



SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

KONDININ SHIRE COUNCIL

Will be held on Wednesday 17th August, 2022 at the
Hyden Community Resource Centre

12:30pm Light Lunch

1:00pm Citizenship Ceremony

2:00pm Informal Agenda Discussion

3:00pm Council Meeting

David Burton
12th August 2022
CHIEF EXECUTIVE OFFICER

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006
All communications to be addressed to the CHIEF EXECUTIVE OFFICER
ceo@kondinin.wa.gov.au

STATEMENT OF COMMITMENT TO INDIGENOUS AUSTRALIANS

“The Shire of Kondinin acknowledges that, as we proceed with the development & management of facilities & services within the Shire we give recognition of the distinctive relationship that indigenous people have within the community and encourage a broader understanding & appreciation of indigenous heritage & culture.

The Shire of Kondinin is committed to consultation across all communities in our Shire & we aim for mutual respect to achieve recognition of all cultures.”

SHIRE OF KONDININ QUESTIONS FROM THE PUBLIC

The Shire of Kondinin welcomes community participation during public question time of Council Meetings. Any member of the public is welcome to do so. The following is a summary of Section 5.24 of the Local Government Act 1995, the Local Government (Administration) Regulations 1996, the Shire's procedure and a guide to completion registering attendance and question/s.

- Members of the public should ideally register their attendance and question with the Council before the meeting before close of business the day prior to the scheduled meeting. This can be done;
 - a. In person at the Shire of Kondinin Office (120 Graham St, Kondinin)
 - b. By emailing the Executive Support Officer on eso@kondinin.wa.gov.au
 - c. By phoning the Executive Support Officer on 08 9889 1006
- When registering the following information will need to be supplied for record keeping and future correspondence (if required);
 - a. Name, Address, contact number and Name of Organisation representing (if applicable)
 - b. A written copy of the question to be asked at Public Question Time.
- It is recommended to arrive at the location of the Council Meeting 5 minutes prior to the commencement of the meeting. If you have not registered in advance it can be completed at this time. However, members of the public will also still be able to attend the meeting and provide required details at the meeting if they have not been able to register in advance.
- The Presiding Member will open Public Question Time and, if necessary, provide a brief summary on the rules, regulations and procedures of Public Question Time:
 - a. The person asking the question is to state their name prior to asking the question.
 - b. Questions are to be directed through the chair, with the Presiding Member having the discretion of accepting or rejecting a question and the right to nominate a Councillor or Officer to answer.
 - c. In order to provide an opportunity for the greatest portion of the gallery to take advantage of question time, questions are to be as succinct as possible. Any preamble to questions should therefore be minimal and no debating of the issue between the Gallery, Councillors or Officers is permissible.
 - d. Where the Presiding Member rules that a member of the public is making a statement during public question time, then no answer is required to be given or recorded in response.
 - e. Questions which are considered inappropriate; offensive or otherwise not in good faith; duplicates or variations of earlier questions; relating to the personal affairs or actions of Council members or employees; will be refused by the Presiding Member as 'out of order' and will not be recorded in the minutes.
 - f. Questions from members of the public that do not comply with the Rules of Question Time or do not abide by a ruling from the Presiding Member, or where

the member of the public behaves in a manner in which they are disrespectful of the Presiding Member or Council, or refuse to abide by any reasonable direction from the Presiding Member, will be ruled 'out of order' and the question will not be recorded in the minutes.

- g. Answers to questions provided in good faith, however, unless reasonable prior written notice of the question is given, answers should not be relied upon as being totally comprehensive.
 - h. The priority for asking questions shall be firstly 'questions on which written notice has been given prior to the meeting' (that is, prior to 12 noon on the day immediately preceding the meeting) and secondly, 'questions from the floor'.
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- Public Question Time is set for a maximum period of 15 minutes, and will terminate earlier should no questions be forthcoming.
 - There are circumstances where it may be necessary to place limits on the asking of questions to enable all members of the public a fair and equitable opportunity to participate in Public Question Time. In these events the Presiding Member will apply the most appropriate limit for the circumstance. Generally each member of the public shall be provided a maximum two minutes time limit in the first instance, in which to ask a maximum of two questions (whether these are submitted 'in writing' or 'from the floor'). A question may include a request for the tabling of documents where these are relevant to an issue before Council.
 - Should there be time remaining on the initial period for Public Question Time (i.e. 15 minutes) after all members of the public have posed their initial allotment of two questions, the Presiding Member will then allow members of the public to sequentially (in accordance with the register) ask further questions (with necessary limits in place as discussed above if required) until the initial period for Public Question Time has expired.
 - Any extension to the initial period for Public Question Time is to be limited to a period that will allow sufficient time for any remaining members of the public to ask their initial allotment of two questions.
 - Where a question (compliant to these rules) is raised and is unable to be answered at the meeting, the question shall be 'taken on notice' with an answer being given at the next appropriate Council Meeting.
 - Where a member of the public submitting a question is not physically present at the meeting, those questions will be treated as an item of correspondence and will be answered in the normal course of business (and not be recorded in the minutes).

**SHIRE OF KONDININ
DISCLOSURE OF FINANCIAL/IMPARTIALITY & PROXIMITY INTEREST**

To: *Chief Executive Officer*

As required by Section 5.65(1) (a) of the Local Government Act 1995, I hereby declare my interest in the following matters included on the Agenda paper for the Council/Committee meeting to be held on _____ (Date).

The type of interest I wish to declare is a: Financial Proximity Impartiality

Item No	Details of Interest

Extent of interest only has to be declared if the Councillor also requests to remain present at a meeting, or participate in discussions or the decision making process (see item 6 below).

Councillor's Signature _____ Councillor's Name _____
Date _____

NB:

- 1 This notice must be given to the Chief Executive Officer prior to the meeting or at the meeting immediately before the matter in which you have an interest is discussed, Section 5.65(1) (a) & (b).
- 2 It remains Councillor's responsibility to make further declarations to the Council if a matter arises during the course of a meeting and no previous declarations have been made.
- 3 It is a Councillor's responsibility to ensure that the interest is brought to the attention of the Council/Committee when the Agenda item arises and to ensure that it is recorded in the minutes.
- 4 It remains the Councillors responsibility to ensure that he/she does not vote on a matter in which a declaration has been made. This responsibility also includes the recording of particulars in the minutes to ensure they are correct when such minutes are being confirmed.
- 5 It is recommended that when previewing the Agenda, Councillors mark Agendas with items on which an interest is to be declared and complete the declaration form at the same time.
- 6 Councillors may be allowed to remain at meetings at which they have declared an interest and may also be allowed to preside (if applicable) and participate in discussions and the decision making process upon the declared matter subject to strict compliance with the enabling provisions of the Act and appropriately recorded resolutions of Council. Where Councillors request consideration of such approval the affected Councillor must vacate the Council Chambers in the first instance whilst the Council discusses and decided upon the Councillors application.

Remember: The responsibility to declare an interest rests with individual Councillors. If Councillors are in any doubt seek legal opinion, or, to be absolutely sure, simply declare in any case. Penalties for not disclosing an interest apply.

Office Use Only:	Date/Initial
1. Particulars of declaration given to the meeting	_____
2. Particulars recorded in the minutes	_____
Signed by Chief Executive Officer Or President (when the declaration belongs to the CEO)	_____

SHIRE OF KONDININ DISCLAIMER

No responsibility whatsoever is implied or accepted by Shire of Kondinin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with Staff. Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entities' own risk.

*In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation of approval made by a member or officer of Shire of Kondinin during the course of any meeting is not intended to be and is not taken as notice of approval from Shire of Kondinin. The Shire of Kondinin warns that anyone who has an application lodged with Shire of Kondinin must obtain and only should rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the Shire of Kondinin in respect of the application.*

Signed on behalf of Council



David Burton
Chief Executive Officer

Order of Business

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz read the Statement of Commitment to Indigenous Australians, welcomed those present and declared the meeting open at 0:00pm.

2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors:	Cr Kent Mouritz (President) Cr Darren Pool Cr Brett Smith	Cr Paul Green Cr Beverley Gangell	Cr Kerrie Green Cr Murray James Cr Thomas Mulcahy
Staff:	David Burton (CEO) Tory Young (MPA)	Vince Bugna (MCS) Leandré Genis (ESO)	Mark Burgess (MoW) Kirstie Pool (KNCDO)
Apologies:	Cr Bruce Browning		

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

5. APPLICATIONS FOR LEAVE OF ABSENCE

6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/ INFORMATION REPORT

7.1 MINUTES OF COUNCIL MEETING- 20th July 2022

RECOMMENDATION:

That the minutes of the Council Meeting held on the 20th July 2022, be confirmed.

7.2 INFORMATION REPORT- August 2022

RECOMMENDATION:

That the Council receive and accept the Information Report prior to this meeting.

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

9. ITEMS

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 Telecommunications Tower Pederah East Road, Hyden

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 List of Accounts

9.2.2 Rates Write Off- 51 Rankin Street

9.2.3 Room Manager/ Chalets- Revised Fees & Charges 2022/23

9.3 MANAGER OF WORKS

NIL

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 RoeROC- Unconfirmed Minutes

9.4.2 WALGA AGM

9.4.3 Actions performed under Delegated Authority

9.4.4 Hyden Centenary Celebrations Support

9.5 ENVIRONMENTAL HEALTH OFFICER

NIL

9.6 WORKS COMMITTEE

9.6.1 Adopted Works Program 2021/2022

9.1 MANAGER OF PLANNING & ASSETS

9.1.1 DEVELOPMENT APPLICATION – PROPOSED TELECOMMUNICATION TOWER AT LOT 12 PEDERAH ROAD EAST, HYDEN

Applicant:	Crisp Wireless Pty Ltd
Author:	Tory Young, Manager Planning and Assets
Authorising Officer:	David Burton, Chief Executive Officer
Date:	9 th August 2022
Disclosure of Interest:	Nil
Attachments:	Supporting Documentation; Plans

OFFICER RECOMMENDATION

That Council:

APPROVES the application for the proposed Telecommunication Tower and associated Communication Hut to be installed at Lot 12 Pederah Road East, Hyden as shown in the plans attached received on the 29th July 2022, subject to compliance with the following advice notes:

ADVICE NOTES

- 1) A completed building permit application is required to be submitted to the Shire prior to the placement of the proposed communication hut (sea container) on the site;
- 2) A completed building permit application is required to be submitted to the Shire prior to construction of the proposed Telecommunication Tower which shall include relevant engineering certification and footing details;
- 3) Suitable arrangements being made to ensure that the Telecommunication Tower is highlighted in all navigational maps and equipped with tower safety lighting or marking/s to the specifications and satisfaction of the Civil Aviation Safety Authority;
- 4) The development shall be substantially commenced within two (2) years from the date of this approval. If the development is not substantially commenced within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further planning approval of the Shire of Kondinin having first been sought and obtained.
- 5) If the Applicant / Landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2006 Part 14. An application must be submitted within 28 days of determination.

Summary

The proposed Telecommunication Tower and associated Communication Hut is consistent with the objectives of a Rural Zone under the Shire's Local Planning Scheme No.1 and adheres to the provisions of relevant State Planning Policy and the Local Planning Scheme Regulations 2015 Deemed Provisions. The proposal is considered to bring much needed infrastructure to the locality providing significant improvements in communications. In light of this it is recommended that Council support the application.

Background

An application has been received for the construction of a 30m communications tower and the installation of an associated 6m sea container to be used as a communications hut on Lot 12 on DP 21559 Pederah Road East, Hyden for the purposes of telecommunications infrastructure (communication repeater point - wireless broadband).

Access to the tower is proposed to be via Pederah Road East, Hyden. There is no requirement for any vegetation to be removed for the installation of the tower and its supporting infrastructure as the site selected is clear and unobstructed. The approximate distances range from 353m to 2430m to adjoining property boundaries and the tower is approximately 3.0km to the nearest residential dwelling.

Public Consultation was undertaken for the minimum requirement of 14 days in accordance with deemed provisions 64 of the *Planning and Development (Local Planning Scheme) Regulations 2015*. No formal submissions were received during the advertising period.

ASSESSMENT

Land Owner:	ML Lane and PL Lane
Applicant:	Crisp Wireless Pty Ltd
Zoning:	Local Planning Scheme No.1 – Rural
Lot Area	862.4846 Hectares
Existing Land Use	Broad Acre Farming

Local Planning Scheme No.1

The subject land is zoned 'Rural' under the Shire's Town Planning Scheme No.1. Under the Shire's Town Planning Scheme No.1 'Telecommunication Infrastructure' is an 'A' use, meaning that the use is not permitted unless the local government has exercised its discretion by granting development approval after giving notice in accordance with clause 64 of the deemed provisions.

Under the Shire's Local Planning Scheme No.1, the objectives of a 'Rural' zone are:

- *To ensure the continuation of broad-hectare farming as the principal land use in the district and encouraging where appropriate the retention and expansion of agricultural activities;*
- *To consider non-rural uses where they can be shown to be of benefit to the District and not detrimental to the natural resources or the environment; and*
- *To allow for facilities for tourists and travellers, and for recreation uses.*

The proposed 'Telecommunications Infrastructure' supports the above objectives of this zone by retaining the existing agricultural activities on this Lot whilst at the same time bringing substantial economic and social benefit to the district by generating significant improvement in communications and providing businesses and local residents the ability to use the Internet in a much more efficient and time effective way. It also broadens the opportunity for greater home businesses in the district.

The minimum setback requirements for development in a rural zone is 20m front set back and 15m side and rear setbacks. As shown on the site plan submitted with the application the setbacks are well within the prescribed minimum boundary setbacks with 353m to the northern boundary, 2112m to the eastern boundary, 1837m to the southern boundary and 2430m to the western boundary.

The proposal has also been assessed against the provisions of State Planning Policy 2.5 relating to Land Use Planning in Rural Areas; Visual Landscape Planning in WA and State Planning Policy 5.2 relating to Telecommunication Infrastructure, confirming that the benefit that this proposed development will provide to the locality far outweighs any perceived visual impact on the area, which considering the proposed location and distances from existing dwellings is anticipated to be minimal.

Statutory Environment

- Shire of Kondinin Town Planning Scheme No.1
- Planning and Development (Local Planning Schemes) Regulations 2015
- Planning and Development Act 2005 (as amended)
- State Planning Policy 5.2 – Telecommunication Infrastructure

- State Planning Policy 2.5 – Land Use Planning in Rural Areas
- Visual Landscape Planning in WA

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Supports the following section of the Shire’s Strategic Community Plan 2022 – 2032

“2. ECONOMY

2.1 Support the diverse industry across the Shire

Improved telecommunications (including data) service across the Shire and reduced number of blackspots”

Voting Requirement

Simple majority

9.2 MANAGER OF CORPORATE SERVICES

9.2.1 LIST OF ACCOUNTS

Applicant:	Shire of Kondinin
Author:	Senior Administration Officer – Ellen Valenta
Authorising Officer	Manager of Corporate Services – Vince Bugna
Disclosure of Interest:	Nil
Date:	9 th August, 2022
Attachment(s):	List of Accounts 01/07/2022 to 31/07/2022

OFFICER RECOMMENDATION

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of July 2022:

• Municipal Fund payment cheque numbers 19204 to 19217	= \$ 42,813.43
• Municipal EFT15492 to 15601	= \$ 666,516.87
• Direct Debit – NAB Credit Cards – DD18874.1	= \$ 3,349.08
• Direct Debits – Transport – Kondinin Office	= \$ 23,284.75
• Direct Debits – Transport – Hyden Office	= \$ 34,654.45
• Direct Debits – Other	= \$ 80,683.52
• EFTPOS Merchant Fees	= \$ 922.13
• Bank Fees – NAB Connect & Tyro	= \$ 131.53
• Payroll	= \$ 179,802.75

TOTALS : = \$1,032,158.50

SUMMARY

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

BACKGROUND

The Chief Executive of a local government has delegated authority to make payments from Municipal and Trust Fund accounts pursuant to Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub regulation (1), a list of accounts paid by the CEO each month should show –

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the transaction

Sub regulation (3), a list prepared under sub regulation (1) and (2) is to be –

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared;
- and
- (b) recorded in the minutes of that meeting.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

All payments made to the Shire creditors have been in accordance with the 2021/22 Adopted Budget.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022 – 2032

4. Civic Leadership

4.1 Skilled, capable and transparent team:

- We engage with the community on key projects and we provide regular, transparent communication*
- The capability of our organisation is continually improved*

4.2 We are a compliant and resourced Local Government:

- External audits and reviews confirm compliance with relevant Local Government legislation*
- Financial sustainability in achieving community aspirations”*

VOTING REQUIREMENTS

Simple Majority

9.2.2 Write-Off Balance of Assessment 71 – Shire of Kondinin

Applicant: Shire of Kondinin
Author: Finance/Administration Officer – Heather Lockyer
Authorising Officer: Manager Corporate Services – Vince Bugna
Date: 9th August 2022
Disclosure of Interest: Nil
Attachments: Nil

OFFICER RECOMMENDATION

That Council:
 Approve to write off the balance of rates outstanding and the penalty interest on 51 Rankin Street, Kondinin property with Assessment number 71 totalling \$463.23 as per the listed schedule below.

Summary

To seek Council approval to write-off the outstanding rates, service and penalty charges balance on Assessment 71 located at 51 Rankin Street, Kondinin.

Background

Number 51 Rankin Street, Kondinin property is one of those abandoned properties of which two (2) Council offered to purchase and included in the 2020/21 budget and carried forward in 2021/22. The process was quite tedious but the eventual purchase of this property took place on January 2022.

The outstanding balance is the Shire of Kondinin's portion of rates and services for 21/22 from the date of settlement. As the Shire of Kondinin does not pay rates and charges on properties that it owns, it is therefore practical that the outstanding balance be written off from its own record.

In accordance with the *Local Government Act 1995 - Section 6.12(1)(c)*, Council is empowered to *write-off any amount of money which is owed to the local government.*

The financial summary of this outstanding balance is as follows:

A71 - 51 Rankin Street Kondinin			
Levies	Receipts	Balance	Description
293.35	0.00	293.35	Rates
7.89	0.00	7.89	Interest
0.15	0.00	0.15	ESL Penalty
0.40	0.00	0.40	ESL Penalty
161.44	0.00	161.44	Waste Collection Service 140Ltr
463.23	0.00	463.23	*** TOTALS ***

Statutory Environment

Local Government Act 1995 – Section 6.12

Policy Implications

Nil

Financial Implications

The total of outstanding rates will be reduced by the total amount written off as per the above schedule.

Strategic Implications

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

"4. Civic Leadership

4.2 We are a compliant and resourced Local Government"

Voting Requirement

Absolute Majority

9.2.3 ROOM MANAGER/ CHALETS- REVISED FEES & CHARGES 2022/23

Applicant: Shire of Kondinin
Author: Executive Support Officer – Leandré Genis
Authorising Officer: Manager Corporate Services – Vince Bugna
Disclosure of Interest: Nil
Date: 11th August 2022
Attachments: Nil

OFFICER RECOMMENDATION

That Council:
ACCEPTS the revised Fees and Charges for 2022/23 financial year.

SUMMARY

To present to Council for adoption the revised list of Fees and Charges 2022/23 to include an amended fee structure that is in line with the Room Manager software currently being used.

BACKGROUND

The Room manager program now used to manage online & in office bookings of the Chalet accommodation at the Kondinin Caravan Park does not allow for the method of increase in our previous fee schedule held. It is only programmed to use an increase of a set amount per each adult and/or each child. Below is our current schedule of fees and charges:

Caravan Parks			
Powered Sites	per night	\$	25.00
Unpowered Sites	per night	\$	15.00
Weekly Rate		\$	130.00
Self Contained Chalet - Chalet 2 inc Linen (2 x double beds)	Single	\$	95.00
	Couple	\$	130.00
	Family (max of 4 guests)	\$	165.00
Weekly Rate	(use of 2 rooms)	\$	530.00
	Double	\$	770.00
	Family (max of 4 guests)	\$	970.00
Chalets 1 & 3 (disabled) (1 x double bed and 1x bunks)	Single	\$	90.00
	Couple	\$	115.00
	Family (max of 4 guests)	\$	145.00
Weekly Rate		\$	500.00
	Double	\$	620.00
	Family (max of 4 guests)	\$	740.00
Porta Cot		\$	10.00
Washing Machine	Coin Operated	\$	5.00
Dryer	Coin Operated	\$	5.00

Below is a summary of the proposed fees and charges for Room Manager, in an attempt to keep it as consistent as possible:

Caravan Parks			
Powered Sites	per night		\$ 25.00
Unpowered Sites	per night		\$ 15.00
Weekly Rate			\$ 130.00
Self Contained Chalet - Chalet 2 inc Linen	Single		\$ 95.00
(2 x double beds)	(use of 2 rooms)	For Extra Adult	per person \$ 25.00
	(use of 2 rooms)	For Extra Child	per person \$ 15.00
Weekly Rate	Single		\$ 530.00
	Double		\$ 770.00
	(use of 2 rooms)	Family (max of 4 guests)	\$ 970.00
Chalets 1 & 3 (disabled)	Single		\$ 90.00
(1 x double bed and 1x bunks)		For Extra Adult	per person \$ 25.00
(1 x double bed and 1x bunks)		For Extra Child	per person \$ 15.00
Weekly Rate	Single		\$ 500.00
	Double		\$ 620.00
		Family (max of 4 guests)	\$ 740.00
Porta Cot			\$ 10.00
Washing Machine	Coin Operated		\$ 5.00
Dryer	Coin Operated		\$ 5.00
Shower at Caravan Park			\$ 5.00

Chalet 1 & 3	1x Adult (base booking) @ \$90
Chalet 2	1x Adult (base booking) @ \$95
All 3 Chalets	\$25 per additional Adult
All 3 Chalets	\$15 per additional Child

The proposed changes only influence the amount paid for additional adults in each Chalet. For example:

Chalet 1: 2x Adults +2 Children = \$145.00;
 3x Adults = \$140.00
 4x Adults = \$165.00

This is also more in line with what other places are charging for their self-contained chalets and cottages, although we are still considerably cheaper when doing the comparison.

We can keep the discounted prices for bookings of more than 7 days. We have added a note to the Website that prompts contact with the office to make this type of booking when they put in a time frame that is longer than 7 nights. Alternatively, we can get rid of the long stay discount altogether and just keep the one set off pricing.

Office Administrative Staff corresponded with Room Manager and Booking.com and both have their fee structure in this fashion. When corresponding with Room manager, they advised that they will not write a change to their whole programming structure when we are the only place that charges in a unique way.

STATUTORY ENVIRONMENT

The Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Increase revenue for fees and charges for the Shire.

STRATEGIC IMPLICATIONS

Strategic Community Plan 2022-2032

“4.2 We are a compliant and resourced Local Government.”

VOTING REQUIREMENTS

Absolute majority

9.3 MANAGER OF WORKS

NIL

9.4 CHIEF EXECUTIVE OFFICER

9.4.1 ROEROC UNCONFIRMED MINUTES

Applicant:	Shire of Kondinin
Author:	David Burton – Chief Executive Officer
Authorising Officer:	David Burton – Chief Executive Officer
Date:	11 August 2022
Disclosure of Interest:	Nil
Attachments:	Minutes from Meeting

OFFICER RECOMMENDATION

That the Minutes of the RoeROC Meeting held on 21st July be noted.

Summary

This report is for Council to note actions and recommendations from the RoeROC Meeting held on 21st July 2022 at the Shire of Kondinin Chambers.

Background

RoeROC is the voluntary regional grouping of Shires including the Shires of Corrigin, Kondinin, Kulin and Narembeen.

Comment

The following items were discussed at the RoeROC Meeting.

- 7.1. Housing Matters – RoeROC to look at opportunities for funding for a needs analysis
- 7.2 Project Officer – CEO's to look at future projects for RoeROC to determine details for Projects Officer.
- 7.3 Bendinger Landfill Management Plan –
- 8 Other items – LG Week Dinner, Access to Bendinger Farm land

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil at this time, however future projects of RoeROC may require a contribution from the Shire.

Strategic Implications

Strategic Community Plan 2022-2023

"4. CIVIC LEADERSHIP

4.1 Skilled, capable and transparent team

RoeROC and regional groupings deliver local benefit."

Voting Requirement

Simple Majority

9.4.2 WALGA AGM – LOCAL GOVERNMENT WEEK

Applicant: Shire of Kondinin
Author: David Burton – Chief Executive Officer
Authorising Officer: David Burton – Chief Executive Officer
Date: 11 August 2022
Disclosure of Interest: Nil
Attachments: WALGA Brochure

OFFICER RECOMMENDATION

That:

- 1) registration for the Local Government Week Conference / AGM be completed and accommodation reservations be made at an appropriate location for the following attendees:
 1. Cr _____
 2. Cr _____
 3. Cr _____
 4. Cr _____
 5. Cr _____
 6. Cr _____
 7. Cr _____
 8. Cr _____
 9. Cr _____
 10. CEO – David Burton

and;

- 2) voting rights for the WALGA AGM be given to Shire President and Deputy President, with proxies being Cr _____ and CEO/Cr _____.

Summary

To consider the participation of Council Members to the Local Government Week Convention and elect voting delegates for the WALGA AGM

Background

The WALGA Local Government Week Convention and AGM is an annual event showcasing information and exhibited items for Council members. This year, the Convention will be held at Crown Perth from Sunday 2nd October to Tuesday 4th October 2022. The Convention also hosts the Gala Dinner to be held on Monday 3rd October at Optus Stadium. As part of the Convention, the WALGA AGM will be held on Monday 3rd October from 9am to 1pm. The Shire will need to nominate voting delegates for the WALGA AGM.

Comment

The WALGA Local Government Week Convention is an excellent opportunity for Council Members to network with other Local Government representatives, receive information or ideas on a variety of topics or from motivational speakers and also keep information about the latest trends in Local Government through the trade exhibitors. Information is readily available for members to peruse and discuss with vendors the practicality of how new approaches could work in their own community. This year, the venue has returned to Crown Perth, which means members can be accommodated at the same location as the Convention and allow greater social networking outside of the Convention with other Council Members if desired. This year, the Shire of Narembeen is also responsible for the RoeROC Dinner which will include members from the Shires of Corrigin, Kondinin, Kulin and Narembeen.

Costs for the conference are as follows:

Full Delegate	\$1,200
Extras	
Gala Dinner	\$125
WALGA AGM and breakfast	\$80
Breakfast with Justin Langer	\$95

Accommodation at Crown hotels can be at the following:

Crown Towers	From \$544 per night
Crown Metropol	From \$564 per night
Crown Promenade	From \$384 per night.

A range of parking options are available as well.

Other Perth hotels are available, but will require travel to and from the venue.

For the WALGA AGM, two members are to be given voting rights for the meeting. This is usually the President and Deputy President providing that they are attending the conference. If unavailable proxy members are nominated to ensure voting for the Shire.

Statutory Environment

Nil

Policy Implications

Attendance at the WALGA Local Government Week is an approved conference as per Policy GOV-007

Financial Implications

An amount of \$20,000 has been included in the 2022/2023 draft Budget for Conferences, this may not cover all members attending and accommodation pending accommodation costs.

Strategic Implications

Strategic Community Plan 2022-2023

"4. CIVIC LEADERSHIP

4.1 We are a compliant and resources Local Government

External audits and reviews confirm compliance with relevant Local Government legislation."

Voting Requirement

Simple Majority

9.4.3 ACTIONS PERFORMED UNDER DELEGATED AUTHORITY

Applicant:	Shire of Kondinin
Author:	David Burton – Chief Executive Officer
Authorising Officer:	David Burton – Chief Executive Officer
Date:	11 August 2022
Disclosure of Interest:	Nil
Attachments:	Delegated Authority Reports

OFFICER RECOMMENDATION

That Council in accordance with Section 5.46 of the Local Government Act, accept the reports outlining the actions performed under delegated authority for the period 1st July 2021 to 30th June 2022.

Summary

To receive a report on all actions performed under delegated authority from 1st July 2021 to 30th June 2022.

Background

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals issued
- Building Permits issued;
- Health Approvals issued;
- Affixing of Common Seal
- Waiving of fees and charges by CEO.

Comment

The attached tables outline the action performed within the organisation relative to delegated authority for the months of 1st July 2021 and 30th June 2022.

Statutory Environment

Local Government Act 1995
Planning & Development Act 2005
Health Act 1911 –
Health (Public Buildings) Regulations 1992

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Strategic Community Plan 2022-2023
*"4. CIVIC LEADERSHIP
4.1 We are a compliant and resources Local Government"*

Voting Requirement

Simple Majority

9.4.4 HYDEN CENTENARY CELEBRATIONS SUPPORT

Applicant: Shire of Kondinin
Author: CDO – Kirstie Pool
Authorising Officer: CEO – David Burton
Date: 10th August 2022
Disclosure of Interest: NIL
Attachments:

OFFICER RECOMMENDATION

That Council endorses the inclusion of \$65,568.84 in the 2022/2023 Budget (providing funds are available.

Summary

The Hyden Town site will be celebrating its 100 years in October 2022, but for the 2022/2023 Financial year, several items will need to be purchased as part of the celebrations. The consideration of these items will be included in the 2022/2023 Annual Budget.

Background

The Shire of Kondinin has previously assisted the town Progress Associations with the Centenary Celebrations. This has been for Kondinin and Karlgarin.

For the Karlgarin Centenary, most of the funding from the Shire was for infrastructure items that would remain in place and provide amenities for the town site. The Shire also assisted in applying for funding where possible for other events as part of the celebrations.

The Hyden Progress Associations has requested the Shire contribute to several items regarding the Hyden Centenary, which will be celebrated on the 7th, 8th & 9th of October 2022. Contributions will span the financial years of 2021/2022 and 2022/2023 as some items will need to be prepared or booked before the main event.

Comment

As part of the centenary celebrations, the Shire is looking at infrastructure in Hyden and removing or replacing some old items that no longer functioning and also assisting with the upgrading of the main parking area at the front of the town. This includes looking at leasing all available land from Public Transport Authority (PTA) to give the Shire increased abilities to improve the aesthetics of the area.

Shire staff will also look at funding opportunities that can be accessed to improve the facilities and town amenities as part of the celebrations as well.

A request has been received from the Hyden Centenary Committee for contributions to the following items (with the relevant financial years) for consideration:

2020/2021 Budget	
Completion of Documentary	\$27,000
Total =	\$27,000

2021/2022 Budget	
Completion of Documentary	\$8,000
Website	\$720.00
Total	\$8,720.00

Estimated funding required for the 2022/23 years:		Lotterywest
Welcome to Country/Acknowledgement of Country	\$250	
Marquee, tables and chairs hire (incl. setup & freight)	\$38,186.50	\$3,000
Audio visual equipment hire & setup	\$12,112.10	
Children's Entertainment Wheatbelt kid's face painting	\$2,370.24	\$2,000
Fireworks	\$6,000.00	
Security	\$3,500	
Toilet Hire	\$1,000	
Shire Bus x2 (\$1500 can be approved by Shire's CEO, any amount over will need to be approved by the council)	Approx \$1500	
Shire Marquee	\$900	
Completion of Documentary	\$5,000	
Hyden Entry Signs (Approved at July Council Meeting)	\$74,000	
Total =	\$144,818.84	\$5,000.00
Total with the Lotterywest grant (without Hyden Entry Signs) =	\$65,568.84	

Estimated funding required for the 2023/24 years:	
Hyden Entry Signs (3rd entry signs)	\$37,000
Total =	\$37,000

The total costs for these items over the four years will be \$217,538.84

These items will be considered as part of the budget process and be included with funds permitting. To ensure their inclusion in the budgeting process, the Council's endorsement of the items for these items to be considered as part of the budget process. It should be noted that the endorsement of this expenditure is only if funds are available.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The consideration of the funding will be on the basis that funds are available. Staff cannot foresee any issues with the funding, however, details of the 2022/2023 Budget are not yet in consideration

Consultation

Hyden Centenary Committee

Strategic Implications

The project meets the following objectives of the Shire's Community Strategic Plan 2012-2032:

“Goal 1: Community

1.1 community members have the opportunity to be active, engaged and connected

1.1.2 We collaborate with the CRCs and local organisations to deliver community programs and activities

1.3. Celebrate our pioneers, and community members and protect our heritage

Goal 4: Civic Leadership

4.1 Skilled, capable and transparent team

4.1.3 We engage with the community on key projects and we provide regular, transparent communication”

Voting Requirement

Simple Majority

9.5 ENVIRONMENTAL HEALTH OFFICER

NIL

9.6 WORKS COMMITTEE

9.6.1 ADOPTED WORKS PROGRAM 2021/2022

Applicant:	Shire of Kondinin
Author:	David Burton – Chief Executive Officer
Authorising Officer:	David Burton – Chief Executive Officer
Date:	11 August 2022
Disclosure of Interest:	Nil
Attachments:	Supporting Documentation

OFFICER/ COMMITTEE RECOMMENDATION

That the comments made in regards to the Roadworks and Plant Replacement Programs be presented to Council for budget consideration.

SUMMARY

For the Committee to provide comment on the proposed works and plant replacement for 2022/2023.

BACKGROUND

The road works and plant replacement programs for 2022/2023 are attached for Council to consider in detail.

REPORTING OFFICER'S COMMENT

The current programs have been based on roads that may be funded through Regional Road Group (RRG), Roads to Recovery (RTR) or Shire funds. While Shire funds and RTR have some ability to be moved, RRG projects will need approval from the Regional Road Group before being changed. Plant items have been listed based on what we believe may be the best for the Shire, however, vehicle availability may change items.

STATUTORY ENVIRONMENT

Local Government Act 1995

Adopted works program – budgetary constraints and potential cost increase implications.

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

Nil

FINANCIAL IMPLICATIONS

The proposed works are as listed in Council's budget allocation for road works. The works are a mixture of 'Roads to Recovery', 'Regional Road Group' and financial assistance grants as well as Council funded works.

STRATEGIC IMPLICATIONS

Shire's Strategic Community Plan 2022-2032

"2. Economy

2.2 Safe and efficient transport network enables economic growth

4 Civic Leadership

4.1 Skilled, capable and transparent team

4.2 We are a compliant and resourced Local Government"

VOTING REQUIREMENT

Simple Majority

10. BUSINESS OF AN URGENT NATURE

11. CLOSURE