



SHIRE OF KONDININ
MINUTES OF MEETING
Kondinin Shire Council
Ordinary Council Meeting

Held at the Hyden Community Resource Centre on 17 June 2026

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1 OPENING OF MEETING

The Shire President opened the meeting at 4.18pm

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES

The Shire President acknowledged the Traditional Owners of the land on which we meet.

3 RECORDING OF ATTENDANCE

3.1 ATTENDANCE

Shire President K Mouritz (Presiding Member), Deputy Shire President B Gangell (Deputy Presiding Member), Cr B Browning, Cr M James, Cr D Pool, Chief Executive Officer B Wright, Manager Planning & Assets Mrs T Young, Manager Corporate Services Mr V Bugna, Cr T Smeed, Cr P Green, Mr B Edwards, Mrs A Kemp, Ms K Collard, Mr T Wangchuck

3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION

Nil

3.3 APOLOGIES

Nil

3.4 APPROVED LEAVE OF ABSENCE

Nil

3.5 DECLARATIONS OF DISCLOSURES OF INTEREST

Nil

4 APPLICATION FOR LEAVE OF ABSENCE

Councillors Smeed and Green seek leave of absence for 22 July 2026 (Ordinary Meeting of Council)

MOTION

RESOLUTION OCM/26/059

Moved: Cr Beverley Gangell

Seconded: Cr Darren Pool

That Council:

1. Approves the application for leave by Councillors Smeed and Green for 22 July 2026.
2. Approves the temporary appointment of Councillor Mouritz as a voting proxy to the Community and Medical Services Committee Meeting on 22 July 2026.
3. Approves the temporary appointment of Councillor Mouritz as a voting proxy to the

Infrastructure and Assets Committee Meeting on 22 July 2026.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

5 RESPONSE TO PREVIOUS QUESTIONS

5.1 QUESTIONS FROM ELECTED MEMBERS TAKEN ON NOTICE

Nil

5.2 QUESTIONS TAKEN ON NOTICE FROM PUBLIC

Nil

6 PUBLIC TIME

6.1 PUBLIC QUESTION TIME

Nil

6.2 PUBLIC STATEMENT TIME

Nil

6.3 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

7 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Councillor Smeed:

3.5 Minutes of 20th May p 13

12.4.2 Disclosure of interest - I am a member of 2 of the recipient organisations - CRC and Lions. In the minutes it only says 1.

A correction will be noted in the acceptance of the minutes.

Code of Conduct - should the Councillors receive a copy of the new Code of Conduct which was updated recently.

A copy of the Code has been provided to Councillors.

EFT 122186 - Hyden CRC - printing of ANZAC Dawn Service \$112. Why wasn't this printed at the Shire.

This expense relates to the preparation of ANZAC Day service booklets for the Hyden Ceremony. The CRC has prepared the booklets for a number of years – this year this cost was covered under a grant.

Discovery Centre - is the \$174 853.68 all the money that has been spent by the Shire on this project or is this just the current spending? Do we have an updated design? Are HPA paying for the grant writer?

The CEO is preparing a whole of life cost against the existing business plan and commercial proposal to present to Council at the July OCM. The purpose of the MOU report is to avoid any delay with the Lottery West submission; however, Councillors will require a greater understanding of the cost implications. The CEO has examined a large number of reports presented to Council over time and cannot identify anything other than the existing Business Plan and corresponding Commercial considerations. The HPA is redoing the Business Plan to meet the de-scoping of the project, this will also be accompanied by a revised commercial plan.

The design, by virtue of the existing MOU is the property of HPA. The CEO will send a request to HPA to release the latest round of plans for Council to view. The payment structure is co-joined & intermingled with a Shire cap of \$250,000 per the original (and revised MOU)

12.4.6 Under the recommendation - the date for the Hyden Discovery Centre MOU passed at the OIC dated 29th October 2026 - should read 2025.

A correction will be noted in the corresponding resolution.

Who is the Roe Roc Executive Officer?

Mr Darren Mollenoyux – he is the former CEO of the Shire of Bruce Rock

Councillor Green:

I propose amendments to item 12.2.2 building code adjustments to include column 3 as well. And to be worded as : Areas zoned rural by local laws or local planning scheme. (this is so the surrounding rural residential etc outside town limits are still required for building permits).

This request will be attended to and noted within the agenda.

I propose amendments to 12.4.1 medical advocacy and seek additional recommendations to this report relating to the absence of past medical infrastructure builds and program delivery by government organisations and medical providers in the eastern sector of the Shire.

The report relates to the membership of the advocacy body. The suggested amendment will be referred back to the Community & Medical Services Committee.

I propose amendments to 12.4.4 SCP development with extra points to be added to note the Report of Review document 2025 to inform SCP in conjunction as well. The SOK administration notes the identified risks of SCP, that the population will decline by 133 persons by 2031. Accepting that this majority will be at the west end of the shire and as such the focus of capital expenditure going forward as identifies in SCP needs to address the historical failure of investment at the east end of shire.

These points relate to the development of the Council Plan. In accordance with the strategic directions developed by the Committees, this will be referred back to the next round of meetings of Committee meetings.

12.4.9 D.R.F - Obviously the LEMAC hasn't been consulted with this recommendation. In both townsites, an out of town major emergency it makes very good sense for the rec centres to be the main go to place. They fit for purpose to meet the required needs (Except continuous power). But if it as event at either of these places. Ie a major fire – evacuating in Hyden to the CRC would not be advisable. Or in Kondinin to evacuate to caravan park. Just too close, in way of emergency services etc. I would have thought Kondinin rec centre, Kondinin hospital (why else is it there, state responsibility), in Hyden the rec centre and the Hyden hall. In Karlgarin, the newly renovated bowl club building.

The grant round submission period has been significantly reduced and while LEMC members were not consulted on the entire basis of the application, the final proposal will be circulated. The intent of the

evacuation/recovery and control facilities is to provide a failsafe between buildings and identify alternate sites. The recommended items are included.

I put in notice of intent for motion next meeting, the introduction of landing fees for the use of newly bituminised airport runway in Kondinin to be added to SOK fees and charges. Of \$15/t with minimum fee of \$15 applicable. Honour system to recoup some costs.

This will be included in the final adoption of the budget as a variation to the previously approved fees and charges. Noting that Cr Browning has concerns about enforcement of payment and the reliance on an honour system.

Notice of intent of motion: to name the unnamed road intersecting Burma rd. to Green rd. (inferred conflict of interest – but while my family lived next door to Gilby Green’s family for 4 decades, we are not related or at least 12 generations back as a minimum. Gilby along with Charlie turner, Clayton brothers, Bill Green etc built Burma rd., Billericay rd., Hyden north road. Recognition needs to be there.

This will be returned to the Committee for consideration, noting that the Guidelines do not generally support name changes. Cr Green will be required to declare a conflict of interest.

Notice of intent of motion: for SOK administration to follow the building and housing committee plan to progress forward with the sale of the 3 old residential buildings assets identified, and as outlined by the recommendations, in this next financial year of 2026/27.

This matter will be returned to the appropriate Committee.

Notice of intent of motion: for SOK to review the current CBH rates agreement documentation with the view for changes to recoup additional funds for road maintenance going forward. SOK is uniquely placed in a district where CBH decided to close Woolcutty, East Hyden, South East Hyden and seasonally Karlgarin CBH bins. Not many if any shires have to currently deal with this many closures. This has forced the outlying farmers to travel shortest possible route to get to nearest delivery points – notably Hyden and mount walker. CBH when transporting the grain freight were provided with bitumen roads to maintain road access from the above mentioned delivery sites, for grain transport to railway sidings. It can now be argued that these roads are not utilised by agriculture to the same extent and the shire gravel roads are now carrying a significant portion at greater distances of this same grain. As such the rates need to address this change in road behaviour use of farmers due to its implementation of staged closure policies.

Discussions are currently underway with CBH and will be reported to the appropriate Committee under separate cover.

Employee rental values – with only 1 rent raise in a decade, shire employees need to contribute more to their own housing. Ceo has used terms like ‘cost recovery’ when setting fees and charges, rents should be no different. With the substantial increase in budgeted maintenance of these premises, the rents should be what is covering this expected expenditure, not ratepayers - or it should not happen. The expectation that ratepayers fund this has to change.

A review of the existing policy is required and will be presented (along with this point) to the Committee.

As much as I am not a fan of Victorian politics, they have a policy now for their way to fix housing issue in part. An empty residential block of land that has power and water supplied should not be left undeveloped. So rates are 3 times for these compared to a comparative block of land with a habitable premises on. With the large number of similar blocks within our shire perhaps we should look at this initiative to help housing supply issues? Or force sales to people who will develop. Not the shire.

This will be referred to the appropriate Committee. It is the CEO’s intent to retain a consultant to review the current rating strategy of the Shire during 2026-2027.

8 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

9 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

Declaration not undertaken.

10 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION OCM/26/060

Moved: Cr Bruce Browning

Seconded: Cr Toni Smeed

That the minutes for report 12.4.2 be amended to note that the Declaration of Interest by Councillor Smeed reads an interest in the Kondinin Community Resource Centre and the Kondinin Lions Club.

That the minutes of the Ordinary Council Meeting of 20 May 2026 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

RESOLUTION OCM/26/061

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

That the minutes of the Special Council Meeting of 27 May 2026 copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

11 REPORTS OF COMMITTEES

11.1 AUDIT & RISK

Nil

11.2 ADD THE OTHERS

11.2.1 Minutes of the Medical and Community Services Committee Meeting held on 20 May 2026

FILE NUMBER:

DATE: 3 June 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Medical & Community Services Committee Meeting Minutes - 20 May 2026 - *Under Separate Cover*

RECOMMENDATION

1. That the Minutes of the Medical and Community Services Committee Meeting held on 20 May 2026 be received and endorsed.

VOTING REQUIREMENT

Simple Majority

RESOLUTION OCM/26/062

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

1. That the Minutes of the Medical and Community Services Committee Meeting held on 20 May 2026 be received and endorsed.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

11.2.2 Minutes of the Infrastructure and Assets Committee Meeting held on 20 May 2026

FILE NUMBER:

DATE: 3 June 2026
AUTHOR: Bruce Wright, Chief Executive Officer
AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil
 Authoriser - Nil

ATTACHMENTS: 1. Infrastructure & Assets Committee Meeting Minutes - 20 May 2026 - *Under Separate Cover*

RECOMMENDATION

1. That the Minutes of the Infrastructure and Assets Committee Meeting held on 20 May 2026 be received and endorsed.

VOTING REQUIREMENT

Simple Majority

RESOLUTION OCM/26/063

Moved: Cr Paul Green
 Seconded: Cr Bruce Browning

1. That the Minutes of the Infrastructure and Assets Committee Meeting held on 20 May 2026 be received and endorsed.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green
 Against: Nil

12 REPORTS OF OFFICERS

12.1 CORPORATE SERVICES

12.1.1 List of Accounts - May 2026

FILE NUMBER:

DATE: 10 June 2026

AUTHOR: Vince Bugna, Manager Corporate Services

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - NIL

Authoriser - NIL

ATTACHMENTS: 1. List of Accounts - May 2026 - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Receives the attached report – List of Accounts Due & Submitted to Council for the month of May 2026:

• Municipal Fund payment cheque numbers 19563 – 19566	=\$ 7,386.91
• Municipal EFT22145 – 22277	=\$1,129,862.70
• Direct Debits – Transport – Hyden Office	=\$ 9,543.75
• Direct Debits – Transport – Kondinin Office	=\$ 6,007.65
• Direct Debits – Credit Cards DD23886.1	=\$ 2,660.12
• Direct Debits – Other	=\$ 60,408.58
• EFTPOS, AKF, Bank Fees	=\$ 763.74
• Payroll EFTs	=\$ 196,511.35
TOTAL	=\$1,413,144.80

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Chief Executive Officer of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment;*
- (d) *sufficient information to identify the transaction*

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared;*
and
- (b) *recorded in the minutes of that meeting.*

FINANCIAL

All payments made to the Shire creditors have been in accordance with the 2025/26 Annual Budget.

RISK

Non-Compliance

POLICY

NIL

STATUTORY

Local Government (Financial Management) Regulations 1996

STRATEGIC**Theme**

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

NIL

CONSULTATION

NIL

RESOLUTION OCM/26/064

Moved: Cr Toni Smeed

Seconded: Cr Darren Pool

That Council:

1. Receives the attached report – List of Accounts Due & Submitted to Council for the month of May 2026:

• Municipal Fund payment cheque numbers 19563 – 19566	=\$ 7,386.91
• Municipal EFT22145 – 22277	=\$1,129,862.70
• Direct Debits – Transport – Hyden Office	=\$ 9,543.75
• Direct Debits – Transport – Kondinin Office	=\$ 6,007.65
• Direct Debits – Credit Cards DD23886.1	=\$ 2,660.12
• Direct Debits – Other	=\$ 60,408.58
• EFTPOS, AKF, Bank Fees	=\$ 763.74
• Payroll EFTs	=\$ 196,511.35
TOTAL	=\$1,413,144.80

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.1.2 Monthly Financial Report - May 2026

FILE NUMBER:**DATE:** 10 June 2026**AUTHOR:** Vince Bugna, Manager Corporate Services**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - NIL

Authoriser - NIL

ATTACHMENTS: 1. Financial Report - May 2026 - *Under Separate Cover***RECOMMENDATION**

That Council:

1. Receive the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 31 May 2026

SUMMARY

To present to Council the Monthly Financial Report for the period ended 31 May 2026.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE**Executive**

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The monthly Financial Report (Containing the Financial Activity and Financial Position) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that, *a statement of financial activity, and the accompanying documents (notes) referred to in sub regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire of Kondinin's financial activities for the period at which it relates.

FINANCIAL

In accordance with the approved material variances of 10% or \$10,000 whichever is the greater within the monthly Statement of Financial Activity during the 2025/26 financial year.

RISK

Non-Compliance

POLICY

NIL

STATUTORY

Local Government Act 1995

Local Government (Financial Management) Regulation 1996

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.5 The capability of our organisation is continually improved

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

Highlights of the May 2026 financial reports are as follows:

Item	Reference
<ul style="list-style-type: none"> Cash at Bank The Shire’s total cash as of 3 April 2026 was \$6,177,398 – composed of \$3,616,896 reserve accounts (restricted), \$54,193 LCDC fund, \$2,254,423 term deposit investments and \$251,886 general fund (Muni, OCDF & Petty cash). 	Page 9 – Note 6 Cash and Financial Assets Page 10 – Note 7 Reserve Accounts
<ul style="list-style-type: none"> Receivables Rates and Rubbish = \$416,958 net collectible – equivalent to 10% as of 31 May 2026. Other receivables have a high balance of \$1,556,258 – composed of \$1,421,240 Sundry Debtors (\$411,571 of which is private works for Synergy for the Lovering Road works; \$931,141 second 40% Grant for RRSP-East Hyden Bin Road; \$50,000 Capital Contribution of Kulin Shire for Airport runway upgrade), \$8,797 Gst receivable and \$46,221 ESL and pensioner related receivables. 	Page 16 – Note 10 Receivables
<ul style="list-style-type: none"> Current Liabilities 	Page 5 – Note 2 Net

<p>YTD balance is \$1,612,529 which includes \$456,313 of employees' annual and long service leave provision, \$52,381 Current portion of borrowings (payable within 12 months), \$846,492 unearned Capital Grants/Contributions and \$257,343 creditors invoices.</p>	<p>Current Assets used in the Statement of Financial Activity</p>
<ul style="list-style-type: none"> • Closing Funding Surplus (Deficit) YTD actual is \$9,933,916 – composed of \$8,149,249 Current Assets less \$1,612,529 Current Liabilities and \$(3,602,804) Adjustments to Net Current Assets. 	<p>Page 5 – Note 2 Net Current Assets used in the Statement of Financial Activity</p>
<ul style="list-style-type: none"> • Significant Capital Projects: <ul style="list-style-type: none"> ✓ Roadworks amended budgeted of \$6.17m is 64% completed composed of: Safer Local Road and Infrastructure Program (SLRIP) funded Hyden Norseman Road and RTRs funded Bushfire Rock Road, Whyte Road, Bushfire Rock Road, Unity Road, Radbourne Drive, Mouritz Street, Smith Loop, Pederah West Road and Nth Lake Grace-Karlgarin Road; RRG funded Lovering Road and Hyden Mt Walker Road, and Council funded Forbes Road, King Rocks East Road, Allen Rocks Road, Reservoir East Road, Cashmore Road, Lake Carmody Road, King Rocks West Road and Lake O'Connor Road. ✓ Plant and equipment with amended budget of \$992,000 still have two (2) vehicles purchased to date. ✓ Land and buildings with amended total budget of \$3m for two (2) Shire housing for Hyden and Kondinin, Karlgarin Bowling Club & Country Club Building and Kondinin Pavilion upgrade have 82% completion. ✓ Other infrastructure with amended budget of \$958,040 (includes footpath, Airstrip upgrade, water tanks) is 89% completed. 	<p>Page 7 – Key Information</p> <p>Page 11 to 14 – Note 8 Capital Acquisitions</p>
<ul style="list-style-type: none"> • Grants, Subsidies and Contributions <ul style="list-style-type: none"> ✓ Operating grants total received to date = \$1,919,743 from MRWA Direct grant, FAGS, Diesel Fuel Rebate and DFES 4 quarters payment. ✓ Capital grants total received to date = \$4,693,398 from RRG progress claims, RTR Bushfire Rock Road, SLRIP Hyden Norseman Road, DWER's Water infrastructure & CBH Dam upgrade, DSR Grant and Sports Groups Contributions for Sports Pavilion and Karlgarin Bowling Club new building. Second 40%of RRSP grant invoiced for East Hyden Bin Road. 	<p>Pages 21 – Note 15 Grants, Subsidies and Contributions</p> <p>Page 22 – Note 16 Capital Grants, Subsidies and Contributions.</p>

In relation to material variances, “timing difference are due to the monthly spread of the budget not matching

in comparison to the actual spread of revenue or expenditure.

Timing difference will not result in a forecast adjustment. Where the material variance is flagged as “permanent”, this indicates that a forecast adjustment to the annual budget is required. – Refer to page 6, Note 3 – Explanation of Material Variances.

CONSULTATION

NIL

RESOLUTION OCM/26/065

Moved: Cr Beverley Gangell

Seconded: Cr Murray James

That Council:

1. Receive the attached reports entitled Monthly Financial Report (Containing the required Statement of Financial Activity and Statement of Financial Position) for the period ended 31 May 2026

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.2 PLANNING & ASSETS

12.2.1 Proposal to Advertise Closure of Public Road to Incorporate into Freehold Lot 37 on DP 141008 Cook Street, Kondinin

FILE NUMBER:	E.R.5
DATE:	9 June 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Proposed Road Closure Plan - <i>Under Separate Cover</i> 2. Aerial Context Plan for Brunton Street Road Closure - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

1. SUPPORTS advertising closure of the section of local road reserve (Brunton Street) that runs along the northern boundary of Lot 37 on DP 141008 Cook Street, Kondinin to amalgamate with the adjoining land as outlined in the map attached
2. AUTHORISES the Chief Executive Officer to commence the process pursuant to Section 58 of the Land Administration Act 1997 and Regulation 9 of the Land Administration Regulations 1998.

SUMMARY

The purpose of this report is to seek approval from Council to proceed with the advertising to close the local road reserve that runs along the eastern boundary of Lot 37 on DP 141008 Cook Street, Kondinin to amalgamate with the adjoining land.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Shire have received an email dated 20 May 2026 from the landowner of Lot 37 (No. 48) Cook Street, Kondinin seeking the Shire's consideration for the closure of the section of the local road reserve (Landgate Land ID 3443955) Brunton Street, Kondinin to be amalgamated into the adjoining Lot 37 (No. 48) Cook Street, Kondinin.

The section of road reserve subject to the proposal is unkempt, not utilised for access by the Shire or surrounding landowners and comprises low lying shrubs, trees and discarded waste materials.

To formalise this request, under section 58 of the Land Administration Act 1997 and Regulation 9 of the Land Administration Regulations 1998, the proposal first needs to be advertised for a minimum of 35 days before being reported back to Council with any accompanying submissions made to formally resolve to request the Minister to close this section of local road reserve .

FINANCIAL

Nil to the Shire.

Any financial costs associated with the proposed transfer of land from the Crown to the landowner of Lot 37 on DP 141008 would be borne by the landowner of Lot 37 on DP 141008 Cook Street, Kondinin.

RISK

Low

POLICY

Nil

STATUTORY

Land Administration Act 1997

Land Administration Regulations 1998

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

It is recommended that Council support the Officer's Recommendation to commence the advertising of the proposal and report the matter back to Council for determination at the conclusion of the advertising period.

CONSULTATION

The proposal will be advertised for a minimum of 35 days through all required mediums, including but not limited to; letters to surrounding landowners, the Shire's website, the Shire's Echo Newsletter and any relevant state agencies

RESOLUTION OCM/26/066

Moved: Cr Bruce Browning

Seconded: Cr Darren Pool

That Council:

1. SUPPORTS advertising closure of the section of local road reserve (Brunton Street) that runs along the northern boundary of Lot 37 on DP 141008 Cook Street, Kondinin to amalgamate with the adjoining land as outlined in the map attached
2. AUTHORISES the Chief Executive Officer to commence the process pursuant to Section 58 of the Land Administration Act 1997 and Regulation 9 of the Land Administration Regulations 1998.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.2.2 Proposed Exemption From Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012

FILE NUMBER:	BB.2
DATE:	9 June 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Schedule 4 (Clause 1) Building Regulations 2012 - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

1. SUPPORTS advertising the Shire of Kondinin's exemption under Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012 for a minimum of 42 days;
2. AUTHORISES the Chief Executive Officer to report the matter back to Council following the advertising period with the following information:
 - I. Summary of Submissions Received;
 - II. Summary of Implications of the proposal in relation to the Shire's obligations under the Building Act 2011 and the Local Government Act 1995;
 - III. Justification for the Proposed Exemption.

SUMMARY

The purpose of this report is to proceed with advertising the Shire of Kondinin to seek exemption under Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012 to enable areas where a building permit is not required for building work for class 10 buildings or incidental structures. The exemption would apply to building work for class 10 buildings or incidental structures across the Shire other than the townsites of Hyden, Kondinin and Karlgarin.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

Schedule 4 (Clause 1) of the Building Regulations 2012 prescribes areas where a building permit is not required for certain work in a local government district. Exemptions apply in local government areas

where a building permit is not required for building work for Class 10 building or incidental structure (Column 2) or an area where a building permit is not required for building work for building other than Class 10 building or incidental structure (Column 3). Most exemptions afforded to Local Government Districts apply to Column 2 for class 10 buildings or incidental structures for works across the district other than townsites.

Class 10 Buildings and Incidental Structures are defined in the National Construction Codes as follows:

Class 10 buildings are non-habitable buildings or structures. Class 10 includes 3 sub-classifications:

Class 10a buildings are non-habitable buildings including sheds, carports and private garages

Class 10b is a structure being a fence, mast, antenna, retaining wall, swimming pool or the like

Class 10c building is a private bushfire shelter. A private bushfire shelter is a structure associated with but not attached to a Class 1a building.

The exemptions outlined in Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012 were carried over from the previous building legislation and generally applied in regional or remote areas where resources were not available to enforce building controls, including the processing of building permits across their entire districts.

The regional and remote Shires included in the schedule can be viewed in the extract of the building regulations attached to this Agenda Report. The majority of like local governments within proximity to the Shire of Kondinin are included in the schedule, namely Narembeen, Corrigin, Lake Grace, Bruce Rock and Yilgarn, the exception being the Shire of Kulin.

FINANCIAL

Financial Year	Building Permit Income to Shire	Commission Received
20/21	\$3,957.79	\$91.20
21/22	\$2,490.61	\$99.60
22/23	\$3,286.00	\$122.35
23/24	\$2,764.98	\$161.69
24/25	\$21,404.81	\$161.69
25/26	\$17,062.73	\$77.75
TOTAL	\$51,996.92	\$635.84
GRAND TOTAL	\$51,602.76	

Total Building Permits Issued from 20/21 – 25/26	Amount
Total Class 10 Permits Issued	42
Total non-Class 10 Permits Issued	50
TOTAL PERMITS ISSUED	92

Income from Building Permits Issued from 20/21 – 25/26	Amount
Total Income Received from Permits	\$51,602.76
Minimum Income Received from Class 10 Permits	\$4,830
Total Income Excluding Class 10 Permits	\$46,772.76

**NB the figures listed in the table above are indicative. The fees received by the Shire for Class 10 buildings is 0.32 % of estimated work with a minimum fee of \$110. The calculation of the fees received for Class 10 building in the table above is based on this minimum fee only and the actuals are higher but difficult to separate from the collection data.*

RISK

To be determined following advertising period and further investigation.

POLICY

Nil

STATUTORY

Building Act 2011

Building Regulations 2012

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The Department of Local Government, Industry Regulation and Safety have advised that the Shire of Kondinin may request exemption under Schedule 4 (Clause 1), Column 2 of the Building Regulations 2012. Prior to doing so, the Local Government must;

- Consider the implications of the proposal given its obligations under the Building Act 2011 and the Local Government Act 1995
- Consult with affected stakeholders on an appropriate transition time for the introduction of these requirements
- Obtain a whole of Council resolution supporting the decision.

On endorsement from Council, the Chief Executive Officer is required to write to the Executive Director of the Department of Local Government, Industry Regulation and Safety to make the request outlining details of appropriate stakeholder consultation, reasons for the request and a whole of Council resolution. The request would be assessed and a response provided accordingly.

For Council to make an informed decision on this matter, it is recommended that steps are followed as outlined above and the matter presented back to Council following the advertising period.

On an aside matter, for building projects starting construction on or after 1 July 2026, the estimated value of construction work to which the Construction Training Fund levy applies will increase from \$20,000 to \$100,000. As of early 2026 the Shire of Kondinin discontinued collecting the levy on behalf of the Construction Training Fund as it was minimal to the Shire and weighed up against administrative costs was not worthwhile.

This change to the construction levy threshold is not to be confused for works that require a registered builder. Advice received from the Department of Local Government, Industry Regulation and Safety have indicated that amendment regulations regarding building registration for Class 10a buildings

under a certain value are reaching finalisation and Industry and Local Government will be informed of the changes as it becomes publicly available, including a Building and Energy Industry Bulletin outlining the changes for permit authorities and industry.

CONSULTATION

The Shire of Kondinin will advertise the proposal for a 42-day period across the Shire via various mediums, including, but not limited to, the Shire’s website, the Echo, the Hyden Householder and the Shire’s social media platforms.

MOTION

RESOLUTION OCM/26/067

Moved: Cr Paul Green

Seconded: Cr Murray James

That Item 1 of the Recommendation be amended to include Column 2 and 3 of the Building Regulations 2012.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

RESOLUTION OCM/26/068

Moved: Cr Paul Green

Seconded: Cr Murray James

That Council:

1. SUPPORTS advertising the Shire of Kondinin’s exemption under Schedule 4 (Clause 1), Column 2 & 3 of the Building Regulations 2012 for a minimum of 42 days;
2. AUTHORISES the Chief Executive Officer to report the matter back to Council following the advertising period with the following information:
 - I. Summary of Submissions Received;
 - II. Summary of Implications of the proposal in relation to the Shire’s obligations under the Building Act 2011 and the Local Government Act 1995;
 - III. Justification for the Proposed Exemption.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.2.3 Community Development Update

FILE NUMBER:**DATE:** 10 June 2026**AUTHOR:** Amanda Kemp, Community Development Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: Nil**UPDATE**

Recent events within the community:

- The Kondinin Cancer Council Biggest Morning Tea and Community Lunch was hosted by the Kondinin CRC and catered by the Kondinin P&C. It was a very successful community event, with more than 35 people attending and approximately \$600 raised for Cancer Council.
- The Hyden Cancer Council Biggest Afternoon Tea and Bake-Off fundraiser was hosted by the Hyden CRC. It was a successful afternoon, raising more than \$1,500 for Cancer Council.

Planning is well underway for the following upcoming community events:

- Blue Tree Community BBQ – 23 June
- NAIDOC Week events in Hyden, in partnership with the Hyden CRC and Michael Ward Katter Kich Gallery and Tours.
- NAIDOC Week event in Kondinin, in partnership with the Kondinin CRC.
- Coordination of a visit to Hyden by Brendan Cullen, the “Desert Swimmer”, who presents on mental health resilience and succession planning. Brendan manages Kar’s sheep station, 65 km east of Broken Hill, and has lived in the region all his life. He shares his passion for the land with his wife, Jacinta, and their three adult children. After living with depression for many years before seeking help, Brendan began a journey that led him to train in a dam on the station and ultimately swim the English Channel. I will be applying for a grant to help fund this event and am currently awaiting a quote from Brendan. The estimated cost is approximately \$4,000, which is around half the cost of other similar presenters I have considered.
- Working with the Kondinin Arts group on planning and organising for the 20th Art Prize and acquisition later in the year.
- Finalising a date for a spring market day to be held in Hyden.
- I am currently updating the Shire of Kondinin website business and community group directory section.

Together, these activities continue to build community connection, support wellbeing, and foster participation across the Shire.

The Council noted the content of the Community Development Officer information report.
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12.3 WORKS

Nil

12.4 CHIEF EXECUTIVE OFFICER

12.4.1 Shire of Kondinin - Medical Services & Aged Care - Advocacy Position

FILE NUMBER:**DATE:** 3 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. Nous Report - Integrated Care Australia Report - *Under Separate Cover*
2. LGRHFA - Information - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/001, resolves that Council:
3. Approves the building on existing work undertaken by the Shire to initiate a comprehensive Shire Health and Aged Care Needs Analysis.
4. Approves the development of an Integrated Health and Ageing Strategic Policy framework to inform the Council Plan.
5. Endorses and recognises health and aged care as a combined strategic priority, noting the service interdependences within the Shire.
6. Approves Shire of Kondinin membership and participation in the Local Government Rural Health Funding Alliance (LGRHFA) to strengthen advocacy.

SUMMARY

This report seeks Council endorsement that health services and aged care must be addressed as a single, integrated system essential to the Shire's long-term sustainability.

Local aged care capacity remains critically limited which constrains the ability to meet existing and future demand. Community feedback from the 2026 Shire Community Survey further confirms that residents perceive clear gaps in both aged care and health services, including limited access to aged care facilities, insufficient home care support, and an absence of strategic planning for service expansion.

At the same time, while significant funding exists at the Commonwealth and State levels, there is strong evidence that rural communities are not consistently able to access these resources, and that responsibility for maintaining essential services is increasingly shifting onto local government.

Information provided through the Local Government Rural Health Funding Alliance confirms that some rural councils are already contributing substantial proportions of their rate revenue to sustain primary health services due to these systemic funding gaps.

In response to these challenges, this report recommends a structured approach focused on needs analysis, targeted advocacy, alignment with available funding programs and participating in coordinated national advocacy through the Local Government Rural Health Funding Alliance (which has been established to address these funding and service inequities in rural and regional communities).

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Advocacy

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The Shire of Kondinin operates within a regional service environment where aged care and health services are closely linked. Current aged care facilities have a limited scale which in turn restrict any ability to respond to increasing demand in an ageing community.

The local healthcare system functions as an integrated, multi-purpose service model, combining aged care, hospital care and community health services. This structure means that the availability of aged care is directly dependent on the sustainability of local health services, including access to general practitioners and allied health support.

Regional communities face structural challenges that include workforce shortages, constraints associated with a small population base and limited-service scale and reduced viability for service providers. These challenges mean that without a strategic intervention, service gaps will continue to widen.

Community Survey

The Shire's 2026 Community Survey provides clear evidence of community concern regarding health and aged care services.

Respondents identified a need for expanded aged care facilities, improved access to services and additional support for older residents. Comments included direct calls for increased aged care housing, improved service access and concerns regarding the limited availability of Yeerakine Lodge. Feedback also identified gaps in home-based care, with respondents noting the absence of support services for elderly residents wishing to remain in their homes.

Importantly, the survey also reflects an expectation that Council will play a role in addressing these issues, particularly where other levels of government are perceived to be absent. At the same time, respondents acknowledged that the Shire has limited financial capacity and should not be required to fully fund these services.

This reinforces the need for a clearly defined strategic role that focuses on advocacy and facilitation rather than direct service provision.

Funding Framework

Australia's aged care system is primarily funded by the Commonwealth Government, with total expenditure of approximately \$36.4 billion annually. Recent federal budgets include an additional

\$3.7 billion investment over four years to expand residential care capacity, support home care reforms and to strengthen the workforce.

Key Commonwealth funding streams include residential aged care subsidies, home care packages and capital funding programs aimed at increasing bed supply, particularly in underserved regions. These provide potential opportunities for regional communities to develop or expand aged care infrastructure where viable proposals can be demonstrated.

At the State level, the Western Australian Government has committed approximately \$140 million toward aged care and related health initiatives, including a \$100 million low-interest loan scheme to support infrastructure development and integrated care models.

Despite these funding streams, access remains a challenge for smaller rural communities which often lack the scale or provider interest required to attract investment. This creates a reliance on local government facilitation or intervention.

The Local Government Rural Health Funding Alliance has confirmed that some rural councils are already contributing significant proportions of their rate revenue to sustain essential health services, highlighting the financial risks to regional local government.

Integrated Health and Ageing Strategic Policy Framework

An Integrated Health and Ageing Strategic Policy framework reflects contemporary planning practice by aligning health, aged care and community services into a coordinated, place-based system. This approach is consistent with national and international policy directions, including the Australian Government's integrated care initiatives ([Integrated Care and Commissioning initiative | Australian Government Department of Health, Disability and Ageing](#)), the World Health Organisation (WHO) Integrated Care for Older People (ICOPE) model ([Ageing and Health](#)), and Australia's Rural Health Framework ([National Strategic Framework for Rural and Remote Health](#)), all of which emphasise coordinated, person-centred care and strong local partnerships.

The framework should provide a clear policy position for Council as an advocate and facilitator, supported by evidence of local need, including population trends, service capacity (such as Yeerakine Lodge), and identified gaps in health and aged care. It should also address enabling factors such as workforce, housing and infrastructure, while aligning with available State and Commonwealth funding. Finally, it should set out a practical implementation and advocacy approach, with defined priorities, partnerships and measurable outcomes to guide long-term delivery and inform the Council Plan.

The framework will be developed through a staged, evidence-based process. It will begin with a comprehensive needs analysis, supported by stakeholder engagement to identify service gaps, workforce constraints and future demand. This evidence will inform the preparation of a draft strategic framework outlining Council's policy position, priorities, funding approach and advocacy actions. The framework will then be finalised, adopted and supported by an action plan.

Although not strictly time bound, the following timeline is proposed for consideration:

Short Term (0–12 months)

Undertake a comprehensive Health and Aged Care Needs Analysis to inform the framework, formalise advocacy priorities, participate in the LGRHFA, and engage with key stakeholders to identify immediate service gaps and risks.

Medium Term (1–3 years)

Develop partnerships with service providers, align and submit funding applications, and progress planning for expanded aged care capacity and improved service delivery models in line with the strategic framework.

Long Term (3–10 years)

Facilitate the delivery of additional aged care capacity, strengthen local health services, and continue coordinated advocacy to support sustainable funding and long-term service outcomes guided by the framework.

FINANCIAL

Not applicable at this time

RISK

There is a risk that aged care demand will continue to increase without a corresponding increase in service capacity resulting in residents being forced to relocate outside the district. There is also a risk that declining access to primary health services will undermine the viability of existing aged care services, further worsening service gaps.

Financially, there is a growing risk that local government will be required to fund services beyond its core mandate, reducing capacity to invest in infrastructure and essential services.

POLICY

This report seeks endorsement to commence policy development.

STATUTORY

Council's involvement is supported by the Local Government Act 1995 (WA), including its general functions to provide for the wellbeing of the community and within its power, to provide financial assistance where appropriate.

However, Council must ensure that its actions remain within its statutory role and do not result in the assumption of responsibilities that sit with other levels of government.

STRATEGIC**Theme**

1. COMMUNITY

Goal

- 1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire

Strategy

- 1.2.2 Seniors have access to local support services and social programs

COMMENT

In the spirit of the Nous report, fragmented systems deliver fragmented outcomes. Integrated care is essential to improving both efficiency and service outcomes, particularly in rural communities where resources are limited. While the Shire does not have the scale or commercial capacity to directly deliver an integrated model, a clear and coordinated strategic approach is now required to underpin advocacy, planning and sustainable service outcomes over the next ten years.

CONSULTATION

Shire of Kondinin Community Survey

WACHS

Community Groups

RESOLUTION OCM/26/069

Moved: Cr Darren Pool

Seconded: Cr Bruce Browning

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/001, resolves that Council:
3. Approves the building on existing work undertaken by the Shire to initiate a comprehensive Shire Health and Aged Care Needs Analysis.
4. Approves the development of an Integrated Health and Ageing Strategic Policy framework to inform the Council Plan.
5. Endorses and recognises health and aged care as a combined strategic priority, noting the service interdependences within the Shire.
6. Approves Shire of Kondinin membership and participation in the Local Government Rural Health Funding Alliance (LGRHFA) to strengthen advocacy.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

Councillor Green noted that consultation must occur in the eastern end of the Shire as well as the western. No established medical stakeholders are present in the eastern sector.

12.4.2 Hyden Medical Services - Relocation

FILE NUMBER:**DATE:** 3 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** 1. Trading Post Hyden - Floor Plans - *Under Separate Cover***RECOMMENDATION**

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/005, resolves that Council:
3. Approves the relocation of Livingston Medical Services from the Hyden Medical Centre to Shop 8 within the Hyden Trading Post complex.
4. Approves the Shire entering into lease arrangements for: shop 8 (sub-leased or occupied by Livingston Medical Services), and shops 9 and 10 for Shire operational use, including library, tourism and community services.
5. Notes that the proposed rental arrangement is cost neutral, with combined rental costs equivalent to the current expenditure for the Hyden Medical Centre and library premises.
6. Approves the allocation of \$20,000 in the 2026-2027 budget to undertake minor refurbishments to Shop 8
7. Authorises the Chief Executive Officer to: finalise and execute lease agreements and any associated documentation, and to undertake any minor fit-out or transition works required to facilitate the relocation

SUMMARY

This report seeks Council approval of the relocation of Livingston Medical from the WACHS-operated Hyden Medical Centre to the Hyden Trading Post complex.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Advocacy**

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Shire has received feedback from multiple patients regarding acoustic privacy issues within the Hyden Medical Centre, with consultation conversations reportedly audible from the main foyer.

Additionally, the current facility: lacks space for expansion and cannot adequately accommodate visiting allied health providers.

It is proposed that Livingston Medical relocate to Shop 8 within the Hyden Trading Post complex (Floor plans attached). The premises provides: dedicated reception, private consulting room(s) and improved patient confidentiality.

At the same time, it is proposed that the Shire will lease Shop 9 and Shop 10 and vacate the current library facility.

Spatial Outcomes

Area	Estimated Size
Shop 8 – Medical	58 sqm
Shop 9 – Shire use	144 sqm
Total	202 sqm

This additional space will enable: expanded library services, enhanced tourism information services, the creation of meeting / community rooms, provide additional space for allied health service delivery and administrative and reception capacity.

Benefits include, but are not limited to:

Community Benefits of improved patient privacy and dignity. Better health service access, including allied health. Increased community service capacity

Operational Benefits of consolidation of services into a modern, flexible space. Improved customer experience. Better utilisation of Shire assets.

Economic & Visitor Benefits of an expanded and modernised tourism presence, enhanced visitor engagement and the activation of the Trading Post precinct.

FINANCIAL

Current costs to the Shire:

WACHS Facility - \$660 per month

Library - \$1,200 per month

The Trading Post proprietor has agreed to lease Shop 8, 9 and 10 for a combined equivalent rental.

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC**Theme**

1. COMMUNITY

Goal

1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire

Strategy

1.2.1 Local health facilities, visiting allied health and volunteer health services are retained

COMMENT

The proposed relocation presents a cost-neutral, high-benefit outcome for both medical services and broader community use, addressing known facility limitations while enabling future growth.

CONSULTATION

Trading Post Proprietor – who has concurrently consulted with current tenants.

Administration Staff

RESOLUTION OCM/26/070

Moved: Cr Murray James

Seconded: Cr Beverley Gangell

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/005, resolves that Council:
3. Approves the relocation of Livingston Medical Services from the Hyden Medical Centre to Shop 8 within the Hyden Trading Post complex.
4. Approves the Shire entering into lease arrangements for: shop 8 (sub-leased or occupied by Livingston Medical Services), and shop 9 for Shire operational use, including library, tourism and community services.
5. Notes that the proposed rental arrangement is cost neutral, with combined rental costs equivalent to the current expenditure for the Hyden Medical Centre and library premises.
6. Approves the allocation of \$20,000 in the 2026-2027 budget to undertake minor refurbishments to Shop 8
7. Authorises the Chief Executive Officer to: finalise and execute lease agreements and any associated documentation, and to undertake any minor fit-out or transition works required to facilitate the relocation

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni

	Smeed and Paul Green
Against:	Nil

12.4.3 Proposed Renaming of Koorikin Road, Kondinin

FILE NUMBER:

DATE: 3 June 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil
 Authoriser - Nil

ATTACHMENTS: 1. Mr Don Pegrum - Correspondence to the Shire - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/004, resolves that Council:
3. Declines to support the proposed renaming of Koorikin Road on the basis that it does not meet the requirements of the Landgate Policies and Standards for Geographical Naming in Western Australia, specifically:
 - The policy discourages unnecessary renaming of established roads
 - No compelling public interest or safety reason has been demonstrated

SUMMARY

The Shire has received a request from Mr Don Pegrum to rename Koorikin Road to Pegrum Road, and to reassign the name “Koorikin Road” to a section of Kulin Rock Road North.

The proposal is based on recognition of the Pegrum family’s long-standing farming history in the area and an intention to better align road names with local historical context.

The request constitutes a renaming of an existing road, which must be assessed against the (Landgate) Policies and Standards for Geographical Naming in Western Australia.

On 20 May 2026, the Medical & Community Services Committee voted unanimously against this request by virtue of Committee Resolution MCSC/26/004.

This report seeks Council support and endorsement of the Committee Resolution MCSC/26/004.

It should be noted that the Shire has not received any additional and compelling supporting evidence or material of public interest or safety to progress this request.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Advocacy

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The Shire has received a written request from Mr Don Pegrum seeking the renaming of Koorikin Road to Pegrum Road, along with a related proposal to reassign the name "Koorikin Road" to a section of Kulin Rock Road North.

The proposal is based on the historical connection of the Pegrum family to the area, noting that the family has been farming within the Shire since the 1920s and continues to have a direct association with land along Koorikin Road. The applicant has indicated that the proposal is intended to recognise this long-standing contribution and to better reflect the historical context of the locality.

Renaming a road is a formal process governed by the Landgate Policies and Standards for Geographical Naming in Western Australia, which provide a legislative and policy framework for the naming and renaming of roads, localities and geographic features. These policies are designed to ensure that naming decisions are made in the public interest, maintain clarity for emergency services and navigation, and preserve the cultural and historical integrity of place names across the State.

Within this framework, road names are intended to be enduring, and proposals to change existing names are generally discouraged unless a clear and compelling justification can be demonstrated, such as public safety, duplication or service delivery issues. The policies also emphasise the importance of community consultation and broad community support for any renaming proposal, particularly where existing residents and property addresses may be affected.

Accordingly, the proposal must be considered not only in terms of its historical merit, but also against the broader policy requirements relating to necessity, community impact and compliance with established naming standards.

It should also be noted that a number of roads throughout the Shire bear the names of adjacent farming families. These naming conventions are considered to reflect historical practices and are likely to have occurred prior to the introduction of the Land Administration Act 1997 (WA) and the Landgate Policies and Standards for Geographical Naming in Western Australia, first released in 2017 and subsequently updated in November 2020. These current frameworks place more stringent requirements on the renaming of existing roads and the use of commemorative naming.

FINANCIAL

The proposed road renaming does not have a direct financial impact at this stage.

RISK

Policy compliance.

It is understood that similar applications within the Shire have failed.

POLICY

Landgate - Policies and Standards for Geographical Naming in Western Australia

STATUTORY

Land Administration Act 1997

Under the Land Administration Act 1997, the Minister for Lands has ultimate authority for the naming and renaming of roads in Western Australia, with Landgate undertaking the assessment and approval process in accordance with the Policies and Standards for Geographical Naming in Western Australia.

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

4.1 Skilled, capable and transparent team

Strategy

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

4.1.3 We engage with the community on key projects and we provide regular, transparent communication

COMMENT

The proposal demonstrates genuine historical interest and local significance; however, under the Landgate Naming Policies, renaming existing roads requires a significantly higher threshold than historical recognition alone.

Without evidence of a compelling public interest reason, or broad community support, the proposal is unlikely to meet the required policy standards in its current form.

Mr Pegrum has been consulted and advised that the Landgate Policies and Standards for Geographical Naming in Western Australia may present constraints to the success of the proposal. Notwithstanding this advice, the applicant has expressed a desire to proceed, on the basis that community consultation be undertaken to determine the level of local support.

CONSULTATION

Mr Pegrum

RESOLUTION OCM/26/071

Moved: Cr Bruce Browning

Seconded: Cr Darren Pool

That Council:

1. Notes the meeting minutes of the Medical & Community Services Committee convened on 20 May 2026.
2. In concert with Medical & Community Services Committee resolution number MCSC/26/004, resolves that Council:
3. Declines to support the proposed renaming of Koorikin Road on the basis that it does not meet the requirements of the Landgate Policies and Standards for Geographical Naming in Western Australia, specifically:

- The policy discourages unnecessary renaming of established roads
- No compelling public interest or safety reason has been demonstrated

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

The Council were in agreeance that despite the request to rename being opposed, the Pegrum family would be considered for recognition in any upcoming street renaming within the Kondinin township.

12.4.4 Shire of Kondinin Strategic Community Plan - Quarterly Report (Q4 2025-2026)

FILE NUMBER:**DATE:** 8 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: Nil**RECOMMENDATION**

That Council:

1. Receives and notes the 2025-2026 Q4 quarterly progress report against the Shire of Kondinin Strategic Community Plan (2022-2032).
2. Endorses and approves a full review of the Shire of Kondinin Strategic Community Plan (2022-2032) in concert with the 2025-2026 Community Survey results and consultations, Medical & Community Services Committee strategic framework; and the Infrastructure & Assets Committee strategic framework.

SUMMARY

This report presents the fourth quarter progress report for the period April to June 2026 against the Shire of Kondinin Strategic Community Plan 2022–2032 (SCP). It also serves as the end-of-year summary for the 2025–2026 financial year, being the fourth consecutive quarterly report tabled against the current SCP cycle.

The SCP is the Shire's principal strategic document, articulating a ten-year community vision across four pillars: Community, Economy, Environment, and Civic Leadership and with fifteen sub-priorities each supported by measurable success indicators. Progress against those indicators is reported to Council quarterly via a traffic light system, as endorsed in the Plan.

Overall, the quarter has seen continued delivery across the majority of the SCP's priorities. Infrastructure programs have progressed, community services have been maintained, and the Shire has continued its advocacy role across health, housing, and telecommunications. However, a number of priorities remain at risk or require Council's particular attention, most notably the review and translation of the Strategic Community Plan and supporting strategies into a Council Plan, maintaining asset renewal ratios in accordance with the Integrated Planning and Reporting Framework requirements, as reflected in the Shire's Long-Term Financial Plan and Asset Management Plans, and the progress of the Hyden Discovery Centre.

VOTING REQUIREMENT

Simple Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Strategic Community Plan 2022–2032 was adopted by Council in March 2022 following community engagement workshops held in Hyden, Karlgarin and Kondinin, an online and hard copy survey with 50 respondents, and a Council workshop. The Plan articulates the community's priorities across four pillars and fifteen sub-priorities, each with specific success measures that form the basis of quarterly progress reporting.

Under the Shire's adopted reporting framework, progress against the SCP is reported quarterly to Council via a traffic light based update, shared via a Council agenda item and published on the Shire website. This is consistent with the requirements of the Local Government (Administration) Regulations 1996 and the Department of Local Government, Sport and Communities Integrated Planning and Reporting Framework and Guidelines.

The 2025–26 financial year has been the fourth year of delivery against the current SCP. Across the year the Shire has continued to make progress against capital works commitments, community service delivery, emergency management obligations, and environmental health compliance. The year has also surfaced a number of persistent structural challenges - notably the housing shortfall in Kondinin, the ongoing absence of mobile telecommunications coverage across the Shire's road network, and the maintenance position at several key Shire assets.

It is also relevant background that the SCP is now overdue for its major review. The Plan itself scheduled a minor review in 2023 and a major review with extensive community engagement in 2025. Neither has been completed to date, however, a Community Survey and corresponding community consultation sessions in Kondinin, Karlgarin and Hyden have been completed. The Q4 progress report therefore represents not only the close of a financial year but effectively the trigger for a comprehensive review of the SCP.

Across the four SCP pillars, the Q4 2025–26 position can be broadly characterised as follows:

Strategic Priority	Status	Summary Commentary
1.1 Active, Engaged & Connected Community	ON TRACK	The community events program has been well received and attracted good attendance. ANZAC Day events in Kondinin and Hyden exemplified the levels of attendance. Community sports and aquatic facilities continue to perform well as critical community assets. Seniors events, particularly in Hyden, continue to attract strong support and attendance. Our CDO continues to work with community groups, Roe Tourism and local CRC’s to develop plans and schedules for events.
1.2 Health Services & Facilities	MONITOR	The Shire self-funds medical services through a third party provider, Livingston Medical. Community feedback has identified strong support and commendation of Livingston and their staff. Medical services remain a critical service offering to our communities and positive working relationships have been established with Livingston to support ongoing and allied health services. The Shire continues to advocate for aged care support services, however, remains challenged by red tape at various levels of

Strategic Priority	Status	Summary Commentary
		government. At the time of writing, a survey targeting seniors has been released to determine a clear picture of the current status and future demand.
1.3 Heritage & Pioneers	ON TRACK	Scheduled maintenance services have continued at the Shire cemeteries. Building assessments of history bound Shire assets has commenced and will be incorporated into the future Council Plan. Interpretive signage has recently been installed at the Kondinin Memorial Gardens. The Shire underwent a review of its Heritage Survey in 2024, and the adoption of a Heritage List affording statutory protection in the planning framework.
1.4 Recreational & Social Spaces	MONITOR	Sporting fields, social and recreational spaces (including aquatic centres) remain the subject of scheduled and reactive maintenance programs and capital improvements.
1.5 Volunteer Organisations	ON TRACK	The communities throughout the Shire are challenged by a very restricted volunteer pool and subsequent constraint on volunteer organisation memberships and sustainability. A strong focus on compliance and governance within clubs and associations and a regularisation of tenure arrangements will be prioritised into 2026-2027.
1.6 Emergency Services	MONITOR	LEMC meetings have occurred throughout the reporting period. The LEMA is scheduled for review along with the Bushfire Management Plan. These are priorities for 2026-2027.
2.1 Diverse Industry & Economy	MONITOR	The Council has discussed the development of an Economic Development plan for the Shire and work has commenced in concert with the Council Plan. Delivery is scheduled during 2026-2027. Concurrent work is underway for the release of land for residential and industrial use in Kondinin & Hyden.
2.2 Transport Network	MONITOR	Road maintenance and construction programs continue. Road user agreements with energy developers is completed. Attention is now focussing on resources operators. Grant funding opportunities are pursued on an ad hoc basis pending availability.
2.3 Visitor & Tourist Experience	AT RISK	Tourism and visitor attendance at Wave Rock is consistent. The Shire is currently working with operators to understand demand, occupancy and opportunity development. The Hyden Discovery Centre project continues with a request to have the Shire lead the grant process. Positive commentary relating to Shire facilities (Kondinin Caravan Park) has been received throughout the period.
2.4 Housing	AT RISK	Housing stock shortages prevail throughout the Shire. The Infrastructure & Assets Committee has included a housing strategic framework as a committee deliverable. In addition, the Administration, Department of Planning, Lands & Heritages and Development WA are working together on a solution to release land for housing and industrial purposes throughout the Shire.
2.5 Learning & Education	ON TRACK	Primary schools throughout the Shire are retained. Childcare service providers throughout the Shire are operational. Shire CRC's continue to offer learning opportunities to communities.
3.1 Environmental Health & Waste	MONITOR	Roe EHO continues to monitor regulatory activities throughout the Shire. The Wave Rock Septic Pond is now the subject of further legal advising to clearly identify a logical and compliance solution.

Strategic Priority	Status	Summary Commentary
3.2 Natural Environment	ON TRACK	Invasive species program participation maintained. Shire representation on Wheatbelt advisory committees continues.
4.1 Skilled, Capable & Transparent Team	MONITOR	Elected member training events have been completed. A skills matrix for Administration staff is under construction to identify opportunities for cross functionality and training. Recruitment activities have been successful for CSO roles in Hyden and Kondinin; however, other administration roles are not attracting respondents – alternate advertising and approaches are being developed and implemented with marginal success.
4.2 Compliant & Resourced Local Government	MONITOR	Although not a formal reporting requirement, asset ratios are under review. Policy and strategic frameworks are under review with multiple policies now replaced and upgraded. Codes of Conduct reviewed and endorsed. Service provider compliance and retention arrangements are being addressed systematically.

FINANCIAL

Annual Budget 2026-2027

RISK

Population decline remains a medium-term structural risk. The Shire's population is projected to fall to approximately 740 residents by 2031 from a current base of 873. Each successive year without a meaningful response to housing diversity, workforce attraction, and liveability investment increases the probability that this projection is realised.

Volunteer fatigue is an emerging risk that has been visible during the quarter. With high volunteerism rates, 42% of residents undertake voluntary work, well above the State average of 19%. The Shire's community services and emergency management capability is heavily dependent on a relatively small cohort of willing residents in an ageing community. No specific mitigation strategy currently exists for this risk within the SCP framework and is included in the LEMA review for 2026-2027.

The Shire of Kondinin is facing a compounding asset renewal risk, with the gap between required and actual renewal expenditure estimated at \$1.6 million per year. This shortfall is not simply deferred maintenance; it is an accelerating liability. Assets allowed to deteriorate beyond their optimal renewal point cost substantially more to remediate than they would have at the point of planned renewal, and the cumulative effect threatens the Shire's asset sustainability ratio, its long-term financial position, and ultimately its capacity to deliver the services the community depends on. A robust, current Asset Management Plan supported by a credible long-term financial strategy that explicitly models the renewal gap and establishes a realistic trajectory for closing it is programmed for 2026-2027.

Equally important is the discipline applied to new capital commitments. In an environment where the renewal backlog is already significant, the temptation to pursue large, visible capital projects must be carefully weighed against the Shire's underlying financial capacity and community need. Over-commitment to major projects, however worthy, can diminish the renewal expenditure the existing asset base urgently requires, divert staff resources from operational priorities, and create ongoing operating cost obligations the Shire may not be positioned to sustain. A measured, evidence-based approach to capital decision-making, anchored in the Asset Management Plan and Long-Term Financial Plan, will be developed in 2026-2027. New projects should only proceed where they are demonstrably affordable, where the renewal program is not compromised, and where the full lifecycle cost (not just the construction cost) has been assessed and accepted by Council.

POLICY & STATUTORY

Section 5.56 of the Local Government Act 1995 (WA) requires local governments to plan for the future of their district.

Regulation 19C of the Local Government (Administration) Regulations 1996 sets out the minimum content and review requirements for the Strategic Community Plan, mandating a review at least once every four years. More frequent reviews, including a recommended minor review every two years are included in the DLGSC Integrated Planning and Reporting Framework and Guidelines (2010, updated 2016), which also establishes the advisory standards governing the relationship between the SCP, Corporate Business Plan, Asset Management Plan, Workforce Plan and Long-Term Financial Plan. The Shire's current SCP is non-compliant with the four-year statutory review cycle and a review has commenced as a matter of priority.

The Local Government Amendment Acts of 2023 and 2024 (WA) have introduced strengthened obligations around Council governance, elected member conduct, and CEO performance management that will need to be reflected in the revised plan. Section 5.53 of the Act requires the Shire to formally report progress against the SCP to the community annually via the Annual Report, which this Q4 report will inform.

The SCP's Environment pillar engages the Environmental Protection Act 1986 (WA), Biodiversity Conservation Act 2016 (WA), and Waste Avoidance and Resource Recovery Act 2007 (WA).

The Community pillar engages the Emergency Management Act 2005 (WA) and Bush Fires Act 1954 (WA) in relation to Priority 1.6, and the Disability Services Act 1993 (WA) in relation to the DAIP commitment in Priority 1.2.

The housing priority engages the Planning and Development Act 2005 (WA) and the Shire's Local Planning Scheme No.1.

Two new instruments now require particular attention. The Public Health Act 2016 (WA) Stage 5, which commenced 4 June 2024, creates a mandatory obligation to prepare a Local Public Health Plan not yet reflected in the current SCP.

The Privacy and Responsible Information Sharing Act 2024 (WA), operative from 1 July 2026, creates new privacy compliance obligations that should be embedded in the revised SCP's Civic Leadership pillar.

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government

Strategy

4.1.3 We engage with the community on key projects and we provide regular, transparent communication

4.2.1 External audits and reviews confirm compliance with relevant Local Government legislation

COMMENT

The fourth quarter of 2025–26 brings to a close what has been a year of steady delivery against the Shire of Kondinin's strategic priorities, tempered by a small number of unresolved and persistent challenges that warrant Council's direct attention as the new financial year begins.

The Shire is performing well in areas where it has direct operational control - road maintenance, waste management, community events, emergency services support, maintenance and financial compliance. These are not small achievements for a council of this size and geographic complexity, and they reflect well on the administration and the volunteer community that underpins so much of what the Shire does.

The areas of concern are largely those where the Shire's influence is constrained by external factors such as State Government decisions on health resourcing and public housing, telecommunications investment by carriers, and the broader demographic and economic pressures affecting all small Wheatbelt communities. This does not mean the Shire is without agency in these areas. The Shire has an important advocacy role, and the evidence gathered through this reporting cycle on housing, health, telecommunications, and the Hyden–Norseman Road will be actively deployed in submissions, grant applications, and direct engagement with State and Federal Ministers and agencies.

This report draws Council's attention to two matters that sit above the ordinary quarterly reporting protocol. Firstly, the SCP review must commence in Q1 2026–27. The plan is operating beyond its review horizon against outdated evidence base and without reflecting significant legislative changes. Committees have agreed to a planned and strategic approach to address this. A separate briefing note will be presented to Committees outlining the full scope of what a contemporary, compliant SCP review should address and recommending a process and timeline through to adoption in early 2027. Council's endorsement of that process and the associated budget provision is sought at this meeting.

Second, the Disaster Ready Fund Round Four application deadline of 1 July 2026 is imminent. The proposed digital fire warning and emergency communication network project is well-evidenced, aligns directly with multiple SCP priorities, and will address risks that the Shire has carried without mitigation for a number of years.

CONSULTATION

Administration staff.

RESOLUTION OCM/26/072

Moved: Cr Toni Smeed

Seconded: Cr Murray James

That Council:

1. Receives and notes the 2025-2026 Q4 quarterly progress report against the Shire of Kondinin Strategic Community Plan (2022-2032).
2. Endorses and approves a full review of the Shire of Kondinin Strategic Community Plan (2022-2032) in concert with the 2025-2026 Community Survey results and consultations, Medical & Community Services Committee strategic framework; and the Infrastructure & Assets Committee strategic framework.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against:	Nil
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12.4.5 WALGA Western Australian Local Government Convention - 2026

FILE NUMBER:**DATE:** 11 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil**RECOMMENDATION**

That Council:

1. Notes that the WALGA Western Australian Local Government Convention 2026 will be convened at the Perth Convention & Exhibition Centre from Wednesday 16 September 2026 to Friday 18 September 2026.
2. Endorses and approves the following Councillors and/or Officers to attend the 2026 WALGA Convention:
 - Shire President – Cr Mouritz
 - Deputy Shire President – Cr Gangell
 - Councillor Smeed
 - Chief Executive Officer
3. Authorises the Chief Executive Officer to make the necessary arrangements to facilitate the attendance of the nominated Shire delegation.

SUMMARY

The WALGA Local Government Convention (LGC26) is the sector's premier annual event, bringing together Elected Members, officers, suppliers and stakeholders for professional development, networking and business opportunities. This year's event runs from 16-18 September 2026 at the Perth Convention and Exhibition Centre, under the theme *Tomorrow's World* reflecting the pace of change facing local governments across technology, community expectations, economic pressure and policy uncertainty.

This report seeks Council's nomination of a Shire delegation to attend the event.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Advocacy**

When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

BACKGROUND

The conference delivers practical value across several areas: structured professional development spanning governance, compliance, planning and infrastructure; peer learning from councils of all sizes and contexts; direct supplier engagement through the Convention Exhibition; and sector advocacy through the WALGA Annual General Meeting, where member councils vote on the policy positions WALGA takes to State and Federal Government.

The Convention also incorporates the Local Government Honours Program, recognising outstanding contributions by elected members and officers.

For a small or regional Shire, it represents the most efficient opportunity in the calendar year to access concentrated sector intelligence, training, and direct engagement with government and industry.

FINANCIAL

Indicative pricing of attendance per delegate includes:

Item	Description	Cost (ex GST)
Registration	Full delegate ticket	\$1,300.00
Additional events	Networking events	\$ 450.00
Accommodation	15 th – 17 th September (3 nights)	\$1,000.00
TOTAL		\$2,750.00

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.1 RoeROC and regional groupings deliver local benefit

COMMENT

The WALGA annual Local Government convention is an annual event attended by Shire representatives. The event offers attendees an opportunity to network and collaborate on matters affecting the Shire.

CONSULTATION

Nil

RESOLUTION OCM/26/073

Moved: Cr Paul Green

Seconded: Cr Toni Smeed

That Council:

1. Notes that the WALGA Western Australian Local Government Convention 2026 will be convened at the Perth Convention & Exhibition Centre from Wednesday 16 September 2026 to Friday 18 September 2026.
2. Endorses and approves the following Councillors and/or Officers to attend the 2026 WALGA Convention:
 1. Shire President – Cr Mouritz
 2. Deputy Shire President – Cr Gangell
 3. Cr Smeed
 4. Chief Executive Officer
3. Authorises the Chief Executive Officer to make the necessary arrangements to facilitate the attendance of the nominated Shire delegation.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.4.6 Hyden Discovery Centre - Hyden Progress Association Memorandum of Understanding - Amendment.

FILE NUMBER:	OCM Resolution #4645 - 29/10/25
DATE:	11 June 2026
AUTHOR:	Bruce Wright, Chief Executive Officer
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	1. Resolution 4645 - MOU Hyden Progress Association - Hyden Discovery Centre - <i>Under Separate Cover</i> 2. Draft MOU - Hyden Progress Association - Option A - Hyden Discovery Centre - <i>Under Separate Cover</i>

RECOMMENDATION

That Council:

- Notes Resolution 4645, *Hyden Discovery Centre: Memorandum of Understanding*, passed at the Ordinary Meeting of Council held 29 October 2026, and further notes that:
 - The Memorandum of Understanding "*HPA Owned Shire Auspice*" (Option B) was executed by the Chief Executive Officer pursuant to clause 6 of that resolution; and
 - The transfer of \$250,000 from the Hyden Discovery Centre Reserve to the 2025-2026 operational budget authorised under clause 7 of that resolution has not been completed; and
 - That the executed Memorandum of Understanding is to be terminated by agreement with the Hyden Progress Association and replaced by the amended Memorandum of Understanding presented at this meeting.
- Receives and notes the attached Memorandum of Understanding "*HPA Shire Owned Acting as Principal*" for the Wave Rock – Katter Kich Discovery Centre, Hyden (Option A).
- Repeals items 1, 2, 4, 6 and 7 of Resolution 4645 on the basis that:
 - Clauses 1, 2, 4 and 6 relate to the Memorandum of Understanding "*HPA Owned Shire Auspice*" (Option B), which is being terminated by agreement and replaced by Option A as presented at this meeting; and
 - Clause 7 relates to the reserve transfer which has not been carried into effect and is being replaced by the recommendations following in this report.
- Notes and acknowledges that a Memorandum of Understanding is generally not a legally binding document. It serves as a formal agreement outlining the terms and details of a mutual understanding between parties but does not create enforceable obligations.
- Endorses and reaffirms a capital commitment of \$1.4 million of Shire funds, inclusive of \$250,000 to meet the costs of preliminary activities including architect fees, required surveys and heritage assessments, and tender preparation documents to progress the project to enable a design and construct tender to be issued.
- Authorises the Chief Executive Officer to:
 - Terminate the executed Memorandum of Understanding "*HPA Owned Shire Auspice*"

(Option B) by agreement with the Hyden Progress Association; and

(b) Negotiate, vary & execute the replacement Memorandum of Understanding "HPA Shire Owned Acting as Principal" (Option A) with the Hyden Progress Association on behalf of the Shire of Kondinin.

7. Authorises the Chief Executive Officer to transfer up to \$250,000 from reserve funds to operating funds to support preliminary project activities, subject to the receipt of compliant tax invoices from service providers. This includes an initial allocation of \$174,853.68 from the Hyden Discovery Centre Reserve to the 2025–2026 operational budget, representing payment to the Hyden Progress Association for preliminary activities undertaken to date:

Current reserve balance	\$945,832.80
Transfer to operating budget (payment to Hyden Progress Association for preliminary activities to date)	(\$174,853.68)
Reserve balance after transfer	\$770,979.12

8. Notes that following the transfer authorised in recommendation 7, the Hyden Discovery Centre Reserve carries a deficit of \$454,167.20 against the remaining capital required in reserve of \$1,225,146.32:

Total authorised capital commitment	\$1,400,000.00
Less preliminary activities funded from transfer	(\$174,853.68)
Remaining capital required in reserve	\$1,225,146.32
Reserve balance after transfer	\$770,979.12
Deficit	\$454,167.20

9. Authorises the following budget allocations to meet the reserve deficit, noting that at full funding the reserve will hold \$1,225,146.32:

Reserve balance after transfer	\$770,979.12
2026-2027 budget allocation	\$227,083.60
2027-2028 budget allocation	\$227,083.60
Projected reserve balance at full funding	\$1,225,146.32

10. Notes that the Hyden Progress Association has undertaken a comprehensive and competitive tender process in retaining Site Architecture Studio and Creative Spaces for the concept design, quantitative surveying and project design for the Hyden Discovery Centre project and approves that Site Architecture Studio and Creative Spaces are retained on the basis that the tender process is consistent with the requirements of the *Local Government*

(Functions and General) Regulations 1996.

11. Endorses and approves an exemption from tender under regulation 11(2)(f) of the *Local Government (Functions and General) Regulations 1996* to retain Ms Juliet Grist as Principal Project Consultant, on the basis that Council has good reason to believe that it is unlikely there is more than one potential supplier, given that Ms Grist holds established and specialist knowledge of the history, current status and actions required to support this project that cannot practicably be replicated by another supplier within the timeframes and at the stage of project development required.
12. Endorses and approves the withdrawal of Shire resources and funding if the next round of grant funding applications is not successful.

Councillor Smeed noted a typographical error in Recommendation 1, with the year noted as 2026 whereas the year should read 2025.

SUMMARY

At the Ordinary Meeting of Council held on 29 October 2025, Council resolved to enter into a Memorandum of Understanding (MOU) with the Hyden Progress Association (HPA) to, among other matters, act as auspice for HPA grant applications. A copy of the original report is attached for reference.

The Shire has since received advice from Ms Juliet Grist (Principal Project Consultant) that Lottery West will not accept the Shire's auspice arrangement with HPA under the existing terms and conditions of the MOU approved by Council.

Accordingly, this report now seeks to repeal Items 1, 2, 3, 6 and 7 of Resolution 4645. Items 1, 2, 4 and 6 relate to the previous MOU, which is being terminated by mutual agreement with HPA and replaced with the MOU now presented to Council. Item 7 relates to a reserve transfer that has not yet been undertaken and is now superseded by the recommendations contained in this report.

This report also seeks Council approval for the Chief Executive Officer to utilise reserve funds up to the value of \$250,000 to meet costs incurred by HPA to date and additional consultant costs as the project progresses. Expenditure will be consistent with the Shire Purchasing Policy and corresponding regulations; and made upon receipt of compliant tax invoices. Transactions will be evidenced in monthly financial reporting.

Lastly, Council approval is sought to allocate funds from future budgets to the Discovery Centre reserve to meet the Shire commitment to contribute \$1.4m to the project.

It should be noted that Resolution 4645 cannot be repealed in its entirety, as the MOU authorised under that resolution has already been executed. This report therefore serves to regularise Resolution 4645, provide MOU clarity and to clearly define the financial obligation of the Shire.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Hyden Katter Kich Discovery Centre project is a long-standing project initiative of the Shire and the HPA. The project has been the subject of many consultative meetings, briefings and Council resolutions that are well reported and will not be further explored in this item.

At the Ordinary Meeting of Council on 29 October 2025, Council endorsed and approved the Shire to enter into a MOU with HPA as an auspice to HPA leading this project and developing a shovel ready grant application to seek funding from Lottery West and the Federal Government. The approved MOU was executed in accordance with the resolution of Council.

Council’s decision was informed by the following comparative chart prepared by Ms Juliet Grist:

Category	Option A - Shire Owned / Acting as Principal	Option B - HPA Owned / Shire Auspice	Commentary
Project Ownership	Land transferred from HPA to Shire for \$1 prior to construction. Shire owns building outright.	Land retained by HPA; strata ownership structure introduced. Shire purchases strata unit proportionate to its contribution.	Option A: Shire fully owns the asset. Option B: Shared ownership via strata model.
Project Lead	Shire is project lead and principal applicant on funding.	HPA is project lead; Shire acts as funding auspice.	Option A centralises control with Shire; Option B decentralises with HPA lead.
Governance	Shire is responsible for all project governance, financial acquittals, and compliance.	HPA establishes Project Oversight Committee and leads governance during development; Shire provides oversight via Auspice Agreement once funding achieved.	Option A gives Shire full control; Option B delegates governance to HPA under auspice.
Funding Application Responsibility	Shire lodges and manages all funding applications as principal applicant.	HPA prepares grant documentation; Shire lodges applications as auspice.	In Option B, HPA prepares while Shire submits. Option A Shire completes all preparation and submits.
Financial Accountability	Shire is responsible for acquittals, reporting, and cost overruns.	HPA is responsible for construction acquittals under ‘backing contract’; Shire is responsible for funding acquittals under auspice.	Option A = full financial risk on Shire; Option B = shared but Shire may still bear funding risk under auspice.
Capital Contributions	Shire: \$1.4m; HPA: \$0.5m (incl. \$100k for prelim works).	Shire: \$1.4m (incl. \$250k prelim); HPA: \$0.5m (incl. \$100k prelim).	Financial commitments similar; timing and structure differ (Option B links Shire payment to

Category	Option A - Shire Owned / Acting as Principal	Option B - HPA Owned / Shire Auspice	Commentary
			strata purchase).
Land Arrangements	HPA transfers land to Shire for \$1 before construction.	HPA retains land; Shire receives strata title proportional to its contribution.	Option B maintains community ownership of site and reduces Shire’s long term financial commitment for maintenance.
Risk Management	Shire assumes all project and cost overrun risks.	HPA assumes cost overrun risk; Shire retains grant acquittal risk.	Option A higher exposure for Shire.
Project Manager	Shire appoints Project Manager in consultation with HPA.	HPA appoints Project Manager post-funding, in consultation with Shire.	Control of project execution shifts from Shire (A) to HPA (B).
Executive Officer Funding	80% Shire / 20% HPA for first 5 years, 50/50 for years 6-10.	90% Shire / 10% HPA for first 5 years, 70/30 for years 6-10.	Option B reduces HPA contribution to early-stage staffing in recognition of pick-up of maintenance and operational costs.
Museum Fit-Out	Shire leads funding and coordination, may partner with HPA.	HPA leads funding and coordination, may partner with Shire.	Reversal of lead roles between versions.
Approvals & Compliance	Shire responsible for all approvals, tendering, procurement, and construction management.	HPA responsible for tendering, design and construct contract, and compliance oversight.	Option A centralised under local government procedures; Option B under HPA management.
Insurance & Maintenance	Shire holds all building insurances and ongoing maintenance.	Each party insures and maintains its strata portion.	Option B divides liability by ownership share.
Governance Structure	Shire chairs Project Oversight Committee.	HPA chairs Project Oversight Committee.	Option A: Shire governance-led. Option B: community governance-led.
Decision-Making Authority	Shire final authority in financial, legal, and governance issues; HPA in community engagement.	Same clause replicated in both versions.	Identical governance balance.
Termination	Either party may terminate with 30-day	Same provision.	Identical clause. In Option B a formal legal contract would replace the MOU

Category	Option A - Shire Owned / Acting as Principal	Option B - HPA Owned / Shire Auspice	Commentary
	notice.		once capital funding is secured. This would have separate termination clauses.
Outcome Focus	Greater Shire integration and control, ensuring compliance and asset ownership.	Greater community empowerment and shared governance, maintaining community ownership.	Option A suits infrastructure control; Option B suits community partnership.

During discussions with Lottery West, Ms Grist was instructed that the executed MOU and corresponding roles and responsibilities of project stakeholders would not be accepted by Lottery West. Therefore, for this project to continue it will be necessary to terminate the existing MOU with HPA and enter into a new MOU under the provisions of Option A described within the aforementioned table.

The success of this project rests solely with the successful award of funding from Lottery West, without which, the Shire is not capable of raising the capital required to complete this project. This aspect has been recognised by the Council and approval granted to withdraw Shire resources and funding from this project if the grant application was not successful.

Regulatory (Procurement) Considerations

Prior to the October meeting, the HPA appointed a specialist consultant, Ms Juliet Grist (the Consultant) to support the re-development of the project and to develop grant applications for the project. This consultant is highly regarded in regional development initiatives and the preparation of grant applications for similar projects. The MOU and the comparison table contained within the body of this report are the work of Ms Grist and are presented with the authority and endorsement of the HPA.

The retention of Ms Grist is the subject of regulatory consideration. Pursuant to Regulation 11(2)(f) of the Local Government (Functions and General) Regulations 1996, it is recommended that Ms Grist is retained under exemption as the Principal Consultant for this project without inviting tenders.

This exemption is considered appropriate on the following grounds:

- Ms Grist has been integrally involved in the development and delivery of the project to date and has developed a highly specialised and detailed understanding of the project’s technical, strategic and operational requirements.
- Ms Grist possesses unique project-specific knowledge, intellectual property, and continuity of design intent, which would not be practicably replicated by an alternative provider without significant time, cost, and risk to the project.
- Given the current stage of the project and the defined delivery timelines, engaging a new consultant would require substantial onboarding, knowledge transfer, and potential redesign work; resulting in delays and inefficiencies that are inconsistent with the project’s schedule and budget constraints.
- Ms Grist’s proven capability, prior performance on the project, and established relationships with key stakeholders further support her suitability for continuation in the Principal Consultant role.

Accordingly, it is considered that seeking competitive tenders would not result in a materially better outcome for the Shire in terms of value, risk, or delivery.

Ms Grist has coordinated all project activities to date. This has included the development of a comprehensive competitive tender process to retain project design and architectural consultants to support the development of the project concept, design and shovel ready “design and construct” tender processes. In addition, Ms Grist will be developing the grant applications. The tender process was conducted in accordance with the provisions of the Local Government (Functions and General) Regulations 1996 and the Local Government Act. Accordingly, it is recommended that Site Architecture Studio and Creative Spaces are retained for the duration of this project.

FINANCIAL

The Shire has committed to a \$1.4m capital contribution to this project. Of which, \$945,832.80 is held in reserve. HPA has expended \$174,853.68 on consultant fees which, under the terms of the MOU are to be reimbursed by the Shire.

Current reserve balance	\$945,832.80
Transfer to operating budget (payment to Hyden Progress Association for preliminary activities to date)	(\$174,853.68)
Reserve balance after transfer	\$770,979.12

The reserve balance after transferring fees to the HPA is in deficit of \$454,167.20

Total authorised capital commitment	\$1,400,000.00
Less preliminary activities funded from transfer	(\$174,853.68)
Remaining capital required in reserve	\$1,225,146.32
Reserve balance after transfer	(\$770,979.12)
Deficit	\$454,167.20

To meet the reserve deficit, two allocations of \$227,083.60 will be required from the 2026-2027 and 2027-2028 budgets.

Reserve balance after transfer	\$770,979.12
2026-2027 budget allocation	\$227,083.60
2027-2028 budget allocation	\$227,083.60
Projected reserve balance at full funding	\$1,225,146.32

It should be noted that this report does not address the ongoing operational implications for the Shire that were made in submissions to Council prior to this author’s appointment. The proposed Discovery Centre business case submitted to Council during 2025 is now under review and the commercial implications and whole of life costing estimates will be reported to Council at the July ordinary meeting.

RISK

The Shire will be accepting heightened levels of latent risk under the revised project framework and MOU. One of the more prominent exposures will be the Operational and Lifecycle Cost risk which will be further detailed and presented to Council under separate cover at the July Ordinary Meeting.

Risk Category	Risk Description (Option A – Shire as Principal)	Potential Impact on Shire	Mitigation Measures
Financial Risk	Shire bears full responsibility for cost overruns, variations, and budget shortfalls	Budget blowouts; need for additional unplanned funding	Include contingency (10–20%); fixed-price/D&C contracts; independent QS reviews; staged funding approvals
Grant & Acquittal Risk	Shire is solely responsible for grant compliance, reporting, and acquittals	Risk of funding clawback; audit findings; reputational damage	Dedicated grant management role; strict reporting systems; milestone compliance checks; internal audits
Delivery & Capability Risk	Shire is responsible for full project delivery including procurement, design, and construction	Project delays or quality issues if internal capacity is insufficient	Engage experienced Project Manager; use specialist consultants; establish formal governance structure; ensure adequate resourcing
Procurement & Compliance Risk	All procurement must meet Local Government regulatory requirements	Audit issues, legal challenges, or procurement non-compliance	Adhere strictly to Regulations; document all decisions; legal/probity review; use standard contract templates
Operational & Lifecycle Cost Risk	Shire responsible for all ongoing maintenance, insurance, and renewal costs	Long-term financial burden impacting future budgets	Develop whole-of-life cost model; asset management plan; create reserve funds; explore cost recovery options
Stakeholder & Relationship Risk	Centralised control may reduce HPA and community ownership or engagement	Reduced stakeholder support; reputational and political risk	Establish advisory group; maintain consultation; define roles in agreement; ensure transparent communication
Project Delay Risk	Shire-controlled approvals and procurement processes may slow delivery	Missed funding deadlines; increased costs due to delays	Develop realistic project schedule; pre-plan procurement; streamline approvals; regular progress reporting
Reputational Risk	Shire carries full accountability for project performance and outcomes	Public criticism if issues arise; reduced trust in Council	Maintain transparency; regular Council/community updates; proactive risk management; clear governance reporting

POLICY

Purchasing Policy

STATUTORY

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

STRATEGIC

Theme

2. ECONOMY

Goal

2.3 Coordinated planning and promotion of the visitor and tourist experience

Strategy

2.3.3 Complete the Hyden Visitor Centre with additional funding

COMMENT

This report seeks to formalise a change in the project delivery model for the Hyden Discovery Centre, transitioning from the previously endorsed “HPA Owned / Shire Auspice” arrangement (Option B) to a “Shire Owned / Acting as Principal” model (Option A). This change is required to satisfy Lottery West funding requirements and to ensure the project remains eligible for external grant funding.

The report also regularises prior Council decisions under Resolution 4645, authorises the termination and replacement of the existing Memorandum of Understanding with the Hyden Progress Association, and confirms the Shire’s capital commitment of \$1.4 million, including reimbursement of preliminary costs and future reserve allocations.

Under Option A, the Shire assumes full project ownership, governance, and financial accountability, resulting in increased control but also a higher level of financial, operational, and delivery risk. These risks are acknowledged within the report and will be actively managed through established governance, procurement, and project management frameworks.

Importantly, this report does not seek to determine the long-term operational viability of the Discovery Centre. A comprehensive whole-of-life cost and operational assessment, including financial sustainability and ongoing resourcing implications, is currently under review and will be presented to Council at the July Ordinary Meeting. This will provide Council with a further opportunity to consider the full implications of the project prior to any final commitment to construction.

The progression of the project remains contingent upon the successful securing of external grant funding, with provisions included to withdraw from the project should this not be achieved.

CONSULTATION

Hyden Progress Association

Ms Juliet Grist

RECOMMENDATION

That Council:

1. Notes Resolution 4645, *Hyden Discovery Centre: Memorandum of Understanding*, passed at the Ordinary Meeting of Council held 29 October 2025, and further notes that:
 - (a) The Memorandum of Understanding “*HPA Owned Shire Auspice*” (Option B) was executed by the Chief Executive Officer pursuant to clause 6 of that resolution; and
 - (b) The transfer of \$250,000 from the Hyden Discovery Centre Reserve to the 2025-2026 operational budget authorised under clause 7 of that resolution has not been completed; and
 - (c) That the executed Memorandum of Understanding is to be terminated by agreement with the Hyden Progress Association and replaced by the amended Memorandum of

Understanding presented at this meeting.

2. Receives and notes the attached Memorandum of Understanding "*HPA Shire Owned Acting as Principal*" for the Wave Rock – Katter Kich Discovery Centre, Hyden (Option A).
3. Repeals items 1, 2, 4, 6 and 7 of Resolution 4645 on the basis that:
 - (a) Clauses 1, 2, 4 and 6 relate to the Memorandum of Understanding "*HPA Owned Shire Auspice*" (Option B), which is being terminated by agreement and replaced by Option A as presented at this meeting; and
 - (b) Clause 7 relates to the reserve transfer which has not been carried into effect and is being replaced by the recommendations following in this report.
4. Notes and acknowledges that a Memorandum of Understanding is generally not a legally binding document. It serves as a formal agreement outlining the terms and details of a mutual understanding between parties but does not create enforceable obligations.
5. Endorses and reaffirms a capital commitment of \$1.4 million of Shire funds, inclusive of \$250,000 to meet the costs of preliminary activities including architect fees, required surveys and heritage assessments, and tender preparation documents to progress the project to enable a design and construct tender to be issued.
6. Authorises the Chief Executive Officer to:
 - (a) Terminate the executed Memorandum of Understanding "*HPA Owned Shire Auspice*" (Option B) by agreement with the Hyden Progress Association; and
 - (b) Negotiate, vary & execute the replacement Memorandum of Understanding "*HPA Shire Owned Acting as Principal*" (Option A) with the Hyden Progress Association on behalf of the Shire of Kondinin.
7. Authorises the Chief Executive Officer to transfer up to \$250,000 from reserve funds to operating funds to support preliminary project activities, subject to the receipt of compliant tax invoices from service providers. This includes an initial allocation of \$174,853.68 from the Hyden Discovery Centre Reserve to the 2025–2026 operational budget, representing payment to the Hyden Progress Association for preliminary activities undertaken to date:

Current reserve balance	\$945,832.80
Transfer to operating budget (payment to Hyden Progress Association for preliminary activities to date)	(\$174,853.68)
Reserve balance after transfer	\$770,979.12

8. Notes that following the transfer authorised in recommendation 7, the Hyden Discovery Centre Reserve carries a deficit of \$454,167.20 against the remaining capital required in reserve of \$1,225,146.32:

Total authorised capital commitment	\$1,400,000.00
Less preliminary activities funded from transfer	(\$174,853.68)
Remaining capital required in reserve	\$1,225,146.32
Reserve balance after transfer	\$770,979.12

Deficit	\$454,167.20
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9. Authorises the following budget allocations to meet the reserve deficit, noting that at full funding the reserve will hold \$1,225,146.32:

Reserve balance after transfer	\$770,979.12
2026-2027 budget allocation	\$227,083.60
2027-2028 budget allocation	\$227,083.60
Projected reserve balance at full funding	\$1,225,146.32

10. Notes that the Hyden Progress Association has undertaken a comprehensive and competitive tender process in retaining Site Architecture Studio and Creative Spaces for the concept design, quantitative surveying and project design for the Hyden Discovery Centre project and approves that Site Architecture Studio and Creative Spaces are retained on the basis that the tender process is consistent with the requirements of the *Local Government (Functions and General) Regulations 1996*.

11. Endorses and approves an exemption from tender under regulation 11(2)(f) of the *Local Government (Functions and General) Regulations 1996* to retain Ms Juliet Grist as Principal Project Consultant, on the basis that Council has good reason to believe that it is unlikely there is more than one potential supplier, given that Ms Grist holds established and specialist knowledge of the history, current status and actions required to support this project that cannot practicably be replicated by another supplier within the timeframes and at the stage of project development required.

12. Endorses and approves the withdrawal of Shire resources and funding if the next round of grant funding applications is not successful.

SUSPENSION OF STANDING ORDERS

RESOLUTION OCM/26/074

Moved: Cr Beverley Gangell

Seconded: Cr Murray James

A motion was moved that Council suspend standing orders.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

The Shire President invited the CEO to provide background information in relation to this matter. The CEO presented a commercial proposal for the Discovery Centre based on the original submissions made in 2024. The original proposal was not considerate of whole of life costs, depreciation, major

project upgrades, staffing costs and a ten year renewal. The commercial proposal presented and a briefing will be prepared for the Council.

Cr Gangell noted that a similar commercial proposal had not previously been presented to Council to provide the level of detail required to make a decision. The Council will require a clearer picture of the project.

Councillor Browning noted that insufficient information is available to make an informed decision. He noted that the entire project risk will now return to the Shire. The Shire has a number of other high profile projects that will also require consideration but are being pushed back to accommodate the Discovery Centre. He is not opposed to the Centre; however, it will require far more information than that the Council has received.

Councillor Smeed noted that while she was not opposed to the Discovery Centre, more information was required before any decision was made. Cr Smeed also queried what the entrance fee included and what benefit an attendee would receive.

Councillor Green noted that the project was important and that this was the last opportunity for it to eventuate.

Councillor recommended that the matter be laid on the table and Special Meeting convened as required.

RESUMPTION OF STANDING ORDERS

RESOLUTION OCM/26/075

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

A motion was moved that Council resume standing orders.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

MOTION

RESOLUTION OCM/26/076

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

That Council approves that the recommendation for report *12.4.6 – Hyden Discovery Centre – Hyden Progress Association Memorandum of Understanding – Amendment* is laid on the table pending further legal advice and the preparation of a revised business and commercial proposal.

CARRIED 5/2

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James and Toni Smeed

Against: Crs Darren Pool and Paul Green

12.4.7 Repeal of resolution OCM/26/032 - Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding - WA Government

FILE NUMBER:**DATE:** 12 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil**RECOMMENDATION**

That Council:

1. Repeals resolution OCM/26/032 - Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding - WA Government passed at the Ordinary Meeting of Council on 22 April 2026 on the basis of:
 - (a) The re-allocation of capital in 2026-2027 to higher priority projects and opportunities.
 - (b) Consideration of participating in CCTV grant funding in future grant rounds.

SUMMARY

At the Ordinary Meeting of Council convened on 22 April 2026, Council passed resolution OCM/26/032:

RESOLUTION OCM/26/001

Moved: Cr Darren Pool

Seconded: Cr Murray James

That Council:

1. Supports the submission of a grant application under the State Government CCTV Grant Program for funding of up to five (5) Automatic Number Plate Recognition (ANPR) cameras within the Shire of Kondinin;
2. Approves, in principle, the inclusion of \$50,000 in the 2026–2027 Annual Budget to meet installation, infrastructure and associated costs required for implementation, should the grant application be successful;
3. Notes that no expenditure will be incurred unless and until funding is awarded and the relevant budget is adopted by Council; and
4. Authorises the Chief Executive Officer to undertake all actions necessary to prepare and submit the grant application, including consultation and sign-off with the WA Police Force.

CARRIED 5/2 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James and Toni Smeed
 Against: Crs Darren Pool and Paul Green

This report seeks Council approval to repeal the resolution on the basis of allocating the approved capital funding to a higher priority Disaster Ready Fund grant opportunity.

VOTING REQUIREMENT

Simple Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

At the Ordinary Meeting of Council convened on 22 April 2026, Council resolved to support and approve an application for CCTV camera grant funding and to commit \$50,000 in the 2026-2027 budget as the Shire’s contribution to the grant.

A detailed assessment of the grant and more specifically, the technical requirements of the CCTV equipment has not been successful as a consequence of non-responsive suppliers.

Concurrently, round 4 of the Disaster Ready Fund (DRF) grant stream has opened with an opportunity for the Shire to compete for funding for much needed fire rating and variable messaging systems for outlying areas of the Shire (Reported under separate cover).

In a constrained budget cycle, the approved capital commitment allocated to the CCTV grant is considered more valuable to the creation of an opportunity to secure emergency infrastructure. Accordingly, Council approval to repeal this resolution is now sought.

Consideration of future CCTV funding rounds will be made and reported accordingly.

FINANCIAL

Nil

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

4. CIVIC LEADERSHIP

1. COMMUNITY

Goal

4.2 We are a compliant and resourced Local Government

1.6 Support emergency services planning, risk mitigation, response and recovery

Strategy

4.2.2 Financial sustainability in achieving community aspirations

1.6.3 Resourced bush fire brigades and support to meet compliance and encourage participation

COMMENT

It is recommended that Council repeals Resolution OCM/26/032 – Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding – WA Government, adopted at the Ordinary Meeting of Council held on 22 April 2026, on the basis that the capital allocation endorsed under that resolution is proposed to be redirected to higher priority initiatives.

CONSULTATION

Nil

RESOLUTION OCM/26/077

Moved: Cr Toni Smeed

Seconded: Cr Darren Pool

That Council:

1. Repeals resolution OCM/26/032 - Application for CCTV and Automatic Number Plate Recognition (ANPR) Grant Funding - WA Government passed at the Ordinary Meeting of Council on 22 April 2026 on the basis of:
 - (a) The re-allocation of capital in 2026-2027 to higher priority projects and opportunities.
 - (b) Consideration of participating in CCTV grant funding in future grant rounds.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.4.8 RoeROC Committee Meeting Minutes - 4 June 2026

FILE NUMBER:

DATE: 12 June 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil
 Authoriser - Nil

ATTACHMENTS: 1. RoeROC Committee Meeting Minutes - 4 June 2026 - *Under Separate Cover*

RECOMMENDATION

That Council:

1. Notes the RoeROC Committee Meeting Minutes and attachments from 4 June 2026.

SUMMARY

On 4 June 2026, the RoeROC Committee was convened.

This report presents the Meeting Minutes and attachments for the information of Council.

VOTING REQUIREMENT

Simple Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

FINANCIAL

Nil

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.1 Skilled, capable and transparent team

Strategy

4.1.1 RoeROC and regional groupings deliver local benefit

RESOLUTION OCM/26/078

Moved: Cr Bruce Browning

Seconded: Cr Paul Green

That Council:

1. Notes the RoeROC Committee Meeting Minutes and attachments from 4 June 2026.

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

12.4.9 Disaster Ready Fund (DRF) Round Four - Grant Application

FILE NUMBER:**DATE:** 12 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil
Authoriser - Nil**ATTACHMENTS:** Nil**RECOMMENDATION**

That Council:

1. Notes the Disaster Ready Fund Round Four (2026–27) grant opportunity administered by the Department of Fire and Emergency Services (DFES) as Lead Agency for Western Australia, with applications closing at 5:00pm (AWST) on Wednesday, 1 July 2026.
2. Authorises the Chief Executive Officer to prepare and submit a Project Proposal to DFES under the Infrastructure Stream of the Disaster Ready Fund Round Four for the following infrastructure components:
 - (a) supply and installation of six solar-powered digital fire danger rating signs equipped with variable messaging capability and Starlink connectivity at isolated locations across the Shire, with Starlink units serving a secondary function as community Wi-Fi hubs for areas outside mobile coverage; and
 - (b) supply and installation of backup generator systems servicing the Hyden Recreation Centre and Hyden Community Resource Centre to formalise each facility as a designated emergency evacuation centre; and
 - (c) supply and installation of backup generator systems servicing the Kondinin Recreation Centre, Kondinin Swimming Pool and Kondinin Caravan Park to formalise each facility as a designated emergency evacuation site.
3. Notes that the Shire of Kondinin, as a local government classified as remote or very remote, is subject to a minimum co-contribution of ten percent of total eligible project costs under the tiered co-contribution framework.
4. Authorises the allocation of not more than \$60,000 in the 2026-2027 budget to commit the required Shire co-contribution subject to final project costings being within budget parameters of \$600,000.00.
5. Notes that no project expenditure may commence until a Funding Agreement has been executed between DFES and the Shire, and an Implementation Plan has been endorsed by the National Emergency Management Agency (NEMA).

SUMMARY

This report seeks Council endorsement and approval for the Chief Executive Officer to submit a Project Proposal under the Infrastructure Stream of the Disaster Ready Fund Round Four (2026–27). The proposed project encompasses two distinct but complementary resilience initiatives: a network of digital fire danger rating signs with variable messaging and Starlink connectivity across the Shire's

dispersed road network, and backup generator installations at key community facilities in Hyden and Kondinin to activate those sites as formal emergency evacuation centres and sites.

Applications must be submitted via the DFES online portal by 5:00pm (AWST) on Wednesday, 1 July 2026. Given the proximity of this deadline to the date of this meeting, Council approval is required promptly to enable the CEO to finalise and lodge the Project Proposal.

The Shire of Kondinin, as a local council in a very remote or remote area, is eligible for up to 90 percent Commonwealth funding, requiring a minimum co-contribution of ten percent. This represents a significantly more favourable position than the standard 50 percent co-contribution required of most applicants.

VOTING REQUIREMENT

Absolute Majority

COUNCIL’S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The Disaster Ready Fund (DRF) is the Australian Government's flagship initiative for disaster resilience and risk reduction, providing up to one billion dollars over five years from 1 July 2023. Round Four will deliver up to \$142.477 million of Australian Government funding for disaster risk reduction initiatives in 2026–27. It is a competitive, merit-based grant opportunity delivered through state and territory Lead Agencies.

DFES is the nominated Lead Agency for DRF applications from Western Australia. Of the total Round Four funding, \$104.6 million is notionally allocated to the infrastructure stream and \$34.9 million to other project types. This proposal falls within the infrastructure stream.

In Round Two, WA local governments secured funding for 26 projects, including fire danger rating signage, community communications, and evacuation centre improvements directly comparable to the projects proposed in this report. The precedent for these project types being successful is well established.

Key Dates

Applications open	29 May 2026
Applications close to DFES	5:00pm AWST, 1 July 2026
WA review and submission to NEMA	2 July – 25 August 2026
Commonwealth assessment	Late August – October 2026
Outcome announcements	From late October 2026
Funding schedules signed	January – March 2027
Implementation Plans endorsed	From mid-2027

Co-contribution

No waiver of co-contributions is available. A tiered co-contribution system remains in place which reduces requirements for certain applicants and projects. Local councils in very remote and remote areas are required to provide a minimum ten percent co-contribution, with up to 90 percent funded by the Commonwealth.

The Shire of Kondinin qualifies under this category. Co-contributions may be made in cash or in-kind.

Proposed Project Components

Component 1 — Digital Fire Danger Rating Signs with Variable Messaging and Starlink

The Shire covers a large and geographically dispersed area across which timely fire danger information is critical but difficult to communicate. The proposed network of six solar-powered digital fire danger rating signs will provide real-time, remotely updatable fire danger messaging at key community entry points, remote areas and high-traffic locations. Signs will be equipped with variable messaging capability to allow display of emergency warnings and other public safety information beyond the standard fire danger rating. In remote areas, each sign will be equipped with Starlink satellite connectivity for both operational sign management and as a secondary Wi-Fi access point, providing internet connectivity to road users in areas with no mobile coverage. This creates a dual-purpose outcome that directly supports community preparedness and communication during emergencies.

Component 2 — Generator Installation: Hyden Evacuation Centre

The Hyden Recreation Centre and Hyden Community Resource Centre are the primary community facilities in Hyden and the logical designated evacuation centres for the Hyden community and travellers during a major emergency event. Neither facility currently has backup power generation capable of sustaining operations during a power outage. Installation of appropriate generator systems to service each site will formalise and operationalise these facilities as evacuation centres, ensuring continuity of lighting, refrigeration, communications, and essential services during an emergency activation.

Component 3 — Generator Installation: Kondinin Evacuation Sites

The Kondinin Recreation Centre, Kondinin Swimming Pool and Kondinin Caravan Park collectively provide the primary evacuation infrastructure for the Kondinin community. Generator installations servicing these three sites will ensure operational capability during emergency events, including the ability to accommodate displaced residents and travellers, provide shelter and amenity, and support emergency management coordination.

Eligibility and Alignment

The proposed project components are strongly aligned with the DRF's stated objectives of reducing exposure to natural hazard risk, increasing community resilience, and improving preparedness for disaster events. The Shire of Kondinin sits within a bushfire-prone agricultural and pastoral landscape with significant emergency management responsibilities across dispersed communities. Each proposed component directly addresses a demonstrated gap in the Shire's current emergency preparedness infrastructure.

FINANCIAL

The estimated cost to supply and install project infrastructure is between \$500,000 and \$600,000.

Based on this estimate, the Shire co-contribution sits between \$50,000 and \$60,000.

Ongoing operating costs are estimated as being up to \$6,000 per annum.

RISK

Nil

POLICY

Nil

STATUTORY

Nil

STRATEGIC

Theme

1. COMMUNITY
4. CIVIC LEADERSHIP

Goal

- 1.6 Support emergency services planning, risk mitigation, response and recovery
- 4.2 We are a compliant and resourced Local Government

Strategy

- 1.6.1 We collaboratively plan service delivery and respond to emergency situations (LEMC)
- 1.6.3 Resourced bush fire brigades and support to meet compliance and encourage participation
- 4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The Disaster Ready Fund Round Four represents a rare and time-critical opportunity for the Shire of Kondinin to address two significant and longstanding gaps in its emergency preparedness infrastructure: community fire danger communication across isolated areas, and the formalisation of evacuation centres with reliable backup power. The favourable co-contribution rate available to remote local governments substantially reduces the financial barrier to participation. The project components are well-precedented in previous DRF rounds and directly responsive to the grant's stated priorities.

Council approval is sought to authorise the Chief Executive Officer to finalise and submit the Project Proposal to DFES before the 1 July 2026 deadline. Should the application be successful, a further report will be presented to Council for approval of the Funding Agreement and confirmation of the Shire's co-contribution commitment prior to any expenditure being made.

CONSULTATION

DFES

RESOLUTION OCM/26/079

Moved: Cr Murray James

Seconded: Cr Bruce Browning

That Council:

1. Notes the Disaster Ready Fund Round Four (2026–27) grant opportunity administered by the Department of Fire and Emergency Services (DFES) as Lead Agency for Western Australia, with applications closing at 5:00pm (AWST) on Wednesday, 1 July 2026.
2. Authorises the Chief Executive Officer to prepare and submit a Project Proposal to DFES under the Infrastructure Stream of the Disaster Ready Fund Round Four for the following infrastructure components:
 - (a) supply and installation of six solar-powered digital fire danger rating signs equipped with variable messaging capability and Starlink connectivity at isolated locations across the Shire, with Starlink units serving a secondary function as community Wi-Fi hubs for areas outside mobile coverage; and
 - (b) supply and installation of backup generator systems servicing the Hyden

Recreation Centre and Hyden Community Resource Centre to formalise each facility as a designated emergency evacuation centre; and

(c) supply and installation of backup generator systems servicing the Kondinin Recreation Centre, Kondinin Swimming Pool and Kondinin Caravan Park to formalise each facility as a designated emergency evacuation site.

3. Notes that the Shire of Kondinin, as a local government classified as remote or very remote, is subject to a minimum co-contribution of ten percent of total eligible project costs under the tiered co-contribution framework.
4. Authorises the allocation of not more than \$60,000 in the 2026-2027 budget to commit the required Shire co-contribution subject to final project costings being within budget parameters of \$600,000.00.
5. Notes that no project expenditure may commence until a Funding Agreement has been executed between DFES and the Shire, and an Implementation Plan has been endorsed by the National Emergency Management Agency (NEMA).

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

L.10 Appointment of Dual Fire Control Officers - Shires of Kondinin & Kulin - 2026-2027 Fire Season

FILE NUMBER:**DATE:** 15 June 2026**AUTHOR:** Bruce Wright, Chief Executive Officer**AUTHORISED OFFICER:** Bruce Wright, Chief Executive Officer**DISCLOSURE OF INTEREST:** Author - Nil

Authoriser - Nil

ATTACHMENTS: 1. Shire of Kulin Communication - Dual Fire Officers - 12 June 2026**RECOMMENDATION**

That Council:

1. Receives and acknowledges the attached correspondence from the Shire of Kulin dated 12 June 2026.
2. Approves the nomination by the Shire of Kulin to appoint Mr Rod Diery and Mr Evan Wyatt as Dual Fire Control Officers for the Shire of Kondinin for the 2026/2027 bush fire season, pursuant to sections 38 and 40 of the Bush Fires Act 1954 (WA)

SUMMARY

The Shire of Kulin has formally nominated Mr Rod Diery and Mr Evan Wyatt as Dual Fire Control Officers for both the Shire of Kulin and the Shire of Kondinin for the 2026/2027 bush fire season.

This report seeks Council's approval to appoint Messrs Diery & Wyatt as dual officers for the Shire of Kondinin.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE**Legislative**

Includes adopting local laws, town planning schemes and policies.

BACKGROUND**FINANCIAL**

Nil

RISK

Nil

POLICY

Nil

STATUTORY

Bush Fires Act 1954 (WA)

STRATEGIC**Theme**

1. COMMUNITY

Goal

1.6 Support emergency services planning, risk mitigation, response and recovery

Strategy

1.6.3 Resourced bush fire brigades and support to meet compliance and encourage participation

COMMENT

The joint appointment of Fire Control Officers across adjoining shires under section 40 of the Bush Fires Act 1954 (WA) is a well-established practice in the Wheatbelt and supports coordinated fire management across local government boundaries.

It is recommended that Council resolve to participate in the joint appointment of Mr Diery and Mr Wyatt for the 2026/2027 bush fire season and authorise the CEO to arrange the necessary certificates of appointment under section 38(2E).

Arrangements to convene the 2025-2026 Annual General Meeting of Shire bushfire brigades is underway. It is expected that nominations for the appointment of dual bushfire control officers will be made at that meeting for reporting to Council under separate cover in July 2026.

CONSULTATION

Chief Bush Fire Control Officer Northey – supported.

Deputy Bush Fire Control Officer Mulcahy – supported.

Deputy Bush Fire Control Officer Whyte – supported.

RESOLUTION OCM/26/080

Moved: Cr Murray James

Seconded: Cr Paul Green

That Council:

1. Receives and acknowledges the attached correspondence from the Shire of Kulin dated 12 June 2026.
2. Approves the nomination by the Shire of Kulin to appoint Mr Rod Diery and Mr Evan Wyatt as Dual Fire Control Officers for the Shire of Kondinin for the 2026/2027 bush fire season, pursuant to sections 38 and 40 of the Bush Fires Act 1954 (WA)

CARRIED 7/0

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni

	Smeed and Paul Green
Against:	Nil

13 BUSINESS OF AN URGENT NATURE

Nil

14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15 MATTERS FOR WHICH MEETING MAY BE CLOSED / CONFIDENTIAL ITEMS

Nil

16 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

17 CLOSE OF MEETING

17.1 DATE OF NEXT MEETING

To be held at Kondinin Shire Chambers at 3pm on 22 July 2026.

17.2 CLOSURE

The Meeting closed at 4.58pm.