SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

KONDININ SHIRE COUNCIL

Will be held on Wednesday 16th November, 2022 at the
Hyden Community Resource Centre

3:00pm Informal Agenda Discussion
4:00pm Council Meeting

David Burton
11th November 2022
CHIEF EXECUTIVE OFFICER

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006
All communications to be addressed to the CHIEF EXECUTIVE OFFICER
ceo@kondinin.wa.gov.au

STATEMENT OF COMMITMENT TO INDIGENOUS AUSTRALIANS

"The Shire of Kondinin acknowledges that, as we proceed with the development & management of facilities & services within the Shire we give recognition of the distinctive relationship that indigenous people have within the community and encourage a broader understanding & appreciation of indigenous heritage & culture.
The Shire of Kondinin is committed to consultation across all communities in our Shire & we aim for mutual respect to achieve recognition of all
cultures."

SHIRE OF KONDININ QUESTIONS FROM THE PUBLIC

The Shire of Kondinin welcomes community participation during public question time of Council Meetings. Any member of the public is welcome to do so. The following is a summary of Section 5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996, the Shire's procedure and a guide to completion registering attendance and question/s.

- Members of the public should ideally register their attendance and question with the Council before the meeting before close of business the day prior to the scheduled meeting. This can be done;
    a. In person at the Shire of Kondinin Office (120 Graham St, Kondinin)
    b. By emailing the Executive Support Officer on eso@kondinin.wa.gov.au
    c. By phoning the Executive Support Officer on 08 9889 1006
- When registering the following information will need to be supplied for record keeping and future correspondence (if required);
    a. Name, Address, contact number and Name of Organisation representing (if applicable)
    b. A written copy of the question to be asked at Public Question Time.
- It is recommended to arrive at the location of the Council Meeting 5 minutes prior to the commencement of the meeting. If you have not registered in advance it can be completed at this time. However, members of the public will also still be able to attend the meeting and provide required details at the meeting if they have not been able to register in advance.
- The Presiding Member will open Public Question Time and, if necessary, provide a brief summary on the rules, regulations and procedures of Public Question Time:
    a. The person asking the question is to state their name prior to asking the question.
    b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
    c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
    d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
    e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
    f. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where

the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.

g. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.

h. The priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.

- Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
- There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events the Presiding Member will apply the most appropriate limit for the circumstance. Generally, each member of the public shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
- Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
- Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
- Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
- Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

SHIRE OF KONDININ
DISCLOSURE OF FINANCIAL/IMPARTIALITY & PROXIMITY INTEREST

To: Chief Executive Officer
As required by Section 5.65(1) (a) of the Local Government Act 1995, I hereby declare my interest in the following matters included on the Agenda paper for the Council/Committee meeting to be held on _____ (Date).

The type of interest I wish to declare is a: □ Financial □ Proximity □ Impartiality

Item No	Details of Interest

Extent of interest only has to be declared if the Councillor also requests to remain present at a meeting, or participate in discussions or the decision making process (see item 6 below).

Councillor's Signature_____ Councillor's Name _____
Date_____

NB:

1. This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have an interest is discussed, Section 5.65(1) (a) & (b).
2. It remains Councillor's responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
3. It is a Councillor's responsibility to ensure that the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
4. It remains the Councillors responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. This responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are being confirmed.
5. It is recommended that when previewing the Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
6. Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision-making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of Council. Where Councillors request consideration of such approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decided upon the Councillors application.

Remember: The responsibility to declare an interest rests with individual Councillors. If Councillors are in any doubt seek legal opinion, or, to be absolutely sure, simply declare in any case. Penalties for not disclosing an interest apply.

Office Use Only: Date/Initial

1. Particulars of declaration given to the meeting _____

2. Particulars recorded in the minutes _____

Signed by Chief Executive Officer
Or President (when the declaration belongs to the CEO) _____

SHIRE OF KONDININ DISCLAIMER

No responsibility whatsoever is implied or accepted by Shire of Kondinin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Staff. Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entities' own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of Shire of Kondinin during the course of any meeting is not intended to be and is not taken as notice of approval from Shire of Kondinin. The Shire of Kondinin warns that anyone who has an application lodged with Shire of Kondinin must obtain and only should rely on ***WRITTEN CONFIRMATION*** *of the outcome of the application, and any conditions attaching to the decision made by the Shire of Kondinin in respect of the application.*

Signed on behalf of Council

David Burton
Chief Executive Officer

Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz read the Statement of Commitment to Indigenous Australians, welcomed those present and declared the meeting open at 0:00pm.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors:	Cr Kent Mouritz (President) Cr Darren Pool Cr Brett Smith	Cr Paul Green Cr Beverley Gangell Cr Bruce Browning	Cr Kerrie Green Cr Murray James Cr Thomas Mulcahy
Staff:	David Burton (CEO) Tory Young (MPA)	Vince Bugna (MCS) Leandré Genis (ESO)	Mark Burgess (MoW)
Apologies:			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/ INFORMATION REPORT

7.1 MINUTES OF COUNCIL MEETING- 26th October 2022

RECOMMENDATION:
That the minutes of the Council Meeting held on the 26th October 2022, be confirmed.

7.2 INFORMATION REPORT- November 2022

RECOMMENDATION:
That the Council receive and accept the Information Report prior to this meeting.

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

9. ITEMS

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 Hyden Swimming Pool Tender
9.1.2 Endorsement of returned brief for proposed refurbishments of the KN Pavilion
9.1.3 Update on Heritage Survey Review
9.1.4 Community Water Supply Program Funding

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 List of Accounts
9.2.2 Financial Reports

9.3 MANAGER OF WORKS

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Extended Trading Hours for Shire
9.4.2 Shire Logo & Slogan

9.5 ENVIRONMENTAL HEALTH OFFICER

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 Hyden Swimming Pool Tender

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 7th November 2022
Disclosure of Interest: Nil

*****CONFIDENTIAL ITEM*****

9.1.2 Endorsement of returned brief for proposed refurbishments of the Kondinin Pavilion

Author:	Tory Young, Manager Planning and Assets
Authorising Officer:	David Burton, Chief Executive Officer
Date:	7th November 2022
Disclosure of Interest:	Nil
Attachments:	Returned Brief for Proposed Refurbishments of the Kondinin Pavilion

OFFICER RECOMMENDATION
That Council:
ENDORSES the Returned Brief for the Proposed Refurbishments of the Kondinin Pavilion.

Summary
This report seeks approval from Council to endorse the Returned Brief for the Proposed Refurbishments of Kondinin Pavilion.

Background
The Kondinin Pavilion was first constructed in 1977 which largely comprised change rooms and a small kitchen area to support football and cricket played at the oval directly east of the building. The building underwent extensions in 1993 to create a small function area to broaden the use of the facility. The building has served its purpose well, however, in recent times it has become apparent that the building requires alterations and additions to improve its functionality and meet modern standards and expectations and better align with the developing one-day sport concept.

In 2021 the Shire of Kondinin undertook a review of its Sport and Recreation Facilities Plan. During the preparation of this document, the Kondinin community identified the need to undertake a basic upgrade to the Kondinin Pavilion to address issues with a leaking roof and to improve the functionality of the space that better meets modern standards. The upgrades to the Kondinin Pavilion were included in the updated Sports and Recreation Facilities Plan 2021 – 2031 endorsed by Council on the 16th of June 2021 and the amended version endorsed on the 16th of March 2022. The Plan proposed works to be undertaken to the Kondinin Pavilion in the (medium term) 2024 – 2025 financial year with concept planning to commence in the (short term) 2022 – 2023 financial year.

The purpose of proceeding with the concept plan and associated costings as per the Returned Brief for the Proposed Refurbishments of the Kondinin Pavilion is to enable the Shire, in liaison with the Kondinin Community Recreation Council and the broader community to finalize a concept design for the proposed upgrades and to receive an indicative costing of the project to inform budget decisions before construction can commence.

Statutory Environment
Nil

Policy Implications
- Shire of Kondinin Policy – Purchasing FIN-005

Financial Implications
The costs of the concept plan and associated costings have been allocated in the Shire's Consultancy 2022 – 2023 budget. Three (3) quotations were obtained as per the Shire's Purchasing Policy FIN-005.

Strategic Implications
Supports the following section of the Shire's Strategic Community Plan 2022 – 2032:

"COMMUNITY

a. Recreational and social spaces encourage active and healthy lifestyles

- *Achievement of the Sport and Recreation Facilities Plan*

Supports the following section of the Shire's Sport and Recreation Facilities Plan:

Facility Planning
Since the initial workshops, the Shire of Kondinin and sports clubs have developed the following list of short-term (1-2yrs), medium-term (3-5yrs) and long-term (5yrs plus) significant facility projects.

Short term	E	Kondinin Pavilion Plan	Design for improvements at the pavilion	Shire of Kondinin Kondinin Community Recreation Council
Medium-term	E	Kondinin Pavilion improvements	Pavilion improvements	Shire of Kondinin Kondinin Community Recreation Council

Voting Requirement
Simple majority

9.1.3 Update on Heritage Survey Review

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 7th November 2022
Disclosure of Interest: Nil
Attachments: Preliminary Draft Heritage Survey

OFFICER RECOMMENDATION
That Council:
RECEIVES the Preliminary Draft Heritage Survey for information on the progress of this Project.

Summary
This report is for Council to receive an update on the progress of the review of the Shire's Heritage Survey.

Background
The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shire's require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin has no places listed on a Heritage List pursuant to the Local Planning Scheme No.1 resulting in no protection of places of heritage significance under the Planning and Development Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management.

The Shire received grant funding to engage Heritage & Conservation Consultant, Laura Gray of Heritage Intelligence WA to undertake the review. This grant funding presented a good opportunity to undertake this long overdue review and ensure that the Shire had supporting documentation to offer protection to heritage places.

Community workshops were held in July 2022 for each of the Shire's three (3) town sites, which were well attended by community members. During this same meeting, the Heritage Consultant provided the Shire Councillors with a presentation on the project.

Since the community workshops, the Heritage Consultant has compiled the attached preliminary draft document to progress the project. A final draft Heritage Survey is scheduled to be completed by February 2023 to undertake the formal community consultation period.

Statutory Environment
- Shire of Kondinin Town Planning Scheme No.1
- Heritage Act 2018
- Planning and Development (Local Planning Schemes) Regulations 2015
- Planning and Development Act 2005 (as amended)

Policy Implications
- Guidelines for Local Heritage Surveys (Heritage Council of WA, August 2022)

Financial Implications
- $4630.25 - Consultancy Services Account # 1042300
- $4630.25 – Department of Planning, Lands and Heritage Grant Funding
- In-kind contribution to project management and administrative support

Strategic Implications
Supports the following section of the Shire's Strategic Community Plan 2022 – 2032:

"COMMUNITY
1.3 Celebrate our pioneers, and community members and protect our heritage"

Voting Requirement
Simple majority

9.1.4 Community Water Supply Program Funding

Author: Tory Young, Manager Planning and Assets
Authorising Officer: David Burton, Chief Executive Officer
Date: 10th November 2022
Disclosure of Interest: Nil
Attachments: Nil

OFFICER RECOMMENDATION
That Council:
1. SUPPORTS an application for funding through the State Government's Community Water Supply Program for;
   (a) Upgraded infrastructure and associated materials at the Kondinin CBH dam and the Kondinin Shire Town dams to improve the irrigation of the Kondinin Sporting Precinct; and
   (b) Upgraded infrastructure and associated materials at The Humps community water supply site to improve access to water for emergency farm water supplies and reduce reliance on scheme water; and
2. SUPPORTS the Kondinin P&C to apply for funding through the State Government's Community Water Supply Program for infrastructure and associated materials to irrigate the Kondinin Primary School Oval and reduce reliance on scheme water

Summary
This report is for Council to support an application for funding through the State Government's Community Water Supply Program and endorse an application to be submitted by the Kondinin P&C for the same funding source.

Background
The Shire of Kondinin has been actively working with the Department of Water and Environmental Regulation to improve water capture and security across the Shire. Key projects that are currently being developed are:

- The Humps – new bore and associated infrastructure to reduce reliance on scheme water connected to the existing tanks;
- Karlgarin C Site – new tank and associated infrastructure to increase storage and access to water at this site
- Karlgarin Dam – improved catchment management
- King Rocks Dam – recently installed 3 x 275KL tanks and progress towards vesting site with the Shire of Kondinin
- McCann's Rock – reallocation of standpipe controller and new tank storage and associated infrastructure at the former cricket oval on McCann's Rock Road.

All the above projects are being funded and project managed by the Department of Water and Environmental Regulation in liaison with the Shire.

During a site visit with representatives from the Department of Water and Environmental Regulation held on the 10th of November 2022, it was recommended to the Shire's Administration to apply for grant funding through the Community Water Supply Program for projects that were outside of the remit of the direct responsibility of the Department of Water and Environmental Regulation.

During discussions on-site with representatives of the Department of Water and Environmental Regulation, the following projects were considered eligible for funding:

- A new replacement pump with an associated generator set at the Kondinin CBH Dam;
- A pump and associated infrastructure to pump between the three Kondinin Town dams
- A new replacement tank at The Humps to replace the two small poly tanks now damaged and leaking; and
- A pump at Karlgarin Dam to pump more water from the dam into the Karlgarin Community Water Supply tank; and

- A pump, tank and associated pipe to connect water from the dam on Lot 15090 on DP 225552 (directly to the west of Repacholi Parade) to water the Kondinin Primary School oval.

The Community Water Supply Program is a State Government initiative administered by the Department of Water and Environmental Regulation. The program's objective is to assist broad-acre farming communities in establishing or improving non-potable water supplies.

For a project to be considered, it must provide clear benefits to the community.

The priority funding objectives for the program are to provide non-potable water supplies to:

- increase public amenities through the irrigation of open spaces, such as ovals, gardens and parks
- establish or upgrade strategic emergency farm water supplies for livestock
- reduce reliance on scheme water

The projects listed above are considered to meet the objectives of the Community Water Supply Program and therefore it is recommended that Council supports the application/s for funding.

It is proposed that the Shire take a staged approach to the funding and this round apply for the tank at The Humps and pumps and associated infrastructure at the Kondinin CBH Dam and Kondinin Town Dam and work in partnership with the Kondinin P&C to support their application for funding for a pump, tank and associated infrastructure to irrigate the northern section of the Kondinin Primary School Oval.

Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
The Shire can apply for up to $100,000 for a grant round with a commitment to 30 per cent in cash and/or in-kind contribution to the project.

Sufficient funds are available in the Shire's 2022-2023 Budget to provide in-kind support, through the use of Shire's equipment and work for crew personnel and where required minor cash contributions to the projects.

Strategic Implications
Supports the following section of the Shire's Strategic Community Plan 2022 – 2032:

"COMMUNITY

a. Recreational and social spaces encourage active and healthy lifestyles

'Parks, nature reserves and community spaces are green, tidy, accessible and activated'

1.6 Support emergency services planning, risk mitigation, response and recovery"

Voting Requirement
Simple majority

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 List of Accounts

Applicant: Shire of Kondinin
Author: Vince Bugna, Manager Corporate Services
Disclosure of Interest: Nil
Date: 9th November, 2022
Attachment(s): List of Accounts 01/10/2022 to 31/10/2022

OFFICER RECOMMENDATION
That Council receives the attached report – List of Accounts Due & Submitted to Council for the month of October 2022:

• Municipal Fund payment cheque numbers 19239 to 19247		=$ 15,709.24
• Municipal EFT15751 to 15886		=$1,073,232.74
• Direct Debits – Transport – Hyden Office		=$ 30,569.05
• Direct Debits – Transport – Kondinin Office		=$ 10,879.00
• Direct Debits – Credit Cards	DD19188.1	=$ 2,795.44
• Direct Debits – Other		=$ 83,243.16
• EFTPOS Merchant Fees		=$ 3,207.57
• Bank Fees – NAB Connect & Tyro		=$ 101.87
• Payroll		=$ 124,934.86
• Trust Fund payment cheque number 000658		=$ 80.00
TOTAL		**=$1,344,752.93**

SUMMARY
To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

BACKGROUND
The Local Government's Chief Executive has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996.*
As required by sub-regulation (1), a list of accounts paid by the CEO each month should show –
(a) the payee's name;
(b) the amount of the payment;
(c) the date of the payment;
(d) sufficient information to identify the transaction

Sub regulation (3), a list prepared under sub-regulation (1) and (2) is to be –
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

STATUTORY ENVIRONMENT
Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS
Nil

PUBLIC CONSULTATION
Nil

FINANCIAL IMPLICATIONS
All payments made to the Shire creditors have been in accordance with the 202/23 Adopted Budget.

STRATEGIC IMPLICATIONS
Shire's Strategic Community Plan 2022 – 2032:

4. Civic Leadership
''4.1 Skilled, capable and transparent team:
- We engage with the community on key projects and we provide regular, transparent communication
- The capability of our organisation is continually improved
4.2 We are a compliant and resourced Local Government:
- External audits and reviews confirm compliance with relevant Local Government legislation
- Financial sustainability in achieving community aspirations''

VOTING REQUIREMENTS
Simple Majority

9.2.2 Financial Reports

Applicant: Shire of Kondinin
Author: Vince Bugna, Manager Corporate Services
Disclosure of Interest: Nil
Date: 9th November 2022
Attachment(s): Monthly Financial Report for the period ended 31 October 2022

OFFICER RECOMMENDATION
That Council receives the attached reports entitled Monthly Financial Report (Containing the Statement of Financial Activity) for the period ended 31 October 2022.

SUMMARY
To present to Council the Monthly Financial Report for the period ended 31 October 2022.

BACKGROUND
The monthly Financial Report (Containing the Financial Activity) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that *a statement of financial activity, and the accompanying documents* (notes) *referred to in sub-regulation (2), are to be –*

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
(b) recorded in the minutes of the meeting at which it is presented.

The Statement of Financial Activity summarizes the Shire's financial activities for the period to which it relates.

STATUTORY ENVIRONMENT
Local Government Act 1995
Local Government (Financial Management) Regulation 1996

POLICY IMPLICATIONS
Nil

PUBLIC CONSULTATION
Nil

FINANCIAL IMPLICATIONS
In accordance with the approved material variances of 10% or $10,000 whichever is greater within the monthly Statement of Financial Activity during the 2022/23 financial year.

STRATEGIC IMPLICATIONS
Shire's Strategic Community Plan 2022 – 2032:

4. Civic Leadership
4.1 Skilled, capable and transparent team:
- We engage with the community on key projects and we provide regular, transparent communication
- The capability of our organisation is continually improved

4.2 We are a compliant and resourced Local Government:
- External audits and reviews confirm compliance with relevant Local Government legislation
- Financial sustainability in achieving community aspirations

REPORTING OFFICER'S COMMENT
The highlights of the October 2022 financial reports are as follows:

Item	Reference
• **Cash at Bank** The Shire's total cash as of 31st October 2022 was **$9,094,448** comprising $3,226,506 in cash-backed reserves (restricted); $28,170 in Trust account (restricted); $47,309 LCDC funds; $3,512,143 term deposit investments; $5,987 ODCF and $2,274,334 Muni operating funds.	Page 09 – Note 4 Cash and Financial Assets Page 13 – Note 8 Cash Reserves
• **Receivables** **Rates and Rubbish –** net collectable on 31st October 2022 was down to $552,124 equivalent to 15% as 85% have been paid. **Other receivables** (Sundry Debtors) – consisting of minor fees and charges and reimbursements to the Shire a total of $16,956 as of 31st October 2022.	Page 12 – Note 7 Receivables
• **Grants, Subsidies and Contributions** **Operating grants –** 59% collected as of 31st October 2022, major payments came from Grants Commission quarter one allocation for roads and general purpose as well as MRWA direct grant for road maintenance. **Non-Operating grants –** 16% collected as of 31st October 2022, major payments came from Wheatbelt Secondary Freight Network (WSFN) grant, Roads to Recovery (R2R) and MRWA Regional Road Group (RRG) capital projects grant.	Page 17 – Note 12(a) Operating grants, subsidies and contributions Page 18 – Note 12(b) Non-Operating grants, subsidies and contributions Page 02 – Monthly Information Summary Grants, Subsidies and Contribution
• **Closing Funding Surplus (Deficit)** YTD actual is **$5,113,288** – composed of $9,824,275 Current Assets *less* $1,558,229 Current Liabilities and $3,152,760 Net Adjustments to Net Current Assets.	Page 8 – Note 3 Net Current Funding Position Page 5 – Statement of Financial Activity (By Nature or Type)

In relation to material variances, refer to page 07, Note 2 – Explanation of Material Variances.

VOTING REQUIREMENTS
Simple Majority

9.3 MANAGER OF WORKS

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 Extended Trading Hours for Shire

Applicant: Shire of Kondinin
Author: David Burton – Chief Executive Officer
Authorising Officer: David Burton – Chief Executive Officer
Date: 8th November 2022
Disclosure of Interest: Nil
Attachments: Application for Extended Hours

OFFICER RECOMMENDATION
That the Chief Executive Officer notify the Department of Commerce of the Shire of Kondinin's proposed extended Christmas trading hours for local retailers, commencing on Monday 28th November 2022 and concluding on Sunday 1st January 2023 inclusive, be 6.45 am to 9.00 pm Monday to Friday, 6.45 am to 5.00 pm on Saturdays and from 11.00 am to 5.00 pm on Sundays and public holidays, other than Christmas Day, which will be a closed day.

Summary
This report is for Council to consider altering the trading hours in the Shire to allow access during the festive/harvest season should retailers wish to make a change.

Background
In previous years the Department of Commerce has provided a trading hour package to regional Local Governments based on current Perth hours. However, the majority of Local Governments have declined the offer in the past and applied for their own locally preferred Christmas trading arrangements.

Previously the package offered allowed general retail shops to trade from 8.00 am to 9.00 pm Monday to Friday, 8.00 am to 5.00 pm on Saturdays and from 11.00 am to 5.00 pm on Sundays and public holidays, other than Christmas Day, which will be a closed day.

Notice has been received for consideration of trading hours. The Shire of Kondinin is recommended to propose trading hours in accordance with community needs and based on existing opening times for community retailers it is suggested to bring Mondays - Fridays and Saturdays forward to 6:45 am.

In the 2021/2022 year, the extended trading period was from Monday 29 November 2021 and concluding on Sunday 2 January 2022, both dates inclusive. As is the case with all extended trading variations, the decision to open or not during the additional hours provided is at the discretion of individual retailers.

Comment
The extended trading hours are still up to the individual shop owners and are not forced upon them. It does however allow for extended trading during the harvest/festive season should they wish to take up the extra trading hours.

Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
There are no known financial implications for this item, however, if shops do increase their hours, it would be a financial consideration for them to look into.

Strategic Implications
Shire's Strategic Community Plan 2022 – 2032:

''2. ECONOMY

- *Support the diverse industry across the Shire*
- *Coordinated communication and promotion of business, employment and lifestyle opportunities occurs*

4. CIVIC LEADERSHIP

- Skilled, capable and transparent team
- We are inclusive and our communities feel heard
- We engage with the community on key projects and we provide regular, transparent communication
- We celebrate our community successes''

Voting Requirement
Simple Majority

9.4.2 Shire Logo & Slogan

Applicant:	Shire of Kondinin
Author:	David Burton – Chief Executive Officer
Authorising Officer:	David Burton – Chief Executive Officer
Date:	8th November 2022
Disclosure of Interest:	Nil
Attachments:	Feedback received from the public, Logo and slogan concepts.

OFFICER RECOMMENDATION
That the Chief Executive Officer include the options of two (2) logos and two (2) slogans for public consideration and comment, and for submissions to be returned to Council in February 2023.

Summary
This report is for Council to consider altering the Logo for the Shire of Kondinin and also the inclusion of a slogan for the Shire.

Background
The consideration of a change of the logo was started several years ago and several designs were considered based on what residents saw as the main features of the Shire of Kondinin. Most of these took elements from the towns in the shire to try and adopt a logo that could be inclusive.

In the lead-up to the consideration of a possible name change for the Shire, the logo was placed on hold as a change of name could have been in conjunction with a logo change and could have impacted the design. As the change of name is not scheduled to go ahead at this time, the logo and consideration of a slogan (Home of Wave Rock used as a discussion initiator) were brought to Council and public feedback was sought.

Comment
Slogan
The advertising of the slogan did receive positive and negative feedback from the community, along with several suggestions that can be used to assist the Shire in determining the final wording. A copy of the submissions received is attached for information.

There also seems to be some concern from the public that any promotion of Wave Rock is the promotion of a sole business in Hyden, which is not correct. Wave Rock is a current feature of the Shire of Kondinin logo and the Shire receives funding from visitors entering the Wave Rock area. The area surrounding the rock has been turned into a visitors' area with local businesses and attractions, but this is only an opportunity that has been taken by the owner of the land and should not be seen as the only venture to gain from any marketing of Wave Rock.
As previously noted, several of the submission did contain relevant points that have been considered to look at possible solutions. These ideas have included:

A consideration that "The Home of Wave Rock" is only for Hyden and does not represent the whole of the Shire.

The slogan "The Home of Wave Rock" was seen as advertising a private business and we could use other geographical locations.

Consideration of alternatives such as:
Enjoy the best of WA

Wheatbelt living at its best
Endless landscapes and magic skies
Share our winter green and summer gold

Consider asking for suggestions.

Consideration of “Granite Getaway home of the Wave”

In favour of “Home of Wave Rock”

Consideration of “Gateway to Wave Rock”

Slogan needs to be more than Wave Rock.

Consideration of “Wave Rock – the Centre of your next adventure” or
“Wave Rock – Make it the centre of your next adventure”

Consideration of “Country living at its best”

For the slogans, it does seem that there is some reluctance to have just Wave Rock as it does not cover all the Shire which is something that we need to consider. The Shire has recently engaged in marketing the other sites of the Shire and this has also been taken up by Australia’s Golden Outback.

Several alternatives do look at highlighting the idea that it is a great place to live, which is another great idea and would be great for marketing our region. The concern with this type of slogan is that it does not give a place of where we are by using a well-known iconic attraction.

The consideration of using ‘centre’ in the slogan does have merit when considering the idea that the Shire is fairly central between Albany and Kalgoorlie and Perth and Esperance.

The idea of the Granite Getaway does have appeal as it does allow us to highlight the other rocks in the area as part of our attractions. The suggestion was to have ‘home of the Wave’ as a reference to Wave Rock. Concern was raised about this as it may be confused with the Lake Grace ‘Wave Zone’.

Many of the options or considerations do have merit and can assist with marketing our area as a great place to live or that we have more to offer than just Wave Rock. The issue is that in having too many options, the process of choosing a slogan finishes up going around and around in circles to try and find the best fit. To narrow it down, we have looked at two options:
Stepping Stones to Wave Rock; or

Granite Getaway, home of Wave Rock.

These are suggested as enabling us to market the other attractions as ‘stepping stones’ or as a granite getaway to include other rocks such as Yeerakine, McCann’s, Kings Rocks, and also the lake systems.

Logo
The Logo went through several variations and colours with many considerations. Some of the logos were rejected as being very similar to a neighbouring Shire

The final options considered in this report include the features:
Wave Rock - Hyden,
Yabbies – Karlgarin,
Wildflowers – Kondinin,
Wheat for Agriculture,
Wave Rock and the Yabby for Culture/attractions and Tourism,
The three figures represent the three Towns – Hyden, Karlgarin and Kondinin

Several variations did try to include Yeerakine Rock and the Anzac Memorial; however, this made the logo busy and hard to distinguish.

The selection of the logo has been narrowed down to two to limit the options as again, it could be drawn out longer.

A concept of the slogan and logo is included in the attachments.

Final Consultation
Throughout the process, several comments were made about trying to bring the communities together. This should be a primary concern for Council as we do not want to fracture the community further with the wrong choice. As such, it is recommended that the shortlisted logo and slogans be put out to Community consultation until the end of January to allow for the busy period of harvest and Christmas holidays and give residents the chance to voice an opinion on these items.

This information should be able to be presented back to Council in February for a final determination.

Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
Changing the logo and slogan will have costs associated with changing the letterheads, Business cards, and other Shire stationary. As this can be done gradually, the impact can be lessened.

Strategic Implications
Shire's Strategic Community Plan 2022 – 2032:

''1. COMMUNITY

- *Community members have the opportunity to be active, engaged and connected*
- *We hold well-attended local events and activities*
- *Positive engagement and co-design of projects with young people occurs*
- *We are showcasing local artists and attracting cultural events to our communities*

3. ECONOMY

- *Support the diverse industry across the Shire*
- *We support and advocate for the agricultural industry in our Shire*
- *Coordinated communication and promotion of business, employment and lifestyle opportunities occurs*
- *Coordinated planning and promotion of the visitor and tourist experience*

4. CIVIC LEADERSHIP

- *4.1 Skilled, capable and transparent team*
- *We are inclusive and our communities feel heard"*

Voting Requirement
Simple Majority

9.5 ENVIRONMENTAL HEALTH OFFICER

2 BUSINESS OF AN URGENT NATURE

3 CLOSURE