



SHIRE OF KONDININ

Ordinary Council Meeting Agenda Wednesday 17 December 2025

I hereby give notice that an Ordinary Meeting of Council will be convened on:

Date: Wednesday, 17 December 2025
Time: 4.00 PM
Location: Karlgarin Country Club

Bruce Wright
11 December 2025
Chief Executive Officer

11 Gordon Street, Kondinin, WA 6367 Telephone: (08) 98891006
All communications are to be addressed to the Chief Executive Officer ceo@kondinin.wa.gov.au

Members of the Public Attending a Council Meeting

Welcome to this meeting of Council and thank you for your interest in local government decision-making. The following information is provided to assist members of the public attending today's meeting.

Public Question Time

Public Question Time is provided in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*. Members of the public are invited to ask questions relating to the business of the Shire.

- Questions must be clear and concise and may be submitted in writing prior to the meeting at the Shire offices or by email cso@kondinin.wa.gov.au or asked during Public Question Time.
- The Presiding Member may respond at the meeting, refer the question to a Councillor or officer or take the question on notice for a later response.
- Public questions must relate to the business of the Shire and should not be a statement or personal opinion.
- The Presiding Member may reject public questions that are defamatory, abusive, irrelevant to the business of the Shire or personal opinion as being out of order and no answer will be provided.
- Public questions will not be debated.

Members of the public are also advised that they are regarded as being legally liable and personally responsible for any comments made by them that might be construed as being offensive or defamatory.

Public Statement Time

Public Statement Time allows members of the public to make a brief statement on any matter of community interest. Statements must be respectful, limited to a reasonable duration as determined by the Presiding Member, and not include defamatory or offensive remarks. The Council will not comment or provide a response to public statements.

Meeting Formalities

Council meetings are formal proceedings governed by the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996*, and the Shire's Meeting Procedures Local Law. All attendees are requested to maintain decorum and not interrupt the proceedings. Only persons who have been invited by the Presiding Member may address the meeting.

Recording and Privacy Notice

Please note that this meeting is being recorded for minute-taking purposes. By attending, you acknowledge that your voice, and any personal information disclosed may be captured and published as part of the official record. The Shire collects and uses this information in accordance with its privacy obligations.

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Notes for Elected Members

Report Definitions

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government, external body or agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, including, but not limited to accepting tenders, grants, setting and amending budgets, adopting plans and reports.
Legislative:	Includes adopting town planning schemes, policies and local laws
Administrative:	Council administering legislation and applying legislation to factual circumstances and situations that affect the rights of people.
Information:	Items that are provided to Council for informational purposes only. These do not require a decision of Council.

Alternative Motions

Elected Members seeking to make alternate motions to officer recommendations are requested to provide notice of said alternative motions in written form to the Chief Executive Officer prior to the Council meeting.

Declarations of Interest

Elected Members should complete a Disclosure of Financial/Impartiality & Proximity Interest for agenda items that they hold a financial, impartiality or proximity interest. The form should be provided to the Presiding Member prior to the commencement of the meeting.

In accordance with Part 5, Division 6 of the Local Government Act 1995, Elected Members must disclose the nature of their interest in matters to be discussed at the meeting.

In accordance with Sections 5.70 & 5.71 of the Local Government Act 1995, Shire Officers must disclose the nature of their interest in reports or advice when they are giving the report or advice to the meeting.

Applications for a Leave of Absence

In accordance with Section 2.25 of the Local Government Act 1995, a Councillor application for leave of absence requires a Council resolution granting the leave requested. The Council may grant approval for a leave of absence for an Elected member for ordinary meetings of council for up to, but no greater than, six consecutive meetings. Ministerial approval is required for leave of absence greater than six ordinary meetings of council.

A failure to observe the requirements of the Local Government Act may lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings. It should be noted that Leave of Absence is approved by Council resolution and is different to circumstances whereby an Elected Member records their apologies for the meeting.

Shire of Kondinin - Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Kondinin for any act, omission, statement, or intimation occurring during Council Meetings. The Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Shire of Kondinin advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz welcomed those present and declared the meeting open at pm.

The Shire of Kondinin acknowledges the traditional custodians of country throughout the Shire and where we meet. and it pays its respects to leader's past, present and emerging.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors scheduled for attendance:	Cr Kent Mouritz (President) Cr Beverley Gangell (Deputy President) Cr B Browning Cr P Green Cr M James Cr D Pool Cr T Smeed
Staff:	Bruce Wright – Chief Executive Officer Vince Bugna – Manager Corporate Services Debra Wright – Acting Manager of Works Tory Young – Manager Planning & Assets
Apologies:	

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATION FOR LEAVE OF ABSENCE

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/INFORMATION REPORTS

7.1 MINUTES OF ORDINARY COUNCIL MEETING – 19 November 2025

RECOMMENDATION:

Moved: Cr

Seconded: Cr

That the minutes of the Ordinary Meeting of Council, held on the 19th November 2025 be confirmed.

For:

Carried:

Against:

Absence:

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

9. ITEMS

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 No. 6 (Lot 276) Cottle Way, Kondinin – Proposed Disposal of Property.

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 List of Accounts – November 2025

9.2.2 Financial Reports – November 2025

9.2.3 Adoption of the Audited Annual Financial Report 2024-2025

9.3 ACTING MANAGER OF WORKS

9.3.1 Fleet Replacement 2025-2026 Amendment

9.4 CHIEF EXECUTIVE OFFICER

Nil

9.5 CONFIDENTIAL ITEMS

Nil

9.6 COMMITTEE ITEMS

9.6.1 Shire of Kondinin Audit Risk & Improvement Committee – December 2025

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 NO. 6 (LOT 276) COTTLE WAY, KONDININ – PROPOSED DISPOSAL OF PROPERTY

Author:	Tory Young – Manager Planning & Assets
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	11 December 2025
Disclosure of Interest:	Nil
Attachments:	1. <i>Letter Requesting Deferral or Revocation of Council Resolution – Proposed Sale of Lot 6, Cottle Way</i> dated 10 December 2025.

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council:

1. Receives the submission titled *Letter Requesting Deferral or Revocation of Council Resolution – Proposed Sale of Lot 6, Cottle Way* from Mr Gregory Gleeson dated 10 December 2025.
2. Notes that the Chief Executive Officer has received multiple formal and informal submissions in relation to this matter that now require further inquiry.
3. Authorises the Chief Executive Officer to review and seek legal advice relating to the submission received from Mr Gregory Gleeson and the additional information received in relation to this matter upon the completion of further inquiries.
4. Defers any decision relating to the offer to purchase No. 6 (Lot 276) Cottle Way, Kondinin to the February 2026 Ordinary Meeting of Council, pending a final report being presented to the Council at that meeting.

For:

Against:

Carried:

Summary

This report seeks Council's approval to defer the decision to purchase No. 6 (Lot 276) Cottle Way, Kondinin to the February 2026 Ordinary Meeting of Council. The deferral is a reasonable administrative action to complete inquiries into further formal and informal submissions received in relation to this matter; and thereafter to seek legal counsel relative to the entirety of all submissions received.

Background

Council at its Ordinary Meeting on 19 November 2025 considered the abovementioned matter and resolved as follows:

That Council:

- 1. ACCEPTS in principle, an offer of \$20,000 for the purchase of No. 6 (Lot 276) Cottle Way, Kondinin by Joseph Collard; and*
- 2. AUTHORISES the Chief Executive Officer to give local public notice of the proposed disposition of No. 6 (Lot 276) Cottle Way, Kondinin pursuant to section 3.5.8 (3) of the Local Government Act 1995 and report the matter back to Council following the advertising period accordingly.*

In accordance with the resolution, public notice was given on 24 November 2025.

During the public notice period the Shire's Administration were alerted to a resolution made by Council at its Ordinary Meeting held on 11 February 2015 that resolved as follows:

THAT Council agree to purchase Lot 276, 6 Cottle Way, Kondinin, (2,041m²) for \$1.00 consideration from Mr Allan McWhirter and that the block be made available under a lease agreement to the Kondinin Men's Shed for a ten-year term for \$1.00 per year consideration" [Resolution # 2473].

On 19 May 2015, Lot 276 on Diagram 58922, 6 Cottle Way Kondinin was transferred to the Shire of Kondinin with a consideration of \$1.00.

On 5 June 2015 title registration was issued under title volume 1562, folio 616 with the Shire of Kondinin as the Registered Proprietor. Since that time, it appears that no enquiry has been made of Lot 276 and it remains unkempt, save for the storage of non-descript unused items.

There is no evidence on the Shire's records that a lease agreement was entered into between the Shire of Kondinin and the Kondinin Men's Shed for No. 6 (Lot 276) Cottle Way, Kondinin. The lease that is the subject of the resolution has not been located – it is also noted that the submission received from Mr Gleeson does not contain a copy of said lease.

This information was considered as being material to the outcome of the offer of sale under the consideration of the Council. Accordingly, under the provisions of Section 3.58(3)(b) of the Local Government Act 1995 the Chief Executive Officer discontinued the public notice period to obtain further information and to return the matter to Council at the first available opportunity.

Comment

This matter is presented to Council in accordance with the provisions of the Local Government Act 1995. The submission of Mr Gleeson was received outside of the prescribed timeline for submissions following the cancellation of the submission period. The submission was accepted as the information presented is directly related to Lot 276 Cottle Way.

The offer to purchase attracted significant social media commentary and consequently, various pieces of formal and informal information were received that now require further inquiry.

The deferral of this matter to February 2026 is considered as being a reasonable and responsible approach to bringing this matter to finality and concurrently, it provides an opportunity to obtain legal counsel to develop a well informed and compliant pathway forward.

It should also be noted that Mr Gleeson has confirmed that the individuals identified within the submission have given their expressed consent for their personal details to be included on this record.

Statutory Environment

Local Government Act 1995

Policy Implications

The Shire of Kondinin Policy Manual is currently under review (August 2025 OCM)

Financial Implications

Nil

Strategic Implications

Strategic Community Plan – 2022-2023

4.2 *We are a compliant and resourced Local Government*

Voting Requirement

Simple majority.

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 LIST OF ACCOUNTS – NOVEMBER 2025

Author:	Vince Bugna – Manager Corporate Services
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	3 December 2025
Disclosure of Interest:	Nil
Attachments:	1. List of Accounts – 1/11/2025-30/11/2025

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council:

1. Receives the attached report – List of Accounts Due & Submitted to Council for the month of November 2025:

Municipal Fund payment cheque numbers 19533 to 195326	\$7,049.29
Municipal EFT21397-21402, 21404-21415, 21421-21461, 21463-21540	\$1,455,845.15
Direct Debits – Transport – Hyden Office	\$11,525.30
Direct Debits – Transport – Kondinin Office	\$3,071.95
Direct Debits – Credit Cards - DD23288.1	\$9,235.85
Direct Debits – Other	\$59,135.58
EFTPOS Merchant Fees & Tyro	\$1,013.53
Bank Fees – NAB Connect	\$67.00
Payroll EFTs	\$141,120.44
Trust Cheque number 659	\$100.00
Trust EFT21403, 21416-21420, 21462	\$1,785.00
TOTAL	\$1,689,949.09

For:

Carried:

Against:

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

BACKGROUND

The Chief Executive of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the transaction

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) recorded in the minutes of that meeting.*

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

All payments made to the Shire creditors have been in accordance with the 2025/26 Annual Budget.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022 – 2032

4. Civic Leadership

4.1 Skilled, capable and transparent team:

- We engage with the community on key projects and we provide regular, transparent communication*
- The capability of our organisation is continually improved*

4.2 We are a compliant and resourced Local Government:

- External audits and reviews confirm compliance with relevant Local Government legislation*
- Financial sustainability in achieving community aspirations*

VOTING REQUIREMENTS

Simple Majority

9.2.2 FINANCIAL REPORTS – NOVEMBER 2025

Author:	Vince Bugna – Manager Corporate Services
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	3 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Monthly Financial Report for the period ended 30 November 2025

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council:

1. Receives and endorses the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 30 November 2025.

For:

Carried:

Against:

SUMMARY

To present to Council the Monthly Financial Report for the period ended 30 November 2025.

BACKGROUND

The monthly Financial Report (Containing the Financial Activity and Financial Position) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that, *a statement of financial activity, and the accompanying documents (notes) referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire of Kondinin's financial activities for the period at which it relates.

STATUTORY ENVIRONMENT

Local Government Act 1995

Local Government (Financial Management) Regulation 1996

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

In accordance with the approved material variances of 10% or \$10,000 whichever is the greater within the monthly Statement of Financial Activity during the 2025/26 financial year.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022 – 2032

4. Civic Leadership

4.1 Skilled, capable and transparent team:

- *We engage with the community on key projects and we provide regular, transparent communication*
- *The capability of our organisation is continually improved*

4.2 We are a compliant and resourced Local Government:

- *External audits and reviews confirm compliance with relevant Local Government legislation*
- *Financial sustainability in achieving community aspirations*

REPORTING OFFICER'S COMMENT

The highlights of the November 2025 financial reports are as follows:

Item	Reference
<ul style="list-style-type: none"> Cash at Bank The Shire's total cash as of 30 November 2025 was \$9,121,914 – composed of \$4,053,431 reserve accounts (restricted), \$54,193 LCDC fund, \$746,826 term deposit investments and \$4,267,464 general fund (Muni, OCDF & Petty cash). 	Page 9 – Note 6 Cash and Financial Assets Page 10 – Note 7 Reserve Accounts
<ul style="list-style-type: none"> Receivables Rates and Rubbish = \$756,721 net collectible – equivalent to 8% as of 30 November 2025. Other receivables of \$188,861 – composed of \$40,174 Sundry Debtors, \$80,989 gst receivable and \$67,698 ESL and pensioner related receivables. 	Page 16 – Note 10 Receivables
<ul style="list-style-type: none"> Current Liabilities YTD balance is \$1,207,073 which includes \$485,162 of employees' annual and long service leave provision, \$188,283 Current portion of borrowings (payable within 12 months), \$278,765 unearned Capital Grants/Contributions and \$254,863 creditors invoices. 	Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity
<ul style="list-style-type: none"> Closing Funding Surplus (Deficit) YTD actual is \$4,866,565 – composed of \$10,030,960 Current Assets less \$1,207,073 Current Liabilities and \$(3,957,322) Adjustments to Net Current Assets. 	Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity
<ul style="list-style-type: none"> Significant Capital Projects: <ul style="list-style-type: none"> ✓ Roadworks budgeted for \$4.3m this financial year is 61% completed composed of: Safer Local Road and Infrastructure Program (SLRIP) funded Hyden Norseman Road and RTR funded Bushfire Rock Road, Nth Lake Grace-Karlgarin Road, RRG funded Lovering Road and Hyden Mt Walker Road, and Council funded Forbes Road. ✓ Plant and equipment budgeted for \$847,000 – one (1) vehicle purchased to date. ✓ Land and buildings have a total budget of \$3.6m for two (2) Shire housing for Hyden and Kondinin, Karlgarin Bowling Club & Country Club Building and Kondinin Pavilion upgrade are 40% completed. 	Page 7 – Key Information Page 11 to 14 – Note 8 Capital Acquisitions
<ul style="list-style-type: none"> Grants, Subsidies and Contributions <ul style="list-style-type: none"> ✓ Operating grants total received to date = \$1,104,809 from MRWA Direct grant, FAGS, Diesel Fuel Rebate and DFES 2 quarters. 	Pages 21 – Note 15 Grants, Subsidies and Contributions

Item	Reference
✓ Capital grants total received to date = \$2,665,029 from RRG progress claims, RTR Bushfire Rock Road, RRSP East Hyden Bin Road, SLRIP Hyden Norseman Road, WSFN for Kondinin Narembeen Road line marking , DWER's Water infrastructure & CBH Dam upgrade and initial DOT grants for Shared pathway.	Page 22 – Note 16 Capital Grants, Subsidies and Contributions.

In relation to material variances, “timing difference are due to the monthly spread of the budget not matching in comparison to the actual spread of revenue or expenditure. Timing difference will not result in a forecast adjustment.

Where the material variance is flagged as “permanent”, this indicates that a forecast adjustment to the annual budget is required. – Refer to page 6, Note 3 – Explanation of Material Variances.

VOTING REQUIREMENTS

Simple Majority

9.2.3 **ADOPTION OF THE AUDITED ANNUAL FINANCIAL REPORT 2024-2025**

Author:	Vince Bugna – Manager Corporate Services
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	3 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Shire of Kondinin – Audited Annual Financial Report 2024-2025 2. Shire of Kondinin – Independent Audit Report – 2024-2025 3. Shire of Kondinin – Draft Annual Report – 2024-2025

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council:

1. Receives and endorses the 2024/25 Shire of Kondinin Annual Financial Report and Independent Audit Report pursuant to section 5.54 of the Local Government Act 1995.
2. Receives and endorses the draft 2024/25 Shire of Kondinin Annual Report.
3. Authorises the Chief Executive Officer to give public notice of the availability of the Shire of Kondinin 2024-2025 Annual Report from 5 January 2026 in accordance with section 5.55 of the Local Government Act, 1995.
4. Authorises the Chief Executive Officer to convene the Annual Electors Meeting on Wednesday 11 February 2026 by giving at least 14 days local public notice prior to the meeting.

For:

Carried:

Against:

SUMMARY

To present to Council the Audited Annual Financial Report for the year ended 30 June 2025 and the OAG's Independent Audit Report for the year ended 30 June 2025; and in addition, the 2024-2024 Shire of Kondinin Annual Report.

BACKGROUND

The Local Government Act requires that Council accept the annual report for the financial year no later than 31 December 2025 or no later than two months after the auditor's report becomes available if it is not received prior to 31 December.

The audited 2024/25 Annual Financial Report was signed off by the CEO on 3rd December 2025. The Audit Committee Presiding Member, Deputy Presiding Member, the Shire's CEO and MCS met with the auditors of Moore Australia: Mr. Gilles Chan, Audit Manager; OAG Acting Senior Director – Mr.

Liang Wong via Teams on 2nd December 2025 for the Annual Audit Exit Meeting wherein the outcomes of the audit were discussed.

COMMENT

The audit report prompts the conducting of an Annual Electors Meeting where the audit report (amongst other reports) will be presented to electors within 56 days after the acceptance of the audit annual financial report. To meet the compliance date required by the Act, the electors' meeting is scheduled subsequent to the Ordinary Council meeting on 11th February 2026.

The Shire's 2024-2025 Annual Report is a statutory requirement under the provisions of the Local Government Act 1995 and upon endorsement and approval it will augment the Audited Annual Financial Report.

STATUTORY ENVIRONMENT

Local Government Act 1995, section 5.54 and 5.55

POLICY IMPLICATIONS

Ni

FINANCIAL IMPLICATIONS

There are no known financial implications on the Shire's budget.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022-2032

"CIVIC LEADERSHIP

4.2 We are a compliant and resourced Local Government."

VOTING REQUIREMENTS

Absolute Majority

9.3 MANAGER OF WORKS

9.3.1 FLEET REPLACEMENT 2025-2026 AMENDMENT

Author:	Debra Wright – Acting Manager of Works
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	19 November 2025
Disclosure of Interest:	Nil
Attachments:	Nil

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council:

5. Notes that the approved 2025-2026 Annual Budget includes item 12383 – *Purchase Plant & Equipment* - \$845,000.00 incorporating:
 - John Deere grader - \$500,000
 - Side Tipper - \$145,000
 - Multi-tyred roller - \$200,000
6. Cancels the purchase of the multi-tyred roller in the approved 2025-2026 Annual Budget and defers consideration of the purchase of the roller to the financial year 2027-2028.
7. Notes and endorses that the disposal of KN57, a 2015 Isuzu truck by auction was conducted in accordance with the provisions of Section 3.58(2) of the Local Government Act 1995.
8. Approves the disposal of KN89, a 2016 Isuzu dual cabin tray top by auction under the provisions of Section 3.58(2) of the Local Government Act 1995.
9. Approves the reallocation of \$200,000 to the purchase of a new crew cab vehicle (replacing KN89) and maintenance truck (replacing KN57) during the 2025-2026 financial year.
10. Endorses and approves the transfer of \$30,000 from the Plant Replacement Reserve to 12383 – *Purchase Plant & Equipment* to undertake an equipment renewal of KN72, a 2015 Bomag Road Roller.

For:

Against:

Carried:

Summary

This report seeks Council endorsement and approval to cancel the purchase of a multi-tyred roller in the 2025-2026 financial year and to defer consideration of the purchase of the roller to the financial year 2027-2028.

Council approval is also sought to reallocate the funds attached to the purchase of the roller (\$200,000) to the purchase of a crew cab vehicle and mechanic truck during the current financial year.

Lastly, this report seeks Council endorsement and approval to transfer \$30,000 for the Plant Replacement Reserve to capital budget 12383 – *Purchase Plant and Equipment* to undertake an equipment renewal of KN72 (Bomag roller).

Background

During December 2024, the Shire purchased a new multi-tyred roller for an approximate cost of \$215,600. This purchase augmented the existing road plant fleet to include two (2) rollers. The existing roller is approximately ten (10) years old and has completed approximately 4670 hours of operating time.

During the preceding two (2) years, the Shire has expended approximately \$50,000 to hire a multi-tyred roller to undertake a series of grant funded road works. Most of the costs of hire were met by the grant funding. Subsequently, Council determined that the costs of hiring the roller was excessive and that consideration should be given to the purchase of a multi-tyred roller to generate whole of life cost savings.

The grant streams that supported the former hire charges are now reaching completion and it is not anticipated that similar plant requirements will be needed in the foreseeable future. Further, as the Shire is equipped with two multi-tyre rollers, operational requirements will be managed appropriately.

An opportunity to replace the engine of the Bomag roller (KN72) has been identified – and represents an opportunity for a significant cost saving. The estimated replacement cost is \$30,000.

The adopted 2025-2026 Annual Budget approves the purchase of approximately \$845,000 of road plant, including a multi-tyred roller (\$200,000). Indicative pricing sets the purchase cost at between \$223,000 and \$228,000. An opportunity to realise cost savings and in turn replace two critical vehicles has been identified.

Operational Requirements

The Shire maintenance truck (KN57), a 2015 Isuzu is considered to have reached the end of its useful and safe operating life. The vehicle has travelled more than 260000 kilometres and despite multiple mechanical interventions is considered as being inoperable and in need of replacement. The vehicle is currently under auction and is anticipated to return in the vicinity of \$7000.

The maintenance vehicle is extensively used by the Works team to undertake routine road maintenance including pole placement, pothole repairs and mobile tooling. In addition, it supports

Parks and Garden activities throughout the Shire. This report seeks to approve the replacement of the maintenance truck.

The Shire crew cab (KN89), a 2016 Isuzu tray top is also considered to have reached the end of its useful and safe operating life. This vehicle is primarily concerned with the movement of people and general operating tasks and has travelled 282000 kilometres. This report seeks further approval for the disposal and replacement of this vehicle. A review of auction results places the approximate sale value of the vehicle in the proximity of \$5,000 to \$10,000.

An opportunity to replace the engine of the Bomag roller (KN72) with a comparable engine with approximately 150 operating hours has been identified. The estimated cost of replacement is \$30,000 including installation. An opportunity to significantly extend the useful life of the Bomag is thereby created and may result in significant savings to the Shire.

Estimated costs of purchasing a new maintenance truck and crew cab are within the \$200,000 limit.

At the November Ordinary Meeting of Council, an Infrastructure and Assets Committee was determined and is scheduled to convene during February 2026. It is anticipated that a draft Plant & Equipment Strategy will be presented to the Committee to develop sustainable plant and equipment operations and to heighten operational and commercial efficiency (among other things) across the Shire fleet. This will also include asset utilisation ratios. This report articulates, albeit informally, an early opportunity identified during the compilation of the strategy.

Comment

The reallocation of the approved 2025-2026 budget funding from the purchase of a roller to the purchase of a replacement crew cab vehicle and maintenance truck is considered as being an operational necessity to efficiently, effectively and safely undertake the prescribed duties of the Works department. Concurrently, the replacement of the Bomag engine delivers an extended useful life of the roller and in so doing, realises significant cost savings to the Shire.

The replacements that are the subject of this report are included in a wider strategic position focussing on delivering cost savings, operational efficiency and safety. It is anticipated that further initiatives will be implemented during 2026.

Statutory Environment

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

Policy Implications

Nil.

Financial Implications

<u>2025-2026 Approved Budget – Plant & Equipment</u>	\$845,000
Multi-tyre roller	\$200,000
Side tipper	\$145,000
John Deere Grader	\$500,000

Budget Adjustment Sought

Cancel – multi-trye roller	\$200,000
Allocate – crew cab, maintenance truck	\$200,000
Allocate – engine replacement Bomag roller (KN72)	\$ 30,000

<u>Revised Budget 2025-2026 - Plant & Equipment</u>	<u>\$875,000</u>
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<u>Plant Replacement Reserve Balance (12/12/25)</u>	\$828,180.53
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Adjustment

Engine replacement – Bomag roller (KN72)	\$30,000
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<u>Revised Plant Replacement Reserve Balance</u>	<u>\$798,180.53</u>
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Strategic Implications

Strategic Community Plan – 2022-2023

4.2 *We are a compliant and resourced Local Government***Voting Requirement**

Absolute majority.

9.5 CONFIDENTIAL ITEMS

Nil

9.6 COMMITTEE ITEMS

9.6.1 SHIRE OF KONDININ AUDIT RISK & IMPROVEMENT COMMITTEE

Author:	Bruce Wright - Chief Executive Officer
Authorising Officer:	Bruce Wright - Chief Executive Officer
Date:	11 December 2025
Disclosure of Interest:	Nil
Attachments:	1. Confirmed Meeting Minutes – ARIC – 10 December 2025 2. Attachment Portfolio – ARIC – 10 December 2025. 3. Functional Checklists

OFFICER RECOMMENDATION

Moved: Cr

Seconded: Cr

That Council:

2. Receives and endorses the confirmed meeting minutes from the Audit, Risk and Improvement Committee held on 10 December 2025.
3. Endorses and approves the proposed Audit, Risk and Improvement Committee Workplan and Functional Checklists as attached.

For:

Carried:

Against:

Summary

This report seeks Council's receipt and endorsement of the meeting minutes from the Audit, Risk and Improvement Committee (ARIC) held on 10 December 2025.

The Committee endorsed the Office of the Auditor General's opinion and final management letters supporting an unqualified Shire of Kondinin 2024-2025 Annual Financial Report.

The report also seeks Council endorsement and approval of the ARIC Workplan and Functional Checklists for use by the administration as a self-governing compliance tool.

Background

The ARIC is convened under the provisions of the Local Government Act 1995 and the Local Government (Audit) Regulations 1996 to provide guidance and assistance to the Council on:

- The Shire's systems and procedures relating to risk management, internal control and legislative compliance.
- The internal and external audit functions.
- Monitoring the implementation of audit recommendations, and
- Other audit-related matters prescribed by the regulations.

On 10 December 2025, the ARIC considered and endorsed the 2024-2025 Annual Financial Report and OAG recommendations, the proposed ARIC annual workplan and Functional Checklists.

The Committee agreed that the cost of retaining a consultant to conduct internal audits for the Shire was cost prohibitive and endorsed the use of functional checklists to as best as reasonably possible, self-govern compliance for reporting to the Committee.

Comment

This was the inaugural meeting of the independently chaired Audit, Risk and Improvement Committee. The Committee has endorsed the proposed workplan as the basis of committee oversight activities.

Statutory Environment

Section 7.1A - Local Government Act 1995

Regulation 16 – Local Government (Audit) Regulations 1996

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Strategic Community Plan 2022-2032

4.2 We are a compliant and resourced Local Government

Voting Requirement

Simple majority.

10. BUSINESS OF AN URGENT NATURE

11. CLOSURE

Being no further business, the meeting was closed at pm.