

ATTACHMENTS

Ordinary Council Meeting

Under Separate Cover

Wednesday, 21 October 2026

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21st Octoer 2026

CERTIFICATE OF CHIEF EXECUTIVE OFFICER

The Schedule of Cheques, EFTs and Direct Debits as submitted to each Member of Council on 21st October 2026 have been checked and is fully supported by Vouchers and Invoices which have been duly certified as to the receipt of goods and rendition of services and as to prices, computations and costings and the amounts shown have been paid. Details as follows:

Municipal Account			
Electronic Fund Transfers	EFT22585-EFT22681	$	637,141.83
Cheques	19584 - 19587	$	11,822.12
Direct Debits - Transport - Hyden		$	14,284.50
Direct Debits - Transport - Kondinin		$	8,055.25
Direct Debits - Credit Cards	DD24306.1	$	1,872.33
Direct Debits - Other		$	54,171.38
EFTPOS & AKF Bank Fees		$	472.54
Payroll EFTs		$	164,031.82
Total Muni		**$**	**891,851.77**
Trust Account			
Cheque/s		$	-
Electronic Fund Transfers		$	-
Total Trust		**$**	**-**
TOTAL		**$**	**891,851.77**

Signed:

CHIEF EXECUTIVE OFFICER

List of Accounts Due & Submitted to Council 01/09/2026 to 30/09/2026

Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
EFT22585	04/09/2026	150 SQUARE PTY LTD	Development Day 13 May	1		$ (520.00)
528	15/05/2026	150 SQUARE PTY LTD	Development Day 13 May	1	$ 520.00	
EFT22586	04/09/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings	1		$ (2,918.30)
CI4071	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Art Centre	1	$ 122.10	
CI4066	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Fire Stn	1	$ 122.10	
CI4067	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Transfer Stn Hyden	1	$ 110.55	
CI4068	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Hyden Golf Club	1	$ 122.10	
CI4072	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - fire Stn	1	$ 122.10	
CI4061	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Kondinin Caravan Park	1	$ 218.90	
CI4054	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Waste Transfer Stn Kondinin	1	$ 110.55	
CI4052	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Krlgarin Hall	1	$ 133.65	
CI4050	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings	1	$ 122.10	
CI4058	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Kondinin Swimming Pool	1	$ 158.95	
CI4051	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Karlgarin Pavilion	1	$ 316.25	
CI4056	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Hyden Swimming Pool	1	$ 133.65	
CI4055	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Kondinin Library	1	$ 110.55	
CI4065	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Hyden CRC	1	$ 156.75	
CI4057	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Hyden Hall	1	$ 145.20	
CI4060	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Kondinin Golf Club	1	$ 133.65	
CI4062	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Kondinin CRC	1	$ 133.65	
CI4075	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings - Kondinin Admin inistration	1	$ 145.20	
CI4064	19/08/2026	Firecore Solutions (Regional Fire Compliance)	Fire Extinguisher Inspections - Shire Buildings, Fire Extinguisher Inspections - Plant and Equipment	1	$ 300.30	
EFT22587	04/09/2026	Abco	Various cleaning consumables and supplies	1		$ (2,524.19)
INV1187566	26/08/2026	Abco	Various cleaning consumables and supplies	1	$ 2,524.19	
EFT22588	04/09/2026	Kondinin Hotel	Accommodation at Kondinin Hotel for ACORP (28th to 30th July - 3 x nights 1 unit) and 3rd to 6th August - 4 x nights 2 units)	1		$ (840.00)
32394	31/08/2026	Kondinin Hotel	Accommodation at Kondinin Hotel for ACORP (28th to 30th July - 3 x nights 1 unit) and 3rd to 6th August - 4 x nights 2 units)	1	$ 840.00	
EFT22589	04/09/2026	Synergy	606740590 Hyden Pool	1		$ (806.93)
2604020768	13/08/2026	Synergy	606740590 Hyden Pool, 606740590 Hyden Pool	1	$ 806.93	
EFT22590	04/09/2026	Craig Soper Contracting	Service/replace starter motor	1		$ (1,453.10)
2538	23/08/2026	Craig Soper Contracting	Replace starter motor - KN3227 Multi-tyred roller	1	$ 935.00	
2537	23/08/2026	Craig Soper Contracting	7000hr service and parts - KN65 Grader	1	$ 518.10	
EFT22591	04/09/2026	Liberty Rural	Diesel fuel	1		$ (60,021.44)
FI320001573	14/08/2026	Liberty Rural	Kondinin Depot	1	$ 23,300.00	
FI5193953	14/08/2026	Liberty Rural	Hyden Depot	1	$ 13,980.00	
FI98002846	01/09/2026	Liberty Rural	Fuel for Hyden	1	$ 22,741.44	
EFT22592	04/09/2026	Hyden Community Resource Centre	Better Beginnings 26/27	1		$ (517.50)
38054	01/08/2026	Hyden Community Resource Centre	Householder, Venue Hire, Membership	1	$ 187.50	
38168	20/08/2026	Hyden Community Resource Centre	Better Beginnings 26/27	1	$ 330.00	

List of Accounts Due & Submitted to Council 01/09/2026 to 30/09/2026

Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
EFT22593	04/09/2026	Perfect Computer Solutions Pty Ltd	New Workstation and set-up costs for Coordinator Corporate Services	1		$ (2,500.00)
30797	14/08/2026	Perfect Computer Solutions Pty Ltd	New Workstation and set-up costs for Coordinator Corporate Services	1	$ 2,500.00	
EFT22594	04/09/2026	HERSEY'S SAFETY PTY LTD	Guide posts	1		$ (26,518.80)
5517	29/07/2026	HERSEY'S SAFETY PTY LTD	Guide posts	1	$ 20,559.00	
5603	25/08/2026	HERSEY'S SAFETY PTY LTD	Various - outside staff - shirts/ pants/ vests	1	$ 5,959.80	
EFT22595	04/09/2026	IT Vision	Universe Upgrade to V11.3.5.1002 per Q2606-0638	1		$ (550.00)
INGOV012498	25/08/2026	IT Vision	Universe Upgrade to V11.3.5.1002 per Q2606-0638	1	$ 550.00	
EFT22596	04/09/2026	HYDEN CWA	Catering for Citizenship Ceremony on 15/8/26	1		$ (225.00)
50	28/08/2026	HYDEN CWA	Catering for Citizenship Ceremony on 15/8/26	1	$ 225.00	
EFT22597	04/09/2026	T-QUIP	Blades and scalping plates	1		$ (486.90)
151901	31/07/2026	T-QUIP	Blades and scalping plates - KN801 TORO Lawn Mower	1	$ 391.80	
152065	06/08/2026	T-QUIP	Blades and scalping plates - KN801 TORO Lawn Mower	1	$ 95.10	
EFT22598	04/09/2026	ELGAS LIMITED	2x Gas bottles - Shire house No. 28 Repacholi Pde	1		$ (449.44)
1611316239	04/08/2026	ELGAS LIMITED	2x Gas bottles - Shire house No. 28 Repacholi Pde	1	$ 449.44	
EFT22599	04/09/2026	KG'S DIESEL SERVICE CENTRE	Service and parts	1		$ (9,487.03)
7023	01/07/2026	KG'S DIESEL SERVICE CENTRE	Service of vehicle, KN51 Toyota Hilux	1	$ 375.10	
7024	01/07/2026	KG'S DIESEL SERVICE CENTRE	Service KN215 TORO Lawn Mower	1	$ 286.22	
7025	13/07/2026	KG'S DIESEL SERVICE CENTRE	service 50,000km plus parts KN04 Subaru Outback	1	$ 308.54	
7026	16/07/2026	KG'S DIESEL SERVICE CENTRE	Fuel Spout Repairs KN56 Toyota Hilux	1	$ 145.75	
7027	28/07/2026	KG'S DIESEL SERVICE CENTRE	Service and parts 230,000km - KN62 Prime Mover	1	$ 1,992.43	
7028	30/07/2026	KG'S DIESEL SERVICE CENTRE	Service and parts 60000km, KN0 Ford Everest	1	$ 812.68	
7029	31/07/2026	KG'S DIESEL SERVICE CENTRE	Service and parts, 1UBL257 AAA Trailer Side Tipper	1	$ 5,566.31	
EFT22600	04/09/2026	VICTORIA YOUNG	Acc Tory and Deb 2x night each	1		$ (963.39)
REIMBURSEMENT	03/09/2026	VICTORIA YOUNG	Caravan Park Lock boxes, Accommodation (training days) Tory and Deb 2x night each	1	$ 963.39	
EFT22601	04/09/2026	DYNAMIC CLEANING SERVICES & GENERAL BUILDING MAINTENANCE	Gutter Clean - Kondinin Works Depot	1		$ (841.50)
1466	31/07/2026	DYNAMIC CLEANING SERVICES & GENERAL BUILDING MAINTENANCE	Gutter Clean - Kondinin Works Depot, Gutter Clean - Kondinin Medical Centre	1	$ 841.50	
EFT22602	04/09/2026	ACORP CONSTRUCTION	Release of 50% of the retained money	1		$ (63,037.25)
A079_C16	28/08/2026	ACORP CONSTRUCTION	Release of 50% of the retained money	1	$ 63,037.25	
EFT22603	04/09/2026	WE WILL DO CLEANING SERVICE	Cleaning Services 24/8/26 - 30/8/26	1		$ (3,055.25)
119	24/08/2026	WE WILL DO CLEANING SERVICE	Cleaning Services 24/8/26 - 30/8/26	1	$ 3,055.25	
EFT22604	04/09/2026	KONDININ ROADHOUSE MOTEL	Account replenishment ULP	1		$ (1,217.45)
PREPAYMENT	04/09/2026	KONDININ ROADHOUSE MOTEL	Account replenishment ULP	1	$ 1,217.45	
EFT22605	04/09/2026	Rural South Coast RAY WHITE	Water usage 13/5-20/7/26	1		$ (6.16)
7518	27/08/2026	Rural South Coast RAY WHITE	Water usage 13/5-20/7/26	1	$ 6.16	
EFT22606	04/09/2026	Trish's Cleaning Service	Cleaning Services 24/8/26 - 30/8/26	1		$ (2,354.50)
1166	24/08/2026	Trish's Cleaning Service	Cleaning Services 24/8/26 - 30/8/26	1	$ 2,354.50	
EFT22607	04/09/2026	Horizon Surveys	Amalgamation of Lots 16 and 17 Lynch Street, Hyden	1		$ (2,221.00)
828	01/08/2026	Horizon Surveys	Amalgamation of Lots 16 and 17 Lynch Street, Hyden, Amalgamation of Lots 16 and 17 Lynch Street, Hyden	1	$ 2,221.00	

List of Accounts Due & Submitted to Council 01/09/2026 to 30/09/2026

Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
EFT22608	04/09/2026	Collard Plumbing & Gas	Fix Kondinin information Bay Toilet	1		$ (214.50)
706	26/08/2026	Collard Plumbing & Gas	Fix Kondinin information Bay Toilet	1	$ 214.50	
EFT22609	04/09/2026	B K Cullen	Key Note Speaker (mental health resilience)	1		$ (3,008.41)
1	04/08/2026	B K Cullen	Key Note Speaker (mental health resilience)	1	$ 3,008.41	
EFT22610	07/09/2026	Australian Services Union	Payroll deductions	1		$ (80.50)
DEDUCTION	06/09/2026	Australian Services Union	Payroll deductions		$ 80.50	
EFT22611	07/09/2026	Child Support Agency	Payroll deductions	1		$ (1,253.91)
DEDUCTION	06/09/2026	Child Support Agency	Payroll deductions		$ 1,253.91	
EFT22612	07/09/2026	S U CRISPS CORNER PTY LTD	Payroll deductions	1		$ (95.00)
DEDUCTION	06/09/2026	S U CRISPS CORNER PTY LTD	Payroll deductions		$ 95.00	
EFT22613	11/09/2026	OFFICE OF REGIONAL ARCHITECTURE	Contract and Project Managment for Kondinin Pavilion Upgrades	1		$ (6,490.00)
65920025	01/09/2026	OFFICE OF REGIONAL ARCHITECTURE	Contract and Project Managment for Kondinin Pavilion Upgrades	1	$ 6,490.00	
EFT22614	11/09/2026	EW & RJ PUGH	Empty Septics at Wave Rock	1		$ (654.00)
1584	03/09/2026	EW & RJ PUGH	Empty Septics at Wave Rock,	1	$ 654.00	
EFT22615	11/09/2026	Bookeasy Australia Pty Ltd	Monthly Fee 26/27	1		$ (84.70)
14499	31/08/2026	Bookeasy Australia Pty Ltd	Monthly Fee 26/27	1	$ 84.70	
EFT22616	11/09/2026	MP & MR SPURR	Signage for Bendering Tanks	1		$ (40.00)
220	06/09/2026	MP & MR SPURR	Signage for Bendering Tanks	1	$ 40.00	
EFT22617	11/09/2026	WesTrac Equipment	Motor oil & hydraulic oil	1		$ (650.98)
PI2605066	12/08/2026	WesTrac Equipment	motor oil & hydraulic oil	1	$ 650.98	
EFT22618	11/09/2026	Wirtgen Australia	Replacement starter mower	1		$ (1,479.72)
1900165886	19/08/2026	Wirtgen Australia	Replacement starter mower	1	$ 1,479.72	
EFT22619	11/09/2026	Department of Fire & Emergency Services	ESL 26/27 Quater 1	1		$ (24,780.90)
161570	21/08/2026	Department of Fire & Emergency Services	ESL 26/27 Quater 1	1	$ 24,780.90	
EFT22620	11/09/2026	Best Office Systems	B&W 2821 Colour 4218	1		$ (544.51)
663640	27/08/2026	Best Office Systems	B&W 2821 Colour 4218	1	$ 544.51	
EFT22621	11/09/2026	Hyden Community Resource Centre	Better Beginnings 26/27	1		$ (738.40)
37950	01/07/2026	Hyden Community Resource Centre	Advertising, Venue Hire	1	$ 309.00	
38033	29/07/2026	Hyden Community Resource Centre	Better Beginnings 26/27	1	$ 330.00	
38065	06/08/2026	Hyden Community Resource Centre	Water Use at Hyden CRC 13/05-23/07,	1	$ 99.40	
EFT22622	11/09/2026	Perfect Computer Solutions Pty Ltd	New Workstation and set-up costs for Kondinin CSO per quote.	1		$ (3,323.70)
30808	25/08/2026	Perfect Computer Solutions Pty Ltd	Fix emails and office and other small it issues	1	$ 935.00	
30837	31/08/2026	Perfect Computer Solutions Pty Ltd	New Workstation and set-up costs for Kondinin CSO per quote.	1	$ 1,979.00	
30840	31/08/2026	Perfect Computer Solutions Pty Ltd	Monthly monitoring fee	1	$ 127.50	
30854	03/09/2026	Perfect Computer Solutions Pty Ltd	Purchase O365 business premium licence for Coordinator Corporate Services desktop.	1	$ 282.20	
EFT22623	11/09/2026	Hyden IGA	15L water bottle	1		$ (10.60)
126489	07/09/2026	Hyden IGA	15L water bottle	1	$ 10.60	
EFT22624	11/09/2026	FEGAN BUILDING SURVEYING	Building Surveyor 26/27	1		$ (792.00)
1330	31/08/2026	FEGAN BUILDING SURVEYING	Building Surveyor 26/27	1	$ 792.00	
EFT22625	11/09/2026	KG'S DIESEL SERVICE CENTRE	Service and parts	1		$ (19,740.14)
7030	01/08/2026	KG'S DIESEL SERVICE CENTRE	2 battery, KN58 Prime Mover	1	$ 1,278.64	
7031	04/08/2026	KG'S DIESEL SERVICE CENTRE	supply and fit batteries x 2, KN62 Prime Mover	1	$ 1,421.64	
7033	09/08/2026	KG'S DIESEL SERVICE CENTRE	Brakes replaced, labour, filter powere steering, ac,drive belts, pressure cap KN77 Prime Mover	1	$ 2,041.93	
7034	10/08/2026	KG'S DIESEL SERVICE CENTRE	Service plus parts, wiring tested fixed replaced, air dryer filter, Service, KN77 Prime Mover	1	$ 3,958.49	
7036	11/08/2026	KG'S DIESEL SERVICE CENTRE	Service, KN52 subaru Outback	1	$ 325.04	
7035	11/08/2026	KG'S DIESEL SERVICE CENTRE	Service, 0KN Toyota Prado	1	$ 585.20	
7037	12/08/2026	KG'S DIESEL SERVICE CENTRE	Service plus parts, wiring tested fixed replaced, air dryer filter, KN77 Prime Mover	1	$ 1,038.92	

List of Accounts Due & Submitted to Council 01/09/2026 to 30/09/2026

Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
7038	14/08/2026	KG'S DIESEL SERVICE CENTRE	rear brakes, powersteering filter, drive belts, repairs to wiring, KN62 Prime Mover	1	$ 5,435.34	
7039	17/08/2026	KG'S DIESEL SERVICE CENTRE	Header tank, filters for powere steering, a/c, air dryer, fuel filter, freight, KN58 Prime Mover	1	$ 3,192.32	
7040	18/08/2026	KG'S DIESEL SERVICE CENTRE	Service plus parts, wiring tested fixed replaced, air dryer filter KN77 Prime Mover	1	$ 462.62	
EFT22626	11/09/2026	WE WILL DO CLEANING SERVICE	Cleaning 31/8/26 - 6/9/26	1		$ (3,025.00)
120	31/08/2026	WE WILL DO CLEANING SERVICE	Cleaning 31/8/26 - 6/9/26	1	$ 3,025.00	
EFT22627	11/09/2026	ITR WESTERN AUSTRTALIA	Grader Blades, KN81 Grader	1		$ (3,807.79)
916723	12/08/2026	ITR WESTERN AUSTRTALIA	Grader Blades, KN81 Grader	1	$ 4,690.87	
CREDIT 919768	20/08/2026	ITR WESTERN AUSTRTALIA	Credit of oversupplied items	1	$ (883.08)	
EFT22628	11/09/2026	Kheldar Pty Ltd	July Purchases	1		$ (169.30)
231563	15/07/2026	Kheldar Pty Ltd	July Purchases	1	$ 49.00	
234167	14/08/2026	Kheldar Pty Ltd	August Purchases	1	$ 30.90	
234168	14/08/2026	Kheldar Pty Ltd	August Purchases	1	$ 47.85	
234872	21/08/2026	Kheldar Pty Ltd	August Purchases,	1	$ 24.05	
235102	24/08/2026	Kheldar Pty Ltd	August Purchases	1	$ 17.50	
EFT22629	11/09/2026	Trish's Cleaning Service	Cleaning 31/8/26 - 6/9/26	1		$ (2,857.85)
1167	31/08/2026	Trish's Cleaning Service	Cleaning 31/8/26 - 6/9/26	1	$ 2,857.85	
EFT22630	11/09/2026	Collard Plumbing & Gas	Contribution to boundary fence installation and materials 20 and 24 Graham Street, Kondinin	1		$ (3,604.07)
699	09/09/2026	Collard Plumbing & Gas	Contribution to boundary fence installation and materials 20 and 24 Graham Street, Kondinin	1	$ 3,604.07	
EFT22631	11/09/2026	Perth Arbor Services Pty Ltd	Removal of trees near power lines	1		$ (9,900.00)
10183	09/07/2026	Perth Arbor Services Pty Ltd	Removal of trees near power lines, Removal of trees near power lines	1	$ 9,900.00	
EFT22632	11/09/2026	Telair Pty Ltd	Internet August 26	1		$ (2,764.09)
TA20941-086	31/08/2026	Telair Pty Ltd	Internet August 26,	1	$ 2,764.09	
EFT22633	11/09/2026	Supagas Pty Limited	Cylinders for gas	1		$ (149.60)
C650859-7-2026	31/07/2026	Supagas Pty Limited	Service Charge 1xGas Bottle	1	$ 25.30	
C650859-8-2026	31/08/2026	Supagas Pty Limited	Cylinders for gas, Service Charge	1	$ 124.30	
EFT22634	11/09/2026	Livingston Medical Pty Ltd	Medical Services September 26	1		$ (22,916.66)
1105	01/09/2026	Livingston Medical Pty Ltd	Medical Services September 26	1	$ 22,916.66	
EFT22635	11/09/2026	Infocouncil Pty Ltd	Help Desk fo 26/27	1		$ (6,019.20)
INFO-204767	25/08/2026	Infocouncil Pty Ltd	Info Council training	1	$ 990.00	
INFO-204775	25/08/2026	Infocouncil Pty Ltd	Help Desk fo 26/27	1	$ 5,029.20	
EFT22636	11/09/2026	LG Best Practices Pty Ltd	Rates 101 & Finance 101 Training programs - for RO & CCS	1		$ (6,099.50)
23565	31/08/2026	LG Best Practices Pty Ltd	Assitance with end of year rates	1	$ 1,039.50	
23602	03/09/2026	LG Best Practices Pty Ltd	Rates 101 TRaining Program - for Tyler (Rates) discount for second participant	1	$ 1,100.00	
23606	03/09/2026	LG Best Practices Pty Ltd	Rates 101 & Finance 101 Training programs - for Bindi (CCS) - $1980.00 per course inc GST	1	$ 3,960.00	
EFT22637	11/09/2026	Abby Atkins	Licenseing course expenses	1		$ (569.00)
REIMBURSEMENT	09/09/2026	Abby Atkins	1xNight Accomodation Reimburesemnt	1	$ 269.00	
REIMBURSEMENT	09/09/2026	Abby Atkins	Meals while at licenseing course	1	$ 300.00	
EFT22638	16/09/2026	WE WILL DO CLEANING SERVICE	Cleaning 7/9/26 - 13/9/26	1		$ (2,510.75)
121	16/09/2026	WE WILL DO CLEANING SERVICE	Cleaning 7/9/26 - 13/9/26	1	$ 2,510.75	
EFT22639	16/09/2026	Trish's Cleaning Service	Cleaning 7/9/26 - 13/9/26	1		$ (2,433.15)
1168	13/09/2026	Trish's Cleaning Service	Cleaning 7/9/26 - 13/9/26	1	$ 2,433.15	
EFT22640	18/09/2026	MOORE AUSTRALIA (WA) PERTH	RTR acquittal for the year ended 30 June 2026.	1		$ (3,025.00)
450664	14/09/2026	MOORE AUSTRALIA (WA) PERTH	RTR acquittal for the year ended 30 June 2026.	1	$ 3,025.00	
EFT22641	18/09/2026	Holleton Civil and Mining Pty Ltd	Refund for incorrect amount taken	1		$ (506.55)
REFUND	18/09/2026	Holleton Civil and Mining Pty Ltd	Refund for incorrect amount taken	1	$ 506.55	
EFT22642	22/09/2026	Australian Services Union	Payroll deductions	1		$ (80.50)
DEDUCTION	20/09/2026	Australian Services Union	Payroll deductions		$ 80.50	
EFT22643	22/09/2026	Child Support Agency	Payroll deductions	1		$ (1,253.91)
	20/09/2026	Child Support Agency	Payroll deductions		$ 1,253.91	
EFT22644	22/09/2026	S U CRISPS CORNER PTY LTD	Payroll deductions	1		$ (85.00)

List of Accounts Due & Submitted to Council 01/09/2026 to 30/09/2026

Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
DEDUCTION	20/09/2026	S U CRISPS CORNER PTY LTD	Payroll deductions	1	$ 85.00	
EFT22645	25/09/2026	Hyden Progress Association	Second payment of Site Architecture	1		$ (143,727.10)
2	24/08/2026	Hyden Progress Association	Second payment of Site Architecture	1	$ 143,727.10	
EFT22646	25/09/2026	THE INDUSTRIAL AUTOMATION GROUP PTY LTD	Standpipe Maintaince charge 26/27	1		$ (2,669.70)
SINV-16341	30/07/2026	THE INDUSTRIAL AUTOMATION GROUP PTY LTD	Standpipe Maintaince charge 26/27	1	$ 2,669.70	
EFT22647	25/09/2026	State Library of WA	Better Beginings 26/27	1		$ (61.80)
RI043571	27/08/2026	State Library of WA	Better Beginings 26/27	1	$ 61.80	
EFT22648	25/09/2026	Avon Waste	Rubbish collection - July 2026	1		$ (22,350.63)
78155	31/07/2026	Avon Waste	Rubbish, Recycling, KN WTS, HY WTS, Landfill	1	$ 22,350.63	
EFT22649	25/09/2026	BOC Limited	Medical Oxygen	1		$ (66.14)
4042456043	29/08/2026	BOC Limited	Medical Oxygen, Acetylene & Oxygen	1	$ 66.14	
EFT22650	25/09/2026	Team Global Express Pty Ltd	ITR	1		$ (1,646.97)
0697	12/07/2026	Team Global Express Pty Ltd	PCS	1	$ 130.81	
0698	19/07/2026	Team Global Express Pty Ltd	State Library	1	$ 51.23	
0700	02/08/2026	Team Global Express Pty Ltd	Slater Gartell, Abco	1	$ 381.12	
0702	16/08/2026	Team Global Express Pty Ltd	PCS, ITR, Corsign	1	$ 1,048.26	
0703	30/08/2026	Team Global Express Pty Ltd	PCS	1	$ 35.55	
EFT22651	25/09/2026	Corrigin Shire Council	EHO Services August 26	1		$ (5,512.10)
20235	07/09/2026	Corrigin Shire Council	EHO Services August 26	1	$ 5,512.10	
EFT22652	25/09/2026	Kondinin Building Service - Building Dept	Footpath for Kondinin Memorial Gardens	1		$ (7,123.60)
1234	15/09/2026	Kondinin Building Service - Building Dept	Footpath for Kondinin Memorial Gardens	1	$ 6,690.75	
1240	21/09/2026	Kondinin Building Service - Building Dept	Footpath for Kondinin Memorial Gardens	1	$ 432.85	
EFT22653	25/09/2026	Kondinin Hotel	July 26 OCM	1		$ (910.00)
32354	31/07/2026	Kondinin Hotel	July 26 OCM Catering	1	$ 550.00	
32372	31/07/2026	Kondinin Hotel	Accommodation at Kondinin Hotel for ACORP (28th to 30th July - 3 x nights 1 unit) and 3rd to 6th August - 4 x nights 2 units)	1	$ 360.00	
EFT22654	25/09/2026	Sigma Chemicals	Algaecide 20lt Kondinin Swimming Pool	1		$ (183.53)
200715/01	14/08/2026	Sigma Chemicals	Algaecide 20lt Kondinin Swimming Pool, 1KG Filter Cleaner Kondinin Swimming Pool	1	$ 183.53	
EFT22655	25/09/2026	Shire of Merredin	Eastern Wheatbelt Visitors Guide Ad	1		$ (690.00)
M15402	07/09/2026	Shire of Merredin	Eastern Wheatbelt Visitors Guide Ad	1	$ 690.00	
EFT22656	25/09/2026	Metal Artwork Badges	Replacement Artwork Label	1		$ (31.90)
40355	10/09/2026	Metal Artwork Badges	Replacement Artwork Label	1	$ 31.90	
EFT22657	25/09/2026	Kondinin Community Resource Centre	Better Beginnings 26/27	1		$ (339.06)
479146	15/09/2026	Kondinin Community Resource Centre	Better Beginnings 26/27, Better Beginnings 26/27	1	$ 339.06	
EFT22658	25/09/2026	Waveline Tyres	4 x replacement tyres	1		$ (10,984.60)
64636	06/08/2026	Waveline Tyres	Monthly Purchases	1	$ 211.20	
64704	10/08/2026	Waveline Tyres	Monthly Purchases 1UBR412 Coastmac Plant Trailer	1	$ 363.00	
64884	25/08/2026	Waveline Tyres	4 x replacement tyres, Sundries scrap levy KN68 Wheel Loadder	1	$ 10,410.40	
EFT22659	25/09/2026	Slater-Gartrell Sports	Line Marking Paint 10 ltrs - black	1		$ (611.60)
SG81283/01	25/08/2026	Slater-Gartrell Sports	Line Marking Paint 10 ltrs - black, Line Marking Paint 10 ltrs - black	1	$ 611.60	
EFT22660	25/09/2026	HYDEN AUTO ELECTRICS	Solar Power set up to fuel bowser	1		$ (2,106.50)
7033	20/07/2026	HYDEN AUTO ELECTRICS	Solar Power set up to fuel bowser	1	$ 1,620.30	
7026	20/07/2026	HYDEN AUTO ELECTRICS	side clearance lights	1	$ 486.20	
EFT22661	25/09/2026	Narembeen Shire Council	Reimbursements Housing Support	1		$ (7,144.23)
7515	30/06/2026	Narembeen Shire Council	Reimbursements Housing Support	1	$ 7,144.23	

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Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
EFT22662	25/09/2026	Wave Rock Short Stay	Accommodation for Hyden Norseman Works Crew	1		$ (1,620.00)
524	15/09/2026	Wave Rock Short Stay	Accommodation	1	$ 540.00	
526	22/09/2026	Wave Rock Short Stay	Accommodation	1	$ 1,080.00	
EFT22663	25/09/2026	THE AG SHOP	Monthly purchases	1		$ (2,764.49)
10029377	28/07/2026	THE AG SHOP	Monthly consumables - July	1	$ 261.71	
SINV44305	04/08/2026	THE AG SHOP	Monthly purchases	1	$ 115.18	
SINV44335	05/08/2026	THE AG SHOP	Monthly purchases	1	$ 151.89	
SINV44338	06/08/2026	THE AG SHOP	Monthly purchases	1	$ 25.48	
SINV44365	10/08/2026	THE AG SHOP	Monthly purchases	1	$ 125.67	
SINV44383	11/08/2026	THE AG SHOP	Monthly purchases	1	$ 41.17	
SINV44566	24/08/2026	THE AG SHOP	Monthly purchases	1	$ 1,803.64	
SINV44721	28/08/2026	THE AG SHOP	Monthly purchases	1	$ 239.75	
EFT22664	25/09/2026	KG'S DIESEL SERVICE CENTRE	Brake replaced, grease points, air leaks, slack adjusters	1		$ (5,363.52)
7032	02/08/2026	KG'S DIESEL SERVICE CENTRE	Brake replaced, grease points, air leaks, slack adjusters,	1	$ 5,363.52	
EFT22665	25/09/2026	PROFORM CIVIL PTY LTD	Footpath Design for Kondinin from Gordon Street to Kondinin Lake Road, including site visit. (WABN Grant)	1		$ (4,105.20)
109	03/09/2026	PROFORM CIVIL PTY LTD	Footpath Design for Kondinin from Gordon Street to Kondinin Lake Road, including site visit. (WABN Grant)	1	$ 2,052.60	
110	03/09/2026	PROFORM CIVIL PTY LTD	Footpath Design Naughton Street to Radbourne Drive, Hyden including site visit (WABN Grant)	1	$ 2,052.60	
EFT22666	25/09/2026	Brodie SIMMONS	Carpet Cleaning of 3 Smith Loop, Hyden WA Invoice#75	1		$ (500.00)
75	14/09/2026	Brodie SIMMONS	Carpet Cleaning of 3 Smith Loop, Hyden WA, Invoice#75	1	$ 500.00	
EFT22667	25/09/2026	WE WILL DO CLEANING SERVICE	Cleaning Services 14/9/26 - 20/9/26	1		$ (2,631.75)
122	14/09/2026	WE WILL DO CLEANING SERVICE	Cleaning Services 14/9/26 - 20/9/26	1	$ 2,631.75	
EFT22668	25/09/2026	WA Contract Ranger Services Pty Ltd	Ranger Services 26/27	1		$ (5,313.00)
7272	22/08/2026	WA Contract Ranger Services Pty Ltd	Ranger Services 26/27,	1	$ 2,277.00	
7294	06/09/2026	WA Contract Ranger Services Pty Ltd	Ranger Services 26/27,	1	$ 3,036.00	
EFT22669	25/09/2026	NUTRIEN AG SOLUTIONS	WEED KILLER 2X20L	1		$ (264.46)
915011785	24/08/2026	NUTRIEN AG SOLUTIONS	WEED KILLER 2X20L	1	$ 264.46	
EFT22670	25/09/2026	COMPLETE OFFICE SUPPLIES PTY LTD	August Order - Stationary Kondinin Office	1		$ (241.22)
15359761	10/08/2026	COMPLETE OFFICE SUPPLIES PTY LTD	August Order - Stationary Kondinin Office	1	$ 241.22	
EFT22671	25/09/2026	CRISP WIRELESS PTY LTD	Internet service	1		$ (634.00)
202601008087	14/09/2026	CRISP WIRELESS PTY LTD	KN Office, HY Office, KN Medical, HY Medical, KN Depot, 6 Hinck	1	$ 634.00	
EFT22672	25/09/2026	Glenora Auto Services	Service parts, leaf springs, tie rods, shock absorber, shackles, wheel alignment consumables and freight, KN73 tip Truck	1		$ (7,202.86)
50341	08/09/2026	Glenora Auto Services	Service parts, leaf springs, tie rods, shock absorber, shackles, wheel alignment consumables and freight, labour, KN73 Tip Truck	1	$ 7,202.86	
EFT22673	25/09/2026	Truck Centre WA Pty Ltd	Problem with tyres wearing, KN58 Prime Mover	1		$ (2,315.97)
2269331	26/08/2026	Truck Centre WA Pty Ltd	Problem with tyres wearing, KN58 Prime Mover	1	$ 2,315.97	
EFT22674	25/09/2026	Trish's Cleaning Service	Cleaning Services 14/9/26 - 20/9/26	1		$ (2,160.01)
1169	14/09/2026	Trish's Cleaning Service	Cleaning Services 14/9/26 - 20/9/26	1	$ 2,160.01	
EFT22675	25/09/2026	HARVEST LEGAL	Application for Titles - amalgmation of Hyden Hall Lot 16 and CWA Lot 17, Hyden	1		$ (1,006.00)
1264-1	25/09/2026	HARVEST LEGAL	Application for Titles - amalgmation of Hyden Hall Lot 16 and CWA Lot 17, Hyden, Application for Titles - amalgmation of Hyden Hall Lot 16 and CWA Lot 17, Hyden	1	$ 1,006.00	
EFT22676	25/09/2026	WARDA KADAK	Traffic Mgmt - 19/08/2026 to 22/08/2026	1		$ (11,788.15)
240	30/08/2026	WARDA KADAK	Traffic Mgmt - 19/08/2026 to 22/08/2026	1	$ 11,788.15	
EFT22677	25/09/2026	Windcave Pty. Limited	Service Fee	1		$ (210.93)
3297667	31/08/2026	Windcave Pty. Limited	Service Fee	1	$ 210.93	
EFT22678	25/09/2026	Muirs.Co	Key Cutting for Shire Houses	1		$ (60.00)

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Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
DI5922234	30/07/2026	Muirs.Co	Key Cutting for Shire Houses	1	$ 38.70	
DI5922233	30/07/2026	Muirs.Co	Hydrchloric Acid Purchase	1	$ 21.30	
EFT22679	25/09/2026	Robert Edwards	Reimbursement for trailer hire	1		$ (682.25)
REIMBURSEMENT	09/08/2026	Robert Edwards	Reimbursements for trailer hire and fuel	1	$ 682.25	
EFT22680	25/09/2026	Motion By The Ocean Inc.	Trishaw services 18 to 20 of August	1		$ (1,100.00)
171	31/08/2026	Motion By The Ocean Inc.	Trishaw services 18 to 20 of August	1	$ 1,100.00	
EFT22681	25/09/2026	DCCM Pty Ltd	Task Mgmt Kondinin West Buildings - Feature Survey Job Summary - Create high-level SOW and review of Peter Baxendale Consulting Engineer document	1		$ (61,744.54)
1129	10/09/2026	DCCM Pty Ltd	Task Mgmt, Job Summary - Kitchen and hallway water staining on ceilings. Request to investigate source of water ingress and provide proposal to rectify Task Mgmt, Structural Engineering Inspection and Report, Job Summary - Investigate and assess termite damage to roof structure and provide pricing for remediation works, , Task Mgmt, Dining room blind cord is not functioning and vertical slats missing. Request to investigate options to repair or replace blinds and rail Task Mgmt, Garage door inoperable. Replace motor, rail and service roller door, Job Summary - Garage door not working - latch that connects the door to the motor has broken - please investigate & repair, Inspect and rectify the sticking south glass door lock and investigate the non-operational away change room door lock, Job Summary - Inspect and rectify the sticking south glass door lock. Inspect and securely refix the loose handle to the east-facing front entry door, including replacement of missing or damaged fi, Replacement of 1No broken window pane damaged by hockey ball (Insurance Claim), 1No cracked window on the tennis court side of the building, plus inspection and pricing for an additional cracked window on the tennis court side of the building. Note the additional cracked window is not part of the insurance claim, Replace cabinetry and sink at Kondinin Shire Depot - Progress Claim 2, [1] Chalet 1 - Replace blind wand in lounge room and bunk bedroom [2] Chalet 2 - Replace blind wand in lounge room [3] Chalet 3 - Replace blind wand to main entry door, main bedroom and bunk bedroom, Kondinin West Buildings - Feature Survey, Create high-level SOW and review of Peter Baxendale Consulting Engineer document, Aerobic Treatment Units (ATU). Request to procure 100m of 25mm purple irrigation line, Job Summary - Aerobic Treatment Units (ATU). Request to procure 100m of 25mm purple irrigation line Task Mgmt, Job Summary - Review access control requirements for proposed 24-hour gym at Kondinin Swimming Pool Building, including TT Lock / alternative access options, change room access, and separation from main pool building afterhours., , Task Mgmt, Job Summary - Review and provide proposal base on swimming pool safety and improvement plan and enuity engineering drawing, , Task Mgmt, Patch and paint the living and kitchen walls and ceilings only, Material - Supply 1No Celina Oyster vertical laundry blind with 89mm blades and left-hand bunch (Q-138176)., Job Summary - [1] Fix & patch over water damaged ceiling [2] Replace chipped exhaust fan cover in kitchen [3] Laundry blinds broken - measure up for an alternative to verticals [4] Replace chipped exhaust fan cover in bathroom [5] Cold tap cover in bath has come off, r, , Task Mgmt, Job Summary - Soap holder broken in bathroom - please replace and regrout shower recess, existing dispenser, suitable for C-fold or multifold paper towels., , Task Mgmt, Supply and install 1No metal paper towel dispenser next to the basin behind the bar area, Supply 1No metal paper towel dispenser next to the basin behind the bar area, Job Summary - Supply and install 1No metal paper towel dispenser next to the basin behind the bar area, Task Mgmt, Supply 1No surface-mounted Contura Series metal paper towel dispenser in the ladies toilet to match the existing dispenser, suitable for C-fold or multifold paper towels., Install 1No surface-mounted Contura Series metal paper towel dispenser in the ladies toilet to match the existing dispenser, suitable for C-fold or multifold paper towels., Job Summary - Supply and install 1No surface-mounted Contura Series metal paper towel dispenser in the ladies toilet to match the existing dispenser, suitable for C-fold or multifold paper towels., , Task Mgmt, Job Summary - Dining room replacement of wood heater Task Mgmt, Prepare and internally paint men's toilet stalls, Job Summary - Prepare and internally paint men's toilet area stalls, , Task Mgmt, Job Summary - [1] Measure & quote to replace glass entry doors for compliance purposes [2] Render corner of brick in kitchen area for compliance purposes [3] Check gutters on roof and mould under verandah [4] Remove and replace damaged ceiling tiles, including relocati, , Wooden stage has developed cracks and splinters - request to sand and reseal, Task Mgmt, Job Summary - Wooden stage has developed cracks and splinters - request to sand and reseal, , Task Mgmt, Job Summary - Ablution Block Area - [1] Tiling in bathroom area [2] Install dryer above washing machine [3] Paint and make good, , Task Mgmt, Job Summary - Replace the affected gutter/downpipe connection and internal gutter joint. Inspect and		$ 61,744.54	

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Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
19584	04/09/2026	Water Corporation	KONDININ WATER	1		$ (11,077.12)
KONDININ	02/09/2026	Water Corporation	KONDININ WATER	1	$ 11,077.12	
19585	07/09/2026	Kondinin Shire	Payroll deductions	1		$ (275.00)
DEDUCTION	06/09/2026	Kondinin Shire	Payroll deductions	1	$ 275.00	
19586	11/09/2026	Origin	4x cylinders gas	1		$ (270.00)
INV08711539	26/08/2026	Origin	4x cylinders gas	1	$ 270.00	
19587	22/09/2026	Kondinin Shire	Payroll deductions	1		$ (200.00)
DEDUCTION	20/09/2026	Kondinin Shire	Payroll deductions	1	$ 200.00	
DD24293.1	01/09/2026	Transport	Hyden Licensing	1		$ (1,063.15)
HYD(01/09/2026)	01/09/2026	Transport	Hyden Licensing	1	$ 1,063.15	
DD24304.1	02/09/2026	Transport	Hyden Licensing	1		$ (83.60)
HYD (02/09/2026)	02/09/2026	Transport	Hyden Licensing	1	$ 83.60	
DD24308.1	03/09/2026	Transport	Hyden Licensing	1		$ (456.40)
HYD (03/09/2026)	03/09/2026	Transport	Hyden Licensing	1	$ 456.40	
DD24323.1	08/09/2026	Transport	Hyden Licensing	1		$ (3,614.85)
HYD (08/09/2026)	08/09/2026	Transport	Hyden Licensing	1	$ 3,614.85	
DD24325.1	09/09/2026	Transport	Hyden Licensing	1		$ (624.85)
HYD(09/09/2026)	09/09/2026	Transport	Hyden Licensing	1	$ 624.85	
DD24329.1	10/09/2026	Transport	Hyden Licensing	1		$ (32.00)
HYD (10/09/2026)	10/09/2026	Transport	Hyden Licensing	1	$ 32.00	
DD24334.1	11/09/2026	Transport	Hyden Licensing	1		$ (3,492.20)
HYL 11/09/2026	11/09/2026	Transport	Hyden Licensing	1	$ 3,492.20	
DD24340.1	15/09/2026	Transport	Hyden Licensing	1		$ (172.00)
HYD (15/09/2026)	15/09/2026	Transport	Hyden Licensing	1	$ 172.00	
DD24353.1	18/09/2026	Transport	Hyden Licensing	1		$ (20.50)
HYL 18/09/2026	18/09/2026	Transport	Hyden Licensing	1	$ 20.50	
DD24358.1	18/09/2026	Transport	Hyden Licensing	1		$ (19.40)
HYL 18/09/2026	18/09/2026	Transport	Hyden Licensing	1	$ 19.40	
DD24372.1	21/09/2026	Transport	Hyden Licensing	1		$ (438.45)
HYD 21/09/2026	21/09/2026	Transport	Hyden Licensing	1	$ 438.45	
DD24366.1	22/09/2026	Transport	Hyden Licensing	1		$ (1,064.40)
HYD (22/09/2026)	22/09/2026	Transport	Hyden Licensing	1	$ 1,064.40	
DD24370.1	23/09/2026	Transport	Hyden Licensing	1		$ (172.70)
HYD (23/09/2026)	23/09/2026	Transport	Hyden Licensing	1	$ 172.70	
DD24387.1	30/09/2026	Transport	Hyden Licensing	1		$ (3,030.00)
HYD(30/09/2026)	30/09/2026	Transport	Hyden Licensing	1	$ 3,030.00	
DD24295.1	01/09/2026	Transport	Kondinin Licensing	1		$ (871.50)
KND 01/09/2026	01/09/2026	Transport	Kondinin Licensing	1	$ 871.50	
DD24318.1	07/09/2026	Transport	Kondinin Licensing	1		$ (226.90)
KND(07/09/2026)	07/09/2026	Transport	Kondinin Licensing	1	$ 226.90	
DD24327.1	09/09/2026	Transport	Kondinin Licensing	1		$ (54.35)
KND 09/09/2026	09/09/2026	Transport	Kondinin Licensing	1	$ 54.35	
DD24331.1	10/09/2026	Transport	Kondinin Licensing	1		$ (852.80)
KND 10/09/2026	10/09/2026	Transport	Kondinin Licensing	1	$ 852.80	
DD24336.1	11/09/2026	Transport	Kondinin Licensing	1		$ (857.40)
KND(11/09/2026)	11/09/2026	Transport	Kondinin Licensing	1	$ 857.40	
DD24338.1	15/09/2026	Transport	Kondinin Licensing	1		$ (306.40)
KND 15/09/2026	15/09/2026	Transport	Kondinin Licensing	1	$ 306.40	
DD24344.1	16/09/2026	Transport	Kondinin Licensing	1		$ (1,102.30)
KND 16/9/2026	16/09/2026	Transport	Kondinin Licensing	1	$ 1,102.30	
DD24347.1	17/09/2026	Transport	Kondinin Licensing	1		$ (1,604.75)
KND 17/09/2026	17/09/2026	Transport	Kondinin Licensing	1	$ 1,604.75	
DD24355.1	21/09/2026	Transport	Kondinin Licensing	1		$ (894.70)
KNL (21/09/2026)	21/09/2026	Transport	Kondinin Licensing	1	$ 894.70	
DD24364.1	22/09/2026	Transport	Kondinin Licensing	1		$ (49.40)
KND 22/09/2026	22/09/2026	Transport	Kondinin Licensing	1	$ 49.40	
DD24368.1	23/09/2026	Transport	Kondinin Licensing	1		$ (32.00)
KND 23/09/2026	23/09/2026	Transport	Kondinin Licensing	1	$ 32.00	
9999991	24/09/2026	Transport	Kondinin Licensing	1		$ (821.35)
KND 24/09/2026	24/09/2026	Transport	Kondinin Licensing	1	$ 821.35	
DD24380.1	25/09/2026	Transport	Kondinin Licensing	1		$ (185.00)
KNL(25/09/2026)	25/09/2026	Transport	Kondinin Licensing	1	$ 185.00	
DD24383.1	29/09/2026	Transport	Kondinin Licensing	1		$ (63.50)
KND 29/09/2026	29/09/2026	Transport	Kondinin Licensing	1	$ 63.50	
DD24389.1	30/09/2026	Transport	Kondinin Licensing	1		$ (132.90)
KND 30/09/2026	30/09/2026	Transport	Kondinin Licensing	1	$ 132.90	

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Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
DD24306.1	02/09/2026	National Australia Bank	Credit card charges for the month of August 2026	1		$ (1,872.33)
ceo's cc	02/09/2026	National Australia Bank	CEO's Credit card charges: TTH Perth-LG Convention Accommodation $340.63, WALGA Events Registration $75.00, Wilson Parking $70.88, Landgate-Property title search $33.90, NAB card fee $9.00	1	$ 529.41	
mcs's cc	02/09/2026	National Australia Bank	MCS's Credit card charges: Officeworks-office supplies $143.00, Transport -KN04 plate retained $32.00, Bunnings-weed spray chemical $42.12, Transport-KN04 plate change $19.40, 7-ELEVEN KN04 fuel $55.20, NAB card fee $9.00	1	$ 300.72	
mpa's cc	02/09/2026	National Australia Bank	MPA's Credit card charges: Telstra Kondinin Oval Retic Control $395.00, Telstra Hyden Oval Retic Control $395.00, CANVA-Wave Rock Pass Cards $94.00, Nespresso Australia- Consummables $149.20, NAB card fee $9.00	1	$ 1,042.20	
DD24302.1	01/09/2026	BankWest	1704 - DATA FEES	1		$ (99.33)
1712 DAT FEES	01/09/2026	BankWest	1712 - DATA FEES	1	$ 62.33	
1704 DTA FEES	01/09/2026	BankWest	1704 - DATA FEES	1	$ 37.00	
DD24306.2	02/09/2026	Kondinin Shire	CHECKING NEW EFTPOS MACHINE - HYDEN	1		$ (0.50)
REFUND CHECK	02/09/2026	Kondinin Shire	CHECKING NEW EFTPOS MACHINE - HYDEN	1	$ 0.50	
DD24312.1	03/09/2026	AUSTRALIA POST - GATEWAY	Commisson Kondinin Caravan Park Booking Payments	1		$ (40.70)
FZ-JB4KNP	03/09/2026	AUSTRALIA POST - GATEWAY	Commisson Kondinin Caravan Park Booking Payments	1	$ 40.70	
DD24315.1	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1		$ (9,301.43)
SUPER	06/09/2026	WA Local Government Superannuation Plan	Superannuation contributions	1	$ 8,060.29	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 567.65	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 20.00	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 144.19	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 100.00	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 83.74	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 167.48	
DEDUCTION	06/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 158.08	
DD24315.2	06/09/2026	MLC Nominees Pty Ltd	Superannuation contributions	1		$ (130.76)
DEDUCTION	06/09/2026	MLC Nominees Pty Ltd	Payroll deductions	1	$ 29.72	
SUPER	06/09/2026	MLC Nominees Pty Ltd	Superannuation contributions	1	$ 101.04	
DD24315.3	06/09/2026	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1		$ (280.34)
SUPER	06/09/2026	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1	$ 280.34	
DD24315.4	06/09/2026	GESB - SUPER SCHEME	Superannuation contributions	1		$ (320.08)
SUPER	06/09/2026	GESB - SUPER SCHEME	Superannuation contributions	1	$ 320.08	
DD24315.5	06/09/2026	Australian Super	Superannuation contributions	1		$ (2,371.39)
SUPER	06/09/2026	Australian Super	Superannuation contributions	1	$ 2,371.39	
DD24315.6	06/09/2026	Prime Super	Superannuation contributions	1		$ (358.04)
SUPER	06/09/2026	Prime Super	Superannuation contributions	1	$ 358.04	
DD24315.7	06/09/2026	MERCER SMART SUPER	Superannuation contributions	1		$ (83.59)
SUPER	06/09/2026	MERCER SMART SUPER	Superannuation contributions	1	$ 83.59	
DD24315.8	06/09/2026	cBus Super Administration	Superannuation contributions	1		$ (352.32)
SUPER	06/09/2026	cBus Super Administration	Superannuation contributions	1	$ 352.32	
DD24315.9	06/09/2026	Host Plus	Superannuation contributions	1		$ (317.66)
SUPER	06/09/2026	Host Plus	Superannuation contributions	1	$ 317.66	
DD24320.1	22/09/2026	Western Australian Treasury Corporation	Loan No. 139 Repayment - Sewerage Construction Hyden	1		$ (26,699.15)
139	22/09/2026	Western Australian Treasury Corporation	Loan No. 139 Repayment - Sewerage Construction Hyden	1	$ 26,699.15	

List of Accounts Due & Submitted to Council 01/09/2026 to 30/09/2026

Chq/EFT/ INV	Date	Name	Description	Bank	Inv Amount	Paid Amount
DD24359.1	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1		$ (9,314.43)
SUPER	20/09/2026	WA Local Government Superannuation Plan	Superannuation contributions	1	$ 8,074.46	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 541.31	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 20.00	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 169.35	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 100.00	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 83.74	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 167.49	
DEDUCTION	20/09/2026	WA Local Government Superannuation Plan	Payroll deductions	1	$ 158.08	
DD24359.2	20/09/2026	Host Plus	Superannuation contributions	1		$ (317.66)
SUPER	20/09/2026	Host Plus	Superannuation contributions	1	$ 317.66	
DD24359.3	20/09/2026	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1		$ (280.34)
SUPER	20/09/2026	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	Superannuation contributions	1	$ 280.34	
DD24359.4	20/09/2026	GESB - SUPER SCHEME	Superannuation contributions	1		$ (320.08)
SUPER	20/09/2026	GESB - SUPER SCHEME	Superannuation contributions	1	$ 320.08	
DD24359.5	20/09/2026	First Super	Superannuation contributions	1		$ (62.40)
SUPER	20/09/2026	First Super	Superannuation contributions	1	$ 62.40	
DD24359.6	20/09/2026	Australian Super	Superannuation contributions	1		$ (2,399.91)
SUPER	20/09/2026	Australian Super	Superannuation contributions	1	$ 2,399.91	
DD24359.7	20/09/2026	MLC Nominees Pty Ltd	Superannuation contributions	1		$ (71.32)
SUPER	20/09/2026	MLC Nominees Pty Ltd	Superannuation contributions	1	$ 71.32	
DD24359.8	20/09/2026	Prime Super	Superannuation contributions	1		$ (322.81)
SUPER	20/09/2026	Prime Super	Superannuation contributions	1	$ 322.81	
DD24359.9	20/09/2026	MERCER SMART SUPER	Superannuation contributions	1		$ (104.49)
SUPER	20/09/2026	MERCER SMART SUPER	Superannuation contributions	1	$ 104.49	
DD24362.1	21/09/2026	AUSTRALIA POST - GATEWAY	REFUND OF CHALET BOOKING	1		$ (155.00)
REFUND - 4EFBUP	21/09/2026	AUSTRALIA POST - GATEWAY	REFUND OF CHALET BOOKING	1	$ 155.00	
DD24376.1	24/09/2026	Australia Post	Postage Hyden & Kondinin - August 2026	1		$ (115.33)
1014932709	03/09/2026	Australia Post	POSTAGE, POSTAGE - return library books to State Library	1	$ 115.33	
DD24359.10	20/09/2026	cBus Super Administration	Superannuation contributions	1		$ (352.32)
SUPER	20/09/2026	cBus Super Administration	Superannuation contributions	1	$ 352.32	
9999990	29/09/2026	National Australia Bank	NAB CONNECT FEE ACCESS & USEAGE	1		$ (41.49)
NABCONNECT	29/09/2026	National Australia Bank	NAB CONNECT FEE ACCESS & USEAGE	1	$ 41.49	
9999992	30/09/2026	National Australia Bank	MERCHANT FEES - 15091	1		$ (431.05)
AKF TRUST	30/09/2026	National Australia Bank	AKF FEES - TRUST ACCOUNT	1	$ 10.00	
MERCHFEE	30/09/2026	National Australia Bank	MERCHANT FEES - 41657	1	$ 29.00	
AKFMUNI	30/09/2026	National Australia Bank	AKF FEES - MUNICIPAL ACCOUNT	1	$ 37.00	
MERCHFEE	30/09/2026	National Australia Bank	MERCHANT FEES - 15083	1	$ 168.96	
MERCHFEE	30/09/2026	National Australia Bank	MERCHANT FEES - 15091	1	$ 186.09	
PAY	06/09/2026	Payroll Direct	Payroll Direct Debit Of Net Pays	1		$ (85,183.24)
PAY	06/09/2026	Payroll Direct	Payroll Direct Debit Of Net Pays	1	$ 85,183.24	
PAY	20/09/2026	Payroll Direct	Payroll Direct Debit Of Net Pays	1		$ (78,848.58)
PAY	20/09/2026	Payroll Direct	Payroll Direct Debit Of Net Pays	1	$ 78,848.58	
						$ (891,851.77)

SHIRE OF KONDININ

MONTHLY FINANCIAL REPORT

(Containing the required Statement of Financial Activity and Statement of Financial Position)

FOR THE PERIOD ENDED 30 SEPTEMBER 2026

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF KONDININ
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
Rates		3,949,993	(54,102)	0	54,102	(100.00%)	▲
Grants, subsidies and contributions	15	831,325	434,301	466,987	32,686	8%	▲
Fees and charges		1,325,211	293,649	150,897	(142,752)	(49%)	▼
Interest revenue		242,105	46,380	71,848	25,468	55%	▲
Other revenue		123,622	24,552	46,998	22,446	91%	▲
Profit on asset disposals	9	206,482	5,566	5,999	433	8%	
Movement Non-Current Asset (DFES Fire Truck-No Consideration)		0	0	540,943	540,943		▲
		6,678,738	**750,346**	**1,283,672**			
Expenditure from operating activities							
Employee costs		(2,428,694)	(507,178)	**(583,821)**	(76,643)	(15%)	▼
Materials and contracts		(3,455,602)	(686,102)	**(561,317)**	124,785	18%	▲
Utility charges		(427,486)	(58,939)	**(42,096)**	16,843	29%	
Depreciation		(10,428,660)	(2,625,041)	**(2,678,066)**	(53,025)	(2.0%)	▼
Finance costs		(165,711)	(4,434)	**(4,431)**	3	0%	
Insurance		(316,549)	(158,432)	**(158,489)**	(56)	(0%)	
Other expenditure		(282,280)	(67,306)	**(26,346)**	40,960	61%	▲
Loss on asset disposals		(73,912)	(7,087)	**(16,742)**	(9,655)	(136%)	
		(17,578,894)	**(4,114,519)**	**(4,071,309)**			
Non-cash amounts excluded from operating activities	2	10,296,090	2,626,562	**2,688,809**	62,247	2%	▲
Amount attributable to operating activities		**(604,066)**	**(737,612)**	**(98,827)**			
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions	16	3,825,100	301,812	**133,529**	(168,283)	(56%)	▼
Proceeds from disposal of assets	9	479,000	79,000	**80,918**	1,918	2%	
Proceeds from financial assets at amortised cost - self-supporting loans	13	113,045	0	**0**	0		
		4,417,145	380,812	**214,447**			
Outflows from investing activities							
Purchase of property, plant and equipment	8	(1,930,054)	(175,054)	**(999,343)**	(824,289)	(471%)	▼
Purchase and construction of infrastructure	8	(6,313,663)	(859,504)	**(549,966)**	309,538	36%	▲
Purchase of investment property		0	0	**0**	0		
		(8,243,717)	**(1,034,558)**	**(1,549,310)**			
Non-cash amounts excluded from investing activities		0	0	**0**	0		
Amount attributable to investing activities		**(3,826,572)**	**(653,746)**	**(1,334,862)**			
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserve accounts	7	770,000	370,000	**370,000**	0	0%	
		770,000	**370,000**	**370,000**	0	0%	
Outflows from financing activities							
Repayment of borrowings	13	(283,261)	(31,425)	**(31,425)**	0	0.000%	
Transfer to reserve accounts	7	(724,605)	(95,109)	**(95,109)**	0	0%	
		(1,007,866)	(126,535)	**(126,535)**	0	0%	
Amount attributable to financing activities		**(237,866)**	**243,465**	**243,465**			
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		4,503,503	4,488,471	**4,488,471**	0	0.000%	
Amount attributable to operating activities		(604,066)	(737,612)	**(98,827)**	638,785	86.602%	▲
Amount attributable to investing activities		(3,826,572)	(653,746)	**(1,334,862)**	(681,116)	(104.187%)	▼
Amount attributable to financing activities		(237,866)	243,465	**243,465**	0	0.000%	
Surplus or deficit after imposition of general rates		**(165,000)**	**3,340,578**	**3,298,246**	(42,332)	(1%)	

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF KONDININ
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

	NOTE	30 September 2026	30 September 2025
		$	$
CURRENT ASSETS			
Cash and cash equivalents	6	7,378,523	8,588,344
Trade and other receivables		380,714	2,625,156
Other financal assets	11	113,045	108,410
Inventories	11	33,814	12,715
Other assets		2,000	343,549
TOTAL CURRENT ASSETS		7,908,097	11,678,173
NON-CURRENT ASSETS			
Trade and other receivables		116,383	59,715
Other financal assets		690,008	803,053
Investment in associate		37,003	41,553
Property, plant and equipment		34,686,219	33,290,610
Infrastructure		222,029,444	226,224,826
TOTAL NON-CURRENT ASSETS		257,559,058	260,419,757
TOTAL ASSETS		265,467,154	272,097,930
CURRENT LIABILITIES			
Trade and other payables		287,466	887,579
Other liabilities	14	399,753	278,765
Borrowings		251,836	241,446
Employee related provisions	14	388,237	485,162
TOTAL CURRENT LIABILITIES		1,327,291	1,892,953
NON-CURRENT LIABILITIES			
Borrowings		3,135,722	3,418,983
Employee related provisions		80,022	87,111
TOTAL NON-CURRENT LIABILITIES		3,215,744	3,506,094
TOTAL LIABILITIES		4,543,035	5,399,046
NET ASSETS		**260,924,119**	**266,698,883**
EQUITY			
Retained surplus		23,836,638	28,989,941
Reserves accounts		3,421,350	4,042,951
Revaluation surplus		233,666,131	233,666,131
TOTAL EQUITY		**260,924,119**	**266,699,024**

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF KONDININ
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standars (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
* estimated fair value of certain financial assets
* impairment of financial assets
* estimation fair values of land and buildings, infrastructure and investment property
* estimation of uncertainties made in relation to lease accounting
* estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES
Significant accounging policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW
Date prepared. All known transactions up to 12 October 2026.

SHIRE OF KONDININ
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity

	Note	Last Year Closing 30 June 2026	This Time Last Year 30 September 2025	Year to Date 30 September 2026
		$	$	$
Current Assets				
Cash and cash equivalents		9,492,832	8,588,344	7,378,523
Trade and other receivables		965,632	2,625,156	380,714
Other financal assets		113,045	108,410	113,045
Inventories		40,565	12,715	33,814
Other assets		72,643	343,549	2,000
		10,684,717	11,678,173	7,908,097
Less: Current liabilities				
Trade and other payables		1,505,443	887,579	287,466
Other liabilities		493,282	278,765	399,753
Borrowings		283,261	241,446	251,836
Employee related provisions		388,237	485,162	388,237
		2,670,221	1,892,953	1,327,291
Net current assets		**8,014,497**	**9,785,220**	**6,580,806**
Less: Total adjustments to net current assets	2(c)	(3,526,025)	(3,909,915)	(3,282,559)
Closing funding surplus / (deficit)		**4,488,471**	**5,875,305**	**3,298,246**

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure have been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Annual Budget	YTD Budget (a)	YTD Actual (b)
	$	$	$
Adjustments to operating activities			
Less: Profit on asset disposals	(206,483)	(5,566)	(5,999)
Add: Fair value adjustments to financial assets at fair value through profit or loss	0	0	0
Add: Loss on disposal of assets	73,912	7,087	16,742
Add: Loss on revaluation of Fixed assets	0	0	0
Add: Depreciation	10,428,660	2,625,041	2,678,066
	0	0	0
Non cash amounts excluded from operating activities	10,296,089	2,626,562	2,688,809

(c) Current assets and liabilities excluded from budget deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	30 June 2026 Carried Forward)	This Time Last Year 30 September 2025	Year to Date 30 September 2026
	$	$	$
Adjustments to net current assets			
Less: Reserves - restricted cash	(3,696,241)	(4,042,951)	(3,421,350)
Less: Financial assets at amortised cost - self supporting loans	(113,045)	(108,410)	(113,045)
Add: Current portion of long-term borrowings	283,261	241,446	251,836
Add: Current portion of employee benefit provisions held in reserve	0	0	0
Total adjustments to net current assets	(3,526,025)	(3,909,915)	(3,282,559)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated, assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Shire's operational cycle.

SHIRE OF KONDININ
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
the material variance adopted by Council for the 2026-27 year is $25,000 and 10% whichever is the greater.

	Note	Original Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. $	Var. %	
		$	$	$	$	%	
Revenue from operating activities							
Rates		3,949,993	(54,102)	0	54,102	(100.00%)	▼
Estimated YTD rates dicount taken to date.					Timing		
Grants, subsidies and contributions		831,325	434,301	**466,987**	32,686	8%	▲
Approved Financial Assistance Grants (FAGS) for 2026/27 higher than budget estimate.					Permanent		
Fees and charges		1,325,211	293,649	**150,897**	(142,752)	(49%)	▼
No billing for domestic and commercial bin charges due to delayed raising of of rates notices.					Timing		
Interest revenue		242,105	46,380	**71,848**	25,468	55%	▲
Actual interest received from term deposits higher than budget estimate.					Permanent		
Other revenue		123,622	24,552	**46,998**	22,446	91%	▲
Maternity Leave reimbursement higher than expected					Permanent		
Movement Non-Current Asset (DFES Fire Truck-No Consideration)		0	0	**540,943**	540,943		▲
Replacement of Old Fire tender (Karlgarin)					Permanent		
Expenditure from operating activities							
Employee costs		(2,428,694)	(521,071)	**(583,821)**	(62,750)	(12%)	▼
Estimated to date amount lower than actual due to cpi adjustment.					Timing		
Materials and contracts		(3,455,602)	(686,102)	**(561,317)**	124,785	18%	▲
Maintenance costs from contracts anticipated lower than actual.					Timing		
Depreciation		(10,428,660)	(2,625,041)	**(2,678,066)**	(53,025)	(2.0%)	▼
Underestimated budgeted depreciation on roads (non-cash).					Permanent		
Other expenditure		(282,280)	(67,306)	**(26,346)**	40,960	61%	▲
Actual community grants payment to date lower than anticipated.					Timing		
INVESTING ACTIVITIES							
Inflows from investing activities							
Capital grants, subsidies and contributions		3,825,100	301,812	**133,529**	(168,283)	(56%)	▼
RTR grant payment antipated to date yet to receive.					Timing		
Outflows from investing activities							
Purchase of property, plant and equipment		(1,930,054)	(175,054)	**(999,343)**	(824,289)	(471%)	▼
Transfer of DFES Fire Truck and payment for Discovery Centre capitalised.					Timing	Permanent	
Purchase and construction of infrastructure		(6,313,663)	(859,504)	**(549,966)**	309,538	36%	▲
Capital roadworks to date lower than estimated.					Timing		

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

4 KEY INFORMATION

Overview
Key information - graphical progressive graphs are provided on Note 5.

Statement of Financial Activity
Is presented on page 2 and shows a surplus as at 30 September 2026 of $ 3,298,246

Items of Significance
The material variance adopted by the Shire of Kondinin for the 2026/27 year is $25,000 or 10% whichever is the greater.
A full listing and explanation of all items considered of material variance is disclosed in Note 3.

	%	Annual Budget	YTD Budget	YTD Actual
Capital Projects	**Completed**			
Roadworks	10%	$ 5,590,791	$ 859,504	$ 539,758
Plant and Equipment	37%	$ 1,810,000	$ 135,000	$ 667,762
Land and Buildings	276%	$ 120,054	$ 40,054	$ 331,581
Other Infrastructure	2%	$ 722,872	$ -	$ 10,208
(Details on Note 8)				
Grants, Subsidies and Contributions	**Collected**			
Operating Grants, Subsidies and Contributions	56%	$ 831,325	$ 434,301	$ 466,987
Capital Grants, Subsidies and Contributions	3%	$ 3,825,100	$ 301,812	$ 133,529
(Details on Notes 15 & 16)		$ 4,656,425	$ 736,113	$ 600,516
	Levied			
Rates *(% collected on Note 10)*	0.00%	$ 3,949,993	-$ 54,102	$ -

% Compares current ytd actuals to annual budget

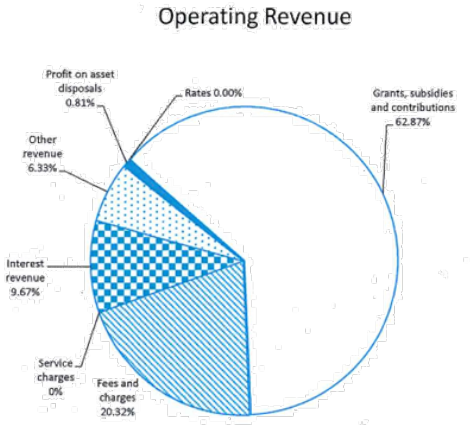
		Last Year 30 Sep 2025	Current Year 30 Sep 2026
Financial Position			
Adjusted Net Current Assets	67%	$ 9,785,220	$ 6,580,806
Cash and Equivalent - Unrestricted	87%	$ 4,545,393	$ 3,957,173
Cash and Equivalent - Restricted	85%	$ 4,042,951	$ 3,421,350
Receivables - Rates	93%	$ 276,358	$ 256,083
Receivables - Other	27%	$ 874,963	$ 239,676
Payables	41%	$ 2,281,986	$ 939,054
Current Ratio = current assets minus restricted assets / current liabilities minus liabilities associated with restricted assets		**4.27**	**3.39**

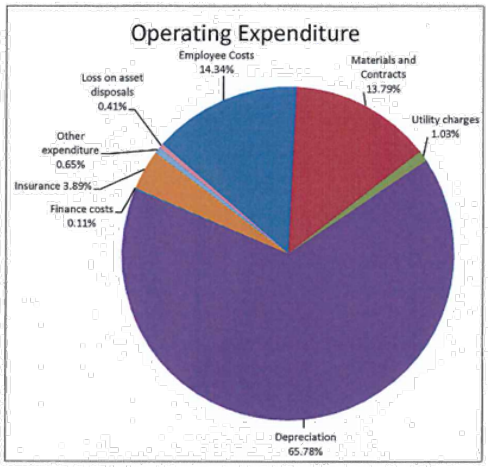
Preparation

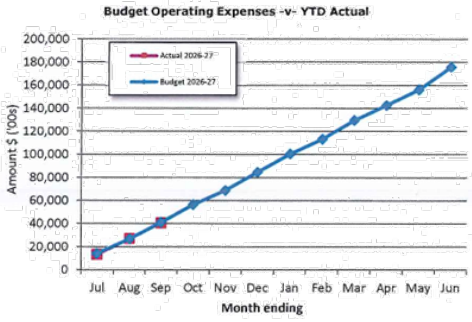
Prepared by: mcs
Reviewed by: ceo
Date prepared: 12/10/2026

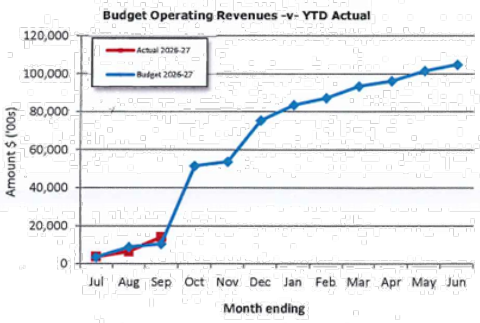
SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

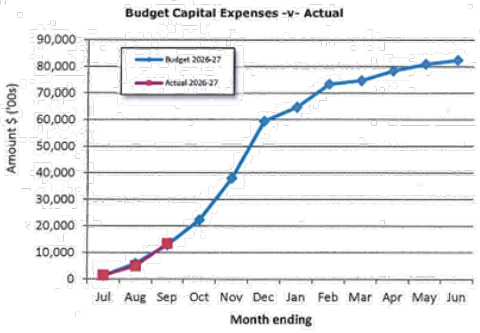
5. KEY INFORMATION - GRAPHICAL

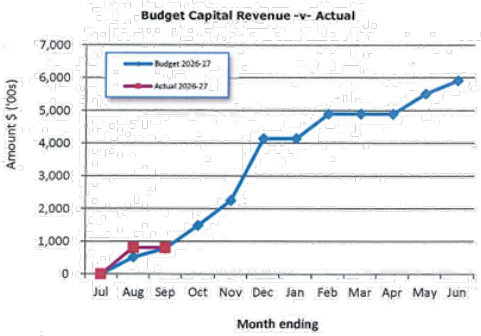












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SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

6 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
(a) Cash Deposits								
Petty Cash & Float	Cash and cash equivalents	1,180	0	1,180		N/A	Nil	On Hand
Municipal Bank Account	Cash and cash equivalents	2,562,969	0	2,562,969		NAB	Variable	Cheque Acc
Overnight Cash Deposit Facility	Cash and cash equivalents	6,989	0	6,989		WATC	4.30%	At Call
Trust Bank Account	Cash and cash equivalents	0	0	0	12,696	NAB	Variable	Cheque Acc.
(b) Term Deposits								
Plant Replacement Reserve	Financial assets at amortised cost	0	856,289	856,289		NAB	5.25%	05-Jan-27
Housing Reserve	Financial assets at amortised cost	0	292,798	292,798		NAB	5.35%	29-Jun-27
Employee Liability Reserve	Financial assets at amortised cost	0	381,952	381,952		NAB	5.50%	12-May-27
Tourism Development Reserve	Financial assets at amortised cost	0	162,803	162,803		NAB	5.40%	04-Jun-27
Water Infrastructure Reserve	Financial assets at amortised cost	0	9,916	9,916		NAB	5.30%	31-May-27
Community Bus Reserve	Financial assets at amortised cost	0	61,018	61,018		NAB	5.15%	18-Jan-27
Radio Reserve	Financial assets at amortised cost	0	29,937	29,937		NAB	5.15%	18-Jan-27
Landfill Reserve	Financial assets at amortised cost	0	149,122	149,122		NAB	5.30%	31-May-27
SJA Capital Upgrade Reserve	Financial assets at amortised cost	0	225,281	225,281		NAB	5.40%	05-May-27
Medical Services Reserve	Financial assets at amortised cost	0	9,069	9,069		NAB	5.35%	29-Jun-27
Recreation Facilities Reserve	Financial assets at amortised cost	0	321,180	321,180		NAB	5.45%	15-Mar-27
Roads Reserve	Financial assets at amortised cost	0	41,771	41,771		NAB	5.40%	04-Jun-27
Discovery Centre Reserve	Cash and cash equivalents	0	739,760	739,760		NAB	5.20%	14-Dec-26
Office Equipment Reserve	Financial assets at amortised cost	0	140,456	140,456		NAB	5.30%	31-May-27
(c) Investments								
Term Deposit	Cash and cash equivalents	1,329,325	0	1,329,325		NAB	4.75%	06-Nov-26
Hyden LCDC Fund	Financial assets at amortised cost	0	56,710	56,710		NAB	5.55%	11-Jun-27
Total		**3,900,464**	**3,478,059**	**7,378,523**	**12,696**			
Comprising								
Cash and cash equivalents		3,900,464	739,760	4,640,224	12,696			
Financial assets at amortised cost		0	2,738,299	2,738,299	0			
		3,900,464	**3,478,059**	**7,378,523**	**12,696**			

KEY INFORMATION

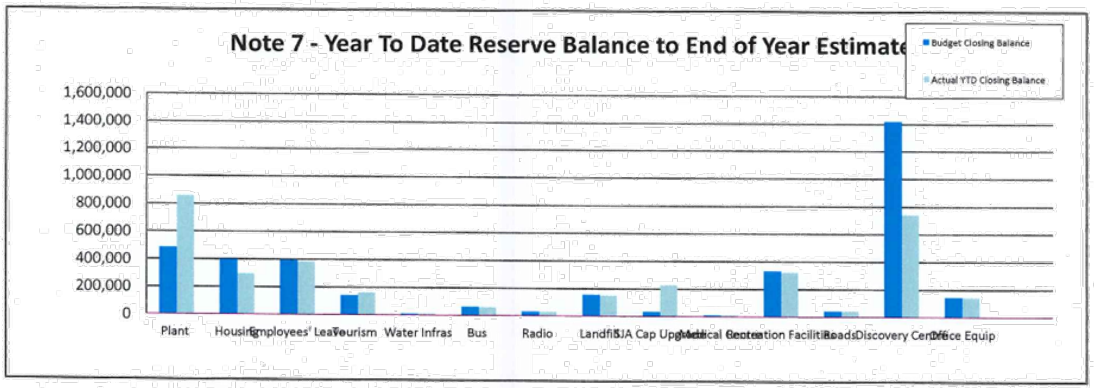
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less hat are readily convertible to known amounts of cash and which are subject an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

7 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Original Budget Transfers In (+)	Original Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$	$
Plant	845,860	34,849	0	(400,000)	480,709	845,860	10,428	0	0	856,289
Housing	289,232	11,916	100,000	0	401,148	289,232	3,566	0	0	292,798
Employees' Leave	495,839	20,429	0	(120,000)	396,268	495,839	6,113	0	(120,000)	381,952
Tourism	160,820	6,626	22,500	(50,000)	139,946	160,820	1,983	0	0	162,803
Water Infras	9,796	392	0	0	10,188	9,796	120	0	0	9,916
Bus	60,560	2,422	0	0	62,982	60,560	458	0	0	61,018
Radio	29,712	1,188	0	0	30,900	29,712	225	0	0	29,937
Landfill	147,323	6,070	0	0	153,393	147,323	1,798	0	0	149,122
SJA Cap Upgrade	222,538	9,169	0	(200,000)	31,707	222,538	2,744	0	0	225,281
Medical Centre	8,958	358	0	0	9,316	8,958	110	0	0	9,069
Recreation Facilities	317,269	13,071	0	0	330,340	317,269	3,912	0	0	321,180
Roads	41,262	1,650	0	0	42,912	41,262	509	0	0	41,771
Discovery Centre	977,706	40,281	400,000	0	1,417,987	977,706	12,054	0	(250,000)	739,760
Office Equip	89,365	3,682	50,000	0	143,047	89,365	1,091	50,000	0	140,456
	3,696,241	**152,105**	**572,500**	**(770,000)**	**3,650,844**	**3,696,241**	**45,109**	**50,000**	**(370,000)**	**3,421,350**



SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

8 CAPITAL ACQUISITIONS

Level of Completion Indicators
0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

%	Assets	Account	Original Budget	YTD Budget	YTD Actual	YTD Variance	Source of Funding: Grants & Contributions	Cash Backed Reserves	Sale of Assets	Council Contribution & Loans	Total
			$	$	$	$					
	Land and Buildings										
	Recreation And Culture										
0.00	Solar Replacement - Hyden Swimming Pool	11281	80,000	0	0	0	-	0	0	80,000	80,000
2.04	Kondinin Sports Pavilion Upgrade (SPB01)	11381	40,054	40,054	81,581	(41,527)	-	0	0	40,054	40,054
	Recreation And Culture Total		**120,054**	**40,054**	**81,581**	**(41,527)**	**0**	**0**	**0**	**120,054**	**120,054**
	Economic Services										
	Discovery Centre (Hyden)	13281	0	0	250,000	(250,000)	0	0	0	-	-
	Economic Services Total		**0**	**0**	**250,000**	**(250,000)**	**0**	**0**	**0**	-	-
2.76	**Land and Buildings Total**		**120,054**	**40,054**	**331,581**	**(291,527)**	**0**	**0**	**0**	**120,054**	**120,054**
	Plant , Equip. & Vehicles										
	Governance										
0.00	Toyota Prado (0KN) replacement	04283	80,000	0	0	0	0	0	60,000	20,000	80,000
0.94	Subaru Outback (KN04) replacement	04283	45,000	45,000	42,273	2,727	0	0	27,000	18,000	45,000
0.94	Subaru Outback (KN52) replacement	04283	45,000	45,000	42,273	2,727	0	0	25,000	20,000	45,000
	Governance Total		**170,000**	**90,000**	**84,546**	**5,454**	**0**	**0**	**112,000**	**58,000**	**170,000**
	Fire Prevention										
1.00	Fire Truck Karlgarin (1IYO153) - No Consideration	05183	0	0	540,943	(540,943)	0	0	27,000	18,000	45,000
	Fire Prevention Total		**0**	**0**	**540,943**	**(540,943)**	**0**	**0**	**27,000**	**18,000**	**45,000**
	Health										
0.94	Subaru Outback (KN54) replacement	07783	45,000	45,000	42,273	2,727	0	0	27,000	18,000	45,000
	Health Total		**45,000**	**45,000**	**42,273**	**2,727**	**0**	**0**	**27,000**	**18,000**	**45,000**
	Transport										
0.00	2020 Toyota Hilux (KN49) replacement	12383	45,000	0	0	0	0	0	15,000	30,000	45,000
0.00	2016 Water Truck (KN69) replacement	12383	300,000	0	0	0	0	65,000	75,000	160,000	300,000
0.00	2016 Isuzu Tray Top (KN89) replacement	12383	90,000	0	0	0	0	0	30,000	60,000	90,000
0.00	2015 Isuzu Tray Top (KN57) replacement	12383	200,000	0	0	0	0	200,000	-	-	200,000

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

INVESTING ACTIVITIES

8 CAPITAL ACQUISITIONS

Level of Completion Indicators
- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage Year to Date Actual to Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

%	Assets	Account	Original Budget	YTD Budget	YTD Actual	YTD Variance	Source of Funding: Grants & Contributions	Cash Backed Reserves	Sale of Assets	Council Contribution & Loans	Total
0.00	2015 Bomag Multi Roller (KN72) replacement	12383	230,000	0	0	0	0	0	0	230,000	230,000
0.00	2018 Caterpillar Grader (KN81) replacement	12383	550,000	0	0	0	0	300,000	150,000	100,000	550,000
0.00	2018 Toro Ride on Mower (KN215) replacement	12383	50,000	0	0	0	0	-	10,000	40,000	50,000
0.00	2015 Toro Ride on Mower (KN3031) replacement	12383	60,000	0	0	0	0	-	10,000	50,000	60,000
	Transport Total		**1,525,000**	**0**	**0**	**0**	**0**	**565,000**	**290,000**	**670,000**	**1,525,000**
	Other Property & Services										
0.00	Toyota Prado (KN0) replacement	14283	70,000	0	0	0	0	0	50,000	20,000	70,000
	Other Prop & Services Total		**70,000**	**0**	**0**	**0**	**0**	**0**	**50,000**	**20,000**	**70,000**
0.37	**Plant , Equip. & Vehicles Total**		**1,810,000**	**135,000**	**667,762**	**(532,762)**	**0**	**565,000**	**479,000**	**766,000**	**1,810,000**
	Roads (Construction/Resheeting)										
	Transport										
0.00	Notting-Karlgarin Road - RCC006	12100	148,000	0	0	(0)	-	-	-	148,000	148,000
0.00	Bendering East Road - RCC014	12100	98,825	0	0	(0)	-	-	-	98,825	98,825
0.00	Fotheringhame Road - RCC019	12100	87,500	0	0	(0)	-	-	-	87,500	87,500
0.00	Reservoir Road - RCC045	12100	92,000	0	0	(0)	-	-	-	92,000	92,000
0.00	Pederah East Road - RCC024	12100	70,000	0	0	(0)	-	-	-	70,000	70,000
0.00	Chalk Hill West Road - RCC064	12100	48,000	0	0	(0)	-	-	-	48,000	48,000
0.00	Kerrigan Road - RCC065	12100	100,000	0	(0)	0	-	-	-	100,000	100,000
0.00	Hyden Mt Walker Road - RRG002	12110	692,266	0	0	692,266	461,511	0	0	230,755	692,266
0.01	East Hyden Bin Road - RRS140	12115	1,365,944	0	12,115	(12,115)	1,365,944	0	0	0	1,365,944
0.18	Hyden Norseman Road - SLR032	12120	1,732,555	700,000	319,157	380,843	732,555	0	0	1,000,000	1,732,555
0.00	Allen Rock Road - R2R005	12130	207,353	0	0	0	207,353	0	0	-	207,353
0.00	Whyte Road - R2R035	12130	96,495	0	0	0	96,495	0	0	-	96,495
0.00	Karlgarin South Road - R2R029	12130	155,150	0	0	0	155,150	0	0	-	155,150

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

INVESTING ACTIVITIES

8 CAPITAL ACQUISITIONS

Level of Completion Indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage Year to Date Actual to Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

%	Assets	Account	Original Budget	YTD Budget	YTD Actual	YTD Variance	Source of Funding: Grants & Contributions	Cash Backed Reserves	Sale of Assets	Council Contribution & Loans	Total
0.00	Roe Road - R2R053	12130	178,750	0	0	0	178,750	0	0	-	178,750
0.00	Karlgarin Lake Road - R2R056	12130	164,920	0	0	0	164,920	0	0	-	164,920
0.68	Lake O'Connor Road - R2R142	12130	159,504	159,504	108,276	51,228	159,504	0	0	-	159,504
1.07	Kondinin-Narembeen Road - SRF146	12150	93,529	0	100,210	(100,210)	93,529	0	0	-	93,529
0.00	Shared Pathway (Hyden)	12170	172,960	0	0	0	86,480	-	0	86,480	172,960
0.00	Shared Pathway (Kondinin)	12170	70,000	0	0	0	35,000	0	0	35,000	70,000
0.04	Footpaths	12170	100,000	0	3,732	(3,732)	0	0	0	100,000	100,000
	Transport Total		**5,833,751**	**859,504**	**543,490**	**1,008,280**	**3,737,191**	**0**	**0**	**2,096,560**	**5,833,751**
0.09	**Roadworks Total**		**5,833,751**	**859,504**	**543,490**	**1,008,280**	**3,737,191**	**0**	**0**	**2,096,560**	**5,833,751**
	Public Facilities / Other Infrastructure										
	Health										
0.00	Medical Centre Car Park (Extend Seal)	07784	15,846	0	0	0	0	0	0	15,846	15,846
	Other Health Total		**15,846**	**0**	**0**	**0**	**0**	**0**	**0**	**15,846**	**15,846**
	Depot										
0.00	Outdoor Patio (Hyden)	12485	40,000	0	0	0	0	0		40,000	40,000
	Transport Depot Total		**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**	**40,000**
	Swimming Areas & Becahes										
0.00	Diving Board Replacement (Hyden Swimming Pool	11285	40,000	0	0	0	0	0		40,000	40,000
	Swimming Areas & Beaches Total		**40,000**	**0**	**0**	**0**	**0**	**0**	**0**	**40,000**	**40,000**
	Recreation & Culture										
1.00	Kondinin Memorial Garden Footpath (KNMG01)	11388	0	0	6,476	(6,476)	0	0		-	-
0.00	Climbing Rope & Softfall (Hyden Playground)	11385	124,232	0	0	0	0	0		124,232	124,232
	Recreation & Culture Total		**124,232**	**0**	**6,476**	**(6,476)**	**0**	**0**	**0**	**124,232**	**124,232**

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

INVESTING ACTIVITIES

8 CAPITAL ACQUISSITIONS

Level of Completion Indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage Year to Date Actual to Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

%	Assets	Account	Original Budget	YTD Budget	YTD Actual	YTD Variance	Source of Funding: Grants & Contributions	Cash Backed Reserves	Sale of Assets	Council Contribution & Loans	Total
	Economic Services										
0.00	Wave Rock Tourist Precinct Improvement - WRTP	13283	50,000	0	0	0	0	50,000	0	0	50,000
0.00	Karlgarin Corten Stainless Steel Signage (ESK03)	13284	5,343	0	0	0	0	0	0	5,343	5,343
0.00	Kondinin Entry Signs (ESKS)	13284	66,582	0	0	0	0	0	0	66,582	66,582
0.00	Airstrip Drainage to CBH Dam	13685	137,909	0	0	0	87,909	0	0	50,000	137,909
	Economic Services Total		**259,834**	**0**	**0**	**0**	**87,909**	**50,000**	**0**	**121,925**	**259,834**
0.01	**Public Facilities Total**		**479,912**	**0**	**6,476**	**(6,476)**	**87,909**	**50,000**	**0**	**342,003**	**479,912**
0.19	**Capital Expenditure Total**		**8,243,717**	**1,034,558**	**1,549,310**	**177,514**	**3,825,100**	**615,000**	**479,000**	**3,324,617**	**8,243,717**

Summary Acquisitions	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Source of Funding: Grants	Cash Backed Reserves	Sale of Assets	Council Contribution - Operations	Total
Property, Plant and Equipment									
2.76 Land and Buildings	120,054	40,054	331,581	(291,527)	0	0	0	120,054	120,054
0.37 Plant and Equipment	1,810,000	135,000	667,762	(532,762)	0	565,000	479,000	766,000	1,810,000
Infrastructure									
0.10 Roadworks	5,590,791	859,504	539,758	1,008,280	3,615,711	0	0	1,975,080	5,590,791
0.01 Other Infrastructure	722,872	0	10,208	(6,476)	209,389	50,000	0	463,483	722,872
Capital Expenditure Total	**8,243,717**	**1,034,558**	**1,549,310**	**177,514**	**3,825,100**	**615,000**	**479,000**	**3,324,617**	**8,243,717**

SHIRE OF KONDININ

SUPPLEMENTARY INFORMATION

FOR THE PERIOD ENDED 30 SEPTEMBER 2026

9 DISPOSAL OF ASSETS

Asset Number	Asset Description	Budget Net Book Value	Budget Proceeds	Budget Profit	Budget (loss)	Actual Net Book Value	Actual Proceeds	Actual Profit	Actual (loss)
	PLANT & EQUIPMENT								
	Governance								
25001	Toyota Prado (0KN)	59,269	60,000	731	0	0	0	0	0
25004	Subaru Outback (KN04)	22,164	27,000	4,836	0	23,001	27,273	4,271	0
25052	Subaru Outback (KN52)	26,280	25,000	0	(1,280)	24,636	26,364	1,728	0
	Fre Prevention								
270	Fire Tender (KGN000)	0	0	0	0	4,733	0	0	(4,733)
	Other Health								
25054	Subaru Outback (KN54)	32,808	27,000	0	(5,808)	33,466	27,273	0	(6,193)
	Road Plant								
19006	2020 Toyota Hilux (All Purpose) - KN49	0	15,000	15,000	0	0	0	0	0
21059	2016 Water Truck - KN59	0	75,000	75,000	0	0	0	0	0
151604	2015 Toro Z (Ride on Mower) - KN3031	811	10,000	9,189	0	0	0	0	0
18002	2018 Toro 7210 (Ride on Mower) - KN215	1,870	10,000	8,130				0	0
18001	2018 Caterpillar (Grader) - KN81	84,963	150,000	65,037				0	0
21089	2016 Isuzu - Tray Top - KN89	1,440	30,000	28,560				0	0
151603	2015 Bomag - Multi Roller - KN72	47,172	0	0	(47,172)	0	0	0	0
	Economic Services								
297	Water Tank Bendering Road	0	0	0	0	5,825	9	0	(5,816)
	Other Property & Services								
25010	Toyota Prado (KN0)	69,653	50,000	0	(19,653)	0	0	0	0
		346,430	**479,000**	**206,481**	**(73,912)**	**91,661**	**80,918**	**5,999**	**(16,742)**

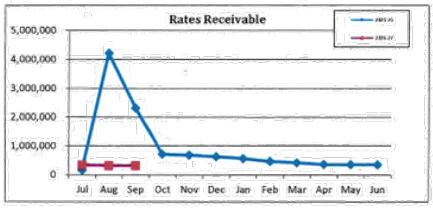
Summary	BUDGET 2026/2027	ACTUAL 2026/2027
Profit on Asset Disposals	206,481	5,999
Loss on Asset Disposals	(73,912)	(16,742)
	132,570	**(10,743)**

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

OPERATING ACTIVITIES

10 RECEIVABLES

Rates receivable	Current	30-Jun-26
	$	$
Opening Arrears Previous Years	414,130	259,659
Rates Levied this year	0	3,950,792
Less Collections to date	(23,900)	(3,796,321)
Equals Current Outstanding	**390,230**	**414,130**
Net Rates Collectable	390,230	**414,130**
% Collected	6%	90%



Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	
Receivables- general	(1,743)	835	5,292	1,537	12,014	17,935
Percentage	(9.72%)	4.66%	29.51%	8.57%	66.98%	
Balance per Trial Balance						
Sundry receivables						17,935
GST receivable						63,000
ESL and pensioners related receivables						43,695
Total Receivables General Outstanding						**124,630**

Amounts shown above include GST (where applicable)

KEY INFORMATION

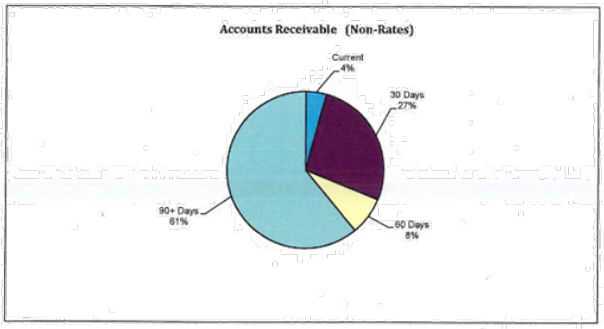
Trade and other receivables include amounts due from ratepayers for unpaid rates and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowance fro uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivablees which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

11 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 30 September 2026
	$	$	$	$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	113,045	0	0	113,045
Inventory				
Fuel and materials	40,565	104,404	(111,155)	33,814
Contract assets				
Contract assets	0	0	0	0
Total other current assets	**153,610**	**104,404**	**(111,155)**	**146,859**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objectives is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely ayments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.
Net realisable value is the estimated selling price in the ordinary course of business less the estimated cost of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something ther than the passage of time.

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

12 PAYABLES

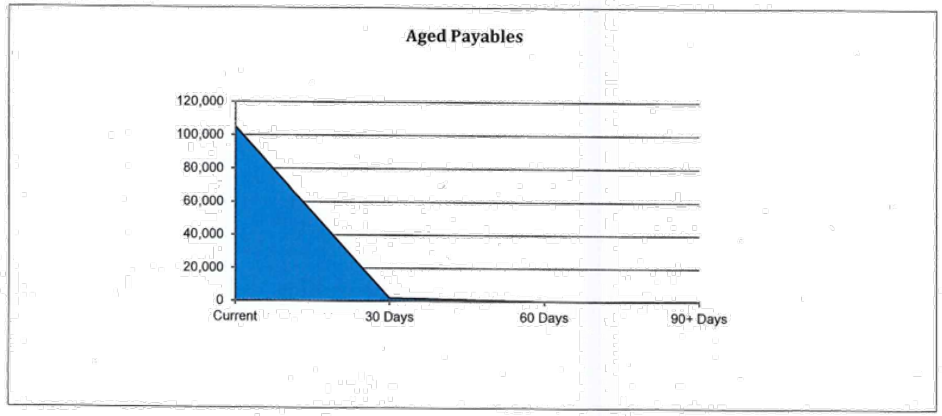
Payables - General

	Credit	Current	30 Days	60 Days	90+ Days	Total
		$	$	$	$	
Payables - general	0	105,098	1,925	0	263	107,286
Percentage	0%	97.96%	1.79%	0.00%	0.24%	
Balance per Trial Balance						
Sundry creditors						107,286
Other payables						180,180
Total payables general outstanding						**287,466**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognistion. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

13 BORROWINGS

Repayments - Borrowings

Information on Borrowings Particulars	Maturity Date	Principal 1-Jul-26	New Loans	Principal Repayments			Principal Outstanding			Interest Repayments		
				Original Budget	Amended Budget	Actual	Original Budget	Amended Budget	Actual	Original Budget	Amended Budget	Actual
				$	$	$	$	$	$	$	$	$
Housing												
Loan #143 - WACHS Housing (20)	06/44	872,173	0	29,296	0	0	842,877	0	872,173	49,652	0	0
Community Amenities												
Loan #139 - Hyden Sewerage (20)	03/34	374,216	0	35,402	0	17,471	338,814	0	356,745	19,552	0	4,036
Loan #142 - Townsite Drainage (20)	10/38	1,273,818	0	77,301	0	0	1,196,517	0	1,273,818	43,744	0	0
Recreation & Culture												
Loan #136 - Kondinin Pool Redevelopment (20)	01/33	251,783	0	28,217	0	13,955	223,566	0	237,828	10,691	0	395
		2,771,990	0	170,216	0	31,425	2,601,774	0	2,740,565	123,639	0	4,431
Self supporting Loans												
Health												
Loan #141 - Kondinin Community Recr Committee*** (10)	06/34	824,309	0	79,324	0	0	744,985	0	824,309	40,383	0	0
Recreation & Culture												
Loan #134A Hyden Progress Association*** (10)	11/27	82,714	0	33,721	0	0	48,993	0	82,714	1,689	0	0
		907,023	0	113,045	0	0	793,978	0	907,023	42,073	0	0
Totals		**3,679,013**	0	283,261	0	**31,425**	3,395,752	0	**3,647,588**	165,711	0	**4,431**
Current borrowings		283,261							251,836			
Non-current borrowings		3,395,752							3,395,752			
		3,679,013							**3,647,588**			

All loan repayments were financed by general purpose revenue.
Self Supporting loan are financed by repayments from third parties.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or poduction of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different totheir carrying amounts, since the interest ayable on those borrowings is either close tocurrent market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

14 OTHER CURRENT LIABILITIES

Other current liabilties	Note	Opening Balance 1 July 2026	Liability transferred from (to) non current	Liability Increase	Liability Reduction	Closing Balance 30 September 2026
		$	$	$	$	$
Other liabilties						
- Capital grant/contributions liabilities		493,282	0	0	(93,529)	399,753
Total other liabilties		493,282	0	0	(93,529)	399,753
Employee benefit provisions						
Annual leave		218,247	0	0	0	218,247
Long service leave		169,990	0	0	0	169,990
		388,237	0	0	0	388,237
Total other current liabilties		881,518	0	0	(93,529)	787,989

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outcome of economic benefits and benefits will result and that outflow can reliably measured.
Provisions are measure using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave.
Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as part of the current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipate future wage and salary levels, durations of service and employee departures and are discounted at rates determind by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations.
Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlementfor at lease 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entities obligations to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

15 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability				Grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As Revenue)	Current Liability 30-Sep	Original Annual Budget Revenue	YTD Budget	YTD Revenue Actual
	$	$	$	$	$	$	$
Grants and subsidies							
General Purpose Funding							
Grants Commission - General	0	0	0	0	300,678	75,170	101,625
Grants Commission - Road Funds	0	0	0	0	104,678	26,170	35,934
Law, Order and Public Safety							
DFES - LGGS Operating	0	0	0	0	19,330	4,833	4,833
ESL Administration Fee	0	0	0	0	4,000	0	0
Transport							
MRWA - Anywhere Road - Mtce	0	0	0	0	308,139	308,139	308,139
MRWA - Street Lighting Subsidy	0	0	0	0	4,500	0	0
Other Property & Services							
ATO - Diesel Fuel Rebate/Subsidies	0	0	0	0	90,000	19,989	16,456
TOTALS	**0**	**0**	**0**	**0**	**831,325**	**434,301**	**466,987**

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

16 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent grant, subsidies and contributions liability				Capital grants, subsidies and contributions revenue		
Provider	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As Revenue)	Current Liability 30 September 2026	Original Annual Budget Revenue	YTD Budget	YTD Actual Revenue
Recreation and Culture							
Transport							
RRG Grants - Capital Projects	0	0	0	0	461,511	115,378	0
DOT Grant - Shared Pathway (Hyden)	3,000	0	0	3,000	86,480	30,000	30,000
DOT Grant - Shared Pathway (Kondinin)	1,500	0	0	1,500	35,000	370	10,000
Grant - WSFN (Kondinin-Narembeen Rd)	93,529	0	0	93,529	93,529	0	93,529
Grant - Safer Local Road and Infrastructure Program	(547,445)	0	0	(547,445)	732,554	0	0
Grant - Regional Road Safety Program	942,698	0	0	942,698	1,365,944	0	0
R2R Grants - Capital Projects	0	0	0	0	962,172	156,064	0
DWER Grant (Airstip Stormwater Diversion and Drainage)	0	0	0	0	87,909	0	0
Economic Services							
Community Water Supply Grant	0	0	0	0	0	0	0
TOTALS	**493,282**	**0**	**0**	**493,282**	**3,825,100**	**301,812**	**133,529**

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

17 TRUST FUND

Funds held at balance date over which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 01 Jul 2026	Amount Received	Amount Paid	Closing Balance 30 Sep 2026
	$	$	$	$
Election Deposits	100	(100)	0	0
Staff Christmas Funds	0	0	0	0
Housing Bonds	5,744	(648)	0	5,096
Other Bonds	2,000	0	0	2,000
Miscellaneous Funds	5,600	0	0	5,600
	13,444	**(748)**	**0**	**12,696**

SHIRE OF KONDININ
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2026

18 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget Adoption		Opening Surplus(Deficit)				0
Closing Funding Surplus (Deficit)				0	0	0	0

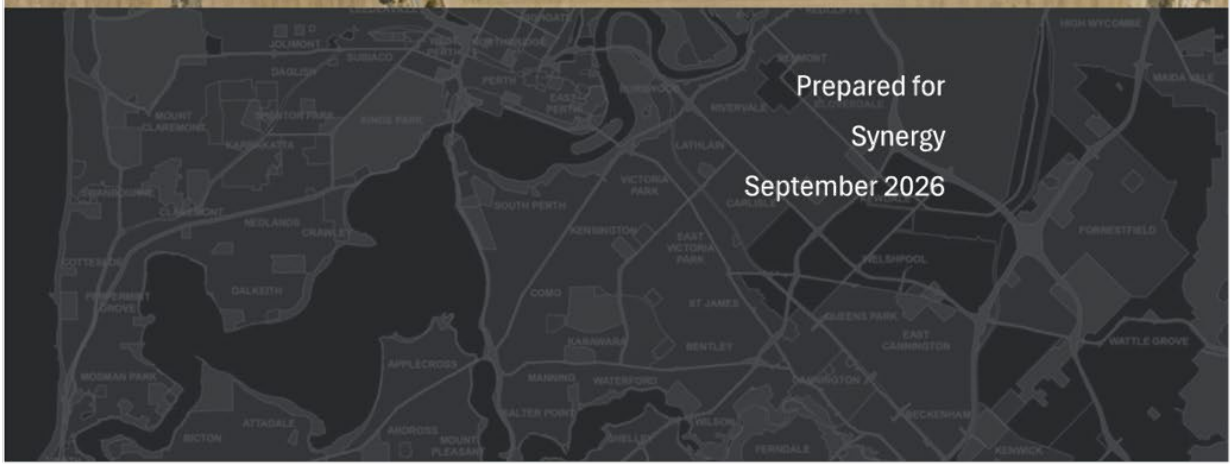
PLANNING SOLUTIONS
URBAN & REGIONAL PLANNING

Amendment to Development Approval

Hyden Workforce Accommodation

Lot 192 Hyden-Mount Walker Road
Hyden





Prepared for
Synergy
September 2026

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- the Client's implementation, or application, of the strategies recommended in this report.

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Project Details

Job number	10146	
Client	Synergy	
Prepared by	Planning Solutions	
Consultant Team	Town Planning Traffic Engineering	Planning Solutions Transcore

Document Control

Version	Purpose	Date	Author	Reviewer
Rev 0	Development Application Report	3 September 2026	CM / JH	JW

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5 CONCLUSION 15

Appendices

Attachment 1: Certificate of Title

Attachment 2: Transport Impact Assessment

1 PRELIMINARY

1.1 Introduction

Planning Solutions acts on behalf of Synergy, the proponent of the proposed application to amend the existing planning approval for a workforce accommodation facility on Lot 192 Hyden-Mount Walker Road, Hyden (**subject site**).

The amendment application will allow the facility, which is currently approved for use by the King Rocks Wind Farm (**KRWF**) construction workforce, to be used by the construction workforce associated with the Kondinin Wind and Solar Farm (**KWSF**).

The proposal does not seek to change any built form elements; the intent is simply to align the existing approval with the new workforce.

Planning Solutions has prepared the following report in support of an application to amend the existing development approval. This report will discuss various matters pertinent to the proposal, including:

- Site details.
- Proposed development.
- Statutory planning framework.

1.2 Background

1.2.1 Existing approval – Hyden Workforce Accommodation

A workforce accommodation facility was originally proposed at the site to provide accommodation for the construction workforce associated with the KRWF.

The facility was required due to limited local accommodation available in the local area and to limit impacts on tourist accommodation. The wind farm workforce includes employees, contractors and other third parties who will need to be accommodated on a drive in/drive out basis.

The Shire of Kondinin (**Shire**) approved the existing workforce accommodation facility at the subject site at its Ordinary Council Meeting on 17 February 2025. The approval allowed for a 189-room temporary workforce accommodation facility. The approval is valid for 5 years from construction which commenced June 2025.

The subject site was selected as the preferred site for this facility due to its proximity to the work site and the Hyden townsite, and its low environmental impact.

The facility became operational in October 2025.

1.2.2 King Rocks Wind Farm

The workforce accommodation facility at the subject site is currently utilised by the workforce associated with the KRWF.

The KRWF is located 35km north-east of Hyden townsite. The KRWF development was approved in November 2022 by the Development Assessment Panel (**DAP**). The following reference numbers apply:

- Development Assessment Panel (DAP/22/02288).
- Shire of Kondinin (03/2022-2023).

1.2.3 Kondinin Wind & Solar Farm

The Kondinin Wind & Solar Farm (**KWSF**) is located 5km north-east of Kondinin townsite and 60km west of the Hyden townsite. The KWSF was approved in November 2018 by the DAP. An extension of time to extend the approval's validity by a further 2 years was approved in April 2025 by the Shire (via Council meeting). The following reference numbers apply:

- Development Assessment Panel (DAP/18/-01477).
- Shire of Kondinin (18/19-01 & HRT R.8).

1.2.4 Synergy & KEPL

Synergy is the project proponent for the KRWF. To support construction of the windfarm, Synergy commissioned the dedicated workforce accommodation village at the subject site. The project was delivered by BBB Remote Site Services (**BBB**). The construction of the KRWF is nearing completion and the facility will no longer be required for the project's workforce.

The Kondinin Wind Farm is being developed by Kondinin Energy Pty Ltd (**KEPL**) which is a joint venture partnership between Foresight Group and Shell. Foresight Group is an investment manager which oversees three open-ended infrastructure and energy funds in the Australian market, as well as a number of renewable energy assets owned by a London Stock Exchange listed solar fund.

KEPL is entering into an agreement with Synergy to take over the accommodation facility. This agreement is separate to the development application noting the land is not owned by either Synergy or KEPL. Rather these organisations have consent from the landowner through a land lease to construct, operate and decommission the accommodation facility. The land lease will be transferred from Synergy to KEPL as part of the transfer of the accommodation facility.

Notwithstanding the above, the contractor BBB, who manages the daily operations of the accommodation facility, will not change as a result of the amendment application. This will ensure the facility continues to run smoothly, and by an experienced contractor who is familiar with the facility, site and locality. The contract with BBB, as well as associated access licences, will be novated to KEPL as part of the agreement with Synergy.

The facility is expected to be novated around February 2027 and occupied by the KWSF workforce from this date onwards. The construction of the KWSF project is expected to take 24 months.

A visual overview of the existing and proposed management structure is provided at **Figure 1** below.

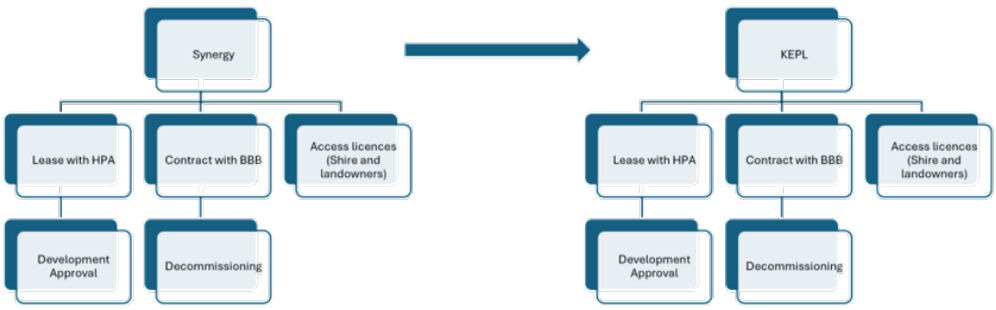


Figure 1: Existing and proposed management structure

1.3 Community Engagement

Stakeholder engagement and consultation have been undertaken with regard to the proposed amendment. The outcomes from these meetings, consultations and preliminary discussions have informed the preparation of the development proposal. A summary of the meeting outcomes is provided in **Table 1** below.

Table 1 – Preliminary Engagement and Consultation

Organisation	Date of consultation	Summary of outcome	Response
Shire of Kondinin	30 July 2026	Positive meeting with representatives of the Shire to discuss process associated with DA amendment.	The Shire were amenable to the proposal and provided guidance on DA inputs and timelines.
Article in local newspapers: • Hyden Householder • Kondinin Echo	29 July 2026	One community response received via email providing the following comments: • Support that an existing facility is being utilised. • Comment on vehicle lights being left on for drive to Hyden. • Comment on preference workers be taken by bus to reduce wear and damage to any gravel roads and create less emissions.	The proposed amendment does not seek to extend the duration of the approval, and no physical extensions or works of any kind are proposed. The traffic studies have confirmed the traffic, and access impacts are acceptable and will not adversely impact the surrounding road network. The facility is temporary and will be decommissioned after 2030. Feedback received has been noted.
Landowner - Hyden Progress Association (HPA)	August 2026 (Ongoing)	Communication with landowner is ongoing regarding the transition from Synergy to KEPL. Landowner consent is provided with the development application. Landowner agrees there is a clear benefit to allow the facility to service the new project. The landholder highlighted how the camp has been beneficial for the area economically.	

As is evident from the above table, the proponent has undertaken consultation with affected stakeholders and government agencies, and feedback has been welcomed and taken on board to inform this application. The feedback provided in the engagement process on the above matters was received and incorporated into the preparation of the application documentation and ongoing management of the facility.

2 SITE DETAILS

2.1 Land description

Refer to **Table 2** below for the lot details and a description of the subject site.

Table 2: Lot details

Lot	Deposited Plan	Volume	Folio	Area (ha)
192	147011	23	359A	36.82

Refer **Attachment 1** for a copy of the Certificate of Title and Deposited Plan.

2.2 Location

2.2.1 Regional context

The subject site is within the municipality of the Shire of Kondinin (**Shire**), in the town of Hyden, approximately 330km east of Perth, Western Australia. The subject site adjoins Hyden-Mount Walker Road which is identified as a Primary Distributor Road.

The subject site is approximately 60km west of the Kondinin Wind & Solar Farm (**KWSF**), approximately 45 minutes drive by car.

2.2.2 Local context, land use and topography

The subject site is located 800m north of Hyden Town Centre and Hyden Reserve and is accessible via the existing road network (Mount Walker- Hyden Road).

The topography of the site is relatively flat, with the exception of the water course located outside of the development area to the north west). As per the original approval, a workforce accommodation facility has been constructed on the site, refer **Figure 2**.

The subject site is located on private land. The lease will be transitioned from Synergy to KEPL as the facility is transitioned to accommodate KEPL's KWSF project.



Figure 2: Subject site with existing workforce accommodation facility

2.2.3 Surrounding land uses

The immediate area surrounding the subject site is largely characterised by rural land and the Hyden townsite, including:

- Lake Gounter Nature Reserve
- Infrastructure Services Reserve
- Government Services Reserve
- Sport Facilities in Hyden township: Hyden and Districts Aquatic Centre (Seasonal), Hyden Sports Pavilion/ Oval, Sporting clubs, Hyden Golf Course

Refer to **Figure 3** below, which depicts an aerial view of the subject site and surrounding land.

Figure 4 provides a street view photograph of the footpath that was constructed as part of the original approval.



Figure 3: Aerial of the subject site (lot boundary in red) and surrounds (Source: PlanWA)



Figure 4: Street view photo existing constructed foot path

3 PROPOSED AMENDMENTS

3.1 Description of proposed amendment

The proposal seeks to amend the existing planning approval for a workforce accommodation facility at the subject site.

The existing facility is approved to be used by the construction workforce associated with the King Rocks Wind Farm (**KRWF**) and this amendment application will transition the facility to allow it to be used by the construction workforce associated with the Kondinin Wind & Solar Farm (**KWSF**). It is considered this amendment provides better sustainability outcomes and limits additional impacts, through utilising an existing facility rather than building a new one.

The proposal does not seek to change any built form elements, and the intent of the application is simply to align the existing approval with the updated workforce arrangements. This will ensure the planning approval aligns with the purpose and operational intent of the facility and remains in accordance with Condition 1.

Further detail is provided below.

3.1.1 Workforce

Whilst the facility is approved (and constructed) to accommodate 189 workers, the KWSF will only require a peak workforce of 130 workers. On this basis, no additional rooms or infrastructure are proposed or required to allow the existing facility to be occupied by the new workforce.

3.1.2 Timeframe

The facility is expected to be novated to KEPL around February 2027 and occupied by the KWSF workforce from this date onwards. The construction of the KWSF project is expected to take 24 months. For this reason, no extension of time is proposed noting the existing approval is valid until 9 June 2030.

As outlined at **Section 3.2** below, Condition 4 is proposed to be amended to include a date rather than a timeframe to improve the clarity of the condition.

3.1.3 Decommissioning

The intention remains for the camp to be deconstructed, and the land restored at the end of the approval period (June 2030). Decommissioning will continue to be controlled by Condition 4 of the existing approval which requires the site to be returned to its original state within 2 years of the facility's closure.

3.1.4 Management

The facility will continue to be managed in accordance with the management plans prepared and approved by the Shire (in accordance with existing conditions).

Minor changes to the conditions are proposed to allow the management plans to be amended if required. This will provide KEPL a degree of flexibility in case they wish to alter any internal procedures currently outlined in the approved management plans. Refer **Section 3.2** below.

Notwithstanding the above the contractor who manages the daily operations of the accommodation facility (BBB) will not change despite KEPL taking over the facility from Synergy. This will ensure the facility continues to run smoothly, and by an experienced contractor who is familiar with the facility, site and locality.

3.1.5 Traffic and access

An updated Transport Impact Assessment (**TIA**) has been prepared in support of this amendment application. This report assesses the route of travel between the existing facility at the subject site and the new construction project of KWSF.

The report also assesses the trip generation, noting a peak workforce will be 130 workers, rather than 189 as per the original approval.

The updated TIA confirms the trip generation associated with the new workforce is acceptable and will be lower than that generated by the existing workforce. Further, the road network is suitable and can accommodate the new workforce without resulting in adverse impacts on the locality.

The TIA makes the following conclusions for the proposed development:

- A total of 200 vehicles per day (two-way total) will be generated by the accommodation facility during the KWSF construction period. The roads and intersections have been assessed and confirmed as capable of accommodating this number, also noting the proposed peak workforce of 130 is below the peak workforce of 189 workers originally approved.
- The anticipated route of travel between the facility and KWSF project is via Hyden-Mount Walker Road – McPherson St – Brookton Hwy – Wilkins Rd (Cemetery Rd). No road or intersection improvements are considered to be warranted along this route to accommodate KWSF workforce traffic movements during the construction period.
- The existing facility has sufficient parking provision (210 standard car bays plus 9 disabled bays) to accommodate staff and the proposed workforce, with spare capacity for visitors when required.

Refer **Attachment 2** for a copy of the TIA.

3.2 Amendment to conditions

3.2.1 Approval validity timeframe

Condition 4 is proposed to be amended to include a date rather than a timeframe to improve the clarity of the condition.

Condition 4 is proposed to be amended as follows (changes shown in **red bold strikethrough**):

> *This approval is valid* ~~***for five (5) years from the date of works commencing on site until 9 June 2030.***~~ *Following expiry of this period, all development works must be demolished, materials removed from the site and the verge, and the area rehabilitated to its original state (i.e broad acre farming) within 2 years of cessation of the development, unless the Local Government approves otherwise;*

3.2.2 Management plans

Minor changes to the conditions are proposed to allow the management plans to be amended if required. This will provide KEPL a degree of flexibility in case they wish to alter any internal procedures currently outlined in the approved management plans.

Conditions 6 & 9 are proposed to be amended as follows (changes shown in **red bold strikethrough**):

Condition 6

*Prior to the occupation of development, an Operational Management Plan **as amended** shall be submitted to, prepared and endorsed by the Local Government. Once endorsed the Operational Management Plan shall be implemented at all times to the satisfaction of the Local Government during the operational stage.*

Condition 9

*Prior to the occupation of development, an Emergency Management Plan **as amended** shall be submitted to, prepared and endorsed by the Local Government. Once endorsed the Management Plan and Emergency and Recovery Plan shall be implemented at all times to the satisfaction of the Local Government during the operational stage.*

4 STATUTORY PLANNING FRAMEWORK

4.1 Planning and Development (Local Planning Schemes) Regulations 2015

4.1.1 Amendment legislation

This application is made pursuant to Clause 77(1)(b) and (c) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (**LPS Regulations**) which state:

> *An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all of the following-*
>
> *(b) to amend or delete any condition to which the approval is subject;*
>
> *(c) to amend an aspect of the development approved which, if amended, would not substantially change the development approved;*

The proposed amendment would not substantially change the development approved and is consistent with the relevant requirements of Part 8 of the LPS Regulations as outlined below.

- The proposal involves a minor amendment to allow the existing facility to be used by workforce associated with a different construction project. The key change is associated with the travel route between the accommodation facility and project site which has been assessed through an updated TIA. The TIA confirms the trip generation is acceptable and no road or intersection upgrades required.
- The development will remain substantially the same as the approved proposal and continue to reflect the essence of the original approval, being a temporary workforce accommodation.
- The planning framework to which the original application was assessed remains in place and relevant to this amendment application. Further, no time extension is proposed, and the original 5-year validity period remains unchanged.

4.1.2 Matters for consideration

Clause 67(2) of the Deemed Provisions under the LPS Regulations set out the matters for which due regard is to be given when considering a development application. Refer **Table 3** below for an assessment of the relevant matters.

Table 3: Matters to be considered

Matter to be considered	Provided
(a) the aims and provisions of this Scheme (including any planning codes that are read, with or without modifications, into this Scheme) and any other local planning scheme operating within the Scheme area;	The aims and provisions of LPS1 remain unchanged and were considered as part of the original application. Refer Section 4.2.
(b) the requirements of orderly and proper planning including any proposed local planning scheme or amendment to this Scheme that has been advertised under the Planning and Development (Local Planning Schemes) Regulations 2015 or any other proposed planning instrument that the local government is seriously considering adopting or approving;	One amendment to the Shire's scheme has occurred since the original development approval was granted. This amendment was approved in October 2025 and does not impact the proposed amendment. There is no current draft local planning scheme, scheme amendment or other planning instrument that is being seriously considered for adoption /approval that is relevant to the proposal.

Matter to be considered	Provided
(c) any approved State planning policy	The aims and provisions of relevant state policy's remain unchanged and were considered as part of the original application. This amendment application is minor and does not require change the original assessment.
(d) any environmental protection policy approved under the Environmental Protection Act 1986 section 31(d)	N/A - there are no environmental protection policies applicable to the subject site. The original proposal was guided by and developed in accordance with applicable environmental approvals. By utilising the facility for a second wind farm proposal, the environmental impacts are reduced (as compared to building a new facility).
(e) any policy of the Commission	The relevant policies of the Commission were addressed as part of the original application. This amendment application is minor and does not require change the original assessment.
(f) any policy of the State	As above.
(fa) any local planning strategy for this Scheme endorsed by the Commission	The Shire does not currently have an operable Local Planning Strategy.
(g) any local planning policy for the Scheme area;	The relevant local planning policies were addressed as part of the original application. This amendment application is minor and does not require change the original assessment.
(h) any structure plan or local development plan that relates to the development	N/A – the development area is not subject to a structure plan or local development plan.
(i) any report of the review of the local planning scheme that has been published under the Planning and Development (Local Planning Schemes) Regulations 2015	N/A – we understand that at time of lodgement, no current reviews of the local planning scheme have been published.
(j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve	N/A – the site is not reserved under the Scheme.
(k) the built heritage conservation of any place that is of cultural significance	Hyden Townsite is located near the development area and is classified as a historic heritage place. Notwithstanding, this does not affect this amendment application.
(l) the effect of the proposal on the cultural heritage significance of the area in which the development is located;	Extensive consultation occurred as part of the original application, including engagement with Traditional Owners.
(m) the compatibility of the development with its setting, including — *(i) the compatibility of the development with the desired future character of its setting; and* *(ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*	The approved land use remains unchanged, and the no extension of time is proposed. Following completion of construction, the site will be remediated and may be used for agricultural purposes in the future. The use of the existing facility for the construction workforce of the KWSF will ensure local housing and tourist accommodation supply is not impacted. This will ensure a reduced pressure on the Hyden and Kondinin townsites as the workforce accommodation will incorporate facilities for staff, so it is generally self contained. The proposed development provides a temporary solution to the accommodation shortage locally, as a more permanent solution is not feasible and practical.
(n) the amenity of the locality including the following — *(i) environmental impacts of the development;* *(ii) the character of the locality;* *(iii) social impacts of the development;*	

Matter to be considered	Provided
(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource	Furthermore, as mentioned above, the substantial investment in the KWSF project and the small ongoing permanent and transient population growth continues to allow additional opportunities for tourism and varied small/medium businesses in and around the town. No physical amendments or extension of time is proposed. Amenity impacts were duly considered as part of the original application.
(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;	
(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bushfire, soil erosion, land degradation or any other risk	
(r) the suitability of the land for the development taking into account the possible risk to human health or safety	
(s) the adequacy of — *(i) the proposed means of access to and egress from the site; and* *(ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*	The updated TIA confirms traffic and access as a result of the new workforce and travel to KWSF are appropriate. Refer Section 3.1.5 of this report and Attachment 2.
(t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;	
(u) the availability and adequacy for the development of the following — *(i) public transport services;* *(ii) public utility services;* *(iii) storage, management and collection of waste;* *(iv) access for pedestrians and cyclists (including end of trip storage, toilet and shower facilities);* *(v) access by older people and people with disability;*	
(v) the potential loss of any community service or benefit resulting from the development other than potential loss that may result from economic competition between new and existing businesses;	The facility will continue to be used for the exclusive use of occupants. Whilst no extension of time is proposed, the proposed development is expected to continue to have a positive impact on the town through the temporary population increase from the facility. It is reiterated that no physical change is proposed to the existing facility.
(w) the history of the site where the development is to be located;	
(x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;	
(y) any submissions received on the application;	If the application is advertised as part of the development application, any planning considerations raised by submissions will be addressed when they are received. Any comments or submissions received by any authority consulted under clause 66 will be addressed when it is received. Any further planning considerations raised by the local government will be addressed when it is received.
(za) the comments or submissions received from any authority consulted under clause 66;	
(zb) any other planning consideration the local government considers appropriate.	

4.2 Shire of Kondinin Local Planning Scheme No. 1

The local planning scheme applicable to the subject site is the Shire of Kondinin Local Planning Scheme No.1 (**LPS1**).

4.2.1 Zoning and land use permissibility

The subject site is zoned 'Rural' under the provisions of the LPS1, refer Figure 5. The objectives of the Rural Zone are as follows:

- *To ensure the continuation of broad-hectare farming as the principal land use in the district and encouraging where appropriate the retention and expansion of Agricultural activities.*
- *To consider non-rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment.*
- *To allow for facilities for tourists and travellers, and for recreation uses.*

The proposed development remains consistent with the above objectives as the approved land use ('Transient Workforce Accommodation' - A use) and operations remain unchanged.

Further, no extension of time is proposed and following completion of construction, the site will be remediated and may be used for agricultural purposes in the future.

The facility will continue to be benefit the wider district, providing additional population to a regional location in an appropriate and well considered manner, whilst also supporting the development of renewable energy in the region.

4.2.2 Development standards and requirements

The LPS1 development standards and requirements remain unchanged and were considered as part of the original application.

The proposed amendment does not propose physical or operational changes that require re-assessment against LPS1 standards.

The peak workforce is proposed to be proportionally less (at 130 workers) than the original approval which allowed for 189 workers at the facility and travelling between the subject site and construction project.

The updated TIA confirms traffic and access as a result of the new workforce and travel to KWSF are appropriate. Refer Section 3.1.5 of this report and Attachment 2.

Amendment Application – Hyden Workforce Accommodation
Lot 192 Hyden-Mount Walker Road, Hyden

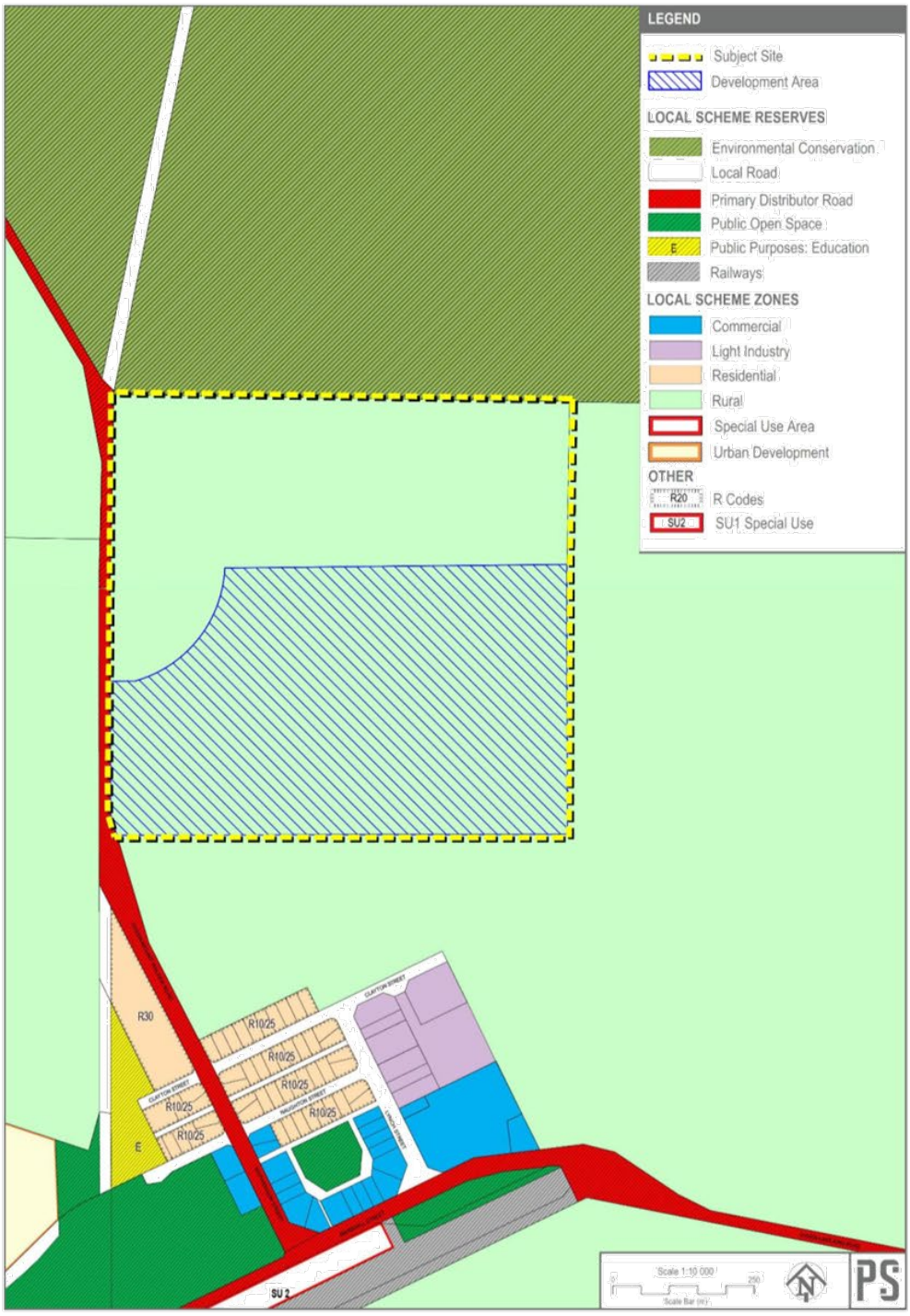


Figure 5 - LPS1 zoning map

5 CONCLUSION

This application seeks to amend the existing approval for a temporary 189-person workers accommodation facility.

The amendment application will allow the facility to transition to accommodate the Kondinin Wind & Solar Farm (**KWSF**) workforce, noting that it is currently approved for the King Rocks Wind Farm (**KRWF**) workforce only.

The proposal does not seek to change any built form elements; the intent is simply to align the existing approval with the updated workforce arrangements.

The planning framework to which the original application was assessed remains in place and relevant to this amendment application. Further, no time extension is proposed and the original 5-year validity period remains unchanged.

It is considered the proposal should be favourably determined, on individual merit, recognising the proposal amendment is minor and well-justified and demonstrates benefits in terms of environmental sustainability. We therefore respectfully request the application for development approval be granted by the Shire under delegated authority.

Attachment 1:
Certificate of Title

Attachment 2:
Transport Impact Assessment

WESTERN AUSTRALIA

TITLE NUMBER	
Volume	Folio
23	359A

RECORD OF CERTIFICATE OF TITLE

UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 192 ON DEPOSITED PLAN 147011

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

HYDEN PROGRESS ASSOCIATION INC OF POST OFFICE BOX 98, HYDEN

(T L733669) REGISTERED 14/9/2011

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. TITLE EXCLUDES THE LAND SHOWN ON O.P. 11203.
2. Q453063 CAVEAT BY ELECTRICITY GENERATION AND RETAIL CORPORATION LODGED 10/6/2025.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

----------END OF CERTIFICATE OF TITLE----------

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	23-359A (192/DP147011)
PREVIOUS TITLE:	1078-666
PROPERTY STREET ADDRESS:	NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY:	SHIRE OF KONDININ

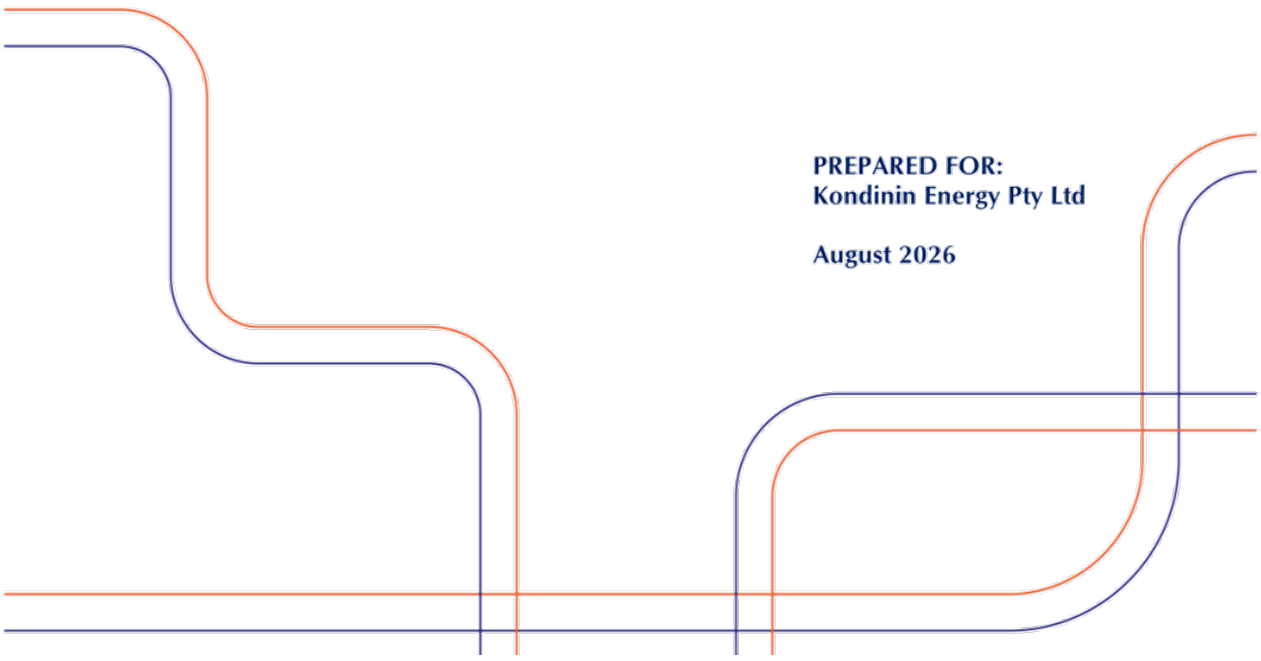
NOTE 1: Q479923 DEPOSITED PLAN 429120 LODGED

LANDGATE COPY OF ORIGINAL NOT TO SCALE 21/07/2026 01:21 PM Request number: 70141387

Landgate
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Hyden Workforce Accommodation Facility

Transport Impact Assessment



PREPARED FOR:
Kondinin Energy Pty Ltd

August 2026

Document history and status

Author	Revision	Approved by	Date approved	Revision type
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Project: Hyden Workforce Accommodation Facility

Document revision: r03a

Project number: t24.081

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1 Introduction

This Transport Impact Assessment (TIA) has been prepared by Transcore on behalf of Planning Solutions.

The subject of this report is the workforce accommodation facility at Hyden, which was established for the construction workforce associated with the King Rocks Wind Farm (KRWF). The facility is now proposed to be used by the construction workforce associated with the Kondinin Wind and Solar Farm (KWSF). Accordingly, an updated TIA is provided to confirm the traffic impacts associated with this workforce and a different travel route.

The subject site is at Lot 192 Hyden-Mount Walker Road, Hyden, in the Shire of Kondinin. The accommodation facility is located approximately 400m north of Hyden townsite, as shown in Figure 1.



Figure 1: Location of the subject site

The proposed KWSF site is east of Kondinin, approximately 60km west from the proposed accommodation facility.

This TIA considers transport arrangements for workforce travel between the accommodation facility and Perth and between the accommodation facility and the KWSF site.

2 Proposed Development

The Hyden workforce accommodation facility was established for construction of the Synergy King Rocks Wind Farm (KRWF) project and is now proposed to be utilised for the Kondinin Wind and Solar Farm (KWSF) project.

The KWSF construction period is anticipated to be in the order of 24 months, with a peak workforce of 130 workers.

The existing site layout is illustrated in Figure 2 and the approved development plans are included in Appendix A.

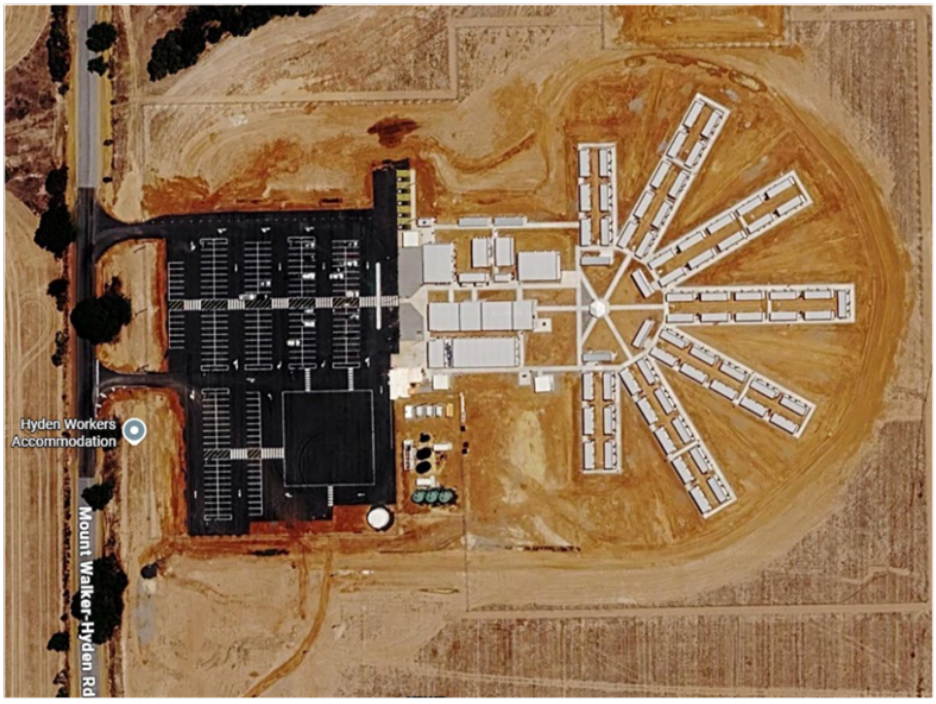


Figure 2: Existing Hyden workforce accommodation facility

The accommodation facility incorporates the following key components:

- 63 accommodation units (3-bed)
- Dry mess, wet mess, bathrooms, laundry, multifunction room, wellness and recreation facilities;
- Communications, security, admin, medical, storage and bin store;
- Loading zone at kitchen and ambulance bay at the medical rooms;
- Bus drop-off/pick-up facility for 2 buses plus 3 bus waiting bays;

- Car park for 210 car bays plus 9 disabled bays. This provides parking for all accommodation facility staff and workers accommodated at the accommodation facility.

It is anticipated the accommodation facility will be operated by 14 to 16 camp operational staff who may travel to and from the accommodation facility on a daily basis or may be accommodated at the accommodation facility.

Access to the accommodation facility is provided via two driveway crossovers onto Hyden-Mount Walker Road on the western side of the site. The northern driveway is entry only and the southern driveway exit only, with one-way operation of the internal driveway system, as shown in Figure 3. (Note that optional parking areas 1 and 2 shown on that diagram have been constructed.)

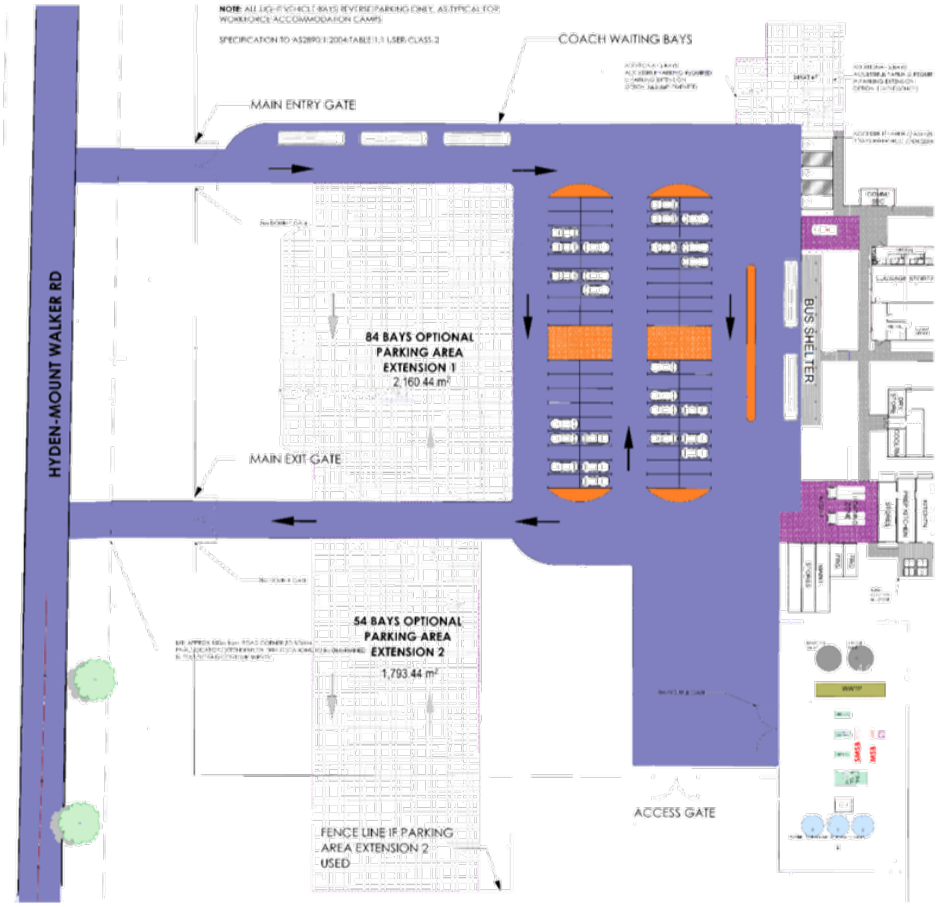


Figure 3: Site access arrangements

When required, buses would also access the site using that one-way driveway circulation system, with 3 waiting bays provided along the northern inbound

driveway, then 2 bus spaces available at the bus shelter adjacent to the accommodation facility buildings.

An ambulance bay is provided north of the bus shelter adjacent to the medical room.

A loading zone is provided south of the bus shelter adjacent to the kitchens and bin store. This loading zone is large enough for two heavy rigid trucks to reverse into for deliveries and waste collection.

3 Existing Situation

3.1 Existing Road Network

The existing road hierarchy on the road network between Hyden and the proposed KWSF windfarm site is illustrated in **Figure 4**, based on the Main Roads WA *Functional Road Hierarchy*.

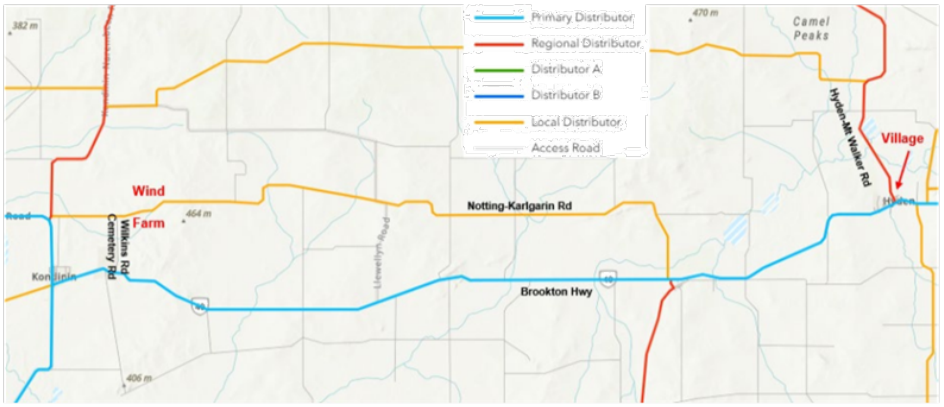


Figure 4: Existing road hierarchy

Hyden-Mount Walker Road runs northwards from Hyden on the western side of the subject site. It is constructed as a single carriageway, two-lane rural road with 6.5m to 7m sealed width, with unsealed shoulders, as shown in **Figure 5**.



Figure 5: Northbound view along Hyden-Mount Walker Road

Hyden-Mount Walker Road is classified as a Regional Distributor in the Main Roads WA *Functional Road Hierarchy*. It is under the care and control of the Shire of Kondinin.

Hyden-Mount Walker Road has a posted speed limit of 50km/h north of Hyden townsite but changes to 80km/h in the vicinity of the accommodation facility before changing again to 110km/h further to the north.

McPherson Street is the southern extension of Hyden-Mount Walker Road within Hyden townsite (from Clayton Street to Brookton Highway). It is constructed as a two-lane urban road with sealed width ranging from approximately 8m to 10m between kerbs. The built-up area default speed limit of 50km/h applies within Hyden townsite.

McPherson Street is classified as a Regional Distributor in the Main Roads WA *Functional Road Hierarchy*. It is under the care and control of the Shire of Kondinin.

The existing Brookton Hwy / McPherson St T-intersection is shown in **Figure 6**. It has Give Way sign control on the McPherson Street approach. The westbound traffic lane on Brookton Highway is widened to 7m wide at this intersection to provide sufficient width for westbound through traffic to pass a vehicle waiting to turn right from Brookton Hwy into McPherson St.



Figure 6: Brookton Hwy / McPherson St intersection

Brookton Highway runs east west at the southern side of Hyden townsite. It is locally named as Marshall Street within Hyden townsite and Main Roads WA also has its

own naming system for different sections of Brookton Hwy (i.e. Kondinin-Hyden Road west of Hyden and Hyden-Lake King Road east of Hyden).

Brookton Highway is classified as a Primary Distributor in the Main Roads WA *Functional Road Hierarchy*. It is a State Road under the care and control of Main Roads WA.

Brookton Highway is generally constructed as a two-lane rural highway with 3.5m traffic lanes. Streetlighting is provided within Hyden townsite and some sections are also kerbed within the townsite. It has a posted speed limit of 50km/h within the townsite, transitioning to 80km/h for short sections outside the townsite and then to 110km/h speed limit.

Notting-Karlgarin Road runs east west through the KWSF windfarm site and connects to Brookton Highway about 16km west of Hyden, as illustrated in **Figure 4**. It is under the care and control of the Shire of Kondinin.

Notting-Karlgarin Road is classified as a Local Distributor in the Main Roads WA *Functional Road Hierarchy* and the default speed limit of 110km/h outside of a built-up area applies.

Short sections at the ends of Notting-Karlgarin Road are sealed but most of its length is constructed as an unsealed road.

Wilkins Road (Cemetery Road) runs north south between Brookton Highway and Notting-Karlgarin Road, as illustrated in **Figure 4**. It is under the care and control of the Shire of Kondinin.

Wilkins Road is classified as an Access Road in the Main Roads WA *Functional Road Hierarchy*. It is constructed as an unsealed road and the default speed limit of 110km/h outside of a built-up area applies on this road.

3.2 Existing Traffic Volumes

Traffic count information available on the Main Roads WA website indicates that Hyden-Mount Walker Road (north of Clayton St) carried average weekday traffic flows of 144 vehicles per day (vpd) in 2019/20, with 40vpd (27.8%) of this weekday traffic being heavy vehicles.

A Main Roads WA permanent traffic count station on Kondinin-Hyden Road (Brookton Hwy) west of Hyden reports average weekday traffic (AWT) flows of 634vpd in 2025/26, with 33.4% of this weekday traffic being heavy vehicles. 7-day average daily traffic (ADT) was 600vpd in 2025/26.

Seasonal variation in traffic flows on Brookton Highway is illustrated in **Figure 7**, which shows higher traffic volume during the October to February period. This corresponds to the harvest period, which typically extends from mid-October to December or January.

Highest monthly traffic flows occurred in December with ADT of 723vpd and AWT of 762vpd. The highest traffic flows recorded were associated with the King's Birthday Public Holiday with 1,327vpd on the public holiday Monday 29 Sept 2025 and 1,221vpd on Friday 26 Sept 2025.

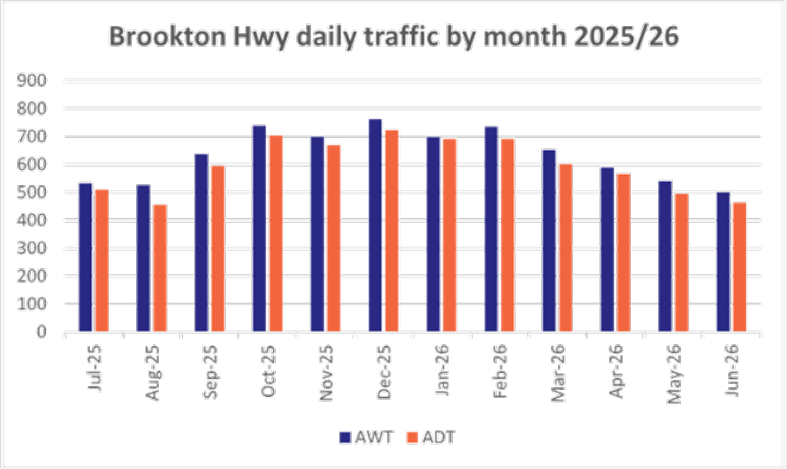


Figure 7: Brookton Hwy daily traffic by month in 2025/26

3.3 Heavy Vehicle Routes

Restricted Access Vehicle (RAV) Network routes are designated for access by large heavy vehicle combinations that require special permits for each trip. Main Roads WA manages the RAV Networks and the permits for trucks to use them.

There are various sets of RAV Networks defined by MRWA for a number of different variations on vehicle configurations (eg. Tandem Drive versus Tri Drive, which refers to trucks with power to two axles or three axles, respectively). The Tandem Drive RAV Networks provide a useful first indication of the size of heavy vehicle combinations permitted on particular roads.

Hyden-Mount Walker Road is included in the Restricted Access Vehicles (RAV) Networks designated by Main Roads WA, including Tandem Drive Network 7, which means various vehicle combinations up to 36.5m long (eg. A-double road trains) are permitted to use this road.

Similarly, Brookton Hwy and the eastern section of Notting-Karlgarin Road the following roads are also included in Tandem Drive Network 7. The western section of Notting-Karlgarin Road is included in Tandem Drive Network 6 (various vehicle combinations up to 36.5m long but lower vehicle mass limits than Network 7).

Wilkins Road (Cemetery Road) is included in Tandem Drive Network 4, which permits various vehicle combinations up to 27.5m long (eg. B-doubles).

3.4 Public Transport Access

There are no existing public transport services in this rural area.

3.5 Pedestrian and Cyclist Facilities

There are no existing dedicated pedestrian or bicycle facilities on Hyden-Mount Walker Road north of the accommodation facility. A sealed footpath has been constructed on the eastern side of this road from the accommodation facility to Hyden townsite.

Cyclists are permitted to ride on Hyden-Mount Walker Road.

3.6 Crash Data

The Main Roads WA website includes *detailed crash history* data for all roads and intersections that recorded crashes over the 5-year period ending 31 December 2025.

A total of 36 crashes were recorded in the Shire of Kondinin during this period. The seven crashes that occurred on any of the road sections discussed in section 3.1 of this report (i.e. on routes between the Hyden accommodation facility and the Kondinin Wind and Solar Farm (KWSF)) are summarised below.

Six crashes occurred on the 38-kilometre section of Brookton Highway between Wilkins Rd, Kondinin (SLK 256.35) and McPherson Rd, Hyden (SLK 312.00). All were single vehicle accidents.

- In Jan 2022 a utility hit a tree on the right verge at SLK 290.49 resulting in fatality.
- In Feb 2022 a truck lost control while turning right at Aggiss Rd intersection (SLK 291.05) resulting in injury (medical treatment).
- In Mar 2023 a vehicle hit a fixed object on the left verge at SLK 283.02 after swerving to avoid an animal, resulting in injury (hospitalisation).
- In Oct 2023 a motorcycle hit an embankment on the left verge off a right-hand curve at SLK 257.56, resulting in injury (hospitalisation).
- In Mar 2024 a car hit a guard rail on the left verge at SLK 290.49 resulting in property damage only (major).
- In Oct 2025 a vehicle hit a tree on the left verge at SLK 297.00 resulting in property damage only (minor).

One crash occurred on Notting-Karlgarin Rd:

- In July 2022 a four-wheel drive vehicle swerved onto the right verge at SLK 15.29 (unsealed section approximately 11km east of Wilkins Rd intersection) to avoid an animal, resulting in property damage only (major).

4 Parking Assessment

The 'as constructed' parking provision for the existing accommodation facility provides a total of 210 standard car bays plus 9 disabled bays. This currently provides parking for all accommodation facility staff (up to 16 persons) and the full capacity of 189 workers able to be accommodated at the accommodation facility, with spare capacity available for visitors.

Accordingly, the existing parking supply will satisfy the parking requirements associated with the lower workforce numbers of approximately 130 workers for the Kondinin Wind and Solar Farm (KWSF) project in future.

5 Traffic Assessment

5.1 Assessment Period

It is understood that the 2024 development application for this accommodation facility indicated this facility would remain in place for up to five years. Accordingly, the assessment period for this TIA considers a relatively short-term planning horizon including approximately two years for construction of the subsequent KWSF project.

The peak periods of traffic flow generated by the proposed accommodation facility will be during the morning and evening peak periods before and after the work shift at the KWSF site. As detailed in the following sections, these peak periods are anticipated to be an AM peak hour sometime within 5-8AM and a PM peak hour sometime within 4-7PM, Monday to Saturday, similar to the KRWF workforce.

Sunday peak traffic flows will be related to workers travelling to and from the accommodation facility at the start and end of their rostered period. These flows will be spread over a number of hours.

5.2 Trip Generation

The estimation of the traffic volume that will be generated by the proposed use of the accommodation facility has been based on information provided by the applicant regarding the proposed workforce transportation arrangements and anticipated roster schedule. The traffic generation of the site components are quantified in the following sections.

Workforce commute between home and the accommodation facility

It is understood that the construction workforce for the KWSF project will be rostered on a two weeks on / one week off basis, working six days per week, with arrival and departure of half of the workforce that is accommodated at the accommodation facility each week, similar to the KRWF workforce. Assuming the rostered day off is Sunday, that would mean approximately 65 workers departing on Sunday morning and a similar number of workers arriving at the accommodation facility on Sunday afternoon / evening.

It is anticipated that all 65 workers would travel between home and the accommodation facility using their own vehicles. It is possible that some workers would make ride-sharing arrangements between themselves, which would reduce the number of vehicle movements involved, but to ensure a robust assessment in this report it is assumed that all workers would drive their own vehicles to and from the accommodation facility.

If it is assumed that these light vehicle (LV) departures are spread over 4 hours on Sunday morning and light vehicle arrivals are spread over 6 hours on Sunday

afternoon / evening, then the workforce light vehicle arrival / departure pattern on Sundays in the three transport scenarios would be as follows:

- Sunday 7-11AM: 16-17 LV per hour outbound.
- Sunday 1-7PM: 10-11 LV per hour inbound.

Accommodation facility staff commute between home and the accommodation facility

Additionally, up to 16 accommodation facility operating staff will travel to the accommodation facility daily by private vehicles. At this stage it is not known how many would live locally and how many would have accommodation within the accommodation facility, but it is assumed this will remain similar to the existing situation. As they will be involved in a range of tasks including preparation of breakfast before workers depart to the worksite and dinner after workers return from the worksite, housekeeping throughout the day, bar staff during the evening and security at all hours, the arrival and departure patterns of these staff will also be spread throughout the day on all days of the week but is unlikely to involve more than 8 vehicle movements (inbound plus outbound combined) during any hour.

On Sundays the peak hour traffic flows that overlap with shift worker departures would probably occur after breakfast (eg. 2LV inbound / 6LV outbound) or before dinner (eg. 6LV inbound / 2LV outbound).

On Mondays to Saturdays it is anticipated these accommodation facility staff peak flows would not coincide with workforce travel peaks to / from the wind farm construction worksite as accommodation facility staff will be required to be on-site during these peak periods. A nominal traffic flow of two LV inbound during the workforce AM peak hour and two LV outbound during the workforce PM peak hour has been allowed for in this assessment.

Workforce transportation between the accommodation facility and windfarm site

It is understood that the construction workforce for the KWSF project will have work hours of 10 hours per day within a 12-hour window of 6AM to 6PM, six days per week. The 12-hour window allows for seasonal variations.

For example:

- If the 10-hour workday is 6AM-4PM then the AM peak hour of travel would be 5-6AM and the PM peak hour would be 4-5PM.
- If the 10-hour workday is 7AM-5PM then the AM peak hour of travel would be 5-6AM and the PM peak hour would be 5-6PM.
- If the 10-hour workday is 8AM-6PM then the AM peak hour of travel would be 5-6AM and the PM peak hour would be 6-7PM.

The applicant has advised that it is expected that workforce travel to and from the KWSF site will involve approximately 50 light vehicles to transport 130 workers with workers sharing vehicles as appropriate (i.e. typically 1 to 4 workers per vehicle with an average of 2.6 workers per vehicle). These vehicles will travel to the KWSF site during an AM peak hour sometime within 5-8AM in the morning and return to the

accommodation facility in the afternoon during a PM peak hour sometime within 4-7PM, Monday to Saturday, as indicated above.

The resultant workforce peak traffic flows between the accommodation facility and KWSF site would therefore be as follows:

- Mon-Sat AM peak hour: 50 vehicles outbound
- Mon-Sat PM peak hour: 50 vehicles inbound

During some periods of the KWSF construction it is understood that there may also be some Sunday or night shift construction work required by a smaller proportion of the workforce, mainly due to weather conditions.

Timing of potential night shift work would be variable and is currently unknown but if those workers depart from the accommodation facility after the evening meal those trips could coincide with afterwork recreational trips by accommodation facility residents as discussed below. However, it should be noted that afterwork recreational trips and regular AM and PM peak traffic flows would be proportionally lower when the overall workforce is split between day and night shift work.

Afterwork employee traffic

It is anticipated that a portion of the accommodation facility residents may choose to travel outside of the accommodation facility for recreational/leisure purposes to various local attraction nodes after the shift has finished. However, this traffic is expected to be limited and overwhelmingly outside of peak road network traffic activity periods. For this report it is conservatively assumed that 10 percent of the workforce may travel outside during the busiest hour during the evening (eg. 7-8PM) which would equate to 13 outbound trips by light vehicles and perhaps 7 inbound LV trips.

Similarly, on Sundays the half of the resident workers who are on their day off in the middle of their 2-week shift may also choose to travel outside of the accommodation facility for recreational/leisure purposes to various local attraction nodes. For this report it is conservatively assumed that 10 percent of those 65 people may travel outside during the busiest hour (eg. 7 LV in / 7 LV out)

Visitor traffic

Other, non-employee traffic, which is not directly associated with the project but rather relevant to the camp operation such as visitors, camp maintenance, various smaller service vehicles and other similar activities will also occur. However, this traffic is expected to be limited and will typically take place outside of peak road network traffic or accommodation facility traffic activity periods. As such, this traffic is not assessed further.

Deliveries and waste collection traffic

The proposed camp will need to be serviced on a regular basis and as such delivery and refrigerated trucks and waste collection vehicles will be arriving at the site several times a week and occasional diesel fuel deliveries. This type of traffic activity will typically occur outside peak road network periods and peak site traffic periods and is not significant enough to have a notable capacity impact on the road network. It is

more relevant to the design of the camp's internal facilities such as service vehicle accesses and internal driveways.

Overall Accommodation Facility Peak Traffic Flows

The peak periods of traffic activity at the accommodation facility are summarised in Table 1.

Table 1: Peak hour traffic generation of Hyden workforce accommodation facility

Period	Inbound	Outbound	Total
Mon-Sat AM peak hour	2 vph	52 vph	54 vph
Mon-Sat PM peak hour	52 vph	2 vph	54 vph
Mon-Sat 7-8PM (no night shift)	7 vph	13 vph	20 vph
Mon-Sat (variable – night shift start)	0 vph	up to 50 vph	up to 50 vph
Mon-Sat (variable – night shift end)	up to 50 vph	0 vph	up to 50 vph
Sun 8-9AM	9 vph	26 vph	37 vph
Sun 5-6PM	20 vph	9 vph	29 vph

The 2024 TIA report for this accommodation facility for the KRWF project was based on peak workforce of 189 workers, compared to peak workforce of 130 for the KWSF project. Accordingly, the peak traffic flows assessed in that 2024 TIA were proportionally higher than shown above in Table 1.

Total daily traffic flows (two-way) generated by the accommodation facility are anticipated to include 100vpd for workers travelling to/from the KWSF site, up to 32vpd for staff travelling to/from the accommodation facility, approximately 26vpd for off-duty worker recreational trips, and a small number of trips by visitors, delivery vehicles and waste collection. Accordingly, the total daily traffic generation is anticipated to be up to 200vpd.

5.3 Trip Distribution

The anticipated route for travel between the accommodation facility and the KWSF site is via Hyden-Mount Walker Road – McPherson St – Brookton Hwy – Wilkins Rd (Cemetery Rd), as shown in Figure 8.



Figure 8: Anticipated travel route between the accommodation facility and the KWSF site

The 50vph traffic flows to/from the KWSF site in the first four rows of Table 1 would use this proposed route between the accommodation facility and the KWSF site.

All other vehicle movements in Table 1 would use the southern section of Hyden-Mount Walker Road and vehicles to/from Perth would use Brookton Highway west of Hyden townsite.

5.4 Traffic Flow

Existing traffic count information from the Main Roads WA website indicates Hyden-Mount Walker Road (north of Clayton St) carried average weekday traffic flows of 144 vehicles per day (vpd) in 2019/20. The busiest hour of the average weekday was 11.30AM – 12.30PM with traffic flows of 15vph. During the range of accommodation facility peak hours the existing traffic flows on Hyden-Mount Walker Road were 1vph (5-6AM), 7vph (6-7AM), 10vph (7-8AM), 11vph (4-5PM), 10vph (5-6PM) and 6vph (6-7PM).

Total AM and PM peak hour traffic flows at the proposed accommodation facility driveway on Hyden-Mount Walker Road are shown in Figure 9 for the 50-vehicle scenario using the proposed Brookton Highway route. (The figures shown assume the worst-case scenario coinciding with the highest existing background traffic flows listed above.)

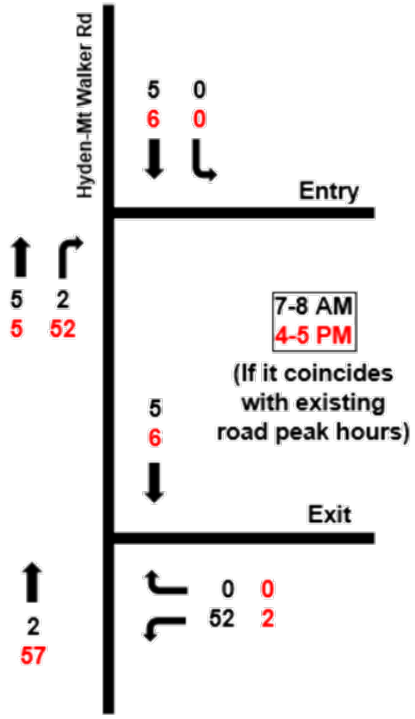


Figure 9: Potential highest workday peak hour traffic flows at accommodation facility driveways

5.5 Analysis of Local Intersections & Crossovers

The *Austroads Guide to Traffic Management Part 6: Intersections, Interchanges and Crossings Management* (2020) provides warrants for turn treatments on major roads at unsignalised intersections (refer graph at Figure 3.25 of AGTM6).

The worst-case workday AM and PM traffic flows from Figure 9 have been plotted on that graph in Figure 10.

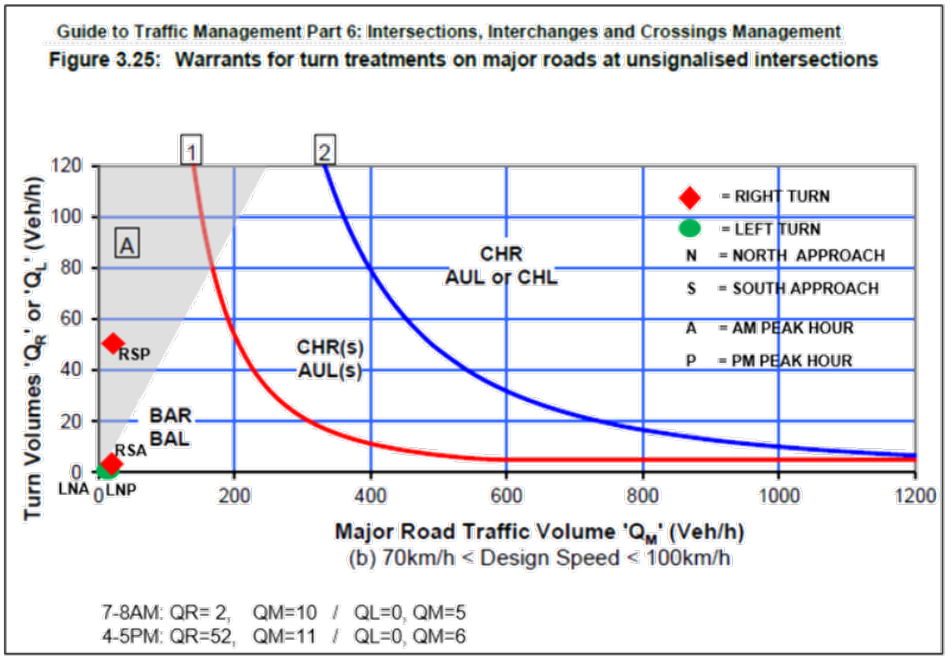


Figure 10: Warrants for turn treatments at the accommodation facility driveways

All of the traffic volumes fall well below the red line on that graph, meaning there is no warrant for auxiliary left turn lanes (AUL) or channelised turn lane treatments (CHR or CHL) at the accommodation facility driveways on Hyden-Mount Walker Road.

Note that the graph appropriate for the existing 80km/h speed limit has been used in this assessment.

Other intersections

Kondinin-Hyden Rd (Brookton Hwy) west of Hyden currently carries 562vpd AWT, with only 6vph (5-6AM), 15vph (6-7AM), 28vph (7-8AM), 44vph (4-5PM), 32vph (5-6PM) and 14vph (6-7PM) and max 57vph (12.15-1.15PM). Within Hyden townsite the speed limit is 50km/h and the appropriate graph for 50km/h allows higher volumes before intersection treatments are warranted (consider the warrants in Figure 11 for 50km/h speed limit, compared to the warrants in Figure 10 applicable at 70-100km/h).

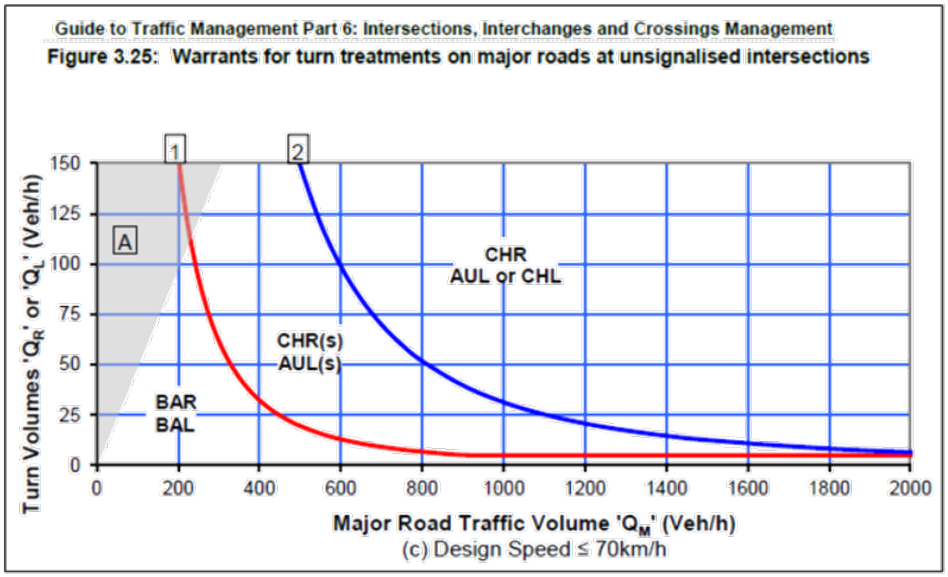


Figure 11: Warrants for turn treatments within Hyden townsite

Those warrants apply to the left and right turn movements from the major road (Brookton Highway). None of the KWSF traffic will be turning right from Brookton Highway at that intersection, so only the left turn from Brookton Highway into McPherson Street needs to be considered. Existing turn counts are not available at this intersection but there would need to be more than 200vph of eastbound through traffic on Brookton Highway through this intersection before a left turn treatment would be warranted at this intersection, so the proposed KWSF workforce traffic will not warrant an upgraded left turn treatment at this intersection.

It should be noted that there is already widening of the existing westbound traffic lane at the Brookton Hwy / McPherson St T-intersection to allow through traffic to pass vehicles waiting to turn right into McPherson St, so there would be no requirement for any further intersection upgrade there.

The Brookton Hwy / Wilkins Rd T-intersection is located on a 110km/h section of Brookton Hwy and does not have any road widening applied at present. The right turn movement in from Brookton Hwy to Wilkins Rd in the worst-case 7-8AM scenario has been investigated, as shown in Figure 12.

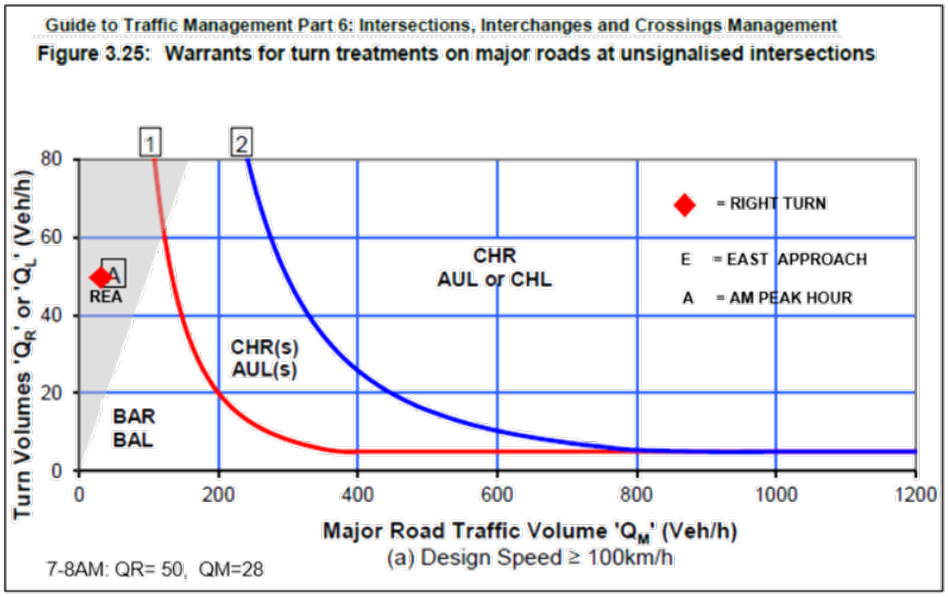


Figure 12: Warrants for turn treatments at Brookton Hwy / Wilkins Rd

The right turn construction traffic volumes fall below the red line on that graph, meaning there is no warrant for intersection upgrades, particularly as this is only a temporary traffic increase during the KWSF construction period. Even during the busiest days of the year (refer section 3.2) the right turn construction traffic volumes would still fall below the red line on that graph, confirming that intersection upgrades are not warranted.

5.6 Sealed Road Widths

Austroads *Guide to Road Design Part 3: Geometric Design* (2021) provides guidance on sealed road width on rural roads for different levels of daily traffic volumes in Table 4.5, which is reproduced below as Figure 13.

Table 4.5: Single carriageway rural road widths (m)

Element	Design AADT				
	1–150	150–500	500–1000	1000–3000	> 3000
Traffic lanes[1]	3.7 (1 x 3.7)	6.2 (2 x 3.1)	6.2–7.0 (2 x 3.1/3.5)	7.0 (2 x 3.5)	7.0 (2 x 3.5)
Total shoulder	2.5	1.5	1.5	2.0	2.5
Minimum shoulder seal [2],[3],[4],[5],[6]	0	0.5	0.5	1.0	1.5
Total carriageway	8.7	9.2	9.2–10.0	11.0	12.0

1 *Traffic lane widths include centrelines but are exclusive of edge-lines.*
2 *Where significant numbers of cyclists use the roadway, consideration should be given to fully sealing the shoulders. Suggest use of a maximum size 10 mm seal within a 20 km radius of towns.*
3 *Wider shoulder seals may be appropriate depending on requirements for maintenance costs, soil and climatic conditions or to accommodate the tracked width requirements for Large Combination Vehicles.*
4 *Short lengths of wider shoulder seal or lay-bys to be provided at suitable locations to provide for discretionary stops.*
5 *Full width shoulder seals may be appropriate adjacent to safety barriers and on the high side of superelevation.*
6 *A minimum 7.0 m seal should be provided on designated heavy vehicle routes (or where the AADT contains more than 15% heavy vehicles).*

Figure 13: Austroads guidelines on rural road widths

Footnote 6 advises a minimum 7.0m seal should be provided on designated heavy vehicle routes (or where the Average Annual Daily Traffic (AADT) contains more than 15% heavy vehicles).

The existing average daily traffic (ADT) volume on Hyden-Mount Walker Road (excluding current accommodation facility traffic) was 137vpd including heavy vehicle component of 37vpd.

As indicated in section 5.2, the accommodation facility traffic for the KWSF project would typically be up to 200vpd to/from the accommodation facility, bringing total traffic to around 340vpd, whereas the total during the previous KRWF project was previously estimated to be around 500vpd.

For AADT of 150 to 500vpd Austroads recommends total sealed width of 7.2m (2x3.1m traffic lanes and 2 x 0.5m sealed shoulders). That would also satisfy minimum recommended sealed width in the 500 to 1000vpd range as well.

The section of Hyden-Mount Walker Road adjacent to the accommodation village has been widened to at least 8m sealed width (see Figure 2) and from the accommodation village to Hyden townsite the sealed width is now approximately 7.2m, which complies with the widths set out in Figure 13.

5.7 Unsealed Roads

Austroads Guide to Road Design Part 3 does not provide guidance for unsealed roads. Instead it refers designers to the ARRB *Unsealed Roads Manual: Guidelines to Good Practice* (2009), which is now replaced by the ARRB *Unsealed Roads Best Practice Guide* (2020).

That ARRB guidance does not explicitly state the traffic capacity of unsealed roads but does refer to overseas work which "provides valuable guidelines for the geometric design of very low volume roads (average daily traffic (ADT) < 400 vpd)."

Table 3.9 of the ARRB *Unsealed Roads Best Practice Guide* designates a Road Class 4A, described as a "main road > 150 ADT". The description includes the following dot points:

- All weather road, predominantly two-lane and unsealed. Can be sealed if economically justified.
- Operating speed standard of 50-80km/h according to terrain.
- Minimum carriageway width is 7m.

Accordingly, the unsealed roads that would potentially carry traffic travelling between the accommodation facility and the KWSF site (i.e. Wilkins Road and a section of Notting-Karlgarin Road east of Wilkins Road) can be considered to have sufficient capacity to accommodate the traffic flows generated by the workforce traffic during construction of the proposed KWSF project.

5.8 Impact on Surrounding Roads and Neighbouring Areas

Daily traffic flows of up to 3,000vpd are deemed satisfactory on residential access streets in the WAPC's *Liveable Neighbourhoods* policy.

Peak hour traffic flows on residential streets are typically around 10% of average weekday traffic flows, so a 3,000vpd threshold equates to peak hourly flows in the order of 300vph.

The traffic flows during the peak hours on all of the nearby roads will remain well below that 300vph threshold (and less than during the KRWF project), so the impact on the surrounding roads is considered to be within acceptable limits and should be deemed acceptable on a short-term basis during the construction period of the proposed KWSF project.

5.9 Traffic Noise and Vibration

The WAPC's *State Planning Policy 5.4: Road and Rail Transport Noise and Freight Considerations in Land Use Planning* requires assessment of noise impact on noise-sensitive developments when a road carries more than 20,000vpd in an urban area or 5,000vpd in a rural area.

The proposed KWSF workforce at the accommodation facility will not increase the traffic flows on any surrounding roads to anywhere near the abovementioned traffic thresholds, so no significant traffic noise impacts on surrounding areas are anticipated.

5.10 Road Safety

As noted in Section 3.1, Hyden-Mount Walker Road has a posted speed limit of 50km/h north of Hyden townsite but changes to 80km/h in the vicinity of the proposed development. It is noted that heavy vehicle combinations such as road trains up to 36.5m long are permitted on this road.

The traffic volumes on this road will be less under the proposed use of the accommodation facility for the KWSF project than they recently have been under the KRWF project, so no change of speed zoning would be considered necessary for the current proposal.

5.11 Provision for Service Vehicles

Service vehicles will continue to access the site using the one-way internal driveway system with entry via the northern driveway crossover and exit via the southern driveway crossover on Hyden-Mount Walker Road.

Buses are not anticipated to be used during the proposed use of the accommodation facility for KWSF construction workers. If any buses do need to access the accommodation facility, they would also use that one-way driveway circulation system, with 3 waiting bays provided along the northern inbound driveway, then 2 bus spaces available at the bus shelter adjacent to the accommodation facility buildings, as shown in Figure 3.

A loading zone is provided south of the bus shelter adjacent to the kitchens and bin store. This loading zone is large enough for two heavy rigid trucks to reverse into for deliveries and waste collection.

An ambulance bay is provided north of the bus shelter adjacent to the medical room.

For the original development application for the accommodation facility, turn path plans were prepared for 12.5m heavy rigid vehicles (trucks and buses) and 19m semi-trailer to demonstrate that sufficient space is available for these vehicle movements in the subsequently approved site layout. The turn path plans are shown at Appendix B.

6 Public Transport Access

There are no existing public transport services in this rural area.

Public transport access is not a consideration for the proposed use of the accommodation facility.

7 Pedestrian and Cyclist Access

The subject site is located approximately 400m north of Hyden townsite, so it is within walking distance.

The accommodation facility includes its own dining and recreational facilities but there is also potential for interaction with Hyden townsite.

Accordingly, a sealed footpath has already been constructed on the eastern side of Hyden-Mount Walker Road from the accommodation facility to Hyden townsite for the KRWF project.

The number of workers accommodated at the accommodation facility will be lower for the KWSF project, so no further changes to existing pedestrian and cyclist access are considered warranted for this proposal.

8 Conclusions

This Transport Impact Assessment relates to the workforce accommodation facility at Hyden, which was established for construction of the King Rocks Wind Farm (KRWF) project and is now proposed to be utilised for the Kondinin Wind and Solar Farm (KWSF) project. The anticipated peak workforce for KWSF is currently anticipated to be approximately 130 people.

The subject site is at Lot 192 Hyden-Mount Walker Road, Hyden, in the Shire of Kondinin. The accommodation facility is located approximately 400m north of Hyden townsite.

It is anticipated that workers will use their own vehicles to travel between Perth and the accommodation facility on roster changeover days.

The accommodation facility has parking provision of 210 standard car bays plus 9 disabled bays. This will provide parking for all accommodation facility staff and all workers accommodated at the accommodation facility with spare capacity for visitors when required.

The applicant has advised that it is expected that workforce travel to and from the KWSF site will involve approximately 50 vehicles to transport 130 workers with workers sharing vehicles as appropriate (i.e. average vehicle occupancy of 2.6 people per vehicle).

The accommodation facility was designed for peak workforce of 189 workers for the KRWF project, compared to peak workforce of 130 now proposed for the KWSF project. Accordingly, the peak traffic flows during the KWSF project will be proportionally lower than during the KRWF project.

It is understood that the construction workforce for the KWSF project will have work hours of 10 hours per day within a 12-hour window of 6AM to 6PM, six days per week. The 12-hour window allows for seasonal variations. Therefore, workforce travel to and from the KWSF site will typically result in 50 vehicles outbound from the accommodation facility prior to that 10-hour shift and 50 vehicles inbound to the accommodation facility after the end of that 10-hour shift. Total daily traffic flows of up to 200vpd (two-way total) will be generated by the accommodation facility during the KWSF construction period.

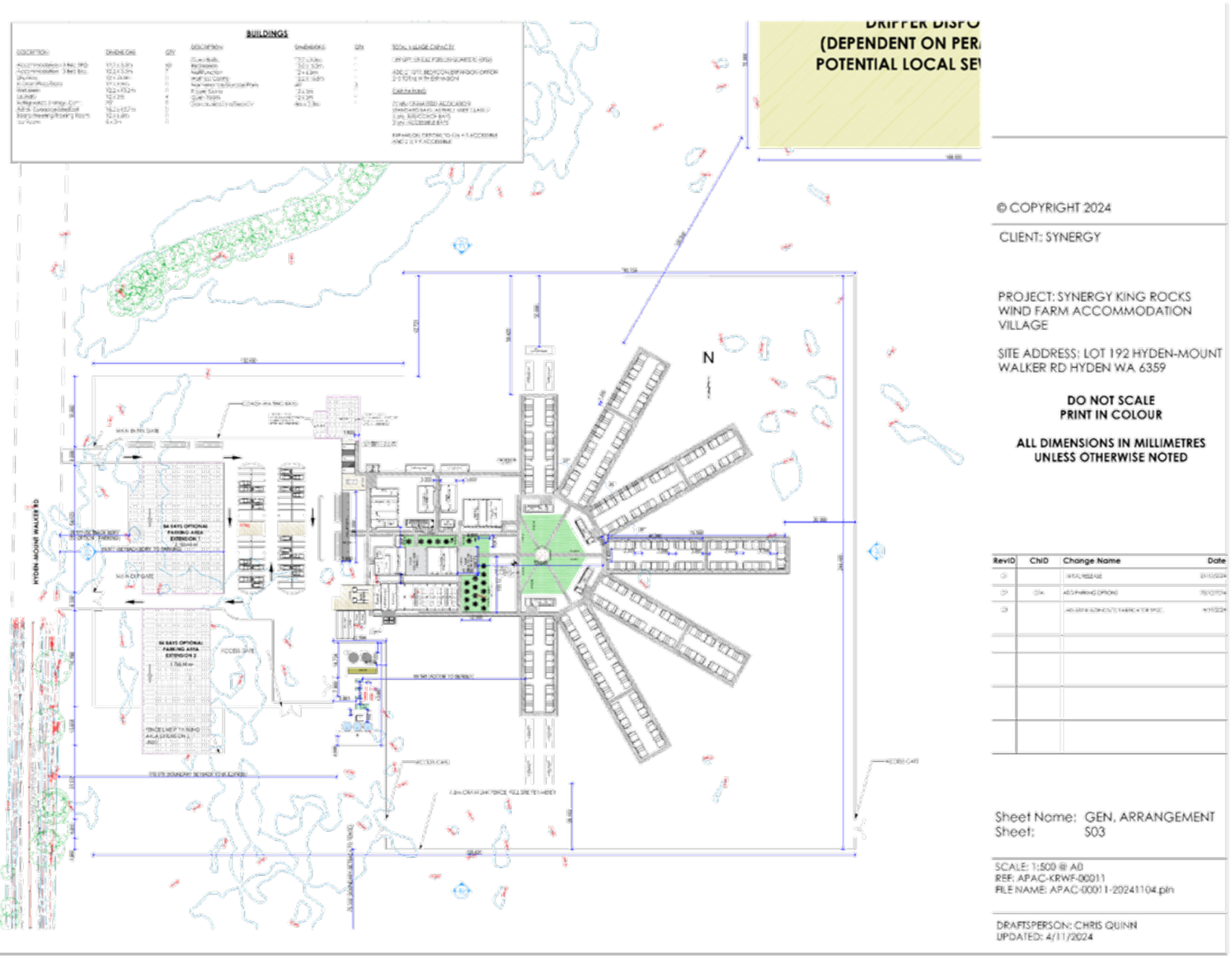
Nighttime or Sunday work may occasionally be required, mainly due to weather conditions required for particular tasks.

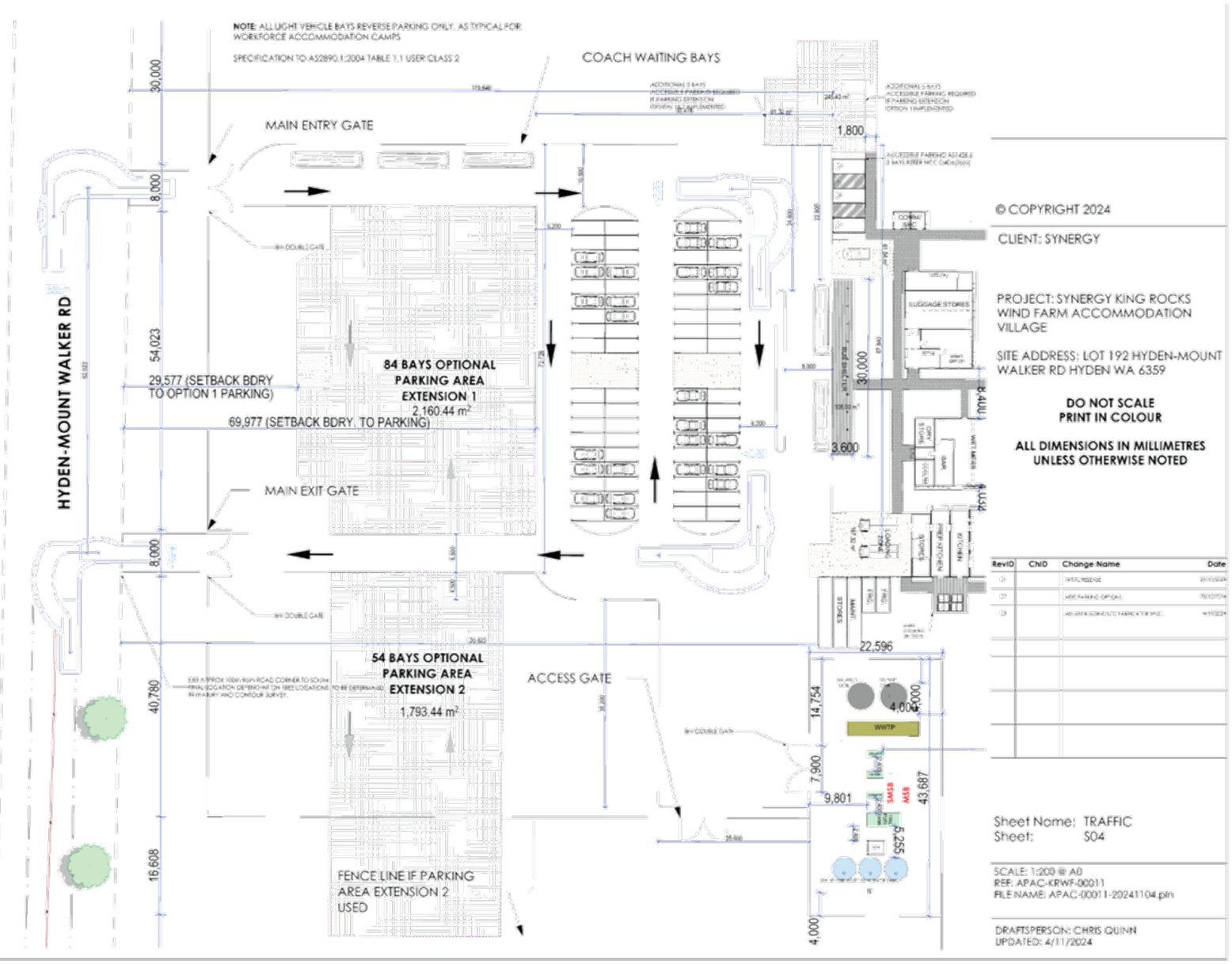
The anticipated route for travel between the accommodation facility and the KWSF site is via Hyden-Mount Walker Road – McPherson St – Brookton Hwy – Wilkins Rd (Cemetery Rd). No road or intersection improvements are considered to be warranted along this route to accommodate KWSF workforce traffic movements during the construction period, which is anticipated to occur over a period of approximately two years.

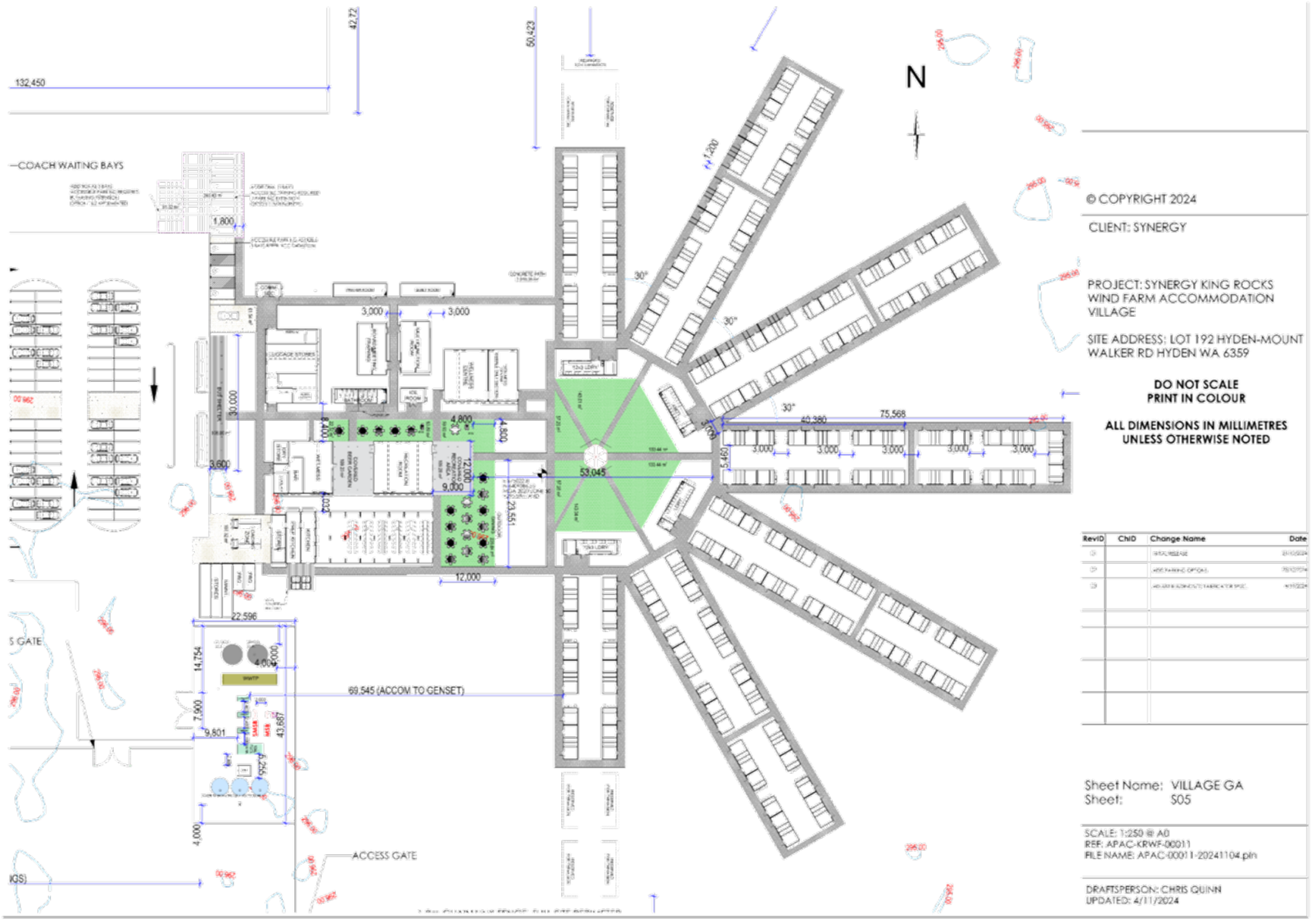
A sealed footpath has already been constructed on the eastern side of Hyden-Mount Walker Road from the accommodation facility to Hyden townsite for the KRWF project. The number of workers accommodated at the accommodation facility will be lower for the KWSF project, so no changes to existing pedestrian and cyclist access or the existing posted speed limit are considered warranted for this proposal.

Appendix A

SITE LAYOUT

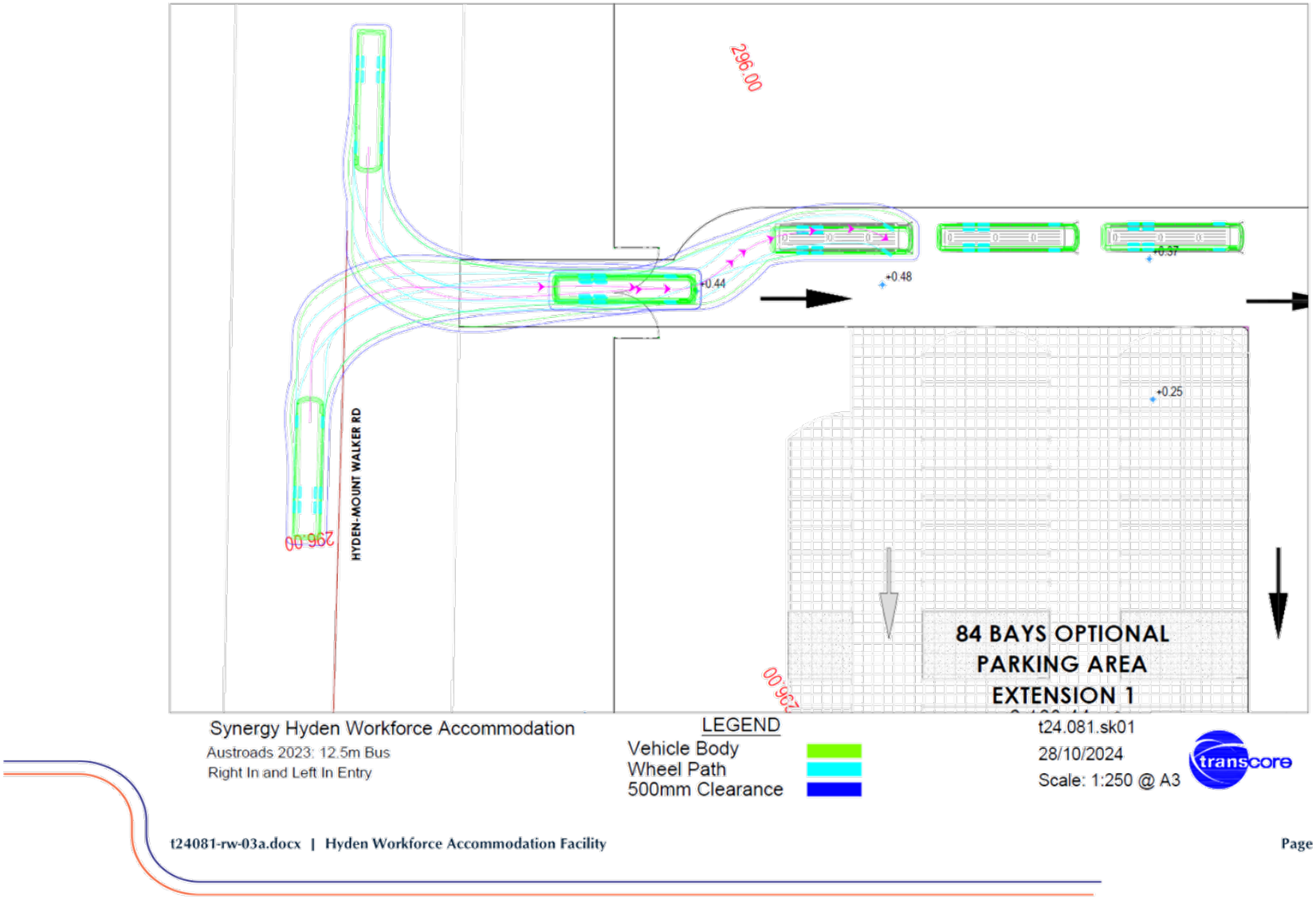

BUILDINGS
(DEPENDENT ON PER
POTENTIAL LOCAL SE
N
HYDEN-MOUNT WALKER RD
© COPYRIGHT 2024
CLIENT: SYNERGY
PROJECT: SYNERGY KING ROCKS WIND FARM ACCOMMODATION VILLAGE
SITE ADDRESS: LOT 192 HYDEN-MOUNT WALKER RD HYDEN WA 6359
DO NOT SCALE
PRINT IN COLOUR
ALL DIMENSIONS IN MILLIMETRES
UNLESS OTHERWISE NOTED
RevID ChID Change Name Date
Sheet Name: GEN. ARRANGEMENT
Sheet: S03
SCALE: 1:500 @ A0
REF: APAC-KRWF-00011
FILE NAME: APAC-00011-20241104.pln
DRAFTSPERSON: CHRIS QUINN
UPDATED: 4/11/2024

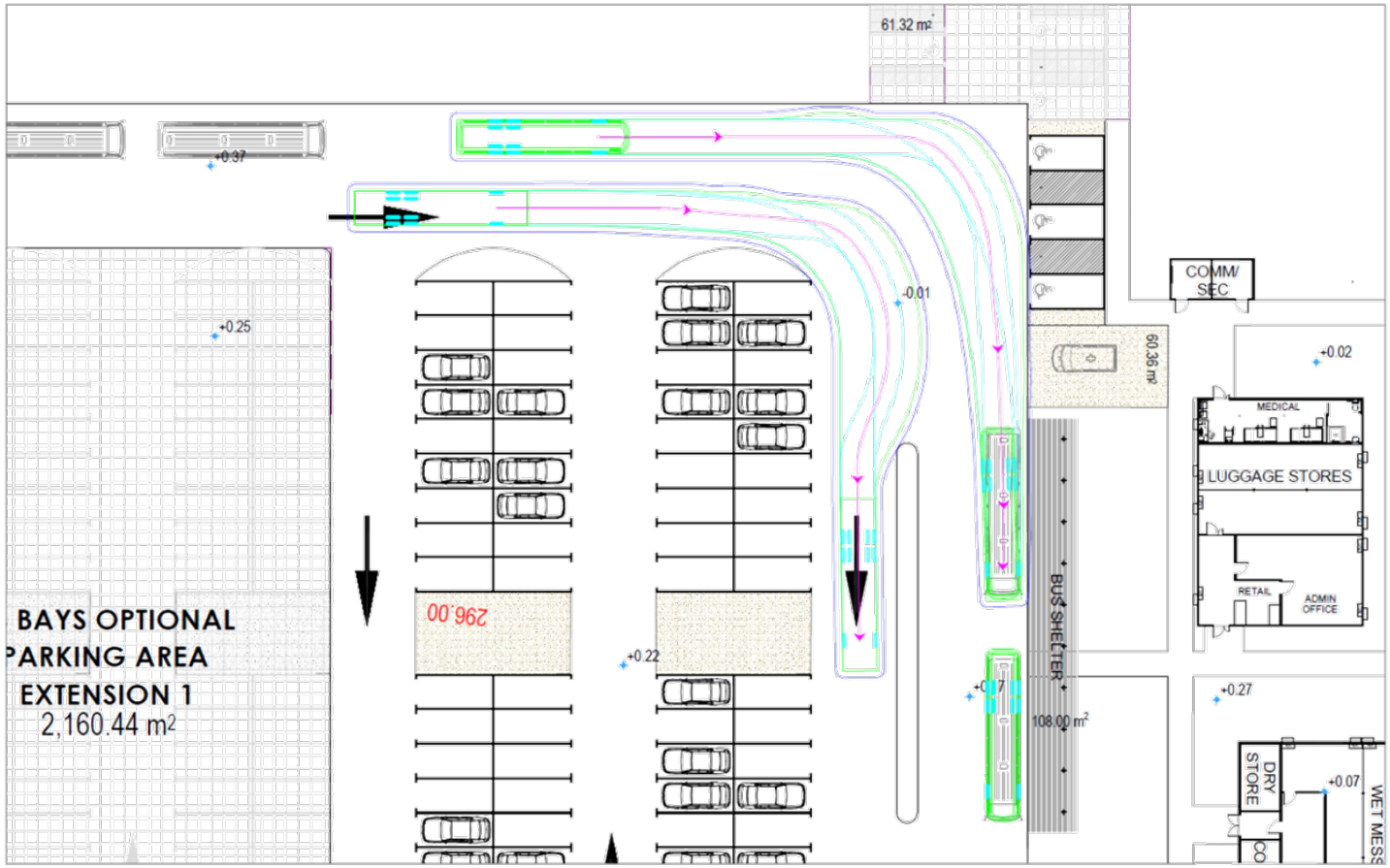

NOTE: ALL LIGHT VEHICLE BAYS REVERSE PARKING ONLY, AS TYPICAL FOR WORKFORCE ACCOMMODATION CAMPS
SPECIFICATION TO AS2890.1:2004 TABLE 1.1 USER CLASS 2
COACH WAITING BAYS
MAIN ENTRY GATE
HYDEN-MOUNT WALKER RD
84 BAYS OPTIONAL PARKING AREA EXTENSION 1
2,160.44 m²
29,577 (SETBACK BDRY TO OPTION 1 PARKING)
69,977 (SETBACK BDRY. TO PARKING)
MAIN EXIT GATE
54 BAYS OPTIONAL PARKING AREA EXTENSION 2
1,793.44 m²
ACCESS GATE
FENCE LINE IF PARKING AREA EXTENSION 2 USED
30,000
8,000
54,023
40,780
16,608
1,800
30,000
3,600
22,596
14,754
4,000
7,900
9,801
43,687
6,256
4,000
WWTP
LUGGAGE STORES
© COPYRIGHT 2024
CLIENT: SYNERGY
PROJECT: SYNERGY KING ROCKS WIND FARM ACCOMMODATION VILLAGE
SITE ADDRESS: LOT 192 HYDEN-MOUNT WALKER RD HYDEN WA 6359
DO NOT SCALE
PRINT IN COLOUR
ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED
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DRAFTSPERSON: CHRIS QUINN
UPDATED: 4/11/2024

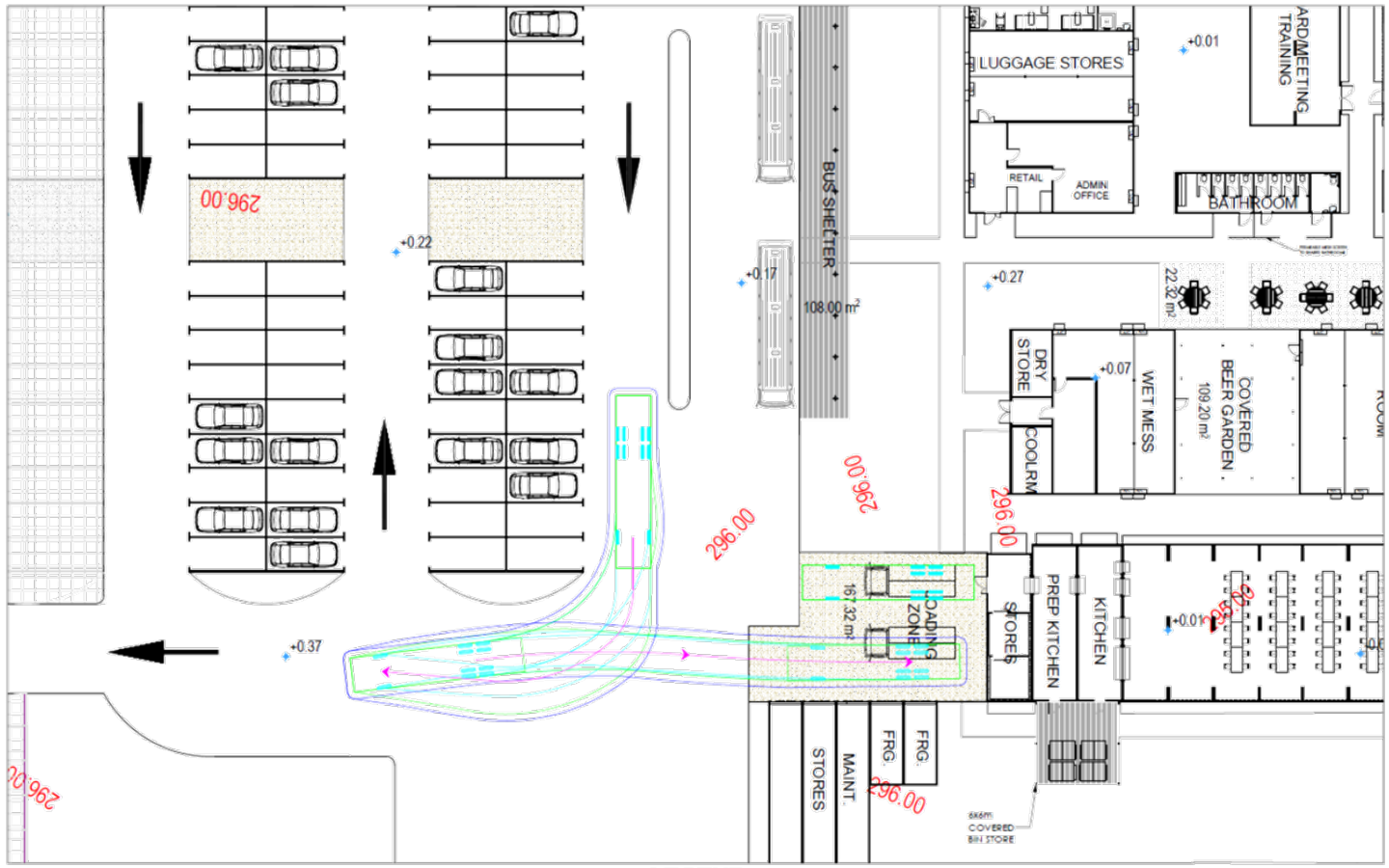

132,450
42,72
50,423
COACH WAITING BAYS
1,800
3,000
3,000
30°
30°
30°
1,200
N
60,380
75,568
3,000
3,000
3,000
3,000
3,000
5,460
53,045
30,000
4,800
4,800
12,000
9,000
23,551
3,600
4,000
12,000
22,596
5 GATE
14,754
7,500
4,000
69,545 (ACCOM TO GENSET)
9,801
43,687
5,250
4,000
ACCESS GATE
IGS)
© COPYRIGHT 2024
CLIENT: SYNERGY
PROJECT: SYNERGY KING ROCKS WIND FARM ACCOMMODATION VILLAGE
SITE ADDRESS: LOT 192 HYDEN-MOUNT WALKER RD HYDEN WA 6359
DO NOT SCALE
PRINT IN COLOUR
ALL DIMENSIONS IN MILLIMETRES UNLESS OTHERWISE NOTED
RevID ChID Change Name Date
Sheet Name: VILLAGE GA
Sheet: S05
SCALE: 1:250 @ A0
REF: APAC-KRWF-00011
FILE NAME: APAC-00011-20241104.pln
DRAFTSPERSON: CHRIS QUINN
UPDATED: 4/11/2024

Appendix B

TURN PATH ANALYSIS


296.00
+0.44
+0.48
+0.37
+0.25
HYDEN-MOUNT WALKER RD
296.00
296.00
84 BAYS OPTIONAL
PARKING AREA
EXTENSION 1
Synergy Hyden Workforce Accommodation
Austroads 2023: 12.5m Bus
Right In and Left In Entry
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
t24.081.sk01
28/10/2024
Scale: 1:250 @ A3
transcore


61.32 m²
+0.37
+0.25
-0.01
COMM/ SEC
60.36 m²
+0.02
MEDICAL
LUGGAGE STORES
RETAIL
ADMIN OFFICE
BUS SHELTER
108.00 m²
+0.27
DRY STORE
+0.07
WET MESS
296.00
+0.22
BAYS OPTIONAL
PARKING AREA
EXTENSION 1
2,160.44 m²
Synergy Hyden Workforce Accommodation
12.5m Bus and 12.5m HRV
Bus & Truck Simultaneous Turn
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
t24.081.sk02
28/10/2024
Scale: 1:200 @ A3
transcore

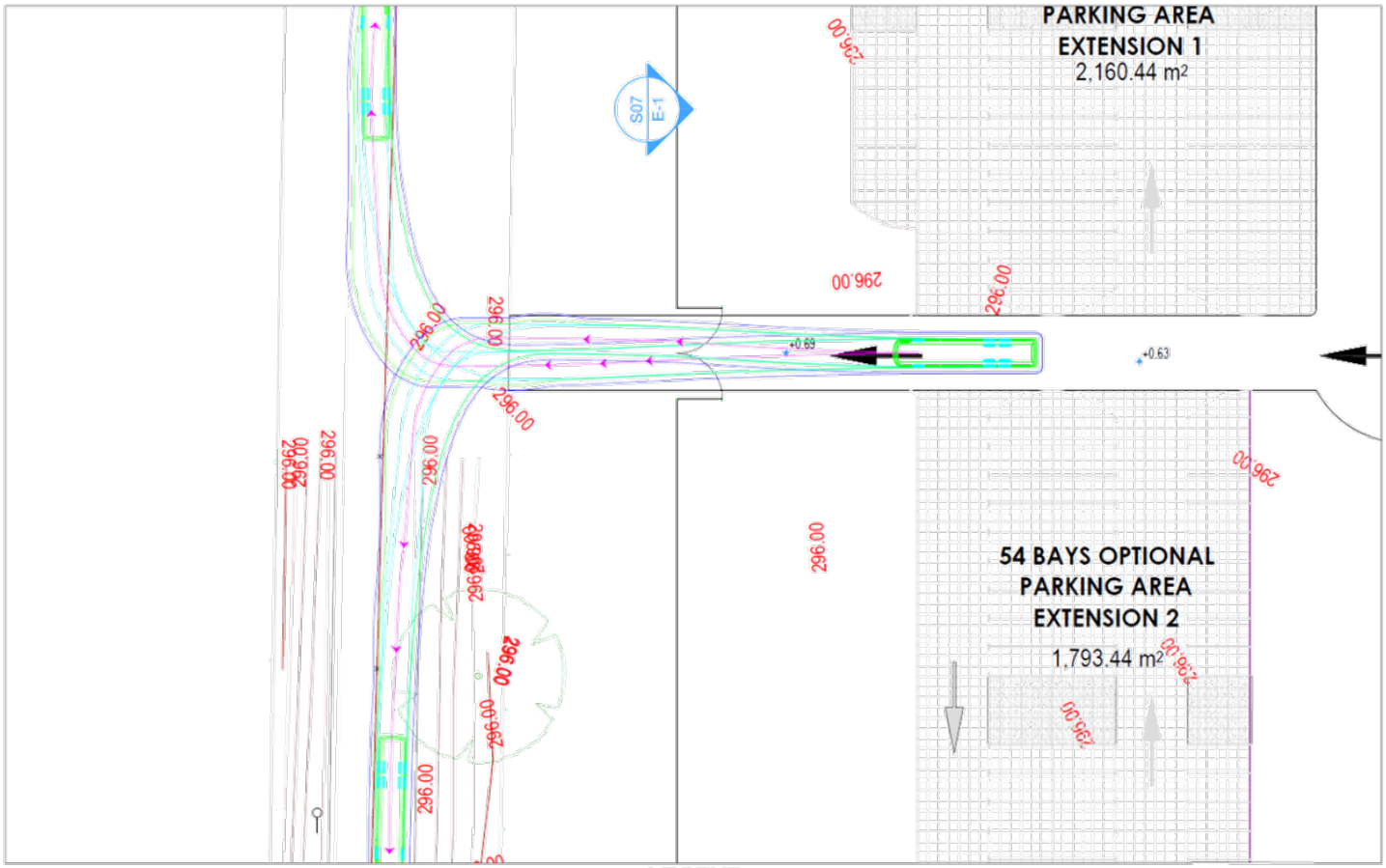


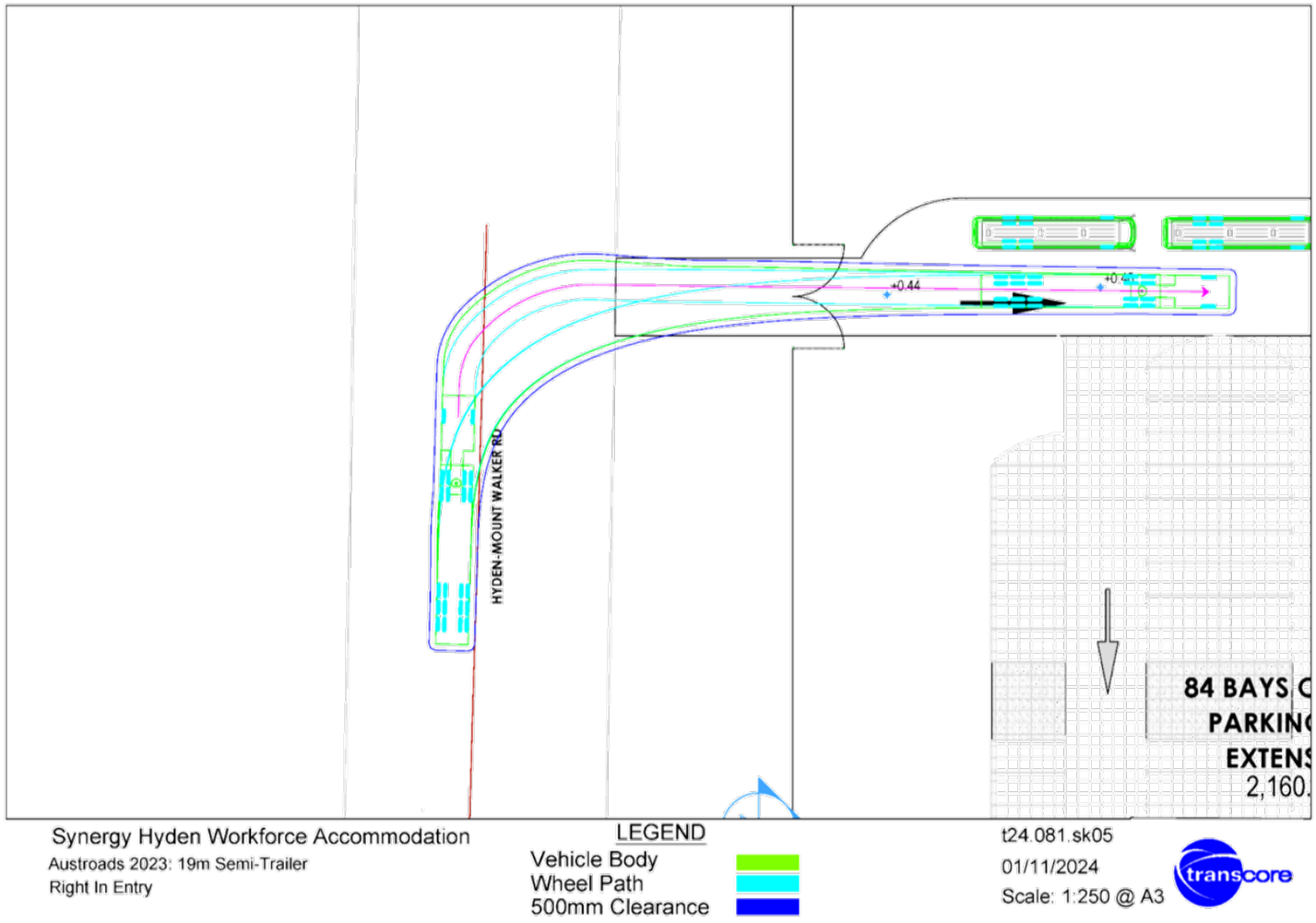
Synergy Hyden Workforce Accommodation
12.5m HRV
Loading Zone Entry

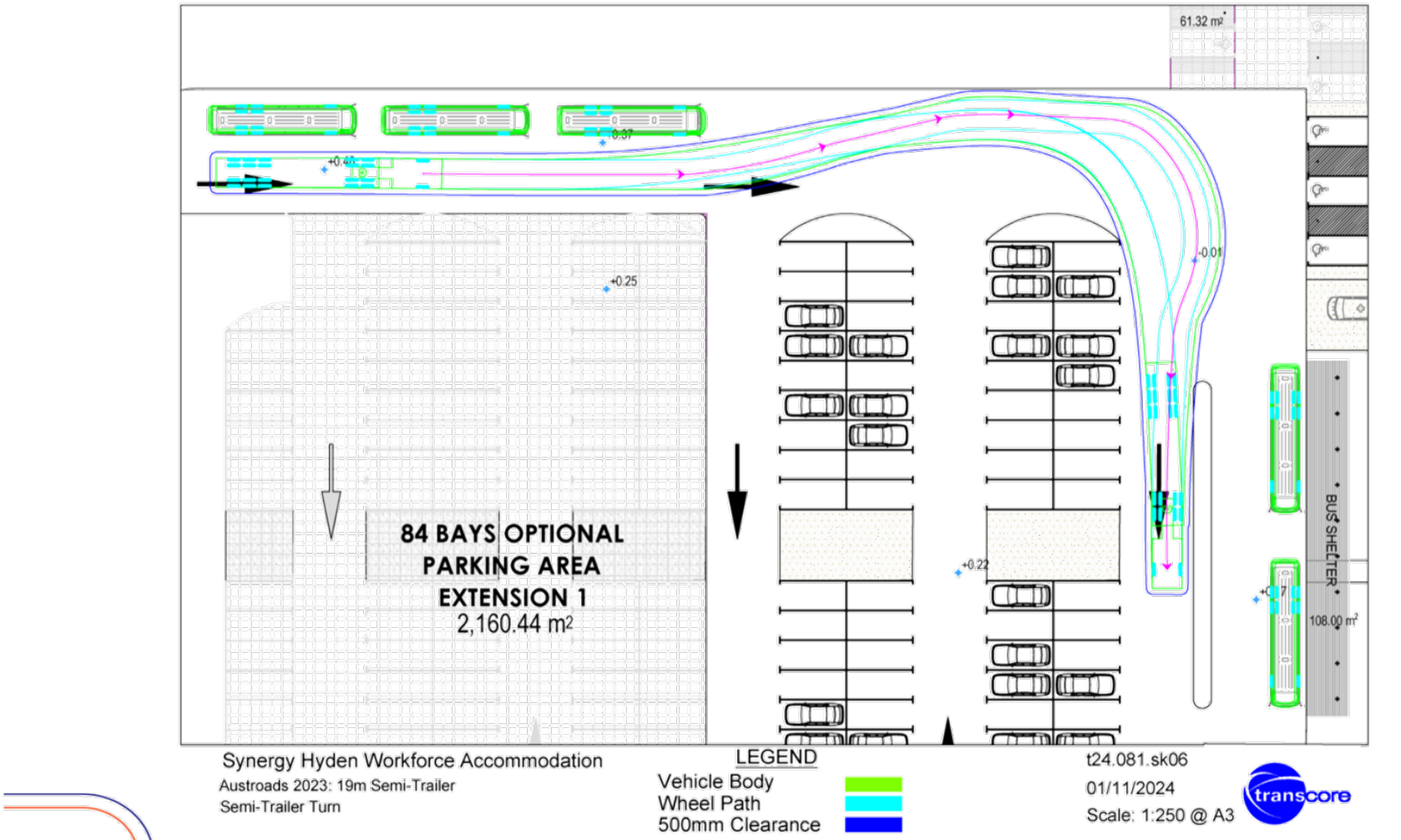
LEGEND
Vehicle Body
Wheel Path
500mm Clearance

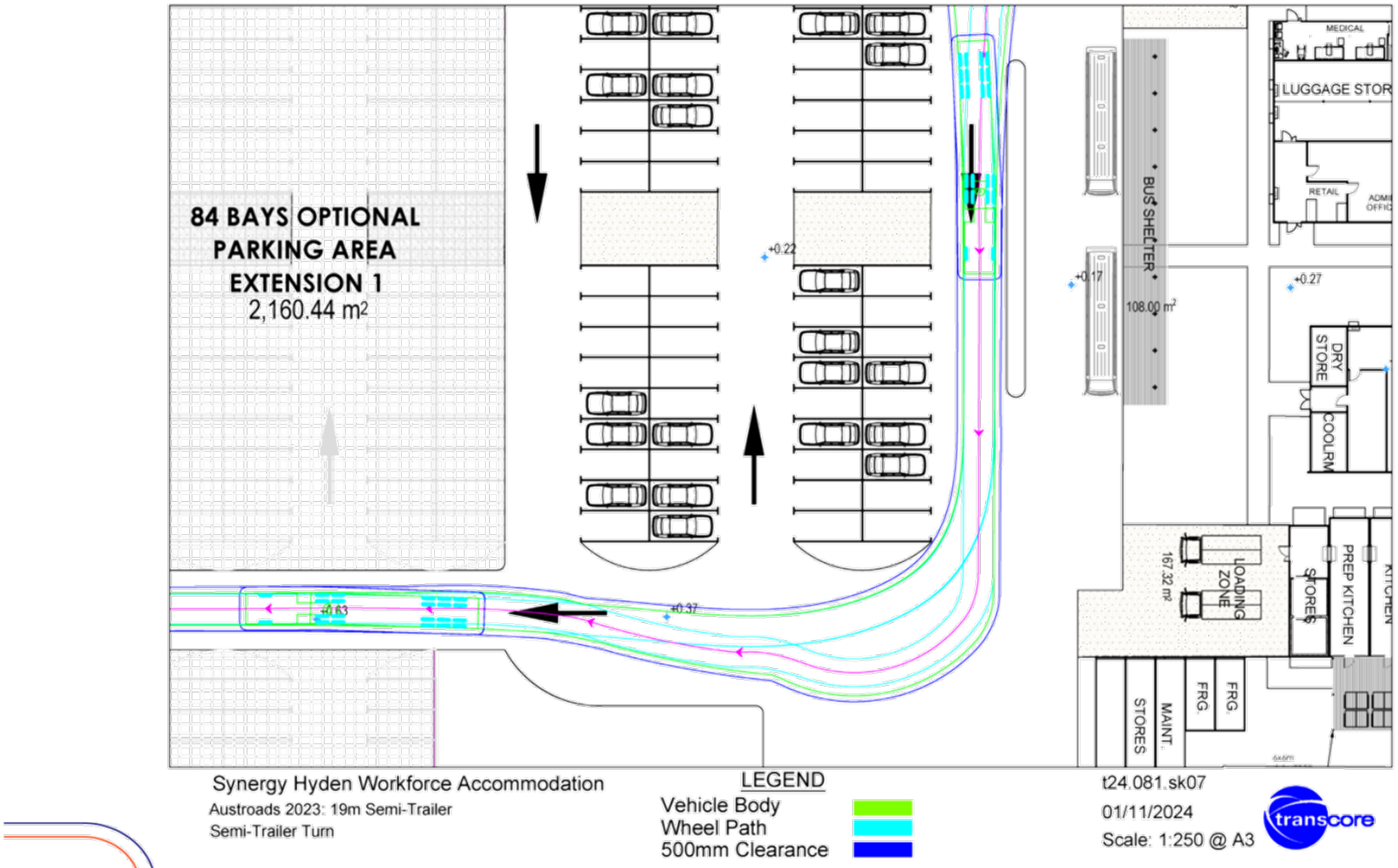
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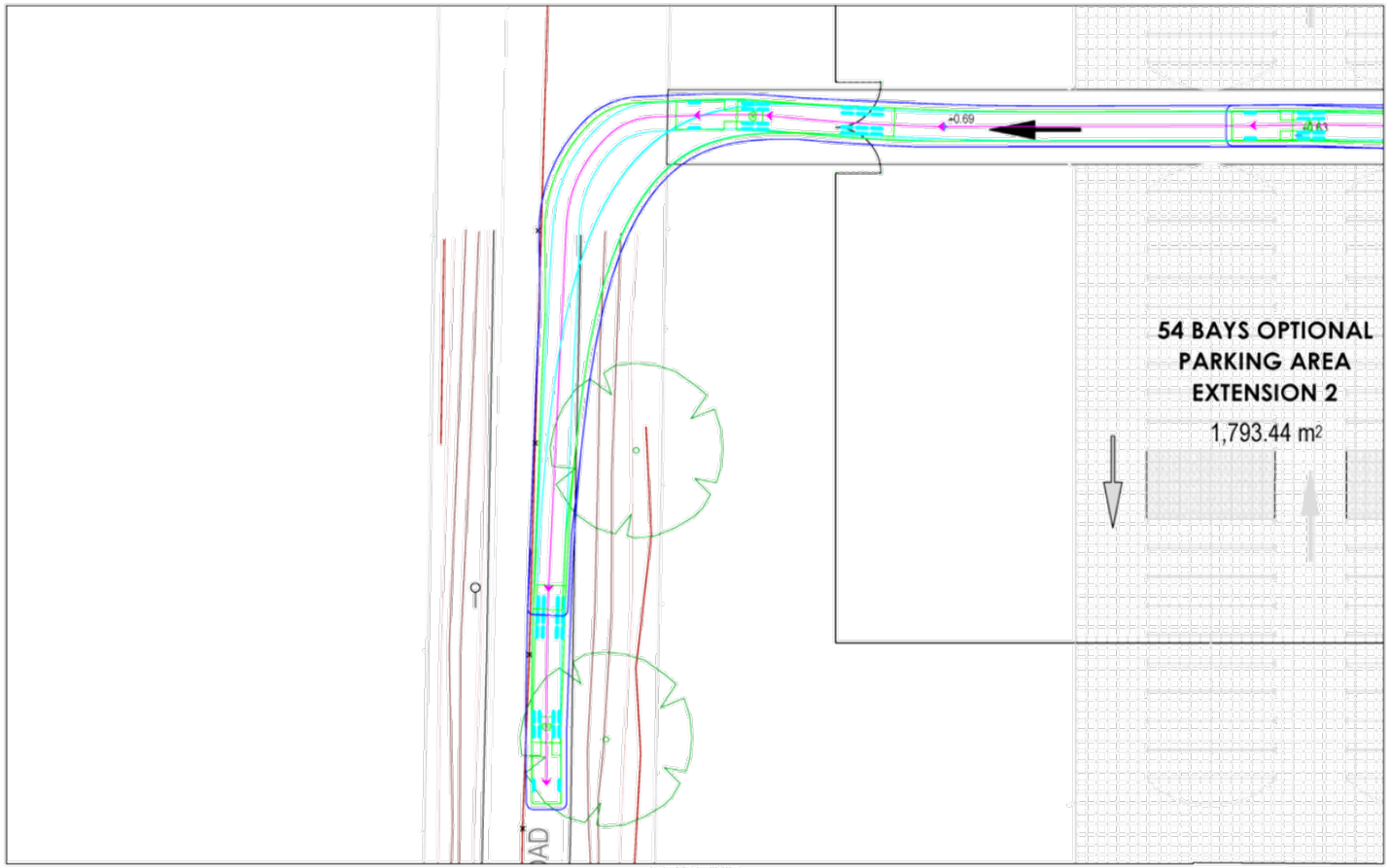
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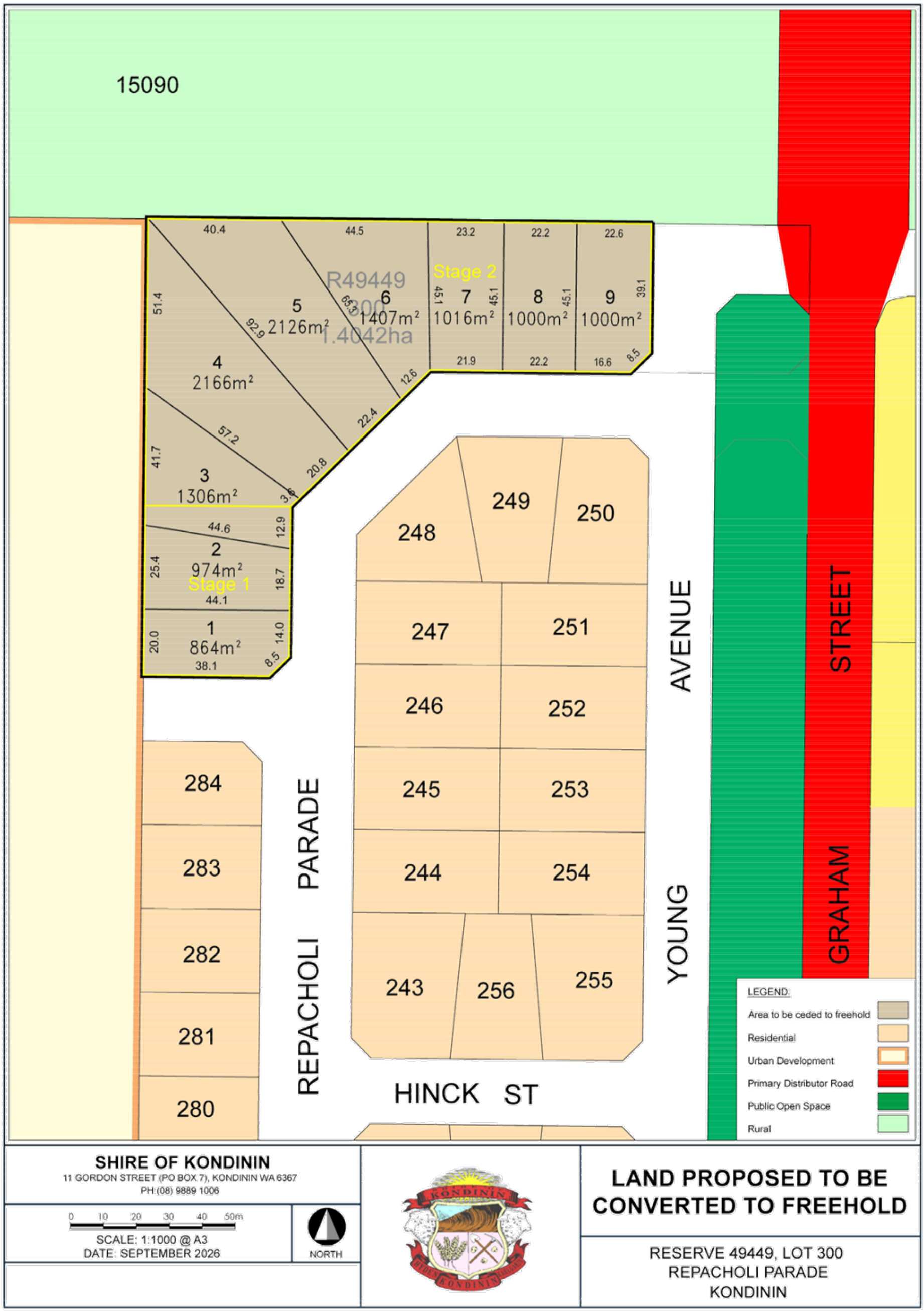

PARKING AREA
EXTENSION 1
2,160.44 m²
54 BAYS OPTIONAL
PARKING AREA
EXTENSION 2
1,793.44 m²
S07
E-1
296.00
+0.69
+0.63
Synergy Hyden Workforce Accommodation
Austroads 2023: 12.5m Bus
Right Out and Left Out Exit
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
t24.081.sk04
28/10/2024
Scale: 1:300 @ A3
transcore

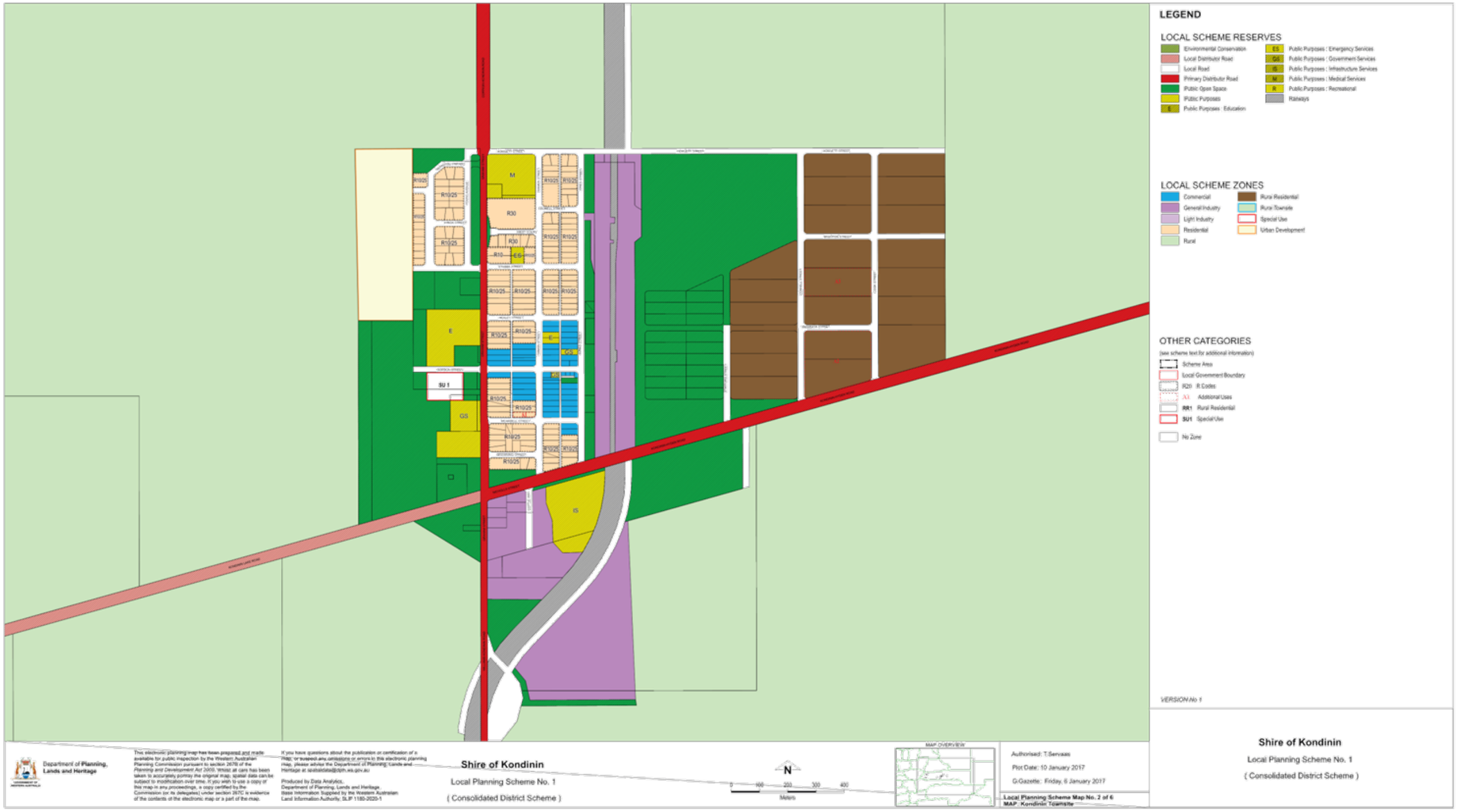

HYDEN-MOUNT WALKER RD
+0.44
84 BAYS C
PARKIN
EXTENS
2,160.
Synergy Hyden Workforce Accommodation
Austroads 2023: 19m Semi-Trailer
Right In Entry
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
t24.081.sk05
01/11/2024
Scale: 1:250 @ A3
transcore


61.32 m²
84 BAYS OPTIONAL
PARKING AREA
EXTENSION 1
2,160.44 m²
BUS SHELTER
108.00 m²
+0.25
+0.22
-0.01
Synergy Hyden Workforce Accommodation
Austroads 2023: 19m Semi-Trailer
Semi-Trailer Turn
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
t24.081.sk06
01/11/2024
Scale: 1:250 @ A3
transcore


84 BAYS OPTIONAL
PARKING AREA
EXTENSION 1
2,160.44 m2
+0.22
+0.17
+0.27
+0.63
+0.37
BUS SHELTER
108.00 m2
MEDICAL
LUGGAGE STOR
RETAIL
DRY STORE
COOLRM
LOADING ZONE
167.32 m2
STORES
PREP KITCHEN
KITCHEN
FRG.
FRG.
MAINT.
STORES
Synergy Hyden Workforce Accommodation
Austroads 2023: 19m Semi-Trailer
Semi-Trailer Turn
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
t24.081.sk07
01/11/2024
Scale: 1:250 @ A3
transcore


54 BAYS OPTIONAL
PARKING AREA
EXTENSION 2
1,793.44 m2
LEGEND
Vehicle Body
Wheel Path
500mm Clearance
Synergy Hyden Workforce Accommodation
Austroads 2023: 19m Semi-Trailer
Left Out Exit
t24.081.sk08
01/11/2024
Scale: 1:300 @ A3
transcore


15090
R49449
300
1.4042ha
Stage 2
Stage 1
1
864m²
2
974m²
3
1306m²
4
2166m²
5
2126m²
6
1407m²
7
1016m²
8
1000m²
9
1000m²
40.4
44.5
23.2
22.2
22.6
51.4
92.9
65.3
45.1
45.1
39.1
21.9
22.2
16.6
8.5
12.6
22.4
57.2
41.7
20.8
3.6
44.6
12.9
25.4
18.7
44.1
20.0
14.0
38.1
8.5
248
249
250
247
251
246
252
245
253
244
254
243
256
255
284
283
282
281
280
AVENUE
YOUNG
STREET
GRAHAM
PARADE
REPACHOLI
HINCK ST
LEGEND:
Area to be ceded to freehold
Residential
Urban Development
Primary Distributor Road
Public Open Space
Rural
SHIRE OF KONDININ
11 GORDON STREET (PO BOX 7), KONDININ WA 6367
PH:(08) 9889 1006
0 10 20 30 40 50m
SCALE: 1:1000 @ A3
DATE: SEPTEMBER 2026
NORTH
LAND PROPOSED TO BE CONVERTED TO FREEHOLD
RESERVE 49449, LOT 300
REPACHOLI PARADE
KONDININ


LEGEND
LOCAL SCHEME RESERVES
Environmental Conservation
Local Distributor Road
Local Road
Primary Distributor Road
Public Open Space
Public Purposes
Public Purposes : Education
Public Purposes : Emergency Services
Public Purposes : Government Services
Public Purposes : Infrastructure Services
Public Purposes : Medical Services
Public Purposes : Recreational
Railways
LOCAL SCHEME ZONES
Commercial
General Industry
Light Industry
Residential
Rural
Rural Residential
Rural Townsite
Special Use
Urban Development
OTHER CATEGORIES
(see scheme text for additional information)
Scheme Area
Local Government Boundary
R Codes
Additional Uses
Rural Residential
Special Use
No Zone
VERSION No 1
Shire of Kondinin
Local Planning Scheme No. 1
(Consolidated District Scheme)
Department of Planning, Lands and Heritage
Shire of Kondinin
Local Planning Scheme No. 1
(Consolidated District Scheme)
N
Meters
MAP OVERVIEW
Authorised: T.Servaas
Plot Date: 10 January 2017
G.Gazette: Friday, 6 January 2017
Local Planning Scheme Map No. 2 of 6
MAP: Kondinin Townsite
Shire of Kondinin
Local Planning Scheme No. 1
(Consolidated District Scheme)

2026-27 Regional Extended Trading Package[1]

December 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	*2*	*3*	*4*	*5* 8am to 6pm	*6* 8am to 6pm
7 8am to 9pm	*8* 8am to 9pm	*9* 8am to 9pm	*10* 8am to 9pm	*11* 8am to 9pm	*12* 8am to 6pm	*13* 8am to 6pm
14 7am to 9pm	*15* 7am to 9pm	*16* 7am to 9pm	*17* 7am to 9pm	*18* 7am to 9pm	*19* 8am to 6pm	*20* 8am to 6pm
21 7am to 9pm	*22* 7am to 9pm	*23* 7am to 9pm	*24* 7am to 9pm	*25* Closed *Christmas Day*	*26* 8am to 6pm *Boxing Day*	*27* 8am to 6pm
28 8am to 6pm *Boxing Day Holiday*	*29* 8am to 9pm	*30* 8am to 9pm	*31* 8am to 9pm			

Public Holidays 2027

New Year's Day (1 January 2027)	8am to 6pm
Australia Day (26 January 2027)	8am to 6pm
Labour Day (1 March 2027)	8am to 6pm
Easter Monday (29 March 2027)	8am to 6pm
ANZAC Day Public Holiday (26 April 2027)	8am to 6pm
Western Australia Day (7 June 2027)	8am to 6pm
King's Birthday (27 September 2027)	8am to 6pm

[1] If a standing order is in place for your Local Government area which allows for earlier or later opening times, the standing order will take precedence over any proposed extensions offered in the package. i.e. If the standing order allows shops to open between 7am and 5pm on a Saturday, they will be able to open from 7am to 6pm under the approved package.

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SHIRE OF KONDININ

BUSH FIRE ADVISORY COMMITTEE

Terms of Reference

1. Name

1.1 The Committee is the Shire of Kondinin Bush Fire Advisory Committee (the Committee).

2. Legal basis

2.1 Council establishes the Committee under section 67(1) of the *Bush Fires Act 1954* (the Act).

2.2 The Committee is established under section 67 of the Act. It is not established as a committee under section 5.8 of the *Local Government Act 1995*, so the meeting provisions that apply specifically to section 5.8 committees do not apply to it merely because it is called a committee. Individual members remain subject to any statutory, conduct or governance obligations that otherwise apply to them.

2.3 These Terms of Reference are rules for the guidance of the Committee made by Council under section 67(3)(a) of the Act.

2.4 The following requirements of section 67 apply despite anything in these Terms of Reference:

Provision	Requirement
s.67(1)	Council appoints the members it thinks fit, to advise on bush fire matters
s.67(2)	The Committee must include a Council member nominated by Council
s.67(2)	The Committee elects one of its members as chair
s.67(3)	Council fixes the quorum
s.67(3)(a)	Council may make rules for the guidance of the Committee
s.67(3)(b)	Council may accept a written resignation from, or remove, any member
s.67(3)(c)	Council may fill any vacancy
s.67(4)(a)	The Committee may meet and adjourn as it thinks fit
s.67(4)(b)	The Committee must not transact business unless the quorum is present
s.67(4)(c)	The Committee is answerable to Council and must report fully on its activities when Council requires

2.5 If these Terms of Reference are inconsistent with a written law, the written law prevails to the extent of the inconsistency. These Terms of Reference are to be read consistently with the *Shire of Kondinin Bush Fire Brigades Local Law 2025.*

3. Purpose

3.1 The Committee advises Council on the matters listed in section 67(1) of the Act:

(1) preventing, controlling and extinguishing bush fires;
(2) planning the layout of fire-breaks in the district;
(3) prosecutions for breaches of the Act;
(4) forming bush fire brigades and grouping them under group brigade officers;
(5) cooperation and coordination of bush fire brigades in their efforts and activities; and
(6) any other matter relating to bush fire control.

3.2 The Committee also gives Council a single, district-wide forum through which brigades, bush fire control officers and Council consider bush fire matters together.

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4. Functions

4.1 Within its purpose, the Committee may consider and make recommendations to Council on:

(1) **Prevention and preparedness:** the annual fire-break and hazard reduction notice under s.33; variations to prohibited and restricted burning times under ss.17(7) and 18(5); permit-to-burn arrangements; harvest and vehicle movement bans; firefighting water supplies; fuel reduction priorities; and community education.

(2) **Brigades:** the establishment and maintenance of bush fire brigades, and cancellation of brigade registration, under s.41 and the Local Law; grouping and structure of brigades; brigade administration, membership and reporting; and matters a brigade formally refers to the Committee.

(3) **Bush fire control officers:** nominations for appointment under s.38, including the Chief and Deputy Chief Bush Fire Control Officer; the distribution of officers across the district; and permit-issuing and fire weather arrangements.

(4) **Capability and safety:** training needs, competencies, personal protective equipment, safe operating procedures, communications, and volunteer welfare and recognition.

(5) **Vehicles, equipment and facilities:** appliance replacement priorities, brigade sheds and equipment, and grant and Local Government Grants Scheme submissions.

(6) **Finance and planning:** brigade budget submissions and long-term vehicle, equipment and facility planning.

(7) **Law, policy and compliance:** proposed legislative change, the Local Law, bush fire policies and procedures, and compliance and enforcement priorities.

(8) **Prosecutions:** enforcement and prosecution policy and priorities, as permitted by s.67(1), subject to clause 4.2.

(9) **Review:** post-season reviews and incident debriefs.

(10) Any matter referred by Council or the Chief Executive Officer.

4.2 The Committee may advise Council on enforcement and prosecution policy, priorities and systemic compliance issues. It does not consider, or make recommendations on, whether action should be taken against an identified person in an individual case, unless Council or a lawfully authorised decision-maker refers the matter to it after obtaining legal and governance advice. A referred matter is dealt with as a confidential item under clause 19.

5. Authority and limits

5.1 The Committee is advisory only and has no delegated authority.

5.2 The Committee cannot:

(1) commit or incur expenditure, or vary the budget;

(2) enter into a contract or agreement on behalf of the Shire;

(3) direct the Chief Executive Officer, a Shire employee or a contractor;

(4) appoint, remove or direct a bush fire control officer;

(5) issue a permit, approval, notice or authorisation;

(6) commence a prosecution or other enforcement action;

(7) exercise any power of the local government under the Act or any other written law; or

(8) represent a recommendation as a decision of Council.

5.3 Nothing in these Terms of Reference affects:

(1) the statutory powers and functions of a bush fire control officer, which are exercised subject to the Act and any directions given by the local government under s.38(4), and not under the direction of the Committee;

(2) the statutory and operational control of firefighting operations under the Act, including s.44 and, where applicable, the powers of a bush fire liaison officer under s.13;

(3) the Chief Executive Officer's responsibility for Shire employees and resources; or

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(4) Council's powers under any written law.

6. Membership

6.1 Council appoints the following voting members under s.67(1):

(1) one Council member nominated by Council under s.67(2);

(2) the person who for the time being holds the office of Chief Bush Fire Control Officer under s.38(1);

(3) the person who for the time being holds the office of Deputy Chief Bush Fire Control Officer under s.38(1); and

(4) one representative of each bush fire brigade listed in Schedule 1, nominated by that brigade.

6.2 The appointments under clauses 6.1(2) and (3) are made by reference to the office. Under s.53 of the *Interpretation Act 1984*, each appointment applies to the person who from time to time holds, acts in or lawfully performs the functions of that office. No fresh Council appointment is needed when a new officer is appointed under s.38.

6.3 A brigade representative must be a registered member of the brigade they represent, as recorded in the register kept under s.41(2) of the Act.

6.4 One person, one vote. A person who holds more than one membership position:

(1) is one member;

(2) has one vote;

(3) is counted once for quorum; and

(4) if they stop holding one position, remains a member in the other.

6.5 The Chief Bush Fire Control Officer is also the nominated representative of Kondinin Brigade East. That combined capacity is one Committee membership, carries one vote and is counted once for quorum.

6.6 The Chief Executive Officer is not a member. The Chief Executive Officer, or an employee the Chief Executive Officer nominates:

(1) attends meetings as the Committee's principal adviser;

(2) may speak on any item;

(3) cannot move, second or vote on a motion, or be elected to preside;

(4) is not counted toward quorum; and

(5) may nominate another Shire employee to attend in the Chief Executive Officer's place, or to give administrative or technical advice.

7. Deputy members

7.1 Council may appoint a named deputy member for:

(1) the Council member; and

(2) each brigade representative.

7.2 Council appoints each deputy under s.67(1) of the Act as a member whose right to take part and vote arises only in the circumstances in clause 7.4. The arrangement is also consistent with the temporary acting appointment power in s.52 of the *Interpretation Act 1984*. A deputy must be eligible and qualified for the position they deputise for. Accordingly:

(1) the deputy for the Council member must be a Council member; and

(2) a brigade deputy must be a registered member of the same brigade.

7.3 A deputy is tied to one named position. A deputy cannot act for any other member, and cannot appoint anyone to act in their place.

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7.4 A deputy may act only when the member they deputise for:

(1) is absent;

(2) is otherwise unable to act; or

(3) has withdrawn from an item because of an interest under clause 17. Section 52(2)(c) of the *Interpretation Act 1984* treats a conflict of interest as an inability to act. In that case the deputy acts for that item only.

7.4A Before acting for an item under clause 7.4(3), the deputy must consider and disclose whether they also have an interest in the matter. If they do, clause 17 applies to them too.

7.5 While acting, a deputy has the full rights of the member, is counted toward quorum, and is recorded in the minutes as acting for that member.

7.6 The member and their deputy cannot both vote, or both be counted toward quorum, on the same item. If the member arrives after the meeting has started, the member takes over from the next item.

7.7 A deputy who attends while the member is present may observe, and may speak only with the leave of the person presiding.

7.8 If a member's position becomes vacant, the deputy for that position does not become the member, and must not act for the vacant position, unless Council:

(1) appoints the deputy to fill the vacancy under s.67(3)(c); or

(2) makes a separate temporary appointment that expressly authorises the deputy to act until the vacancy is filled.

7.9 There is no deputy for the offices of Chief or Deputy Chief Bush Fire Control Officer. Mr Geoff Whyte is the deputy for the Kondinin Brigade East representative position only. When he acts, he votes as the Kondinin Brigade East representative, not as Chief Bush Fire Control Officer.

7.10 Proxy votes, written voting instructions and voting by any unappointed substitute are not permitted.

8. Term and end of membership

8.1 Unless Council decides otherwise, the following hold office until the next ordinary local government election day:

(1) the Council member and their deputy; and

(2) brigade representatives and their deputies.

8.2 The Chief and Deputy Chief Bush Fire Control Officers are members while they hold office.

8.3 A person stops being a member or deputy if they:

(1) resign, and Council accepts the resignation under s.67(3)(b);

(2) are removed by Council under s.67(3)(b);

(3) stop being a Council member, if appointed as one;

(4) stop holding the office of Chief or Deputy Chief Bush Fire Control Officer, if appointed by office;

(5) stop being a registered member of their brigade;

(6) represent a brigade whose registration is cancelled under s.41(3), or that is materially restructured; or

(7) die.

8.4 A resignation must be in writing and given to the Chief Executive Officer. It takes effect when Council accepts it.

8.5 Council may consider removing a member or deputy who:

(1) is absent from three consecutive meetings without an apology accepted and recorded by the Committee, or another reasonable explanation;

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(2) breaches clause 18 (conduct) or clause 19 (confidentiality); or

(3) is otherwise unable to perform the role.

8.6 Members and deputies may be reappointed.

9. Vacancies

9.1 Only Council may fill a vacancy, under s.67(3)(c). The Committee cannot appoint members or deputies.

9.2 When a brigade position becomes vacant, the Chief Executive Officer invites the brigade to nominate a replacement in writing. The nominee cannot act until Council appoints them.

9.3 A vacancy does not stop the Committee meeting, provided the requirements of clause 13 are met.

10. Chair and deputy chair

10.1 The Committee elects its chair from among its members, as s.67(2) requires. Council does not appoint the chair.

10.2 As a rule made by Council under s.67(3)(a), only a member appointed under clause 6.1 may be elected chair or deputy chair. A deputy is not eligible, including while acting for a member.

10.3 The election is held:

(1) at the first meeting of the Committee;

(2) at the first meeting after each ordinary local government election day; and

(3) whenever the office of chair becomes vacant.

10.4 The Chief Executive Officer conducts the election but takes no part in the vote. No other business is dealt with until a chair is elected.

10.5 If more than one member is nominated, the election is by secret ballot unless all members present agree to a show of hands. If the first ballot is tied, a second ballot is held. If the second ballot is also tied, the Chief Executive Officer decides the result by drawing lots in front of the Committee. The minutes record who was elected but not how members voted in a secret ballot.

10.6 The chair holds office until the next ordinary local government election day, unless they resign as chair or stop being a member first.

10.7 The Committee may elect a deputy chair in the same way. The deputy chair presides when the chair is absent, unable to preside, or has withdrawn from an item under clause 17.

10.8 If neither the chair nor deputy chair can preside, the members present elect one of themselves to preside for that meeting or item.

10.9 The person presiding:

(1) confirms quorum at the start of the meeting and keeps it under watch;

(2) keeps order and keeps debate relevant to the Committee's functions;

(3) ensures each recommendation is clearly worded before the vote; and

(4) declares the result of each vote.

11. Meetings

11.1 The Committee may meet and adjourn as it thinks fit, under s.67(4)(a).

11.2 As a rule of Council under s.67(3)(a), the Committee is to meet at least twice each year:

(1) before the restricted burning period, to consider seasonal preparedness; and

(2) after the harvest and prohibited burning period, to review the season.

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11.3 The chair is to convene a meeting within 21 days of a written request from:

(1) Council, including to enable a report under s.67(4)(c); or

(2) at least three members.

11.4 The Chief Executive Officer convenes the first meeting of the Committee and, after consulting the chair, arranges the date, time and venue of other meetings.

11.5 Meetings should avoid periods of significant fire activity. A meeting may be postponed or adjourned if an incident requires members' attendance.

11.6 A member may attend by telephone or video link if they can hear and be heard by everyone present for the whole time they are counted. A member who loses connection stops being counted until reconnected, and the minutes record this.

11.7 As a rule made by Council under s.67(3)(a), Committee meetings are not open to the public. The Committee or the Chief Executive Officer may invite advisers, observers or others to attend all or part of a meeting, subject to clauses 19 and 22. Minutes are reported to Council under clause 21.

12. Notice and agendas

12.1 The Chief Executive Officer prepares the agenda in consultation with the chair.

12.2 Notice and the agenda are given to members and deputies at least five clear working days before an ordinary meeting, and at least 48 hours before a meeting called under clause 11.3 or 11.5.

12.3 A member may propose an agenda item by the closing date set by the Chief Executive Officer.

12.4 The Chief Executive Officer may decline to list an item that is outside the Committee's functions, unlawful, or concerns an individual employee. The Chief Executive Officer must tell the chair and the proposing member why. The chair may ask Council to decide whether the item is listed.

12.5 A standing agenda is:

(1) attendance, apologies and deputies acting;

(2) declarations of interest;

(3) confirmation of previous minutes;

(4) reports of the Chief and Deputy Chief Bush Fire Control Officers;

(5) brigade reports;

(6) matters referred by Council or the Chief Executive Officer;

(7) officer reports;

(8) general business within the Committee's functions; and

(9) confidential items.

13. Quorum

13.1 **Quorum.** Council fixes the quorum under s.67(3) at seven voting members. A deputy acting under clause 7 counts toward quorum.

13.2 **Council member present.** As a separate rule under s.67(3)(a), the Committee must not transact business unless the Council member, or their deputy, is present. This is an additional governance requirement set by Council. It is not expressly required by s.67(2).

13.3 The following are not counted toward quorum:

(1) the Chief Executive Officer and employees;

(2) advisers and observers; and

(3) a deputy whose member is present.

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13.4 A person who holds more than one position is counted once.

13.5 If a quorum is not present within 30 minutes of the start time, the meeting lapses. The person presiding, or the Chief Executive Officer, records the lapse and arranges a new meeting.

13.6 If quorum is lost during a meeting, debate stops and no further business is transacted. The meeting is adjourned until quorum is restored or to another date.

13.7 If members withdraw from an item under clause 17 and quorum is lost for that item only, the item is deferred unless a deputy can act under clause 7.4(3).

13.8 The minutes record any lapse, loss of quorum and the time it occurred.

14. Meeting procedure

14.1 Meetings are to be run fairly, respectfully and efficiently.

14.2 Where these Terms of Reference are silent, the person presiding is guided by the Shire's meeting procedures, applied as far as practicable. Those procedures do not bind the Committee as law.

14.3 The Committee aims for consensus. If consensus is not reached, the matter is decided by vote.

14.4 A motion must be moved and seconded before debate. An unseconded motion lapses.

14.5 Members speak through the person presiding. The person presiding may require a member to withdraw an offensive or irrelevant remark, and may adjourn the meeting to restore order.

15. Voting

15.1 Each voting member has one vote, including the person presiding.

15.2 Every voting member present must vote on each motion unless the member:

(1) has withdrawn under clause 17;

(2) is prohibited by law from taking part; or

(3) is otherwise ineligible to vote under these Terms of Reference.

15.3 A motion is carried by a majority of the votes of the voting members present.

15.4 If the votes are equal, the motion is lost. The person presiding has no casting vote.

15.5 Voting is by show of hands. The minutes record whether each motion was carried or lost and, at a member's request, how that member voted.

16. Recommendations to Council

16.1 A matter that needs a decision of Council, the Chief Executive Officer or another authorised person is framed as a recommendation.

16.2 A recommendation with financial effect states, where practicable, the estimated cost, any ongoing cost, the proposed funding source, whether there is budget provision, and any grant available.

16.3 Recommendations go to Council through an officer report. The officer report may include officer comment or an alternative recommendation.

16.4 Council may adopt, amend or reject a recommendation, refer it back, or seek more information. Council is not bound by a recommendation.

16.5 A recommendation may go to Council before the minutes are confirmed if timing requires.

16.6 The Chief Executive Officer tells the Committee at its next meeting what Council decided on each recommendation.

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17. Disclosure of interests

17.1 This clause applies to every member and deputy. It is adopted as a governance rule under s.67(3)(a) of the Act, and applies in addition to any statutory or code of conduct obligations that separately apply to an individual member.

17.2 A member has an interest in an item if they, or a close associate, could reasonably be expected to gain or lose financially from it, or if their relationship to the matter could reasonably be seen to affect their impartiality.

17.3 Representing the general interests of a member's own brigade is not, by itself, an interest. Supplying goods or services to the Shire or a brigade, or a personal benefit from a decision, is.

17.4 A member must disclose the nature of an interest before the item is considered, or as soon as they become aware of it.

17.5 A member with a financial interest must not be present while the Committee considers the item, and must not take part in debate or voting. Before leaving, the member may, with the permission of the person presiding, give factual information or answer questions, but must leave before debate or consideration of a recommendation begins.

17.5A A member who discloses an impartiality interest may stay and take part, unless the member chooses to withdraw or the person presiding decides withdrawal is reasonably necessary to protect the integrity of the Committee's consideration.

17.6 The minutes record each disclosure and whether the member left, stayed or voted.

17.7 The Council member remains subject to the statutory and conduct obligations that apply to them as a Council member, including applicable provisions of the *Local Government Act 1995* and the Shire's adopted code of conduct. This clause is in addition to those obligations and does not displace them.

17.8 A member unsure whether they have an interest should seek advice from the Chief Executive Officer before the meeting.

18. Conduct

18.1 Members and deputies must:

(1) act honestly and in good faith;

(2) act in the interests of the whole district while representing their brigade;

(3) treat members, volunteers, employees and advisers with respect;

(4) prepare for and take part constructively in meetings;

(5) not use their position or information for personal advantage or to cause harm to another; and

(6) comply with these Terms of Reference.

18.2 Membership does not authorise a person to speak for Council or the Shire, direct an employee, commit Shire money or resources, or access information unrelated to the Committee's functions.

18.3 Compliance with this clause and clause 19 is a condition of appointment. Council may remove a member or deputy for breach under s.67(3)(b).

19. Confidentiality and records

19.1 An item must be treated as confidential where the Chief Executive Officer advises that disclosure is prohibited, restricted or inappropriate under law or these Terms of Reference, including where it concerns:

(1) personal information about an individual;

(2) an individual compliance or prosecution matter;

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(3) legal advice;

(4) commercial-in-confidence information; or

(5) information that could prejudice safety or security if released.

19.2 Members and deputies must not disclose confidential information, or publish it on social media or elsewhere, without authority. This duty continues after membership ends.

19.3 Personal information must be collected, used, disclosed, secured and otherwise handled in accordance with the *Privacy and Responsible Information Sharing Act 2024*, including the applicable Information Privacy Principles, and the Shire's privacy procedures.

19.4 Committee agendas, minutes and papers are Shire records. They are kept under the *State Records Act 2000* and the Shire's Recordkeeping Plan, and may be subject to an access application under the *Freedom of Information Act 1992*.

20. Minutes

20.1 The Chief Executive Officer arranges for minutes of each meeting. Minutes are a concise record, not a transcript.

20.2 The minutes record:

(1) date, time and place;

(2) members present, deputies acting and for whom, apologies and absences;

(3) the Chief Executive Officer, advisers and observers present;

(4) confirmation of quorum, and any lapse or loss of quorum;

(5) disclosures of interest;

(6) each motion, mover, seconder and result, and any vote recorded under clause 15.5;

(7) each recommendation to Council; and

(8) arrival, departure and closing times.

20.3 Draft minutes go to members within ten working days of the meeting.

20.4 Minutes are confirmed at the next meeting and signed by the person presiding at that meeting.

21. Reporting to Council

21.1 The Committee is answerable to Council and must report fully on its activities whenever Council requires, under s.67(4)(c).

21.2 The minutes of each meeting, with any recommendations, are presented to the next practicable ordinary meeting of Council.

21.3 The chair, with the Chief Executive Officer, gives Council a short annual report on the Committee's activities after the post-season meeting.

22. Advisers and observers

22.1 The Chief Executive Officer or the Committee may invite advisers to attend, including from:

(1) the Department of Fire and Emergency Services;

(2) the Department of Biodiversity, Conservation and Attractions;

(3) the Western Australia Police Force;

(4) Main Roads Western Australia;

(5) neighbouring local governments; and

(6) utility providers and other relevant bodies.

22.2 Advisers are not members. They cannot vote or move or second motions, are not counted toward quorum, and speak at the invitation of the person presiding.

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22.3 Observers have no right to speak, vote or take part in debate.

23. Finance

23.1 The Committee has no authority to spend money or commit Shire resources.

23.2 Members must not place orders, engage suppliers or say that spending has been approved.

23.3 Spending occurs only after approval by the body or person with lawful financial authority.

24. Operations and incidents

24.1 The Committee is a planning and advisory body. It has no role in commanding operations at a fire.

24.2 During a bush fire, the statutory and operational control arrangements under the Act must be observed, including s.44 and, where applicable, ss.13, 45 and 45A. Committee membership gives no operational authority.

24.3 Committee business must never delay or interfere with an emergency response.

24.4 After an incident, operational matters may be referred to the Committee for review. Reviews focus on safety, systems and lessons, not personal blame.

25. Media and public statements

25.1 Members must not make public statements on behalf of the Committee, Council or the Shire unless authorised.

25.2 Media enquiries about Committee business are referred to the Shire President or Chief Executive Officer.

25.3 This clause does not prevent an authorised person from issuing operational warnings, directions or public information within the scope of a statutory function, an emergency management role or an express Shire authorisation.

26. Review and amendment

26.1 Council reviews these Terms of Reference:

(1) after each ordinary local government election;

(2) when relevant legislation changes;

(3) when the Shire's brigade structure materially changes; and

(4) at any other time Council decides.

26.2 Only Council may amend the Committee's purpose, functions, membership, deputy arrangements, quorum, voting, authority or reporting.

26.3 The Chief Executive Officer may make administrative amendments that do not change meaning, limited to:

(1) correcting typographical errors;

(2) updating position titles and legislative references after renumbering;

(3) updating Schedule 1 to record appointments, resignations and removals made or accepted by Council; and

(4) updating document control details.

26.4 The Chief Executive Officer reports each administrative amendment to the Committee at its next meeting.

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27. Validity of proceedings

27.1 In accordance with s.57 of the *Interpretation Act 1984*, the Committee's powers are not affected by:

(1) a vacancy in its membership;

(2) a defect later discovered in the appointment or qualification of a person purporting to be a member or deputy;

(3) a minor irregularity in convening or conducting a meeting; or

(4) the presence or participation of a person not entitled to be present or take part.

27.2 Clause 27.1 does not permit the Committee to transact business without the quorum required by clause 13.

28. Definitions

Term	Meaning
Act	*Bush Fires Act 1954*
brigade	A bush fire brigade registered by the Shire under s.41 of the Act
Committee	The Shire of Kondinin Bush Fire Advisory Committee
Council	The Council of the Shire of Kondinin
deputy	A person appointed under clause 7 to act in place of a named member
Local Law	*Shire of Kondinin Bush Fire Brigades Local Law 2025*
member	A voting member appointed under clause 6.1, and a deputy while acting under clause 7
ordinary local government election day	The day of an ordinary election under the *Local Government Act 1995*
Shire	The Shire of Kondinin

These Terms of Reference commence on the day Council adopts them.

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Schedule 1 – Membership

The Committee currently has 11 voting memberships. The Chief Bush Fire Control Officer also represents Kondinin Brigade East in a combined capacity with one vote. Council has fixed the quorum at seven voting members, and requires the Council member or their deputy to be present.

Membership	Member	Proxy	Basis
Council member	Cr [name]	Cr [name]	s.67(2) nomination by Council
Chief Bush Fire Control Officer and Kondinin Brigade East (combined, one vote)	Holder of the office of Chief Bush Fire Control Officer, currently Mr Neil Whyte	Mr Geoff Whyte, for the Kondinin Brigade East capacity only	By office, s.38(1) and Interpretation Act s.53; brigade nomination
Deputy Chief Bush Fire Control Officer	Holder of the office, currently Mr Tom Mulcahy	Nil	By office, s.38(1) and Interpretation Act s.53
Kondinin Brigade Town	Mr Kurt Spurgeon	Mr John Young	Brigade nomination
Kondinin Brigade West	Mr Glen Browning	Mr Cameron Lucas	Brigade nomination
Karlgarin Brigade North	Mr Murray James	Mr Peter Richter	Brigade nomination
Karlgarin Brigade South	Mr Andrew James	Mr Craig Trestrail	Brigade nomination
Hyden Town Brigade	Mr Ashley Rogers	Vacant	Brigade nomination
Hyden Brigade North	Mr Paul Green	Mr Jeremy James, subject to confirmation (see note)	Brigade nomination
Hyden Brigade South	Mr Trevor Hinck	Mr Stephen James	Brigade nomination
East Hyden Brigade	Mr James Falconer	Mr Dennis Gittos	Brigade nomination

Document control

Item	Detail
Committee	Shire of Kondinin Bush Fire Advisory Committee
Establishing authority	*Bush Fires Act 1954* s.67(1)
Committee type	Statutory advisory committee under the *Bush Fires Act 1954*. Not a committee of Council under s.5.8 of the *Local Government Act 1995*
Quorum	Seven voting members, fixed by Council under s.67(3)
Delegated authority	Nil
Date adopted	[Insert date]
Council resolution	[Insert resolution number]
Responsible officer	Chief Executive Officer
Review	After each ordinary local government election, or earlier under clause 26

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Western Australia

Local Government Amendment and Repeal Bill 2026

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Part 1 — Preliminary

1. Short title

This is the *Local Government Amendment and Repeal Act 2026*.

2. Commencement

(1) This Act comes into operation as follows —

(a) Part 1 — on the day on which this Act receives the Royal Assent (***assent day***);

(b) Part 2 — on 1 January 2031;

(c) Part 6 (but only sections 157, 158 and 172) — on the day after assent day;

(d) Part 7 — on the day after assent day;

(e) the rest of the Act — on a day fixed by proclamation, and different days may be fixed for different provisions.

(2) Subject to subsection (3), if Part 3, or a provision of Part 3, does not come into operation under subsection (1)(e) before 1 January 2031, Part 3 or the provision (as the case requires) comes into operation on 1 January 2031.

(3) If a provision of Part 3 listed in subsection (4) does not come into operation under subsection (1)(e) before 1 January 2031, the provision —

(a) does not come into operation; and

(b) is deleted on 1 January 2031.

(4) The provisions are sections 109, 112(3), 113(1), 115, 124(1), (2), (3) and (4) and 125.

Part 4 — Creating, changing the boundaries of, and abolishing districts

128. Act amended

This Part amends the *Local Government Act 1995*.

129. Schedule 2.1 clause 5 amended

Delete Schedule 2.1 clause 5(2) and insert:

(2) In carrying out the formal inquiry, the Advisory Board's paramount consideration is —

(a) the long-term financial viability of local governments; and

(b) the effective delivery of local government services.

(3) Without limiting the paramount consideration, the Advisory Board must also consider submissions made to it under clause 4(2)(c) or (4)(b) and have regard to —

(a) the following, to the extent relevant —

(i) community of interests;

(ii) physical and topographic features;

(iii) demographic trends;

(iv) economic factors;

(v) planning and development;

(vi) the history of the area;

(vii) transport and communication;

and

(b) any other matter that the Advisory Board considers relevant.

130. Schedule 2.1 clauses 7 to 9 deleted

Delete Schedule 2.1 clauses 7 to 9.

131. Schedule 2.1 clause 10 amended

(1) In Schedule 2.1 clause 10(1) delete "Subject to subclause (2), the" and insert:

The

(2) Delete Schedule 2.1 clause 10(2).

(2) On and after 1 January 2031, the order —

(a) continues in force as if it had been made under section 4.35B or 4.35C, as inserted by section 38 of the 2026 amendment Act and as the case requires; and

(b) may be revoked or varied accordingly.

91. Existing investigation

(1) The amendments made by section 59 of the 2026 amendment Act do not affect an investigation that is started before 1 January 2031.

(2) Section 4.96, as in force immediately before 1 January 2031, continues to apply in relation to the investigation on and after 1 January 2031.

92. Existing prosecution

(1) The amendments made by sections 44, 60 and 71 of the 2026 amendment Act do not affect a prosecution commenced before 1 January 2031.

(2) If relevant, section 4.97(2), as in force immediately before 1 January 2031, continues to apply in relation to the prosecution on and after amendment day.

Subdivision 3 — Creating, changing the boundaries of, and abolishing districts

93. Conduct of inquiry

(1) In this clause —

amendment day means the day on which section 129 of the 2026 amendment Act comes into operation;

existing proposal means a proposal made under Schedule 2.1 clause 2 before amendment day.

(2) Schedule 2.1 clause 5, as in force immediately before amendment day, continues to apply, on and after amendment day, in relation to an existing proposal as if

section 129 of the 2026 amendment Act had not come into operation.

94. Polls

(1) In this clause —

amendment day means the day on which sections 130 and 131 of the 2026 amendment Act come into operation;

existing proposal means a proposal made under Schedule 2.1 clause 2 before amendment day.

(2) Schedule 2.1 clauses 7 to 10, as in force immediately before amendment day, continue to apply, on and after amendment day, in relation to an existing proposal as if sections 130 and 131 of the 2026 amendment Act had not come into operation.

Subdivision 4 — Impounding goods and related matters

95. Term used: repeal day

In this Subdivision —

repeal day means the day on which section 146 of the 2026 amendment Act comes into operation.

96. Existing new street alignment

(1) In this clause —

existing new street alignment means a new street alignment prescribed by a local law before repeal day under section 364(1) of the 1960 Act as then in force.

(2) On and after repeal day, section 364 of the 1960 Act, as in force immediately before repeal day, continues to apply in relation to an existing new street alignment as if section 146 of the 2026 amendment Act had not come into operation.

(3) Without limiting subclause (2), the local law by which the existing new street alignment is prescribed, as in force immediately before repeal day, continues to apply on and

Local Government Amendment and Repeal Bill 2026, Part 4 compared with Local Government Act 1995, Schedule 2.1

Provision	Current Act	Bill	Implication
Cl 5(2): what the Advisory Board considers (Bill s 129)	The Board considers submissions and, where applicable, eight factors with equal weight: community of interests; physical and topographic features; demographic trends; economic factors; history of the area; transport and communication; "matters affecting the viability of local governments"; and effective delivery of services. The list is not exhaustive.	**Paramount consideration:** (a) the long-term financial viability of local governments; and (b) effective delivery of local government services.	Financial sustainability becomes the deciding test in any boundary or amalgamation inquiry. "Viability" is narrowed to *long-term financial* viability, therefore Long Term Financial Plan, asset ratios and reliance on grants will become the main evidence.
New cl 5(3): other matters (Bill s 129)	No equivalent. All factors carry the same weight.	"Without limiting the paramount consideration", the Board must consider submissions and have regard to, "to the extent relevant", community of interests, topography, demographics, economic factors, **planning and development (new)**, history, and transport and communication, plus any other matter.	Community of interest and history are now secondary. They can be outweighed by a finding on financial viability. Submissions must still be considered, but "have regard to" is a weaker test.
Cl 7: Minister may require a poll (Bill s 130)	The Minister may require a poll of electors in the affected districts to help decide whether to accept a recommendation.	Deleted.	No poll of any kind remains under Schedule 2.1, not even at the Minister's discretion. The community's only formal input is a submission to the Board's inquiry.
Cl 8: electors may demand a poll on an amalgamation	If the Board recommends abolishing two or more districts and amalgamating	Deleted.	The community's ability to veto an amalgamation is removed. This is the

Provision	Current Act	Bill	Implication
(the Dadour poll) (Bill s 130)	them, 250 electors, or 10% of the electors of any one district, can force a poll by request within one month of notice.		mechanism the 2015 polls used (Cockburn, Kwinana, East Fremantle, South Perth and Victoria Park), which stalled the metropolitan reform. The government says it lets a minority undermine amalgamations.
Cl 9: poll procedure (Bill s 130)	The Board sets the question and the case for and against. The council makes the summary available and appoints the Electoral Commissioner to run the poll.	Deleted.	There is no longer any poll cost or administration for councils. The Elections Regulations and any other cross-references to these clauses will probably need tidying up.
Cl 10: Minister's decision (Bill s 131)	The Minister may accept or reject a recommendation, **but must reject it** if at least 50% of one district's electors vote in a cl 8 poll and a majority of them vote against.	"Subject to subclause (2)" is removed and cl 10(2) is deleted. The Minister may accept or reject without any restriction.	The final decision rests only with the Minister and then the Governor's order under s 2.1. Accountability becomes political rather than electoral.
Unchanged: cl 2 (who may propose), cl 3, 4 and 6, and s 2.1(3)	The Minister, one or more affected councils, or 250 electors (or 10% of affected electors) may make a proposal. An order can only be made on the Board's recommendation.	Not amended.	**"Voluntary" is how the government describes its policy; the Bill doesn't make it a legal requirement.** The Minister can still start an amalgamation proposal. With the polls gone, the only legal check on an amalgamation is the Board's inquiry, which now centres on financial viability.
Transitional: Sch 9.3 cl 93–94 (Bill s 179)	Not applicable.	A proposal made under cl 2 before the relevant section commences is still dealt with under the old cl 5 and the old cl	Timing matters. A merger proposal lodged before proclamation keeps the old criteria and is exposed to a Dadour

Provision	Current Act	Bill	Implication
		7–10, so its poll rights survive. Part 4 commences by proclamation; Part 7 commences the day after Royal Assent.	poll. A proposal lodged after proclamation is judged under the new test, with no poll. Councils thinking about a voluntary merger would usually wait for proclamation.

ZONE AGENDA ITEM TEMPLATE

The Framework adopted by Zones in April 2024 (included below) utilises 10 criteria to sharpen thinking and encourage decision-makers to consider the wider context and impacts of the issue before settling on a pathway forward.

*Zone Delegates can use the framework to guide their decision-making when determining whether or not to request action or advocacy from WALGA on a particular issue (that is, sector-wide issues). Issues that are not sufficiently prioritised (that is, regional issues) could instead be dealt with at the Zone level (e.g. through direct advocacy efforts on behalf of the Zone). To review all of WALGA's current advocacy and policy positions, please refer to **WALGA's Advocacy Positions manual here***

The Prioritisation Framework does not remove the need for judgements to be made and is intended to guide, not replace, decision-making.

How to use the Framework:

- *If the majority of the factors are towards the left column, the issue is a high priority.*
- *If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.*
- *If the majority of the factors are towards the right column, the issue is a low priority.*

Following prioritisation, an appropriate and proportionate policy and advocacy approach can be determined.

Impact on Local Government Sector Impact on Local Government sector without intervention	**✓ High**	Medium	Low
Reach Number of member Local Governments affected	**✓ Sector-wide**	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	**✓ Medium**	Low
Principles Alignment to core principles such as autonomy, funding, general competence	**✓ Strong**	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	**✓ Clear**	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	**✓ Medium**	Low
Public support Level of support among the public or other stakeholders	High	**✓ Medium**	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	**✓ High**	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	**✓ High**	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	**✓ Possibly (1-2)**	No (0)

Please use the below Agenda item template and submit any items to the Zone Executive Officer.

- If seeking advocacy from WALGA, please first review WALGA's current advocacy positions available here: **Advocacy Positions | WALGA**
- If you would like further information or have any questions about WALGA's current advocacy or policy work in a particular area, please contact WALGA directly on (08) 9213 2000.

LOCAL GOVERNMENT AMENDMENT AND REPEAL BILL 2026 – REMOVAL OF THE DADOUR POLL PROVISIONS

By the Shire of Kondinin

BACKGROUND

At its Ordinary Council Meeting held on [date], the Shire of Kondinin resolved (Resolution [number]) to oppose the removal of the Dadour poll provisions by the Local Government Amendment and Repeal Bill 2026, to seek amendments to the Bill, and to request the Zone's support for this item.

The Bill was introduced into Parliament by the Minister for Local Government, Hon Hannah Beazley MLA, on 14 October 2026. Part 4 of the Bill amends Schedule 2.1 of the Local Government Act 1995, which governs the creation, abolition and amalgamation of districts and changes to district boundaries. The Bill has not passed either House.

Clauses 130 and 131 of the Bill would delete Schedule 2.1 clauses 7 to 9 and clause 10(2), the poll provisions commonly known as the Dadour provisions. At present, where the Local Government Advisory Board recommends that two or more districts be abolished and amalgamated, at least 250 electors, or at least 10 per cent of the electors, of one of the districts may require a poll of that district. If at least 50 per cent of that district's electors vote and a majority vote against the recommendation, the Minister must reject it. The Minister may also require a poll on any Board recommendation. Both forms of poll would be removed.

Clause 129 would make the long-term financial viability of local governments and the effective delivery of local government services the Board's paramount consideration in a formal inquiry. Community of interests, the history of the area, demographic trends, physical and topographic features, economic factors, planning and development, and transport and communication would be considered only to the extent relevant and without limiting the paramount consideration.

The Bill does not amend Schedule 2.1 clause 2(1)(a), under which the Minister may make a proposal to the Board, including a proposal to amalgamate districts.

The Government has stated that the Bill is intended to facilitate voluntary amalgamations. However, the Bill does not limit its effect to proposals supported by the affected local governments. Taken together, the changes would allow an amalgamation to proceed despite formal opposition from an affected local government and a majority of its electors. Communities would retain the right to make submissions to the Board but would have no means of producing a binding result.

WALGA advocacy position 2.2.1 (Structural Reform) states that "Structural Reform of Local Government, including amalgamations, should only be undertaken on a voluntary basis" (State Council resolutions 399.4/2008, 163.1/2013 and 324.2/2022). In 2014, WALGA's Annual General Meeting and State Council opposed the removal or dilution of the Dadour poll provisions, and the Advocacy Positions Manual includes a position on Schedule 2.1 poll provisions (2.5.48). The Bill as introduced does not give effect to these positions.

The amendments sought in this item are consistent with both the Government's stated aim and WALGA's existing positions. An amalgamation supported by an absolute majority resolution of every affected local government could proceed without a poll. Where a proposal does not have that support, the binding poll would be retained, and the Board would be required to consider whether less intrusive options, such as shared services, regional subsidiaries or resource sharing, could address the concerns identified before recommending amalgamation.

Schedule 2.1 applies to every local government in Western Australia, so the issue is sector-wide. It is also time-critical, as amendments must be sought while the Bill is before Parliament. Assessed against the Zone prioritisation framework, six of the ten factors fall in the high column and four in the medium column, indicating a high priority.

This item is based on the Bill as introduced on 14 October 2026 and may need to be revised if the Bill is amended.

RECOMMENDATION

That the Great Eastern Country Zone requests WALGA State Council to:

1. **Note that clauses 129 to 131 of the Local Government Amendment and Repeal Bill 2026 would remove the binding elector poll on amalgamations while retaining the Minister's power to make an amalgamation proposal, and that the Bill as introduced does not give effect to WALGA advocacy position 2.2.1 (Structural Reform);**
2. **Urgently advocate to the Minister for Local Government and Members of Parliament, including Members of the Legislative Council, for amendment of the Bill to:**
   - **(a) retain a binding poll of affected electors on any amalgamation proposal, unless each affected local government has resolved by absolute majority to support the proposal; and**
   - **(b) require the Local Government Advisory Board, where a proposal is not supported by every affected local government, to consider whether the concerns identified could reasonably be addressed by less intrusive means, such as shared services, regional subsidiaries or resource sharing; and**
3. **Reaffirm WALGA's opposition to the removal of binding community poll rights on amalgamations that are not supported by every affected local government.**

SECRETARIAT COMMENT

This section will be completed by WALGA after the item is submitted for inclusion on the Agenda. If the recommendation is for WALGA to act or advocate on a particular issue, the Secretariat Comment will note any work already being undertaken by WALGA.

SHIRE OF KONDININ

Recording Devices and Smart Glasses Policy

Policy Name	Recording Devices and Smart Glasses Policy
Responsible Department	Chief Executive Officer
Policy Owner	Chief Executive Officer
Applicable To	Members of the public, patrons, visitors, hirers, contractors and facility operators at Shire facilities and Shire events. Shire employees are subject to the related CEO procedure and applicable employment requirements.

1. Objective

This Policy sets the Shire of Kondinin's position on the use of recording devices and smart glasses at Shire facilities and events. It protects the privacy and safety of the people who use them, especially children, while still allowing people to photograph and film their own family and friends.

This Policy is intended to:

- Prevent covert or unwanted recording of people at Shire facilities.
- Keep change rooms, toilets and showers free of recording devices.
- Give staff and facility contractors clear authority to act.
- Provide a fair and respectful exemption process for people who need a device for medical, accessibility or assistive purposes.

This Policy establishes conditions of entry to and use of relevant Shire facilities and events. A breach of this Policy is not, by itself, an offence. Conduct may constitute an offence where it also contravenes the Shire's local law or another written law.

2. Scope

This Policy applies to members of the public, patrons, visitors, hirers, contractors and facility operators at:

- Shire buildings and facilities open to the public, including swimming pools, halls, libraries and Shire offices;
- Public toilets, showers and change rooms situated on property owned, controlled or managed by the Shire; and
- Events organised or controlled by the Shire.

This Policy does not apply to:

- Parks, reserves, streets and tourist sites, other than the public toilets and change rooms on those sites;
- Premises leased to other organisations, although lessees are encouraged to adopt similar rules;
- Council and committee meetings, which are governed by the Local Government Act 1995, applicable regulations, the Shire's meeting procedures and any lawful decision concerning recording at meetings; or
- Shire employees acting in the course of their employment, who are subject to the related CEO procedure, employment obligations and lawful directions of the CEO.

Where a Shire event is held on property not owned, controlled or managed by the Shire, this Policy applies only to the extent permitted by the event conditions, the agreement with the owner or occupier of the property, and applicable law.

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3. Definitions

***Authorised person*:** a person appointed under section 9.10 of the Local Government Act 1995 to perform specified functions under the Shire's local laws. A Shire employee or facility contractor is not an authorised person unless the person has been formally appointed to perform the relevant function.

Consent: voluntary agreement to the proposed recording, given by a person with the capacity and authority to provide that agreement. For a person under 18 years of age, consent must ordinarily be provided by a parent, guardian or another adult who has been lawfully authorised to provide consent for the relevant activity. Where reasonably practicable, the child's wishes must also be considered and respected. A hirer, club, school or event organiser must not provide blanket consent on behalf of a child unless it has lawful authority and has obtained the necessary parent or guardian permissions.

Exemption: approval for a person to wear or use a device that this Policy would otherwise not allow.

Facility contractor: a person or business engaged by the Shire to manage or operate a Shire facility, including the swimming pool operator.

Recording device: a device capable of capturing, storing, transmitting or livestreaming images, video or audio, including a mobile telephone, camera, tablet, smartwatch, action camera, body-worn camera or smart glasses.

Sensitive area: a change room, toilet, shower, treatment area, first-aid area, or another area designated and signposted by the CEO as a no-recording or device-restricted area because of heightened privacy, safeguarding or safety considerations.

Shire facility: a building, facility or defined area of land owned, leased, controlled or managed by the Shire and brought within the scope of this Policy.

Smart glasses: eyewear containing or connected to a camera, microphone or other technology capable of capturing, storing or transmitting images, video or audio. The term does not include ordinary prescription, protective or recreational eyewear that has no recording or transmitting capability.

4. Legal Framework

This Policy is adopted by Council under section 2.7(2)(b) of the Local Government Act 1995 and is implemented as part of the Shire's functions under Parts 3 and 5 of that Act. Its requirements may be incorporated into conditions of entry, facility-hire conditions, licences, contracts and operating procedures:

- **Local Government Act 1995** – section 2.7, concerning Council's role in determining the Shire's policies; section 3.1, concerning the Shire's general function; section 5.41, concerning the CEO's functions; section 5.42, concerning delegations to the CEO, where applicable; and section 9.10, concerning the appointment of authorised persons.
- **Shire of Kondinin Public Places and Local Government Property Local Law 2022** – clause 3.1(1)(t), which requires a licence for filming or recording undertaken as part of or for commercial gain on local government property; clause 4.3, under which intrusive or unauthorised recording may, depending on the circumstances, constitute behaviour that interferes with another person's enjoyment of local government property; clause 9.3, requiring compliance with a lawful direction given by the CEO or an authorised person; and clause 9.4, concerning refusal of entry, removal and temporary re-entry restrictions where the CEO or an authorised person reasonably suspects a breach of the local law or another written law.
- **Surveillance Devices Act 1998** – regulates the use of listening and optical surveillance devices in relation to private conversations and private activities and restricts the publication or communication of certain recordings. Whether particular conduct is unlawful depends on the circumstances, the statutory definitions and any applicable exception.
- **Equal Opportunity Act 1984** and **Disability Discrimination Act 1992** (Cth) – These laws require the Shire to avoid unlawful discrimination and properly consider reasonable adjustments for people who use smart glasses or other recording-enabled devices as assistive technology.
- **Privacy and Responsible Information Sharing Act 2024** – applies to personal information handled by the Shire, including information collected through exemption applications, complaints, incident reports, CCTV, contractor reports and information provided to or obtained from other agencies.

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The requirements in section 7 may be implemented as conditions of entry to and use of relevant Shire facilities and events. Reasonable notice of the applicable conditions must be provided through signs, booking conditions, hire documents or other appropriate means.

A breach of this Policy or a condition of entry is not, by itself, an offence. Where the conduct also contravenes the local law or another written law, the powers and enforcement provisions available under that written law may be exercised only by a person authorised to exercise them.

5. Principles

The Shire will:

- Put the privacy and safety of patrons, especially children, first.
- Allow people to capture family moments in a way that respects others.
- Apply additional restrictions to smart glasses and other covert wearable recording devices where it may not be reasonably possible for patrons or staff to determine whether the device is recording or transmitting information.
- Deal with exemption requests promptly, respectfully and with as little personal information as possible.
- Use the least intrusive reasonable response that addresses the privacy, safeguarding or safety risk. Staff and contractors must not search a person, inspect the contents of a device, confiscate a device, require the deletion of material or use physical force except where expressly authorised by law.
- Have regard to relevant government and industry guidance, including the Department of Education's requirements for smart glasses on public school premises, while recognising that the Shire must exercise its own statutory and property-management functions.
- Collect and retain only the personal information reasonably necessary to assess an exemption, respond to an incident, manage a complaint or meet a legal obligation.

6. Roles and Responsibilities

Council: adopts and reviews this Policy.
The Chief Executive Officer (CEO): implements this Policy through an administrative procedure, conditions of entry, signs, facility-hire conditions, contracts, training and exemption arrangements. The CEO is also responsible for ensuring that any authorised person required to exercise functions under the local law is properly appointed under section 9.10 of the Local Government Act 1995.
Facility contractors: communicate and administer the applicable conditions of entry, provide ordinary requests for compliance, keep their procedures consistent with this Policy and their contracts, and report relevant incidents and exemptions to the Shire. A facility contractor must not purport to issue a statutory direction or exercise a statutory enforcement power unless the person concerned has been formally appointed or otherwise legally authorised to exercise that power.
Shire staff and authorised persons: explain the conditions of entry, request compliance, assist with exemption enquiries and escalate serious or disputed matters. The CEO and authorised persons may give lawful directions and exercise powers under the local law within the scope of their authority and appointment.
Patrons, hirers and visitors: comply with this Policy, the applicable conditions of entry, facility-hire conditions and any lawful direction given by the CEO or an authorised person.

7. Recording Devices and Smart Glasses – Requirements

The following requirements apply at all Shire facilities and events within the scope of this Policy:

1. **Recording other people:** a person must not deliberately or unreasonably target, follow, focus on, photograph, film, audio-record or livestream another person without that person's consent.
2. **Family photos:** parents, carers and guardians may photograph or film their own children, and people may photograph or film members of their own group, subject to the following:

    a) another person's incidental appearance in the background is permitted where the recording is reasonable and not intrusive;
    b) a person must not deliberately focus upon, follow or record another patron without consent;
    c) the recording must not interfere with another person's reasonable enjoyment of the facility;

d) the person making the recording must comply with a reasonable request from facility staff to stop recording or change position where necessary to protect privacy, safety or facility operations; and
e) staff must not inspect the device or require deletion of existing material unless expressly authorised by law.

3. **Sensitive areas:** a person must not photograph, film, audio-record or livestream in a change room, toilet, shower or other designated sensitive area. A person must not activate, operate or position a recording-enabled device in a sensitive area in a manner that captures, may capture or appears reasonably capable of capturing images, video or audio. The CEO may designate a sensitive area as a device-free area where possession or use of specified recording-enabled devices is restricted. Reasonable signs must identify the restriction and any available exemptions.
4. **Smart glasses and covert wearable recording devices:** because it may not be reasonably possible for patrons or staff to determine whether smart glasses or another covert wearable device is recording or transmitting information, such devices must not be worn or used, regardless of their apparent operating status, in:
   a) any public or patron-accessible area of a Shire swimming pool facility;
   b) any Shire facility while the relevant area is being used for a children's or youth activity or a school activity; and
   c) any Shire facility, activity or event designated by the CEO under this clause.

   This restriction is subject to the exemption and reasonable-adjustment provisions in section 7.5.
5. **Exemptions:** exemptions may be approved for medical, accessibility or assistive technology needs, or for authorised operational purposes. Exemptions and reasonable adjustments: the CEO or an officer authorised by the CEO may approve an exemption or reasonable adjustment where a device is required for:
   a) disability or accessibility;
   b) medical or personal safety;
   c) assistive communication;
   d) occupational health and safety;
   e) emergency services;
   f) authorised Shire operations; or
   g) another purpose considered reasonable by the CEO.

   An exemption will not ordinarily authorise photography or recording in a change room, toilet or shower. Where a person requires assistive technology to access or safely use a sensitive area, the Shire will consult with the person and provide a reasonable, proportionate and dignified adjustment that protects both accessibility and the privacy of other users.
6. **Commercial filming:** filming or recording undertaken as part of or for commercial gain on local government property requires a licence under clause 3.1(1)(t) of the Shire of Kondinin Public Places and Local Government Property Local Law 2022, unless an exemption has been granted under that local law.
7. **Requests and lawful directions:** Facility staff and contractors may explain the applicable conditions of entry and request that a person stop using a device, remove smart glasses or securely store the device outside the restricted area. Where the request is not followed, the matter may be escalated to the CEO, a senior employee or an authorised person. The CEO or an authorised person may give a lawful direction under clause 9.3 of the local law where that clause applies. Staff and contractors must not represent an administrative request as a statutory direction unless they are legally authorised to give that direction. Staff, contractors and authorised persons must not search a person, inspect the contents of a device, confiscate a device or require deletion of material except where expressly authorised by law.
8. **Signs and conditions of entry:** the requirements of this Policy will be displayed at the entry to each swimming pool and at each sensitive area, and included in the hire conditions for Shire facilities. Signs must clearly distinguish a condition of entry from a statutory prohibition or offence. A sign must not state or imply that a breach is an offence unless the conduct is prohibited by the local law or another written law.

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8. Compliance and Enforcement

Facility staff and contractors may inform a person of this Policy and the applicable conditions of entry and request that the person comply. Where a person does not comply, staff must use the least intrusive reasonable response, having regard to:

a) the seriousness and apparent intention of the conduct;
b) patron privacy and safety;
c) child-safeguarding considerations;
d) disability and accessibility requirements;
e) any immediate risk; and
f) whether the conduct may contravene a written law.

Responses may include:

a) explaining the requirement;
b) requesting that recording cease;
c) requesting that smart glasses or another restricted device be removed and securely stored outside the restricted area;
d) offering an accessibility adjustment or staff assistance;
e) issuing a warning;
f) refusing entry or withdrawing permission to remain, in accordance with the Shire's lawful authority and the applicable conditions of entry;
g) escalating the matter to the CEO or an authorised person; or
h) contacting WA Police where there are reasonable grounds to suspect unlawful conduct or an immediate safety risk.

Only the CEO or a person appointed under section 9.10 of the Local Government Act 1995 may exercise a power assigned by the local law to the CEO or an authorised person.

The powers in clause 9.4 of the local law may be exercised only where the CEO or an authorised person reasonably suspects that a person is breaching, or has just breached, a provision of the local law or another written law.

A breach of this Policy or a condition of entry does not, by itself, activate clause 9.4 of the local law and is not, by itself, an offence.

Where clause 9.4 applies, the CEO or authorised person may exercise the powers available under that clause, including refusing entry, directing a person to leave or specifying a period of up to 30 calendar days during which the person must not re-enter the relevant local government property.

If a person refuses to leave, staff should ordinarily request police assistance rather than use physical force, unless the person taking action is trained and expressly authorised by law.

Staff and contractors must not search a person, inspect the contents of a device, confiscate a device, require deletion of material or use physical force except where expressly authorised by law.

The Shire will contact WA Police where there are reasonable grounds to suspect unlawful recording, child exploitation, stalking, harassment, indecent conduct, an immediate safety risk or another criminal offence. Any concern involving potentially exploitative or sexualised recording of a child must be escalated immediately.

Where circumstances are unclear and there is no immediate danger, the matter must be escalated to the CEO or nominated senior employee before a police report is made.

Relevant incidents must be documented. Personal information must be handled in accordance with section 9 of this Policy and applicable records-management requirements.

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A facility contractor's failure to implement this Policy will be addressed under the contractor's agreement with the Shire.

9. Privacy and Records Management

Personal information collected under this Policy must be handled in accordance with the Privacy and Responsible Information Sharing Act 2024, the Information Privacy Principles, the Shire's privacy requirements and applicable records-management obligations.

Personal information may be collected through:

a) exemption applications;
b) complaints and incident reports;
c) witness accounts;
d) CCTV;
e) photographs or recordings voluntarily provided to the Shire;
f) facility-contractor reports; and
g) referrals to or from WA Police or another agency.

The Shire must collect only the information reasonably necessary to:

a) assess an exemption;
b) manage an incident or complaint;
c) protect patron safety;
d) administer a facility or contract; or
e) meet a legal obligation.

Information collected under this Policy must not be used or disclosed for an unrelated purpose unless authorised or required by law.

Exemption and incident records must be protected against unauthorised access, use, alteration, disclosure or loss.

Contracts with facility operators must specify the contractor's privacy, information-security, incident-reporting and record-transfer obligations.

Records must be retained and disposed of in accordance with the Shire's approved recordkeeping plan and applicable retention and disposal authorities.

10. Review

This Policy will be reviewed within two years of its initial adoption and at least every four years thereafter, or earlier where required by:

a) legislative or regulatory change;
b) amendment of the Shire's local law;
c) a significant incident or complaint;
d) changes in recording or wearable technology;
e) guidance from a relevant regulator or government agency;
f) identified disability-access or privacy concerns; or
g) changes in community expectations.

The CEO is responsible for initiating the review and presenting any substantive amendment to Council.

11. Administrative Updates

The Chief Executive Officer may update this Policy to:

- reflect changes to legislation, regulations, government guidance, agency or position titles and related documents;

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- update terminology relating to emerging recording-enabled or wearable technology;

An amendment under this section must not alter the Policy's intent, scope or substantive effect. Any substantive amendment requires Council approval.

Amendments made by the Chief Executive Officer must be recorded in the document-control history and reported to Council at the next Ordinary Council Meeting.

Document References & Information	
Legislation	Local Government Act 1995 Surveillance Devices Act 1998 Equal Opportunity Act 1984 Disability Discrimination Act 1992 (Cth) Privacy and Responsible Information Sharing Act 2024 State Records Act 2000 Freedom of Information Act 1992
Regulation	Local Government (Functions and General) Regulations 1996 Any regulations made under the Privacy and Responsible Information Sharing Act 2024 applicable to the Policy
Local Law	Shire of Kondinin Public Places and Local Government Property Local Law 2022
Shire Policy	Not Applicable
Procedural	CEO Directive – Recording Devices and Smart Glasses Swimming Pool Conditions of Entry
Related Sources	Shire of Kondinin Disability Access and Inclusion Plan Office of the Information Commissioner guidance concerning the Privacy and Responsible Information Sharing Act 2024 and Information Privacy Principles Department of Education CEO Instruction: Ban on smart glasses – school premises and residential facilities (2026)
Policy Owner	Chief Executive Officer
Risk Rating	Medium

Document Control				
Date	**Version**	**Reason for Modification**	**Resolution Reference**	**Next Review**
14 Oct 2026	1	New Policy		Oct 2028 (or legislative change)

Department of
Education

GOVERNMENT OF
WESTERN AUSTRALIA

CEO Instruction: Ban on smart glasses - school premises

Effective date: 12 October 2026

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1. Content

Mandated for all government schools

1. Context

1.1 The Director General of Education has authority, pursuant to section 233 of the *School Education Act 1999 (SE Act)*, to issue instructions to persons performing functions in the Department of Education.

1.2 Section 61 of the SE Act provides that the Director General is responsible for determining, implementing and monitoring the standard of care to students in government schools.

1.3 Section 63 of the SE Act provides that principals are responsible for:

a) the day-to-day management and control of the school, including all persons on school premises; and

b) ensuring the safety and welfare of students on school premises so far as that can reasonably be done.

1.4 Regulation 69 of the School Education Regulations 2000 provides that a principal may give a direction to be observed by persons on the school's premises, for purposes including to ensure the safety and welfare of persons on the school's premises.

1.5 Regulation 70 of the School Education Regulations provides that a principal may, by order, prohibit an item from being brought onto school premises.

1.6 Regulations 69(3) and 70(3) provide that the direction or order must be publicly displayed on the school premises.

1.7 The ban is intended to be applied in government residential college settings which will be implemented through the appropriate mechanism/s.

1.8 Smart glasses incorporate technologies that may enable audio recording, video recording, photography, artificial intelligence functionality, live streaming, internet connectivity, facial recognition, information retrieval, and communication capabilities.

1.9 The use of smart glasses on school premises may create risks relating to:

a) student and staff privacy

b) child safety and wellbeing

c) unauthorised recording, photography or dissemination of information

d) examination and assessment integrity

e) cyber security and information security and

f) disruption to teaching, learning and school operations.

1.10 To maintain safe, respectful, secure and effective learning environments, smart glasses are banned on any government school premises or at any government school organised event or activity.

2. CEO Instruction to principals

2.1 This CEO Instruction commences on **12 October 2026.**

2.2 Principals must ensure that **students and staff** are not permitted to wear, use, charge or store smart glasses on school premises, or at any school organised event or activity.

2.3 Principals must prohibit smart glasses being brought onto school premises, and to school organised activities by **parents, carers, visitors and contractors.**

2.4 Principals must ensure that any directions to students, staff, parents, carers, visitors and contractors in relation to smart glasses are publicly displayed on the school premises.

3. Exemptions

3.1 Principals may approve the use of smart glasses for:

a) school approved medical, accessibility or assistive technology purposes

b) educational programs specifically authorised by the principal.

3.2 Exemptions must be considered in accordance with applicable privacy, child protection and information security requirements.

4. Non-compliance

4.1 Principals must ensure that any smart glasses brought onto school premises by students in breach of this instruction are removed, secured or otherwise managed in accordance with the Student Behaviour in Public Schools policy and procedures.

4.2 Principals must ensure that any smart glasses brought onto school premises by staff in breach of this instruction are removed, secured or otherwise managed in accordance with the Staff Conduct and Discipline policy and procedures.

4.3 Principals may direct parents, carers, visitors and contractors to remove smart glasses from school premises or residential facilities and, if they continue to be non-compliant, direct them to leave the premises in accordance with the Visitors and Dignitaries at Public Schools and Residential Facilities policy and procedures.

5. Supporting Information

5.1 Supporting information and guidance for managing smart glasses on school premises can be accessed on Ikon: Access information on the use of smart glasses in schools (staff only) .

Jay Peckitt

Director General

2. More information

Supporting content

No supporting content found.

SHIRE OF KONDININ

Council Member Continuing Professional Development Policy

Policy Name	Council Member Continuing Professional Development
Responsible Department	Corporate Services
Policy Owner	Chief Executive Officer
Applicable To	All Council members

1. Objective

The Shire of Kondinin is committed to supporting Council members to acquire and maintain the knowledge and skills required to perform their roles effectively.

This Policy sets out Council's position on training and continuing professional development for Council members, the circumstances in which the Shire will meet or contribute to the associated costs, and who may approve that expenditure.

This Policy is adopted under section 5.128 of the Local Government Act 1995 (WA) and is the Shire's policy for the payment of fees and the reimbursement of expenses in relation to Council member training and continuing professional development under section 5.129 of that Act.

2. Scope

This Policy applies to all Council members of the Shire of Kondinin, including the Shire President and the Deputy Shire President.

It applies to the mandatory training required by section 5.126(1) of the Local Government Act 1995 (WA) and to continuing professional development undertaken by a Council member during their term of office.

This Policy does not apply to employees of the Shire, or to committee members who are not Council members. Training and development for employees is dealt with by CEO Directive.

3. Definitions

Continuing Professional Development – Training, education or a development activity, other than mandatory training, undertaken by a Council member to maintain or improve the knowledge and skills relevant to the role of the Council or the role of a Council member.

Mandatory Training – The course of training prescribed under regulation 35 of the Local Government (Administration) Regulations 1996 (WA) for the purposes of section 5.126(1) of the Local Government Act 1995 (WA), currently the course titled Council Member Essentials.

Prescribed Period – The period within which mandatory training must be completed under regulation 35(3) of the Local Government (Administration) Regulations 1996 (WA), currently the period of 12 months beginning on the day on which the Council member is elected.

4. Legal Framework

The following legislation and regulations are relevant to this Policy:

- Local Government Act 1995 (WA) - Part 5 Division 10, sections 5.126, 5.127, 5.128 and 5.129
- Local Government Act 1995 (WA) - sections 2.7 to 2.10 (roles of the Council and of Council members)
- Local Government (Administration) Regulations 1996 (WA) - Part 10, regulations 35, 36, 36A and 36B
- Local Government (Administration) Regulations 1996 (WA) - regulations 29C, 31 and 37

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- Local Government (Model Code of Conduct) Regulations 2021 (WA)

5. Policy Statement

Principles

Council recognises that ongoing professional development supports informed decision-making, effective governance and community leadership. Council member training and continuing professional development will:

a) comply with the Local Government Act 1995 (WA) and its regulations;

b) be relevant to the role of the Council under section 2.7 of the Act, or to the role of a Council member under sections 2.8 to 2.10 of the Act;

c) provide a demonstrable benefit to the Council, the Shire or the community;

d) be equitably available to all Council members;

e) represent value for money, having regard to the cost of travel from the district and available delivery options; and

be limited to the funds provided in the adopted annual budget.

Mandatory training

A Council member must complete mandatory training within the prescribed period, unless the member is exempt under regulation 36 of the Local Government (Administration) Regulations 1996 (WA).
The Shire will arrange and meet the cost of mandatory training for each Council member. Approval under this Policy is not required for mandatory training.

The Shire will reimburse childcare and travel costs incurred by a Council member in completing mandatory training, as required by regulation 31(1)(c) of the Local Government (Administration) Regulations 1996 (WA).

A Council member must give the Chief Executive Officer the declaration required by regulation 36A of the Local Government (Administration) Regulations 1996 (WA), together with any required supporting evidence, within one month after the end of the prescribed period. Failure to make the declaration, or the making of a false declaration, is an offence under regulation 36B.

Continuing professional development

A Council member may undertake continuing professional development that is relevant to their role and that contributes to their capacity to fulfil their responsibilities. Continuing professional development may include:

a) training courses and workshops;
b) conferences and seminars;
c) governance and leadership programs;
d) formal qualifications or individual units of study; and
e) in-house briefings, induction and other development approved under this Policy.

Continuing professional development should be delivered by a recognised provider that is suitably qualified or experienced.

Limits on funded professional development

In accordance with regulation 37 of the Local Government (Administration) Regulations 1996 (WA), the Shire will not pay or reimburse an amount in relation to a Council member's participation in continuing professional development unless the professional development is relevant to either or both of:

a) the role of the Council under the Act or another written law, including as described in section 2.7; and
b) the role of the Council member under the Act or another written law, including as described in sections 2.8 to 2.10.

The Shire will not pay or reimburse an amount in relation to participation in continuing professional development that occurs during:

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a) the period of three months ending on the day on which the Council member's term of office ends;
b) where a Council member has delivered a notice of resignation specifying a later day from which the resignation takes effect, the period beginning on the date of delivery of the notice and ending when the resignation takes effect; or
c) a period of suspension of the Council or the Council member under Part 8 of the Act.

Approval

Continuing professional development may be approved by the Chief Executive Officer where:

a) it is consistent with this Policy;
b) sufficient funds are available in the adopted annual budget; and
c) the total cost is reasonable, having regard to the expected benefit and the available delivery options.

An application by the Shire President is to be approved jointly by the Deputy Shire President and the Chief Executive Officer.

Approval by resolution of Council is required where an application:

a) exceeds the funds available in the adopted annual budget;
b) is outside the scope of this Policy;
c) involves a formal qualification or a substantial financial commitment;
d) involves travel outside Western Australia; or
e) cannot appropriately be determined administratively because of a conflict of interest.

Approval must be obtained before a booking is made or a financial commitment is incurred.

Costs

Subject to prior approval, the Shire may pay or reimburse the reasonable costs of mandatory training or approved continuing professional development, including:

a) course, registration or unit fees;
b) economy class travel;
c) accommodation;
d) ground transport and parking; and
e) meals and necessary incidental expenses not otherwise included.

Fees may be paid directly by the Shire, including in advance where the provider requires payment before the activity, or reimbursed to the Council member on production of receipts.

The Shire will not pay or reimburse:

a) the expenses of an accompanying person;
b) personal entertainment or leisure expenses;
c) alcohol or minibar charges;
d) travel or accommodation upgrades;
e) fines or infringements;
f) additional costs arising from private travel; or
g) costs that are recoverable from another party.

Private travel may be undertaken in conjunction with approved Shire travel where it is approved in advance, does not increase the Shire's cost or risk, and all private costs are met by the Council member.

Accountability

A Council member must:

a) participate in approved training and professional development;
b) provide evidence of completion where required;
c) provide receipts or other evidence supporting a claim for reimbursement;
d) promptly advise the Chief Executive Officer of a cancellation or change; and
e) repay any amount paid by the Shire that is subsequently refunded or that is attributable to a private expense.

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Where a Council member does not attend an approved activity without reasonable cause, the Council member is to repay any cost incurred by the Shire that cannot be recovered from the provider.

A Council member who attends a conference or a substantial professional development activity may be requested to provide Council with a brief summary of the key outcomes and benefits.

Reporting and publication

The Chief Executive Officer will prepare a report for each financial year on the training completed by Council members in that financial year and publish the report on the Shire's official website within one month after the end of the financial year, in accordance with section 5.127 of the Act.

The Chief Executive Officer will maintain a register of Council member training and continuing professional development, and records of approvals, payments and declarations.

The Chief Executive Officer will publish an up-to-date version of this Policy on the Shire's official website, in accordance with section 5.128(4) of the Act and regulation 29C(2)(c) of the Local Government (Administration) Regulations 1996 (WA).

Budget

Council will consider an appropriate allocation for Council member training and continuing professional development as part of the annual budget.

Unspent funds do not create an entitlement for any Council member and will not be carried forward for the benefit of an individual Council member.

Administration

The Chief Executive Officer is responsible for administering this Policy and may establish procedures and forms dealing with applications, approvals, bookings, travel, acquittals, records and statutory declarations. Any procedure established under this Policy must be consistent with this Policy and with the Act and regulations.

6. Roles and Responsibilities

Council: Responsible for adopting, amending or revoking this Policy by absolute majority; considering the annual budget allocation for Council member training and professional development; and determining applications referred to it under this Policy.

Shire President: Responsible for supporting Council member participation in mandatory training and professional development, and for raising with the Chief Executive Officer any development need identified across the Council.

Deputy Shire President: Responsible for jointly approving, with the Chief Executive Officer, any application made by the Shire President.

Chief Executive Officer: Responsible for administering this Policy; arranging mandatory training; approving continuing professional development within this Policy and the adopted budget; maintaining the training register and records; meeting statutory reporting and publication requirements; and referring to Council any application requiring a Council decision.

Council Members: Responsible for completing mandatory training within the prescribed period and providing the required declaration; obtaining approval before making any booking or financial commitment; complying with this Policy; and providing evidence of completion and acquittal of expenses.

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7. Review

This Policy will be reviewed after each ordinary local government election, or earlier if required by legislative change, in accordance with section 5.128(5) of the Local Government Act 1995 (WA).

This Policy may only be adopted, amended or revoked by Council by absolute majority.

Document References & Information	
Legislation	Local Government Act 1995 (WA) ss.2.7, 2.8, 2.9, 2.10, 5.126, 5.127, 5.128, 5.129
Regulation	Local Government (Administration) Regulations 1996 (WA) regs 29C, 31, 35, 36, 36A, 36B, 37; Local Government (Model Code of Conduct) Regulations 2021 (WA)
Local Law	
Shire Policy	Code of Conduct for Council Members, Committee Members and Candidates; Council Member Fees, Allowances and Expenses Policy
Procedural	Council Member Professional Development Application Form; Mandatory Training Declaration Form; Council Member Training and Professional Development Register
Related Sources	WALGA Council Member Essentials program; Department of Local Government, Sport and Cultural Industries - council member entitlements guidance
Policy Owner	Chief Executive Officer
Risk Rating	Medium

Document Control				
Date	**Version**	**Reason for Modification**	**Resolution Reference**	**Next Review**
21 October 2026	1	New Policy		October 2030

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SHIRE OF KONDININ

Responsible Use of Artificial Intelligence Policy

Policy Name	Responsible Use of Artificial Intelligence Policy
Responsible Department	Office of the CEO
Policy Owner	Chief Executive Officer
Applicable To	Council Members, committee members, employees, contractors, consultants and volunteers

1. Objective

This policy allows the Shire of Kondinin to use artificial intelligence (AI) where it improves services and productivity, while protecting people's privacy, the integrity of Shire decisions and public trust.

2. Scope

This policy applies to anyone using AI for Shire business, on any device. It covers AI that is free or paid, built into existing software, supplied by a contractor, developed in-house or used in a trial.

Contractors who use AI to provide services to or on behalf of the Shire must comply with this policy as a condition of their contract.

3. Definitions

Artificial Intelligence (AI) – An engineered system that generates outputs such as content, forecasts, recommendations or decisions for human-defined objectives, operating with varying levels of automation.

AI Accountable Officer – The employee designated in writing by the CEO to coordinate the Shire's management of AI.

Approved AI Tool – An AI tool listed in the Approved AI Tools Register for stated uses and types of information.

Automated Decision-Making Process – Has the meaning given in section 16(2) of the PRIS Act. It includes a decision made by an automated system without the involvement of any individual, and a decision materially assisted by an automated system.

Personal Information – Has the meaning given in section 4 of the PRIS Act. It includes inferred information and predictions about an individual. Information an AI tool infers or generates about a person is personal information.

PRIS Act – The Privacy and Responsible Information Sharing Act 2024 (WA).

Restricted AI Tool – An AI tool the CEO has prohibited for Shire business on any device.

Significant Decision – Has the meaning given in section 16(4) of the PRIS Act: a decision that affects an individual's rights, entitlements, interests or liabilities, or otherwise has a significant effect on the individual.

4. Legal Framework

The following legislation and regulations are relevant to this policy:

- Local Government Act 1995 (WA)
- Privacy and Responsible Information Sharing Act 2024 (WA)
- Information Commissioner Act 2024 (WA)
- Freedom of Information Act 1992 (WA)
- State Records Act 2000 (WA)
- Equal Opportunity Act 1984 (WA)
- Copyright Act 1968 (Cth)
- Local Government (Model Code of Conduct) Regulations 2021 (WA)

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- Local Government (Audit) Regulations 1996 (WA)

5. Policy Statement

Principles

The Shire will use AI where it serves a Shire function, is lawful, is a better option than a non-AI approach, and remains under human control. AI may assist officers and Council Members. AI does not hold a delegation or personal accountability. Any use of AI in a decision-making process must be lawful, approved under this Policy and remain subject to accountability by the authorised decision-maker.

The Shire adopts the eight principles of the WA Government Artificial Intelligence Policy. Those principles bind State entities. The Shire adopts them voluntarily and applies them in proportion to risk:

(a) Human, social and environmental wellbeing – AI is used for a clear benefit to the community or the Shire.
(b) Human-centred values – AI respects people's rights, diversity and autonomy.
(c) Fairness – AI must not produce discriminatory or unfair outcomes.
(d) Privacy protection and security – information is handled lawfully and securely.
(e) Reliability and safety – AI performs as intended and is monitored.
(f) Transparency, explainability and contestability – people can find out when AI affected an outcome and can challenge it.
(g) Accountability – a named person is responsible for every AI use and every decision it supports.
(h) Accuracy – outputs are checked before they are relied on.

Permitted Uses

Using an Approved AI Tool, and only with the types of information that tool is approved for, AI may be used to:

- draft, edit and improve the readability of documents and correspondence;
- summarise documents, legislation and meeting material;
- support research, analysis and data work;
- prepare templates, checklists and plans;
- assist with software, spreadsheets and formulas; and
- produce concept images and design ideas.

AI output is a draft until a competent person has checked and adopted it.

Uses That Need Approval First

The following uses need approval under the AI Governance Framework CEO Directive before they start:

- acquiring or trialling a new AI tool, subscription, plug-in or agent, or switching on an AI feature in existing software;
- using personal, sensitive, confidential or legally privileged information in an AI tool beyond the uses already approved for that tool;
- any use that makes or materially assists a decision about a person;
- public-facing AI, such as a chatbot or automated replies;
- AI note-takers, recording or transcription in meetings;
- publishing AI-generated images, audio or video of people, places or events; and
- connecting AI to Shire systems or allowing it to take actions.

Prohibited Uses

AI must not be used to:

- make, or be treated as making, a decision under a written law or a delegation, or exercise a discretion;
- process personal, confidential, privileged or commercially sensitive information in a tool not approved for that information;
- conduct Shire business using a Restricted AI Tool, on any device;
- fabricate records, evidence, quotations, citations or minutes, or impersonate a person;
- create images, audio or video that misrepresent real people or events;
- covertly monitor or profile employees or community members, or score people's behaviour;

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- infer a person's sensitive personal information (such as health, racial or ethnic origin, or political opinions) without lawful authority;
- predict or influence how individual Council Members will vote;
- allow an AI agent to spend money, enter a contract, publish, communicate externally or alter an official record without prior human approval; or
- bypass procurement, records, privacy, security or approval controls.

Decisions About People

Where an automated decision-making process is used to make a significant decision about an individual, Information Privacy Principle 10 (IPP 10) of the PRIS Act applies. The Shire will:

(a) complete an assessment before use, covering how the risk of harm, bias and discrimination is eliminated or minimised, how a person can request human intervention, and whether personal information is handled lawfully;
(b) tell the person that an automated decision-making process was used in the decision;
(c) on request, explain how the process works in terms the person can reasonably understand;
(d) provide a way for the person to request human intervention in the decision; and
(e) periodically evaluate the process, and reassess it whenever it changes.

In every case, the authorised decision-maker must consider the matter independently and be able to explain the decision without relying on the AI output.

Privacy, Confidentiality and Security

- The PRIS Act and the Shire's Privacy and Information Sharing Policy apply to all AI use involving personal information.
- A privacy impact assessment must be completed before any AI use that is a high privacy impact function or activity (PRIS Act section 79).
- Before personal information is used in an AI tool, the tool's hosting location, data retention and use of data for model training must be confirmed. Disclosure outside Australia is permitted only as IPP 9 allows.
- Removing names does not make information de-identified. Information is de-identified only if a person's identity is not apparent and cannot reasonably be ascertained from it (PRIS Act section 11).
- Council Members, committee members and employees remain bound by section 5.93 of the Local Government Act 1995 (WA) and their codes of conduct when using AI.
- Any suspected unauthorised access to, disclosure of or loss of information through AI must be reported to the Privacy Officer immediately.

Accuracy

The person using AI must check every output they rely on, including facts, figures, dates, names, legislative references and citations. That person is accountable for the final product.

Disclosure

AI use must be disclosed where:

- published material has been substantially generated by AI;
- a person is interacting directly with an AI system;
- an image, audio or video of people, places or events has been generated by AI; or
- IPP 10 requires notice of an automated decision.

Disclosure is not required for spelling, grammar, formatting, translation checks or summaries for an officer's own use.

Records

Records created or changed using AI are State records under the State Records Act 2000 (WA) and are managed under the Shire's Recordkeeping Plan. Where AI materially contributes to a decision or published document, the record must show the tool used and how the output was checked. AI chat history is not a Shire recordkeeping system. AI-generated meeting transcripts and summaries must be checked by a person before being used as, or to prepare, minutes.

Training

Users must complete AI training before using AI for Shire business. Officers who make decisions under delegation receive additional training.

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Breach of this Policy

A breach of this policy by an employee is managed under the Shire's Disciplinary Directive. A breach by a Council Member or committee member is managed under the Local Government Act 1995 (WA), the Local Government (Model Code of Conduct) Regulations 2021 (WA) and the Shire's Code of Conduct for Council Members, Committee Members and Candidates. A breach by a contractor is managed under the contract.

6. Roles and Responsibilities

Council: Adopts this policy; sets the Shire's risk appetite for AI; considers high-impact AI proposals referred by the CEO; and receives an annual report on the Shire's use of AI through the Audit, Risk and Improvement Committee.

Chief Executive Officer: Implements this policy; designates the AI Accountable Officer in writing; issues the AI Governance Framework CEO Directive; approves the Approved AI Tools Register and the Restricted AI Tools List; approves high-risk uses; and reports annually to the Audit, Risk and Improvement Committee on AI use, incidents and compliance.

AI Accountable Officer: Maintains the registers; coordinates assessments, training and incident response; and reports to the CEO.

Privacy Officer: Advises on privacy impact assessments and IPP 10; and coordinates the response to suspected information breaches.

Managers: Ensure their teams comply with this policy; and own the AI uses in their area.

Users, including Council Members: Use only approved tools for approved purposes; check outputs; capture records; disclose AI use where required; and report errors and incidents.

7. Review

This policy will be reviewed within 12 months of adoption and then every two years, or earlier if required by changes to legislation or WA Government guidance. This policy may only be amended or revoked by Council resolution. Employees and Council Members will be notified of any variation by the Shire's normal correspondence method.

Document References & Information	
Legislation	Local Government Act 1995 (WA) ss.5.41, 5.93 and Part 7 Division 1A; Privacy and Responsible Information Sharing Act 2024 (WA) ss.4, 11, 16, 79 and Schedule 1 (IPP 9, IPP 10); Information Commissioner Act 2024 (WA); Freedom of Information Act 1992 (WA); State Records Act 2000 (WA); Equal Opportunity Act 1984 (WA); Copyright Act 1968 (Cth)
Regulation	Local Government (Model Code of Conduct) Regulations 2021 (WA); Local Government (Audit) Regulations 1996 (WA)
Local Law	
Shire Policy	Privacy and Information Sharing Policy; ICT Acceptable Use Policy; Social Media Policy; Code of Conduct for Council Members, Committee Members and Candidates; Recordkeeping Plan
Procedural	AI Governance Framework CEO Directive; Disciplinary Directive; Data Breach Response Procedure; Privacy Impact Assessment Template
Related Sources	WA Government Artificial Intelligence Policy and Assurance Framework; State Records Office – Artificial Intelligence and Record Keeping (January 2026); Office of the Information Commissioner – Privacy and accountability in automated decision making
Policy Owner	Chief Executive Officer
Risk Rating	High

Document Control				
Date	**Version**	**Reason for Modification**	**Resolution Reference**	**Next Review**
21 October 2026	1	New Policy	[OCM reference]	[12 months after adoption]

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22 April 2026

Mr Bruce Wright
Chief Executive Officer
Shire of Kondinin
PO Box 7
KONDININ WA 6367

Dear Bruce

RE: APPOINTMENT OF DUAL FIRE CONTROL OFFICERS 2026/2027

The Shire of Corrigin requests the following people be appointed as Dual Bush Fire Control Officers by the Shire of Kondinin for the 2026/2027 bush fire season:

- **Bruce Talbot**
- **Tim George**

Yours sincerely

Natalie Manton
Chief Executive Officer