



Shire of Kond

# Information Report

**Manager of Planning and Assets Report**

**Manager of Corporate Services**

**Manager of Works Report**

**CEO Report**

**CDO Report**

**Medical Centre Report**

**Swimming Pool Report**

**Environmental Health Officer Report**

**Ranger's Report**

August 2022

## MANAGER PLANNING AND ASSETS REPORT

### GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

#### Grants Summary 2021 – 2022

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Kondinin Shared Pathways	Department of Transport	\$100,000	\$100,000	<p style="text-align: center;"><b>APPROVED</b></p> <p>The Shire have accepted \$100,000 funding from the Department of Transport in email dated 28<sup>th</sup> January 2022 and have now signed the Grant Agreement to complete the project by May 2023. Works comprise concrete dual pathway and associated pram ramps extending along Graham Street from the Kondinin Hospital to the Information Bay.</p> <p style="text-align: center;"><b><i>Grant Agreement signed and Request for Quotations has commenced closing on the 30<sup>th</sup> August 2022.</i></b></p>
Wheatbelt South Aged Housing Alliance	Department of Primary Industries and Regional Development	\$800,000	\$400,000	<p style="text-align: center;"><b>WORKS COMPLETED</b></p> <p>The Kondinin and Hyden Units have been handed over and the landscaping has been completed in Kondinin and Hyden. A couple of minor things are still being followed up with Stallion Homes during the 12 month defects period, including the shower floor tiles in Hyden.</p> <p style="text-align: center;"><b><i>Shire is up to date with grant milestones. The Shire of Wickepin are administering the grant acquittal.</i></b></p>
Local Roads and Community Infrastructure Program	Department of Infrastructure, Transport, Regional Development	\$543,234	\$0	<p style="text-align: center;"><b>WORKS COMPLETED</b></p> <p>The projects submitted have now all been approved and completed. Blanket extension for all projects across Australia was issued to the end of the 2021/2022 financial year.</p>

PHASE 1	and Communications			<p>Three Payments of \$271,617, \$182,345 and \$34,949 have been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p><b><i>All projects in Phase 1 have been completed and funds allocated. Final Report has been submitted and Annual Audited Report due by October 2022 which will complete Phase 1.</i></b></p>
Local Roads and Community Infrastructure Program PHASE 2	Department of Infrastructure, Transport, Regional Development and Communications	\$384,684	\$0	<p><b>WORKS COMPLETED</b></p> <p>All projects have now been completed. Variation Request submitted and endorsed following resolution of August 2021 Council Meeting to replace the re-roofing of Hyden Swimming Pool project with more footpaths and upgrade to Kondinin Caravan Park / Information Bay. Adding the play structure within the existing allocation to the Kondinin Community Garden was supported by Council at its December 2021 meeting and the Department endorsed Shire's amended Works Schedule accordingly.</p> <p>One payment of \$269,279 has been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p>Blanket extension for all projects has been issued to the end of the 2021/2022 financial year.</p> <p><b><i>All projects in Phase 2 were completed by 30<sup>th</sup> June 2022. Final Report has been submitted and Annual Audited Report due by October 2022 which will complete Phase 2.</i></b></p>
Local Roads and Community	Department of Infrastructure, Transport,	\$1,086,468	\$0	<p><b>APPROVED AND IN PROGRESS</b></p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties.</p>

Infrastructure Program PHASE 3	Regional Development and Communications			<p>The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by Council at its Ordinary Meeting held on the 16<sup>th</sup> February 2022. Projects are underway.</p> <p>Projects must all be completed by the 30<sup>th</sup> June 2023.</p> <p><b><i>Hyden Golf Club Ceiling completed; Bin Enclosures in progress and being finalised following the recent community consultation and bins ordered; CCTV cameras ordered and scheduled to be installed by September 2022; Architectural Plans for Hyden Swimming Pool building completed and were presented to 18<sup>th</sup> July 2022 Council Meeting for endorsement and awaiting minor amendments to go out for tender; the plans for the Hyden Tennis Club building roof are currently being updated and finalised; the first stage of the Hyden Swimming Pool Car Park upgrade has been completed and asphalt is scheduled for September 2022.</i></b></p> <p><b><i>Next quarterly report due October 2022 and Annual Audited Report by October 2022.</i></b></p>
Local Roads and Community Infrastructure Program PHASE 3 EXTENSION	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p style="text-align: center;"><b>APPROVED IN PRINCIPLE</b></p> <p>In an email dated 9<sup>th</sup> May 2022 the Federal Government have advised that Under the Phase 3 Extension, Councils will receive a funding allocation equal to their Phase 1 nominal funding allocation [\$543,234 – Shire of Kondinin]. This funding will be available from 1 July 2023, with construction completion due by 30 June 2024. The Phase 3 Extension is a separate Grant Opportunity delivered like a further Phase, and is not simply additional funds for Phase 3.</p>

				<p>The Phase 3 Extension Guidelines and Grant Agreements will be drafted by the Department over the coming months. Nominations for Phase 3 Extension will open later in the year.</p> <p><b><i>An Agenda Item relating to this matter was presented to the July Ordinary Meeting of Council where Council resolved to allocate the full allocation to the Hyden Recreation Centre extension.</i></b></p>
Social Housing Economic Recovery Package – New Build	Department of Communities	\$840,072	\$0 (in-kind Project Management)	<p><b>SUBMITTED</b></p> <p>In collaboration with the West Court Aged Care Committee, a grant has been submitted for two additional new aged care units at West Court, Kondinin. New updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31<sup>st</sup> December 2024.</p> <p><b><i>No further updates this month</i></b></p>
Social Housing Economic Recovery Package – New Build	Department of Communities	\$790,006	\$0 (in-kind Project Management)	<p><b>SUBMITTED</b></p> <p>In collaboration with the Hyden Lions Club a grant has been submitted for two additional new aged care units at Whispering Gums, Hyden. New updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31<sup>st</sup> December 2024.</p> <p><b><i>No further updates this month</i></b></p>

Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4630.25	\$4630.25 Plus In-Kind Project Management	<p style="text-align: center;"><b>APPROVED</b></p> <p>The Shire's existing Municipal Heritage Inventory has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018 all Shire's are to have a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also do not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 offering protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long overdue review. Three quotations were obtained, and the preferred consultant being one that provided the best value for money and has undertaken similar projects across the Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p style="text-align: center;"><b><i>Grant Agreement has been received and consultant has been engaged. Consultant presented at 20<sup>th</sup> July Council meeting and facilitated community workshops for three town sites during visit. Draft Survey to be submitted by consultant by October 2022.</i></b></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p style="text-align: center;"><b>APPROVED</b></p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by Council at its Ordinary Meeting on the 16<sup>th</sup> February 2022. Email received 27/4/2022 to confirm funding successful. Works associated with grant to be undertaken in the 2023/2024 and 2024/2025 financial year.</p> <p style="text-align: center;"><b><i>Currently awaiting formal letter of offer which will outline the terms and conditions of funding</i></b></p>

<p>Community Sporting and Recreation Facilities Fund</p>	<p>Department of Local Government Sport and Cultural Industries</p>	<p>\$48,930</p>	<p>\$ 146,790</p>	<p style="text-align: center;"><b>RE-SUBMISSION</b></p> <p>As endorsed by Council at its Ordinary Meeting held on the 16<sup>th</sup> March 2022 an application was submitted to the Department of Local Government, Sport and Cultural Industries seeking 1/6 of funding towards the re-surface of the Hyden Tennis Courts and associated Hotshots / Bumper Board courts. The Shire was unsuccessful due to over subscription of low priority project, so will apply again for this current CSRFF small grant round. The total project cost from the preferred supplier has increased from \$280,425 to \$283,580, however enough slack was in the resolutions of Council and the Hyden Tennis Club to not require any further resolutions. The total project cost included \$10,000 cost escalation bringing the total project cost for the purpose of the grant application to \$293,580. The Hyden Tennis Club have committed contributing 1/3 of funding towards the project and additional funds if the grant not successful up to \$120,000.</p> <p style="text-align: center;"><b><i>The Shire's Administration have spoken to the Department of Local Government Sport and Cultural Industries and the Hyden Tennis Club and will submit the application again to CSRFF grant round currently open closing on the 31<sup>st</sup> August 2022.</i></b></p>
<p><b>TOTAL</b></p>		<p><b>\$9,132,258.25</b></p>	<p><b>\$1,651,420.25</b></p>	

**Town Planning Matters Update**

<b>Project/Matters</b>	<b>Status</b>
Development Applications Determined under Delegation	07/2022 – 2023: Animal Husbandry Intensive (Egg Production) – No. 59 Burma Road and No. 1714 Hyden Mount Walker Road, Hyden 01/2022 – 2023: Ancillary Dwelling – No. 1800 Kondinin Lake Road, Kondinin
Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden	The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on DP25779 has closed as no further information has been received in support of the application. The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to improve customer satisfaction and attract more visitors to the area and region.'</i> Clarification was also sought on estimated costings for the proposal of which the Manager Planning and Assets will investigate and then report the matter back to Council accordingly. <b><i>No new information to report.</i></b>
Proposed Wind Farm, King Rocks, Hyden	The Shire's Administration have held meetings with Synergy and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports have now been prepared and submitted to the Shire. Due to the scale/cost of the development, the matter is to be determined as a JDAP (Joint Development Assessment Panel) application. <b><i>A related Agenda Report was presented to the 20<sup>th</sup> July Ordinary Meeting of Council in which Council gave conditional approval to Synergy to utilize the road reserves adjacent to the proposed development to facilitate the proposed wind farm.</i></b> <b><i>The Development Application has now been submitted and will be assessed and determined as a Development Assessment Panel (DAP) Application.</i></b>



Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration have been in contact Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing has recently been undertaken to confirm turbine locations.</p> <p><b>Lacour Energy will report to Council in the coming months before submitting final site plan and other supporting documentation to the Shire's Administration for approval. The Planning Approval remains valid until 8<sup>th</sup> November 2025. Lacour Energy are currently advertising for members on the Community Consultative Committee for interested stakeholders and community representatives to administer the \$100,000 per year Community Fund. Applications close on 15<sup>th</sup> August 2022.</b></p>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	<p>Meeting held with Karlgarin Bowling Club and Karlgarin Country Club to establish position of respective parties. Feedback sought from Department of Lands and Planning advising that Shire is unable to do anything more until the Karlgarin Country Club determine if they do in fact wish to gift or sell the lots to the Shire or the State with or without conditions. The Karlgarin Country Club AGM was held on Wednesday 1<sup>st</sup> September 2021 in which it was resolved to gift Lots 19 and 21 owned freehold by the Karlgarin Country Club to the Shire of Kondinin for \$200 per Lot. Council at its Ordinary Meeting on the 20<sup>th</sup> October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots. Settlement agent has been engaged and process has stalled whilst original titles and/or statutory declaration with supporting information is cited by the settlement agent.</p> <p><b>Information currently being compiled to submit to the solicitors in lieu of original titles not being found to progress the matter to settlement.</b></p>
PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)	<p>Over the last 18 months correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA have advised that no development otherwise is to be constructed in the Railway Corridor. The HPA</p>

	<p>have again contacted the Shire seeking consideration for a tank and locomotive to be shown on the plans. <b><i>The Shire’s Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20<sup>th</sup> April 2022.</i></b></p> <p>RAILWAY BARRACKS; In an email from the Property Managers (Burgess Rawson) the PTA have re-considered their position and have advised that they support the removal of the Railway Barracks to another location subject to the proper approval process, in particular the submission of a structural engineering report and the removal of all asbestos from the building. ERC Consultancy were engaged by PTA to remove the asbestos on the 31<sup>st</sup> January 2022. At its Ordinary Meeting on the 16<sup>th</sup> February 2022 Council endorsed the Shire’s Administration to engage a consultant to undertake a structural engineering assessment on the building.</p> <p><b><i>The Engineering Report has been received by the Shire’s Administration advising that the building can be relocated. The report has been forwarded to the PTA via the lease Agency, Burgess Rawson for approval. Verbal feedback from Burgess Rawson on 10<sup>th</sup> August 2022 indicated that the relocation will be supported the PTA subject to conditions, with written confirmation of this to be received shortly.</i></b></p>
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### Asset Management Update

Project/Matters	Status
King Rocks Community Water Supplies	<p>The Department of Water (DWER) approved the installation of three 250KL tanks at King Rocks adjacent to the existing tanks to store additional water in-lieu of the prohibitive costs associated with repairing the dam wall. This was fully funded by the Department of Water.</p> <p><b><i>Three (3) new tanks installed and connection substantially increasing water storage at the site. The dam is currently overflowing, but some technicalities with the flow of water between the tanks which is currently been addressed.</i></b></p>
Karlgarin C Tank McCann’s Rock Water Supplies	McCann’s Rock - DWER are currently progressing the relocation of the standpipe controller and swipe card system to the old cricket oval area, together with a tank 250KL tank, pipes, and a solar pump. This is being funded by DWER.

	<p>Concurrently the Water Corporation are undertaking a Capacity Assessment to tap into the mains at McCann’s Rock. Assessment anticipated to be completed in the coming months.  <b>Shire liaising with the Department of Planning, Lands and Heritage to transfer the vesting of the former cricket oval to the Shire for the purpose of water storage before the tanks can be installed.</b>  <b>C Tank – Currently liaising with DWER for consideration of a new additional tank to be installed near to the access outlets.</b></p>
<p>Housing and Accommodation</p>	<p>A site meeting was held on the 23<sup>rd</sup> June 2022 in both Hyden and Kondinin with representatives from Council Members, Shire Administration and the not-for-profit groups who are involved in providing housing in our communities. The meeting provided a good forum for all parties to discuss how their respective entities were run and the pros and cons of these arrangements. The meeting also reinforced the importance of access to good quality housing across both town sites as paramount in the sustainability of our Shire.</p> <p>Moving forward the not-for profit groups have been asked to present to the Shire’s Administration their options/ideas/preferences on moving forward.</p> <p>Some of the options that discussed at the meeting as follows:</p> <ul style="list-style-type: none"> <li>• Local Community Groups continue to run the housing units on a volunteer basis as they were established originally</li> <li>• Each local community group engages a third party (e.g. Ray White) to run their housing units with input from the individual local community group</li> <li>• The local community groups in Hyden and Kondinin bundle all the housing units together and engage a third party (e.g. Ray White) to run the units with input from a committee with representatives from each of the local community groups</li> <li>• The local community groups in Hyden and Kondinin bundle the housing units together and engage the Shire to run the units with the input from a committee with representatives from each of the local community groups</li> </ul> <p>Key matters noted in discussions were:</p> <ul style="list-style-type: none"> <li>• Local contractors employed for works on the units</li> <li>• Legal / Insurance Compliance</li> </ul>

	<ul style="list-style-type: none"> <li>• Opportunity for a new role to be created at the Shire to run the housing units in both towns</li> <li>• Opportunity for a new role to be created at the Shire for gardening works in both towns</li> <li>• Volunteer fatigue / capacity</li> <li>• Local input in choice of tenants</li> <li>• Keep units managed at a local level and not by State Housing Authority</li> <li>• Viable long-term management model</li> <li>• Ownership of land where units located stays as is</li> <li>• Consideration of Shire’s current staff housing to be bundled up with community group housing and managed as one</li> <li>• Joint Ventures remain in place</li> </ul> <p><b><i>Feedback has been received from community groups and will be compiled and reported to Council in due course.</i></b></p>
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### **Projects Update**

Item	Status
Extension of Hyden Recreation Centre	<p>The Shire’s Manager Planning and Assets arranged a meeting on the 9<sup>th</sup> March 2022 for the Hyden Sports Council and Councillors to meet with the Department of Local Government, Sport and Cultural Industries (DLGSC) to discuss this project, in particular the requirements for funding under the CSRFF Forward Planning grant round that closes in September 2022. Following discussions at this meeting, the Manager of Planning and Assets is working with the Sports Council to finalise documentation. The Hyden Sports Council have sent through a list of proposed changes to the original plan, which essentially proposes to increase the new building area to accommodate larger change room areas. DLGSC have recently asked the Shire if they will be submitting an application for the CSRFF Forward Planning grant round that closes in September 2022.</p> <p><b><i>The matter was presented to the 20<sup>th</sup> July 2022 Council Meeting in which Council supported up to \$2.5 million towards the project. Scope still being finalised with Hyden Sports Council to meet within budget. Sports Council Meeting scheduled for Friday 12<sup>th</sup> August 2022 to discuss project.</i></b></p>

Re-Roof Hyden Tennis Club	A drafts person has been engaged to draw up plans for re-roofing and of Hyden Tennis Club. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. <b>Architectural plans currently being finalised following additional site meetings with the Tennis Club and the Architect.</b>
Upgrade to Hyden Swimming Pool Building	A drafts person has been engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure. <b>Architectural plans were 20<sup>th</sup> July 2022 Ordinary Meeting and endorsed by Council. Render and same colour doors have been amended and currently waiting on final drawings to go out for tender.</b>
Review of Shire’s Heritage List / Inventory	With the grant funding now approved, the Shire’s Manager Planning and Assets will manage this project. <b>Consultant has been engaged and inception Council and Community Meetings were held on the 20<sup>th</sup> and 21<sup>st</sup> July 2022 and well supported by community members from all three town sites. Draft heritage survey anticipated to be received by October 2022.</b>
Works to Bending Hall	Basic works to ‘make good’ are scheduled to be undertaken in coming months as part of insurance claim from vandalism. Property will also be looked at as part of the review of the Shire’s Heritage List. <b>Contractor has been asked to action this as a priority due to further reported vandalism. Situation has also been reported to the local police to undertake surveillance.</b>

### **Building Maintenance Report**

<b>Status as at 9<sup>th</sup> August 2022</b>
<ul style="list-style-type: none"> <li>• Building Maintenance Contractor working through various maintenance matters at Shire houses and Shire Public Buildings as required</li> <li>• Various plumbing matters attended to at public toilets, shire office and shire houses and Hyden Recreation Centre</li> <li>• Various electrical matters attended to at Hyden depot and Hyden Town Hall.</li> <li>• Ticket Box Window fixed at Hyden Sports Ground</li> <li>• Damaged floor boards currently being replaced at Hyden Town Hall</li> <li>• Lighting currently being updated at Hyden Town Hall</li> <li>• Garden makeover at Hyden Community Resource Centre</li> <li>• Waiting on quotation to replace HWS at Hyden Sports Pavilion. Site attended to again by plumber and by all reports there was no issues with the HWS at the last Home and Away game of the season. Will be checked again before scheduled final game.</li> </ul>

- Internal walls of Hyden Golf Club have been painted which complement the new ceiling
- HWS issues attended to at the Kondinin Pavilion and the Kondinin Recreation Centre
- Basic garden upgrade at 76 Graham Street, Kondinin to make more manageable and lower maintenance for tenants
- Basic garden upgrade at Kondinin Medical Centre to make more manageable and lower maintenance

### **Ranger Report**

#### **Status as at 9<sup>th</sup> August 2022**

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave and the Humps with few issues sighted.
- Warning notices issued at Wave Rock Car Park and the Humps and Mulka's Cave, but down on previous month due to wet weather
- Stray dog at Kondinin Oval. Owner found who was staying at Kondinin Caravan Park.
- Feral cats in Kondinin town site have been attended to and additional cat traps purchased to manage issue

## **MANAGER OF CORPORATE SERVICES**

NIL

## **MANAGER OF WORKS REPORT**

### **Construction**

We are presently on Pederah Road/ Karlgarin-Lake Grace Road, unfortunately due to the weather we are finding this process rather slow. We can only wait until its drier before continuing.

### **Plant Hours and Mileage**

Please see attached

### **Maintenance Grading**

Winter grading is ongoing but again due to the wet weather we are finding it difficult to go over the wet gravel.

### **Parks and Gardens**

Ovals Parks and Gardens maintenance is ongoing.  
Slashing and spraying of areas within the town sites is also happening.

For any further queries or updates, please contact the Manager of Works, Mr. Mark Burgess.

**PLANT HOURS AND REPAIRS - July 2022**

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM	Plant Repairs
OKN	0	2021	Toyota - Prado	CEO	23640	25637	
KN0	0	2022	Toyota - Prado	MOW	30000	35091	
KN	4	2022	Subaru Outback Petrol	MOF	0	4598	serviced @ 1000
KN	49	2020	Toyota Hilux Petrol		16683	17470	
KN	51	2021	Toyota Hilux	Mick Pratzky	12708	13802	
KN	52	2022	Subaru Outback Petrol	MPD	0	956	
KN	54	2022	Subaru Outback Petrol	Doctor	0	4852	serviced @ 1000
KN	55	2018	Toyota Hilux	Brian Lucas	86906	91346	serviced
KN	56	2022	Toyota Hilux	P&G Kondinin	4730	5781	
KN	57	2015	Isuzu - Tray Top - Mtce Truck		173415	176654	service/windscreen
KN	58	2016	Prime Mover	Paul Chambers	299537	301468	Addblue damage repairs - replaced turbo aux housing, injector line
KN	59	2016	Water Truck		133858	135650	service/windscreen
KN	60	2016	Isuzu - Tray Top - Dual Cab		149366	150293	serviced
KN	61	2018	Toyota Hilux		84272	87956	
KN	62	2016	Prime Mover	Bob Lockyer	293436	303503	2 x drive tyres
KN	63	2017	Isuzu - Tray Top	David Symcox	67642	69552	
KN	64	2016	John Deere 670G - Grader	Justin Bennell	6421	6523	fan coupler fittings
KN	65	2019	John Deere 620G - Grader	Brian Lucas	2623	2716	Injector repair
KN	66	2020	John Deere 620G - Grader	Geoff Hann	1403	1509	Service
KN	67	2021	John Deere Loader		414	508	service, replace fuel filter
KN	68	2019	SDLG - Loader		927	957	
KN	69	1999	Massey Ferguson-Tractor	David Symcox	3970	3972	
KN	70	2003	Case - Tractor	Kondinin	2073	2073	
KN	72	2015	Bomag - Road Roller - P126	Construction	3428	3428	

KN	73	2011	Isuzu - Tray Top	Kondinin	198044	199989	
KN	77	2016	Prime Mover	Eric Krakouer	274659	279296	drive tyres x 2;replaced drums shoes cam seals on trailer KN2106
KN	78	2021	Dynapac Steel Drum Roller		399	456	Scraper blades and fitting replaced
KN	79	2008	Toyota - Community Bus		164973	165200	
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	4478	4565	service, sensor replaced, tyre adaptor; door replaced
KN	89	2016	Isuzu - Tray Top - Dual Cab		164279	167535	Service 167,000
KN	112	2006	John Deere Slasher/Mower		1248	1248	
KN	123	2014	JCB Backhoe	Kondinin	2989	2998	
KN	215	2018	Toro - Ride on Mower	Kondinin	462	481	
KN	801	2021	Toro - Groundmaster 3300 4WD		39	74	
KN	3031		Toro - Z Master 3000 Ride on Mower		659	666	
2019	KN	2017	Toyota – Community Bus	Hyden	40383	41420	



## CEO REPORT

### Projects Update

Project	Synopsis	Recent
Proposed Visitor Centre – Hyden	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p><b>COMMENCED</b></p> <p><b>February 2019</b> – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p><b>March 2019</b> – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p><b>April 2019</b> – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p><b>May 2019</b> – No update from HPA has been received</p> <p><b>June 2019</b> – HPA will meet to discuss the draft contract/MOU</p> <p><b>July 2019</b> – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p><b>August 2019</b> – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p><b>October 2019</b> – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p><b>November 2019</b> – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p><b>January 2020</b> – MOU executed. Working group to have a meeting</p> <p><b>April 2020</b> – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p><b>May 2020</b> – Nothing has been undertaken due to COVID-19 pandemic</p> <p><b>June 2020</b> - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p><b>August 2020</b> – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p><b>December 2020</b> – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p><b>January 2021</b> - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p><b>March 2021</b> – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p><b>April 2021</b> – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p><b>May 2021</b> – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p><b>Jun-Jul 2021</b> – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p><b>Aug 2021</b> – Advice has been received that funding may not be announced until end of September 2021</p> <p><b>Oct 2021</b> – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p><b>Nov 2021</b> – Feedback will be received on 17<sup>th</sup> November 2021</p>

Project	Synopsis	Recent
		<p><b>Dec 2021</b> – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p><b>FEB 2022</b> – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p><b>Mar 2022</b> – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p><b>April2022</b> – gathering information from other Tourist Centres</p> <p><b>June 2022</b> – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p><b>July 2022</b> – Business case being prepared – Advice on BBEF Sought.</p> <p><b>August 2022</b> – Working group finalising Business Case – Looking at road trip for information on centres.</p>
Local Law Review	Review of Local Laws	<p><b>Sep 2021</b> – Quotes have been received and should be confirmed for the Council Meeting</p> <p><b>Oct 2021</b> – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p><b>Nov 2021</b> – process continuing</p> <p><b>Dec 2021</b> – New Local Laws will be filtering in for February Meeting</p> <p><b>FEB 2022</b> – Item for repeal of old laws to Council, New laws being drafted</p> <p><b>Apr 2022</b> – Draft Local Laws presented to Council</p> <p><b>June 2022</b> – Local Laws to come back for July Meeting</p> <p><b>July 2022</b> – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p> <p><b>August 2022</b> – finalising drafts.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p><b>Sep 2021</b> – Quotes have been received and should be confirmed for the Council Meeting</p> <p><b>Oct 2021</b> – We are trying to organise session for the community, but with harvest looming, it may only be an initial session.</p>

Project	Synopsis	Recent
		<p><b>Nov 2021</b> – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p><b>Dec 2021</b> – Information form Strategic Session being pieced together.</p> <p><b>FEB2022</b> – Workshop with Council final workshop with community by end of March.</p> <p><b>Apr 2022</b> – Draft Strategic Community Plan presented to Council</p> <p><b>June 2022</b> – Completed – other documents to follow.</p>
Kondinin St John's Building	Council contribution to St John's building Resolution 3500	<p><b>Oct 2021</b> - The local sub-centre has advised that building approval has been given for the Kondinin sub-centre. Council previously resolve to save \$150,000 over 3 years for this project, of which \$100,000 is in Reserve. The sub-0centre has advised that they will most likely use the \$100,000 for the Kondinin sub-centre and the remaining \$50,000 for the Hyden sub-centre. It has also indicated that there will likely be a request for assistance with removal of debris and pad preparations for the new site.</p> <p><b>Nov 2021</b> – To be discussed with Council</p> <p><b>Dec 2021</b> – Item for Council</p> <p><b>July 2022</b> – Building construction to start soon, contribution to St Johns to be committed.</p>
Name Change	Establish a process for consideration of name change	<p><b>June 2022</b> – the working group met prior to seeding to discuss options for consideration. Staff have been chasing up on what options would cost. This information should be going back to the working group in July for a recommendation of process for Council.</p> <p><b>July 2022</b> – Item presented to Council for consideration.</p> <p>August 2022 – Item completed – to be removed.</p>
Review of Leases and Agreements	Review of All Shire leases and agreement and make arrangements to follow up with items as they expire.	<p><b>June 2022</b> – Draft has been established for current agreements and leases that are in place. This will be fed into a 'Compliance Calendar' which will be monitored to ensure that as items become close to expiring, notice is given to a relevant officer for the renewal. This needs to be workshopped by Senior Management.</p> <p>July 2022 – Ongoing mtce of contracts.</p>

Project	Synopsis	Recent
		August 2022 – Ongoing – add to Compliance Calendar.

*David Burton*  
*Chief Executive Officer*

**COMMUNITY DEVELOPMENT OFFICER’S REPORT**

NIL

## MEDICAL CENTRE REPORT

### Medical Centre Report July 2022

#### Centre Statistics

Month	Hyden	Kondinin	Kulin
May	78	228	12
June	56	164	59
July	54	198	147

#### Debtors

End of Month	Total Debtors
May	\$224.65
June	\$217.85
July	\$564.55

### ACCREDITATION

Our accreditation assessment date was set for 20<sup>th</sup> July 2022.

Unfortunately one of the assessors contracted Covid so our accreditation was made up of two separate visits.

Dr Lei came on the 20th August as initially set, all went well with our Dr Side of the accreditation process with only minimal changes required.

The reception/practice manager accreditation was very successful with only two errors picked up. Both of these items will be addressed immediately, therefore we have been successful in keeping our accreditation & will be able to continue receiving our Practice Incentive Programme payments.

The whole accreditation process has been a huge learning curve for myself as the last accreditation I completed was set at standard 3 we are now working with standard 5 & there were many changes that were required to meet these standards.

I would like to thank the Council for engaging QIP Consulting to help me with the process.

### GENERAL

Face to face appointments are still able to be made via reception staff following triaging.

Dr Mackie is taking leave from the 27<sup>th</sup> July resuming seeing patients on Monday 15<sup>th</sup> August. Unfortunately Dr Job is not available to cover for any of this period.

In conjunction with Michelle Hooper, Pharmacist from Corrigin we held a very successful covid/flu vaccination clinic on Saturday 23<sup>rd</sup> July with 45 patients taking up the offer of a free vaccination. We will be holding another clinic on Saturday 27<sup>th</sup> August, numbers permitting.

**Ronelle Tyson**  
Practice Manager

## SWIMMING POOL REPORT

NIL

## **ENVIRONMENTAL HEALTH OFFICER REPORT**

NIL

## **RANGER'S REPORT**

Included in the Manager of Planning and Assets' Report.

## **CLEAN UP ROSTER**

August- Murray & Bev

September- David & Bruce

October- Kerrie & Brett

November- Darren & Kent