Shire of Kondinin Risk Dashboard Report May 2022

Asset Sustainability practices		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Respor	nsibility

External theft & fraud (Inc. Cyber Crime)		Risk	Control
External their & fraud (inc. Cyber Crime)		Moderate	Adequate
Current Issues / Actions / Treatments Due Date		Respor	nsibility
Neighbourhood watch / Farm Watch	Dec-22	CL	00
CCTV for Shire facilities.	Jun-23	MPA	
Consideration of Photographs of assets	Jun-23	SMG	
Register of attractive items - review	Jun-23	ESO/MPA	

Business & Community disruption		Risk Moderate	Control Adequate
Current Issues / Actions / Treatments Due Date		Respor	nsibility
Disaster Recovery Plans to be reviewed	Dec-22	CEO/Projects	
All Recovery Plans to be Reviewed	Dec-22	CEO/MPA/MCS	

Management of Facilities / Venues / Events		Risk	Control
		Low	Adequate
Current Issues / Actions / Treatments Due Date		Responsibility	
Need to etablish processes for bookings with forms and		CDO	
feedback on venue for ad-hoc events			
Community Calendar needs to be updated regularly with			
events			

Failure to fulfil Compliance requirements (statutory,		Control
regulatory)		Adequate
Due Date	Responsibility	
Dec-22	all s	staff
Dec-22	CEO/ESO	
	Due Date Dec-22	

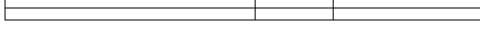
IT or communication systems and infrastructure		Risk	Control
it of communication systems and infrastructu	High	Adequate	
Current Issues / Actions / Treatments Due Date		Responsibility	
IT Reserve - for replacements of hardware and software.	Jun-22	MCS	
IT Replacement program - to space out renewals.	Dec-22	MCS	

Document Management processes		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments Due Date		Responsibility	
Changes in staff causing minor issues with records being kept - follow up training with staff	Jun-22	Records	
Staff making changes to systems wihout advising staff	May-22	CEO	
Review in 6 Months for processes	Nov-22	CE0	

Misconduct		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments Due Date		Respoi	nsibility
Annual Licence update	Dec-22	FA	10
HR Process for Licence Renewal - Staff driving shire vehicles.	Dec-22	CEO	

Employment practices		Risk	Control
Employment practices		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
RDO's to be taken without accumulating too many -	Dec-22	All staff	
guidelines to be formed	Dec-22		
Workforce Plan to be reviewed.	Dec-22	SMG	
Exit interview process to be developed	Dec-22	CEO,	/FAO

Project / Change management		Risk	Control
rioject / Change management		Moderate	Adequate
Current Issues / Actions / Treatments Due Date		Responsibility	
Formalise process for debrief.	ongoing	CEO/MPA/MOW/MCS	
Formalise community engagement Policy		CEO	
Preferred list of Contractors to be investigated.	Jun-22	CE	0



Engagement practices		Risk	Control
		Low	Effective
Current Issues / Actions / Treatments	Due Date	Responsibility	
Review complaint management process	Dec-22	All Staff	
Continuing of information through social media and sources.	Ongoing	CL	00
training on complaints and gathering information	Jun-22	All S	Staff

Environment management		Risk	Control
		Low	Effective
Current Issues / Actions / Treatments Due Date		Responsibility	

Errors, omissions & delays		Risk	Control
		Moderate	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Listing of Professional Memberships	Jun-22	ES	03
Reminder to staff for training and encourage more	Ongoing	all staff.	

Safety and Security practices		Risk	Control
		High	Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
First aid training for outside staff	Dec-22	CEO/MOW	

Supplier / Contract management		Risk Moderate	Control Adequate
Current Issues / Actions / Treatments	Due Date	Responsibility	
Need to ensure that a centralise area for all contracts/tenders is maintained.	Jul-22	ES0	
Local Supplier agreements to be established as per Audit request.	Jul-22	CEO/ESO/MPA	
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To add additional Issues / Actions / Treatments cells, insert a new line, click in the last of the existing cells above and drag down. This will bring the formulas into the new cells.