

SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

Kondinin Shire Council

Will be held at the Hyden Community Resource Centre on 17th June 2026

ALL OPEN AND CONFIDENTIAL ITEMS

4:00 PM Ordinary Council Meeting

Bruce Wright

Wednesday, 17 June 2026

Chief Executive Officer

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006

All communications are to be addressed to the Chief Executive Officer
ceo@kondinin.wa.gov.au

Members of the Public Attending a Council Meeting

Welcome to this meeting of Council and thank you for your interest in local government decision-making. The following information is provided to assist members of the public attending today's meeting.

Public Question Time

Public Question Time is provided in accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. Members of the public are invited to ask questions relating to the business of the Shire.

- Questions must be clear and concise and may be submitted in writing prior to the meeting at the Shire offices or by email csso@kondinin.wa.gov.au or asked during Public Question Time.
- The Presiding Member may respond at the meeting, refer the question to a Councillor or officer or take the question on notice for a later response.
- Public questions must relate to the business of the Shire and should not be a statement or personal opinion.
- The Presiding Member may reject public questions that are defamatory, abusive, irrelevant to the business of the Shire or personal opinion as being out of order and no answer will be provided.
- Public questions will not be debated.

Members of the public are also advised that they are regarded as being legally liable and personally responsible for any comments made by them that might be construed as being offensive or defamatory.

Public Statement Time

Public Statement Time allows members of the public to make a brief statement on any matter of community interest. Statements must be respectful, limited to a reasonable duration as determined by the Presiding Member, and not include defamatory or offensive remarks. The Council will not comment or provide a response to public statements.

Meeting Formalities

Council meetings are formal proceedings governed by the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996*, and the Shire's Meeting Procedures Local Law. All attendees are requested to maintain decorum and not interrupt the proceedings. Only persons who have been invited by the Presiding Member may address the meeting.

Recording and Privacy Notice

Please note that this meeting is being recorded for minute-taking purposes. By attending, you acknowledge that your voice, and any personal information disclosed may be captured and published as part of the official record. The Shire collects and uses this information in accordance with its privacy obligations.

Copyright Disclaimer

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Notes for Elected Members

Report Definitions

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government, external body or agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, including, but not limited to: accepting tenders, grants, setting and amending budgets, adopting plans and reports.
Legislative:	Includes adopting town planning schemes, policies and local laws
Administrative:	Council administering legislation and applying legislation to factual circumstances and situations that affect the rights of people.
Information:	Items that are provided to Council for informational purposes only. These do not require a decision of Council.

Alternative Motions

Elected Members seeking to make alternate motions to officer recommendations are requested to provide notice of said alternative motions in written form to the Chief Executive Officer prior to the Council meeting.

Declarations of Interest

Elected Members should complete a Disclosure of Financial/Impartiality & Proximity Interest for agenda items that they hold a financial, impartiality or proximity interest. The form should be provided to the Presiding Member prior to the commencement of the meeting.

In accordance with Part 5, Division 6 of the Local Government Act 1995, Elected Members must disclose the nature of their interest in matters to be discussed at the meeting.

In accordance with Sections 5.70 & 5.71 of the Local Government Act 1995, Shire Officers must disclose the nature of their interest in reports or advice when they are giving the report or advice to the meeting.

Applications for a Leave of Absence

In accordance with Section 2.25 of the Local Government Act 1995, a Councillor application for leave of absence requires a Council resolution granting the leave requested. The Council may grant approval for a leave of absence for an Elected member for ordinary meetings of council for up to, but no greater than, six consecutive meetings. Ministerial approval is required for leave of absence greater than six ordinary meetings of council.

A failure to observe the requirements of the Local Government Act may lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings. It should be noted that Leave of Absence is approved by Council resolution and is different to circumstances whereby an Elected Member records their apologies for the meeting.

Shire of Kondinin - Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Kondinin for any act, omission, statement, or intimation occurring during Council Meetings. The Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Shire of Kondinin advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

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1 OPENING OF MEETING

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3 RECORDING OF ATTENDANCE

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Nil

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Nil

6 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

6.2 PUBLIC STATEMENT TIME

6.3 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

7 QUESTIONS FROM MEMBERS WITHOUT NOTICE

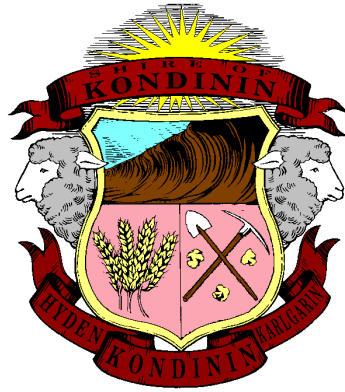
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9 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

10 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting - 20 May 2026

Special Council Meeting - 27 May 2026



SHIRE OF KONDININ
MINUTES OF MEETING
Kondinin Shire Council
ALL OPEN AND CONFIDENTIAL ITEMS
Ordinary Council Meeting

Held at the Kondinin Shire Chambers on 20 May 2026

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1 OPENING OF MEETING

The Shire President opened the meeting at 4.15pm

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES

The Council paid its respects to the traditional owners of the land upon which we meet and to elders past, present and emerging.

3 RECORDING OF ATTENDANCE

3.1 ATTENDANCE

Shire President K Mouritz (Presiding Member), Deputy Shire President B Gangell (Deputy Presiding Member), Cr B Browning, Cr M James, Cr D Pool, Chief Executive Officer B Wright, Manager Planning & Assets Mrs T Young, Manager Corporate Services Mr V Bugna, Cr T Smeed, Cr P Green, Ms D Wright, Mr B Edwards, Mrs A Kemp

3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION

Nil

3.3 APOLOGIES

Nil

3.4 APPROVED LEAVE OF ABSENCE

Nil

3.5 DECLARATIONS OF DISCLOSURES OF INTEREST

Cr Toni Smeed declared a direct financial interest in item 12.2.1 - Ongoing Funding for Better Beginnings Programs in Hyden and Kondinin as an employee of the Kondinin Community Resource Centre.

Cr Toni Smeed declared an impartiality interest in item 12.4.2 - Community Grant Program as a Member of one of the recipient organisations.

Cr Beverley Gangell declared an impartiality interest in item 12.4.2 - Community Grant Program as a member of one of the recipient organisations.

4 APPLICATION FOR LEAVE OF ABSENCE

Nil

5 RESPONSE TO PREVIOUS QUESTIONS

5.1 QUESTIONS FROM ELECTED MEMBERS TAKEN ON NOTICE

Nil

5.2 QUESTIONS TAKEN ON NOTICE FROM PUBLIC

Nil

6 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

Nil

6.2 PUBLIC STATEMENT TIME

Nil

6.3 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

7 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

8 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

9 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

Nil

10 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION OCM/26/033

Moved: Cr Toni Smeed

Seconded: Cr Murray James

That the minutes of the Ordinary Council Meeting of 22 April 2026 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Minutes

Against:	Nil
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11 REPORTS OF COMMITTEES

11.1 AUDIT & RISK

11.1.1 Minutes of the Audit Risk and Improvement Committee Meeting held on 22 April 2026

FILE NUMBER:

DATE: 14 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. ARIC Meeting Minutes - 22 April 2026 - *Under Separate Cover*

RECOMMENDATION

1. That the Minutes of the Audit Risk and Improvement Committee Meeting held on 22 April 2026 be received and the recommendations therein be adopted.

VOTING REQUIREMENT

Simple Majority

RESOLUTION OCM/26/034

Moved: Cr Beverley Gangell

Seconded: Cr Darren Pool

1. That the Minutes of the Audit Risk and Improvement Committee Meeting held on 22 April 2026 be received and the recommendations therein be adopted.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

11.2 ADD THE OTHERS

Nil

12 REPORTS OF OFFICERS

12.1 CORPORATE SERVICES

12.1.1 List of Accounts - April 2026

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. List of Accounts Paid, April 2026 - *Under Separate Cover*

RECOMMENDATION

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of April 2026:

• Municipal Fund payment cheque numbers 19558 – 19562	= \$ 95,148.45
• Municipal EFT22035 – 22089; 22091 - 22144	= \$ 1,283,678.48
• Direct Debits – Transport – Hyden Office	= \$ 15,974.75
• Direct Debits – Transport – Kondinin Office	= \$ 3,591.45
• Direct Debits – Credit Cards DD23821.1	= \$ 983.48
• Direct Debits – Other	= \$ 25,577.13
• EFTPOS, AKF, Bank Fees	= \$ 607.86
• Payroll EFTs	= \$ 128,997.32
• Trust EFT22090	= \$ 128.00
TOTAL	= \$ 1,554,686.92

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Chief Executive Officer of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment;*
- (d) *sufficient information to identify the transaction*

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting.*

FINANCIAL

All payments made to the Shire creditors have been in accordance with the 2025/26 Annual Budget.

RISK

Non-compliance

POLICY

Nil

STATUTORY

Local Government (Financial Management) Regulations 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

Nil

CONSULTATION

Nil

RESOLUTION OCM/26/035

Moved: Cr Toni Smeed

Seconded: Cr Paul Green

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of April 2026:

- Municipal Fund payment cheque numbers 19558 – 19562 = \$ 95,148.45
- Municipal EFT22035 – 22089; 22091 - 22144 = \$1,283,678.48

Minutes

• Direct Debits – Transport – Hyden Office	= \$ 15,974.75
• Direct Debits – Transport – Kondinin Office	= \$ 3,591.45
• Direct Debits – Credit Cards DD23821.1	= \$ 983.48
• Direct Debits – Other	= \$ 25,577.13
• EFTPOS, AKF, Bank Fees	= \$ 607.86
• Payroll EFTs	= \$ 128,997.32
• Trust EFT22090	= \$ 128.00
TOTAL	= \$1,554,686.92

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.1.2 Proposed Differential Rates 2026/27

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Differential Rates Objects and Reasons 2026-2027 - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Endorses and approves the Differential Rating – Objects and Reasons for the 2026/2027 rating year as presented and attached.
2. Endorses and approves the proposed differential rate categories, rates in the dollar, and the minimum payments for the Shire of Kondinin for the 2026/2027 financial year.

Land Category	Rate – cents in the dollar \$	Minimum payment \$
GRV-Town Sites	13.2000	507.00
GRV-Mining	27.2000	507.00
UV-Mining	24.8000	507.00
UV-Rural	0.82920	507.00

3. Endorses and approves a public consultation process on the proposed differential rates and general minimum payments, including:
 - Statewide and local public notice as per the requirements of section 6.36 of the Local Government Act 1995.
4. Confirms that the Council has reviewed the expenditure requirements and considered efficiency measures during:
 - Infrastructure & Assets Committee meeting on 20th May 2026.
 - Medical & Community Services Committee meeting on 20th May 2026.
 - Budget Workshop with Council Members and Senior Staff prior to the Ordinary Meeting of Council in May 2026.
5. Considers and confirms that the rates to be advertised are required to meet budget requirements and to maintain financial sustainability.

SUMMARY

The purpose of this report is to present the proposed Differential Rates and associated Objects and Reasons for the 2026/2027 financial year for Council endorsement, in accordance with the requirements of the *Local Government Act 1995*.

Voting Requirement Absolute Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The proposed differential rating structure has been developed in alignment with the Shire’s Strategic Community Plan, Corporate Business Plan and Long-Term Financial Plan, and reflects the expenditure requirements of the organisation for the 2026/2027 financial year.

In the current financial year, Council is required to respond to a range of economic and operational pressures, while maintaining service delivery and infrastructure. An overall rate increase of **3.5%** is therefore proposed to ensure the Shire remains financially sustainable and continues to meet its obligations.

Gross Rental Values (GRV – Townsites) have experienced minimal movement since the last revaluation cycle, and it is proposed to apply an increase of **3.4%** in the rate in the dollar.

Gross Rental Values for Mining (GRV – Mining) remain unchanged, with a proposed increase of **3.49%**, equating to a modest additional revenue of approximately \$6,980.

Unimproved Values for Mining (UV – Mining) have increased marginally by approximately **0.02%**, with a proposed rate increase of **3.3%**.

Unimproved Values for Rural land (UV – Rural) remain unchanged, with a proposed increase of **3.4%** to maintain a consistent and equitable contribution.

Minimum payments are proposed to increase by **\$17 (1.9%)**, ensuring equity across categories while supporting overall revenue requirements.

The minimum rental valuations remain unchanged with an average increase of 1.9%.

The proposed differential rates represent a measured and moderate adjustment, consistent with the Shire’s financial strategy of restraint and sustainability.

The proposed Differential Rates for 2026/2027 in each rating category in comparison with the adopted/imposed 2025/2026 Differential Rates are set out in the table below:

Land Category	2026/2027 Proposed Rate – cents in the \$	2025/2026 Proposed Rate – cents in the \$	Increase (decrease) Rate – cents in the \$	2026/2027 Proposed Minimum Payment \$	2025/2026 Proposed Minimum Payment \$	Increase (decrease) Minimum Payment \$
GRV–Town Sites	13.2000	12.7629	0.4371	507.00	490.00	17.00
GRV--Mining	27.2000	26.2822	0.9178	507.00	490.00	17.00
UV--Mining	24.8000	24.0210	0.7790	507.00	490.00	17.00

UV--Rural	0.82920	0.80200	0.0272	507.00	490.00	17.00
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Pursuant to section 6.33(3) of the Local Government Act 1995, a local government must not, without Ministerial approval, impose a differential general rate which is more than twice the lowest general rate imposed.

As the proposed GRV & UV rates exceed this threshold:

- Ministerial approval is required, and
- The proposal must be advertised for not less than 21 days in accordance with section 6.36.

All submissions received will be presented to Council prior to final adoption.

FINANCIAL

The proposed differential rates form a key component of the Shire's revenue base and are required to fund the 2026/2027 budget.

Revenue generated through rates will support:

- delivery of core services
- maintenance and renewal of infrastructure
- operational costs
- long-term financial sustainability

RISK

Failure to adopt an appropriate differential rating structure presents the following risks:

- financial shortfall and reduced capacity to meet budget commitments
- inability to maintain existing service levels
- deterioration in infrastructure due to insufficient funding
- non-compliance with statutory requirements

POLICY

Nil

STATUTORY

Local Government Act 1995, section 6.33(3), section 6.35

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The proposed rate increase has been determined in the context of the current economic environment and the Shire's financial obligations.

While the proposed increase of 3.5% is modest, it reflects the reality that the cost of delivering services continues to rise across all areas of the organisation.

The Shire and our communities are already experiencing sustained increases in key cost drivers, including:

- fuel costs, impacting plant operations and service delivery across a large geographic area
- contractor and construction costs, influenced by strong demand and limited availability
- materials, freight and logistics, particularly in regional Western Australia
- utilities and operational expenses associated with maintaining infrastructure and facilities

In addition, significant State investment in housing and infrastructure is contributing to constraints in builder and contractor availability, placing further upward pressure on pricing and delivery timeframes.

In regional settings, these factors are amplified, resulting in increases that exceed general CPI measures and directly impact the Shire's cost base.

Council has adopted a disciplined and measured approach, balancing these pressures with the need to limit the impact on ratepayers.

Council has also undertaken detailed budget deliberations and identified efficiency measures to control expenditure. Where appropriate, capital works subject to elevated costs will be deferred to achieve improved value for money.

The Shire will continue to pursue grant funding opportunities; however, given their competitive and uncertain nature, the budget has been prepared on a conservative basis, ensuring financial commitments are sustainable.

Overall, the proposed rate increase:

- maintains essential services
- supports infrastructure maintenance
- responds to real cost pressures
- ensures the ongoing financial sustainability of the Shire

Importantly, the intent of this increase is not to expand services, but to maintain the current level of service delivery in a significantly higher cost environment.

CONSULTATION

Public consultation will be undertaken in accordance with section 6.36 of the Local Government Act 1995, including statewide and local newspaper notice, with submissions invited for a minimum of 21 days.

RESOLUTION OCM/26/036

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

That Council:

1. Endorses and approves the Differential Rating – Objects and Reasons for the 2026/2027 rating year as presented and attached.
2. Endorses and approves the proposed differential rate categories, rates in the dollar, and the minimum payments for the Shire of Kondinin for the 2026/2027 financial year.

Land Category	Rate – cents in the dollar \$	Minimum payment \$
GRV-Town Sites	13.2000	507.00
GRV-Mining	27.2000	507.00
UV-Mining	24.8000	507.00
UV-Rural	0.82920	507.00

3. Endorses and approves a public consultation process on the proposed differential rates and general minimum payments, including:
 - Statewide and local public notice as per the requirements of section 6.36 of the Local Government Act 1995.
4. Confirms that the Council has reviewed the expenditure requirements and considered efficiency measures during:
 - Infrastructure & Assets Committee meeting on 20th May 2026.
 - Medical & Community Services Committee meeting on 20th May 2026.
 - Budget Workshop with Council Members and Senior Staff prior to the Ordinary Meeting of Council in May 2026.
5. Considers and confirms that the rates to be advertised are required to meet budget requirements and to maintain financial sustainability.

LOST 0/7

For: Nil

Against: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

AMENDMENT

RESOLUTION OCM/26/037

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

That Council defers the consideration of report **12.1.2 Proposed Differential Rates 2026/27** to a

Minutes

Special Meeting of Council at 10am on Wednesday 29 May 2026.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.1.3 Monthly Financial Report - April 2026

FILE NUMBER:

DATE: 12 May 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Monthly Financial Report - April 2026 - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Receives the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 30 April 2026.

SUMMARY

To present to Council the Monthly Financial Report for the period ended 30 April 2026.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The monthly Financial Report (Containing the Financial Activity and Financial Position) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that, *a statement of financial activity, and the accompanying documents (notes) referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire of Kondinin's financial activities for the period at which it relates.

FINANCIAL

In accordance with the approved material variances of 10% or \$10,000 whichever is the greater within the monthly Statement of Financial Activity during the 2025/26 financial year.

RISK

Non-compliance

POLICY

Nil

STATUTORY

Local Government Act 1995

Local Government (Financial Management) Regulation 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

Highlights of the April 2026 financial reports are as follows:

Item	Reference
<ul style="list-style-type: none"> • Cash at Bank The Shire’s total cash as of 3 April 2026 was \$6,710,681 – composed of \$3,609,441 reserve accounts (restricted), \$54,193 LCDC fund, \$2,254,423 term deposit investments and \$792,624 general fund (Muni, OCDF & Petty cash). 	<p>Page 9 – Note 6 Cash and Financial Assets</p> <p>Page 10 – Note 7 Reserve Accounts</p>
<ul style="list-style-type: none"> • Receivables Rates and Rubbish = \$423,997 net collectible – equivalent to 10% as of 30 April 2026, a 1% movement from last month. Other receivables have a high balance of \$1,576,085 – composed of \$1,424,740 Sundry Debtors (\$152,306 of which was private works for Synergy for the Lovering Road works; \$931,141 second 40% Grant for RRSP-East Hyden Bin Road; \$200,000 Capital Contribution of KCRC for Kondinin Pavilion renovation), \$104,157 Gst receivable and \$47,188 ESL and pensioner related receivables. 	<p>Page 16 – Note 10 Receivables</p>
<ul style="list-style-type: none"> • Current Liabilities YTD balance is \$1,762,106 which includes \$456,313 of employees’ annual and long service leave provision, \$68,864 Current portion of borrowings (payable within 12 months), \$846,492 unearned Capital Grants/Contributions and \$390,437 creditors invoices. 	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>

<ul style="list-style-type: none"> • Closing Funding Surplus (Deficit) YTD actual is \$3,309,014 – composed of \$8,666,469 Current Assets less \$1,762,106 Current Liabilities and \$(3,595,348) Adjustments to Net Current Assets. 	Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity
<ul style="list-style-type: none"> • Significant Capital Projects: <ul style="list-style-type: none"> ✓ Roadworks amended budgeted of \$6.17m is 61% completed composed of: Safer Local Road and Infrastructure Program (SLRIP) funded Hyden Norseman Road and RTRs funded Bushfire Rock Road, Nth Lake Grace-Karlgarin Road, Pederah West Road and Whyte Road, RRG funded Lovering Road and Hyden Mt Walker Road, and Council funded Forbes Road, King Rocks East Road and Reservoir East Road. ✓ Plant and equipment with amended budget of \$992,000 have two (2) vehicles purchased to date. ✓ Land and buildings with amended total budget of \$3m for two (2) Shire housing for Hyden and Kondinin, Karlgarin Bowling Club & Country Club Building and Kondinin Pavilion upgrade have 72% completion. ✓ Other infrastructure with amended budget of \$958,040 (includes footpath, Airstrip upgrade, water tanks) is 64% completed. 	Page 7 – Key Information Page 11 to 14 – Note 8 Capital Acquisitions
<ul style="list-style-type: none"> • Grants, Subsidies and Contributions <ul style="list-style-type: none"> ✓ Operating grants total received to date = \$1,536,133 from MRWA Direct grant, FAGS, Diesel Fuel Rebate and DFES 3 quarters payment. ✓ Capital grants total received to date = \$4,693,398 from RRG progress claims, RTR Bushfire Rock Road, SLRIP Hyden Norseman Road, DWER’s Water infrastructure & CBH Dam upgrade, DSR Grant and Sports Groups Contributions for Sports Pavilion and Karlgarin Bowling Club new building. Second 40%of RRSP grant invoiced for East Hyden Bin Road. 	Pages 21 – Note 15 Grants, Subsidies and Contributions Page 22 – Note 16 Capital Grants, Subsidies and Contributions.

In relation to material variances, “timing difference are due to the monthly spread of the budget not matching

in comparison to the actual spread of revenue or expenditure.

Timing difference will not result in a forecast adjustment. Where the material variance is flagged as “permanent”, this indicates that a forecast adjustment to the annual budget is required. – Refer to page 6, Note 3 – Explanation of Material Variances.

CONSULTATION

Nil

RESOLUTION OCM/26/038

Moved: Cr Bruce Browning

Seconded: Cr Paul Green

That Council:

1. Receives the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 30 April 2026.

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.2 PLANNING & ASSETS

Cr Toni Smeed declared a direct financial interest in item 12.2.1 - Ongoing Funding for Better Beginnings Programs in Hyden and Kondinin and left the meeting at 4:18 pm.

Cr Toni Smeed returned to the meeting following a resolution being made at 4:20pm.

12.2.1 Ongoing Funding for Better Beginnings Programs in Hyden and Kondinin

FILE NUMBER:

DATE: 8 May 2026

AUTHOR: Amanda Kemp, Community Development Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - nil

ATTACHMENTS: Nil

RECOMMENDATION

That Council:

1. Approves the continuation of funding for the Better Beginnings Program delivered in Hyden by the Hyden Community Resource Centre, with annual funding of up to \$3,630 (indexed in accordance with agreed price indexation) for the 2026–27, 2027–28 and 2028–29 financial years;
2. Approves the continuation of funding for the Better Beginnings Program delivered in Kondinin by the Kondinin Community Resource Centre, with annual funding of up to \$3,630 (indexed in accordance with agreed price indexation) for the 2026–27, 2027–28 and 2028–29 financial years; and
3. Authorises the Chief Executive Officer to negotiate, execute and administer the necessary funding agreements with the Hyden Community Resource Centre and the Kondinin Community Resource Centre for a three-year (3) term, with annual indexation applied in accordance with the Perth Consumer Price Index (CPI).

SUMMARY

The Better Beginnings Programs delivered through the Hyden and Kondinin Community Resource Centres provide valuable early childhood literacy and family engagement activities within each community. These programs support child development, strengthen family connections, and promote lifelong learning outcomes, particularly in regional settings.

Continuation of Shire funding will enable both CRCs to maintain program delivery and plan activities with greater certainty. It is proposed that Council enter into a three-year funding agreement for each program, capped at \$3,630 per annum per centre, with a formal review to be undertaken at the conclusion of the agreement period.

This approach provides financial clarity, supports continuity of service delivery, and ensures appropriate oversight through a scheduled review.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Better Beginnings pilot program commenced in 2004 as a Western Australian family literacy initiative delivered through public libraries. The program supports early childhood education by providing families with free reading packs and resources that encourage learning from birth. Its core focus is to build strong foundations for literacy and language development by encouraging families to read, talk, sing, write, and play with their child every day.

In Hyden and Kondinin, the Community Resource Centres deliver the Better Beginnings Program locally. The program is highly regarded in both towns for its contribution to early learning, school readiness, and family engagement, while also encouraging social participation and connection within the community.

FINANCIAL

Funding of up to \$3,630 per annum per program is proposed for the Better Beginnings Programs delivered by the Hyden and Kondinin Community Resource Centres. This equates to a maximum total annual commitment of \$7,260.

RISK

Discontinuing the Better Beginnings program may lead to reduced access to early childhood education opportunities, negatively impacting early education outcomes, especially in rural areas where there is limited access to early education programs.

POLICY

nil

STATUTORY

nil

STRATEGIC

Theme

1. COMMUNITY

Goal

1.1 Community members have the opportunity to be active, engaged and connected

Strategy

1.1.2 We collaborate with CRCs and local organisations to deliver community programs and activities

1.1.1 We hold well attended local events and activities

COMMENT

Nil

CONSULTATION

Hyden Community Resource Centre

Kondinin Community Resource Centre

RESOLUTION OCM/26/039

Moved: Cr Murray James

Seconded: Cr Paul Green

That Council:

1. Approves the continuation of funding for the Better Beginnings Program delivered in Hyden by the Hyden Community Resource Centre, with annual funding of up to \$3,630 (indexed in accordance with agreed price indexation) for the 2026–27, 2027–28 and 2028–29 financial years;
2. Approves the continuation of funding for the Better Beginnings Program delivered in Kondinin by the Kondinin Community Resource Centre, with annual funding of up to \$3,630 (indexed in accordance with agreed price indexation) for the 2026–27, 2027–28 and 2028–29 financial years; and
3. Authorises the Chief Executive Officer to negotiate, execute and administer the necessary funding agreements with the Hyden Community Resource Centre and the Kondinin Community Resource Centre for a three-year (3) term, with annual indexation applied in accordance with the Perth Consumer Price Index (CPI).

CARRIED 6/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool and Paul Green

Against: Nil

12.2.2 Auspire Membership For Australia Day Citizenship Awards

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Amanda Kemp, Community Development Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - nil

Authoriser - nil

ATTACHMENTS: 1. Citizenship of the Year Guide - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Endorses and approves the Shire's participation in Auspire – Australia Day Council WA as a Gold Member, to support the delivery of the Shire's Citizenship Awards (Community Citizen of the Year Awards) program and to enable eligibility to apply for Australia Day Community Event Grants, noting the estimated membership cost for the 2026–2027 financial year is approximately \$836.

SUMMARY

This report seeks Council support for the Shire to join *Auspire – Australia Day Council WA* as a Gold Member to support delivery of the Shire's Citizenship Awards (Community Citizen of the Year Awards) program and to enable eligibility to apply for Australia Day Community Event Grants.

- Enables participation in the WA Citizenship Awards program.
- Recognises and celebrates community contribution and active citizenship.
- Strengthens community pride and Australia Day participation.
- Provides a focus for a local community celebration, tentatively planned as a whole of Shire Australia Day Breakfast Celebration in Karlgarin at the Hall.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Australia Day Citizenship Awards Program is Co-ordinated by Auspire- The Australia Day Council of Western Australia, a not-for-profit organisation established in 1977 to promote inclusion, belonging and active citizenship across Western Australia.

This Program is delivered in partnership with Local Government throughout Western Australia and provides councils with the opportunity to formally recognise and celebrate individuals and groups who make a positive contribution to their local community. Awards are typically Presented on Australia day in conjunction with Australia Day Events.

Awards Typically Include Community Citizen of the Year, Community Young Citizen of the Year, Community Senior Citizen of the Year, Active Community Citizen of the Year(group).

FINANCIAL

Auspire membership cost for the 2026-2027 Financial year is Approximately \$836

RISK

Financial risk: Minimal, limited to the annual membership cost of \$836.

Reputational risk: Low; awards must be administered transparently and in line with Auspire guidelines to avoid perceptions of bias.

Operational risk: Low; staff time is required to manage nominations and ceremonies, but processes are supported by Auspire resources.

Governance risk: Low; mitigated through use of Auspire's established framework and eligibility criteria.

Participation risk: Low; insufficient nominations may reduce program impact, mitigated through local promotion.

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

1. COMMUNITY

Goal

- 1.1 Community members have the opportunity to be active, engaged and connected

Strategy

- 1.1.1 We hold well attended local events and activities
- 1.1.2 We collaborate with CRCs and local organisations to deliver community programs and activities

COMMENT

Nil

CONSULTATION

Nil

RESOLUTION OCM/26/040

Moved: Cr Toni Smeed

Seconded: Cr Beverley Gangell

That Council:

1. Endorses and approves the Shire's participation in Auspire – Australia Day Council WA as a Gold Member, to support the delivery of the Shire's Citizenship Awards (Community Citizen of the Year Awards) program and to enable eligibility to apply for Australia Day Community Event Grants, noting the estimated membership cost for the 2026–2027 financial year is approximately \$836.

CARRIED 5/2

For: Crs Kent Mouritz, Beverley Gangell, Murray James, Darren Pool and Toni Smeed

Against: Crs Bruce Browning and Paul Green

12.2.3 Community Development Report

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Amanda Kemp, Community Development Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - nil

Authoriser - nil

ATTACHMENTS: Nil

UPDATE

Several well-attended community events and engagement activities have taken place across the Shire:

-Kondinin CRC Easter Egg Hunt

-Scouts WA Overnight Camp (Hyden) – Visits to Wave Rock and Mulka’s Cave, along with a community clean-up of the industrial area

-ANZAC Day Dawn Services:

Kondinin – approximately 300 attendees

Hyden – approximately 160 attendees

Attendance numbers were strong in both towns and did not decline despite fuel cost pressures.

Hyden recorded higher attendance than in previous years, Thanks to BBB Site services staff for donating their time to help with Breakfast and the donation of 3 Banners to use for Anzac Services.

Community Meetings held in Karlgarin, Kondinin and Hyden, it was fantastic to see so many of our community participating and engaging with council on our future.

Council continues to support forthcoming community events and planning initiatives:

-Kondinin CRC Community Lunch and Biggest Morning Tea – 12 May 2026

-Hyden CRC Biggest Afternoon Tea and Bake-Off – 17 May 2026

-Blue Tree Project Community BBQ Kondinin – 23 June 2026

-Brendan Cullen – *The Desert Swimmer* (Mental Health and Succession Planning), Hyden – August 2026 (pending confirmation)

-Planning underway with the Kondinin Art Group for the Kondinin Art Acquisition Prize

-Planning underway for September Markets in Hyden

-Planning underway for Kondinin Twilight Markets

- Looking into the options available for installation of Smiley Face Digital Sped Signs(similar to Narembeen) for installation on the main Highways coming through Kondinin and Hyden Townsites.

The Councillors noted the report

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12.3 WORKS

Nil

12.4 CHIEF EXECUTIVE OFFICER

12.4.1 Annual Review and Adoption of Updated Freedom of Information Statement

FILE NUMBER:

DATE: 5 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil
Authoriser - Nil

ATTACHMENTS:

1. Shire of Kondinin - Freedom of Information Statement - Review - *Under Separate Cover*
2. Shire of Kondinin - Freedom of Information Statement - 2022 (Existing) - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes that the Shire's Freedom of Information Statement was last reviewed in October 2022 and is due for review under section 96 of the Freedom of Information Act 1992 (WA);
2. Adopts the updated Freedom of Information Statement as presented;
3. Authorises the Chief Executive Officer to publish the adopted Freedom of Information Statement on the Shire's website and to ensure the Statement is reviewed at intervals of not more than twelve (12) months in compliance with the Act; and
4. Authorises the Chief Executive Officer to provide the adopted Freedom of Information Statement to the Information Commissioner as required.

SUMMARY

This report presents the annual review of the Shire of Kondinin's Freedom of Information (FOI) Statement, which was last reviewed and adopted by Council in October 2022 and is now overdue for review under section 96 of the Freedom of Information Act 1992 (WA).

A comprehensive review has been undertaken to ensure the FOI Statement is current, accurate and fully compliant with the legislative requirements of sections 94, 96 and 97 of the FOI Act. The updated Statement clarifies public access rights, distinguishes documents available under other written laws from those accessible under the FOI Act, and removes non-mandatory content that risked becoming outdated or misleading.

The revised FOI Statement is presented to Council for adoption to ensure that the Shire meets its statutory obligations, strengthens governance compliance, and reduces the risk of regulatory or audit scrutiny.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Legislative

Includes adopting local laws, town planning schemes and policies.

BACKGROUND

The Shire of Kondinin is required under section 96 of the *Freedom of Information Act 1992 (WA)* to publish and maintain an up-to-date Information Statement, reviewed at intervals of not more than 12 months.

The Shire's current Information Statement was last reviewed and adopted by Council in October 2022 and states that it was correct as at 12 October 2022. Since that time, the Statement does not appear to have been formally reviewed or re-adopted by Council.

In addition, a detailed governance review has identified that the existing Statement included non-mandatory operational detail, content that could become outdated over time, and did not always clearly distinguish between documents available under the Local Government Act 1995 and those accessible through the FOI process.

Legislative Context

Freedom of Information Act 1992 (WA)

Part 5 of the FOI Act requires that an Information Statement include the matters set out in section 94, including:

- the structure and functions of the agency;
- how those functions affect members of the public;
- arrangements for public participation;
- the kinds of documents held by the agency;
- documents available for inspection, purchase or free of charge;
- procedures for access under Part 2 of the FOI Act; and
- procedures for amendment of personal information under Part 3.

Section 96 requires that the Information Statement be kept up to date and reviewed at intervals of not more than 12 months, and section 97 requires that the Statement and relevant internal manuals be made available, subject to the deletion of exempt matter.

The FOI Act does not prescribe the length or format of an Information Statement, only that it accurately addresses the required content.

Review Process

The Freedom of Information Statement was assessed against sections 94, 96 and 97 of the Freedom of Information Act 1992, checked for consistency with the Local Government Act 1995 and other written laws, reviewed to ensure access rights are accurately stated and not overstated, and rewritten to improve clarity, legal accuracy and ease of ongoing maintenance.

The revised Statement removes non-mandatory narrative material and focuses on legislated content requirements, reducing the risk of misinterpretation.

Key Changes

The updated FOI Statement clearly distinguishes between:

- documents available under other written laws (such as section 5.94 of the Local Government Act 1995), and
- documents available under Part 2 of the FOI Act;
- accurately describes documents available under section 97 of the FOI Act, subject to exempt matters;
- updates FOI procedures, fees and review rights to reflect current legislation and regulations;
- confirms that the Statement will be reviewed at intervals of not more than 12 months; and
- removes content not required by the FOI Act, reducing the risk of the Statement becoming outdated or misleading.

FINANCIAL

Nil

RISK

Failure to review and update the FOI Statement exposes the Shire to non-compliance with section 96 of the FOI Act.

Adoption of the updated Statement mitigates this risk and strengthens the Shire's governance framework.

POLICY

Nil

STATUTORY

Freedom of Information Act 1992 (WA) – ss 94, 96, 97

Freedom of Information Regulations 1993 (WA)

Local Government Act 1995 (WA)

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

This report is presented to Council to address a statutory compliance matter, and to update the Shire's Freedom of Information Statement. The updated Statement has been revised to ensure it is accurate, legally compliant and clearly articulates public access rights, and Council adoption is required to formally confirm compliance and authorise publication of the revised document.

CONSULTATION

Audit, Risk and Improvement Committee

RESOLUTION OCM/26/041

Moved: Cr Paul Green

Seconded: Cr Toni Smeed

That Council:

1. Notes that the Shire's Freedom of Information Statement was last reviewed in October 2022 and is due for review under section 96 of the Freedom of Information Act 1992 (WA);
2. Adopts the updated Freedom of Information Statement as presented;
3. Authorises the Chief Executive Officer to publish the adopted Freedom of Information Statement on the Shire's website and to ensure the Statement is reviewed at intervals of not more than twelve (12) months in compliance with the Act; and
4. Authorises the Chief Executive Officer to provide the adopted Freedom of Information Statement to the Information Commissioner as required.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

Cr Toni Smeed declared an indirect financial interest in item 12.4.2 - Community Grant Program and left the meeting at 4:22 pm. At 4:25 pm, Cr Toni Smeed returned to the meeting.

Cr Beverley Gangell declared an impartiality interest in item 12.4.2 - Community Grant Program and left the meeting at 4:22 pm. At 4:25 pm, Cr Beverley Gangell returned to the meeting.

12.4.2 Community Grant Program

FILE NUMBER:

DATE: 7 May 2026

AUTHOR: Amanda Kemp, Community Development Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Community Grant Program 2026-2027 Submissions - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Endorses and approves the allocation of Community Grants funding for the 2026–2027 financial year to the following organisations and projects, in the amounts assessed and recommended under the Community Grants Program, to a total value of \$47,284.45, subject to adoption of the 2026–2027 Annual Budget:
 - a) St John Ambulance – \$7,500.00
 - b) Kondinin Primary and Districts High School P&C – \$7,500.00
 - c) Kondinin–Kulin Hockey Club – \$7,500.00
 - d) Kondinin Lions Club – \$458.59
 - e) Kondinin Community Resource Centre – \$588.86
 - f) Kondinin Burnouts – \$7,500.00
 - g) Hyden Golf Club – \$4,745.00
 - h) Hyden Community Resource Centre – \$3,992.00
 - i) Hyden Country Women’s Association – \$7,500.00

SUMMARY

The Shire Community Grant Program offers grants of up to \$7,500 to eligible community groups. The Shire advertised the 2026/2027 Community Grant Program in accordance with the Community Grants Policy, and applications closed on 1 May 2026. A total of nine applications were received, with a total amount requested of \$47,284.45.

In the previous financial year (2025/2026), Council awarded eight grants totalling \$41,242.00. All grants have been acquitted in accordance with the policy.

The purpose of this report is for Council to consider the applications listed in the attached table and determine which projects will receive funding in the 2026/2027 budget.

All projects have been reviewed by the Shire's Administration, and comments have been provided in the attached table, with due consideration given to the following factors:

- Need for the Project
- Amount of Money previously received
- Community Benefit
- Contribution by the community group to project.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Shire Community Grant Program provides annual financial assistance to eligible community groups for projects that deliver community benefit. The 2026/2027 program was advertised in accordance with the Community Grants Policy, with applications closing on 1 May 2026.

FINANCIAL

An amount of \$47,284.45 is proposed to be included in the 2026–2027 Annual Budget to support the Community Grants Program. Disbursement of individual grants will be subject to Council-approved conditions, compliance with the Community Grants Policy, and the availability of funds following adoption of the Annual Budget.

RISK

Key risks include reputational risk and perceived inequity if the assessment and allocation of funds are not transparent and consistent with Policy, and financial risk if commitments exceed the adopted budget. These risks are mitigated through assessment against published criteria, Council resolution specifying approved amounts and conditions, and grant acquittal requirements to ensure funds are spent for the approved purpose.

POLICY

This report has been prepared in accordance with the Shire's Community Grants Policy, including advertising requirements, assessment considerations, approval conditions, and acquittal processes.

STATUTORY

Nil

STRATEGIC

Theme

1. COMMUNITY

Goal

1.5 Support local volunteer organisations

- 1.1 Community members have the opportunity to be active, engaged and connected

Strategy

- 1.5.2 Community Grant Scheme is well subscribed
1.1.2 We collaborate with CRCs and local organisations to deliver community programs and activities

COMMENT

NIL

CONSULTATION

Executive Manager Planning, Environment & Community Services

Executive Manager Corporate Services

RESOLUTION OCM/26/042

Moved: Cr Paul Green

Seconded: Cr Murray James

That Council:

1. Endorses and approves the allocation of Community Grants funding for the 2026–2027 financial year to the following organisations and projects, in the amounts assessed and recommended under the Community Grants Program, to a total value of \$47,284.45, subject to adoption of the 2026–2027 Annual Budget:
 - a) St John Ambulance – \$7,500.00
 - b) Kondinin Primary and Districts High School P&C – \$7,500.00
 - c) Kondinin–Kulin Hockey Club – \$7,500.00
 - d) Kondinin Lions Club – \$458.59
 - e) Kondinin Community Resource Centre – \$588.86
 - f) Kondinin Burnouts – \$7,500.00
 - g) Hyden Golf Club – \$4,745.00
 - h) Hyden Community Resource Centre – \$3,992.00
 - i) Hyden Country Women’s Association – \$7,500.00
2. Notes an amendment to the Officers Recommendation to remove the words “Districts High School”

CARRIED 5/0

For: Crs Kent Mouritz, Bruce Browning, Murray James, Darren Pool and Paul Green

Against: Nil

12.4.3 Hyden Discovery Centre Project - Memorandum of Understanding - Hyden Community Resource Centre.

FILE NUMBER:

DATE: 8 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Memorandum of Understanding - Hyden Community Resource Centre - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Endorses the Memorandum of Understanding between the Shire of Kondinin and the Hyden Community Resource Centre Inc. relating to the operation and shared use of the Hyden Discovery Centre; and
2. Authorises the Chief Executive Officer to execute the Memorandum of Understanding on behalf of the Shire.

SUMMARY

This report seeks Council's endorsement and approval to execute a Memorandum of Understanding (MOU) between the Shire of Kondinin and the Hyden Community Resource Centre Inc. (HCRC).

The MOU establishes a clear, non-binding framework for cooperation, shared use, governance, staffing, volunteer coordination, tourism services and community service delivery within the Hyden Discovery Centre. It is intended to operate alongside existing and future occupation arrangements, informed by the current lease, and provides operational clarity without creating legal obligations beyond those already in place.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

With the endorsement of Council, the Shire and HCRC have jointly supported the development of the Hyden Discovery Centre as a multi-functional facility designed to serve as a hub for community services, visitor information, tourism promotion, shared office accommodation and meeting spaces.

As the project transitions from development toward occupation and operation, it is appropriate to formalise how the Parties will work together on a day-to-day basis. The proposed MOU provides a

practical and transparent framework that clarifies roles, responsibilities and expectations while preserving flexibility and respecting existing legal and governance arrangements.

FINANCIAL

There are no direct financial implications arising from endorsement of the MOU.

RISK

The MOU reduces operational and governance risk by clearly articulating how the Shire and HCRC will cooperate in the operation of the Hyden Discovery Centre.

It provides clarity around shared spaces, staffing, volunteers, tourism and community services, and establishes expectations for communication and issue resolution.

POLICY

The proposed MOU is consistent with the Shire's strategic objectives relating to community development, service accessibility, economic diversification and tourism promotion.

The MOU does not amend or replace any existing Council-adopted policies, nor does it fetter Council's discretion under the Local Government Act 1995 (WA). It supports good governance by clarifying operational relationships and encouraging collaboration in the use of a significant community asset.

STATUTORY

Nil

STRATEGIC

Theme

2. ECONOMY

Goal

2.3 Coordinated planning and promotion of the visitor and tourist experience

Strategy

2.3.3 Complete the Hyden Visitor Centre with additional funding

COMMENT

Endorsement of the Memorandum of Understanding represents a practical and proportionate governance step that supports effective operation of the Hyden Discovery Centre. It reinforces collaboration between the Shire and HCRC, provides operational clarity, and supports positive community and tourism outcomes without creating additional legal or financial obligations for the Shire.

CONSULTATION

Chairperson, Hyden Community Resource Centre

President & Secretary, Hyden Progress Association

RESOLUTION OCM/26/043

Moved: Cr Paul Green

Seconded: Cr Murray James

That Council:

1. Endorses the Memorandum of Understanding between the Shire of Kondinin and the Hyden Community Resource Centre Inc. relating to the operation and shared use of the Hyden Discovery Centre; and
2. Authorises the Chief Executive Officer to execute the Memorandum of Understanding on behalf of the Shire.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

Cr Browning queried the allocation of floor space to the CRC and Shire – noting that the Shire footprint is very small and the CRC is much larger to accommodate all services currently provided.

CEO notation against this item that a legal advising has been sought in relation to the agreements in place between Hyden Progress, the Hyden CRC and Shire. Formal reporting will follow in subsequent OCM.

12.4.4 Regularisation of Contracted ICT Services and Application of a Procurement Exemption

FILE NUMBER:

DATE: 8 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Service Agreement - PCS Pty Ltd & The Shire of Kondinin -
Confidential Under Separate Cover

RECOMMENDATION

That Council:

1. Notes that the engagement of contracted Information & Communications Technology (ICT) services may not have commenced without a public tender process as required by Regulation 11(1) of the Local Government (Functions and General) Regulations 1996;
2. Determine that the engagement of Perfect Computer Solutions Pty Ltd satisfies the procurement exemption under regulation 11(2)(f) of the Local Government (Functions and General) Regulations 1996, on the basis that the services required are of a unique nature and continuity of service is critical to the Shire's operations;
3. Approves the engagement of Perfect Computer Solutions under a formal contract for the provision of ICT support and related services;
4. Authorises in accordance with section 6.8(1)(b) of the Local Government Act 1995, the future expenditure of funds for the engagement of Perfect Computer Solutions Pty Ltd;
5. Authorises the Chief Executive Officer to execute a contract with Perfect Computer Solutions for a fixed term of three (3) years, subject to the governance controls outlined in this report;
6. Authorises the Chief Executive Officer to prepare and manage the necessary administrative and legal instruments to enter into a three (3) year contract with no option to extend with Perfect Computer Solutions for the provision of ICT services; and
7. Council acknowledges that this resolution does not constitute retrospective approval of the original engagement and applies only to future contractual arrangements.

SUMMARY

This report seeks Council endorsement and approval to regularise the engagement of Perfect Computer Solutions Pty Ltd (Contractor). It seeks further endorsement and approval to apply a procurement exemption prospectively while authorising future expenditure and a time-limited contract in accordance with legislative requirements.

The endorsements and approvals sought will formalise a long-standing contractor engagement, providing appropriate governance oversight for an arrangement with significant operational history.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Shire has engaged Perfect Computer Solutions for approximately fifteen (15) years to provide ICT support, systems maintenance, infrastructure management and related advisory services. Over that period, the service provider has developed extensive and detailed knowledge of the Shire's ICT environment, including legacy systems, bespoke configurations, historical integrations, security architecture and undocumented dependencies.

The engagement has operated under a Support Agreement but is not believed to have been procured through a public tender process previously authorised by Council under Regulation 11(2). The aggregate value of the services provided exceeds the tender threshold prescribed under Regulation 11(1).

The absence of Council authorisation creates governance, compliance and financial control risks for the Shire. This report addresses that issue and corrects the long-term engagement by seeking an exemption determination and establishing a compliant contractual framework going forward.

It is acknowledged that longevity alone does not justify an exemption. The proposed exemption is not based on convenience, preference, or reluctance to change providers. Rather, it is based on the unique nature of the services and the material risks associated with disruption to ICT systems essential to the Shire's operations.

Procurement Requirements

Regulation 11(1) of the *Local Government (Functions and General) Regulations 1996* requires a local government to publicly invite tenders where the expected value of a contract is \$250,000 or more, unless an exemption applies.

Regulation 11(2)(f) provides an exemption where the local government has good reason to believe that, due to the unique nature of the services or for other reasons, it is unlikely that there is more than one potential supplier.

In this case, the services provided by Perfect Computer Solutions are effectively unique due to:

- Deep, non-transferable knowledge of the Shire's ICT environment;
- Accumulated understanding of historical infrastructure and integrations;
- Cybersecurity dependencies and risk management configurations; and
- The potential for system failure, data loss and business continuity impacts if service continuity is disrupted.

Council is being asked to determine that the present circumstances satisfy Regulation 11(2)(f) on a prospective basis in concert with the Local Government Act 1995 and procurement regulations.

Procurement Exemption

Regulation 11(2) sets out an exhaustive list of circumstances in which a local government is not required to invite public tenders.

Specifically, regulation 11(2)(f) provides an exemption where:

"the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier."

Proposed Contract Arrangements

It is proposed that Council authorise the Chief Executive Officer to enter into a three (3) year contract with PCS Pty Ltd for the provision of ICT services, subject to the following governance controls:

1. The contract term is strictly limited to three (3) years;
2. No option to extend or renew is included;
3. The contract clearly defines scope, reporting, key performance indicators, emergency response obligations and compliance requirements; and
4. Any continuation of services beyond the contract term must be considered by Council through a compliant procurement process or lawful exemption determination at that time.

Prior to the expiry of the approved contract, it is intended that the Shire proceed with a compliant procurement process, unless Council separately determines that a lawful exemption applies at that time.

This approach ensures that reliance on the exemption remains proportionate, transparent and reviewable, and avoids the creation of an ongoing or open-ended arrangement.

The Contractor

The Contractor provides ICT services to a number of local governments throughout Western Australia. The services provided are consistent with those required by legislation, all staff are appropriately skilled, experienced and duly licensed; and the Shire has received strong service delivery at a very reasonable and strongly competitive rate.

Proposed services include: support functions, software and hardware acquisition and commissioning, cyber security protocols, strategic plan development and miscellaneous ICT service and support functions.

FINANCIAL

The proposed expenditure associated with the contracted ICT services requires Council authorisation under section 6.8(1)(b).

Approval of this report will provide the necessary authorisation for future expenditure only.

Historical Spend:

Financial Year	Fee
2025-2026	\$37,035
2024-2025	\$55,355
2023-2024	\$35,473
2022-2023	\$46,280
2021-2022	\$49,304
2020-2021	\$23,129
2019-2020	\$14,485
2018-2019	\$12,952
2017-2018	\$40,630
2016-2017	\$11,072
2015-2016	\$8,210
2014-2015	\$32,197
2013-2014	\$14,198
2012-2013	\$8,296
2011-2012	\$4,066
2010-2011	\$37,403
Total	\$430,085

Contract:

The following service fees will apply to the new contract and will be the subject of annual adjustments against Perth CPI.

Service	Rate (Inc GST)
Hourly service fee (pro rata)	\$170 hr
Travel	\$110 hr
Hardware, software and other componentry	Cost + 10%

Estimated service costs over the life of the contract (3 years) are estimated at \$123,000 (inc GST) based on a five (5) year average cost estimate and the application of an annual 4% index. This does not take into consideration significant software or hardware upgrades.

RISK

Procurement non-compliance – mitigated by a formal exemption determination and contract

Audit scrutiny – mitigated by transparent governance narrative and controls

Service disruption – mitigated by a time-limited contract

Over-reliance on exemption – mitigated by a planned return to market at the expiration of the contract.

POLICY

Purchasing Policy

STATUTORY

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

This report provides Council with the opportunity to lawfully and transparently regularise a long-standing service relationship, manage operational and cyber-security risk, and ensure procurement compliance moving forward.

The recommended approach balances legislative compliance, governance integrity and continuity of critical ICT services, while ensuring Council retains oversight and control of future procurement decisions.

CONSULTATION

Perfect Computer Solutions Pty Ltd

Audit, Risk & Improvement Committee

RESOLUTION OCM/26/044

Moved: Cr Murray James

Seconded: Cr Darren Pool

That Council:

1. Notes that the engagement of contracted Information & Communications Technology (ICT) services may not have commenced without a public tender process as required by Regulation 11(1) of the Local Government (Functions and General) Regulations 1996;
2. Determine that the engagement of Perfect Computer Solutions Pty Ltd satisfies the procurement exemption under regulation 11(2)(f) of the Local Government (Functions and General) Regulations 1996, on the basis that the services required are of a unique nature and continuity of service is critical to the Shire's operations;
3. Approves the engagement of Perfect Computer Solutions under a formal contract for the provision of ICT support and related services;
4. Authorises in accordance with section 6.8(1)(b) of the Local Government Act 1995, the future expenditure of funds for the engagement of Perfect Computer Solutions Pty Ltd;
5. Authorises the Chief Executive Officer to execute a contract with Perfect Computer Solutions for a fixed term of three (3) years, subject to the governance controls outlined in this report;
6. Authorises the Chief Executive Officer to prepare and manage the necessary administrative and legal instruments to enter into a three (3) year contract with no option to extend with Perfect Computer Solutions for the provision of ICT services; and
7. Council acknowledges that this resolution does not constitute retrospective approval of the original engagement and applies only to future contractual arrangements.

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.4.5 Memorandum of Understanding – Shire of Kondinin and Hyden Community Resource Centre Inc. (Hyden Discovery Centre)

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Draft Memorandum of Understanding - Hyden Community Resource Centre - *Under Separate Cover*

RECOMMENDATION

That Council

1. Endorse the Memorandum of Understanding between the Shire of Kondinin and the Hyden Community Resource Centre Inc. relating to the operation and shared use of the Hyden Discovery Centre; and
2. Authorise the Chief Executive Officer to execute the Memorandum of Understanding on behalf of the Shire of Kondinin, and to negotiate minor or administrative amendments with the Hyden Community Resource Centre, provided such amendments remain consistent with the intent, scope and objectives of the Memorandum of Understanding.

MOTION

RESOLUTION OCM/26/045

Moved: Cr Kent Mouritz

Seconded: Cr Beverley Gangell

That item 12.4.5 Memorandum of Understanding – Shire of Kondinin and Hyden Community Resource Centre Inc. (Hyden Discovery Centre) be withdrawn as it is a duplicate of item 12.4.3 Memorandum of Understanding – Shire of Kondinin and Hyden Community Resource Centre Inc. (Hyden Discovery Centre).

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

SUMMARY

This report seeks Council endorsement and approval for the execution of a Memorandum of Understanding (MOU) between the Shire of Kondinin and the Hyden Community Resource Centre Inc. (HCRC) relating to the operation and shared use of the Hyden Discovery Centre.

The MOU formalises the collaborative operational relationship between the Shire and HCRC and provides clarity around shared spaces, staffing, volunteers, governance, communication, tourism and

community service functions. The MOU is non-binding and operates alongside existing governance arrangements previously considered by Council in relation to the development and future operation of the Hyden Discovery Centre.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

Council has previously considered a number of reports relating to the planning, development, occupation and operation of the Hyden Discovery Centre and the role of the Hyden Community Resource Centre within that facility.

As the project advances toward detailed concept development and grant funding submissions, it is appropriate to document how the Shire of Kondinin and the Hyden Community Resource Centre Inc. will work together in progressing the initiative. The proposed Memorandum of Understanding provides a practical framework for cooperation, communication and mutual support during this early stage, and assists in demonstrating governance readiness and partnership alignment for external funding purposes.

The MOU does not establish any tenure, lease or binding contractual arrangement. Any future occupation, funding commitment or delivery model associated with the Hyden Discovery Centre would be subject to separate Council consideration and approval at the appropriate time.

FINANCIAL

There are no direct financial implications arising from endorsement and execution of the Memorandum of Understanding.

The MOU is non-binding and does not commit the Shire to any additional expenditure beyond that which may be separately approved through Council's annual budget, service agreements or future Council decisions. Any future financial commitments associated with staffing, service delivery or facility operations will continue to be considered by Council through normal governance and budget processes.

RISK

Endorsement of the MOU serves to reduce governance and operational risk by clearly articulating the relationship between the Shire and HCRC in relation to the Hyden Discovery Centre.

By documenting how the Parties will work together, communicate, manage shared spaces and address issues, the MOU helps mitigate the risk of role confusion, operational conflict or inconsistent expectations.

POLICY

The proposed MOU aligns with Council's broader strategic objectives relating to community development, service accessibility, tourism promotion and the effective use of community facilities.

STATUTORY

There is no statutory requirement preventing Council from entering into a Memorandum of Understanding of this nature.

STRATEGIC

Theme

4. CIVIC LEADERSHIP
2. ECONOMY

Goal

- 4.2 We are a compliant and resourced Local Government
- 2.3 Coordinated planning and promotion of the visitor and tourist experience

Strategy

- 4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation
- 2.3.3 Complete the Hyden Visitor Centre with additional funding

COMMENT

Endorsement of the Memorandum of Understanding represents a practical and proportionate governance step that builds on earlier Council consideration of the Hyden Discovery Centre and its intended operation.

The MOU supports collaboration, provides operational clarity, and reinforces shared commitment to positive community and tourism outcomes, while preserving Council's decision-making authority and existing legal arrangements.

CONSULTATION

Hyden Progress Association

Hyden Community Resource Centre

RESOLUTION OCM/26/046

Moved: Cr Kent Mouritz

Seconded: Cr Beverley Gangell

That Council

1. Endorse the Memorandum of Understanding between the Shire of Kondinin and the Hyden Community Resource Centre Inc. relating to the operation and shared use of the Hyden Discovery Centre; and
2. Authorise the Chief Executive Officer to execute the Memorandum of Understanding on behalf of the Shire of Kondinin, and to negotiate minor or administrative amendments with the Hyden Community Resource Centre, provided such amendments remain consistent with the intent, scope and objectives of the Memorandum of Understanding.

LOST 0/7

For: Nil

Minutes

Against:	Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green
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12.4.6 2026 Local Government Determination - Adoption of Remuneration Adjustments

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. 2026 - Local Government Determination - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes the 2026 Salaries and Allowances Tribunal Determination and its application to local government remuneration bands, fees and allowances; and
2. Endorses and approves revised Councillor meeting sitting fees and mileage reimbursement rates, effective from 1 July 2026, as follows:
 - Ordinary and Special Meeting Sitting Fee: \$260 per meeting.
 - Committee Meeting Sitting Fee: \$105 per meeting.
 - Mileage reimbursement: \$1.44 per kilometre.
3. Approves revised President and Deputy President fees and allowances, effective from 1 July 2026, as follows:
 - President Ordinary and Special Meeting Sitting Fee: \$395 per meeting.
 - President Committee Meeting Sitting Fee: \$398 per meeting.
 - President Annual Allowance: \$12,480 per annum.
 - Deputy President Annual Allowance: \$3,120 per annum (being 25% of the President's allowance).
 - Mileage reimbursement for the President and Deputy President: \$1.44 per kilometre.
4. That Council approves revised remuneration for independent Audit, Risk and Improvement Committee members, effective from 1 July 2026, being a meeting attendance fee of \$260 per meeting and a mileage reimbursement rate of \$1.44 per kilometre, noting the rates remain within applicable regulatory and governance requirements.
5. That Council approves reimbursement for Mr Brett Smith, when attending meetings of the Eastern Wheatbelt Biosecurity Group Inc. in an official capacity on behalf of the Shire of Kondinin, at a rate of \$260 per meeting and a mileage reimbursement rate of \$1.44 per kilometre, effective from 1 July 2026.
6. Approves a 3.5% increase to the Chief Executive Officer's Total Reward Package, noting that the Total Reward Package remains within the applicable remuneration band, including:
 - An increase of base remuneration of 3.5% per annum; and

- An increase of the Regional / Isolation Allowance of 3.5% per annum.
7. Confirms that all approved fees and allowances remain compliant with the Salaries and Allowances Act 1975, the Local Government Act 1995, and associated regulations, and do not give rise to any unmitigated governance, compliance or financial risk to the Shire.

SUMMARY

This report seeks Council endorsement and approval to adopt revised remuneration arrangements for elected members, presiding members and the Chief Executive Officer, consistent with the 2026 Salaries and Allowances Tribunal Determination.

The proposed adjustments apply a combination of Tribunal-aligned indexation and targeted reimbursement changes, while maintaining transparency, affordability and compliance with statutory requirements. The changes reflect the 2026 SAT Determination increasing costs associated with travel and participation while preserving the part-time nature of elected member roles and ensuring executive remuneration remains within prescribed limits.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative

Includes adopting local laws, town planning schemes and policies.

BACKGROUND

The SAT 2026 Determination is made under sections 7A and 7B of the Salaries and Allowances Act 1975. It sets:

- remuneration bands for local government Chief Executive Officers (CEOs), and
- minimum and maximum ranges for fees, allowances and reimbursable expenses for elected council members under the Local Government Act 1995.

The Tribunal is required to issue determinations at intervals of no more than 12 months. The 2026 Determination was signed on 2 April 2026 and applies from 1 July 2026.

The Tribunal has applied a general economic increase of 3.5% across most components of the Determination, including:

- CEO remuneration bands
- Councillor meeting attendance fees
- Committee and prescribed meeting fees
- Independent committee and ARIC member fees (minimums only)
- President/Chair annual allowance ranges

Housing and motor vehicle arrangements remain unchanged.

CEO Remuneration and Regional / Isolation Allowance (Summary)

CEO remuneration bands have increased by 3.5%.

- No changes have been made to local government band classifications.
- Councils retain discretion to set CEO remuneration within the applicable band.
- The Regional / Isolation Allowance (RIA) has been recalculated and eligibility expanded, while remaining discretionary and subject to justification.

Governance consideration:

Any adjustment to the CEO's Total Reward Package remains a Council responsibility and must be supported by documented assessment and transparency.

Councillor, President and Deputy President Fees and Allowances

Governance Framework

The Determination:

- does not automatically increase councillor or President fees, and
- does not set actual payments.

Instead, it prescribes minimum and maximum ranges. Council must formally resolve the actual fees and allowances it chooses to pay, within those ranges. From a governance perspective, councillor remuneration is expressly intended to compensate for part-time, elected office duties rather than to provide full-time income.

Councillor Meeting Attendance Fees (Per Meeting)

If Council elects to pay per-meeting attendance fees (rather than annual attendance fees), the following Band 4 ranges apply:

Councillor – Council Meetings

- Minimum: \$109 per meeting
- Maximum: \$280 per meeting

President – Council Meetings

- Minimum: \$109 per meeting
- Maximum: \$570 per meeting

These fees are payable only when meetings are attended.

Committee and Prescribed Meeting Fees

For committee meetings and prescribed meetings (including committee participation by councillors):

Band 4 range:

- Minimum: \$57 per meeting
- Maximum: \$140 per meeting

These rates apply equally to councillors and the President when attending committee or prescribed meetings.

Annual Attendance Fees (In Lieu of Per-Meeting Fees)

Council may resolve, by absolute majority, to pay annual attendance fees instead of per-meeting fees. Under Band 4, the annual ranges are:

Councillor – Annual Attendance Fee

- Minimum: \$4,161
- Maximum: \$11,023

President – Annual Attendance Fee

- Minimum: \$4,161
- Maximum: \$22,646

If adopted, annual attendance fees replace all council, committee and prescribed meeting fees. Councillors cannot be paid both.

President's Annual Allowance (Separate to Meeting Fees)

In addition to any meeting attendance fees, Council may pay the President an annual allowance recognising:

- leadership responsibilities
- civic and representational duties
- additional statutory obligations

For Band 4, the President annual allowance range is:

- Minimum: \$596
- Maximum: \$23,257

Payment of this allowance is discretionary and must be set by Council resolution.

Deputy President Allowance

The Deputy President allowance remains set at 25% of the President's annual allowance.

If the Deputy acts continuously in the President's role for four months or more, the Deputy becomes entitled to the full President allowance for that period.

Regional / Isolation Allowance (RIA)

The Tribunal undertook a comprehensive review of the RIA, resulting in:

- recalculation of allowance components using updated ARIA++ and SEIFA data;
- expansion of eligibility to include 17 additional local governments, including several in the Wheatbelt and Great Southern regions; and
- confirmation that the allowance is discretionary, not mandatory.

Relevance to ARIC:

Where applied, payment of the RIA must be:

- justified against attraction and retention factors;
- transparent; and
- capable of withstanding audit and review.

Independent ARIC Member Fees

The Determination includes specific changes relevant to the ARIC.

Independent Audit, Risk and Improvement Committee member minimum fees have increased by 3.5%.

The maximum fee remains unchanged, noting that these rates were only recently determined effective 1 January 2026.

Current fee range per ARIC meeting (all bands):

- Minimum: \$110
- Maximum: \$1,215

Council must resolve ARIC fees, ensuring that they:

- reflect the skills and expertise required, and
- represent value for money.

FINANCIAL

The remuneration paid to Councillors is reflected in the annual Shire of Kondinin Annual Report. Historical data includes:

Elected Member	Sitting Fees	Travel	President Allowance	Deputy Allowance	Total
2022-2023					
Cr Mouritz	\$ 2,070	\$ 2,913	\$ 12,000		\$16,983
Cr Gangell	\$ 2,300	\$ 927			\$ 3,227
Cr Browning	\$ 2,300	\$ 936			\$ 3,236
Cr Mulcahy	\$ 2,300	\$ 1,256			\$ 3,556
Cr Pool	\$ 2,530	\$ 636			\$ 3,166
Cr James	\$ 2,300	\$ 1,504			\$ 3,804
Cr K Green	\$ 2,530	\$ 2,090			\$ 4,620
Cr P Green	\$ 2,530				\$ 2,530
Cr Smith	\$ 2,300	\$ 1,393			\$ 3,693
Total					\$44,816
2023-2024					
Cr Mouritz	\$ 5,160	\$ 1,098	\$ 12,000		\$18,258
Cr Gangell	\$ 3,030	\$ 392			\$ 3,422
Cr Smith	\$ 4,150	\$ 756			\$ 4,906
Cr Browning	\$ 3,800	\$ 1,321			\$ 5,121
Cr Pool	\$ 4,000	\$ 860			\$ 4,860
Cr K Green	\$ 3,400	\$ 1,267			\$ 4,667
Cr James	\$ 3,750	\$ 918			\$ 4,668
Cr P Green	\$ 3,500	\$ 154			\$ 3,654
Cr Mulcahy	\$ 1,300	\$ 125			\$ 1,425
Total					\$50,981
2024-2025					
Cr Mouritz	\$ 5,754		\$ 12,000		\$17,754
Cr Gangell	\$ 4,979				\$ 4,979
Cr Browning	\$ 5,978				\$ 5,978
Cr K Green	\$ 4,003				\$ 4,003
Cr P Green	\$ 4,430				\$ 4,430
Cr James	\$ 4,731				\$ 4,731
Cr Pool	\$ 4,656				\$ 4,656
Cr Smith	\$ 5,372				\$ 5,372
Total					\$51,903

No increase to remuneration for Councillors or independent committee members is understood to have occurred during the preceding three years. In consideration of this information, the following factors are relevant:

Minutes

- The number of approved Councillor positions has been reduced, resulting in increased individual workload and responsibility for remaining Councillors.
- The number and complexity of committee meetings, including ARIC meetings, have increased and are expected to continue to increase due to operational and governance requirements, necessitating higher levels of attendance and preparation by both Councillors and independent committee members.
- Current fuel prices have placed additional financial pressure on travel associated with official duties, particularly in a regional context where travel distances are significant.

Proposed Remuneration Amendments:

Councillors & Committee Members:

Meeting / Allowance Type	Current Fee	Approved Increase	Revised Fee
Ordinary Meeting Sitting Fee	\$ 250.00	4%	\$ 260.00
Special Meeting Sitting Fee	\$ 250.00	4%	\$ 260.00
Committee Meeting Sitting Fee	\$ 100.00	5%	\$ 105.00
Mileage (per kilometre)	\$ 0.96	50%	\$ 1.44

President & Deputy President:

Meeting / Allowance Type	Role	Current Amount	Approved Increase	Revised Amount
Ordinary Meeting Sitting Fee	President	\$ 380.00	4%	\$ 395.00
Special Meeting Sitting Fee	President	\$ 380.00	4%	\$ 395.00
Committee Meeting Sitting Fee	President	\$ 380.00	5%	\$ 398.00
Annual Allowance	President	\$ 12,000.00	4%	\$ 12,480.00
Annual Allowance	Deputy President	\$ 3,000.00	4%	\$ 3,120.00
Mileage (per kilometre)	President & Deputy President	\$ 0.96	50%	\$ 1.44

The estimated quantum of the proposed changes cannot be determined as meeting and committee frequency is the subject of change. The proposed amendments remain modest but are considerable of escalating fuel costs.

RISK

Key Governance and Risk Considerations

- Councillor and President payments must sit within Tribunal-prescribed ranges.
- All amounts must be supported by clear Council resolutions.
- Payments and allowances must be correctly disclosed in financial reporting.

POLICY

Nil

STATUTORY

The Determination is issued under, and must be applied consistently with, the following legislation:

Salaries and Allowances Act 1975

- Establishes the Salaries and Allowances Tribunal.
- Requires the Tribunal to determine remuneration ranges for local government CEOs and the fees and allowances payable to elected council members.
- Limits Council discretion to setting remuneration within the Tribunal-determined ranges.

Local Government Act 1995

Part 5, Division 8 governs:

- meeting attendance fees,
- annual attendance fees,
- allowances for Presidents and Deputies, and
- reimbursement of expenses.

Local Government (Administration) Regulations 1996

- Prescribe eligible meeting types, reimbursable expenses, and procedural requirements.
- Regulate the interaction between attendance fees, annual fees and reimbursement arrangements

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.2 Financial sustainability in achieving community aspirations

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The recommended adjustments represent a balanced, compliant and transparent application of the 2026 Salaries and Allowances Tribunal Determination. Adoption of the proposed fees and allowances ensures remuneration remains fair, documented and aligned with statutory intent, while maintaining Council oversight and public accountability.

CONSULTATION

Nil

AMENDMENT

RESOLUTION OCM/26/047

Moved: Cr Kent Mouritz

Seconded: Cr Beverley Gangell

That the Officer Recommendation be amended from a simple majority to an absolute majority based on budgeting implications.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

RESOLUTION OCM/26/048

Moved: Cr Toni Smeed

Seconded: Cr Bruce Browning

That Council:

1. Notes the 2026 Salaries and Allowances Tribunal Determination and its application to local government remuneration bands, fees and allowances; and
2. Endorses and approves revised Councillor meeting sitting fees and mileage reimbursement rates, effective from 1 July 2026, as follows:
 - Ordinary and Special Meeting Sitting Fee: \$260 per meeting.
 - Committee Meeting Sitting Fee: \$105 per meeting.
 - Mileage reimbursement: \$1.44 per kilometre.
3. Approves revised President and Deputy President fees and allowances, effective from 1 July 2026, as follows:
 - President Ordinary and Special Meeting Sitting Fee: \$395 per meeting.
 - President Committee Meeting Sitting Fee: \$398 per meeting.
 - President Annual Allowance: \$12,480 per annum.
 - Deputy President Annual Allowance: \$3,120 per annum (being 25% of the President's allowance).
 - Mileage reimbursement for the President and Deputy President: \$1.44 per kilometre.
4. That Council approves revised remuneration for independent Audit, Risk and Improvement Committee members, effective from 1 July 2026, being a meeting attendance fee of \$260 per meeting and a mileage reimbursement rate of \$1.44 per kilometre, noting the rates remain within applicable regulatory and governance requirements.
5. That Council approves reimbursement for Mr Brett Smith, when attending meetings of the Eastern Wheatbelt Biosecurity Group Inc. in an official capacity on behalf of the Shire of Kondinin, at a rate of \$260 per meeting and a mileage reimbursement rate of \$1.44 per kilometre, effective from 1 July 2026.

6. Approves a 3.5% increase to the Chief Executive Officer's Total Reward Package, noting that the Total Reward Package remains within the applicable remuneration band, including:
 - An increase of base remuneration of 3.5% per annum; and
 - An increase of the Regional / Isolation Allowance of 3.5% per annum.
7. Confirms that all approved fees and allowances remain compliant with the Salaries and Allowances Act 1975, the Local Government Act 1995, and associated regulations, and do not give rise to any unmitigated governance, compliance or financial risk to the Shire.

CARRIED 4/3 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Bruce Browning, Darren Pool and Toni Smeed

Against: Crs Beverley Gangell, Murray James and Paul Green

Cr Green noted that in a time of budget constraint, the increase is not necessary and by voting against this motion, Council sets an example.

12.4.7 Councillor – Administration Communication Framework

FILE NUMBER:

DATE: 13 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Councillor - Administration Communication Framework - Draft
- Under Separate Cover

RECOMMENDATION

That Council:

1. Adopts the Shire of Kondinin Councillor–Administration Communication Framework (2026–2028), as attached.
2. Notes that the Communication Framework has been developed in accordance with the *Local Government Act 1995 (WA)*, including recent amendments requiring a formal communications agreement between Council and the Administration.
3. Authorises the Chief Executive Officer to implement and administer the Communication Framework across the organisation.
4. Confirms that all Elected Members will be briefed on the requirements and operation of the Communication Framework following adoption.
5. Authorises the Chief Executive Officer to make minor administrative amendments to the Councillor–Administration Communication Framework, including formatting, grammatical corrections, or clarification of wording, provided such amendments do not materially alter the intent or operation of the Framework.

SUMMARY

The purpose of this report is to present to Council a Councillor - Administration Communication Framework for adoption, in accordance with the requirements of the *Local Government Act 1995* and associated reforms.

The Framework establishes clear protocols for communication between Elected Members and Administration, ensuring consistency, transparency and appropriate governance practices.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Legislative

Includes adopting local laws, town planning schemes and policies.

BACKGROUND

Recent amendments to the *Local Government Act 1995* introduce a requirement for all local governments to establish a formal communications agreement between Council and Administration.

These reforms reflect a broader shift in local government governance aimed at:

- strengthening the separation between the roles of Elected Members and Administration
- improving transparency and consistency in communication
- ensuring equitable access to information across all Elected Members
- reducing the risk of inappropriate operational involvement

The legislation provides that where a local government does not adopt its own communication framework, a default communications agreement prescribed by the State Government will apply.

In response to these reforms, the Shire has developed a Communication Framework tailored to its operational environment, governance structure and strategic direction, while ensuring full compliance with legislative requirements.

FINANCIAL

There are no direct financial implications associated with the adoption of the Communication Framework.

RISK

The framework mitigates: governance, compliance and operational risks.

POLICY

The Communication Framework will form part of the Shire's governance framework and operate alongside: the Elected Member Code of Conduct, corporate governance policies and organisational procedures

STATUTORY

Local Government Act (1995)

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The adoption of a formal Communication Framework represents an important and necessary step in strengthening the Shire's governance processes. Importantly, it reinforces that Elected Members are responsible for strategic leadership, while Administration is responsible for operational delivery.

In an environment where the organisation is managing increasing workload, more complex regulatory requirements and constrained resources, it is essential that internal processes are disciplined and efficient.

The document has been developed to be both practical and workable within a small regional local government context at the same time, meeting all legislative requirements.

CONSULTATION

Elected Members

RESOLUTION OCM/26/049

Moved: Cr Beverley Gangell

Seconded: Cr Toni Smeed

That Council:

1. Adopts the Shire of Kondinin Councillor–Administration Communication Framework (2026–2028), as attached.
2. Notes that the Communication Framework has been developed in accordance with the *Local Government Act 1995 (WA)*, including recent amendments requiring a formal communications agreement between Council and the Administration.
3. Authorises the Chief Executive Officer to implement and administer the Communication Framework across the organisation.
4. Confirms that all Elected Members will be briefed on the requirements and operation of the Communication Framework following adoption.
5. Authorises the Chief Executive Officer to make minor administrative amendments to the Councillor–Administration Communication Framework, including formatting, grammatical corrections, or clarification of wording, provided such amendments do not materially alter the intent or operation of the Framework.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

13 BUSINESS OF AN URGENT NATURE

Nil

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**15 MATTERS FOR WHICH MEETING MAY BE CLOSED /
CONFIDENTIAL ITEMS**

Nil

**16 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE
PUBLIC**

17 CLOSE OF MEETING

17.1 DATE OF NEXT MEETING

To be held at Hyden Community Resource Centre at 4pm on Wednesday 17 June 2026.

17.2 CLOSURE

The Meeting closed at 4.32pm.



SHIRE OF KONDININ
MINUTES OF MEETING
Kondinin Shire Council
ALL OPEN AND CONFIDENTIAL ITEMS
Special Council Meeting

Held at the Shire of Kondinin Chambers on 27 May 2026

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11.2	Closure	24

1 OPENING OF MEETING

The Shire President opened the meeting at 11.54am.

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES

The Shire President make an acknowledgement.

3 RECORDING OF ATTENDANCE

3.1 ATTENDANCE

Shire President K Mouritz (Presiding Member), Deputy Shire President B Gangell (Deputy Presiding Member), Cr B Browning, Cr M James, Cr D Pool, Chief Executive Officer B Wright, Manager Planning & Assets Mrs T Young, Manager Corporate Services Mr V Bugna, Cr T Smeed, Cr P Green, Ms D Wright, Mr B Edwards, Mrs A Kemp

3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION

Nil

3.3 APOLOGIES

Nil

3.4 APPROVED LEAVE OF ABSENCE

Nil

3.5 DECLARATIONS OF DISCLOSURES OF INTEREST

Nil

4 APPLICATION FOR LEAVE OF ABSENCE

Nil

5 PUBLIC TIME

5.1 PUBLIC QUESTION TIME

Nil

5.2 PUBLIC STATEMENT TIME

Nil

6 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

7 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

8 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

The Elected Members provided acknowledgement.

9 REPORTS OF OFFICERS

9.1 CORPORATE SERVICES

9.1.1 Sundry Debtors Write-off

FILE NUMBER:

DATE: 17 April 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: Nil

RECOMMENDATION

That Council:

- Approves to write off the total \$1,571.00 outstanding amounts of sundry debtors owed to the Shire of Kondinin as listed:

Debtor Name	Total Amount for Write-off
Majestic Tours	\$430.00
Eco Waste Stream	\$240.00
Western Safari	\$51.00
AOT Hotels	\$290.00
David Lever	\$450.00
Wavecrest Tours	\$110.00

SUMMARY

This report is to seek Council Approval to write off outstanding amounts owed to the Shire by Sundry Debtors believed to be non-recoverable.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

In accordance with Section 6.12 of the Local Government Act 1995, the Council is empowered to write off monies owing to the local government.

Some debtors are no longer in existence or whereabouts unknown to the Shire. The age of the debts raises some doubt over their recoverability. In most cases the cost to pursue such debts are highly

likely to exceed recoverable costs.

Below is the list of sundry debtors outstanding amounts we recommend for write off:

Debtor Name	Total Amount for Write-off	Reason
Majestic Tours	\$ 430.00	Relates to Wave Rock Entry Fees this date back to 2020. We contacted the client, via mail and e-mail and postage and he did commence part payments with the last being made in 2023. Since then, we have no contact with no success with the latest attempt has been returned to sender.
Eco Waste Stream	\$240.00	Relates to Waste Disposal back in 2023. All attempts to contact this person have gone unanswered.
Western Safari	\$51.00	Relates to Wave Rock Entry Fees this date back to 2022. All attempts to contact this person have gone unanswered.
AOT Hotels	\$290.00	Relates to a chalet booking back in 2024. Have had no luck when contact has been made and latest statements were returned.
David Lever	\$450.00	Relates to Rural Waste Service. Client has not answered or attempted to clarify why this service is not being paid. This dates (back) to 2022.
Wavecrest Tours	\$110.00	Relates to Wave Rock Entrance Fees back in August 2023. Attempts have been made with no responses. We have told Wave Rock Caravan Park that they must pay cash when if they revisit.

FINANCIAL

The provision for doubtful debts has a balance of \$4,509.63 as of 30th April 2026. Amount to be written off is \$1,571.00, leaving a balance of \$2,938.63.

RISK

NIL

POLICY

NIL

STATUTORY

Local Government Act 1995 – Section 6.12

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.5 The capability of our organisation is continually improved

COMMENT

NIL

CONSULTATION

NIL

RESOLUTION OCM/26/050

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

That Council:

1. Approves to write off the total \$1,571.00 outstanding amounts of sundry debtors owed to the Shire of Kondinin as listed:

Debtor Name	Total Amount for Write-off
Majestic Tours	\$430.00
Eco Waste Stream	\$240.00
Western Safari	\$51.00
AOT Hotels	\$290.00
David Lever	\$450.00
Wavecrest Tours	\$110.00

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

Cr Gangell queried if the debtors had returned to Wave Rock in their business capacity – the MCS confirmed that none had returned.

9.1.2 Proposed Differential Rates 2026/27

FILE NUMBER:

DATE: 11 May 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Differential Rates Objects and Reasons 2026-2027

RECOMMENDATION

That Council:

1. Endorses and approves the Differential Rating – Objects and Reasons for the 2026/2027 rating year as presented and attached.
2. Endorses and approves the proposed differential rate categories, rates in the dollar, and the minimum payments for the Shire of Kondinin for the 2026/2027 financial year.

Land Category	Rate – cents in the dollar \$	Minimum payment \$
GRV-Town Sites	13.2000	507.00
GRV-Mining	27.2000	507.00
UV-Mining	24.8000	507.00
UV-Rural	0.82920	507.00

3. Endorses and approves a public consultation process on the proposed differential rates and general minimum payments, including:
 - Statewide and local public notice as per the requirements of section 6.36 of the Local Government Act 1995.
4. Confirms that the Council has reviewed the expenditure requirements and considered efficiency measures during:
 - Budget Workshop with Council Members and Senior Staff prior to the Special Meeting of Council in May 2026.
5. Considers and confirms that the rates to be advertised are required to meet budget requirements and to maintain financial sustainability.

SUMMARY

The purpose of this report is to present the proposed Differential Rates and associated Objects and Reasons for the 2026/2027 financial year for Council endorsement, in accordance with the requirements of the *Local Government Act 1995*.

Voting Requirement

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The proposed differential rating structure has been developed in alignment with the Shire's Strategic Community Plan, Corporate Business Plan and Long-Term Financial Plan, and reflects the expenditure requirements of the organisation for the 2026/2027 financial year.

In the current financial year, Council is required to respond to a range of economic and operational pressures, while maintaining service delivery and infrastructure. An overall rate increase of **3.5%** is therefore proposed to ensure the Shire remains financially sustainable and continues to meet its obligations.

Gross Rental Values (GRV – Townsites) have experienced minimal movement since the last revaluation cycle, and it is proposed to apply an increase of **3.4%** in the rate in the dollar.

Gross Rental Values for Mining (GRV – Mining) remain unchanged, with a proposed increase of **3.49%**, equating to a modest additional revenue of approximately \$6,980.

Unimproved Values for Mining (UV – Mining) have increased marginally by approximately **0.02%**, with a proposed rate increase of **3.3%**.

Unimproved Values for Rural land (UV – Rural) remain unchanged, with a proposed increase of **3.4%** to maintain a consistent and equitable contribution.

Minimum payments are proposed to increase by **\$17 (1.9%)**, ensuring equity across categories while supporting overall revenue requirements.

The minimum rental valuations remain unchanged with an average increase of 1.9%.

The proposed differential rates represent a measured and moderate adjustment, consistent with the Shire's financial strategy of restraint and sustainability.

The proposed Differential Rates for 2026/2027 in each rating category in comparison with the adopted/imposed 2025/2026 Differential Rates are set out in the table below:

Land Category	2026/2027 Proposed Rate – cents in the \$	2025/2026 Proposed Rate – cents in the \$	Increase (decrease) Rate – cents in the \$	2026/2027 Proposed Minimum Payment \$	2025/2026 Proposed Minimum Payment \$	Increase (decrease) Minimum Payment \$
GRV--Town Sites	13.2000	12.7629	0.4371	507.00	490.00	17.00
GRV--Mining	27.2000	26.2822	0.9178	507.00	490.00	17.00
UV--Mining	24.8000	24.0210	0.7790	507.00	490.00	17.00
UV--Rural	0.82920	0.80200	0.0272	507.00	490.00	17.00

Pursuant to section 6.33(3) of the Local Government Act 1995, a local government must not, without Ministerial approval, impose a differential general rate which is more than twice the lowest general rate imposed.

As the proposed GRV & UV rates exceed this threshold:

- Ministerial approval is required, and
- The proposal must be advertised for not less than 21 days in accordance with section 6.36.

All submissions received will be presented to Council prior to final adoption.

FINANCIAL

The proposed differential rates form a key component of the Shire's revenue base and are required to fund the 2026/2027 budget.

Revenue generated through rates will support:

- delivery of core services
- maintenance and renewal of infrastructure
- operational costs
- long-term financial sustainability

RISK

Failure to adopt an appropriate differential rating structure presents the following risks:

- financial shortfall and reduced capacity to meet budget commitments
- inability to maintain existing service levels
- deterioration in infrastructure due to insufficient funding
- non-compliance with statutory requirements

POLICY

Nil

STATUTORY

Local Government Act 1995, section 6.33(3), section 6.35

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The proposed rate increase has been determined in the context of the current economic environment and the Shire's financial obligations.

While the proposed increase of 3.5% is modest, it reflects the reality that the cost of delivering services continues to rise across all areas of the organisation.

The Shire and our communities are already experiencing sustained increases in key cost drivers, including:

- fuel costs, impacting plant operations and service delivery across a large geographic area
- contractor and construction costs, influenced by strong demand and limited availability
- materials, freight and logistics, particularly in regional Western Australia
- utilities and operational expenses associated with maintaining infrastructure and facilities

In addition, significant State investment in housing and infrastructure is contributing to constraints in builder and contractor availability, placing further upward pressure on pricing and delivery timeframes.

In regional settings, these factors are amplified, resulting in increases that exceed general CPI measures and directly impact the Shire's cost base.

Council has adopted a disciplined and measured approach, balancing these pressures with the need to limit the impact on ratepayers.

Council has also undertaken detailed budget deliberations and identified efficiency measures to control expenditure. Where appropriate, capital works subject to elevated costs will be deferred to achieve improved value for money.

The Shire will continue to pursue grant funding opportunities; however, given their competitive and uncertain nature, the budget has been prepared on a conservative basis, ensuring financial commitments are sustainable.

Overall, the proposed rate increase:

- maintains essential services
- supports infrastructure maintenance
- responds to real cost pressures
- ensures the ongoing financial sustainability of the Shire

Importantly, the intent of this increase is not to expand services, but to maintain the current level of service delivery in a significantly higher cost environment.

CONSULTATION

Public consultation will be undertaken in accordance with section 6.36 of the Local Government Act 1995, including statewide and local newspaper notice, with submissions invited for a minimum of 21 days.

RESOLUTION OCM/26/051

Moved: Cr Murray James

Seconded: Cr Darren Pool

That Council:

1. Endorses and approves the Differential Rating – Objects and Reasons for the 2026/2027 rating year as presented and attached.
2. Endorses and approves the proposed differential rate categories, rates in the dollar, and the minimum payments for the Shire of Kondinin for the 2026/2027 financial year.

Land Category	Rate – cents in the dollar \$	Minimum payment \$
GRV-Town Sites	13.2000	507.00
GRV-Mining	27.2000	507.00
UV-Mining	24.8000	507.00
UV-Rural	0.82920	507.00

3. Endorses and approves a public consultation process on the proposed differential rates and general minimum payments, including:
 - Statewide and local public notice as per the requirements of section 6.36 of the Local Government Act 1995.
4. Confirms that the Council has reviewed the expenditure requirements and considered efficiency measures during:
 - Budget Workshop with Council Members and Senior Staff prior to the Special Meeting of Council in May 2026.
5. Considers and confirms that the rates to be advertised are required to meet budget requirements and to maintain financial sustainability.

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil



Differential Rates Objects and Reasons 2026/27

The following Objects and Reasons are provided by Section 6.36 of the Local Government Act 1995 (the Act) and Council's "Notice of Intention to Levy Differential Rates" to advertise the Objects and Reasons for the differential rates as part of the 2026/2027 Budget process.

RATES

Rates are levied on all rateable properties within the boundaries of the Shire of Kondinin by the Local Government Act 1995. The overall objective for the raising of the proposed rates and charges in the 2026/2027 Budget is to provide for the funding requirements of the Shires services, activities, financing costs and the current and future capital requirements of the Shire considering the Ten-Year Long-Term Financial Plan. This year it is proposed to increase the revenue collected from rates by 3.5%. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Kondinin. The application of differential rating maintains equity in the rating of properties across the Shire, enabling the Council to provide facilities, infrastructure and services that benefit the whole Shire and its visitors.

Summary of the proposed minimum payments and rates in the dollar for 2026/2027.

Rate Category	Minimum Payment	Rate in the \$ (cents) proposed
GRV – Townsite	\$507.00	13.2000
GRV – Mining Infrastructure	\$507.00	27.2000
UV – Rural	\$507.00	0.82920
UV – Mining	\$507.00	24.8000

Valuations

Landgate is the statutory authority responsible for the valuation process by the provisions of the Local Government Act 1995 and the Valuation of Land Act 1978 (as amended). The rates in the \$ are based on the general valuations as supplied by the Valuer General concerning Gross Rental Values (GRV) and Unimproved Values (UV). More information on the different valuation methods can be found on the Valuer Generals website at www.landgate.wa.gov.au

Gross Rental Valuations (GRV)

A property's GRV represents the amount of the gross annual rental the land might obtain if it is let on a tenancy from year to year. GRV properties are reviewed every 3-6 years as per the Valuation of Land Act 1978 (as amended), the latest review for the Shire of Kondinin was on 1 July 2022.

Unimproved Valuation (UV)

A property's UV means the amount the land may reasonably be expected to obtain if it was sold and assuming no improvements to the land had been made. UV properties are reviewed annually, the latest review for the Shire of Kondinin being effective 1 July 2026.

Objects and Reasons for Differential Rating**GRV–Townsite**

This rating category applies to all properties within the townsite boundaries of Kondinin, Karlgarin & Hyden as per the Local Planning Scheme No. 1 and the area zoned for a public purpose within the Wave Rock precinct.

The object of this differential is to ensure that all properties with GRV valuation make a reasonable contribution towards the services and facilities provided and maintained by the Shire of Kondinin for the benefit of residents within the towns of Kondinin, Karlgarin and Hyden.

Revenue derived from this category will assist in funding the service levels expected by the community and achieving the outcomes of the Strategic Community Plan.

GRV–Mining Infrastructure

This rating category applies to mining leases with improvements on the land. These improvements include workforce accommodation and facilities, offices, workshops and processing facilities.

The object of this differential is to raise additional revenue to contribute towards higher maintenance and construction costs associated with mining activity due to its remote location and the weights and volumes involved. This rate reflects the cost of servicing the remote mining activity including road infrastructure and waste disposal.

The reason this category is rated higher than GRV is due to the additional costs of maintaining infrastructure (roads) in the eastern sector of the Shire associated with the frequent vehicle use from servicing the mining companies operating in the area. The servicing of mining operations results in the Shire's road network and waste facilities requiring continual ongoing maintenance and renewal work to service these users.

UV–Rural

This rating category applies to properties that are predominately used for farming. The object of this differential is to maintain equity in the rating of property throughout the Shire of Kondinin enabling the Council to provide facilities, infrastructure and services for the entire Shire communities.

The reason for the differential rate is that the UV Rural valuations are by far higher than the UV Mining valuations.

UV-Mining

This rate category applies to properties used for mining, exploration or prospecting purposes.

The object of the differential rate for this category is to raise additional revenue to fund the additional cost impacts on the Shire of Kondinin.

This category is rated higher than UV Rural because mining traffic increases the cost of maintaining road infrastructure in the eastern part of the Shire. Mining activity places heavier demands on the Shire's road network, requiring ongoing maintenance and renewal to support these users.

Minimum Payments

The Local Government Act 1995 (section 6.35) allows Council to impose a minimum rate, which may not apply to more than 50% of rateable properties. The setting of minimum rates within rating categories recognizes that every property receives some minimum level of benefit from the works and services provided by the Shire, and the costs of providing non-exclusive services are shared equitably. A proposed minimum rate of \$507.00 has been applied to all rating categories.

Bruce Wright
Chief Executive Officer
Shire of Kondinin

9.2 CHIEF EXECUTIVE OFFICER

9.2.1 Proposed Fees & Charges - 2026-2027

FILE NUMBER:**DATE:** 22 May 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. Proposed Fees & Charges - 2026-2027 - Draft - *Under Separate Cover*
2. 2026-2027 - Fees & Charges - Reference Notes - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Endorses and adopts the Schedule of Fees and Charges for the 2026/2027 financial year, as attached, effective from 1 July 2026.
2. Notes that certain fees and charges are prescribed by legislation and have been applied in accordance with statutory requirements.
3. Authorise the Chief Executive Officer to make minor administrative amendments to the schedule where required and to ensure consistency and compliance with legislative requirements, provided such amendments do not materially alter the adopted fees and charges.

SUMMARY

The purpose of this report is to seek Council approval and endorsement of the proposed schedule of Fees & Charges for the 2026-2027 financial year.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

In accordance with the Local Government Act 1995, Council is required to set fees and charges by resolution prior to implementation. Fees and charges form part of the Shire's annual revenue framework and contribute toward: cost recovery for services, financial sustainability and fair allocation of costs to service users (achieved by comparative investigations of Shire's of similar size).

A comprehensive review of the existing Fees and Charges Schedule has been undertaken as part of the 2026/2027 budget process.

Review Outcomes

The proposed Fees and Charges Schedule for 2026/2027 reflects:

- Adjustments wherever possible aligned to CPI and operational cost increases,
- Adjustments applicable and in consideration of increases in utilities and fuel costs,
- Improved cost recovery across key service areas,
- Introduction of new fees where new or expanded services are provided, and
- Removal of redundant or non-applicable items.

The review has also identified and addressed duplicate entries and items that do not constitute fees and charges.

Fee increases are considered to reflect rising operational and administrative costs and, in some instances, to address historical under recovery of costs. Fee increases vary and depend on service type and the cost inputs.

The schedule also incorporates several governance improvements by removing policy items (for example, Councillor fees) and other items that are the subject of other formal agreements.

The proposed schedule is in part, considerate of a cost environment that presents a number of uncertainties. The Federal Government has forecast consumer price index (CPI) growth to 5% for the year. Fuel costs are projected to remain elevated, with the outlook complicated by uncertainty around the Federal Government's intention regarding the fuel excise rate - should the full rate be reimposed, this would represent a further and direct increase to the Shire's operational, plant and transport expenditure. Regional cost indexes, which inform the true cost of delivering services in rural and remote Western Australia, continue to track above metropolitan benchmarks and show no indication of subduing in the near term. These factors collectively reinforce the case for the fee adjustments proposed in this schedule.

FINANCIAL

The proposed fees and charges contribute to the Shire's operating revenue, reduce the reliance on general rates and lend to the support of financial sustainability.

RISK

Compliance – charging unadopted or incorrect fees, mitigated by Council adoption.

Financial – under-recovery of costs, mitigated by the alignment to cost recovery.

Governance – duplicated or unclear fees and charges – mitigated by the review of the schedule.

POLICY

Nil

STATUTORY

Local Government Act 1995

Local Government (Financial Management) Regulations 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The proposed Fees and Charges Schedule for the 2026/2027 financial year has been reviewed to ensure it remains compliant with legislative requirements, reflects current service delivery costs, and supports the Shire's financial sustainability. Adjustments have been applied where appropriate to improve cost recovery, recognise increased operational costs, and maintain consistency across the schedule. In accordance with Section 6.16 of the Local Government Act 1995, the adoption of fees and charges requires an absolute majority of Council.

CONSULTATION

Shire Administration

WA Ranger Services

RoeRoc Environmental Health Officer

Contracted service providers.

RESOLUTION OCM/26/052

Moved: Cr Bruce Browning

Seconded: Cr Paul Green

That Council:

1. Endorses and adopts the Schedule of Fees and Charges for the 2026/2027 financial year, as attached, effective from 1 July 2026.
2. Notes that certain fees and charges are prescribed by legislation and have been applied in accordance with statutory requirements.
3. Authorises The Chief Executive Officer to amend item *Standpipe Water Charge – Contractors & Commercial (per kilolitre)* from \$5.50 to \$10.00.
4. Authorises the Chief Executive Officer to make minor administrative amendments to the schedule where required and to ensure consistency and compliance with legislative requirements, provided such amendments do not materially alter the adopted fees and charges.

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

Councillors sought the amendment of commercial/contractor water charges to \$10 to better reflect cost recovery of the management of standpipe facilities.

10 BUSINESS OF AN URGENT NATURE

Nil

9 MATTERS FOR WHICH MEETING MAY BE CLOSED / CONFIDENTIAL ITEMS

RESOLUTION OCM/26/053

Moved: Cr Beverley Gangell

Seconded: Cr Darren Pool

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

9.2.1 Shire Roads Upgrades & Traffic Usage Agreements

This matter is considered to be confidential under Section 5.23 - ((4)(a)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice, or other information, over which the local government holds legal professional privilege.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

9.2.1 Shire Roads Upgrades & Traffic Usage Agreements

FILE NUMBER:

DATE: 27 May 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. OSOM Draft Agreement - *Confidential Under Separate Cover*
2. GHD Cost Calculation - OSOM - *Confidential Under Separate Cover*
3. OSOM Indicative Transport Schedule - *Under Separate Cover*
4. OSOM - Vehicle Types & Axle Loads - *Confidential Under Separate Cover*
5. KRWF - Road Maintenance - *Confidential Under Separate Cover*

The Council is satisfied that, pursuant to Section 5.23 of the *Local Government Act 2012*, the information to be received, discussed or considered in relation to this agenda item is:

- (4)(a) legal advice, or other information, over which the local government holds legal professional privilege.

RESOLUTION OCM/26/054

Moved: Cr Murray James

Seconded: Cr Beverley Gangell

That Council:

1. Adopts the WALGA Heavy Vehicle Cost Recovery guidelines (User Guide – Sealed Local Roads v2.0, May 2025; User Guide – Unsealed Local Roads v2.0, May 2025) as the Shire's approved methodology for calculating heavy vehicle road impact charges.
2. Notes that total income from the OSOM Charge is approximately \$111,204 (187 movements × \$594.67) and to approve receipt of this income in the 2025–26 financial year, or as a budget amendment under section 6.8 of the Local Government Act 1995 (WA) as applicable.
3. Authorises the Chief Executive Officer to negotiate and execute the OSOM Letter Agreement – Use of Shire Roads with Electricity Generation and Retail Corporation trading as Synergy (ABN 58 673 830 106)
4. Notes the current status of the KRWF Road Upgrade and Maintenance Agreement negotiations and the outstanding issues identified in this report.
5. Authorises the Chief Executive Officer to negotiate and execute the KRWF Agreement – KRWF Road Upgrade and Maintenance Agreement with Electricity Generation and Retail Corporation trading as Synergy (ABN 58 673 830 106).
6. Resolves to grant Synergy interim authorisation to utilise Shire Roads for the purposes of OSOM vehicle movements associated with the King Rocks Wind Farm transport programme while the Letter Agreement - Use of Shire Roads - Shire of Kondinin is finalised and executed, on the following terms:
 - (a) Synergy's use of Shire Roads under this interim authorisation is entirely at Synergy's own risk. The Shire accepts no liability whatsoever for any loss, damage, injury, claim or expense arising from or in connection with Synergy's use of Shire Roads during the interim period, whether sustained by Synergy, its contractors, subcontractors, employees, agents or any third party;
 - (b) the agreed OSOM Charge of \$594.67 per vehicle movement applies to all movements undertaken on Shire Roads during the interim period and shall be invoiced by the Shire upon execution of the Agreement in accordance with the Agreement;
 - (c) Synergy must provide the Chief Executive Officer with copies of all relevant MRWA OSOM permits, approved routes and traffic management plans before any vehicle movements commence on Shire Roads under this authorisation;
 - (d) all movements must comply with the conditions of Synergy's MRWA permits and all applicable statutory requirements including the Road Traffic (Vehicles) Act 2012 (WA) and the Heavy Vehicle National Law (Western Australia) Act 2013 (WA);
 - (e) this interim authorisation does not limit or affect the Shire's statutory powers as a road authority, including the power to close or restrict access to Shire Roads in the interests of public safety and the right to recover extraordinary expenses under section 132 of the Road Traffic (Administration) Act 2008 (WA); and
 - (f) this authorisation is interim only and expires automatically upon execution of the Letter Agreement or 31 July 2026, whichever occurs first. If the Agreement has not been executed by 31 July 2026, no further movements on Shire Roads are to be accommodated without a further resolution of Council.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

RESOLUTION OCM/26/055

Moved: Cr Toni Smeed

Seconded: Cr Paul Green

Resume in Open Session and note the Presidents' report on Confidential Resolutions.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

10 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

This matter is considered to be confidential under Section 5.23 - ((4)(a)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice, or other information, over which the local government holds legal professional privilege. That information being confidential contract and commercial information of a third party.

11 CLOSE OF MEETING

11.1 DATE OF NEXT MEETING

Ordinary Meeting of Council to be held at the Hyden Community Resource Centre at 4pm on Wednesday 17 June 2026.

11.2 CLOSURE

The Meeting closed at 12.15pm.

11 REPORTS OF COMMITTEES

11.1 AUDIT & RISK

Nil

11.2 ADD THE OTHERS

11.2.1 Minutes of the Medical and Community Services Committee Meeting held on 20 May 2026

FILE NUMBER:

DATE: 3 June 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Medical & Community Services Committee Meeting Minutes - 20 May 2026 - *Under Separate Cover*

RECOMMENDATION

1. That the Minutes of the Medical and Community Services Committee Meeting held on 20 May 2026 be received and endorsed.

VOTING REQUIREMENT

Simple Majority

11.2.2 Minutes of the Infrastructure and Assets Committee Meeting held on 20 May 2026

FILE NUMBER:

DATE: 3 June 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Infrastructure & Assets Committee Meeting Minutes - 20 May 2026 - *Under Separate Cover*

RECOMMENDATION

1. That the Minutes of the Infrastructure and Assets Committee Meeting held on 20 May 2026 be received and endorsed.

VOTING REQUIREMENT

Simple Majority

12 REPORTS OF OFFICERS

12.1 CORPORATE SERVICES

12.1.1 List of Accounts - May 2026

FILE NUMBER:

DATE: 10 June 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - NIL

Authoriser - NIL

ATTACHMENTS: 1. List of Accounts - May 2026 - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Receives the attached report – List of Accounts Due & Submitted to Council for the month of May 2026:

• Municipal Fund payment cheque numbers 19563 – 19566	=\$ 7,386.91
• Municipal EFT22145 – 22277	=\$1,129,862.70
• Direct Debits – Transport – Hyden Office	=\$ 9,543.75
• Direct Debits – Transport – Kondinin Office	=\$ 6,007.65
• Direct Debits – Credit Cards DD23886.1	=\$ 2,660.12
• Direct Debits – Other	=\$ 60,408.58
• EFTPOS, AKF, Bank Fees	=\$ 763.74
• Payroll EFTs	=\$ 196,511.35
TOTAL	=\$1,413,144.80

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Chief Executive Officer of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment;*
- (d) *sufficient information to identify the transaction*

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared;*
and
- (b) *recorded in the minutes of that meeting.*

FINANCIAL

All payments made to the Shire creditors have been in accordance with the 2025/26 Annual Budget.

RISK

Non-Compliance

POLICY

NIL

STATUTORY

Local Government (Financial Management) Regulations 1996

STRATEGIC**Theme**

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

NIL

CONSULTATION

NIL

12.1.2 Monthly Financial Report - May 2026

FILE NUMBER:**DATE:** 10 June 2026**AUTHOR:** Vince Bugna, Manager Corporate Services**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - NIL

Authoriser - NIL

ATTACHMENTS: 1. Financial Report - May 2026 - *Under Separate Cover***RECOMMENDATION**

That Council:

1. Receive the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 31 May 2026

SUMMARY

To present to Council the Monthly Financial Report for the period ended 31 May 2026.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The monthly Financial Report (Containing the Financial Activity and Financial Position) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that, *a statement of financial activity, and the accompanying documents (notes) referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire of Kondinin's financial activities for the period at which it relates.

FINANCIAL

In accordance with the approved material variances of 10% or \$10,000 whichever is the greater within the monthly Statement of Financial Activity during the 2025/26 financial year.

RISK

Non-Compliance

POLICY

NIL

STATUTORY

Local Government Act 1995

Local Government (Financial Management) Regulation 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

Highlights of the May 2026 financial reports are as follows:

Item	Reference
<ul style="list-style-type: none"> • Cash at Bank The Shire’s total cash as of 3 April 2026 was \$6,177,398 – composed of \$3,616,896 reserve accounts (restricted), \$54,193 LCDC fund, \$2,254,423 term deposit investments and \$251,886 general fund (Muni, OCDF & Petty cash). 	<p>Page 9 – Note 6 Cash and Financial Assets</p> <p>Page 10 – Note 7 Reserve Accounts</p>
<ul style="list-style-type: none"> • Receivables Rates and Rubbish = \$416,958 net collectible – equivalent to 10% as of 31 May 2026. Other receivables have a high balance of \$1,556,258 – composed of \$1,421,240 Sundry Debtors (\$411,571 of which is private works for Synergy for the Lovering Road works; \$931,141 second 40% Grant for RRSP-East Hyden Bin Road; \$50,000 Capital Contribution of Kulin Shire for Airport runway upgrade), \$8,797 Gst receivable and \$46,221 ESL and pensioner related receivables. 	<p>Page 16 – Note 10 Receivables</p>

<ul style="list-style-type: none"> • Current Liabilities YTD balance is \$1,612,529 which includes \$456,313 of employees' annual and long service leave provision, \$52,381 Current portion of borrowings (payable within 12 months), \$846,492 unearned Capital Grants/Contributions and \$257,343 creditors invoices. 	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>
<ul style="list-style-type: none"> • Closing Funding Surplus (Deficit) YTD actual is \$9,933,916 – composed of \$8,149,249 Current Assets less \$1,612,529 Current Liabilities and \$(3,602,804) Adjustments to Net Current Assets. 	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>
<ul style="list-style-type: none"> • Significant Capital Projects: <ul style="list-style-type: none"> ✓ Roadworks amended budgeted of \$6.17m is 64% completed composed of: Safer Local Road and Infrastructure Program (SLRIP) funded Hyden Norseman Road and RTRs funded Bushfire Rock Road, Whyte Road, Bushfire Rock Road, Unity Road, Radbourne Drive, Mouritz Street, Smith Loop, Pederah West Road and Nth Lake Grace-Karlgarin Road; RRG funded Lovering Road and Hyden Mt Walker Road, and Council funded Forbes Road, King Rocks East Road, Allen Rocks Road, Reservoir East Road, Cashmore Road, Lake Carmody Road, King Rocks West Road and Lake O'Connor Road. ✓ Plant and equipment with amended budget of \$992,000 still have two (2) vehicles purchased to date. ✓ Land and buildings with amended total budget of \$3m for two (2) Shire housing for Hyden and Kondinin, Karlgarin Bowling Club & Country Club Building and Kondinin Pavilion upgrade have 82% completion. ✓ Other infrastructure with amended budget of \$958,040 (includes footpath, Airstrip upgrade, water tanks) is 89% completed. 	<p>Page 7 – Key Information</p> <p>Page 11 to 14 – Note 8 Capital Acquisitions</p>
<ul style="list-style-type: none"> • Grants, Subsidies and Contributions <ul style="list-style-type: none"> ✓ Operating grants total received to date = \$1,919,743 from MRWA Direct grant, FAGS, Diesel Fuel Rebate and DFES 4 quarters payment. ✓ Capital grants total received to date = \$4,693,398 from RRG progress claims, RTR Bushfire Rock Road, SLRIP Hyden Norseman Road, DWER's Water infrastructure & CBH Dam upgrade, DSR Grant and Sports Groups Contributions for Sports Pavilion and Karlgarin Bowling Club new building. Second 40% of RRSP grant invoiced for East Hyden Bin Road. 	<p>Pages 21 – Note 15 Grants, Subsidies and Contributions</p> <p>Page 22 – Note 16 Capital Grants, Subsidies and Contributions.</p>

In relation to material variances, “timing difference are due to the monthly spread of the budget not matching

in comparison to the actual spread of revenue or expenditure.

Timing difference will not result in a forecast adjustment. Where the material variance is flagged as “permanent”, this indicates that a forecast adjustment to the annual budget is required. – Refer to page 6, Note 3 – Explanation of Material Variances.

CONSULTATION

NIL

12.2 PLANNING & ASSETS

12.2.1 Proposal to Advertise Closure of Public Road to Incorporate into Freehold Lot 37 on DP 141008 Cook Street, Kondinin

FILE NUMBER:	E.R.5
DATE:	9 June 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Proposed Road Closure Plan - <i>Under Separate Cover</i> 2. Aerial Context Plan for Brunton Street Road Closure - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

1. SUPPORTS advertising closure of the section of local road reserve (Brunton Street) that runs along the northern boundary of Lot 37 on DP 141008 Cook Street, Kondinin to amalgamate with the adjoining land as outlined in the map attached
2. AUTHORISES the Chief Executive Officer to commence the process pursuant to Section 58 of the Land Administration Act 1997 and Regulation 9 of the Land Administration Regulations 1998.

SUMMARY

The purpose of this report is to seek approval from Council to proceed with the advertising to close the local road reserve that runs along the eastern boundary of Lot 37 on DP 141008 Cook Street, Kondinin to amalgamate with the adjoining land.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Shire have received an email dated 20 May 2026 from the landowner of Lot 37 (No. 48) Cook Street, Kondinin seeking the Shire's consideration for the closure of the section of the local road reserve (Landgate Land ID 3443955) Brunton Street, Kondinin to be amalgamated into the adjoining Lot 37 (No. 48) Cook Street, Kondinin.

The section of road reserve subject to the proposal is unkempt, not utilised for access by the Shire or surrounding landowners and comprises low lying shrubs, trees and discarded waste materials.

To formalise this request, under section 58 of the Land Administration Act 1997 and Regulation 9 of the Land Administration Regulations 1998, the proposal first needs to be advertised for a minimum of 35 days before being reported back to Council with any accompanying submissions made to formally resolve to request the Minister to close this section of local road reserve .

FINANCIAL

Nil to the Shire.

Any financial costs associated with the proposed transfer of land from the Crown to the landowner of Lot 37 on DP 141008 would be borne by the landowner of Lot 37 on DP 141008 Cook Street, Kondinin.

RISK

Low

POLICY

Nil

STATUTORY

Land Administration Act 1997

Land Administration Regulations 1998

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

It is recommended that Council support the Officer's Recommendation to commence the advertising of the proposal and report the matter back to Council for determination at the conclusion of the advertising period.

CONSULTATION

The proposal will be advertised for a minimum of 35 days through all required mediums, including but not limited to; letters to surrounding landowners, the Shire's website, the Shire's Echo Newsletter and any relevant state agencies

12.2.2 Proposed Exemption From Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012

FILE NUMBER:	BB.2
DATE:	9 June 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Schedule 4 (Clause 1) Building Regulations 2012 - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

1. SUPPORTS advertising the Shire of Kondinin's exemption under Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012 for a minimum of 42 days;
2. AUTHORISES the Chief Executive Officer to report the matter back to Council following the advertising period with the following information:
 - I. Summary of Submissions Received;
 - II. Summary of Implications of the proposal in relation to the Shire's obligations under the Building Act 2011 and the Local Government Act 1995;
 - III. Justification for the Proposed Exemption.

SUMMARY

The purpose of this report is to proceed with advertising the Shire of Kondinin to seek exemption under Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012 to enable areas where a building permit is not required for building work for class 10 buildings or incidental structures. The exemption would apply to building work for class 10 buildings or incidental structures across the Shire other than the townsites of Hyden, Kondinin and Karlgarin.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

Schedule 4 (Clause 1) of the Building Regulations 2012 prescribes areas where a building permit is not required for certain work in a local government district. Exemptions apply in local government areas

where a building permit is not required for building work for Class 10 building or incidental structure (Column 2) or an area where a building permit is not required for building work for building other than Class 10 building or incidental structure (Column 3). Most exemptions afforded to Local Government Districts apply to Column 2 for class 10 buildings or incidental structures for works across the district other than townsites.

Class 10 Buildings and Incidental Structures are defined in the National Construction Codes as follows:

Class 10 buildings are non-habitable buildings or structures. Class 10 includes 3 sub-classifications:

Class 10a buildings are non-habitable buildings including sheds, carports and private garages

Class 10b is a structure being a fence, mast, antenna, retaining wall, swimming pool or the like

Class 10c building is a private bushfire shelter. A private bushfire shelter is a structure associated with but not attached to a Class 1a building.

The exemptions outlined in Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012 were carried over from the previous building legislation and generally applied in regional or remote areas where resources were not available to enforce building controls, including the processing of building permits across their entire districts.

The regional and remote Shires included in the schedule can be viewed in the extract of the building regulations attached to this Agenda Report. The majority of like local governments within proximity to the Shire of Kondinin are included in the schedule, namely Narembeen, Corrigin, Lake Grace, Bruce Rock and Yilgarn, the exception being the Shire of Kulin.

FINANCIAL

Financial Year	Building Permit Income to Shire	Commission Received
20/21	\$3,957.79	\$91.20
21/22	\$2,490.61	\$99.60
22/23	\$3,286.00	\$122.35
23/24	\$2,764.98	\$161.69
24/25	\$21,404.81	\$161.69
25/26	\$17,062.73	\$77.75
TOTAL	\$51,996.92	\$635.84
GRAND TOTAL	\$51,602.76	

Total Building Permits Issued from 20/21 – 25/26	Amount
Total Class 10 Permits Issued	42
Total non-Class 10 Permits Issued	50
TOTAL PERMITS ISSUED	92

Income from Building Permits Issued from 20/21 – 25/26	Amount
Total Income Received from Permits	\$51,602.76
Minimum Income Received from Class 10 Permits	\$4,830
Total Income Excluding Class 10 Permits	\$46,772.76

**NB the figures listed in the table above are indicative. The fees received by the Shire for Class 10 buildings is 0.32 % of estimated work with a minimum fee of \$110. The calculation of the fees received for Class 10 building in the table above is based on this minimum fee only and the actuals are higher but difficult to separate from the collection data.*

RISK

To be determined following advertising period and further investigation.

POLICY

Nil

STATUTORY

Building Act 2011

Building Regulations 2012

STRATEGIC**Theme**

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The Department of Local Government, Industry Regulation and Safety have advised that the Shire of Kondinin may request exemption under Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012. Prior to doing so, the Local Government must;

- Consider the implications of the proposal given its obligations under the Building Act 2011 and the Local Government Act 1995
- Consult with affected stakeholders on an appropriate transition time for the introduction of these requirements
- Obtain a whole of Council resolution supporting the decision.

On endorsement from Council, the Chief Executive Officer is required to write to the Executive Director of the Department of Local Government, Industry Regulation and Safety to make the request outlining details of appropriate stakeholder consultation, reasons for the request and a whole of Council resolution. The request would be assessed and a response provided accordingly.

For Council to make an informed decision on this matter, it is recommended that steps are followed as outlined above and the matter presented back to Council following the advertising period.

On an aside matter, for building projects starting construction on or after 1 July 2026, the estimated value of construction work to which the Construction Training Fund levy applies will increase from \$20,000 to \$100,000. As of early 2026 the Shire of Kondinin discontinued collecting the levy on behalf of the Construction Training Fund as it was minimal to the Shire and weighed up against administrative costs was not worthwhile.

This change to the construction levy threshold is not to be confused for works that require a registered builder. Advice received from the Department of Local Government, Industry Regulation and Safety

have indicated that amendment regulations regarding building registration for Class 10a buildings under a certain value are reaching finalisation and Industry and Local Government will be informed of the changes as it becomes publicly available, including a Building and Energy Industry Bulletin outlining the changes for permit authorities and industry.

CONSULTATION

The Shire of Kondinin will advertise the proposal for a 42-day period across the Shire via various mediums, including, but not limited to, the Shire's website, the Echo, the Hyden Householder and the Shire's social media platforms.

12.2.3 Community Development Update

FILE NUMBER:**DATE:** 10 June 2026**AUTHOR:** Amanda Kemp, Community Development Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil**UPDATE**

Recent events within the community:

- The Kondinin Cancer Council Biggest Morning Tea and Community Lunch was hosted by the Kondinin CRC and catered by the Kondinin P&C. It was a very successful community event, with more than 35 people attending and approximately \$600 raised for Cancer Council.
- The Hyden Cancer Council Biggest Afternoon Tea and Bake-Off fundraiser was hosted by the Hyden CRC. It was a successful afternoon, raising more than \$1,500 for Cancer Council.

Planning is well underway for the following upcoming community events:

- Blue Tree Community BBQ – 23 June
- NAIDOC Week events in Hyden, in partnership with the Hyden CRC and Michael Ward Katter Kich Gallery and Tours.
- NAIDOC Week event in Kondinin, in partnership with the Kondinin CRC.
- Coordination of a visit to Hyden by Brendan Cullen, the “Desert Swimmer”, who presents on mental health resilience and succession planning. Brendan manages Kar’s sheep station, 65 km east of Broken Hill, and has lived in the region all his life. He shares his passion for the land with his wife, Jacinta, and their three adult children. After living with depression for many years before seeking help, Brendan began a journey that led him to train in a dam on the station and ultimately swim the English Channel. I will be applying for a grant to help fund this event and am currently awaiting a quote from Brendan. The estimated cost is approximately \$4,000, which is around half the cost of other similar presenters I have considered.
- Working with the Kondinin Arts group on planning and organising for the 20th Art Prize and acquisition later in the year.
- Finalising a date for a spring market day to be held in Hyden.
- I am currently updating the Shire of Kondinin website business and community group directory section.

Together, these activities continue to build community connection, support wellbeing, and foster participation across the Shire.

12.3 WORKS

Nil

12.4 CHIEF EXECUTIVE OFFICER

12.4.1 Shire of Kondinin - Medical Services & Aged Care - Advocacy Position

FILE NUMBER:**DATE:** 3 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. Nous Report - Integrated Care Australia Report - *Under Separate Cover*
2. LGRHFA - Information - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/001, resolves that Council:
3. Approves the building on existing work undertaken by the Shire to initiate a comprehensive Shire Health and Aged Care Needs Analysis.
4. Approves the development of an Integrated Health and Ageing Strategic Policy framework to inform the Council Plan.
5. Endorses and recognises health and aged care as a combined strategic priority, noting the service interdependences within the Shire.
6. Approves Shire of Kondinin membership and participation in the Local Government Rural Health Funding Alliance (LGRHFA) to strengthen advocacy.

SUMMARY

This report seeks Council endorsement that health services and aged care must be addressed as a single, integrated system essential to the Shire's long-term sustainability.

Local aged care capacity remains critically limited which constrains the ability to meet existing and future demand. Community feedback from the 2026 Shire Community Survey further confirms that residents perceive clear gaps in both aged care and health services, including limited access to aged care facilities, insufficient home care support, and an absence of strategic planning for service expansion.

At the same time, while significant funding exists at the Commonwealth and State levels, there is strong evidence that rural communities are not consistently able to access these resources, and that responsibility for maintaining essential services is increasingly shifting onto local government.

Information provided through the Local Government Rural Health Funding Alliance confirms that some rural councils are already contributing substantial proportions of their rate revenue to sustain primary health services due to these systemic funding gaps.

In response to these challenges, this report recommends a structured approach focused on needs analysis, targeted advocacy, alignment with available funding programs and participating in coordinated national advocacy through the Local Government Rural Health Funding Alliance (which has been established to address these funding and service inequities in rural and regional communities).

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Advocacy

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The Shire of Kondinin operates within a regional service environment where aged care and health services are closely linked. Current aged care facilities have a limited scale which in turn restrict any ability to respond to increasing demand in an ageing community.

The local healthcare system functions as an integrated, multi-purpose service model, combining aged care, hospital care and community health services. This structure means that the availability of aged care is directly dependent on the sustainability of local health services, including access to general practitioners and allied health support.

Regional communities face structural challenges that include workforce shortages, constraints associated with a small population base and limited-service scale and reduced viability for service providers. These challenges mean that without a strategic intervention, service gaps will continue to widen.

Community Survey

The Shire's 2026 Community Survey provides clear evidence of community concern regarding health and aged care services.

Respondents identified a need for expanded aged care facilities, improved access to services and additional support for older residents. Comments included direct calls for increased aged care housing, improved service access and concerns regarding the limited availability of Yeerakine Lodge. Feedback also identified gaps in home-based care, with respondents noting the absence of support services for elderly residents wishing to remain in their homes.

Importantly, the survey also reflects an expectation that Council will play a role in addressing these issues, particularly where other levels of government are perceived to be absent. At the same time, respondents acknowledged that the Shire has limited financial capacity and should not be required to fully fund these services.

This reinforces the need for a clearly defined strategic role that focuses on advocacy and facilitation rather than direct service provision.

Funding Framework

Australia's aged care system is primarily funded by the Commonwealth Government, with total expenditure of approximately \$36.4 billion annually. Recent federal budgets include an additional

\$3.7 billion investment over four years to expand residential care capacity, support home care reforms and to strengthen the workforce.

Key Commonwealth funding streams include residential aged care subsidies, home care packages and capital funding programs aimed at increasing bed supply, particularly in underserved regions. These provide potential opportunities for regional communities to develop or expand aged care infrastructure where viable proposals can be demonstrated.

At the State level, the Western Australian Government has committed approximately \$140 million toward aged care and related health initiatives, including a \$100 million low-interest loan scheme to support infrastructure development and integrated care models.

Despite these funding streams, access remains a challenge for smaller rural communities which often lack the scale or provider interest required to attract investment. This creates a reliance on local government facilitation or intervention.

The Local Government Rural Health Funding Alliance has confirmed that some rural councils are already contributing significant proportions of their rate revenue to sustain essential health services, highlighting the financial risks to regional local government.

Integrated Health and Ageing Strategic Policy Framework

An Integrated Health and Ageing Strategic Policy framework reflects contemporary planning practice by aligning health, aged care and community services into a coordinated, place-based system. This approach is consistent with national and international policy directions, including the Australian Government's integrated care initiatives ([Integrated Care and Commissioning initiative | Australian Government Department of Health, Disability and Ageing](#)), the World Health Organisation (WHO) Integrated Care for Older People (ICOPE) model ([Ageing and Health](#)), and Australia's Rural Health Framework ([National Strategic Framework for Rural and Remote Health](#)), all of which emphasise coordinated, person-centred care and strong local partnerships.

The framework should provide a clear policy position for Council as an advocate and facilitator, supported by evidence of local need, including population trends, service capacity (such as Yeerakine Lodge), and identified gaps in health and aged care. It should also address enabling factors such as workforce, housing and infrastructure, while aligning with available State and Commonwealth funding. Finally, it should set out a practical implementation and advocacy approach, with defined priorities, partnerships and measurable outcomes to guide long-term delivery and inform the Council Plan.

The framework will be developed through a staged, evidence-based process. It will begin with a comprehensive needs analysis, supported by stakeholder engagement to identify service gaps, workforce constraints and future demand. This evidence will inform the preparation of a draft strategic framework outlining Council's policy position, priorities, funding approach and advocacy actions. The framework will then be finalised, adopted and supported by an action plan.

Although not strictly time bound, the following timeline is proposed for consideration:

Short Term (0–12 months)

Undertake a comprehensive Health and Aged Care Needs Analysis to inform the framework, formalise advocacy priorities, participate in the LGRHFA, and engage with key stakeholders to identify immediate service gaps and risks.

Medium Term (1–3 years)

Develop partnerships with service providers, align and submit funding applications, and progress planning for expanded aged care capacity and improved service delivery models in line with the strategic framework.

Long Term (3–10 years)

Facilitate the delivery of additional aged care capacity, strengthen local health services, and continue coordinated advocacy to support sustainable funding and long-term service outcomes guided by the framework.

FINANCIAL

Not applicable at this time

RISK

There is a risk that aged care demand will continue to increase without a corresponding increase in service capacity resulting in residents being forced to relocate outside the district. There is also a risk that declining access to primary health services will undermine the viability of existing aged care services, further worsening service gaps.

Financially, there is a growing risk that local government will be required to fund services beyond its core mandate, reducing capacity to invest in infrastructure and essential services.

POLICY

This report seeks endorsement to commence policy development.

STATUTORY

Council's involvement is supported by the Local Government Act 1995 (WA), including its general functions to provide for the wellbeing of the community and within its power, to provide financial assistance where appropriate.

However, Council must ensure that its actions remain within its statutory role and do not result in the assumption of responsibilities that sit with other levels of government.

STRATEGIC**Theme**

1. COMMUNITY

Goal

- 1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire

Strategy

- 1.2.2 Seniors have access to local support services and social programs

COMMENT

In the spirit of the Nous report, fragmented systems deliver fragmented outcomes. Integrated care is essential to improving both efficiency and service outcomes, particularly in rural communities where resources are limited. While the Shire does not have the scale or commercial capacity to directly deliver an integrated model, a clear and coordinated strategic approach is now required to underpin advocacy, planning and sustainable service outcomes over the next ten years.

CONSULTATION

Shire of Kondinin Community Survey

WACHS

Community Groups

12.4.2 Hyden Medical Services - Relocation

FILE NUMBER:**DATE:** 3 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Trading Post Hyden - Floor Plans - *Under Separate Cover***RECOMMENDATION**

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/005, resolves that Council:
3. Approves the relocation of Livingston Medical Services from the Hyden Medical Centre to Shop 8 within the Hyden Trading Post complex.
4. Approves the Shire entering into lease arrangements for: shop 8 (sub-leased or occupied by Livingston Medical Services), and shops 9 and 10 for Shire operational use, including library, tourism and community services.
5. Notes that the proposed rental arrangement is cost neutral, with combined rental costs equivalent to the current expenditure for the Hyden Medical Centre and library premises.
6. Approves the allocation of \$20,000 in the 2026-2027 budget to undertake minor refurbishments to Shop 8
7. Authorises the Chief Executive Officer to: finalise and execute lease agreements and any associated documentation, and to undertake any minor fit-out or transition works required to facilitate the relocation

SUMMARY

This report seeks Council approval of the relocation of Livingston Medical from the WACHS-operated Hyden Medical Centre to the Hyden Trading Post complex.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Advocacy**

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Shire has received feedback from multiple patients regarding acoustic privacy issues within the Hyden Medical Centre, with consultation conversations reportedly audible from the main foyer.

Additionally, the current facility: lacks space for expansion and cannot adequately accommodate visiting allied health providers.

It is proposed that Livingston Medical relocate to Shop 8 within the Hyden Trading Post complex (Floor plans attached). The premises provides: dedicated reception, private consulting room(s) and improved patient confidentiality.

At the same time, it is proposed that the Shire will lease Shop 9 and Shop 10 and vacate the current library facility.

Spatial Outcomes

Area	Estimated Size
Shop 8 – Medical	58 sqm
Shop 9 – Shire use	144 sqm
Total	202 sqm

This additional space will enable: expanded library services, enhanced tourism information services, the creation of meeting / community rooms, provide additional space for allied health service delivery and administrative and reception capacity.

Benefits include, but are not limited to:

Community Benefits of improved patient privacy and dignity. Better health service access, including allied health. Increased community service capacity

Operational Benefits of consolidation of services into a modern, flexible space. Improved customer experience. Better utilisation of Shire assets.

Economic & Visitor Benefits of an expanded and modernised tourism presence, enhanced visitor engagement and the activation of the Trading Post precinct.

FINANCIAL

Current costs to the Shire:

WACHS Facility - \$660 per month

Library - \$1,200 per month

The Trading Post proprietor has agreed to lease Shop 8, 9 and 10 for a combined equivalent rental.

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

1. COMMUNITY

Goal

1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire

Strategy

1.2.1 Local health facilities, visiting allied health and volunteer health services are retained

COMMENT

The proposed relocation presents a cost-neutral, high-benefit outcome for both medical services and broader community use, addressing known facility limitations while enabling future growth.

CONSULTATION

Trading Post Proprietor – who has concurrently consulted with current tenants.

Administration Staff

12.4.3 Proposed Renaming of Koorikin Road, Kondinin

FILE NUMBER:**DATE:** 3 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Mr Don Pegrum - Correspondence to the Shire - *Under Separate Cover***RECOMMENDATION**

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/004, resolves that Council:
3. Declines to support the proposed renaming of Koorikin Road on the basis that it does not meet the requirements of the Landgate Policies and Standards for Geographical Naming in Western Australia, specifically:
 - The policy discourages unnecessary renaming of established roads
 - No compelling public interest or safety reason has been demonstrated

SUMMARY

The Shire has received a request from Mr Don Pegrum to rename Koorikin Road to Pegrum Road, and to reassign the name “Koorikin Road” to a section of Kulin Rock Road North.

The proposal is based on recognition of the Pegrum family’s long-standing farming history in the area and an intention to better align road names with local historical context.

The request constitutes a renaming of an existing road, which must be assessed against the (Landgate) Policies and Standards for Geographical Naming in Western Australia.

On 20 May 2026, the Medical & Community Services Committee voted unanimously against this request by virtue of Committee Resolution MCSC/26/004.

This report seeks Council support and endorsement of the Committee Resolution MCSC/26/004.

It should be noted that the Shire has not received any additional and compelling supporting evidence or material of public interest or safety to progress this request.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Advocacy

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The Shire has received a written request from Mr Don Pegrum seeking the renaming of Koorikin Road to Pegrum Road, along with a related proposal to reassign the name "Koorikin Road" to a section of Kulin Rock Road North.

The proposal is based on the historical connection of the Pegrum family to the area, noting that the family has been farming within the Shire since the 1920s and continues to have a direct association with land along Koorikin Road. The applicant has indicated that the proposal is intended to recognise this long-standing contribution and to better reflect the historical context of the locality.

Renaming a road is a formal process governed by the Landgate Policies and Standards for Geographical Naming in Western Australia, which provide a legislative and policy framework for the naming and renaming of roads, localities and geographic features. These policies are designed to ensure that naming decisions are made in the public interest, maintain clarity for emergency services and navigation, and preserve the cultural and historical integrity of place names across the State.

Within this framework, road names are intended to be enduring, and proposals to change existing names are generally discouraged unless a clear and compelling justification can be demonstrated, such as public safety, duplication or service delivery issues. The policies also emphasise the importance of community consultation and broad community support for any renaming proposal, particularly where existing residents and property addresses may be affected.

Accordingly, the proposal must be considered not only in terms of its historical merit, but also against the broader policy requirements relating to necessity, community impact and compliance with established naming standards.

It should also be noted that a number of roads throughout the Shire bear the names of adjacent farming families. These naming conventions are considered to reflect historical practices and are likely to have occurred prior to the introduction of the Land Administration Act 1997 (WA) and the Landgate Policies and Standards for Geographical Naming in Western Australia, first released in 2017 and subsequently updated in November 2020. These current frameworks place more stringent requirements on the renaming of existing roads and the use of commemorative naming.

FINANCIAL

The proposed road renaming does not have a direct financial impact at this stage.

RISK

Policy compliance.

It is understood that similar applications within the Shire have failed.

POLICY

Landgate - Policies and Standards for Geographical Naming in Western Australia

STATUTORY

Land Administration Act 1997

Under the Land Administration Act 1997, the Minister for Lands has ultimate authority for the naming and renaming of roads in Western Australia, with Landgate undertaking the assessment and approval process in accordance with the Policies and Standards for Geographical Naming in Western Australia.

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

4.1 Skilled, capable and transparent team

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.1.3 We engage with the community on key projects and we provide regular, transparent communication

COMMENT

The proposal demonstrates genuine historical interest and local significance; however, under the Landgate Naming Policies, renaming existing roads requires a significantly higher threshold than historical recognition alone.

Without evidence of a compelling public interest reason, or broad community support, the proposal is unlikely to meet the required policy standards in its current form.

Mr Pegrum has been consulted and advised that the Landgate Policies and Standards for Geographical Naming in Western Australia may present constraints to the success of the proposal. Notwithstanding this advice, the applicant has expressed a desire to proceed, on the basis that community consultation be undertaken to determine the level of local support.

CONSULTATION

Mr Pegrum

12.4.4 Shire of Kondinin Strategic Community Plan - Quarterly Report (Q4 2025-2026)

FILE NUMBER:**DATE:**

8 June 2026

AUTHOR:

Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER:

Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST:

Author - Nil

Authoriser - Nil

ATTACHMENTS:

Nil

RECOMMENDATION

That Council:

1. Receives and notes the 2025-2026 Q4 quarterly progress report against the Shire of Kondinin Strategic Community Plan (2022-2032).
2. Endorses and approves a full review of the Shire of Kondinin Strategic Community Plan (2022-2032) in concert with the 2025-2026 Community Survey results and consultations, Medical & Community Services Committee strategic framework; and the Infrastructure & Assets Committee strategic framework.

SUMMARY

This report presents the fourth quarter progress report for the period April to June 2026 against the Shire of Kondinin Strategic Community Plan 2022–2032 (SCP). It also serves as the end-of-year summary for the 2025–2026 financial year, being the fourth consecutive quarterly report tabled against the current SCP cycle.

The SCP is the Shire's principal strategic document, articulating a ten-year community vision across four pillars: Community, Economy, Environment, and Civic Leadership and with fifteen sub-priorities each supported by measurable success indicators. Progress against those indicators is reported to Council quarterly via a traffic light system, as endorsed in the Plan.

Overall, the quarter has seen continued delivery across the majority of the SCP's priorities. Infrastructure programs have progressed, community services have been maintained, and the Shire has continued its advocacy role across health, housing, and telecommunications. However, a number of priorities remain at risk or require Council's particular attention, most notably the review and translation of the Strategic Community Plan and supporting strategies into a Council Plan, maintaining asset renewal ratios in accordance with the Integrated Planning and Reporting Framework requirements, as reflected in the Shire's Long-Term Financial Plan and Asset Management Plans, and the progress of the Hyden Discovery Centre.

VOTING REQUIREMENT

Simple Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Strategic Community Plan 2022–2032 was adopted by Council in March 2022 following community engagement workshops held in Hyden, Karlgarin and Kondinin, an online and hard copy survey with 50 respondents, and a Council workshop. The Plan articulates the community's priorities across four pillars and fifteen sub-priorities, each with specific success measures that form the basis of quarterly progress reporting.

Under the Shire's adopted reporting framework, progress against the SCP is reported quarterly to Council via a traffic light based update, shared via a Council agenda item and published on the Shire website. This is consistent with the requirements of the Local Government (Administration) Regulations 1996 and the Department of Local Government, Sport and Communities Integrated Planning and Reporting Framework and Guidelines.

The 2025–26 financial year has been the fourth year of delivery against the current SCP. Across the year the Shire has continued to make progress against capital works commitments, community service delivery, emergency management obligations, and environmental health compliance. The year has also surfaced a number of persistent structural challenges - notably the housing shortfall in Kondinin, the ongoing absence of mobile telecommunications coverage across the Shire's road network, and the maintenance position at several key Shire assets.

It is also relevant background that the SCP is now overdue for its major review. The Plan itself scheduled a minor review in 2023 and a major review with extensive community engagement in 2025. Neither has been completed to date, however, a Community Survey and corresponding community consultation sessions in Kondinin, Karlgarin and Hyden have been completed. The Q4 progress report therefore represents not only the close of a financial year but effectively the trigger for a comprehensive review of the SCP.

Across the four SCP pillars, the Q4 2025–26 position can be broadly characterised as follows:

Strategic Priority	Status	Summary Commentary
1.1 Active, Engaged & Connected Community	ON TRACK	The community events program has been well received and attracted good attendance. ANZAC Day events in Kondinin and Hyden exemplified the levels of attendance. Community sports and aquatic facilities continue to perform well as critical community assets. Seniors events, particularly in Hyden, continue to attract strong support and attendance. Our CDO continues to work with community groups, Roe Tourism and local CRC’s to develop plans and schedules for events.
1.2 Health Services & Facilities	MONITOR	The Shire self-funds medical services through a third party provider, Livingston Medical. Community feedback has identified strong support and commendation of Livingston and their staff. Medical services remain a critical service offering to our communities and positive working relationships have been established with Livingston to support ongoing and allied health services. The Shire continues to advocate for aged care support services, however, remains challenged by red tape at various levels of

Strategic Priority	Status	Summary Commentary
		government. At the time of writing, a survey targeting seniors has been released to determine a clear picture of the current status and future demand.
1.3 Heritage & Pioneers	ON TRACK	Scheduled maintenance services have continued at the Shire cemeteries. Building assessments of history bound Shire assets has commenced and will be incorporated into the future Council Plan. Interpretive signage has recently been installed at the Kondinin Memorial Gardens. The Shire underwent a review of its Heritage Survey in 2024, and the adoption of a Heritage List affording statutory protection in the planning framework.
1.4 Recreational & Social Spaces	MONITOR	Sporting fields, social and recreational spaces (including aquatic centres) remain the subject of scheduled and reactive maintenance programs and capital improvements.
1.5 Volunteer Organisations	ON TRACK	The communities throughout the Shire are challenged by a very restricted volunteer pool and subsequent constraint on volunteer organisation memberships and sustainability. A strong focus on compliance and governance within clubs and associations and a regularisation of tenure arrangements will be prioritised into 2026-2027.
1.6 Emergency Services	MONITOR	LEMC meetings have occurred throughout the reporting period. The LEMA is scheduled for review along with the Bushfire Management Plan. These are priorities for 2026-2027.
2.1 Diverse Industry & Economy	MONITOR	The Council has discussed the development of an Economic Development plan for the Shire and work has commenced in concert with the Council Plan. Delivery is scheduled during 2026-2027. Concurrent work is underway for the release of land for residential and industrial use in Kondinin & Hyden.
2.2 Transport Network	MONITOR	Road maintenance and construction programs continue. Road user agreements with energy developers is completed. Attention is now focussing on resources operators. Grant funding opportunities are pursued on an ad hoc basis pending availability.
2.3 Visitor & Tourist Experience	AT RISK	Tourism and visitor attendance at Wave Rock is consistent. The Shire is currently working with operators to understand demand, occupancy and opportunity development. The Hyden Discovery Centre project continues with a request to have the Shire lead the grant process. Positive commentary relating to Shire facilities (Kondinin Caravan Park) has been received throughout the period.
2.4 Housing	AT RISK	Housing stock shortages prevail throughout the Shire. The Infrastructure & Assets Committee has included a housing strategic framework as a committee deliverable. In addition, the Administration, Department of Planning, Lands & Heritages and Development WA are working together on a solution to release land for housing and industrial purposes throughout the Shire.
2.5 Learning & Education	ON TRACK	Primary schools throughout the Shire are retained. Childcare service providers throughout the Shire are operational. Shire CRC's continue to offer learning opportunities to communities.
3.1 Environmental Health & Waste	MONITOR	Roe EHO continues to monitor regulatory activities throughout the Shire. The Wave Rock Septic Pond is now the subject of further legal advising to clearly identify a logical and compliance solution.

Strategic Priority	Status	Summary Commentary
3.2 Natural Environment	ON TRACK	Invasive species program participation maintained. Shire representation on Wheatbelt advisory committees continues.
4.1 Skilled, Capable & Transparent Team	MONITOR	Elected member training events have been completed. A skills matrix for Administration staff is under construction to identify opportunities for cross functionality and training. Recruitment activities have been successful for CSO roles in Hyden and Kondinin; however, other administration roles are not attracting respondents – alternate advertising and approaches are being developed and implemented with marginal success.
4.2 Compliant & Resourced Local Government	MONITOR	Although not a formal reporting requirement, asset ratios are under review. Policy and strategic frameworks are under review with multiple policies now replaced and upgraded. Codes of Conduct reviewed and endorsed. Service provider compliance and retention arrangements are being addressed systematically.

FINANCIAL

Annual Budget 2026-2027

RISK

Population decline remains a medium-term structural risk. The Shire's population is projected to fall to approximately 740 residents by 2031 from a current base of 873. Each successive year without a meaningful response to housing diversity, workforce attraction, and liveability investment increases the probability that this projection is realised.

Volunteer fatigue is an emerging risk that has been visible during the quarter. With high volunteerism rates, 42% of residents undertake voluntary work, well above the State average of 19%. The Shire's community services and emergency management capability is heavily dependent on a relatively small cohort of willing residents in an ageing community. No specific mitigation strategy currently exists for this risk within the SCP framework and is included in the LEMA review for 2026-2027.

The Shire of Kondinin is facing a compounding asset renewal risk, with the gap between required and actual renewal expenditure estimated at \$1.6 million per year. This shortfall is not simply deferred maintenance; it is an accelerating liability. Assets allowed to deteriorate beyond their optimal renewal point cost substantially more to remediate than they would have at the point of planned renewal, and the cumulative effect threatens the Shire's asset sustainability ratio, its long-term financial position, and ultimately its capacity to deliver the services the community depends on. A robust, current Asset Management Plan supported by a credible long-term financial strategy that explicitly models the renewal gap and establishes a realistic trajectory for closing it is programmed for 2026-2027.

Equally important is the discipline applied to new capital commitments. In an environment where the renewal backlog is already significant, the temptation to pursue large, visible capital projects must be carefully weighed against the Shire's underlying financial capacity and community need. Over-commitment to major projects, however worthy, can diminish the renewal expenditure the existing asset base urgently requires, divert staff resources from operational priorities, and create ongoing operating cost obligations the Shire may not be positioned to sustain. A measured, evidence-based approach to capital decision-making, anchored in the Asset Management Plan and Long-Term Financial Plan, will be developed in 2026-2027. New projects should only proceed where they are demonstrably affordable, where the renewal program is not compromised, and where the full lifecycle cost (not just the construction cost) has been assessed and accepted by Council.

POLICY & STATUTORY

Section 5.56 of the Local Government Act 1995 (WA) requires local governments to plan for the future of their district.

Regulation 19C of the Local Government (Administration) Regulations 1996 sets out the minimum content and review requirements for the Strategic Community Plan, mandating a review at least once every four years. More frequent reviews, including a recommended minor review every two years are included in the DLGSC Integrated Planning and Reporting Framework and Guidelines (2010, updated 2016), which also establishes the advisory standards governing the relationship between the SCP, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long-Term Financial Plan. The Shire's current SCP is non-compliant with the four-year statutory review cycle and a review has commenced as a matter of priority.

The Local Government Amendment Acts of 2023 and 2024 (WA) have introduced strengthened obligations around Council governance, elected member conduct, and CEO performance management that will need to be reflected in the revised plan. Section 5.53 of the Act requires the Shire to formally report progress against the SCP to the community annually via the Annual Report, which this Q4 report will inform.

The SCP's Environment pillar engages the Environmental Protection Act 1986 (WA), Biodiversity Conservation Act 2016 (WA), and Waste Avoidance and Resource Recovery Act 2007 (WA).

The Community pillar engages the Emergency Management Act 2005 (WA) and Bush Fires Act 1954 (WA) in relation to Priority 1.6, and the Disability Services Act 1993 (WA) in relation to the DAIP commitment in Priority 1.2.

The housing priority engages the Planning and Development Act 2005 (WA) and the Shire's Local Planning Scheme No.1.

Two new instruments now require particular attention. The Public Health Act 2016 (WA) Stage 5, which commenced 4 June 2024, creates a mandatory obligation to prepare a Local Public Health Plan not yet reflected in the current SCP.

The Privacy and Responsible Information Sharing Act 2024 (WA), operative from 1 July 2026, creates new privacy compliance obligations that should be embedded in the revised SCP's Civic Leadership pillar.

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.3 We engage with the community on key projects and we provide regular, transparent communication

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The fourth quarter of 2025–26 brings to a close what has been a year of steady delivery against the Shire of Kondinin's strategic priorities, tempered by a small number of unresolved and persistent challenges that warrant Council's direct attention as the new financial year begins.

The Shire is performing well in areas where it has direct operational control - road maintenance, waste management, community events, emergency services support, maintenance and financial compliance. These are not small achievements for a council of this size and geographic complexity, and they reflect well on the administration and the volunteer community that underpins so much of what the Shire does.

The areas of concern are largely those where the Shire's influence is constrained by external factors such as State Government decisions on health resourcing and public housing, telecommunications investment by carriers, and the broader demographic and economic pressures affecting all small Wheatbelt communities. This does not mean the Shire is without agency in these areas. The Shire has an important advocacy role, and the evidence gathered through this reporting cycle on housing, health, telecommunications, and the Hyden–Norseman Road will be actively deployed in submissions, grant applications, and direct engagement with State and Federal Ministers and agencies.

This report draws Council's attention to two matters that sit above the ordinary quarterly reporting protocol. Firstly, the SCP review must commence in Q1 2026–27. The plan is operating beyond its review horizon against outdated evidence base and without reflecting significant legislative changes. Committees have agreed to a planned and strategic approach to address this. A separate briefing note will be presented to Committees outlining the full scope of what a contemporary, compliant SCP review should address and recommending a process and timeline through to adoption in early 2027. Council's endorsement of that process and the associated budget provision is sought at this meeting.

Second, the Disaster Ready Fund Round Four application deadline of 1 July 2026 is imminent. The proposed digital fire warning and emergency communication network project is well-evidenced, aligns directly with multiple SCP priorities, and will address risks that the Shire has carried without mitigation for a number of years.

CONSULTATION

Administration staff.

12.4.5 WALGA Western Australian Local Government Convention - 2026

FILE NUMBER:**DATE:** 11 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil**RECOMMENDATION**

That Council:

1. Notes that the WALGA Western Australian Local Government Convention 2026 will be convened at the Perth Convention & Exhibition Centre from Wednesday 16 September 2026 to Friday 18 September 2026.
2. Endorses and approves the following Councillors and/or Officers to attend the 2026 WALGA Convention:
3. Authorises the Chief Executive Officer to make the necessary arrangements to facilitate the attendance of the nominated Shire delegation.

SUMMARY

The WALGA Local Government Convention (LGC26) is the sector's premier annual event, bringing together Elected Members, officers, suppliers and stakeholders for professional development, networking and business opportunities. This year's event runs from 16-18 September 2026 at the Perth Convention and Exhibition Centre, under the theme *Tomorrow's World* reflecting the pace of change facing local governments across technology, community expectations, economic pressure and policy uncertainty.

This report seeks Council's nomination of a Shire delegation to attend the event.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Advocacy**

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The conference delivers practical value across several areas: structured professional development spanning governance, compliance, planning and infrastructure; peer learning from councils of all sizes and contexts; direct supplier engagement through the Convention Exhibition; and sector

advocacy through the WALGA Annual General Meeting, where member councils vote on the policy positions WALGA takes to State and Federal Government.

The Convention also incorporates the Local Government Honours Program, recognising outstanding contributions by elected members and officers.

For a small or regional Shire, it represents the most efficient opportunity in the calendar year to access concentrated sector intelligence, training, and direct engagement with government and industry.

FINANCIAL

Indicative pricing of attendance per delegate includes:

Item	Description	Cost (ex GST)
Registration	Full delegate ticket	\$1,300.00
Additional events	Networking events	\$ 450.00
Accommodation	15 th – 17 th September (3 nights)	\$1,000.00
TOTAL		\$2,750.00

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.1 RoeROC and regional groupings deliver local benefit

COMMENT

The WALGA annual Local Government convention is an annual event attended by Shire representatives. The event offers attendees an opportunity to network and collaborate on matters affecting the Shire.

CONSULTATION

Nil

12.4.6 Hyden Discovery Centre - Hyden Progress Association Memorandum of Understanding - Amendment.

FILE NUMBER:	OCM Resolution #4645 - 29/10/25
DATE:	11 June 2026
AUTHOR:	Bruce Wright, Chief Executive Officer
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Resolution 4645 - MOU Hyden Progress Association - Hyden Discovery Centre - <i>Under Separate Cover</i> 2. Draft MOU - Hyden Progress Association - Option A - Hyden Discovery Centre - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

- Notes Resolution 4645, *Hyden Discovery Centre: Memorandum of Understanding*, passed at the Ordinary Meeting of Council held 29 October 2026, and further notes that:
 - The Memorandum of Understanding "*HPA Owned Shire Auspice*" (Option B) was executed by the Chief Executive Officer pursuant to clause 6 of that resolution; and
 - The transfer of \$250,000 from the Hyden Discovery Centre Reserve to the 2025-2026 operational budget authorised under clause 7 of that resolution has not been completed; and
 - That the executed Memorandum of Understanding is to be terminated by agreement with the Hyden Progress Association and replaced by the amended Memorandum of Understanding presented at this meeting.
- Receives and notes the attached Memorandum of Understanding "*HPA Shire Owned Acting as Principal*" for the Wave Rock – Katter Kich Discovery Centre, Hyden (Option A).
- Repeals items 1, 2, 4, 6 and 7 of Resolution 4645 on the basis that:
 - Clauses 1, 2, 4 and 6 relate to the Memorandum of Understanding "*HPA Owned Shire Auspice*" (Option B), which is being terminated by agreement and replaced by Option A as presented at this meeting; and
 - Clause 7 relates to the reserve transfer which has not been carried into effect and is being replaced by the recommendations following in this report.
- Notes and acknowledges that a Memorandum of Understanding is generally not a legally binding document. It serves as a formal agreement outlining the terms and details of a mutual understanding between parties but does not create enforceable obligations.
- Endorses and reaffirms a capital commitment of \$1.4 million of Shire funds, inclusive of \$250,000 to meet the costs of preliminary activities including architect fees, required surveys and heritage assessments, and tender preparation documents to progress the project to enable a design and construct tender to be issued.
- Authorises the Chief Executive Officer to:
 - Terminate the executed Memorandum of Understanding "*HPA Owned Shire Auspice*"

(Option B) by agreement with the Hyden Progress Association; and

(b) Negotiate, vary & execute the replacement Memorandum of Understanding "HPA Shire Owned Acting as Principal" (Option A) with the Hyden Progress Association on behalf of the Shire of Kondinin.

7. Authorises the Chief Executive Officer to transfer up to \$250,000 from reserve funds to operating funds to support preliminary project activities, subject to the receipt of compliant tax invoices from service providers. This includes an initial allocation of \$174,853.68 from the Hyden Discovery Centre Reserve to the 2025–2026 operational budget, representing payment to the Hyden Progress Association for preliminary activities undertaken to date:

Current reserve balance	\$945,832.80
Transfer to operating budget (payment to Hyden Progress Association for preliminary activities to date)	(\$174,853.68)
Reserve balance after transfer	\$770,979.12

8. Notes that following the transfer authorised in recommendation 7, the Hyden Discovery Centre Reserve carries a deficit of \$454,167.20 against the remaining capital required in reserve of \$1,225,146.32:

Total authorised capital commitment	\$1,400,000.00
Less preliminary activities funded from transfer	(\$174,853.68)
Remaining capital required in reserve	\$1,225,146.32
Reserve balance after transfer	\$770,979.12
Deficit	\$454,167.20

9. Authorises the following budget allocations to meet the reserve deficit, noting that at full funding the reserve will hold \$1,225,146.32:

Reserve balance after transfer	\$770,979.12
2026-2027 budget allocation	\$227,083.60
2027-2028 budget allocation	\$227,083.60
Projected reserve balance at full funding	\$1,225,146.32

10. Notes that the Hyden Progress Association has undertaken a comprehensive and competitive tender process in retaining Site Architecture Studio and Creative Spaces for the concept design, quantitative surveying and project design for the Hyden Discovery Centre project and approves that Site Architecture Studio and Creative Spaces are retained on the basis that the tender process is consistent with the requirements of the *Local Government*

(Functions and General) Regulations 1996.

11. Endorses and approves an exemption from tender under regulation 11(2)(f) of the *Local Government (Functions and General) Regulations 1996* to retain Ms Juliet Grist as Principal Project Consultant, on the basis that Council has good reason to believe that it is unlikely there is more than one potential supplier, given that Ms Grist holds established and specialist knowledge of the history, current status and actions required to support this project that cannot practicably be replicated by another supplier within the timeframes and at the stage of project development required.
12. Endorses and approves the withdrawal of Shire resources and funding if the next round of grant funding applications is not successful.

SUMMARY

At the Ordinary Meeting of Council held on 29 October 2025, Council resolved to enter into a Memorandum of Understanding (MOU) with the Hyden Progress Association (HPA) to, among other matters, act as auspice for HPA grant applications. A copy of the original report is attached for reference.

The Shire has since received advice from Ms Juliet Grist (Principal Project Consultant) that Lottery West will not accept the Shire's auspice arrangement with HPA under the existing terms and conditions of the MOU approved by Council.

Accordingly, this report now seeks to repeal Items 1, 2, 3, 6 and 7 of Resolution 4645. Items 1, 2, 4 and 6 relate to the previous MOU, which is being terminated by mutual agreement with HPA and replaced with the MOU now presented to Council. Item 7 relates to a reserve transfer that has not yet been undertaken and is now superseded by the recommendations contained in this report.

This report also seeks Council approval for the Chief Executive Officer to utilise reserve funds up to the value of \$250,000 to meet costs incurred by HPA to date and additional consultant costs as the project progresses. Expenditure will be consistent with the Shire Purchasing Policy and corresponding regulations; and made upon receipt of compliant tax invoices. Transactions will be evidenced in monthly financial reporting.

Lastly, Council approval is sought to allocate funds from future budgets to the Discovery Centre reserve to meet the Shire commitment to contribute \$1.4m to the project.

It should be noted that Resolution 4645 cannot be repealed in its entirety, as the MOU authorised under that resolution has already been executed. This report therefore serves to regularise Resolution 4645, provide MOU clarity and to clearly define the financial obligation of the Shire.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Hyden Katter Kich Discovery Centre project is a long-standing project initiative of the Shire and the HPA. The project has been the subject of many consultative meetings, briefings and Council resolutions that are well reported and will not be further explored in this item.

At the Ordinary Meeting of Council on 29 October 2025, Council endorsed and approved the Shire to enter into a MOU with HPA as an auspice to HPA leading this project and developing a shovel ready grant application to seek funding from Lottery West and the Federal Government. The approved MOU was executed in accordance with the resolution of Council.

Council’s decision was informed by the following comparative chart prepared by Ms Juliet Grist:

Category	Option A - Shire Owned / Acting as Principal	Option B - HPA Owned / Shire Auspice	Commentary
Project Ownership	Land transferred from HPA to Shire for \$1 prior to construction. Shire owns building outright.	Land retained by HPA; strata ownership structure introduced. Shire purchases strata unit proportionate to its contribution.	Option A: Shire fully owns the asset. Option B: Shared ownership via strata model.
Project Lead	Shire is project lead and principal applicant on funding.	HPA is project lead; Shire acts as funding auspice.	Option A centralises control with Shire; Option B decentralises with HPA lead.
Governance	Shire is responsible for all project governance, financial acquittals, and compliance.	HPA establishes Project Oversight Committee and leads governance during development; Shire provides oversight via Auspice Agreement once funding achieved.	Option A gives Shire full control; Option B delegates governance to HPA under auspice.
Funding Application Responsibility	Shire lodges and manages all funding applications as principal applicant.	HPA prepares grant documentation; Shire lodges applications as auspice.	In Option B, HPA prepares while Shire submits. Option A Shire completes all preparation and submits.
Financial Accountability	Shire is responsible for acquittals, reporting, and cost overruns.	HPA is responsible for construction acquittals under ‘backing contract’; Shire is responsible for funding acquittals under auspice.	Option A = full financial risk on Shire; Option B = shared but Shire may still bear funding risk under auspice.
Capital Contributions	Shire: \$1.4m; HPA: \$0.5m (incl. \$100k for prelim works).	Shire: \$1.4m (incl. \$250k prelim); HPA: \$0.5m (incl. \$100k prelim).	Financial commitments similar; timing and structure differ (Option B links Shire payment to

Category	Option A - Shire Owned / Acting as Principal	Option B - HPA Owned / Shire Auspice	Commentary
			strata purchase).
Land Arrangements	HPA transfers land to Shire for \$1 before construction.	HPA retains land; Shire receives strata title proportional to its contribution.	Option B maintains community ownership of site and reduces Shire’s long term financial commitment for maintenance.
Risk Management	Shire assumes all project and cost overrun risks.	HPA assumes cost overrun risk; Shire retains grant acquittal risk.	Option A higher exposure for Shire.
Project Manager	Shire appoints Project Manager in consultation with HPA.	HPA appoints Project Manager post-funding, in consultation with Shire.	Control of project execution shifts from Shire (A) to HPA (B).
Executive Officer Funding	80% Shire / 20% HPA for first 5 years, 50/50 for years 6-10.	90% Shire / 10% HPA for first 5 years, 70/30 for years 6-10.	Option B reduces HPA contribution to early-stage staffing in recognition of pick-up of maintenance and operational costs.
Museum Fit-Out	Shire leads funding and coordination, may partner with HPA.	HPA leads funding and coordination, may partner with Shire.	Reversal of lead roles between versions.
Approvals & Compliance	Shire responsible for all approvals, tendering, procurement, and construction management.	HPA responsible for tendering, design and construct contract, and compliance oversight.	Option A centralised under local government procedures; Option B under HPA management.
Insurance & Maintenance	Shire holds all building insurances and ongoing maintenance.	Each party insures and maintains its strata portion.	Option B divides liability by ownership share.
Governance Structure	Shire chairs Project Oversight Committee.	HPA chairs Project Oversight Committee.	Option A: Shire governance-led. Option B: community governance-led.
Decision-Making Authority	Shire final authority in financial, legal, and governance issues; HPA in community engagement.	Same clause replicated in both versions.	Identical governance balance.
Termination	Either party may terminate with 30-day	Same provision.	Identical clause. In Option B a formal legal contract would replace the MOU

Category	Option A - Shire Owned / Acting as Principal	Option B - HPA Owned / Shire Auspice	Commentary
	notice.		once capital funding is secured. This would have separate termination clauses.
Outcome Focus	Greater Shire integration and control, ensuring compliance and asset ownership.	Greater community empowerment and shared governance, maintaining community ownership.	Option A suits infrastructure control; Option B suits community partnership.

During discussions with Lottery West, Ms Grist was instructed that the executed MOU and corresponding roles and responsibilities of project stakeholders would not be accepted by Lottery West. Therefore, for this project to continue it will be necessary to terminate the existing MOU with HPA and enter into a new MOU under the provisions of Option A described within the aforementioned table.

The success of this project rests solely with the successful award of funding from Lottery West, without which, the Shire is not capable of raising the capital required to complete this project. This aspect has been recognised by the Council and approval granted to withdraw Shire resources and funding from this project if the grant application was not successful.

Regulatory (Procurement) Considerations

Prior to the October meeting, the HPA appointed a specialist consultant, Ms Juliet Grist (the Consultant) to support the re-development of the project and to develop grant applications for the project. This consultant is highly regarded in regional development initiatives and the preparation of grant applications for similar projects. The MOU and the comparison table contained within the body of this report are the work of Ms Grist and are presented with the authority and endorsement of the HPA.

The retention of Ms Grist is the subject of regulatory consideration. Pursuant to Regulation 11(2)(f) of the Local Government (Functions and General) Regulations 1996, it is recommended that Ms Grist is retained under exemption as the Principal Consultant for this project without inviting tenders.

This exemption is considered appropriate on the following grounds:

- Ms Grist has been integrally involved in the development and delivery of the project to date and has developed a highly specialised and detailed understanding of the project’s technical, strategic and operational requirements.
- Ms Grist possesses unique project-specific knowledge, intellectual property, and continuity of design intent, which would not be practicably replicated by an alternative provider without significant time, cost, and risk to the project.
- Given the current stage of the project and the defined delivery timelines, engaging a new consultant would require substantial onboarding, knowledge transfer, and potential redesign work; resulting in delays and inefficiencies that are inconsistent with the project’s schedule and budget constraints.
- Ms Grist’s proven capability, prior performance on the project, and established relationships with key stakeholders further support her suitability for continuation in the Principal Consultant role.

Accordingly, it is considered that seeking competitive tenders would not result in a materially better outcome for the Shire in terms of value, risk, or delivery.

Ms Grist has coordinated all project activities to date. This has included the development of a comprehensive competitive tender process to retain project design and architectural consultants to support the development of the project concept, design and shovel ready “design and construct” tender processes. In addition, Ms Grist will be developing the grant applications. The tender process was conducted in accordance with the provisions of the Local Government (Functions and General) Regulations 1996 and the Local Government Act. Accordingly, it is recommended that Site Architecture Studio and Creative Spaces are retained for the duration of this project.

FINANCIAL

The Shire has committed to a \$1.4m capital contribution to this project. Of which, \$945,832.80 is held in reserve. HPA has expended \$174,853.68 on consultant fees which, under the terms of the MOU are to be reimbursed by the Shire.

Current reserve balance	\$945,832.80
Transfer to operating budget (payment to Hyden Progress Association for preliminary activities to date)	(\$174,853.68)
Reserve balance after transfer	\$770,979.12

The reserve balance after transferring fees to the HPA is in deficit of \$454,167.20

Total authorised capital commitment	\$1,400,000.00
Less preliminary activities funded from transfer	(\$174,853.68)
Remaining capital required in reserve	\$1,225,146.32
Reserve balance after transfer	(\$770,979.12)
Deficit	\$454,167.20

To meet the reserve deficit, two allocations of \$227,083.60 will be required from the 2026-2027 and 2027-2028 budgets.

Reserve balance after transfer	\$770,979.12
2026-2027 budget allocation	\$227,083.60
2027-2028 budget allocation	\$227,083.60
Projected reserve balance at full funding	\$1,225,146.32

It should be noted that this report does not address the ongoing operational implications for the Shire that were made in submissions to Council prior to this author’s appointment. The proposed Discovery Centre business case submitted to Council during 2025 is now under review and the commercial implications and whole of life costing estimates will be reported to Council at the July ordinary meeting.

RISK

The Shire will be accepting heightened levels of latent risk under the revised project framework and MOU. One of the more prominent exposures will be the Operational and Lifecycle Cost risk which will be further detailed and presented to Council under separate cover at the July Ordinary Meeting.

Risk Category	Risk Description (Option A – Shire as Principal)	Potential Impact on Shire	Mitigation Measures
Financial Risk	Shire bears full responsibility for cost overruns, variations, and budget shortfalls	Budget blowouts; need for additional unplanned funding	Include contingency (10–20%); fixed-price/D&C contracts; independent QS reviews; staged funding approvals
Grant & Acquittal Risk	Shire is solely responsible for grant compliance, reporting, and acquittals	Risk of funding clawback; audit findings; reputational damage	Dedicated grant management role; strict reporting systems; milestone compliance checks; internal audits
Delivery & Capability Risk	Shire is responsible for full project delivery including procurement, design, and construction	Project delays or quality issues if internal capacity is insufficient	Engage experienced Project Manager; use specialist consultants; establish formal governance structure; ensure adequate resourcing
Procurement & Compliance Risk	All procurement must meet Local Government regulatory requirements	Audit issues, legal challenges, or procurement non-compliance	Adhere strictly to Regulations; document all decisions; legal/probity review; use standard contract templates
Operational & Lifecycle Cost Risk	Shire responsible for all ongoing maintenance, insurance, and renewal costs	Long-term financial burden impacting future budgets	Develop whole-of-life cost model; asset management plan; create reserve funds; explore cost recovery options
Stakeholder & Relationship Risk	Centralised control may reduce HPA and community ownership or engagement	Reduced stakeholder support; reputational and political risk	Establish advisory group; maintain consultation; define roles in agreement; ensure transparent communication
Project Delay Risk	Shire-controlled approvals and procurement processes may slow delivery	Missed funding deadlines; increased costs due to delays	Develop realistic project schedule; pre-plan procurement; streamline approvals; regular progress reporting
Reputational Risk	Shire carries full accountability for project performance and outcomes	Public criticism if issues arise; reduced trust in Council	Maintain transparency; regular Council/community updates; proactive risk management; clear governance reporting

POLICY

Purchasing Policy

STATUTORY

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

STRATEGIC**Theme**

2. ECONOMY

Goal

2.3 Coordinated planning and promotion of the visitor and tourist experience

Strategy

2.3.3 Complete the Hyden Visitor Centre with additional funding

COMMENT

This report seeks to formalise a change in the project delivery model for the Hyden Discovery Centre, transitioning from the previously endorsed “HPA Owned / Shire Auspice” arrangement (Option B) to a “Shire Owned / Acting as Principal” model (Option A). This change is required to satisfy Lottery West funding requirements and to ensure the project remains eligible for external grant funding.

The report also regularises prior Council decisions under Resolution 4645, authorises the termination and replacement of the existing Memorandum of Understanding with the Hyden Progress Association, and confirms the Shire’s capital commitment of \$1.4 million, including reimbursement of preliminary costs and future reserve allocations.

Under Option A, the Shire assumes full project ownership, governance, and financial accountability, resulting in increased control but also a higher level of financial, operational, and delivery risk. These risks are acknowledged within the report and will be actively managed through established governance, procurement, and project management frameworks.

Importantly, this report does not seek to determine the long-term operational viability of the Discovery Centre. A comprehensive whole-of-life cost and operational assessment, including financial sustainability and ongoing resourcing implications, is currently under review and will be presented to Council at the July Ordinary Meeting. This will provide Council with a further opportunity to consider the full implications of the project prior to any final commitment to construction.

The progression of the project remains contingent upon the successful securing of external grant funding, with provisions included to withdraw from the project should this not be achieved.

CONSULTATION

Hyden Progress Association

Ms Juliet Grist

12.4.7 Repeal of resolution OCM/26/032 - Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding - WA Government

FILE NUMBER:**DATE:**

12 June 2026

AUTHOR:

Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER:

Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST:

Author - Nil

Authoriser - Nil

ATTACHMENTS:

Nil

RECOMMENDATION

That Council:

1. Repeals resolution OCM/26/032 - Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding - WA Government passed at the Ordinary Meeting of Council on 22 April 2026 on the basis of:
 - (a) The re-allocation of capital in 2026-2027 to higher priority projects and opportunities.
 - (b) Consideration of participating in CCTV grant funding in future grant rounds.

SUMMARY

At the Ordinary Meeting of Council convened on 22 April 2026, Council passed resolution OCM/26/032:

RESOLUTION OCM/26/001

Moved: Cr Darren Pool

Seconded: Cr Murray James

That Council:

1. Supports the submission of a grant application under the State Government CCTV Grant Program for funding of up to five (5) Automatic Number Plate Recognition (ANPR) cameras within the Shire of Kondinin;
2. Approves, in principle, the inclusion of \$50,000 in the 2026–2027 Annual Budget to meet installation, infrastructure and associated costs required for implementation, should the grant application be successful;
3. Notes that no expenditure will be incurred unless and until funding is awarded and the relevant budget is adopted by Council; and
4. Authorises the Chief Executive Officer to undertake all actions necessary to prepare and submit the grant application, including consultation and sign-off with the WA Police Force.

CARRIED 5/2 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James and Toni Smeed

Against: Crs Darren Pool and Paul Green

This report seeks Council approval to repeal the resolution on the basis of allocating the approved capital funding to a higher priority Disaster Ready Fund grant opportunity.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

At the Ordinary Meeting of Council convened on 22 April 2026, Council resolved to support and approve an application for CCTV camera grant funding and to commit \$50,000 in the 2026-2027 budget as the Shire's contribution to the grant.

A detailed assessment of the grant and more specifically, the technical requirements of the CCTV equipment has not been successful as a consequence of non-responsive suppliers.

Concurrently, round 4 of the Disaster Ready Fund (DRF) grant stream has opened with an opportunity for the Shire to compete for funding for much needed fire rating and variable messaging systems for outlying areas of the Shire (Reported under separate cover).

In a constrained budget cycle, the approved capital commitment allocated to the CCTV grant is considered more valuable to the creation of an opportunity to secure emergency infrastructure. Accordingly, Council approval to repeal this resolution is now sought.

Consideration of future CCTV funding rounds will be made and reported accordingly.

FINANCIAL

Nil

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

4. CIVIC LEADERSHIP

1. COMMUNITY

Goal

4.2 We are a compliant and resourced Local Government

1.6 Support emergency services planning, risk mitigation, response and recovery

Strategy

4.2.2 Financial sustainability in achieving community aspirations

1.6.3 Resourced bush fire brigades and support to meet compliance and encourage participation

COMMENT

It is recommended that Council repeals Resolution OCM/26/032 – Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding – WA Government, adopted at the Ordinary Meeting of Council held on 22 April 2026, on the basis that the capital allocation endorsed under that resolution is proposed to be redirected to higher priority initiatives.

CONSULTATION

Nil

12.4.8 RoeROC Committee Meeting Minutes - 4 June 2026**FILE NUMBER:****DATE:** 12 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. RoeROC Committee Meeting Minutes - 4 June 2026 - *Under Separate Cover*
2. Shire of Quairading Presentation - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes the RoeROC Committee Meeting Minutes and attachments from 4 June 2026.

SUMMARY

On 4 June 2026, the RoeROC Committee was convened.

This report presents the Meeting Minutes and attachments for the information of Council.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

FINANCIAL

Nil

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.1 RoeROC and regional groupings deliver local benefit

12.4.9 Disaster Ready Fund (DRF) Round Four - Grant Application

FILE NUMBER:**DATE:** 12 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil**RECOMMENDATION**

That Council:

1. Notes the Disaster Ready Fund Round Four (2026–27) grant opportunity administered by the Department of Fire and Emergency Services (DFES) as Lead Agency for Western Australia, with applications closing at 5:00pm (AWST) on Wednesday, 1 July 2026.
2. Authorises the Chief Executive Officer to prepare and submit a Project Proposal to DFES under the Infrastructure Stream of the Disaster Ready Fund Round Four for the following infrastructure components:
 - (a) supply and installation of six solar-powered digital fire danger rating signs equipped with variable messaging capability and Starlink connectivity at isolated locations across the Shire, with Starlink units serving a secondary function as community Wi-Fi hubs for areas outside mobile coverage; and
 - (b) supply and installation of backup generator systems servicing the Hyden Recreation Centre and Hyden Community Resource Centre to formalise each facility as a designated emergency evacuation centre; and
 - (c) supply and installation of backup generator systems servicing the Kondinin Recreation Centre, Kondinin Swimming Pool and Kondinin Caravan Park to formalise each facility as a designated emergency evacuation site.
3. Notes that the Shire of Kondinin, as a local government classified as remote or very remote, is subject to a minimum co-contribution of ten percent of total eligible project costs under the tiered co-contribution framework.
4. Authorises the allocation of not more than \$60,000 in the 2026-2027 budget to commit the required Shire co-contribution subject to final project costings being within budget parameters of \$600,000.00.
5. Notes that no project expenditure may commence until a Funding Agreement has been executed between DFES and the Shire, and an Implementation Plan has been endorsed by the National Emergency Management Agency (NEMA).

SUMMARY

This report seeks Council endorsement and approval for the Chief Executive Officer to submit a Project Proposal under the Infrastructure Stream of the Disaster Ready Fund Round Four (2026–27). The proposed project encompasses two distinct but complementary resilience initiatives: a network of digital fire danger rating signs with variable messaging and Starlink connectivity across the Shire's

dispersed road network, and backup generator installations at key community facilities in Hyden and Kondinin to activate those sites as formal emergency evacuation centres and sites.

Applications must be submitted via the DFES online portal by 5:00pm (AWST) on Wednesday, 1 July 2026. Given the proximity of this deadline to the date of this meeting, Council approval is required promptly to enable the CEO to finalise and lodge the Project Proposal.

The Shire of Kondinin, as a local council in a very remote or remote area, is eligible for up to 90 percent Commonwealth funding, requiring a minimum co-contribution of ten percent. This represents a significantly more favourable position than the standard 50 percent co-contribution required of most applicants.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Disaster Ready Fund (DRF) is the Australian Government's flagship initiative for disaster resilience and risk reduction, providing up to one billion dollars over five years from 1 July 2023. Round Four will deliver up to \$142.477 million of Australian Government funding for disaster risk reduction initiatives in 2026–27. It is a competitive, merit-based grant opportunity delivered through state and territory Lead Agencies.

DFES is the nominated Lead Agency for DRF applications from Western Australia. Of the total Round Four funding, \$104.6 million is notionally allocated to the infrastructure stream and \$34.9 million to other project types. This proposal falls within the infrastructure stream.

In Round Two, WA local governments secured funding for 26 projects, including fire danger rating signage, community communications, and evacuation centre improvements directly comparable to the projects proposed in this report. The precedent for these project types being successful is well established.

Key Dates

Applications open	29 May 2026
Applications close to DFES	5:00pm AWST, 1 July 2026
WA review and submission to NEMA	2 July – 25 August 2026
Commonwealth assessment	Late August – October 2026
Outcome announcements	From late October 2026
Funding schedules signed	January – March 2027
Implementation Plans endorsed	From mid-2027

Co-contribution

No waiver of co-contributions is available. A tiered co-contribution system remains in place which reduces requirements for certain applicants and projects. Local councils in very remote and remote areas are required to provide a minimum ten percent co-contribution, with up to 90 percent funded by the Commonwealth.

The Shire of Kondinin qualifies under this category. Co-contributions may be made in cash or in-kind.

Proposed Project Components

Component 1 — Digital Fire Danger Rating Signs with Variable Messaging and Starlink

The Shire covers a large and geographically dispersed area across which timely fire danger information is critical but difficult to communicate. The proposed network of six solar-powered digital fire danger rating signs will provide real-time, remotely updatable fire danger messaging at key community entry points, remote areas and high-traffic locations. Signs will be equipped with variable messaging capability to allow display of emergency warnings and other public safety information beyond the standard fire danger rating. In remote areas, each sign will be equipped with Starlink satellite connectivity for both operational sign management and as a secondary Wi-Fi access point, providing internet connectivity to road users in areas with no mobile coverage. This creates a dual-purpose outcome that directly supports community preparedness and communication during emergencies.

Component 2 — Generator Installation: Hyden Evacuation Centre

The Hyden Recreation Centre and Hyden Community Resource Centre are the primary community facilities in Hyden and the logical designated evacuation centres for the Hyden community and travellers during a major emergency event. Neither facility currently has backup power generation capable of sustaining operations during a power outage. Installation of appropriate generator systems to service each site will formalise and operationalise these facilities as evacuation centres, ensuring continuity of lighting, refrigeration, communications, and essential services during an emergency activation.

Component 3 — Generator Installation: Kondinin Evacuation Sites

The Kondinin Recreation Centre, Kondinin Swimming Pool and Kondinin Caravan Park collectively provide the primary evacuation infrastructure for the Kondinin community. Generator installations servicing these three sites will ensure operational capability during emergency events, including the ability to accommodate displaced residents and travellers, provide shelter and amenity, and support emergency management coordination.

Eligibility and Alignment

The proposed project components are strongly aligned with the DRF's stated objectives of reducing exposure to natural hazard risk, increasing community resilience, and improving preparedness for disaster events. The Shire of Kondinin sits within a bushfire-prone agricultural and pastoral landscape with significant emergency management responsibilities across dispersed communities. Each proposed component directly addresses a demonstrated gap in the Shire's current emergency preparedness infrastructure.

FINANCIAL

The estimated cost to supply and install project infrastructure is between \$500,000 and \$600,000.

Based on this estimate, the Shire co-contribution sits between \$50,000 and \$60,000.

Ongoing operating costs are estimated as being up to \$6,000 per annum.

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC**Theme**

1. COMMUNITY
4. CIVIC LEADERSHIP

Goal

- 1.6 Support emergency services planning, risk mitigation, response and recovery
- 4.2 We are a compliant and resourced Local Government

Strategy

- 1.6.1 We collaboratively plan service delivery and respond to emergency situations (LEMC)
- 1.6.3 Resourced bush fire brigades and support to meet compliance and encourage participation
- 4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The Disaster Ready Fund Round Four represents a rare and time-critical opportunity for the Shire of Kondinin to address two significant and longstanding gaps in its emergency preparedness infrastructure: community fire danger communication across isolated areas, and the formalisation of evacuation centres with reliable backup power. The favourable co-contribution rate available to remote local governments substantially reduces the financial barrier to participation. The project components are well-precedented in previous DRF rounds and directly responsive to the grant's stated priorities.

Council approval is sought to authorise the Chief Executive Officer to finalise and submit the Project Proposal to DFES before the 1 July 2026 deadline. Should the application be successful, a further report will be presented to Council for approval of the Funding Agreement and confirmation of the Shire's co-contribution commitment prior to any expenditure being made.

CONSULTATION

DFES

13 BUSINESS OF AN URGENT NATURE

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**15 MATTERS FOR WHICH MEETING MAY BE CLOSED
CONFIDENTIAL ITEMS**

Nil

**16 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE
PUBLIC**

17 CLOSE OF MEETING

17.1 DATE OF NEXT MEETING

17.2 CLOSURE