. The draft Code aims to establish a consistent framework for assessing renewable energy infrastructure to support the generation, storage and transmission of renewable energy.

The draft Code proposes consistent development standards and application requirements for renewable energy projects, supported by Guidelines that explain how applicants and decision-makers can meet these requirements. Together, they aim to improve transparency, provide industry with

investment certainty and help communities understand how proposals will be assessed – particularly in relation to noise, landscape and other potential impacts.

Proposed regulatory changes accompany the draft Code to support consistent application across local planning schemes. These include amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* to introduce consistent land-use definitions, support incorporation of the Code into local planning schemes, and guide assessment of new noise-sensitive development near existing or approved wind farms.

Changes are also proposed to the *Planning and Development (Significant Development) Regulations 2024* to introduce a mandatory assessment pathway for significant renewable energy proposals valued at \$20 million or more. Under this pathway, the WAPC will be the determining authority for these projects, ensuring a consistent process for developments of State significance.

WALGA is asking Local Governments to provide feedback on the Guidelines by the 27 February 2026 to inform a joint submission to the Western Australian Planning Commission. Submissions to the Western Australian Planning Commission close on the 10 April 2026.

FINANCIAL

Nil

RISK

Low

POLICY

Nil

STATUTORY

Planning and Development Act 2005

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

Based on experience with the Kondinin Wind Farm and the King Rocks Wind Farm and the limitations of the planning assessment tools and processes available when the projects were issued development approval through the Joint Development Assessment Panel large-scale process in 2018 and 2022 respectively, it is considered that the Shire of Kondinin is in a good position to provide constructive feedback on the Codes and Guidelines to improve the assessment process of renewable energy projects with due regard to the impact of these large scale developments on rural communities.

CONSULTATION

Feedback on the Renewable Energy Planning Code and Guidelines is to be submitted to WALGA by the 27 February 2026 and the WAPC by the 10 April 2026

12.2.5 Regional Development Assistance Program - Land Release Opportunities

FILE NUMBER:	DT.4
DATE:	6 February 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Regional Development Assistance Program - Submission Guide - <i>Under Separate Cover</i> 2. Regional Development Assistance Program - Application Form - <i>Under Separate Cover</i> 3. Hyden Town Site Base Map - <i>Under Separate Cover</i> 4. Karlgarin Base Map - <i>Under Separate Cover</i> 5. Kondinin Base Map_1 - <i>Under Separate Cover</i> 6. Kondinin Baes Map_2 - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

1. **AUTHORISES** the Chief Executive Officer to prepare a proposal and association supporting documentation to apply to Development WA's Local Regional Development Assistance Program for the development of land held by the Crown and/or the Local Government Authority within the Shire of Kondinin;
2. **REQUESTS** the Chief Executive Officer present the proposal and supporting documentation to the Council's Assets and Infrastructure Committee for discussion prior to formal endorsement by Council

SUMMARY

The purpose of this report is to seek approval from Council for the Shire's Chief Executive Officer to commence the preparation of the necessary documentation required to apply to Development WA's Local Regional Development Program for the development of land held by the Crown and/or Local Government Authority within the Shire of Kondinin Voting Requirement

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

It has been almost 20 years since the Shire of Kondinin last facilitated a land release program with Development WA (then trading as LandCorp) for the development of land for residential and industrial purposes in the town sites of Kondinin and Hyden. Many of these lots remained vacant and unsold for many years, with over the last 12 months all these lots now sold or under offer. The Shire's Administration have been working closely with the Wheatbelt Development Commission and the Department of Planning, Lands and Heritage in the preparation of a Local Planning Strategy and other documentation to provide the strategic framework for the Shire to present a submission to Development WA's Regional Development Assistance Program seeking new areas of land to release for development.

A copy of the Regional Development Assistance Program Guidelines is available for viewing as an attachment to this Agenda Report, with the following extracts from the Guidelines provided as a summary.

What is the Regional Development Assistance Program?

- develops land to support projects that expand the social and economic vitality of regional communities;
- undertakes small land development projects (usually less than 20 lots) in regional Western Australia;
- is available for projects in towns where there are either limited or no active private developers releasing land;
- is undertaken on land held by the Crown or the Local Authority
- requires future landowners to build within a specified period to prevent land speculation, to encourage new building activity and build strong and diverse communities;
- is active in towns where land supply needs are not currently being met, primarily due to the high servicing costs and low market prices for lots;
- seeks to rationalise the land bank of lots available throughout regional areas so housing and employment opportunities can co-exist; and
- eligibility extends to residential, commercial, tourism and light industrial developments, with Local Authorities permitted to lodge applications for multiple towns within their district or for multiple land uses within a town (priorities will be attached to those applications encouraging economic development and employment opportunities).

What are the key considerations in the assessment process?

- social and economic significance to supporting sustainable regional cities/ centres and sub-regional centres;
- absence of other land supply options and/ or the proposal site is the best option to pursue;
- no competing private sector land supplies;
- site availability, appropriate land use zoning and no apparent delays/hurdles to impact delivery;
- availability of utility services and/or benefit of new services to development potential of adjacent landholdings;
- demonstrated demand for the development evidenced by securing pre-sales commitments from buyers; and
- level of external contribution to the development

What makes a comprehensive Regional Development Assistance Program?

- maps;
- copy of your Council's resolution inviting Development WA to progress project
- any advice from servicing agencies – capacity and required upgrades, approval requirements;

- land tenure details (including any details of land ownership, access agreements, etc);
- documentation on demand for the project or advice (supported by your Regional Development Commission) on likely drivers of future demand (mining, tourism etc) with the possible investment timeframes for the driver.

FINANCIAL

To be confirmed once proposal further developed.

RISK

Medium

POLICY

Nil

STATUTORY

- Land Administration Act 1997
- Land Administration Regulations 1998
- Western Australian Land Authority Act 1992
- Planning and Development Act 2005

STRATEGIC

Theme

2. ECONOMY

Goal

2.1 Support the diverse industry across the Shire

2.4 Housing meets existing and future community needs for families and workers

Strategy

2.1.5 Business activity increases in industrial areas

2.4.1 Shire housing stock is well maintained and expanded upon

2.4.2 We advocate for improved State Government and Public Housing stock

COMMENT

The maps attached to this Agenda Report prepared by the Wheatbelt Development Commission in 2024 provide a snapshot for land release options in each of the Shire's town centres. It is to be acknowledged that the maps require updating with several of the lots identified as vacant now occupied. In addition to this, some zoning changes have been made to the Hyden industrial land west of the Hyden town site.

As a starting points, areas for land release identified as eligible in the town sites based on existing land tenures and zonings, include as follows:

HYDEN - the large area of crown land west of the Hyden town site which is zoned urban development for residential and potentially some further industrial development.

KONDININ - the crown and local government land to the south of the Kondinin town site adjacent to the Shire Town Dam zoned industrial for industrial development and some infill residential crown and

local government lots zoned residential which will require negotiation in relation to native title requirements. The land zoned Urban Development to the west of Repacholi Parade.

KARLGARIN – infill residential crown land zoned rural townsite.

In summary, it is considered that the Shire of Kondinin can provide a comprehensive proposal to address the Regional Development Assistance Program’s assessment criteria to facilitate the opportunity for targeted growth in our town centres. It is recommended that this be progressed as a matter of priority alongside the preparation of the Shire’s Local Planning Scheme and review of its Local Planning Scheme No.1.

CONSULTATION

Department Planning Lands and Heritage

Development WA

12.2.6 King Rocks Wind Farm - (JDAP 22/02288) - Supporting Documentation to Address Condition of Development Approval

FILE NUMBER:	HRT R.8
DATE:	11 February 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Authoriser -
APPLICANT:	Synergy Renewable Energy Developments Pty Ltd
OWNER:	TM Hughes; Hyden Faraway Pty Ltd
PROPOSAL:	Use Not Listed – Wind Farm
LOCATION:	Lot 2845 & Lot 2640 King Rocks Road North, Hyden
ATTACHMENTS:	Nil

RECOMMENDATION

That Council

1. **RECEIVES** the Civil Construction Plans as attached in support of 80 percent completion to addressing Condition 3 / Advice Note 2 of development approval issued by the Mid-West/Wheatbelt JDAP at its meeting on 15 November 2022 for use not listed described as ‘Wind Farm’
2. **NOTES** that further detailed plans will be presented to Council in support of addressing Condition 3 / Advice Note 2 of development approval issued by the Mid-West/Wheatbelt JDAP at its meeting on 15 November 2022 for use not listed described as ‘Wind Farm’ once submitted by the Applicant.

SUMMARY

This report is for Council to consider the documents attached to this Agenda Report as they relate to conditions of development approval issued by the Mid-West/Wheatbelt JDAP at its meeting on 12 November 2022 for a use not listed and described as a ‘Wind Farm’ on two freehold agricultural lots located approximately 35km north-east of the Hyden townsite.

VOTING REQUIREMENT

Simple Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

Conditional support for a use not listed described as a 'Wind Farm' on 2 freehold agricultural lots located approximately 35km north-east of the Hyden Town Site. The approval was granted with a series of conditions requiring local government approval to be addressed by the Applicant. This Agenda Report relates to Condition 3 / Advice Note 2 (Detailed Plans).

Detailed Design

Condition 3

Pursuant to Schedule 2, clause 74 of the Planning and Development (Local Planning Schemes) Regulations 2015, further detailed plans for the proposed development shall be submitted to the Local Government.

Advice Note 2

In relation to addressing Schedule 2, clause 74 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as conditioned above, the following detailed plans are required and shall include the following information:

- a) A site development plan, drawn to scale, showing contours, natural environmental features, including all vegetation, revegetation, waterways/creek lines, and the final layout, orientation and siting arrangements of all wind turbines and hardstand infrastructure, including setback distances between wind turbines and vegetation, setback distances between wind turbines and all sensitive uses on the subject land and immediately adjoining properties, temporary and permanent wind monitoring towers, all buildings and amenities, site access and egress points to public roads, internal access roads, vehicle parking areas, underground and above ground power and transmission cables, overhead power lines, fencing, laydown and stockpile areas, construction compounds, temporary concrete batching plant and storage facilities, energy storage structures, sub-stations, power conversion stations, and any public access opportunities;
- b) Small-scale plans and cross-sections, drawn to scale, showing the dimensions, height, building materials, elevations and colours of the proposed wind turbines, permanent wind monitoring towers, permanent buildings and amenities;
- c) Demonstrated suitable setbacks between the wind turbines and remnant vegetation to mitigate any potential risks to known fauna within the locality.
- d) Specify the final location and specifications of the wind turbines, to a maximum of 30 turbines and turbines setback no less than 1.8 kilometres to the nearest sensitive receptor.

Officer Comment

The proponent advised in writing dated 15th July 2025 the approach proposed to address this condition as follows:

1. *30% design prior to mobilisation: the package to include the overall site layout plan outlining the access tracks, contours, hardstands, siting arrangement of the WTG, temporary structures, environmental features i.e. proposed vegetation clearing etc) and small-scale plans outlining typical drawings.*
Officer Comment – COMPLETED (Received by Council Ordinary Meeting held on 21 August 2025)
2. *80% designs (i.e. detailed designs) post mobilisation: The 80% will provide greater detail and include elevations, cross-sections and outline drainage design.*

Officer Comment – COMPLETED (Received by Council at Ordinary Meeting held on 11 February 2026)

3. *100% designs (i.e. IFC): Following 80% designs, final layout, building materials etc will be provided.*

Officer Comment – TO BE SUBMITTED

FINANCIAL

Nil

RISK

Low

POLICY

Nil

STATUTORY

Planning and Development Act 2005

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

- 4.2 We are a compliant and resourced Local Government

Strategy

- 4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The plans submitted as attached to this Agenda Report address dot point 2 above by supply 80 percent of the design detail. Final detailed plans are to be submitted by the Applicant to satisfy the Advice Note 2, including confirmation on addressing the required distance from the wind turbines to the nearest sensitive receptors, both on the host lots and adjacent non-host lots.

CONSULTATION

Consultation was undertaken in accordance with the Planning and Development Act 2025 and the Planning and Development (Local Planning Schemes) Regulations 2015 as part of the development application process.

1.3 WORKS

Nil

1.4 CHIEF EXECUTIVE OFFICER

12.4.1 Chief Executive Officer Motion - Australian Local Government Association (ALGA) - Telecommunication

FILE NUMBER:

DATE: 29 January 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Shire of Kondinin CEO Motion to ALGA - Telecommunications - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Acknowledges the blackspot and intermittent outages of telecommunications throughout the region and the corresponding high level of risk to Shire communities caused by outages and black spot interruptions.
2. Endorses and approves the attached motion to the 2026 National General Assembly of the Australian Local Government Association (ALGA), to support ALGA advocacy to the Federal Government.
3. Authorises the Chief Executive Officer to submit the attached motion to ALGA on behalf of the Shire of Kondinin.
4. Endorses and authorises the following Councillors as Shire representatives at the ALGA National General Assembly from 22 June 2026 – 26 June 2026 to formally present the motion and to meet with key Government officers:
 - a) Councillor: _____
 - b) Councillor: _____

SUMMARY

On 31 December 2025, Hyden, Karlgarin and surrounding areas were the subject of a critical telecommunications service outage for a period of three (3) days.

This report seeks Council endorsement for the submission of a motion (attached) to the Australian Local Government Association (ALGA) 2026 National General Assembly; to support advocacy to the Federal Government to influence telecommunications policy.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Advocacy

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

On 31 December 2025, Hyden, Karlgarin and surrounding areas were the subject of a critical communications outage. During the outage, 4G telecommunications services were rendered completely unserviceable. The outage was resolved approximately three (3) days later but was followed by intermittent outages throughout the ensuing seven (7) days.

This outage is one of many telecommunications concerns that the Shire continues to experience. Black spots in areas that are a short distance from town centres, throughout the length of the Brookton Highway and into the eastern sector of Hyden are well known and reported.

The December outage in Hyden and Karlgarin prompted a specific investigation into the impacts of the outage to the Hyden town and surrounding farming areas. The investigation concluded that, among other things:

- At least four (4) Hyden businesses were unable to accept electronic transactions that were reliant on EFTPOS 4G connectivity. The impacts included financial loss and an inability to reach or to be contacted by customers, staff and other business contacts.
- Multiple elderly residents lost all forms of communication.
- Farmers were unable to make or receive telephone contact.
- Visitors spoken to at various locations identified that they had lost telephone services.

The latent risks associated with telecommunications outages are widely known, however, when considered central to the Shire an untenable risk was presented to:

- The safety and wellbeing of Shire communities.
- The safety and wellbeing of our vulnerable community members - elderly, incapacitated, people with a disability and frail among others.
- Local businesses and consequential business interruption.
- Agricultural operations, transport and essential services.
- Community connection.
- Shire operations.
- Emergency services and emergency management.

The 2026 ALGA National General Assembly provides the Shire with a strong, high-level opportunity to advocate to the Federal Government on behalf of our communities. Should the proposed motion be selected for presentation at the Assembly, a Shire representative will be required to read the motion onto the meeting agenda.

Shire representation at the Assembly will also provide an opportunity to meet with relevant Federal Ministries and decision makers with a pronounced focus on key worker housing and other federal grant opportunities.

FINANCIAL

The submission of the motion that is the subject of this report does not represent any financial implication to the Shire.

The estimated cost of attendance by two (2) Councillors at the ALGA National General Assembly is estimated at:

Travel: \$4,000.

Accommodation: \$2,400.

Incidentals: \$800

Total: \$7,200

RISK

No latent risk is associated with the submission of the motion.

POLICY

GOV006 – Attendance at Events

STATUTORY

Local Government Act 1995

STRATEGIC

Theme

1. COMMUNITY

Goal

1.6 Support emergency services planning, risk mitigation, response and recovery

Strategy

1.6.1 We collaboratively plan service delivery and respond to emergency situations (LEMC)

The Shire of Kondinin Strategic Community Plan identifies that the Council will participate in advocacy efforts on behalf of our communities. Telecommunications are considered as being critical infrastructure throughout regional Western Australia and service interruption heightens the risk of business interruption, mitigating emergent risk and the ability to respond to critical incidents.

COMMENT

Telecommunication is a critical service delivered by critical infrastructure throughout the Shire. The 4G telecommunications outage of 31 December 2025 highlights the high level of vulnerability and risk to the residents of the Shire during outage periods and through inconsistent service delivery (black spots).

The opportunity of presenting a motion to ALGA to advocate to the federal government on behalf of the Shire and more widely, regional Australia is very limited; and this now represents a strong, strategically aligned opportunity.

CONSULTATION

- Hyden business
- Hyden agricultural sector
- Visitors to Hyden

The Shire Community Survey (although open) has identified that eighty (80) percent of respondents thus far rate telecommunications throughout the Shire as being inadequate.

12.4.2 Shire President Advocacy - Powering WA - Draft Guideline on Community Benefits for Renewable Energy Projects

FILE NUMBER:

DATE: 30 January 2026
AUTHOR: Bruce Wright, Chief Executive Officer
AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST: Author - Nil
Authoriser - Nil

ATTACHMENTS:

1. PoweringWA Community Benefits Guideline - Joint Submission - *Under Separate Cover*
2. Media Release - PoweringWA Community Benefits Advocacy - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Supports and endorses mandatory, locally administered community benefit arrangements for renewable energy projects (wind, solar and battery storage) in the Shire of Kondinin.
2. Supports and endorses Shire participation in advocacy efforts lead by the Shire of Narrogin for community inclusion and mandatory, locally administered community benefit arrangements for renewable energy projects in the State Government PoweringWA Draft Guideline on Community Benefits for Renewable Energy Projects.

SUMMARY

More than forty (40) regional local governments in Western Australia are hosts of renewable energy projects (wind, solar and battery storage). As an alliance, the local governments have made joint submissions to the State Government PoweringWA Draft Guideline on Community Benefits for Renewable Energy Projects.

The Shire of Kondinin contributed to the development of the submission that calls for a clear, enforceable framework that:

- Mandates community benefit contributions,
- Secures them for the life of the project through binding mechanisms,
- Is administered locally by Community or local government, not centrally, and
- Aligns benefit allocations to the nameplate capacity located within each host local government.

This Council has and continues to advocate locally for Community Fund contributions from operators engaged in windfarm construction and future operation throughout the Shire. This report seeks continued endorsement for advocacy efforts and support of the alliance of local governments petitioning the State Government. Further and retrospectively, endorses the co-signing of a joint media release seeking advancement of guideline outcomes in favour of local communities.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Advocacy**

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The emergence of renewable energy projects across wind, solar and battery technologies is well reported by mainstream media and social media outlets. Western Australian local governments are playing host to renewable projects of various scales and complexities. The common thread across each local government area is the concerns relative to the absence of reciprocal benefits and consultation afforded to local communities impacted by these projects (among many other things).

The alliance of forty (40) local government areas impacted by renewable projects is actively engaged in advocating for greater community input and benefit. The Shire of Kondinin has actively contributed to submissions for advocacy, and the Council has continued to press current project owners to progress promised community funding.

FINANCIAL

There are no financial implications attached to this advocacy.

RISK

If logical, meaningful and consistent advocacy efforts are not maintained, the approach to Community Benefit may be significantly diluted resulting in diminished community benefit.

POLICY

Nil

STATUTORY

Nil

STRATEGIC**Theme**

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.1 RoeROC and regional groupings deliver local benefit

The Shire is demonstrating strong civic leadership on behalf of its constituents.

COMMENT

The Shire of Kondinin is taking appropriate and measured steps to advocate on behalf of our communities to achieve greater participation in activities and decisions that directly impact the Shire.

Large scale renewable energy projects have consistently demonstrated to have a significant impact on communities and test the capacity of local governments.

The endorsement and participation in advocacy efforts are critical to having our collective voice heard and to the delivery of heightened community benefit.

CONSULTATION

Nil

12.4.3 Street Signage - Brookton Highway (Marshall Street) - Hyden

FILE NUMBER:**DATE:** 2 February 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Development Plan - Public Transport Authority areas - Hyden -
*Under Separate Cover***RECOMMENDATION**

That Council:

1. Notes that Main Roads Western Australia (MRWA) approves the erection of heavy and light vehicle directional parking signage by the Shire of Kondinin along the southern verge of the Brookton Highway / Marshall Street, Hyden.
2. Approves the installation of heavy and light vehicle directional parking signage in previously determined locations along the Brookton Highway / Marshall Street, Hyden; including the areas of the Tourist Information Bay, Railway Barracks and the vacant land to the eastern side of the BP fuel station

SUMMARY

This report details an approval by Main Roads Western Australia (MRWA) to erect directional travel signs in MRWA Reserves situated along the southern verge of Marshall Street, Hyden.

In addition, the report seeks Council endorsement and approval to erect signs in accordance with MRWA Guidelines to direct heavy and light vehicle traffic in and out of vehicle parking bays within the Shire leased areas.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

At the Ordinary Meeting of Council, April 2022, Council unanimously endorsed (resolution #3909) a Development Plan for lease areas 3553 and 7363C on the Western Australian Public Transport Authority reserve situated at Lot 45 Marshall Street, Hyden. The resolution and attachments are included for reference.

The Development Plan incorporated the relocation of buildings and access restrictions to heavy vehicles. The restrictions were detailed in Building Permit 06/23 issued in favour of the development.

The areas intended for directional signage for heavy vehicles sit within MRWA reserves and accordingly are the subject of approval for placement.

The Network Operations Manager for MRWA Wheatbelt Region has approved the placement of signage within the MRWA. At this time, the Shire does not have a current Parking Local Law in place and therefore cannot enforce violations.

FINANCIAL

Sign procurement & installation - \$2000

RISK

Nil

POLICY

Nil

STATUTORY

Road Traffic Code 2000 (WA), Regulation 297 – authority to erect, establish, alter or remove any road sign or traffic-control signal.

MRWA Sign Standards & Traffic Control Manuals – standards for the design, placement and materials for road signs.

STRATEGIC

Theme

1. COMMUNITY

Goal

- 1.4 Recreational and social spaces encourage active and healthy lifestyles

Strategy

- 1.4.2 Parks, nature reserves and community spaces are green, tidy, accessible and activated

COMMENT

The development of Shire held leases on Marshall Street, Hyden has been a priority of the Council from 2023. With significant investment of time and resources (cash and non-cash) into the development by the Shire and the Hyden Progress Association, the development has added significant aesthetic value to the precinct and provides comfortable vehicle parking for tourists and community members to access the retail area of Hyden.

Permitting truck parking in areas frequented by tourists and the public presents an unacceptable risk to public safety, degrades amenity, undermines the visitor experience, and is inconsistent with the intended land use and asset capacity of the precincts.

CONSULTATION

Main Roads Western Australia – Network Operations Manager, Wheatbelt

Hyden Progress Association

2 BUSINESS OF AN URGENT NATURE

3 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**4 MATTERS FOR WHICH MEETING MAY BE CLOSED
CONFIDENTIAL ITEMS**

Nil

**5 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE
PUBLIC**

6 CLOSE OF MEETING

6.1 DATE OF NEXT MEETING

6.2 CLOSURE