



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

Environmental Health Officer's Report

Ranger's Report

CDO Report

September 2025

MANAGER PLANNING AND ASSETS REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS**Grants Summary 2025-2026**

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234 (Part A – Community) \$313,349 (Part B – Roads)	\$0	APPROVED & IN PROGRESS Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025. At the Ordinary Meeting of Council held on the 12 June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion. The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been accepted. The Works Schedule has been approved, and the Shire has received \$513,950.00 of its allocation. Works allocated to Phase 4 roads component have been completed. Works allocated to Phase 4 community projects

				component are in progress now that grant received from the DLGSC for the upgrades to the Kondinin Pavilion. Variation request to the scope of works have been supported by the Department of Infrastructure Transport, Regional Development and Communications to meet with grant requirements. Tender awarded for the Kondinin Pavilion Upgrades by Council at its Special Meeting on the 2 April 2025. Stage 1 of the Project has now been completed including: demolition completed, septic completed, plumbing layout completed, footings done, internal hardware and fittings ordered, steel ordered and decommissioning and arranging new electrical connections. All works and invoices have now been completed to acquit the final \$543,234 of Phase 4 - Local Roads and Community Infrastructure Program. <i>Shire Administration have prepared acquittal documentation and submitted to Auditors to prepare Auditor Report by 31 October 2025 to receive final payment and acquit grant.</i>
Community Sports & Recreation Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$384,860	\$45,022 (\$534,234 LRCI) \$761,624	APPROVED & IN PROGRESS Concept plans for Kondinin Pavilion and costs prepared and endorsed by Council at its Ordinary Meeting on the 21 June 2023. Total cost of project has been estimated at \$1,264,116. Council supported the allocation of the Phase 4 Local Roads and Community Infrastructure (LRCI) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal

				Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be supplemented with contribution from the Shire of Kondinin (including the LRCI allocation) and the Kondinin Community Recreation Council. Outcome of grant received in March 2024. Tender for project awarded by Council at its Special Meeting on the 2 April 2025 with possession of site taking effect on the 13 April 2025. <i>Extension has been supported by grant provider to extend project completion to December 2025. Works are progressing well to be completed within this timeframe.</i> <i>First milestone claimed on signing of contract and second milestone is scheduled to be submitted claimed at end of September 2025 on 50 percent completion of the project total cost.</i>
Memorial Garden Upgrades	Saluting Their Service Grant – Department of Veteran Affairs	\$9000	\$3500	APPROVED & IN PROGRESS This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage is to detail Kondinin's wartime history through the World Wars and include some personal stories of residents who served during this period the signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the public toilets is the last stage to be completed in the plans for this area. An extension to the grant timeframe to complete the project has been approved by the Department Affairs and the text and graphics has now been finalised to print. Thank you to local community

				members and past residents of Kondinin with connections to World War veterans who have assisted in locating photos and memorabilia to include in the signage. <i>Signage and pedestals have been completed and delivered and look great. Pathway from hall to nurse's mural and public toilets to be completed before the signs are installed. Contract for job has been awarded and waiting on works to be completed. This will now have to be ready for Anzac Day 2026.</i>
Regional Airports Development Scheme (RADS)	Department of Transport	\$225,000	\$225,000	APPROVED & IN PROGRESS Grant submitted seeking a 50 percent contribution to the seal of a 1.2km section of the Kondinin Airstrip. Shire of Kulin have been contacted to seek a contribution to assist in the 50 percent to be covered by the Shire of Kondinin. If successful, works would be undertaken in the 2025 / 2026 financial year. Shire of Kulin have provided support for the project (\$50,000 cash and \$25,000 in-kind), subject to grant approval. Grant has been approved for the full \$225,000 and Shire of Kulin have been advised of the outcome. Grant Agreement has been signed, and works can now commence. <i>Survey and design work completed and to be submitted to Department of Transport by end of September 2025. Construction to commence in due course and are to be completed by May 2026 to align with grant milestones.</i>
Western Australia Bike Network (WABN) – Construction	Department of Transport	\$86,489	\$86,480	APPROVED & IN PROGRESS Grant submitted seeking a 50 percent contribution for a continuous 2.5km width shared pathway from the Hyden CRC to Radbourne Drive and along Radbourne Drive to Mouritz Street, Hyden. If successful, works would be undertaken in the 2025 / 2026 financial year.

				<i>Grant approved for \$86,480. Grant accepted and formal grant agreement signed. Design work completed. Construction to commence by March 2026.</i> <i>First Milestone Report was submitted by 4 September 2025 and claimed received.</i> <i>First stage of project has been awarded to contractor and scheduled to be completed by December 2025.</i>
Western Australia Bike Network (WABN) – Design and Construction	Department of Transport	\$110,000	\$110,000	APPROVED Grant submitted seeking a 50 percent contribution for the design of a shared pathway from the corner of Gordon and Rankin Street, Kondinin to Graham Street, along Graham Street and then extending to the Kondinin Lake via the former drive-in site. The grant included the construction only of shared pathway from the corner of Gordon and Rankin Street and then along Graham Street to the Kondinin Lake Road, Kondinin. <i>Grant approved for \$110,000. Grant accepted and formal grant agreement signed. Design work for stage 1 completed and Design work for Stage 2 to commence shortly. Construction to commence by September 2026.</i> <i>First Milestone Report was submitted by 4 September 202 and claim received.</i>
Safer Local Roads and Infrastructure Program (SLRIP)	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	APPROVED & IN PROGRESS Grant completed and submitted mid-September 2024 for the sealing of a 17km section of the Hyden Norseman Road to meet the Forrestania-Marvel Loch crossroads. Works proposed to be undertaken in the 2025 / 2026 and the 2026/2027 financial years. Grant accepted and formal agreement in place. First milestone payment of \$1,600,000 has been received.

				Works are progressing well and ahead of schedule. Survey and design completed, first pavement lift underway, culverts installed, and majority of drainage work completed. <i>Second milestone claim of \$1,120,000 submitted and approved by grant provider and waiting for payment from Main Roads WA anticipated to be by end of September 2025.</i>
Community Water Supply Program	Department of Water and Environmental Regulation	\$131,678	\$56,405	APPROVED & IN PROGRESS Grant submitted seeking a 70 percent contribution for the installation of a new pipeline from the Kondinin Town CBH site to the Kondinin Town Dams and associated infrastructure at the dam directly east of the Kondinin Town CBH northern bulkhead to improve efficiency of water catchment and storage; and the purchase and installation of 50,000 Litre tank to be connected to the new Karlgarin Bowling Club Building. <i>Shire was successful in receiving \$131,678 of grant funding for the project.</i> <i>Funding Agreement to commence works now received. Contractors awarded for work at Kondinin CBH and Kondinin Dam. Amended quote received for tank for Karlgarin Bowling Club, however awaiting on installation of new building before finalisation.</i>
Community Sporting and Recreational Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$427,785	\$685,238	UNSUCCESSFUL – REAPPLYING Grant submitted seeking one third funding for the demolition of existing tennis club building and the construction of a new multi-use building with dual frontage to the Hyden Tennis Courts and the Hyden Hockey and Croquet field. Combined community input \$221,500. Shire Administration and Hyden Tennis Club have met with the Department of Local Government, Sport and Cultural Industries receiving constructive feedback to apply again in the September

				2025 grant round with works still to be undertaken in the 2026/2027 financial year. Progress Report on second grant application presented to June 2025 Ordinary Meeting of Council. <i>Documentation for second grant largely completed and waiting on now Department of Creative Industries, Tourism and Sport to release grant application.</i>
Stronger Communities Programme Round 9	Department of Infrastructure, Transport, Regional Development and Communications	\$4,075.5	\$4,075.5	APPROVED Grant prepared for shelter over BBQ at Coronation Park, Hyden. Quotes and design completed. EOI closed on the 14 February 2025, and grant submitted following the 12 February 2025 Council Meeting. <i>EOI was successful and full grant has also been supported. Shire's Project Officer undertaking project and has obtained updated quote. Work anticipated to be completed in coming months.</i>
Disaster Ready Fund 2025 – 2026	Australian Government – National Emergency Management Agency	\$79,135	\$10,000	SUBMITTED Collaborative grant with RoeROC. Quotes and supporting documentation sent to RoeROC executive secretary to compile and submit documentation. <i>Awaiting grant outcome.</i>
Community Energy Upgrades Fund Round 2.	Department of Climate Change, Energy, the Environment and Water	\$31,765.26	\$31,765.26	SUBMITTED <i>Grant submitted and awaiting grant outcome.</i>
TOTAL		\$6,409,529	\$3,023,740	

Town Planning Matters Update

Project/Matters	Status
Report of Review by the Department of Planning, Lands and Heritage as a precursor to the preparation of a Local Planning Strategy and review of Local Planning Scheme.	IN PROGRESS The RoeROC Shires have collectively engaged the Department of Planning, Lands and Heritage to prepare a Report of Review for each of the member shires as a 'health check' on our planning frameworks. Report of Review endorsed by Council on the 25 June 2025 Ordinary Meeting of Council for endorsement to forward to the Western Australian Planning Commission. Acknowledgement received via email on 11th August 2025 from Department Planning, Lands and Heritage that document has been receipted. Meeting held with the Department of Planning Representatives on Wednesday 30th July 2025 and matter with the Department of Planning, Lands and Heritage to provide documentation to the Shire for review. <i>Report of Review has been endorsed by Western Australian Planning Commission and advertised accordingly.</i>
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	IN PROGRESS Council at its Ordinary Meeting of Council held on the 15 February 2023 approved to initiate scheme amendment process. Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. Consultant engaged to undertake surveys in Spring has been undertaken and reports have been received. Administration worked with the EPA to finalise suitable provisions to be included in the Scheme Amendment to progress matter. Matter was re-presented back to Council at its Ordinary Meeting held on the 19 June 2024 with amendments and documentation referred to EPA for consideration. The Environmental Protection Authority (EPA) carried out some investigations and inquiries before deciding not to assess this scheme. In deciding not to formally

	assess schemes, the EPA has determined that no further assessment is required by the EPA. The proposal has been provided consent to advertise from Department of Planning, Lands and Heritage and advertising commenced and closed on the 16 October 2024. Further information has been required relating to traffic management and bushfire management in which consultants have been engaged to undertake the reports required by Main Roads WA and Department of Fire and Emergency Services respectively and reports were all received by end of November / early December 2024. Matter presented to the 16 February 2025 Ordinary Meeting of Council and all documentation has since been submitted to the DPLH for determination. <i>Minister has approved Scheme Amendment and Shire Administration working with DPLH to complete process.</i> <i>Still awaiting publication in Government Gazette to complete process.</i>
Proposed Wind Farm, King Rocks, Hyden and Associated Workforce Accommodation	IN PROGRESS The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i> https://www.dplh.wa.gov.au/departments/planning/lands/heritage/media/daps/region al%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf Related matters on road reserves being amalgamated with adjacent freehold lots were presented to the March 2023 Ordinary Meeting of Council and advertising

	completed with adjacent landowners and referral agencies. The matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process. Water Access Site Agreements for The Humps, Aylmore Road and Clayton Street endorsed at the Ordinary Meeting of Council on the 18 December 2024 and have since been signed by Synergy. Conditions of Development Application (i.e. Management Plans) are being worked through by the Applicant. Matter was presented to May 2025 Ordinary Meeting of Council to endorse the Construction Management Plan and the Traffic Management Plan and amended versions being re-submitted to June 2025 Ordinary Meeting of Council for endorsement which were laid on the table to be further amended before being endorsed by Council. Reports amended further and reported back to the 20 August 2025 Meeting of Council and endorsed. <i>Shire Administration working with Applicant to finalize final outstanding conditions of development approval.</i> Synergy visited Hyden and the Council on the 21st to 23rd August 2024 for ‘soft-sell’ of project, independent of statutory planning process and again are visiting Hyden on the 17 May 2025 for the same with the focus on employment opportunities. Monthly meetings between the Shire Administration and Synergy commenced on the 29 January 2025 to keep up to date on the project. Development Application for the Workforce Accommodation site supported by Council at its Ordinary Meeting held on the 14 February 2025. Approval issued to Applicant and Landowner to work through development approval conditions. <i>All conditions of Development Approval for Workforce Accommodation have been endorsed, and all three stages of Building Permits have been issued and works commenced. Awaiting feedback on letter to complete crossovers to site.</i>
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	<i>Shire's Administration reviewing road maintenance agreement in liaison with Shire's solicitors.</i>
Proposed Wind Farm, Kondinin	IN PROGRESS Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. Lacour Energy has advised that they have now secured investors (Shell Energy Operations and Foresight) to progress the project. The Community Consultative Committee has been appointed and meet on a quarterly basis. Item was presented to 12 February 2025 Ordinary Meeting of Council to consider a two (2) year extension to the original development approval, to November 2027. Following a briefing session from Shell on the 11 March 2025 the matter was presented to the 19 March 2025 Ordinary Meeting and supported by Council as amended to include an increase in the community benefit fund contribution. Matter was again considered at the April 2025 meeting of the Council with amendments to the wording of the recommendation. Requirements of Development Application (i.e. Management Plans) have been submitted and are being considered by Shire Administration and reported to Council under a staged process. The Construction Management Plan and Aviation Plan being presented to the May 2025 Ordinary Meeting of Council which have incorporated comments received previously from Council and Shire Administration.

	EMI (Electronic Magnetic Interference) report presented as a separate item to the December 2024 Ordinary Meeting of Council and laid on the table until further detail is provided by Applicants. Shire Administration is working through the reports with Shell an amended document was presented to the June 2025 Ordinary Meeting of Council and endorsed by Council. <i>Information to address additional information requested by Council at the June 2025 Ordinary Meeting has been submitted to the Shire's Administration for information. Shell scheduled to provide an update to Council at the Ordinary Meeting on the 19th November 2025.</i>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	IN PROGRESS Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 & 21 Federal Street, Karlgarin. A settlement agent was engaged, and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent. Lost Title Application has been approved, and new titles have been issued. Settlement took effect on the 23 July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club. Department of Planning, Lands and Heritage have approved the amalgamation and the Shire's Administration have submitted documentation to finalise matter. A new Crown Reserve over the three lots has been created (31640) and is vested in the Shire of Kondinin for the purpose of bowling green.

	Amalgamation of Lots 19, 20 and 21 to correspond with the Reserve is currently with the Department of Planning Lands and Heritage. <i>No new information on this project this month.</i>
PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)	IN PROGRESS Over the last two to three years, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration, the Hyden Progress Association and the lease property managers, Burgess and Rawson. LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The Shire's Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022. Item presented to the 15 May 2024 Ordinary Meeting of Council to seek approval for further expansion of the leased area L3553 with the PTA to enable the installation of additional historic displays to complement the relocated barracks and goods shed. Council recommendation and associated documentation has been submitted to lease manager, Burgess Rawson who as of April 2025 have received the approval from PTA to progress with the amended lease. <i>Amended leases have been submitted to the Shire of Kondinin.</i> The Shire submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received, and contact has been made with a contractor to complete the work.

	Meeting on site was held on the 4 April 2024 to discuss details of scope. The rear loading dock has been removed by HPA. Shire's Building Contractor has been in touch with timber providers to source timber for the job and has been completed. RAILWAY BARRACKS The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14 December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7 February 2023. Building and Demolition Permits were issued on the 9 March 2023. <i>Works have now been completed. Notice of Completion Forms have been completed. Options for CCTV cameras were provided to HPA by the Shire's contract CCTV provider and quotes have been included for consideration now in 2025/2026 Shire budget.</i> SITE PLAN & DRAINAGE WORKS Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden. Costings included in the 2023/2024 budget and formal quotes and scope of works finalised. Concrete crossovers have been installed. <i>Works have been completed.</i> SIGNAGE <i>Following a site visit held in July 2025, new directional signage has been ordered.</i>
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Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden	IN PROGRESS The matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the Department of Lands, Planning and Heritage recommending the easiest approach being an easement. Separate item tabled presented to the August 2023 Ordinary Meeting of Council, following which Shire's Administration and Council Members met on site to discuss the proposal. Amended plans finalized, surveyor engaged, and proposal has been lodged with Landgate to create the easement. Matter reported to August 2024 Ordinary Meeting of Council to seek Common Seal by Order of Council to sign the deed of easement. Following the Council meeting documentation has been lodged with Landgate and awaiting outcome. <i>No new information on this project to report this month.</i>
Easement for footpath in Lot 802 Hyden – Lake King Road	IN PROGRESS Matter tabled at the Ordinary Meeting of Council held on the 18 December 2024 in which Council support to proceed with organising an easement. Site visits undertaken and surveyor has been awarded job to prepare survey documentation. <i>Survey has been completed and easement deed completed and reported as a separate Agenda Item to the April 2025 Ordinary Meeting of Council.</i> <i>Landowner has now refused to sign the easement which has put the matter on hold until a solution can be met.</i>
Excising portion of Lot 151 Marshall Street, Hyden to be incorporated into Lot 19 McPherson Street, Hyden	IN PROGRESS Matter presented to the March 2025 Ordinary Meeting of Council. Council minutes and supporting documentation has been submitted to the Department of Planning, Lands and Heritage via a Crown Enquiry Form. <i>Confirmation received from DPLH that matter is progressing. Survey drawings completed.</i>

Statutory Planning Matters	Status
Written Planning Advice	Written planning advice provided on various proposals in Hyden, Karlgarin and Kondinin town sites and rural locations.
Proposed Workforce Accommodation Facility – Lot 192 Hyden-Mt Walker Road	Council supported development approval at its Ordinary Meeting held on the 14 February 2025. Conditions of development approval have been met. In negotiations with Synergy re. upgrade to crossovers at cost to Synergy.
Extension to Development Approval for Kondinin Wind Farm	Council supported with conditions at its Ordinary Meeting held on the 19 March 2025 and again on 16 th April 2025. Working through conditions of development approval.

Asset Management Update

Project/Matters	Status
McCann's Rock Water Supplies and RSL Area	IN PROGRESS The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure. The pad and the new 275KL tank have been installed by the Shire and funded by DWER. Connections to the new swipe car controller and the new tank and the former Water Corporation pipeline has been completed, and a new community water supply site 'McCann's Tank' has been created. Water can now be obtained from this site via the Shire's swipe card system. Works have been completed to tidy up around the RSL area and sign painted. <i>Shire working with DWER to amend easement, which was endorsed by Council at its Ordinary Meeting on the 14 February 2024. Awaiting outcome. .</i>
Housing and Accommodation	IN PROGRESS

	Matters of Housing and Accommodation presented to the Housing and Building Committee Meetings are being worked through by Shire Administration. Key matters include: 1. Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – COMPLETED - 15-year lease for 2 x dwellings has been agreed upon – SIGNED - 2 x dwellings at No. 51 Rankin Street, Kondinin are completed and leases signed. Dwellings occupied. 2. Replacement and upgrades to existing Shire housing stock – IN PROGRESS. - Contract awarded for works to construct new dwelling at No.39 Repacholi Parade, Kondinin. Building Permit and Septic Issued. Site works completed, footings completed, pad completed, and plumbing outlay done. Frame, windows and brick work now done and roof currently being installed. House scheduled to be completed by December 2025. - Indicative design and costings for development of Shire housing at No. 43 (Lot 151) Radbourne Drive, Hyden is being prepared. 3. Potential housing development locations – IN PROGRESS - Crown Enquiry Form submitted for crown land on Repacholi Parade, Kondinin to be converted to freehold for housing development - WA Development to be approached to extend residential subdivision west of Raine Place 4. Management of social / aged care housing stock – IN PROGRESS - Local not for profit entities have opted to keep existing practices in place for the moment - Contact has been made with the Department of Communities to apply for grant funding for new aged care housing at West Court and Whispering Gums
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	respectively. This closes in September 2025. Item presented as an Agenda Item to the April 2025 Ordinary Meeting of Council. 5. Review of rents charged to Shire employees – COMPLETED 6. RoeROC Housing Project – IN PROGRESS - Housing Reports completed and endorsed March 2025 Ordinary Meeting of Council - Housing Action Plan has been completed and endorsed by Council. - Consultants engaged by RoeROC to prepare documentation for grant funding. Shire Administration preparing and providing documentation to consultant for Business Case. The above matters are being considered and investigated by the Shire's Administration in discussion with the Housing and Building Committee for consideration in the 2025/2026 Budget and beyond.
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Projects Update

Item	Status
Upgrade / Replacement Karlgarin Bowling Club House	IN PROGRESS Correspondence received from the Karlgarin Bowling Club and the Karlgarin Progress Association via email on the 8 November 2023 to seek Council's support and financial contribution to a new modular club room. Correspondence has been circulated to Councillors for consideration. Meeting held with stakeholders (Karlgarin Bowling Club, Karlgarin Progress Association and Karlgarin Country Club) held during the Sports Committee Meeting on the 13 December 2023. Shire Administration, Cr's James and Mouritz and members of the Karlgarin Bowling Club met with representative from the Department of Local Government, Sport and Cultural Industries to discuss the suitability of the project for the CSRFF grant.

	General consensus that building be positioned on the north of the bowling green to replace existing structure. Quotes have been sought for retaining wall, demolition of existing structure and reconfigure proposed design. Matter presented as a separate item to the 14 February 2024 Ordinary Meeting of Council endorsing part funding of the project in the 2024/2025 financial year. CSRFF grant application completed and submitted on the 28 March 2024. Grant funding unsuccessful. Matter presented back to August 2024 Council Meeting for re-consideration in which Council supported progressing the project. Contract documentation being prepared and final plans being developed. Pre-start meeting held on the 3 October 2024 with Shire Administration and members of the Karlgarin Bowling Club. Contract and design now completed, and contract signed. Building Permit and Septic Application Submitted. Site visit held on 23rd June 2025 with builder and site works have commenced. Storage shed to be removed by end of July 2025 and site works to be completed by August 2025. Works have commenced on new build off site and building scheduled to be completed by October 2025. <i>Storage shed has been removed and site pad near completion. Works with the building progressing well off site and building remains scheduled to be completed by October 2025.</i>
Extension of Hyden Recreation Centre	IN PROGRESS Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon. Meeting was held on the 25 July 2024 in which matter was discussed in lieu of proposal for new multi-use tennis club with members of the Hyden Sports Council and representatives from all sporting groups and Council members. Minutes of meeting were circulated on the 26 July 2024 (and re-sent 13th August 2024 with corrected date) to all attendees and Council Members. <i>Matter being considered as a Stage 2 to the proposed new building to replace the Hyden Tennis Club Building.</i>

Hyden Golf Club Change Rooms Upgrade	IN PROGRESS Shire Administration working with Hyden Golf Club Members to undertake upgrades to change rooms. Draftsperson engaged to prepare plans for upgrade and site visit undertaken on the 14 June 2024. Plans prepared and finalised in liaison with the Hyden Golf Club and associated costings provided. Project included in the 24/25 budget. Request for Quote advertised and closed on the 4 December 2024. Matter presented to the 18 December 2024 Ordinary Meeting of Council and job awarded. Shire working with contractor, draftsperson and Hyden Golf Club committee working together to complete works. <i>Challenges experienced in upgrades to existing older building however progress is being made with demolition, footings and pad, brick works, electrical works and plumbing works completed and internal fit out now commenced with the view of completion by October 2025.</i>
Hyden Tennis Club New Build	IN PROGRESS Matter presented as a separate item to the 14 February 2024 Ordinary Meeting of Council resolving not to go ahead with the re-roofing of the tennis club building. Maintenance works being arranged for leaking sections of roof. Matter presented to 19th June 2024 Ordinary Meeting of Council whereby Council supported seeking RFQ for a design for a new build. RFQ prepared and distributed and closed on the 26 July 2024. RFQ has been awarded and consultant working on plans and costings to be completed by September 2024. Shire Administration working in close collaboration with the Hyden Tennis Club. Separate item was presented to the 21 August 2024 Ordinary Meeting of Council and item being again presented to the 18 September 2024 Ordinary Meeting of Council. Grant submitted to the Department of Local Government Sports and Cultural Industries and not successful. <i>Shire Administration working with the Tennis Club and the Department of Local Government Sports and Cultural Industries to improve grant to re-submit once grant application is released.</i>

Works to Bendering Hall	IN PROGRESS Basic works to ‘make good’ have been completed, with exception to the doors. Contractor aware that works need to be completed and due to current workload works have not yet been completed. Interpretive signage has been completed and installed. <i>No further update to provide.</i>
Upgrades to Kondinin Pavilion	IN PROGRESS Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8 February 2023. A community workshop was held with the architect on the 27 February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect. Plans tweaked to factor in community feedback and costings prepared by the Architect’s Quantity Surveyor submitted in May 2023 and matter presented to the 17 May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution. Matter presented to the 21 June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated. Grant Application successful and currently working through plans for tender package. Site meeting held on the 30 April with architects, Shire Administration and Kondinin Community Recreation Council to progress detailed design drawings and engineering reports.

	Tender closed and presented to a Special Meeting of Council on the 2 April 2025 for determination. Contract awarded and works have commenced and progressing well for project to be completed by December 2025. Stage 1 of the Project has been completed as it relates to the Local Roads and Community Infrastructure Program – Phase 4. Various challenges have been experienced not uncommon with upgrades to existing building, however project is progressing well with roof structure commenced early August 2025. Works still on track to be completed by December 2025.
Cemetery Upgrades	IN PROGRESS HYDEN – Two meetings have been held on site with Shire Administration, Department of Parks and Wildlife, Shire Councillors and Hyden Lions Club to discuss access, enlarging of site, additional niche wall. The community members advised that would confirm proposed area of site to be enlarged to which the Shire can then follow up with the Department of Parks and Wildlife, being adjacent to a Class A Reserve. Both Shire and Community Members were to look into options for niche walls for consideration and costings. The Lions Club have also formally written to the Shire's Chief Executive Officer in which a site visit was arranged and a response letter sent in January 2024. Meeting held on the 4th November 2024 with members of the Hyden Lions Club, Council Members and Shire Administration. Matters discussed included: access, expansion of site, niche wall, shelter structure and toilet. Shire Administration have received plans which show new layout of cemetery and will progress matter in liaison with the Hyden Lions Club in 2025. Shire Administration are in liaison with DBCA and DPLH to progress with enlarging the Hyden Cemetery Reserve. Matter was submitted as a separate item to 12th February 2025 Ordinary Meeting of Council and documentation has since been submitted to DBCA and DPLH to progress the matter. TOILETS AT BOTH SITES – the Shire's Administration have sought quotes on this ranging from \$20,000 to \$200,000. Matter to be presented to Council for budget considerations in due course.
Signage, Bollards and Pathway to Hyden Youth Base	IN PROGRESS Bollards delivered and job awarded to complete footpath. Works to footpath have commenced. Signs have been ordered and will be installed once path completed.

	<i>Footpath carried over to be completed in 25/26 financial year following completion of Hyden Golf Club upgrade.</i>
Hyden Hall Ladies Toilets	IN PROGRESS Plumber attended to site on 6th June 2024 to assess sewer situation. Tree roots found to be penetrating drain between septic tanks and toilets causing blockages. Tree roots were cut back and removed. Plumber used camera to view septic tanks which were not overflowing and appeared to be working fine. Plumber could not get camera into leach drains. To completely assess situation will be a big job to remove pavers to access the tanks and the leach drains. As a way forward, the Shire Administration is investigating options to upgrade ladies' toilets and include disability access. Scope and plans to be prepared first. Initial meeting with draftsperson has been held on site. Varying opinions from Council and Community Members ranging from upgrades to existing toilets to the construction of a new toilet block linked to the hall. Administration awaiting further direction from Council to pursue this further. Matter was presented to Housing and Building Committee Meeting on the 24 July 2024 and 20 November 2024. Plans and costings have been received for a standalone new toilet block which was tabled for discussion at the next Housing and Building Committee Meeting in 2025 on the 12 February 2025. Community Meeting was held onsite on the 6 March 2025 to discuss the proposal with the preference being for an onsite build that would be incorporated into the hall whilst also having dual use to Coronation Park and the upgraded area around the CWA / Memorial. <i>The Shire's Administration will organise a scope, concept plan and costing in 2025/2026 financial year.</i>
Stafford Park, Karlgarin	IN PROGRESS Shire Administration liaising with Karlgarin Progress Association to arrange upgrades to Stafford Park, including a dump site, signage, area for RV parking and a display shed for old farm machinery. Works included in the 2024/2025 budget. Shire Administration met on-site with Karlgarin Progress Association on the 1 November 2024.

	Contractor awarded for signage and contractor awarded to install dump site. Shire to undertake earth works. <i>Earthworks completed. RV dump completed.</i> New 'Stafford Park' sign has been completed, however waiting on timing in with Kondinin Entry signs for installation. <i>Additional directional signage for Rest Area and RV Dump site has been ordered and will be installed in coming months in liaison with Karlgarin Progress Association and coupled with advertising and promotion through various avenues.</i>
Gym Proposal	IN PROGRESS Surveys were distributed across the Shire seeking interest in the consideration of a gym/s. Results have been collated indicating overwhelming support from the 124 respondents. Matter was discussed at the Housing and Building Committee Meeting on the 24 July 2024. <i>Quotes for equipment has been obtained and working through options to progress matter.</i>
Kondinin Caravan Park	IN PROGRESS New signage has been installed with now all bays for powered and non-powered sites numbered. Room Manager Booking System to be amended for all bookings to be made online or through the Shire office. Kondinin Roadhouse and Kondinin Hotel to be removed as places to book for Kondinin Caravan Park and respective business owners will be advised accordingly once new system is established. <i>Additional taps have been installed and new signage for each powered site has been made and currently waiting on poles to install. Also obtaining quotes for Wifi at the Caravan Park. Once this in place and new signs installed the new system can take place. Wifi upgrades quotes have been updated and will be considered in the 25/26 budget review or 26/27 budget.</i>
Entry Signage – Kondinin	IN PROGRESS Preferred design finalised in liaison with Kondinin Community Recreation Council and contractors awarded. Signage section completed and waiting on walls to be done before installation. <i>Carried over to 25/26 budget.</i>

Building Maintenance Report**Status as of 9th September 2025**

- Various building maintenance, plumbing and electrical matters attended to at Kondinin Caravan Park Chalets, Kondinin Administration Office, Kondinin Medical Centre and Shire houses
- New pumps installed at Kondinin Swimming Pool
- Engineering drawing for upgrades to 3m Diving Board at Hyden Pool to make compliant have been completed and awaiting on quotes to undertake work
- All like solar systems have been checked and inspected by solar specialist with exception of Hyden Swimming Pool to be undertaken in due course.
- Shire Housing inspections held on the 22 and 23 May 2025. Action list from inspections provided to maintenance contractor and/or relevant tradespersons to attend to and are being worked through.

Ranger Report**Status as 9th September 2025**

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Prevalence of stray cats in Kondinin being addresss
- Non-displaying of tickets at Wave Rock Car Park ongoing issue. Matter to be followed up to align with Shire's Public Places and Property Law and proposed new Parking Law
- Various dog issues in Kondinin and Hyden attended to.

MANAGER CORPORATE SERVICES REPORT
NIL

MANAGER OF WORKS REPORT

PLANT HOURS REPORT – August 2025

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
0KN	0	2024	Toyota - Prado	CEO	29926	34118
KN0	0	2024	Toyota - Prado	MOW	2943	11099
KN	4	2024	Subaru Outback Petrol	MOF	21757	25584
KN	49	2020	Toyota Hilux Petrol		61254	64403
KN	51	2021	Toyota Hilux	Kondinin	101864	105710
KN	52	2024	Subaru Outback Petrol	MPD	24254	27989
KN	54	2024	Subaru Outback Petrol	Doctor	17265	18314
KN	55	2022	Toyota Hilux	Brian Lucas	72155	72155
KN	56	2021	Toyota Hilux	P&G Kondinin	55852	57982
KN	57	2015	Isuzu - Tray Top - Mtce Truck		263921	263942
KN	58	2016	Prime Mover	Paul Chambers	96306	108361
KN	59	2016	Water Truck		189560	191379
KN	60	2016	Isuzu - Tray Top - Dual Cab		55349	60423
KN	61	2022	Toyota Hilux		68148	69754
KN	62	2023	Prime Mover		167082	176665
KN	63	2017	Fuso Canter	David Symcox	103201	105253
KN	64	2016	John Deere 770G - Grader	Justin Bennell	742	846
KN	65	2019	John Deere 620G - Grader	Brian Lucas	5934	5990
KN	66	2020	John Deere 620G - Grader	Yul Riddell	5465	5530
KN	67	2021	John Deere Loader		3781	3920
KN	68	2019	SDLG - Loader		1672	1698
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4130	4131
KN	72	2015	Bomag - Road Roller - P126	Construction	4552	4604
KN	73	2011	Isuzu - Tray Top	Kondinin	220110	224468
KN	77	2023	Prime Mover	Eric Krakouer	154887	164395
KN	78	2021	Dynapac Steel Drum Roller		2924	3015
KN	3227	2024	Multi Tyred Roller(Wacker Neuson)		244	346
KN	3241	2008	Toyota - Community Bus		176632	177885
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	8220	8359
KN	89	2016	Isuzu - Tray Top - Dual Cab		267257	271320
KN	123	2014	JCB Backhoe	Kondinin	3909	3934
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	905	909
KN	801	2021	Toro - Groundmaster 3300 4WD		327	354
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	917	923
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	486	492
2017	HY	2017	Toyota – Community Bus	Hyden	69836	73294
KN	3237	2023	John Deere Skid Steer Loader		371	383

CEO REPORT
Projects Update

Project	Synopsis	Recent
<i>Proposed Visitor / Discovery Centre – Hyden</i>	<i>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</i> <i>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</i>	COMMENCED December 2024 - Waiting on funding from RPPP, preparation of funding application to start for further RPPP funding. February 2025 – Funding through RPPP has been announced, but we have not heard anything indicating we were not successful. State Government has not committed to project in announcements so cannot implement state 2. Still looking at funding from election promises. Suggestion from Senator Dean Smith, may be better after the election. March 2025 - We are currently updating our information as the quotes for construction will expire on 30th June 2025. From this, a booklet will be prepared for engaging Heads of Agencies and then Political Members for funding. April 2025 – New costing has come back for building, approx. \$16m. Sending to Econisis for Cost Benefit Analysis. Suggestions from working group to submit application for funding whole project. Grant writer will be unavailable until next month and recommended waiting until after election to see if the RPPP grant changes before submitting application. May 2025 – Costings and Cost-Benefit-Analysis have been updated. Juliet Grist currently preparing document for publication for meeting with HOA's and grant. Draft should be prepared by end of month and able to go to printing with WDC funds. June 2025 - Hyden Progress Association passed a motion at its general meeting held on the 16th June 2025 to cover the costs of Juliet Grist for the feasibility study and grant material preparation for the Wave Rock (Katter Kich) Discovery Centre. August/September 2025 – Meetings between the HPA, grant writer & CEO. Various issues require clarification under MOU for inclusion with

Project	Synopsis	Recent
		<i>grant submissions and for clarity across planning and development applications. A draft MOU has been presented to the HPA and is currently under review before presentation to Council for endorsement.</i>
<i>Local Law Review</i>	<i>Review of Local Laws</i>	July 2025 – <i>Writing Parking Local Law in house</i> September 2025 – <i>The local law will be re-visited within the ensuing four (4) weeks.</i>
<i>Hyden Weekender</i>	<i>Septic Dam</i>	<i>The EHO has authorised the pumping out of 136,000 litres of effluent from the Hyden Wave Rock sewerage pond to allow for the Hyden Weekender to proceed.</i> <i>This will put pressure on the Kondinin and Hyden effluent dump areas as the EHO has confirmed with DWER that the Shire of Kondinin Transfer Station licence does not stipulate how much liquid waste can be accepted although it refers to 5000 tonnes total waste per annum for the site. Subsequently the Environmental Protection Regs refers to a maximum of 100,000 litres of liquid waste per annum that can be accepted where there is no reference in the licence. For the Hyden Transfer Station, it is likely that we can accept less than 100,000 litres per annum given that site is only registered and is not licenced.</i> <i>This will also put pressure on the facility in general as it will limit the amount of effluent that can be dumped from general septic pump outs, the Synergy wind farm and the Hyden Norseman Road portable toilets currently being dumped at the site.</i> <i>For a long-term solution, this item needs to be an immediate priority for the new CEO. With the EHO. The Acting CEO has agreed to waive the dumping fees for this time to help resolve this situation.</i>

Project	Synopsis	Recent
		September 2025 – Consultant report reviewed and options considered. An alternate option is being prepared for presentation to the new Council (Caretaker provisions are currently in place during the elections). Interim arrangements for the pumping of liquid waste in preparation for the Wave Rock event have been undertaken.
Medical Practice Services	Establish new agreement with Doctor for Medical Services	June 2025 – Discussions have been held with Dr Mackie to fill the Locum position once the current Doctor leaves. CEO has held discussions with Rural Health West regarding advertising for a replacement Doctor. Work is required to complete the FRT process for the replacement Doctor. CEO met with the Practice Manger and has discussed the process for the Locum and Replacement Doctor and the staffing at the Medical Centre. Shire of Kulin has officially withdrawn from the Shared Medical Practices and are utilising doctors from Katanning through St Lukes Medical Practice. Dr Mackie will be attending Kulin on Fridays under an agreement He has taken out with St Lukes. The Acting CEO Met with Dr Mackie regarding two days at Hyden and this has been put in place. WACH have signed an Agreement with the Shire of Kondinin for the use of the Medical Centre at Hyden. Dr Mackie will be in Kondinin on Monday and a Wednesday and Hyden on a Tuesday and Thursday commencing on Thursday 14th August 2025. Tender for the Provision of Medical Services has been advertised as per Councils resolution.

Project	Synopsis	Recent
		September 2025 – The tender for the provision of medical services closed on Friday 5 September. An evaluation panel has been convened with an evaluation meeting scheduled for Friday 12 September. The outcome will be reported to Council during October (noting current caretaker provisions) – as an alternative, the CEO is seeking an exception from the provisions of the caretaker period from the Department. If the exception is approved, consideration of a Special Meeting will follow to expedite the award.
Other Items - General	CDO - Kondinin Swimming Pool Manager Hyden	CDO advertisement closed. Applicant interviews are underway and expected to be completed by Friday 12 September 2025. The Services Agreement has been executed in accordance with Council resolution. The Operator has met Shire staff on site to inspect the facility and to provide a general overview of mobilisation planning and resourcing the operation.
RoeRoc Item	Housing Needs Business Plan with WDC	Tory Evans has been placed on the RoeRoc working group for this issue.

Bruce Wright
Chief Executive Officer

EHO REPORT
NIL

RANGER'S REPORT

Included in the Manager of Planning and Assets' Information Report.

CDO REPORTGrants Summary 2025-2026**Successful**

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Coronation Park BBQ Shelter	Rick Wilson Stronger Communities Programme Round 9	\$ 4076	TBC	Projects Officer received funding and Contractor has been engaged to start construction of a shelter over the barbeque area in Coronation Park.

In Progress/Applied For

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Interpretive Signage – Kondinin Bush Trail	CBH Grass Roots Fund	\$10,000	TBC	Projects Officer has applied for this grant to install interpretive signage along the Kondinin Bush Trail. Will include information on local history, flora, fauna and their cultural significance.
Solar Panel Project	Community Energy Upgrades Fund Round 2	\$31,765	\$31,765	PO applied to install solar panels on four Shire-owned buildings – the Kondinin CRC, the Hyden CRC, the Hyden Rec Centre and the Kondinin Pavilion.
Gourmet in the Garden	IGO Funding	\$10,000	TBC	Projects Officer has applied for funding towards next year's Gourmet in the Garden.

Events & Project Summary

Development Projects	Date	Status
Hyden Information Board	2024-2025	ONGOING Information boards near the new car charging station and rest area is in the process of being updated. Completion date unknown due to Hyden CDO being on leave.
Shire of Kondinin Tourism Brochure	2024-2025	ONGOING The Shire & local CRC's are working closely to develop and produce a Shire of Kondinin tourism brochure that will include information on all 3 towns in the Shire. Draft copy is being circulated through staff for comment. Completion date unknown due to Hyden CDO being on leave.
Kondinin Bush Trail	2025	ONGOING The Project's Officer is working on updating and developing the Kondinin Bush Trail. This includes new information signage which will include historical information, information of local flora and fauna and their cultural significance. PO is working with the Manger of Works to ready the area for some revegetation next year. Plans underway to develop the old footy oval area.
Hyden and Karlgarin Signage	2025	ONGOING The Project's Officer has ordered new signage for Hyden and McCann's Rock to better direct visitor traffic to the facilities.
Shire Playground Development	2024/2025	ONGOING The Shire's Project Officer is working close with community and playground consulting company to develop and design a new playground area in Kondinin.
Astrotourism Launch	2025/2026	ONGOING Astro tourism has officially begun in the Shire of Kondinin. Projects Officer has been liaising closely with Carol Redford, the founder of Astro tourism to ensure the event is organised in the absence of a CDO.
Community Events	Date	Status
Kondinin Twilight Markets	30 th November 2025	A save the date went out for the Kondinin Twilight Markets for the 30 th of November 2025. Stallholder applications have been coming in. Music and food vans have been engaged. Projects Officer is maintaining communication with stallholders and volunteers until a Community, Tourism and Economic Development Officer has been engaged.

Gourmet in the Garden	20 th March 2026	Projects Officer working with volunteers and the chef to plan next year's Gourmet in the Garden event until a Community, Tourism and Economic Development Officer is engaged.
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CLEAN UP ROSTER – SEPTEMBER 2025
Cr B Smith and Cr B Browning