



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

CDO Report

Medical Centre Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

November 2023

MPA REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>APPROVED & IN PROGRESS</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The Shire's Work Schedule was approved as endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all mostly completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p> <p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational with an additional camera being installed at Wave Rock; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023; Request for Quotations sought for Hyden Tennis Club Re-Roofing and awarded at the Ordinary Meeting of Council on the 14th December 2022 subject to variation request to extend the completion of works which has now been approved; Hyden Swimming Pool Car Park upgrade completed.</p> <p>The bulk of the Hyden Swimming Pool Building has been completed. <i>Certification on conversion of storage room at Hyden Youth Base to UAT toilets and showers has been received and works</i></p>

				<p><i>scheduled to be completed by mid-November 2023 prior to opening of pool season.</i></p> <p><i>Working closely with the Hyden Tennis Club and the contract builder and architect to finalise the drawings of the Tennis Club Roof for engineering certification to progress the project. Amended plans have been endorsed by the Tennis Club and now progressing to engineering certification.</i></p>
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	<p>\$543,234 (Part A – Community)</p> <p>\$313,349 (Part B – Roads)</p>	\$0	<p>APPROVED</p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>At the Ordinary Meeting of Council held on the 21st June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion.</p> <p>The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been accepted.</p> <p><i>The Works Schedule has been approved and the Shire has received \$513,950.00 of its allocation. Works allocated to this Phase 4 has commenced at the Hyden-Norseman Road. Other works anticipated to be undertaken in 2024.</i></p>
Local Government Heritage Consultancy	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus, In-Kind Project Management	<p>APPROVED & IN PROGRESS</p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shires require a Local</p>

Grant Program				<p>Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to an Ordinary Meeting of Council to advertise the draft document shortly.</p> <p><i>Officers working through the documentation.</i></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p>Final approval and tender exemption approval received and design completed and works commenced and progressing well.</p>

				<p>Shire have submitted Reports for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000). The first and second milestone payments have been received. Milestone 3 of \$1,200,000 not scheduled to be received until December 2025.</p> <p>Project is progressing well with approximately 75 per cent of the project completed, with 15km of the 20km road completed and remaining 5km to be completed in 2024.</p> <p><i>Variation Request for a milestone payment split has been prepared for consideration by the Department of Infrastructure, Transport, Regional Development and Communications. No further works scheduled to be undertaken until May 2024.</i></p>
Community Water Supply Program	Department of Water and Environmental Regulation	\$90,331	\$38,713 (cash & in-kind)	<p>APPROVED & IN PROGRESS</p> <p>As endorsed by Council at its Ordinary Meeting held on the 16th of November 2022 an application was submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank at The Humps Standpipe; the supply and installation of a submersible pump in the Kondinin CBH dam on a floating pontoon and a generator to power the pump; and the supply and installation of two pumps and associated generator to move water safely and more efficiently between the three Kondinin Town Dams.</p> <p>Grant was successful and grant agreement signed. New pumps and generator sets have been installed at the Town Dams and Kondinin CBH and both now in operation. New tanks installed at The Humps with connections and plumbing scheduled to be completed by the end of July 2023. Additional works completed by DWER to connect to bore at the site.</p>

				<p>Project underspend due to one less pump required at the Shire's Town Dam, so a new Tank has been ordered for the Karlgarin Dam Community Water Supply Site which will be covered by this grant.</p> <p><i>New tank anticipated to be installed on the 14th November 2023 to complete this project.</i></p>
Community Sports & Recreation Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$384,860	\$45,022 (\$534,234 LRCI)	<p>SUBMITTED</p> <p>Concept plans and costs prepared and endorsed by Council at its Ordinary Meeting on the 21st June 2023. Total cost of project has been estimated at \$1,264,116. Council supported the allocation of the Phase 4 Local Roads and Community Infrastructure (LRCI) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be supplemented with contribution from the Shire of Kondinin (including the LRCI allocation) and the Kondinin Community Recreation Council. Outcome of grant anticipated by January 2024 with works scheduled to commence by June 2024 and completed by July 2025.</p> <p><i>No new information to report. Awaiting outcome of grant application.</i></p>
Community Water Supply Program	Department of Water and Environmental Regulation	\$70,899	\$44,513 (cash & in-kind)	<p>SUBMITTED</p> <p>As endorsed by Council at its Ordinary Meeting held on the 20th of September 2023 an application has been submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank and the supply and installation of a submersible pump on a floating pontoon and a generator to power the pump at the Karlgarin Dam; and the supply and installation of a solar pump and the supply and</p>

				<p>installation of a submersible pump on a floating pontoon and a generator to power the pump at the Hyden CBH site.</p> <p><i>No new information to report. Awaiting outcome of grant application.</i></p>
TOTAL		\$6,493,771.25	\$1,132,878.25	

Town Planning Matters Update

Project/Matters	Status
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	<p>Council at its Ordinary Meeting of Council held on the 15th February 2023 approved to initiate scheme amendment process.</p> <p>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. <i>Consultant engaged to undertake surveys in Spring which is currently being undertaken and waiting on final report/s.</i></p>
Proposed Wind Farm, King Rocks, Hyden	<p>The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i> https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/region%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</p> <p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Potential Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the</p>

	<p>May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p> <p>Synergy provided an update to the Council prior to the Ordinary Meeting on the 20th September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</p> <p><i>No new information to report.</i></p>
Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023. Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p> <p><i>The Shire's Administration most recently met with the Wind Farm Investor Representatives on the 24th October 2023 to discuss the update on the project. Preferred Contractors anticipated to be awarded by January 2024. Construction still looking to commence in August 2024.</i></p> <p><i>The Community Consultative Committee has been appointed and meet on a quarterly basis. Last meeting was held on 1st August 2023 with next meeting scheduled for 14th November 2023 to finalize the management of the Community Fund.</i></p>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	<p>Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 & 21 Federal Street, Karlgarin. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent.</p>

	<p>Lost Title Application has been approved and new titles have been issued. Settlement took effect on the 23rd July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club.</p> <p><i>Awaiting outcome of Crown Enquiry Form submission to the Department of Planning, Lands and Heritage.</i></p>
<p>Electrical Vehicle Charging Station</p>	<p>Development Application and Licence Agreement with Synergy approved by Council at its 19th July 2023 Ordinary Meeting of Council. Agreement and Development Application forwarded to Synergy. Installation of the EV Charging Station at the Marshall Street Information Bay is scheduled to be completed by December 2023 with detailed design and site surveys undertaken in August 2023. Meeting with held with Synergy on the 11th October 2023 advising that site surveys have now been completed, construction scheduled for November 2023 and Western Power infrastructure scheduled to be installed in February 2024.</p> <p><i>Civil works scheduled to commence on the week of 17th November 2023.</i></p>
<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last 18 months, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The Shire's Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.</p> <p>The Shire has submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed</p>

	<p>and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works. <i>No works have commenced to date.</i></p> <p>RAILWAY BARRACKS; The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7th February 2023.</p> <p>Building and Demolition Permits were issued on the 9th March 2023 and the HPA are undertaking the works. <i>Works have commenced on the pad, demolition of barracks undertaken and works being undertaken on the new build.</i></p> <p>SITE PLAN & DRAINAGE WORKS Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden.</p> <p><i>Costings included in the 2023/2024 budget and formal quotes and scope of works to be finalised.</i></p>
<p>Marshall Street Reserve – Amended Vesting with the Power to Licence / Lease</p>	<p>Following the outcome resolved at the March 2023 Ordinary Meeting of Council on this matter the proposed to amend the vesting of Reserve 33998 to afford the power to lease / licence to the Shire of Kondinin, together with the amalgamation of with adjacent Lot 38659 has been submitted as a Crown Enquiry Form to the Department of Lands, Planning and Heritage for consideration. <i>No feedback from the Department of Lands, Planning and Heritage has been received to date.</i></p>
<p>Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden</p>	<p>Matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the Department of Lands, Planning and Heritage recommending easiest approach being an easement. Separate item tabled presented to the August 2023 Ordinary Meeting</p>

	<p>of Council, following which Shire's Administration and Council Members met on site to discuss the proposal.</p> <p><i>Amended plans circulated on the 1st November 2023 to all Councillors. No responses received. Recommend to raise at the 15th November Ordinary Meeting of Council for discussion.</i></p>
--	---

Statutory Planning Matters	Status
Construction of new dwelling at No. (Lot) East Hyden Bin Road, Hyden	Approved with conditions by the Chief Executive Officer under delegation on November 2023.
Subdivision Application for Lots 802 and 192 Hyden Lake King Road, Hyden.	Tabled as a separate item at the November Ordinary Meeting of Council.

Asset Management Update

Project/Matters	Status
Hyden Sporting Precinct Reticulation	<i>Currently water available to reticulate the Hyden Sports Precinct is very limited, and without a summer rain this is not going to keep up unless water is carted to top up Shire's dams. With change in landownership access to bore water enabled during 2019/2020 drought period is no longer available. Alternative arrangements need to be considered as a matter of priority. Proposed upgrades at Hyden CBH will assist situation, however rainfall is required before this has any effect. Recommend that Councillors discuss the matter with the CEO for options moving forward on this. In the longer-term possibilities may exist through the Department of Primary Industries and Regional Development's WaterSmart Farm, Program, however this remains in the R&D phase at the moment.</i>
Karlgarin C Tank	Currently liaising with DWER for consideration of a new additional tank to be installed near the access outlets. Representatives from the Department of Water met with the Shire's Administration on-site on the 10 th of November 2022 to discuss options to improve storage and access to this community water supply. <i>DWER have confirmed to the Shire's Administration that they are following up installing a tank at the current outlet point to increase storage and access to the site. They have advised it is on their list of items, but is not a priority item.</i>

<p>McCann's Rock Water Supplies</p>	<p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The pad and the new 275KL tank have been installed by the Shire and funded by DWER. Further discussions are currently being held with Water Corporation to enable the new tank to be connected to the WC line along McCann's Rock Road as a user pay community facility and the community water supply standpipe to remain where it is for community use. This would enable the community water supply standpipe to remain for emergency and local use and a user pay arrangement at the new tank as a backup emergency use and commercial use as required. This will also alleviate the need to install a new pipeline from the new tank to the reservoir. <i>Permission from Water Corporation received. Matter tabled as a separate item at the November Ordinary Meeting of Council for endorsement.</i></p>
<p>The Humps Standpipe</p>	<p>Bore drilling has been undertaken in close proximity to the Shire's standpipe and tanks at The Humps on the corner of Raine and Lovering Roads, Hyden. As the bore drilling is located in the Shire's local road reserve, it was initially thought that the Shire was required to obtain a licence from the Department of Water and Environmental Regulation, however it has since been established that a bore licence is exempt in this scenario due to the water being used for stock and emergency purposes. Department of Water and Environmental Regulation is working on the bore connection and infrastructure. The Shire has received funding through the Community Water Supply Funding for the purchase and installation of a 275KL tank at the site.</p> <p>The Water Corporation has offered to the Shire to provide a cost estimate to provide light soil coverage over the poly pipe shown to extend its longevity should it be needed to be used again.</p> <p>Shire has been successful in the DWER's Community Water Supply Funding to purchase and install the tanks and connection to the bore. Pads are done and tanks have been installed. Tanks have been connected and community access reinstated. <i>Fence to be erected around the solar panel and bore pump. DWER chasing up with the fencing contractors to get this completed. Otherwise this new setup is working well.</i></p>

Housing and Accommodation	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meeting held on the 29th March 2023 and the 28th June 2023. Key matters of discussion included:</p> <ul style="list-style-type: none"> - Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – IN PROGRESS - Replacement and upgrades to existing Shire housing stock – IN PROGRESS - Valuation being undertaken to consider the purchase 3 x 2 dwelling at No. 26 Repacholi Parade, Kondinin – IN PROGRESS - Offer placed with WA Development for the purchase vacant lot at No. 43 Radbourne Drive, Hyden – IN PROGRESS - Potential housing development locations – IN PROGRESS - Management of social / aged care housing stock – IN PROGRESS - Review of rents charged to Shire employees – UNDER REVIEW - Increase to rent to WACHS at No. 76 Graham Street – OCM 17th AUGUST 2023 - 10-year Housing Capital Works and Maintenance Program - 10-year Building Capital Works and Maintenance Program - 10-year Housing Replacement Plan - 10-year Building Forward Plan <p><i>The above matters are being considered and investigated by the Shire's Administration in discussion with the Housing and Building Committee for consideration in the 2023 / 2024 Budget and beyond.</i></p>
---------------------------	--

Projects Update

Item	Status
Upgrade / Replacement Karlgarin Bowling Club House	<i>Correspondence to CEO received from the Karlgarin Bowling Club and the Karlgarin Progress Association via email on the 8th November 2023 to seek Council's support and financial contribution to a new modular club room. Correspondence has been circulated to Councillors for consideration. Recommend to discuss at the Ordinary Meeting on the 15th November 2023 with the view of meeting with key stakeholders at the next Sports Committee Meeting. Date to be confirmed.</i>
Extension of Hyden Recreation Centre	Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.

Re-Roof Hyden Tennis Club	<p>Plans completed for the re-roofing and of Hyden Tennis Club. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. The matter was presented to the 14th December 2022 Ordinary Meeting of Council subject to extension from grant provider which has now been approved. Builder engaged. Matter discussed at a Building Committee meeting with the Hyden Tennis Club on the 19th July 2023 with the consensus generally to continue with the roof option. Shire, architect and builder are meeting regularly and working closely with the Hyden Tennis Club to progress matter.</p> <p><i>Amended plans received from architect on 8th November 2023. Tennis Club endorsed plan at their meeting on the 8th November 2023. Builder, Shire and Tennis Club working with the architect to progress to the engineering stage.</i></p>
Upgrade to Hyden Swimming Pool Building	<p>Draftsperson was engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building.</p> <p>Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure. Majority of works now completed. Conversion of the storage room at the Hyden Youth Base to a UAT toilet and shower currently being undertaken to make facility compliant. <i>Works scheduled to be completed mid November 2023. Certification Inspection scheduled for 15th November 2023.</i></p>
Review of Shire's Heritage List / Inventory	<p>With the grant funding now approved, Shire's Manager of Planning and Assets will manage this project. A consultant has been engaged and inception Council and Community Meetings were held on the 20th and 21st of July 2022 and well supported by community members from all three town sites. <i>Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting of Council with final Draft presented to an Ordinary Meeting of Council soon.</i></p>
Works to Bendering Hall	<p>Basic works to 'make good' have been completed.</p> <p><i>Interpretive signage for the site has commenced.</i></p>
Upgrades to Kondinin Pavilion	<p>Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031.</p> <p>Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8th February 2023. A community workshop was held with the architect on the 27th February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.</p>

	<p>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.</p> <p>Matter presented to the 21st June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated.</p> <p><i>Awaiting outcome of grant application.</i></p>
--	--

Building Maintenance Report

Status as of 8th November 2023
<ul style="list-style-type: none"> • Various plumbing matters attended to at public toilets, public buildings and Shire staff housing across the Shire • Various technical issues with the Wave Rock Ticket Machine attended to • Various plumbing and electrical matters attended to at Community Water Supply Stand Pipes including a new antenna at Allen Rocks • Various maintenance matters attended to at Hyden Swimming Pool • Various electrical matters attended to at public conveniences and Shire houses • Routine housing inspections undertaken in April and August 2023 with various maintenance issues currently being followed up by maintenance officer and electrician / plumber

Ranger Report

Status as of 8th November 2023
<ul style="list-style-type: none"> • Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps • Non-displaying of tickets at Wave Rock Car Park ongoing issue • Various dog and cat matters being addressed • Fire break inspections and notices being carried out

MCS REPORT

NIL

MOW REPORT

Construction

We have completed the first 15km on the Hyden Norseman Road which includes the following:

1. Feature Survey, Design and Set out.
2. Drainage
3. Cut new drain lines to allow for 10m pavement
4. Sub-base and Base course preparation
5. Wet mix to a depth of 200mm and compact
6. Final Trim
7. 2 coat seal (14mm and 7mm) – 15kms completed.

Whilst in the area we have also completed:

1. Modesty Rock Road – Gravel Sheeting
2. Holland Track – Gravel Sheeting, will need to install a culvert at some stage
3. LRCI Hyden Norseman – Gravel Sheeting (Between Flying Fox and cross roads)

We are now working on Lovering which includes:

1. Installation of 8 x 12m x 375mm pipes
2. Widening of shoulders
3. 100mm overlay
4. Mixing to a depth of 200mm

Unfortunately, at this point in time we can't get Bitumen until the 11th of December at which time this will complete these works.

In between we will be starting on our R2R funding on Billericay and Tolland road gravel sheeting.

Plant Hours

Please see attached

Maintenance Grading

Summer grading is ongoing, if Council are aware of any urgent repairs that may need attention please give me a call.

Parks and Gardens

Ovals have been cored, swept and fertilised with a spraying for broad leaf in approx. 2 weeks. Just to make Council aware that present storage of water for the reticulation of the Hyden ovals will be coming under pressure as I would anticipate that we will have no water left by Mid-January.

I have reduced the watering times to save water and extend the storage time a little longer, however if we do not get the rainfall between now and then we will be looking at the prospect of carting water.

PLANT HOURS AND REPAIRS - October 2023

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
OKN	0	2023	Toyota - Prado	CEO	9081	13071
KNO	0	2023	Toyota - Prado	MOW	16485	19236
KN	4	2023	Subaru Outback Petrol	MOF	1603	4190
KN	49	2020	Toyota Hilux Petrol		32966	35191
KN	51	2021	Toyota Hilux	Kondinin	44277	48360
KN	52	2023	Subaru Outback Petrol	MPD	0	1659
KN	54	2022	Subaru Outback Petrol	Doctor	46025	48025
KN	55	2022	Toyota Hilux	Brian Lucas	20110	23201
KN	56	2021	Toyota Hilux	P&G Kondinin	22342	23855
KN	57	2015	Isuzu - Tray Top - Mlce Truck		212753	216080
KN	58	2016	Prime Mover	Paul Chambers	361874	365766
KN	59	2016	Water Truck		163502	165004
KN	60	2016	Isuzu - Tray Top - Dual Cab		203872	204010
KN	61	2022	Toyota Hilux		20729	22250
KN	62	2023	Prime Mover	Bob Lockyer	28581	37862
KN	63	2017	Isuzu - Tray Top	David Symcox	89432	82715
KN	64	2016	John Deere 670G - Grader	Justin Bennell	7950	7999
KN	65	2019	John Deere 620G - Grader	Brian Lucas	3920	3989
KN	66	2020	John Deere 620G - Grader	Geoff Hann	2962	3096
KN	67	2021	John Deere Loader		1732	1815
KN	68	2019	SDLG - Loader		1226	1235
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4072	4078
KN	72	2015	Bomag - Road Roller - P126	Construction	3830	3831
KN	73	2011	Isuzu - Tray Top	Kondinin	207863	209596
KN	77	2023	Prime Mover	Eric Krakouer	29060	34973
KN	78	2021	Dynapac Steel Drum Roller		1435	1502
KN	3241	2008	Toyota - Community Bus		166263	166500
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	6338	6345
KN	89	2016	Isuzu - Tray Top - Dual Cab		202965	206709
KN	123	2014	JCB Backhoe	Kondinin	3375	3391
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	676	692
KN	801	2021	Toro - Groundmaster 3300 4WD		206	232
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	779	785
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	181	205
2017	HY	2017	Toyota - Community Bus	Hyden	58940	59149

CEO REPORT

Projects Update

Project	Synopsis	Recent
<p>Proposed Visitor / Discovery Centre – Hyden</p>	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p> <p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p>

Project	Synopsis	Recent
		<p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application</p> <p>July 2023 – Meeting organised with Minister for Tourism and Transport Executive Officer</p> <p>August 2023 – Meetings with Planning group to assess building and see if it will cover what is required by various group. Some changes will be required. This will impact the cost of the building and impact the financial requirements. The group are looking to get the Architect up to assess what can be done for changes and how best to fit everything in.</p> <p>September 2023 – Funding opportunities being investigated and building options to ensure we meet the needs of the community</p> <p>October 2023 – Building design is being finalised. This will need a cost analysis and then the business case will need to go to the public.</p> <p>November 2023 – Currently waiting the finalised drawings and response to request with Minister. Funding may possibly open next month for the Expressions of Interest so preparations are being made for an application.</p>

Project	Synopsis	Recent
Local Law Review	Review of Local Laws	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p>Nov 2021 – process continuing</p> <p>Dec 2021 – New Local Laws will be filtering in for February Meeting</p> <p>FEB 2022 – Item for repeal of old laws to Council, New laws being drafted</p> <p>Apr 2022 – Draft Local Laws presented to Council</p> <p>June 2022 – Local Laws to come back for July Meeting</p> <p>July 2022 – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p> <p>Aug 2022 – finalising drafts.</p> <p>Sep 2022 – Item to Council</p> <p>Oct 2022 – Items getting gazetted November 2022</p> <p>Nov 2022 – Fencing Local Law being put out for public comment.</p> <p>Dec 2022 – Local Laws Gazetted and sent to Joint Standing Committee. Fencing Local Law out for public comment.</p> <p>Feb 2023 – Fencing Local Law presented to Council as amended.</p> <p>Mar 2023 – Local Laws reviewed by Joint Standing Committee and errors being rectified.</p> <p>April 2023 - Amendments to be presented.</p> <p>May 2023 – Fencing Local Law to continue to next stage</p> <p>June 2023 – Amendments being drafted.</p> <p>July 2023 – Fencing Local Law presented to Council, consolidation process being looked into for older local laws.</p> <p>August 2023 – Amendment Local Laws are being advertised.</p> <p>October 2023 – Amendment Local Law and Fencing Local Law process being finalised.</p> <p>November 2023 – All reports have been finalised and completed. We are currently waiting the last local law to go to the Joint Standing Committee. If the Local Law is accepted, then this item will be completed.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p>

Project	Synopsis	Recent
		<p>Oct 2021 – We are trying to organise session for the community, but with harvest looming, it may only be an initial session.</p> <p>Nov 2021 – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p>Dec 2021 – Information form Strategic Session being pieced together.</p> <p>FEB2022 – Workshop with Council final workshop with community by end of March.</p> <p>Apr 2022 – Draft Strategic Community Plan presented to Council</p> <p>June 2022 – Completed – other documents to follow.</p> <p>Oct 2022 – Asset Management Plan workshop completed.</p> <p>Dec 2022 – Draft Corporate Business Plan to Council for consideration.</p> <p>Mar 2023 – Long Term Financial Plan being worked on.</p> <p>July 2023 – Corporate Business Plan Presented to Council</p> <p>September 2023 – Workforce Plan was due to be submitted to Council this month, however we altered the staff survey to include some questions about housing which will give some information to the Housing and Building Committee. Information is being collated now. The Workforce Plan will be brought up in November, it has included positions for Tourism Officer and possible Project Manager</p> <p>November 2023 – Workforce Plan being completed this month.</p>
Additional Entrance to Coronation Park - Hyden	Consider entrance between Hyden Hall and FESA Shed	<p>August 2022 – Feedback sought from the public.</p> <p>September 2022 – Meeting Synergy onsite for a possible location of EV recharge station.</p> <p>November 2022 – The information from Synergy is that this may yet need to be used for Charging station. Options being sought as this will have an impact.</p> <p>Dec 2022 – Item for EV Station to Council</p> <p>April 2023 – consideration for 2023/2024 Budget</p> <p>August 2023 – Item included in 2023/2024 Budget. Land process for establishing access being investigated.</p> <p>October 2023 – Final placement of easement being finalised. Access to be included in 2024/25 Budget if funds cannot be allocated in current year. Some works may be able to be started.</p> <p>November 2023 – Diagram finalised for easement to be done.</p>

Project	Synopsis	Recent
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st. MOU for services with Kulin needs to be established.</p> <p>July 2023 – Finalising contract with Doctor and establishing Start Date.</p> <p>August 2023 – Start date of 4 September established. Doctor will start moving items up soon.</p> <p>September 2023 – New Doctor has started. There have been some teething issues, but the CEO's are working through this with the Doctor.</p> <p>October 2023 – Doctor has requested some additional furniture and upgrades to IT equipment and medical equipment for Centres.</p> <p>November 2023 – Meeting to happen with Doctor to check on progress and items of concern.</p>
Tourism Master Plan	Establish working group and prepare a Tourism Master Plan for the Shire of Kondinin	<p>August 2023 – Initiating process for establishing working group</p> <p>October 2023 – Advertising for interest in working group. Seeking consultant to help with plan.</p>
Crisp Wireless Rollout	Establish communication with Crisp for improved internet access for Shire	<p>August 2023 – Access for Hyden townsite has been established. Access for Kondinin should be rolled out this month. The Shire will be looking at transferring across to Crisp (costings required) which will improve communications between the two offices.</p> <p>September 2023 – Staff and IT Consultants looking at switching to Crisp for the Shire offices and Medical Centre.</p> <p>October 2023 – Order put in for Crisp connection for Kondinin Office, Hyden Office, Depot and Medical Centre in Kondinin and Hyden.</p> <p>November 2023 – All Shire Centres operating on Crisp Wireless.</p>
Other Items - General	<p>Firebreak Notices</p> <p>Doctors Residence Rental</p>	<p>October 2023 – Ranger has started advising people of Fire Break requirements to be met at end of month. Letters have been sent to some property owners.</p> <p>Dr Mackie has requested a rental agreement for his current residence. This was discussed at the Housing Committee and a 6 month tenancy agreement has been signed by both parties.</p>

CDO REPORT

Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Memorial Garden Upgrades	Saluting Their Service Grant – Dept of Veteran Affairs	\$9000	\$3500	ONGOING This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage will detail Kondinin’s wartime history through the World Wars and include some personal stories of local residents who served during this period. Hannah is currently in the research stage of this project and is working with a historian to ensure accuracy. The signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the laneway beside the Shire office is the last stage to be completed in the plans for this area.
Gourmet in the Garden	ING Corporate Giving Bendigo Bank Sponsorship	\$7000 \$2500	\$2000	ONGOING This year the cost of the catering has increased due to Sophie being unable to attend this year. We have sought sponsorship from IGO and Bendigo Bank. An application was submitted in June 2023 to ING for funding for the Gourmet in the Garden. A \$7000 contribution has been confirmed. Bendigo Bank have sponsored our event for \$2500. Both companies will receive logo placement on all event advertising.
Community Garden Improved Access	Community Garden Grant	UNCONFIRMED \$6500	\$1579	UNCONFIRMED – Grant applied for in July 2023 and yet to receive any correspondence. Grant was applied for a ramp to improve accessibility to the kitchen facilities at the Kondinin Community Garden. Recently received an email to inform us that the grant allocations were still being decided.

Events & Project Summary

Event / Project	Date	Status
McGrath After School Sports	15 th November	Hyden CDO, Hyden CRC & Hyden sports council are collaborating together with the McGrath foundation to fundraise money for breast cancer awareness. We are hosting kids after school sports day with the Hyden Ladies Day tennis tournament.
Christmas Craft Workshop	23 rd November	Hyden CRC & Shire are hosting an afterschool Christmas workshop for the children to get creative and ready for the festive season.
Twilight Markets	14th December	Applications are currently being taken for stallholders for this event. We currently have 14 stall holders and 3 food vendors express interest.
2024		
Kondinin Triathlon	24 th February, 2024	Initial planning for the triathlon has begun. Advertising will be released before Christmas. Healthway grant application is planned for this event.
Gourmet in the Garden	15 th March, 2024	Catering, bar and musician have been engaged. Regular meetings with the Gourmet in the Garden volunteers have been held, including a morning stock taking décor and table wear. Save the Date advertising is in progress and should be out by the end of the month.
Curtain Uni Medical Students Rural Immersion Week	12 th -15 th March, 2024	We have agreed to host the medical students again next year. Advertising for host families has begun and we have commenced planning an itinerary for the week.

MEDICAL CENTRE REPORT

NIL

SWIMMING POOLS

Water meter: 24176kl

Attendance: 228 (1st - 8th November)

Water Tests: Good

The Kondinin Aquatic Centre opened on the 1st November as scheduled. There were a number of issues found while going through start up procedures.

- Pump 2 strainer basket seal found defective and was replaced
- Pump 1 required new RCD and was replaced
- 3 timers for water features found defective and new ones installed
- 1 timer for PAC dosing found defective and was replaced
- Chlorine probe found to be defective and was replaced
- pH probe also defective and was replaced
- Water Witch automatic level sensor was found defective and was replaced

Everything in the plant room is now working as it should

- Chemical safety signage on shed was replaced due to sun fade
- HAZCHEM signs installed on East and West gates
- Some emergency lights in the building failed their 6-monthly test. Batteries were replaced & lights re-tested

The pool had its 3rd safety audit on 8th November, conducted by Eddie Gibbs, official results for changes and recommendations will take some time to come through. So far, some minor upgrades to emergency lighting will likely be recommended, some additional signage poolside will also likely be recommended.

Also, there were some minor administration procedures and additional documentation to be added to the pool operations manual. All in all, Eddie seemed very impressed with the facility.

Events / Programs:

Early Morning swimming began on Wednesday 8th November and will be held Wednesdays and Fridays as usual.

Swim club is set to begin on Tuesday 14th November. Another huge thanks to everyone pitching in and doing their part to make this happen.

December

Movie Night to be announced

Vac Swim 16th December

So far, we've had strong and steady numbers through the gate with some new faces in town. Again, great to see the caravan park busy and great hearing travellers' comments about our facilities.

Awesome to be back again for another season poolside at the Kondinin Aquatic Centre!!!

Information Bulletin
ENVIRONMENTAL HEALTH REPORT
July - September 2023

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period July – September 2023

Building Complaints – Health Act

- 28 Rankin Street Kondinin – Seeking further legal advice
- 76 Rankin Street Kondinin – Declared Unfit for Human Habitation, to follow up with new owner
- 2 Wignell Street Kondinin - Exterior cladding and glazing works underway
- 21 Jones Street Kondinin – Owner to undertake repairs
- 16 Rankin Street Kondinin
- 33 Jones Street Kondinin
- 32 Rankin Street Kondinin
- 8 Cook Street Kondinin

Development Applications Input

- Hyden Tennis Club building
- SJA Kondinin
- Lot 802 Aylmore Road Hyden - Machinery Shed
- Lot 1 Linto Road Karlgarin
- The Silos, Wave Rock Short Stay

Events

- Wave Rock Weekender Event

Food Safety

Inspected the following Food Businesses for Food Act compliance -

- Kondinin Hotel
- Kondinin Roadhouse
- Kondinin IGA

Food Recall Notices circulated to all food businesses

- Corean Food Corp Pty Ltd LOTTE PEPERO products
- The Hills Distillery Pty Ltd Vermouth products
- Oriental Merchant Pty Ltd - Hanabi Marinated Pork Bulgogi
- Koko Black Premium Pty Ltd Chocolate products
- Apromo Trading Pty Ltd - Love Raw Peanut Buttercups
- Gluten Free Food Co. - Gluten Free Pizza Base Mix
- Honest to Goodness Organic Quick Oats
- Natvia IP Pty Ltd Milk Baking Chocolate
- Voyager Estate Sparkling Red Grape Juice and Voyager Estate Sparkling White Grape Juice
- Brand Solutions Australia - Performance inspired Water

New Food Standard 3.2.2A notification circulated to all Food Premises, this requires some food premises to have the following from December 2023:

- Food safety supervisors: Food Premises will need to appoint a food safety supervisor for their business.
- Food safety training: All food handlers will need to show they have had food safety training.
- Key food safety controls: Food Premises will need to keep records of important food safety controls or be able to demonstrate safe food handling practices.

Annual Food Act and Public Health Report submitted to the Department of Health

Lodging Houses & Caravan Parks

- Kondinin Roadhouse Motel
- Kondinin Caravan Park

Onsite Septic Systems Applications

- 2952 Aylmore Road Hyden
- Lot 74 Rankin Street Kondinin
- Lot 152 Radbourne Drive Hyden
- Lot 4 Lovering Road Hyden
- Follow up unapproved septic Wave Rock Caravan Park, Wave Rock Resort, Hyden Hotel

Orders & Requisitions Enquiries

- A718 – 30 McPherson Street, Hyden
- A816 – 25 Lynch Street, Hyden

- A727 – 24 McPherson Street, Hyden
- A2257 – 2589 Reservoir East Road, Kondinin

Pool Water Sampling

- All pools now closed end of season

Pool Fence/Barrier Compliance Inspections

- Nil this reporting period
- Annual Pool Inspection Report submitted to the Department of Mines, Industry Regulation and Safety

Public Buildings

- Hyden Hall
- Hyden Rec Centre
- Hyden Tennis Club
- Hyden Pavillion

RoeROC

- Public Health Plan Working Group meeting
- Next RoeROC meeting November 2023

Stallholder / Street Trading Permits

- Creamy Cow Soft Serve
- Wheatbelt Coffee Time
- Dynamic Donuts

Waste Management

- Ongoing inspections of waste facilities
- Various enquiries and permits issued for disposal of asbestos to Bending Tip
- 2022-23 Annual waste reporting under r.18C - Waste Avoidance and Resource Recovery Regulations 2008 submitted to the Department of Water and Environmental Regulation

Other

- Hyden Primary School chicken coop
- Enquiry about burying pets (animals) in (human) cemetery
- Draft Code of Practice for On-site Waste Water Disposal

- Local Government Health and Wellbeing Network meeting
- Advanced Diploma in Building Surveying

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Principal Environmental Health Officer

RANGER'S REPORT

Included in the Manager of Planning and Assets Report.

CLEAN UP ROSTER

November- Bruce & Paul