



SHIRE OF KONDININ

MINUTES OF MEETING KONDININ SHIRE COUNCIL

held in Council Chambers on 16th July 2025

Alan B.

Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz read the Statement of Commitment to Indigenous Australians, welcomed those present and declared the meeting open at 4.15 pm.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors:	Cr Kent Mouritz (President) Cr Darren Pool Cr Brett Smith	Cr Bruce Browning Cr Paul Green Cr Kerrie Green	Cr Murray James
Staff:	Mark Hook (ACEO) Mark Burgess (MoW)	Vince Bugna (MCS) Ellen Valenta (ESO)	Tory Young (MPA)
Apologies:	Cr Beverley Gangell		

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATION FOR LEAVE OF ABSENCE

RESOLUTION: #4594

Moved: Cr P Green

Seconded: Cr M James

That Cr Bruce Browning be granted a leave of Absence for the August 2025 Council Meeting.

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell

6. PETITIONS/DEPUTATION/PRESENTATIONION FACILITY

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/INFORMATION REPORTS

7.1 MINUTES OF COUNCIL MEETING – 25th June 2025

RESOLUTION: #4595

Moved: Cr K Green

Seconded: Cr B Browning

That the minutes of the Council Meeting, held on the 25th June 2025 be confirmed.

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell.



7.2 INFORMATION REPORT – July 2025

RESOLUTION: #4596

Moved: Cr B Smith

Seconded: Cr P Green

That Council receives and accepts the Information Reports before this meeting.

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell.

8. ANNOUCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

9. ITEMS

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 Response to Draft Guidelines on Community Benefits for Renewable Energy Projects

9.1.2 WALGA Submission on Draft Guidelines on Community Benefits for Renewable Energy Projects – Consultation Paper

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 List of Accounts – June 2025

9.3 MANAGER OF WORKS

9.3.1 General Report

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 RFT 01 – 25/26 Provision of Medical Services

9.5 CONFIDENTIAL ITEMS

Nil

9.6 COMMITTEE ITEMS

Nil

9.1 MANAGER OF PLANNING & ASSETS



9.1.1 **RESPONSE TO DRAFT GUIDELINE ON COMMUNITY BENEFITS FOR RENEWABLE ENERGY PROJECTS**

Author:	Tory Young, Manager Planning and Assets
Authorising Officer:	Mark Hook, Acting Chief Executive Officer
Date:	4 th July 2025
Disclosure of Interest:	Nil
Attachments:	Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper; Shire of Kondinin Response to Draft Guideline

RESOLUTION: #4597

Moved: Cr D Pool

Seconded: Cr P Green

That Council:

- a) **RECEIVES** the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper as attached:
- b) **ENDORSES** the Shire's Response to the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper as attached: and
- c) **AUTHORISES** the Chief Executive Officer to submit the Shire's Response to the Department of Energy, Mines, Industry Regulations and Safety Energy Policy WA by no later than 18 August 2025.

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell.

Summary

The purpose of this report is to seek endorsement from Council to submit the written response to the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper to Department of Energy, Mines, Industry Regulations and Safety Energy Policy WA.

Background

On 12 July 2025, the Department of Department of Energy, Mines, Industry Regulations and Safety Energy Policy WA released the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper for public comment.

The purpose of the paper is outlined to:

- Provide information to communities about the types of benefit sharing arrangements available for the renewable energy infrastructure they are hosting
- Provide information to developers about State Government expectations for community benefits arrangements
- Provide a guide on appropriate value of community benefits in different contexts
- Provide suggestions for the governance and administration of community benefits funds



- Provide confidence and clarity for proponents and investors by setting out a clear framework for benefit-sharing arrangements across Western Australia.

The Shire's Administration have reviewed the consultation paper based on their experience in dealing with the two renewable energy facilities that have been issued development approval in 2018 and 2022 respectively.

In summary, whilst the information presented in the draft Guidelines provides a loose framework and a general overview of different approaches and matters to consider in the preparation of a community benefit fund, it is the view of the Shire's Administration the document falls short of being an effective tool for Local Government in negotiating a Community Benefit Fund Agreement for large-scale renewable energy projects.

A detailed response is attached to this Agenda Report.

Statutory Environment

Nil

Consultation

Feedback on the Draft Guideline on Community Benefits is to be submitted to the Department of Department of Energy, Mines, Industry Regulations and Safety Energy Policy WA by 18 August 2025.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

"CIVIC LEADERSHIP

4.2 We are a compliant and resourced Local Government."

Voting Requirement

Simple majority

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9.1.2 WALGA SUBMISSION ON DRAFT GUIDELINE ON COMMUNITY BENEFITS FOR RENEWABLE ENERGY PROJECTS – CONSULTATION PAPER

Author: Tory Young, Manager Planning and Assets
Authorising Officer: Mark Hook, Acting Chief Executive Officer
Date: 4th July 2025
Disclosure of Interest: Nil
Attachments: WALGA Submission on the Draft Guideline on Community Benefits for Renewable Energy Projects

RESOLUTION: #4598

Moved: Cr B Smith

Seconded: Cr P Green

That Council:

- a) **RECEIVES** WALGA's Draft Submission to the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper:
- b) **ENDORSES** the general intent of WALGA's Draft Submission to the Draft Guideline on Community Benefits for Renewable Energy Projects; and
- c) **AUTHORISES** the Chief Executive Officer to provide feedback to WALGA's Submission via WALGA's survey response platform by 25th July 2025.

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell.

Summary

The purpose of this report is to seek endorsement from Council to provide comment to WALGA on their Draft Submission relating to the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper that is currently open for public comment.

Background

At the Renewable Energy Ministerial Forum on the 12 June 2025, Minister Sanderson announced the release of the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper. Formal consultation on the draft Guideline is now open, and WALGA has prepared a draft submission on behalf of the sector.

WALGA has reached out to Local Governments to provide feedback on their submission, with a particular focus on:

1. Section 2.2.1 - Benefit value guidelines:
2. Section 2.2.6 - Commencement of benefit sharing arrangements: and
3. Section 2.2.9 - Monitoring implementation of the framework.

On endorsement from Council, the Shire's Administration will provide feedback to WALGA on the abovementioned focus points based on the information detailed in the Shire's own response to the Draft Guideline which is tabled as a separate Agenda Item.



Statutory Environment

Nil

Consultation

Feedback on WALGA's Draft Submission on the Draft Guideline on Community Benefits for Renewable Energy Projects – Consultation Paper is to be submitted to WALGA by Friday 25 July 2025.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

"CIVIC LEADERSHIP

4.2 We are a compliant and resourced Local Government."

Voting Requirement

Simple majority

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9.2 MANAGER OF CORPORATE SERVICES

9.2.1 LIST OF ACCOUNTS – JUNE 2025

Applicant: Shire of Kondinin
 Author: Vince Bugna, Manager Corporate Services
 Disclosure of Interest: Nil
 Date: 7th July 2025
 Attachment(s): List of Accounts 01/06/2025 – 30/06/2025

RESOLUTION: #4599

Moved: Cr B Browning

Seconded: Cr K Green

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of June 2025:

• Municipal Fund payment cheque numbers 19505 to 19514	= \$ 25,762.63
• Municipal EFT20584 – 20642; 20644 – 20715; 20717 – 20729	= \$1,196,031.84
• Direct Debits – Transport – Hyden Office	= \$ 10,811.40
• Direct Debits – Transport – Kondinin Office	= \$ 15,737.45
• Direct Debits – Credit Cards DD22675.1	= \$ 2,311.22
• Direct Debits – Other	= \$ 137,151.55
• EFTPOS Merchant Fees & Tyro	= \$ 1,130.13
• Bank Fees – NAB Connect	= \$ 121.98
• Payroll EFTs	= \$ 251,362.82
• Trust EFT20643 & 20716	= \$ 480.00
TOTAL	= \$1,640,901.02

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell.

Summary

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

Background

The Chief Executive of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- the payee's name;*
- the amount of the payment;*
- the date of the payment;*
- sufficient information to identify the transaction*



Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) recorded in the minutes of that meeting.*

Statutory Environment

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Public Consultation

Nil

Financial Implications

All payments made to the Shire creditors have been in accordance with the 2024/25 Annual Budget.

Strategic Implications

Shire's Strategic Community Plan 2022 – 2032

4. Civic Leadership

4.1 Skilled, capable and transparent team:

- We engage with the community on key projects and we provide regular, transparent communication*

- The capability of our organisation is continually improved*

4.2 We are a compliant and resourced Local Government:

- External audits and reviews confirm compliance with relevant Local Government legislation*

- Financial sustainability in achieving community aspirations*

Voting Requirement

Simple Majority

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9.3 MANAGER OF WORKS

Nil

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 RFT 01 – 25/26 PROVISION OF MEDICAL SERVICES

Author: Mark Hook, Acting Chief Executive Officer
Authorised Officer: Mark Hook, Acting Chief Executive Officer
Date: 2nd July 2025
Disclosure of Interest: Nil
Attachments: RFT 01 – 25-26, Advertisement for provision Medical Services

RESOLUTION: #4600

Moved: Cr B Browning **Seconded:** Cr K Green

That Council:

AUTHORISES the Acting Chief Executive Officer to advertise the RFT 01 – 25/26 Provision of Medical Services for the Shire of Kondinin.

Carried: 7/0

For: Cr K Mouritz, Cr B Smith, Cr B Browning, Cr K Green, Cr P Green, Cr M James & Cr D Pool.

Against: Nil.

Absent: Cr B Gangell.

Summary

This report is for Council to authorise the Acting CEO to advertise RFT 01 – 25/26 for the provision of Medical Services for the Shire of Kondinin.

Background

At the Special Meeting of Council held on the 30th May 2025, Council accepted the resignation Ms Vivienne Chukwuneke as the Medical Services Practitioner. Dr Mackie is undertaking the Locum work until the position is filled within a reasonable amount of time.

At the writing of this report the Acting CEO had not heard from the Shire of Kulin regarding the shared services agreement so the tender documents have been written for Medical Services to Kondinin and Hyden only.

Due to the time frame the Acting CEO has been unable to put this to the Medical Services Committee and without any information being received from the Shire of Kulin the Acting CEO is presenting this item to the Ordinary Council Meeting.

Statutory Environment

- Local Government Act 1995
- Functions and General Regulations 1996

Policy Implications

Shire of Kondinin Policy – Purchasing FIN-005



Financial Implications

Unknown at this stage as it will depend on the tender received whether practice is taken over as is or run as a single entirely by the doctor or a corporate run practice.

Adjustments may be needed to the 25/26 Budget regarding the Shire of Kulin contribution to the Medical Services. The current income in the 25/26 Budget from Kulin is \$142,062. Council may also lose income due to loss of numbers visiting the practice, this is hard to quantify as there may not be a loss of numbers due to additional days in Kondinin and patients still travelling from Kulin.

If the tender accepted is for the doctor to manage and run the practice or for a corporate body to run the practice then there may be savings in the 25/26 Budget due to less expenses with Council only providing the Medical Centre, a vehicle and the House.

Strategic Implications

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

STRATEGIC PRIORITIES	WE KNOW WE ARE SUCCEEDING WHEN
1. COMMUNITY	
1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire	Local health facilities, visiting allied health and volunteer health services are retained
	Seniors have access to local support services and social programs
	Achieve and update the Aged Friendly Community Plan
	Achieve and update the Disability Access Inclusion Plan

Voting Requirement

Simple majority

9.5. CONFIDENTIAL ITEMS

Nil

9.6 COMMITTEE ITEMS

Nil

10. BUSINESS OF AN URGENT NATURE

11. CLOSURE

Being no further business, the meeting was closed at 4.23pm.

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