



# SHIRE OF KONDININ

## MINUTES OF MEETING KONDININ SHIRE COUNCIL

held on Wednesday 17<sup>th</sup> May 2023 at the  
Hyden CRC

**David Burton**  
**18<sup>th</sup> May 2023**  
**CHIEF EXECUTIVE OFFICER**

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006  
All communications are to be addressed to the CHIEF EXECUTIVE OFFICER  
[ceo@kondinin.wa.gov.au](mailto:ceo@kondinin.wa.gov.au)

# Order of Business

## 1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz read the Statement of Commitment to Indigenous Australians, welcomed those present and declared the meeting open at 3:17pm.

## 2. RECORD OF ATTENDANCE/ APOLOGIES/ LEAVE OF ABSENCE

Councillors:	Cr Kent Mouritz- President	Cr Paul Green	Cr Kerrie Green
	Cr Darren Pool	Cr Beverley Gangell	Cr Murray James
	Cr Thomas Mulcahy	Cr Bruce Browning	Cr Brett Smith
Staff:	David Burton (CEO)	Vince Bugna (MCS)	Tory Young (MPA)
	Leandré Genis (ESO)	Kirstie Pool (CDO) Arrived at 3:58PM	
Apologies:	Mark Burgess (MoW)		

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

## 4. PUBLIC QUESTION TIME

NIL

## 5. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

## 6. PETITIONS/ DEPUTATIONS/ PRESENTATIONS

NIL

## 7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/ INFORMATION REPORT

### 7.1 MINUTES OF COUNCIL MEETING- 19<sup>th</sup> April 2023

#### **RESOLUTION #4119:**

**Moved: Cr Beverley Gangell**

**Seconded: Cr Brett Smith**

That the minutes of the Council Meeting held on the 19<sup>th</sup> April 2023, be confirmed as amended.

**Carried: 9/0**

### 7.2 INFORMATION REPORT- May 2023

#### **RESOLUTION #4120:**

**Moved: Cr Kerrie Green**

**Seconded: Cr Tom Mulcahy**

That Council receives and accepts the Information Report before this meeting.

**Carried: 9/0**

## **8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION**

NIL

## **9. ITEMS**

### **9.1 MANAGER OF PLANNING & ASSETS**

- 9.1.1 Proposal to Close Local Public Roads to Incorporate into Freehold Lot 2640 on DP 210252 & Freehold Lot 2485 on DP 209641 King Rocks Road, Hyden
- 9.1.2 Proposal to Close portions of Local Public Road on Land ID 3153313 and Land ID 3153316 along Marshall Street and Hyden-Lake King Road, Hyden to Create a Crown Reserve for the purpose of EV Charging Station, Parking and Information Bay
- 9.1.3 Proposal to Change the Name of Hyden Swimming Pool

### **9.2 MANAGER OF CORPORATE SERVICES**

- 9.2.1 List of Accounts
- 9.2.2 Financial Reports
- 9.2.3 Draft Fees & Charges 2023/2024
- 9.2.4 Proposed Differential Rates 2023/2024

### **9.3 MANAGER OF WORKS**

### **9.4 CHIEF EXECUTIVE OFFICER**

- 9.4.1 Request for Funding St John's Hyden
- 9.4.2 Habitual or Vexatious Complainants Policy
- 9.4.3 Delegation Authority- CEO
- 9.4.4 Art Acquisitions Prize
- 9.4.5 Shared Medical Services MOU CEO
- 9.4.6 Augmented Reality Sculpture- Wave Rock
- 9.4.7 Resolution Amendment

### **9.5 ENVIRONMENTAL HEALTH OFFICER**

### **9.6 COMMUNITY DEVELOPMENT OFFICER**

- 9.6.1 Shire Community Grant Budget Submission

### **9.7 WORKS COMMITTEE**

- 9.7.1 2023/2024 Road Works Programs

## 9.1 MANAGER OF PLANNING & ASSETS

### 9.1.1 PROPOSAL TO CLOSE LOCAL PUBLIC ROADS TO INCORPORATE INTO FREEHOLD LOT 2640 ON DP 210252 & FREEHOLD LOT 2485 ON DP 209641 KING ROCKS ROAD, HYDEN

**Applicant:** N/A  
**Author:** Tory Young, Manager Planning and Assets  
**Authorising Officer:** David Burton, Chief Executive Officer  
**Date:** 9th May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Aerial Tenure Maps; Landowner Support; Summary of Submissions

#### **RESOLUTION #4121:**

**Moved: Cr Murray James**

**Seconded: Cr Paul Green**

That Council:

1. SUPPORTS a request to be made to the Minister under section 58 (1) under the *Land Administration Act 1997* to close the local road reserve that runs along the eastern boundary of Lot 2640 on DP 210252 King Rocks Road, Hyden to amalgamate with the adjoining land as outlined in the map attached;
2. ADVISES the Minister that the Shire of Kondinin has complied with section 58 (2) of the *Land Administration Act 1997* by publishing the proposed closure of the local road reserve that runs along the eastern boundary of Lot 2640 on DP 210252 King Rocks Road Hyden by way of notice in the local newsletter circulated in the district on the 22<sup>nd</sup> March 2023 and individual letters sent to surrounding land owners and relevant State Agencies on the 21<sup>st</sup> March 2023;
3. ENDORSES the Schedule of Submissions as attached relating to the proposed closure of the local road that runs along the eastern boundary of Lot 2640 on DP 210252 King Rocks Road, Hyden and corresponding comments made by the Local Government Administration on the submissions received and advises the Minister accordingly;
4. SUPPORTS a request to be made to the Minister under section 58 (1) under the *Land Administration Act 1997* to close the local road reserve that runs along the northern boundary of Lot 2485 on DP209641 King Rocks Road, Hyden to amalgamate with the adjoining land as outlined in the map attached; and
5. ADVISES the Minister that the Shire of Kondinin has complied with section 58 (2) of the *Land Administration Act 1997* by publishing the proposed closure of the local road reserve that runs along the northern boundary of Lot 2485 on DP209641 King Rocks Road, Hyden by way of notice in the local newsletter circulated in the district on the 22<sup>nd</sup> March 2023 and letters sent to surrounding land owners and relevant State Agencies on the 21<sup>st</sup> March 2023; and
6. ENDORSES the Schedule of Submissions as attached relating to the proposed closure of the local road that runs on the northern boundary of Lot 2485 on DP 209641 King Rocks Road, Hyden and notes the comments made by the Local Government Administration on the submissions received and advises the Minister accordingly.

**Carried: 9/0**

## **Summary**

The purpose of this report is to seek approval from Council to request the Minister to close the local road reserve that runs along the eastern boundary of Lot 2640 on DP 210252 and the local road reserve that runs along the northern boundary of Lot 2485 on DP 209641 to amalgamate with the adjoining land.

## **Background**

The above matter was considered at the Ordinary Meeting of Council held on the 15<sup>th</sup> of March 2023 where it was resolved as follows:

1. *SUPPORTS advertising the closure of the local road reserve that runs along the eastern boundary of Lot 2640 on DP 210252 King Rocks Road North, Hyden to amalgamate with the adjoining land as outlined in the map attached;*
2. *SUPPORTS advertising the closure of the local road reserve that runs along the northern boundary of Lot 2485 on DP 209641 King Rocks Road North, Hyden to amalgamate with the adjoining land as outlined in the map attached; and*
3. *AUTHORISES the Chief Executive Officer to commence the process under Section 58 of the Land Administration Act 1997 and the Regulation 9 of the Land Administration Regulations 1998.*

To formalise the road closures, under section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* the proposals first need to be advertised for a minimum of 35 days before being reported back to council with any accompanying submissions made to formally resolve to request the Minister to close these two local road reserves.

The advertising of the proposed road closures was undertaken commencing on the 22<sup>nd</sup> March 2023 with an advert in the local newsletter circulated in the district and submissions individually sought from twelve (12) adjacent land owners and eleven (11) relevant State Agencies.

As outlined in the Schedule of Submissions attached a total of seven (7) submissions were received with one (1) from a local landowner and six (6) from State Government Agencies. On approval from Council, information will be compiled by Section 9 of the *Land Administration Regulations 1998* and Section 58 of the *Land Administration Act 1997* requesting the Minister to consider the permanent closure of both abovementioned road reserves.

## **Statutory Environment**

- Land Administration Act 1997
- Land Administration Regulations 1998

## **Policy Implications**

Nil

## **Financial Implications**

Nil.

**Strategic Implications**

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

*"CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government."*

**Voting Requirement**

Simple majority

**9.1.2 PROPOSAL TO CLOSE PORTIONS OF LOCAL PUBLIC ROAD ON LAND ID 3153313 AND LAND ID 3153316 ALONG MARSHALL STREET AND HYDEN- LAKE KING ROAD, HYDEN TO CREATE A CROWN RESERVE FOR THE PURPOSE OF EV CHARGING STATION, PARKING AND INFORMATION BAY**

**Applicant:** N/A  
**Author:** Tory Young, Manager Planning and Assets  
**Authorising Officer:** David Burton, Chief Executive Officer  
**Date:** 10<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Proposed Road Closure Map, Schedule of Submissions

**RESOLUTION #4122:**

**Moved: Cr Brett Smith**

**Seconded: Cr Paul Green**

That Council:

1. SUPPORTS a request to be made to the Minister under section 58 (1) under the *Land Administration Act 1997* to close a portion of the local road reserve Land ID 3153316 along Marshall Street and Hyden-Lake King Road, Hyden currently zoned 'Public Open Space' under the Shire's Local Planning Scheme No.1 create a Crown Reserve for the purpose of Electric Vehicle Charging Station, Parking and Rest Area as outlined in the map attached;
2. ADVISES the Minister that the Shire of Kondinin has complied with section 58 (2) of the *Land Administration Act 1997* by publishing the proposed closure of a portion of road reserve Land ID 3153316 along Marshall Street and Hyden-Lake King Road, Hyden by way of notice in the local newsletter circulated in the district on the 22<sup>nd</sup> March 2023;
3. SUPPORTS a request to be made to the Minister under section 58 (1) under the *Land Administration Act 1997* to close a portion of the road reserve Land ID 3153313 along Marshall Street and Hyden-Lake King Road, Hyden currently zoned 'Public Open Space' under the Shire's Local Planning Scheme No.1 create a Crown Reserve for the purpose of Electric Vehicle Charging Station, Parking and Rest Area as outlined in the map attached;
4. ADVISES the Minister that the Shire of Kondinin has complied with section 58 (2) of the *Land Administration Act 1997* by publishing the proposed closure of a portion of road reserve Land ID 3153313 along Marshall Street and Hyden-Lake King Road, Hyden by way of notice in the local newsletter circulated in the district on the 22<sup>nd</sup> March 2023;
5. ENDORSES the Schedule of Submissions as attached relating to the proposed closure of road reserve Land ID 3153316 and road reserve Land ID 3153313 along Marshall Street and Hyden-Lake King Road, Hyden and notes the comments made by the Local Government Administration on the submissions received and advises the Minister accordingly.

**Carried: 9/0**

### Summary

The purpose of this report is to seek approval from Council to request the Minister to close portions of Public Road (Land ID 3153313) and Public Road (Land ID 3153316) along the Brookton Highway (Marshall Street and Hyden-Lake King Road, Hyden) to be closed to create a Crown Reserve for the purpose of EV charging station, parking and rest area.

The purpose of this is to enable the installation of an EV charging station at the Hyden Information Bay and to better align with the existing infrastructure and use over this area that is currently zoned 'Public Open Space' under the Shire's Local Planning Scheme No.1. As a short-term measure Main Roads WA and the Shire of Kondinin have signed an agreement in which the Shire of Kondinin accepts the delegation of management of the information bay contained within the area of Public Open Space on Marshall Street, Hyden opposite Lynch Street that comprises a portion of Public Road ID 3153313 and 3153316. This agreement will enable the progression of the installation of the Electric Vehicle Charging Station and associated infrastructure at this location without having to wait for the Minister's decision on the road closures.

### Background

A report was presented to Council at its Ordinary Meeting on the 14<sup>th</sup> of February 2023 to seek Council's in-principle support for the proposed road closures which Council resolved as follows:

1. *SUPPORTS a portion of Public Road (Land ID 3153313) and portion of Public Road (Land ID 3153316) along Marshall Street and Hyden-Lake King Road, Hyden currently zoned 'Public Open Space' under the Shire's Local Planning Scheme No.1, to be closed to create a Crown reserve for the purpose of Electric Vehicle Charging Station, Parking and Rest Area;*
2. *SUPPORTS the created Crown reserve to have a Management Order with the power to lease / licence in favour of the Shire of Kondinin; and*
3. *AUTHORISES the Chief Executive Officer to complete a Crown Enquiry Form and supporting documentation and submit it to the Department of Planning, Lands and Heritage to progress the matter.*

To formalise the road closures, under section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* the proposals first need to be advertised for a minimum of 35 days before being reported back to council with any accompanying submissions made to formally resolve to request the Minister to close these two local road reserves.

The advertising of the proposed road closures was undertaken commencing on the 22<sup>nd</sup> of March 2023 and submissions were sought from eleven (11) relevant State Agencies.

As outlined in the Schedule of Submissions a total of seven (7) submissions were received all from State Government Agencies.

On approval from Council, information will be compiled by Section 9 of the *Land Administration Regulations 1998* and Section 58 of the *Land Administration Act 1997* requesting the Minister to consider the permanent closure of both abovementioned road reserves.



**Statutory Environment**

Land Administration Act 1997

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

*"CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government."*

**Voting Requirement**

Simple majority

### 9.1.3 PROPOSAL TO CHANGE THE NAME OF HYDEN SWIMMING POOL

**Applicant:** N/A  
**Author:** Tory Young, Manager Planning and Assets  
**Authorising Officer:** David Burton, Chief Executive Officer  
**Date:** 9<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Nil

#### **OFFICER RECOMMENDATION:**

That Council:  
SUPPORTS the proposed change of the Hyden Swimming Pool from 'Hyden and Districts Swimming Pool' to 'Hyden Aquatic Centre'.

#### **AMENDMENT RESOLUTION #4123:**

**Moved: Cr Paul Green**

**Seconded: Cr Beverley Gangell**

That Council:

The words "and Districts" be included between "Hyden" and "Aquatic".

**Carried: 9/0**

#### **SUBSTANTIVE RESOLUTION:**

**Moved: Cr Murray James**

**Seconded: Cr Beverley Gangell**

That Council:

SUPPORTS the proposed change of the Hyden Swimming Pool from 'Hyden and Districts Swimming Pool' to 'Hyden and Districts Aquatic Centre'.

**Carried: 9/0**

*Council amended the motion to acknowledge the significant historical financial input from the District for the construction of the pool.*

#### **Summary**

The purpose of this report is to report back to Council the feedback from the survey undertaken to change the name of the Hyden Swimming Pool and determine a preferred name accordingly.

#### **Background**

At the Ordinary Meeting of Council held on the 15<sup>th</sup> March 2023 Council considered an item relating to the re-naming of the Hyden Swimming Pool and resolved as follows:

1. *SUPPORTS IN PRINCIPLE the proposed change of the Hyden Swimming Pool from 'Hyden and Districts Swimming Pool' to 'Hyden Aquatic Centre';*
2. *ADVERTISES the proposed name change for a minimum two (2) week period; and*
3. *REQUESTS the Chief Executive Officer to present the matter back to Council for final determination with a summary of any submissions received following the advertising period.*

At the Ordinary Meeting of Council held on the 15<sup>th</sup> of March 2023, comment was also made in regards to the importance of keeping the word 'Districts' in the name for historical reasons.

## Shire of Kondinin Ordinary Council Meeting- May 2023

No changes to the original officer recommendation however were changed as part of these discussions and therefore the options in the survey remained as per the Council Resolution.

A community survey was undertaken and circulated in the community closing on the 3<sup>rd</sup> of April 2023. After the advertising period, a total of 45 surveys were submitted and collated as follows:

### Survey Results

Yes, I support the name change = **33 votes**

No, I don't support the renaming of the pool = **10 votes**

Comment Only = **2**

**Total of votes = 43**

**Total Submissions = 45**

The two submissions that did not tick either of the options are noted as follows;

*'Yes, to changing the name, but not to the Hyden Aquatic Centre'*

*'I think the existing name should be kept for historical reasons. It was contributed by the Districts'.*

Based on the survey results and comments received during the advertising period it is recommended that the 'Hyden and Districts Swimming Pool' be re-named 'Hyden Aquatic Centre'.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Financial Implications**

New signage can be accommodated in Hyden Swimming Pool 2023/2024 Budget.

### **Strategic Implications**

Supports the following section of the Shire's Strategic Community Plan 2022 – 2032

*"CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government."*

### **Voting Requirement**

Simple majority

## 9.2 MANAGER OF CORPORATE SERVICES

### 9.2.1 LIST OF ACCOUNTS

**Applicant:** Shire of Kondinin  
**Author:** Vince Bugna, Manager of Corporate Services  
**Disclosure of Interest:** Nil  
**Date:** 4<sup>th</sup> May 2023  
**Attachment(s):** List of Accounts 01/04/2023 to 30/04/2023

#### **RESOLUTION #4124:**

**Moved: Cr Tom Mulcahy**

**Seconded: Cr Brett Smith**

That Council receive the attached report – List of Accounts Due & Submitted to Council for the month of April 2023:

• Municipal Fund payment cheque numbers 19313 to 19318	= \$ 18,262.99
• Municipal EFT16745 – 16868	= \$ 632,793.94
• Direct Debits – Transport – Hyden Office	= \$ 34,596.45
• Direct Debits – Transport – Kondinin Office	= \$ 18,561.00
• Direct Debits – Credit Cards DD19879.2	= \$ 2,110.20
• Direct Debits – Other	= \$ 84,720.00
• EFTPOS Merchant Fees	= \$ 1,133.15
• Bank Fees – NAB Connect & Tyro	= \$ 286.88
• Payroll	= \$ 125,960.04

<b>TOTAL</b>	<b>= \$ 918,424.65</b>
	<b>Carried: 9/0</b>

#### **SUMMARY**

To present to Council a list of accounts paid from Municipal and Trust Funds (when applicable) under the delegated authority to the CEO.

#### **BACKGROUND**

The Chief Executive of a local government has delegated authority to make payments from Municipal and Trust Fund accounts under Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

As required by sub-regulation (1), a list of accounts paid by the CEO each month should show the–

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment;*
- (d) *sufficient information to identify the transaction*

Sub regulation (3), a list prepared under sub regulations (1) and (2) is to be –

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting.*

#### **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations 1996*

**POLICY IMPLICATIONS**

Nil

**PUBLIC CONSULTATION**

Nil

**FINANCIAL IMPLICATIONS**

All payments made to the Shire creditors have been in accordance with the 2022/23 Adopted Budget.

**STRATEGIC IMPLICATIONS**

Shire's Strategic Community Plan 2022 – 2032

*4. Civic Leadership*

*4.1 Skilled, capable and transparent team:*

*- We engage with the community on key projects and we provide regular, transparent communication*

*- The capability of our organisation is continually improved*

*4.2 We are a compliant and resourced Local Government:*

*- External audits and reviews confirm compliance with relevant Local Government legislation*

*- Financial sustainability in achieving community aspirations*

**VOTING REQUIREMENTS**

Simple Majority

## 9.2.2 FINANCIAL REPORTS

**Applicant:** Shire of Kondinin  
**Author:** Vince Bugna, Manager of Corporate Services  
**Disclosure of Interest:** Nil  
**Date:** 9<sup>th</sup> May 2023  
**Attachment(s):** Monthly Financial Report for the period ended 30 April 2023

### **RESOLUTION #4125:**

**Moved: Cr Beverley Gangell**

**Seconded: Cr Kerrie Green**

That Council receive the attached reports entitled Monthly Financial Report (Containing the Statement of Financial Activity) for the period ended 30 April 2023.

**Carried:9/0**

### **SUMMARY**

To present to Council the Monthly Financial Report for the period ended 30 April 2023.

### **BACKGROUND**

The monthly Financial Report (Containing the Financial Activity) is presented in accordance with the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Regulation 4(4) states that *a statement of financial activity, and the accompanying documents (notes) referred to in sub-regulation (2), are to be –*

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
- (b) recorded in the minutes of the meeting at which it is presented.*

The Statement of Financial Activity summarizes the Shire's financial activities for the period to which it relates.

### **STATUTORY ENVIRONMENT**

*Local Government Act 1995*

*Local Government (Financial Management) Regulation 1996*

### **POLICY IMPLICATIONS**

Nil

### **PUBLIC CONSULTATION**

Nil

### **FINANCIAL IMPLICATIONS**

In accordance with the approved material variances of 10% or \$10,000 whichever is greater within the monthly Statement of Financial Activity during the 2022/23 financial year.

### **STRATEGIC IMPLICATIONS**

Shire's Strategic Community Plan 2022 – 2032

4. Civic Leadership

## Shire of Kondinin Ordinary Council Meeting- May 2023

### 4.1 Skilled, capable and transparent team:

- We engage with the community on key projects and we provide regular, transparent communication
- The capability of our organisation is continually improved

### 4.2 We are a compliant and resourced Local Government:

- External audits and reviews confirm compliance with relevant Local Government legislation
- Financial sustainability in achieving community aspirations”.

## REPORTING OFFICER’S COMMENT

The highlights of the April 2023 financial reports are as follows:

Item	Reference
<ul style="list-style-type: none"> <li><b>Cash at Bank</b> The Shire’s total cash as of 30<sup>th</sup> April 2023 was <b>\$6,367,580</b> comprising the \$3,310,291 in cash-backed reserves (restricted); \$18,050 in Trust account (restricted); \$48,059 LCDC funds; \$1,062,686 Term deposit investments; \$6,082 ODCF and \$1,922,411 Muni operating funds.</li> </ul>	Page 09 – Note 4 Cash and Financial Assets  Page 13 – Note 8 Cash Reserves
<ul style="list-style-type: none"> <li><b>Receivables</b> <b>Rates and Rubbish</b> – net collectable as of 30<sup>th</sup> April 2023 was down to \$340,717 equivalent to 9%.   <b>Other receivables</b> (Sundry Debtors) – a total of \$17,003 comprising minor balances.</li> </ul>	Page 12 – Note 7 Receivables
<ul style="list-style-type: none"> <li><b>Grants, Subsidies and Contributions</b> <b>Operating grants</b> – 82% collected as of 30<sup>th</sup> April 2023, Major payments came from the Grants Commission three-quarters allocation for roads and general purposes as well as the MRWA direct grant for road maintenance.   <b>Non-Operating grants</b> – 38% as of 30<sup>th</sup> April 2023, major source came from the Wheatbelt Secondary Freight Network (WSFN) grant, Roads to Recovery (R2R) and MRWA Regional Road Group (RRG) capital projects grant.</li> </ul>	Page 17 – Note 12(a) Operating grants, subsidies and contributions  Page 18 – Note 12(b) Non-Operating grants, subsidies and contributions  Page 02 – Monthly Information Summary Grants, Subsidies and Contribution
<ul style="list-style-type: none"> <li><b>Closing Funding Surplus/(Deficit)</b> YTD actual is <b>\$2,574,354</b> – composed of \$6,817,194 Current Assets less \$735,487 Current Liabilities and \$3,507,354 Net Adjustments to Net Current Assets.</li> </ul>	Page 8 – Note 3 Net Current Funding Position  Page 5 – Statement of Financial Activity (By Nature or Type)

For material variances, refer to page 07, Note 2 – Explanation of Material Variances.

## VOTING REQUIREMENTS

Simple Majority

### 9.2.3 DRAFT FEES AND CHARGES 2023/2024

**Applicant:** Shire of Kondinin  
**Authors:** SAO/MCS  
**Voting:** Absolute Majority  
**Date:** 13<sup>th</sup> May 2022  
**Attachment/s:** Fees & Charges 2023/2024

**RESOLUTION #4126:**

**Moved: Cr Tom Mulcahy**

**Seconded: Cr Bruce Browning**

That Council:

ACCEPT the fees and charges for the 2023/2024 financial year as presented.

**Carried:9/0**

#### **SUMMARY**

For Council to consider the Fees and Charges for the 2023/2024 Financial Year.

#### **BACKGROUND**

The Shire reviews the fees and charges to prepare for the Budget process every year. If required, the fees and charges established at this time can also be amended throughout the year.

#### **COMMENT**

After consultation with staff, you will note some fees have changed (marked in Red) and some have stayed the same. Prices have been compared to Shire or businesses around the area.

#### **STATUTORY ENVIRONMENT**

The Local Government Act 1995

#### **POLICY IMPLICATION**

Nil

#### **FINANCIAL IMPLICATIONS**

The Fees & Charges will increase Shire revenue with certain services we deliver to the public.

#### **STRATEGIC IMPLICATIONS**

Strategic Community Plan 2022-2032:

*"4. CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government.*

*Financial sustainability in achieving community aspirations."*

#### **VOTING REQUIREMENT**

Absolute majority



## 9.2.4 PROPOSED DIFFERENTIAL RATES 2023/2024

**Applicant:** Shire of Kondinin  
**Author:** Executive Support Officer- Leandr  Genis  
**Reviewing Officer:** Manager Corporate Services - Vince Bugna  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Disclosure of Interest:** Nil  
**Date:** 11<sup>th</sup> May 2023  
**Attachment(s):** Differential Rating Objects and Reasons 2023/2024

### **RESOLUTION #4127:**

**Moved: Cr Beverley Gangell**

**Seconded: Cr Paul Green**

That Council

1. endorse the Differential Rating – Objects and Reasons for the 2023/2024 rating year as presented;
2. endorse the following proposed Differential Rates Categories, Rates in the dollar and Minimum Payment amounts for the Shire of Kondinin for the 2023/2024 financial year:

Land Category	Rate – cents in the dollar (\$)	Minimum Payment \$
GRV – Town Sites	12.6840	460.00
GRV – Mining	25.3937	460.00
UV – Mining	27.0497	460.00
UV – Rural	1.1395	460.00

3. endorse a public consultation process on the proposed Differential General Rates and General Minimum Rates as follows:
  - State-wide and local public notice as per the requirements of section 6.36 of the Local Government Act 1995;
4. advise that the Council has reviewed the expenditure requirements and considered efficiency measures during the following budget deliberations -
  - Works Committee Meeting, Item 4.1 2023/2024 Road Works Programs – minutes, 09/03/2023;
  - Works Committee Meeting, Item 4.2 10-Year Road Works Program– minutes, 09/03/2023.
  - Housing & Building Committee Meeting, Item 4.1 10-Year Housing Programs- minutes, 29/03/2023;
  - Works Committee Meeting, Item 4.1 2023/2024 Road Works Programs – minutes, 26/04/2023;
  - April Ordinary Council Meeting (OCM) Agenda – Item 9.2.3 Long Term Financial Plan – Review of- minutes, 19/04/2023.

And, consider that the rates to be advertised are required to meet the budget deficiencies.

**Carried: 9/0**

### **SUMMARY**

To present to Council for endorsement the proposed 2023/2024 Differential Rates and the Differential Rates – Objects and Reasons.

## Shire of Kondinin Ordinary Council Meeting- May 2023

### BACKGROUND

In consultation with the Shires Strategic Community Plan, Corporate Business Plan and Long-Term Financial Plan and considering the proposed projects to be undertaken in the 2023/2024 financial year, an overall increase of 3.5% is required.

The gross rental valuations townsites (GRV – Townsites) did not have many changes this year and only increased by 0.05%. The GRV was updated for the 2022/2023 financial year.

The gross rental valuation for mining infrastructure (GRV – Mining) remains unchanged.

The unimproved valuations for the mining area (UV – Mining) increased by an average of 8.59%. With this increase, we allow for a modest revenue increase.

The unimproved valuations for the rural area (UV – Rural) increased an average of 22% this year due to numerous sales of farmlands in the Shire of Kondinin area. We were able to decrease the rate in the dollar to reflect a modest revenue increase.

The proposed Differential Rates for 2023/2024 in each rating category in comparison with the adopted/imposed 2022/2023 Differential Rates are set out in the table below:

Land Category	2023/2024 Proposed Rate – cents in the \$	2022/2023 Imposed Rate – cents in the \$	Increase (decrease) Rate – cents in the \$	2023/2024 Proposed Minimum Payment \$	2022/2023 Imposed Minimum Payment \$	Increase (decrease) Minimum Payment \$
GRV – Town Sites	12.6840	12.2684	0.4156	460	450	10.00
GRV – Mining	25.3937	24.5350	0.8587	460	450	10.00
UV - Mining	27.0497	28.9846	(1.9349)	460	450	10.00
UV - Rural	1.1395	1.3409	(0.2014)	460	450	10.00

Under section 6.33(3) of the Local Government Act 1995, a Local Government is not without the approval of the Minister, to impose a differential general rate which is more than twice the lowest general rate imposed by it. The rating category UV Mining is so affected. Accordingly, Ministerial approval is required and the proposal to impose this rate must be advertised for a period of not less than 21 days with any submissions received subsequently being presented to Council for consideration.

### STATUTORY ENVIRONMENT

*Local Government Act 1995, section 6.33(3), section 6.35*

### POLICY IMPLICATIONS

Nil

### PUBLIC CONSULTATION

Nil

## **FINANCIAL IMPLICATIONS**

The outcome of this recommendation will ultimately inform the direction of the 2023/2024 budget (income) as it relates to raising rates.

## **STRATEGIC IMPLICATIONS**

Shire's Strategic Community Plan 2022 – 2032

### *"4. Civic Leadership*

#### *4.1 Skilled, capable and transparent team:*

- We engage with the community on key projects and we provide regular, transparent communication*
- The capability of our organisation is continually improved*

#### *4.2 We are a compliant and resourced Local Government:*

- External audits and reviews confirm compliance with relevant Local Government legislation*
- Financial sustainability in achieving community aspirations"*

## **VOTING REQUIREMENTS**

Simple Majority

## **9.3 MANAGER OF WORKS**

## 9.4 CHIEF EXECUTIVE OFFICER

### 9.4.1 REQUEST FOR FUNDING ST JOHN's HYDEN

**Applicant:** Kondinin Hyden St John Sub Centre  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 8<sup>th</sup> May 2023  
**Disclosure of Interest:** CEO – Impartiality – Volunteer of St John Kondinin  
**Attachments:** Update on current build and Letter of request.

#### **RESOLUTION #4128:**

**Moved: Cr Kerrie Green**

**Seconded: Cr Bruce Browning**

That:

1. Council include an allocation of \$50,000 to the St John Ambulance Reserve Account in the 2023/24, 2024/25 and 2025/26 budgets for consideration, and
2. The Chief Executive Officer advises the Kondinin Hyden Sub Centre that no further contributions or works in kind will be considered until an amount can be established.

**Carried: 9/0**

#### **Summary**

To consider a request from the Kondinin Hyden St John Sub Centre for funding for a new facility in Hyden

#### **Background**

In November 2019, the Shire made the following resolution to put aside funding for St John's to assist with the facilities.

#### *RESOLUTION 3500*

*Moved Cr James*

*Seconded Cr Mouritz*

*That Council*

- 1) That council authorise Administration to open a reserve account titled St John Ambulance Capital Upgrades with the purpose of St John Ambulance Kondinin Hyden Sub Centre capital upgrades in the 2020/21 budget;*
- 2) Include a \$50,000 allocation to the St John Ambulance Reserve Account in the 2020/21, 2021/2022 and 2022/2023 budgets for consideration*

*CARRIED 7/0*

Further assistance was requested as 'work in kind' for the laying of the pad, etc. however this was not agreed to as the funding had no limitations.

As the Kondinin Hyden Sub Centre is nearing completion, the St Johns Sub Centre is now looking towards the construction of the Hyden facility.

#### **Comment**

The Hyden Sub Centre of the local St Johns is the 'garage' area of the Silver Chain Nursing Post and is inadequate for the Sub Centre. Training space is limited within the storage space for the Sub Centre which does not allow much room for the volunteers.

## Shire of Kondinin Ordinary Council Meeting- May 2023

As such, the need for a new facility in Hyden is critical for the Sub Centre to encourage volunteers to participate in this critical community service.

The request is for the Shire to contribute \$50,000 each year for the next three years for a total contribution of \$150,000. It is recommended that this be done over the 2023/24, 2024/25 and 2025/26 budgets.

The letter is also requesting consideration for any other assistance or in-kind works that could be done by the Shire to assist. While the funding can be done similarly to the Kondinin build, the concern is raised with the request for additional or 'in kind' work as this is currently an unknown amount and may be difficult to manage. To ensure that the contribution does not escalate, it is recommended that it be noted that further financial contributions or in-kind support are not supported as it is unknown at this time.

### Statutory Environment

Nil

### Policy Implications

Nil

### Financial Implications

Funding can be allocated to the budget for the years that apply therefore financial impacts will be managed.

### Strategic Implications

Strategic Community Plan 2022-2032:

1. *"COMMUNITY*

*1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire.*

*Local health facilities, visiting allied health and volunteer health services are retained.*

*1.5 Support local volunteer organisations;*

*1.6 Support emergency services planning, risk mitigation, response and recovery.*

*St Johns Sub Centres are well resourced and fit for purpose."*

### Voting Requirement

Simple Majority

### 9.4.2 Habitual or Vexatious Complainants Policy

**Applicant:** Shire of Kondinin  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 8<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** ADM005

**RESOLUTION #4129:****Moved: Cr Murray James****Seconded: Cr Brett Smith**

That Council adopts Policy ADM005 – Habitual or Vexatious Complainants Policy.

**Carried: 9/0****Summary**

To consider the adoption of Policy ADM005 – Habitual or Vexatious Complainants Policy.

**Background**

Habitual or Vexatious Complainants is becoming more common in local government especially as communications with the local authorities has become easier and more instantaneous through electronic means. The downside of this is that it has led to an increase in the number of people who become Habitual or Vexatious Complainants. Local Authorities are developing Policies that can allow Administrations to identify these types of individuals and limit the interactions with staff reducing the impact of such claims.

**Comment**

With modern communications, it can be very easy to type out a letter requesting information or asking questions from administration staff. In general, these questions are answered as quickly as possible with the requested or relevant information. Often once a concern has been addressed or responded to, the complainant will cease communications and allow the Shire to deal with the issues raised at its own pace.

It is starting to become more common for some complainants to ‘dispute information’ or disagree with what was provided or alter the question so that it can be asked again. Often this is without substance or to perpetuate a line of questioning that is only self-serving to the individual. These complainants are known as Habitual or Vexatious Complainants.

In the Policy, the criteria used to determine a habitual or vexatious complainant are as follows:  
Where complainants:

1. Persist in pursuing a complaint where the Council’s complaints process has been fully and properly implemented and exhausted.
2. Persistently change the substance of a complaint or continually raise new issues or seek to prolong contact by continually raising further concerns or questions whilst the complaint is being addressed. (Care must be taken, however, not to disregard new issues which are significantly different from the original complaint as they need to be addressed as separate complaints).
3. Are repeatedly unwilling to accept documented evidence given as being factual or deny receipt of an adequate response despite correspondence specifically answering their questions or do not accept that facts can sometimes be difficult to verify when a long period has elapsed.

## Shire of Kondinin Ordinary Council Meeting- May 2023

4. Repeatedly do not clearly identify the precise issues which they wish to be investigated, despite reasonable efforts of the Council to help them specify their concerns, and/or where the concerns identified are not within the remit of the Council to investigate.
5. Regularly focus on a trivial matter to an extent that is out of proportion to its significance and continue to focus on this point. It is recognized that determining what is a trivial matter can be subjective and careful judgment will be used in applying these criteria.
6. Have threatened or used physical violence towards employees at any time. This will, in itself, cause personal contact with the complainant and/or their representative to be discontinued and the complaint will, thereafter, only be continued through written communication. The Council has determined that any complainant who threatens or uses actual physical violence towards employees will be regarded as a vexatious complainant. The complainant will be informed of this in writing together with notification of how future contact with the Council is to be made.
7. Have, in the course of addressing a registered complaint, had an excessive number of contacts with the Council – placing unreasonable demands on employees. Contact may be in person, by telephone, by letter, email or fax. Judgment will be used to determine excessive contact considering the specific circumstances of each individual case.
8. Have harassed or been verbally abusive on more than one occasion towards employees dealing with the complaint. Employees recognize that complainants may sometimes act out of character in times of stress, anxiety or distress and will make reasonable allowances for this. Some complainants may have a mental health disability and there is a need to be sensitive in circumstances of that kind.
9. Are known to have recorded meetings or face-to-face/telephone conversations without the prior knowledge and consent of other parties involved.
10. Make unreasonable demands on the Council and its employees and fail to accept that these may be unreasonable, for example, insist on responses to complaints or enquiries being provided more urgently than is reasonable or within the Council's complaints procedure or normal recognized practice.
11. Make unreasonable complaints that impose a significant burden on the human resources of the Council and where the complaint:
  - Clearly does not have any serious purpose or value; or
  - Is designed to cause disruption or annoyance; or
  - Has the effect of harassing the public authority; or
  - Can otherwise fairly be characterized as obsessive or manifestly unreasonable.
12. Make repetitive complaints and allegations which ignore the replies that Council Officers have supplied in previous correspondence.

Actions that can be taken by the Shire are:

The options below can be used singularly or in combination depending on the circumstances of the case and whether the complaint process is ongoing or completed.

1. A letter to the complainant setting out responsibilities for the parties involved if the Council is to continue processing the complaint. If terms are contravened, consideration will then be given to implementing other actions as indicated below.

## Shire of Kondinin Ordinary Council Meeting- May 2023

2. Decline contact with the complainant, either in person, by telephone, by fax, by letter, by email or any combination of these, provided that one form of contact is maintained. This may also mean that only one named officer will be nominated to maintain contact (and a named deputy in their absence). The complainant will be notified of this in person.
3. Notify the complainant, in writing, that the Council has responded fully to the points raised and has tried to resolve the complaint but there is nothing more to add and continuing contact on the matter will serve no useful purpose. The complainant will also be notified that the correspondence is at an end, advising the complainant that they are being treated as a habitual or vexatious complainant and as such the Council does not intend to engage in further correspondence dealing with the complaint.
4. Inform the complainant that in extreme circumstances the Council will seek legal advice on habitual or vexatious complaints.

Temporarily suspend all contact with the complainant, in connection with the issues relating to the complaint being considered habitual or vexatious, while seeking legal advice or guidance from its solicitor or other relevant agencies.

People making such complaints can take Officers away from their other duties or tasks which could be to the detriment of the wider community.

Care needs to be used when implementing this Policy to ensure that Officers are not simply trying to avoid questions from the public. Therefore, for this process to be implemented, it needs to be discussed with the CEO and Senior Staff and also information provided to the Council Members about the complainant and the reason for the decision.

### Statutory Environment

Nil

### Policy Implications

New Policy

### Financial Implications

The implementation of the policy will have nil impact but may save the time being fritted away on pointless, repetitive or circular complaints or questioning that is simply wasting the officers' time that could be put to better use.

### Strategic Implications

Strategic Community Plan 2022-2032

*"4. CIVIC LEADERSHIP*

*4.1 Skilled, capable and transparent team*

*We engage with the community on key projects and we provide regular, transparent communication;*

*The capability of our organisation is continually improved.*

*4.2 We are a compliant and resourced Local Government."*

### Voting Requirement

Simple Majority



### 9.4.3 DELEGATION AUTHORITY - CEO

**Applicant:** Shire of Kondinin  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 8<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Delegation 1.2.13 Defer, Grant Discounts, Waive or Write Off Debts and provide minor Sponsorship

#### **RESOLUTION #4130:**

**Moved: Cr Tom Mulcahy**

**Seconded: Cr Darren Pool**

That Council, by Absolute Majority, adopts Amended Delegation Authority 1.2.13 Defer, Grant Discounts, Waive or Write Off Debts and provide minor Sponsorship.

**Carried: 9/0**

#### **Summary**

To consider the adoption of amended Delegated Authority 1.2.13 Defer, Grant Discounts, Waive or Write Off Debts and provide minor Sponsorship.

#### **Background**

Delegations to the CEO can be provided under the Local Government Act 1995, which has been captured in the Delegation Authority Register.

Delegated Authority 1.2.13 Defer, Grant Discounts, Waive or Write Off Debts and provide minor Sponsorship enables the CEO to write off minor debts and the condition of the write-off of these debts as per Council's delegation. This delegation does not include rates or service charges.

With the changes to the Local Government Act 1995, one of the main changes to rates was that penalty interest was to accrue daily, rather than at a fixed point in time. This makes it extremely difficult to advise of a total for a rate notice when there is accruing interest and can quite often lead to a small amount of penalty interest remaining on the account.

#### **Comment**

The issue with minor amounts remaining on a rate notice due to the accruing penalty interest has been a problem since the enactment of the Local Government Act 1995. Staff can send a notice to a ratepayer listing an amount outstanding but at the time of the printing of the notice and the payment, additional penalty interest has accrued and a small balance can remain on the account.

Minor amounts of penalty interest are likely to be paid in the following year's rates notice, but the issue can remain, as further penalties can accrue. This will often lead to a ratepayer querying an amount as they are distressed about an arrears amount, no matter how minor. This can be time-consuming for staff.

As the payments for rates can be allocated to different charges, rates, rubbish, and ESL, it can be difficult to determine what will remain outstanding as a minor balance if penalty interest is accruing.

## **Shire of Kondinin Ordinary Council Meeting- May 2023**

At this time, the Shire has several accounts that have a minor amount of penalty interest due to this issue which would need to be presented to Council to remove.

Delegated Authority is requested to be given to the CEO to prevent the requirement for these minor amounts to be presented. A suggested amount of \$25 has been given as some farming properties, simply due to their size, can accrue penalty interest fairly quickly.

In consideration of the write-off of interest and minor fees, due to the staff changes, some notices were printed and distributed late, which has also led to minor fees being added to some properties. Again, this is requested to be handled through Delegated Authority to the CEO. An Amount of \$50 has been suggested for this amount for greater flexibility. This type of issue is fairly rare but can occur with system issues or operator error, which may be considered the Shire's cost rather than the ratepayers' cost. The write-off of this fee would be recommended for this event.

Any amounts larger than the Delegated authority would still be required to be presented to Council.

### **Statutory Environment**

Local Government Act 1995.

### **Policy Implications**

New Delegated Authority.

### **Financial Implications**

The write-off of such amounts as considered for this report are usually numerous, but total minor amounts (under \$300). The authority of the CEO to write off these fees is a more timely and costly method rather than leaving them outstanding.

### **Strategic Implications**

Strategic Community Plan 2022-2032

*"4. CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government*

*External audits and reviews confirm compliance with relevant Local Government legislation."*

### **Voting Requirement**

Absolute Majority

#### 9.4.4 ART ACQUISITION PRIZE

**Applicant:** Shire of Kondinin  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 8<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Email

##### **RESOLUTION #4131:**

**Moved: Cr Brett Smith**

**Seconded: Cr Bruce Browning**

That Council includes the amount of \$7,500 in the 2023/2024 Annual Budget for the Art Acquisition Prize for the 2023 Kondinin Art Exhibition.

**Carried: 9/0**

##### **Summary**

To consider the inclusion of the Art Acquisition Prize of \$7,500 in the 2023/2024 Annual Budget for the Kondinin Art Exhibition

##### **Background**

Since 2018, the Shire of Kondinin has provided \$7,500 as an Art Acquisition Prize to the Kondinin Art Exhibition to help the exhibition grow and ensure the quality of entries. Throughout the year, this event has flourished and become a major event for Kondinin and an opportunity for local artists to present items.

##### **Comment**

The Art Acquisition Prize is chosen by the Judge of the exhibition and has seen the Shire gain many paintings which adorn the Administration Offices and other buildings for the Shire.

By the Shire providing the Acquisition Prize, the Exhibition can advertise this encouraging artists both local and beyond, to participate and submit substantial works to the exhibition.

This event is growing to be one of the major events for Kondinin and brings visitors to the town while encouraging local artists to pursue their hobbies.

##### **Statutory Environment**

Nil

##### **Policy Implications**

Nil

##### **Financial Implications**

The budget amount of \$7,500 has been included for several years. As this will be considered as part of the budget, the implications will be minimal.

##### **Strategic Implications**

Strategic Community Plan 2022-2032

*"1. COMMUNITY*

*1.1 Community members have the opportunity to be active, engaged and connected.*

*We are showcasing local artists and attracting cultural events to our communities."*

## Shire of Kondinin Ordinary Council Meeting- May 2023

### **Voting Requirement**

Simple Majority

#### 9.4.5 SHARED MEDICAL SERVICES MOU CEO

**Applicant:** Shire of Kondinin  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 11<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Nil

##### **RESOLUTION #4132:**

**Moved: Cr Bruce Browning**

**Seconded: Cr Tom Mulcahy**

That Cr Bruce Browning and the Chief Executive Officer negotiate a Memorandum of Understanding for shared medical services for the Shire of Kondinin and the Shire of Kulin.

**Carried: 9/0**

##### **Summary**

To consider the drafting of a Memorandum of Understanding (MOU) between the Shires of Kondinin and Kulin for shared medical services.

##### **Background**

The Shire of Kondinin and the Shire of Kulin have had a shared medical service arrangement with the Doctor Service for several years. This is currently based on a sharing of costing of 60/40 as the Doctor spends two (2) days per week in Kulin and three (3) days per week in the Shire of Kondinin, currently two (2) days in Kondinin and one (1) day in Hyden.

While this agreement has been in place for several years, no documentation provides any guidance for the split, what is covered or any other relevant information for an agreement. This makes the agreement very ad-hoc should any disputes arise.

##### **Comment**

To ensure that the relationship between the Shires remains and that the obligations of each Shire are understood, it is recommended that an MOU be drafted between the Shires to ensure what is agreed to and what the expectation of each Shire is. This can also determine the split of the costs and the Doctor's visitation to the Shires. The MOU will also allow a mechanism should any disputes arise.

At this current time, the cost is split 60/40 and the visitation of the Doctor is two (2) days for the Shire of Kulin and three (3) days allocated for the Shire of Kondinin

Concern has been raised on behalf of the residents of Hyden for the provision of more medical services to the town to ensure adequate service to the community. Many residents from the eastern end of the Shire of Kulin also avail themselves of the medical services of Hyden as well, as this is closer than the Kulin town site.

We are aware that patients travel between towns for all the medical centres. While this can be identified, it would be administratively demanding to monitor regularly and form any consideration of the shifting to any agreements between the Shires. It may be easier to consider this as being something that is periodically reviewed during the agreement for any considerable shifting of patient numbers.

## **Shire of Kondinin Ordinary Council Meeting- May 2023**

We are also aware that with the consideration of a new Doctor for the services, additional time will be allocated to each town for seeing patients.

Current services are generally provided between 9am and 2pm, where the new Doctor is looking at servicing patients between 9am and 5pm.

The current allocation of days and costs between the Shire is easy to calculate and explain as the details are simple. Visitation to the Shire and the split in the funding is allocated on a 60/40 basis.

Changes to the allocation between the Shires are likely to cause dissatisfaction to all parties and the possibility of an agreement being reached is unlikely. As such, the Shire could find that it is liable for all the costs of the Doctor, increasing the cost impact for the Shire. As the Doctor will have a reduced capture area, the viability of the service and the Doctor's ability to earn the expected wage will be diminished. This may cause the Doctor to leave or withdraw from the contract process and may also make it difficult.

### *Shire of Kondinin Services*

The Shire of Kondinin three (3) days per week is currently allocated as two (2) days for Kondinin and one (1) day for Hyden each week. As noted previously, residents of Hyden are requesting additional services to the community.

### *Options for change*

In the current discussion with the working group, we have been looking at changing this to a 2/1 rotation between the towns whereby one town will have two days, the other will have one day. In the following week, the days are allocated so the other town has two days of the Doctors' time. This would be done on a fortnightly rotation to ensure the towns are being serviced similarly.

Another option would be to allocate two days per week to Hyden and one day per week to Kondinin. It is unlikely that this would be viewed as acceptable by the residents of Kondinin and would also cause some resentment among the communities. It may also cause issues for residents as the current statistics between the towns indicate more chronic disease patients reside in Kondinin.

Consideration of changing the days between the Shire was discussed, but this is again, likely to cause dissension between the Shires and a renegotiation of the financial consideration as well. This may also result in the working relationship between the Shires being dissolved causing issues for the Shire and Doctor as previously noted.

At this time, it would be recommended to work with the option of the rotation system between the Hyden and Kondinin Medical Centres.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

**Financial Implications**

If the Shires are unable to come to an amicable agreement, the Shire of Kondinin may be liable for the full cost of the Doctor Services which would put a significant strain on the Shire's finances.

**Strategic Implications**

Strategic Community Plan 2022-2032

*"1. COMMUNITY*

*1.2 Facilitate and advocate for quality health services, health facilities and programs in the Shire. "*

**Voting Requirement**

Simple Majority

#### **9.4.6 AUGMENTED REALITY SCULPTURE – WAVE ROCK**

**Applicant:** Shire of Kondinin  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 13<sup>th</sup> April 2023  
**Disclosure of Interest:** Nil  
**Attachments:** INFORMATION ON SCULPTURE

##### **RESOLUTION #4133:**

**Moved: Cr Murray James**

**Seconded: Cr Tom Mulcahy**

That Council includes a contribution of \$5,000 towards the Augmented Reality Sculpture for the Shire in the 2023-2024 Annual Budget.

**Lost: 0/9**

*This item was presented to the April Ordinary Council Meeting but was to lay on the table pending further information.*

*Council considered that other promotional items would be more beneficial than the Augmented Reality Sculpture.*

##### **Summary**

To consider a contribution to an Augmented Reality Sculpture at Wave Rock in the 2023-2024 Budget.

##### **Background**

The Shire has been approached for a possible Augmented Reality Sculpture to be included as part of a trail over Western Australia. Support was initially given for the project as it was seen as a possible inclusion should the trial come to fruition.

As part of the funding from Lotterywest, the organisers for the sculptures are requesting a contribution of the sculpture of \$5,000 which would be paid before the sculpture is delivered.

##### **Comment**

The inclusion of the sculpture to Wave Rock would include the location on another trail that covers Western Australia (other locations shown in the letter) and will increase visitors as they go through the various sculptures. Increased visitors to Wave Rock also increase the income from the Wave Rock takings for the Shire and will also provide a benefit to the towns as people pass through this sculpture and others.

The Sculpture may be seen as a bit 'abstract' for Wave Rock and not fit with the aesthetics of the rock, so Council may consider withdrawing from this project in favour of other ideas. This option is still available and could be considered until the item is installed, but the decision made earlier will be easier for the group to find another location.

##### **Addendum**

The Sculpture is not a physical sculpture, but a digital picture that people will view on their phones or similar devices.



## **Shire of Kondinin Ordinary Council Meeting- May 2023**

In discussion with the organisers for the Sculpture, much of the research for this has been done around Wave rock, so a preference is for somewhere close.

The sculpture will require a good mobile phone signal, so to ensure that visitors gain the full benefit of the sculpture, it would be better to have it in Hyden Townsite where mobile coverage can be guaranteed.

In finalising the sculpture, local indigenous can also assist to ensure local content.

### **Statutory Environment**

Local Government Act 1995

### **Policy Implications**

Nil

### **Financial Implications**

The request is for a contribution of \$5,000 which would be included in the 2023/2024 Budget. This would keep impacts to a minimum for an item that can increase visitor takings for the Shire in future years.

### **Strategic Implications**

Strategic Community Plan 2022-2032:

*"1. COMMUNITY*

*1.4 Recreational and social spaces encourage active and healthy lifestyles.*

*Parks, nature reserves and community spaces are green, tidy, accessible and activated."*

### **Voting Requirement**

Simple Majority

#### **9.4.7 RESOLUTION AMENDMENT**

**Applicant:** Shire of Kondinin  
**Author:** Executive Support Officer – Leandré Genis  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 10<sup>th</sup> May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** Nil

To revoke or amend a decision of Council, it is a requirement that 1/3 of the members request the item being brought to Council. For this item to be brought to Council, Cr Tom Mulcahy, Cr Brett Smith and Cr Paul Green have requested the change.

**RESOLUTION #4134:**

**Moved: Cr Murray James**

**Seconded: Cr Bruce Browning**

That Council:

APPROVES a resolution amendment of a resolution passed at the April 2023 Ordinary Council Meeting.

**Carried: 9/0**

**\*\*CONFIDENTIAL\*\***

#### **5.23 Meetings generally open to public**

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(b) the personal affairs of any person;

**\*\*\*LATE ITEM\*\*\***

---

#### 9.4.8 GECZ EMERGENCY SHARED SERVICES

**Applicant:** Shire of Kondinin  
**Author:** Chief Executive Officer – David Burton  
**Authorising Officer:** Chief Executive Officer – David Burton  
**Date:** 17 May 2023  
**Disclosure of Interest:** Nil  
**Attachments:** MOU

**RESOLUTION #4136:**

**Moved: Cr Brett Smith**

**Seconded: Cr Bruce Browning**

That the Chief Executive Officer be authorised to sign the Memorandum of Understanding – Emergency Management Resource Sharing Agreement for the Shire of Kondinin

**Carried: 9/0**

*Mrs Tory Young left the meeting at 4:28PM and returned at 4:30PM.*

#### **Summary**

To consider participation in the Great Eastern Country Zone (GECZ) Memorandum of Understanding (MOU) for Emergency Management Resource Sharing.

#### **Background**

At the recent GECZ Meeting, an item was discussed regarding an MOU between all the member Councils to be able to assist each other during an emergency with resources. It has been requested that this be signed and returned on 1<sup>st</sup> June 2023.

#### **8.4.5 Memorandum of Understanding - Emergency Management Resource Sharing**

*The Great Eastern Country Zone resolved in August 2022 to endorse a Memorandum of Understanding (MoU) for emergency management purposes:*

*That the Zone endorses the Memorandum of Understanding for the provision of mutual aid during emergencies and post-incident recovery.*

*The Zone Executive Officer will arrange to distribute the MoU to each Zone's Local Government for signature and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement.*

#### **Comment:**

*The Zone Executive requested the administration to compile a list of all machinery owned by their Local Government.*

#### **ACTION:**

***That the Zone Executive Officer arrange to distribute the MoU to each Zone Local Government for signature and arrange for the collation of a comprehensive schedule of machinery and equipment relevant to this agreement.***

#### **Comment**

At times of emergency through fires or natural disasters, most Shires automatically assist neighbouring Shires with resources to enable residents to get back on their feet earlier.

This is fairly common but does not have any written agreements for staff to follow. This MOU will provide some guidance for how this process can be done.

The Main Objectives of the MOU are for:

*Partners to this Memorandum, in times of community distress due to an emergency incident, agree where possible to:*

- a) provide whatever resources may be available within the means of that Council to respond to the emergency incident if requested; and*
- b) provide whatever resources may be available within the means of that Council to assist with post-incident recovery in the community.*

The MOU does give scope for the Shire to determine what can be made available where possible. This will allow the CEOs to determine the practicality of sending items and also the impact it will have on our own work.

For the GECZ, the members in our area are only ourselves and the Shire of Narembeen. As such, consideration may be done through RoeROC for a similar Agreement between the Shires.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

The financial impacts will not be known and will be different from event to event. This will need to be considered before sending resources to assist as per the MOU, which does allow this discretion.

**Strategic Implications**

Strategic Community Plan 2022-2032:

*1. COMMUNITY*

*1.6 Support emergency services planning, risk mitigation, response and recovery*

*4. CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government*

**Voting Requirement**

Simple Majority

**9.5 ENVIRONMENTAL HEALTH OFFICER**

## 9.6 COMMUNITY DEVELOPMENT OFFICER

### 9.6.1 SHIRE COMMUNITY GRANT BUDGET SUBMISSION 2023-2024

<b>Applicant:</b>	Shire of Kondinin
<b>Author:</b>	Kirstie Pool – Community Development Officer Steevi-lee Thomas - Community Development Officer
<b>Authorising Officer:</b>	David Burton – Chief Executive Officer
<b>Date:</b>	10 <sup>th</sup> May 2023
<b>Disclosure of Interest:</b>	Impartiality: Cr Gangell- Financial Member of the Karlgin Country Club & Hyden Golf Club; Impartiality: Cr P. Green- Member of HPA Impartiality: Cr K. Green- Member of CWA & Whispering Gums; Impartiality: Cr Smith- Committee Member of the Hyden Tennis Club; Impartiality: Cr Pool- Committee Member of the Karlgin Country Club
<b>Attachments:</b>	Details of the Applications will be available at the meeting.

#### **RESOLUTION #4137:**

**Moved: Cr Tom Mulcahy**

**Seconded: Cr Kerrie Green**

That Council:

To SUPPORT the funding of the following projects and amounts requested in the 2023/2024 budget to a total of \$40,080.75.

To SUPPORT the funding of the following project and the amount requested in 2023/2024 budget to a total of \$0.00 with the condition that all purchases are labelled and remain the Property of the Shire of Kondinin.

To Request more information regarding the funding of the following projects and amounts requested in 2023/2024 budget to a total of \$0.00.

To REJECT the funding of the following projects and the amount requested in the 2023/2024 budget to a total of \$25,024.00.

**Carried: 9/0**

*Mr Vince Bugna left the meeting at 4:52PM and did not return.*

*Mrs Tory Young left the meeting at 4:55PM and did not return.*

#### **Summary/Background**

The Shire advertised for community grant projects of up to \$7,500 for community groups to be considered in the 2023/2024 budget which closed on the 1st of May 2023. A total of sixteen (16) applications were received with the total amount requested being \$65,105.00.

In the 2022/2023 financial year, Council awarded eleven (11) grant applications totalling \$86,941.00 towards community projects.

## **Shire of Kondinin Ordinary Council Meeting- May 2023**

The purpose of this report is for Council to consider the applications listed in the table below and determine which of the Projects shall receive funding in the 2023/2024 budget.

All projects have been reviewed by the Shire's Administration and comments are provided in the table below, with due consideration given to the following factors:

- Need for the Project;
- Amount of Money Received Previously;
- Community Benefit; and
- Contribution by Community Group towards Project.

## Shire of Kondinin Ordinary Council Meeting- May 2023

Community Group	Amount Requested	Project	Total Project Cost	Previous Funding	Officer Comment
(1) Kondinin Artist Group Inc	<b>\$5,000.00</b> (\$4,410.00)	Dark Room Equipment/Workshop.	<u>\$5,000.00</u> Shire Community Grant + <u>\$3,200.00</u> Kondinin Artist Group Inc + \$10,000.00 North Lake Senior Campus donation  <b>=\$18,200.00</b>	YES - <b>\$1,850.00</b> Art Show Banners (2022/2023) - <b>\$4,507.58</b> Street banners for advertising the Art Exhibition and gallery lighting, metal frame and the hanging system for the artwork at the Kondinin Town Hall for the Art Exhibition. (2020/2021)	<p>The Kondinin Artist Group brings an art culture environment to residents within the Kondinin community, they provide an art space to run workshops.</p> <p>Kondinin Artist Group have applied for \$5,000.00 to assist towards dark room equipment and workshop. However, \$590.00 have already been purchased. Referring to Community Grant Policy (adopted by Council in February 2023), the already purchased items fall under the category of what items will not be funded as is shown the project already commenced.</p> <p>Once this project is completed, this will be offered to the community, surrounding towns and high schools in particular to encourage youth participation &amp; photography practice.</p> <p>This will be a positive purchase for the shire of Kondinin Community.</p> <p>The recommendation is for Council to fund a total of \$4,410.00 for the Workshop &amp; other equipment that has not been purchased.</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

					The Kondinin Art Group has asked Council to consider funding the extra \$590.00, which will equal a total of \$5,000.00.
(2) Whispering Gums Retirement Village	<b>\$7,500.00</b>	Toilet for Visitors to Whispering Gums	<u>\$7,500.00</u> Shire Community Grant + <u>\$7,500.00</u> Whispering Gums  <b>=\$15,000.00</b>	YES - <b>\$7,500.00</b> Grass/turf for the social area <b>(2022/2023)</b> - <b>\$7,500.00</b> Internal, common ground & landscaping <b>(2021/2022)</b> -	<p>The Whispering Gums Retirement Village Committee increase social interaction for the seniors in Hyden.</p> <p>Whispering Gum Retirement Village has applied for \$7,500.00 to purchase and install a unisex–accessible toilet/shower unit at the Whispering Gum common area. The toilet block will complete the large works in the common area.</p> <p>Once the project is completed, this will increase &amp; encourage more senior members to participate in social/activities with the convenience of having a public toilet close by.</p> <p>This will be a positive infrastructure project for the Shire of Kondinin Community.</p>
(3) Country Women's Association – Hyden Branch (Hyden CWA)	<b>\$4,493.50</b>	New Floor Covering CWA Kitchen area	<u>\$4,493.50</u> Shire Community Grant  <b>=\$4,493.50</b>	YES - <b>\$3,480.00</b> CWA Cookbook print & Memorial Stone Plaque <b>(2022/2023)</b> - <b>\$279.00</b> Replace old vacuum cleaner <b>(2016/2017)</b>	The Country Women's Association – Hyden Branch helps to improve the well-being of all people in the small country towns by promoting courtesy, community effort, ethical standards & the use of resources.



## Shire of Kondinin Ordinary Council Meeting- May 2023

				<ul style="list-style-type: none"> <li>- <b>\$3000</b> Steel table &amp; seating in the playground <b>(2015/2016)</b></li> <li>- <b>\$3000</b> Outdoor furniture for playgroup adjacent to the CWA building, Cementing Floor of Gazebo &amp; Limestone clocks around the garden. <b>(2014/2015)</b></li> <li>- <b>\$3,163</b> Building Maintenance, Painting Centre <b>(2013/2014)</b></li> </ul>	<p>Hyden CWA has applied for \$4,493.50 to purchase and install commercial Vinyl Flooring in the CWA Kitchen.</p> <p>Once the project is completed, this will benefit the community as a whole as the CWA kitchen is available to the community to hire. Fresh lino will uplift the environment and make it more comfortable for whoever is using this facility.</p> <p>This will be a positive purchase for the shire of Kondinin Community.</p>
(4) Kondinin Community Resource Centre (CRC)	<b>\$1,000.00</b>	Canvas frame print for CRC services	<u>\$1000.00</u> Shire Community Grant <u>+ 480.00</u> Kondinin CRC <b>=\$1,480.00</b>	YES <ul style="list-style-type: none"> <li>- <b>\$6,540</b> Interactive Flat Panel <b>(2022/2023)</b></li> <li>- <b>\$4,142.80</b> Computer update <b>(2021/2022)</b></li> <li>- <b>\$1,039</b> Camera <b>(2020/2021)</b></li> <li>- <b>\$6,646</b> Photo Printer <b>(2019/2020)</b></li> <li>- <b>\$1,979</b> Drumbeats Program <b>(2018/2019)</b></li> <li>- <b>\$4,844</b> Display Boards <b>(2017/2018)</b></li> </ul>	<p>Kondinin Community Resource Centre has a mission to provide the community with opportunities in response to the community's needs.</p> <p>Kondinin CRC has applied for \$1000.00 to purchase frames for canvas prints, to recreate a more cost-efficient service.</p> <p>Referring to Community Grant Policy under the guidelines that were adopted by the council in February 2023. It is believed that this grant request falls under "What items will not be funded" as per the below examples:</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

					<ul style="list-style-type: none"> <li>- <b>An item benefiting an individual.</b> This will benefit the end user with a lower-priced product.</li> <li>- <b>Project that duplicates an existing or similar project/service with the community</b> (Hyden CRC also does this service)</li> <li>- <b>Assistance towards the financial operating cost of the applicant</b> e.g. rent, stall wages, utility cost, insurance, <b>stationary</b>, etc. The purchase of canvases would be considered a consumable and an operating cost.</li> </ul> <p>This project does not seem like a benefit to the Shire of Kondinin Community.</p>
(5) Kondinin Kreative (Sub Committee of Kondinin Community Recreation Council)	<b>\$3094.00</b>	JW West Place Revitalisation Project: Planter Box, Signage to create an 'I-Spy game' with the New mural	<u>\$3094.00</u> Shire Community Grant <u>+ \$1000.00</u> Kondinin Community Recreation Council  <b>=\$4,094.00</b>	NO	<p>The Kondinin Kreative is a positive and proactive Town Team made up of local volunteers that are passionate about improving Kondinin.</p> <p>Kondinin Kreative has applied for \$3,094.00 to purchase a planter box &amp; signage to create an 'I-Spy game' in conjunction with the new JW West Place mural.</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

					<p>Once the project is completed, this will assist with giving more meaning to the mural and also add a fun aspect towards the space. Having another space for tourism to stop by, will help bring financial gain to the community.</p> <p>This will be a positive infrastructure project for the Shire of Kondinin Community.</p>
(6) Hyden Tennis Club	<b>\$7,500.00</b>	Hot Shot Courts Fencing	<u>\$7,500.00</u> Shire Community Grant + <u>\$2,681.00</u> Hyden Tennis Club  <b>=\$10,181.00</b>	<p>YES</p> <ul style="list-style-type: none"> <li>- <b>\$7,500.00</b> Replacement of the net post &amp; add hot shot courts <b>(2022/2023)</b></li> <li>- <b>\$7,351</b> Security Camera <b>(2020/2021)</b></li> <li>- <b>\$3495.44</b> Supply &amp; Install air conditioner for Hyden Tennis Club <b>(2016/2017)</b></li> </ul> <p><b>*Donation/ Sponsorship*</b>  Funding towards the extension of the main building in 1996 approx. \$10,000</p> <ul style="list-style-type: none"> <li>- Self-Supporting loan for 1/3 of the cost of the synthetic courts</li> </ul>	<p>The Hyden Tennis Club is a self-sufficient club with a strong membership base offering junior development, coaching, open and club tournaments, social tennis, and zone pennant competition.</p> <p>Hyden Tennis Club has applied for \$7,500.00 to purchase and install fencing around Hot Shot Courts.</p> <p>Once the project is completed, this will create infrastructure improvements to the new Hot Shot Courts. Having higher fencing will reduce the risk of children going into the bush to collect tennis balls.</p> <p>This will be a positive infrastructure project for the Shire of Kondinin Community.</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

				in 2002 which the Hyden Tennis Club repaid over 10 years <b>\$19,831</b> towards the installation of lights in 2016 - Sponsorship over the years.	
(7) Karlgarin Country Club	<b>\$4,202.00</b>	Enclosing Children's Playground – Fencing	<u>\$4,202.00</u> Shire Community Grant + <u>300.00</u> Karlgarin Country Club  <b>=\$4,502.00</b>	NO	<p>The Karlgarin Country Club is a small locally run club that provides a dining service to the community and surrounding towns.</p> <p>Karlgarin Country Club has applied for \$4,202.00 to purchase and install fencing around the playground area.</p> <p>Once the project is completed, this will create infrastructure improvements by keeping the children from wandering onto the road or leaving club boundaries.</p> <p>This will be a positive infrastructure project for the Shire of Kondinin Community.</p>
(8) Kondinin Burnout Challenge	<b>\$7,500.00</b>	Kondinin Burnout Challenge Development: 2 x Portable toilets, Trees, Chemical for weed control & Chain Mesh Gates	<u>\$7,500.00</u> Shire Community Grant + <u>2,500.00</u> Kondinin Burnout Challenge <b>=\$10,000.00</b>	<p>YES</p> <ul style="list-style-type: none"> <li>- <b>\$7,500</b> Burnout Challenge Upgrades (2022/2023)</li> <li>- <b>\$7,500</b> Upgrade the fencing and lighting (2021/2022)</li> </ul>	The Kondinin Burnout Challenge event has been well supported by locals and visitors and raised money for local charities and benefited local businesses.

## Shire of Kondinin Ordinary Council Meeting- May 2023

				<ul style="list-style-type: none"><li>- <b>\$7,500</b> Infrastructure Program <b>(2020/2021)</b></li></ul>	<p>Kondinin Burnout Challenge has applied for \$7,500.00 to purchase/install 2 Portable toilets, 2000 Trees, Chemicals for weed control &amp; Chain Mesh Gates.</p> <p>Once the purchases have been made, this will have provided additional toilets that will be hired to the community &amp; surrounding shires. The trees will be planted west of the hockey field, pavilion, burnout pad and down the Kondinin Lake Road, this will create a wind break around the sports complex. Chain Mesh Gate will be infrastructure upgrades.</p> <p>The Chemicals for weed control are an ongoing maintenance matter and does this fall under "What items will not be funded" as per the below example:</p> <ul style="list-style-type: none"><li>- <b>Assistance towards the financial operating cost of the applicant</b> e.g. rent, stall wages, utility cost, insurance, <b>stationary</b>, etc. The purchase of canvases would be considered a consumable and an operating cost.</li></ul>
--	--	--	--	--	--

## Shire of Kondinin Ordinary Council Meeting- May 2023

					The portable toilets, trees & chain mesh gates will be a positive purchase for the shire of Kondinin Community.
(9) Hyden Golf Club	<b>\$1,721.00</b>	Square EFTPOS & Laptop for Treasurer	<u>\$1,721.00</u> Shire Community Grant + <u>\$506.00</u> Hyden Golf Club  <b>= \$2,227.00</b>	NO	<p>The Hyden Golf Club is a sporting club aiming to provide the community with recreational facilities &amp; connectivity with others.</p> <p>Hyden Golf Club has applied for \$1,721.00 to purchase a Square EFTPOS and Laptop for Hyden Golf Club Treasurer.</p> <p>Once the purchases have been made, this will allow members &amp; visitors to have access to cashless payments and providing a laptop will allow volunteer treasurers to contribute to the club's programs/events held for the community enjoyment.</p> <p>This will be a positive purchase for the shire of Kondinin Community.</p>
(10) Hyden Lions Club	<b>\$4,595.25</b>	Additional Croquet Gear: <ul style="list-style-type: none"> <li>- Quadway Dibber</li> <li>- Quadway Hoop Set x3</li> <li>- Quadway Sabot</li> </ul>	<u>\$4595.25</u> Shire Community Grant + <u>1,531.75</u> Hyden Lions Club  <b>= \$6,127.00</b>	YES <ul style="list-style-type: none"> <li>- <b>\$3,500.00</b> Additional Croquet Gear <b>(2021/2022)</b></li> <li>- <b>\$1,499.00</b> Croquet Gear <b>(2020/2021)</b></li> <li>- <b>\$3,047.88</b> Numbering Plaques at Hyden Cemetery</li> </ul>	<p>The Hyden Lions Club is a service of local volunteers who donate their time to benefit the community.</p> <p>Hyden Lions Club has applied for \$4,595.25 to purchase additional croquet gear.</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

				<p><b>(2019/2020)</b></p> <ul style="list-style-type: none"> <li>- <b>\$7,500.00</b> New Photocopier <b>(2018/2019- Waveline News)</b></li> <li>-</li> </ul>	<p>Once the purchases have been made, this will assist the Lions Club with additional equipment to cater for more participants for Hyden Lions Club Croquet Tournament held in October. The Croquet has been growing in number each year starting with 8 and now reaching up to 20 people per game, with tournaments bringing 60+ from other districts</p> <p>This will be a positive purchase for the Shire of Kondinin Community.</p>
(11) Hyden Community Resource Centre (CRC)	<b>\$7,500.00</b>	Large Format Printer Replacement	<p><u>\$7,500.00</u> Shire Community Grant + <u>2,195.00</u> Hyden CRC</p> <p><b>=\$9,695.00</b></p>	<p>YES</p> <ul style="list-style-type: none"> <li>- <b>\$7000</b> Internet Café &amp; Kitchen Storage <b>(2022/2023)</b></li> <li>- <b>\$6,603</b> Update the equipment and facility <b>(2021/2022)</b></li> <li>- <b>\$6,062.89</b> Tables &amp; Whiteboard <b>(2020/2021)</b></li> <li>- <b>\$7,500</b> Photocopier &amp; computers x2 <b>(2019/2020)</b></li> <li>- <b>\$3,536</b> Dish Washer <b>(2018/2019)</b></li> <li>- <b>\$700</b> Gallery Art Hanging System <b>(2015/2016)</b></li> </ul>	<p>The Hyden Community Resource Centre provides Government services and information, economic, business and social development opportunities to the people of Hyden &amp; surrounds. Hyden CRC has applied for \$7,500.00 to purchase a replacement for the Large Format Printer.</p> <p>The current Large Format Printer is 10+ years old and has exceeded its expected lifespan, due to the age of the printer it has started to rapidly deteriorate and now has a permanently blocked nozzle. To repair the blocked nozzle, they have been quoted \$5,000.00 and successful repair is not guaranteed.</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

					Concern with accepting this grant will set a precedent for future applications to accept the replacement of technology.
(12) Hyden Progress Association	<b>\$2,299.00</b>	Project Planning Software	<u>\$2,299.00</u> Shire Community Grant  <b>=\$2,299.00</b>	YES <ul style="list-style-type: none"> <li>- <b>\$7,500.00</b> Corten steel panels &amp; infrastructure <b>(2020/2021)</b></li> <li>- <b>\$3,330.00</b> Hyden Centenary Logo &amp; Associated social media for History Compilation <b>(2019/2020)</b></li> <li>- <b>\$7,500.00</b> Hyden Centenary <b>(2017/2018)</b></li> </ul>	<p>Hyden Progress Association is made up of locals who come together to volunteer their time to develop &amp; deliver community needs.</p> <p>Hyden Progress Association has applied for \$2,299.00 to purchase Microsoft project planning software.</p> <p>Once the purchases have been made the program will manage tasks for the working group on the “Hyden Visitor Centre” Project.</p> <p>There has been no confirmation from Hyden Progress Association on who is managing this project, HPA or Shire.</p>
(13) Hyden Progress Association	<b>\$1,200.00</b>	Plaques for tree lights	<u>\$1,200.00</u> Shire Community Grant_  <b>=\$1,200.00</b>	YES <ul style="list-style-type: none"> <li>- <b>\$7,500.00</b> Corten steel panels &amp; infrastructure <b>(2020/2021)</b></li> <li>- <b>\$3,330.00</b> Hyden Centenary Logo &amp; Associated social media for History Compilation <b>(2019/2020)</b></li> <li>- <b>\$7,500.00</b> Hyden</li> </ul>	<p>Hyden Progress Association is made up of locals who come together to volunteer their time to develop &amp; deliver community needs.</p> <p>Hyden Progress Association has applied for a 2<sup>nd</sup> grant of \$1,200.00 to purchase Plaques for the tree lights.</p>



## Shire of Kondinin Ordinary Council Meeting- May 2023

				Centenary (2017/2018)	<p>Once the purchases have been made the Plaques will recognise those community members who contributed to the purchases of the tree lights.</p> <p>These tree lights were purchased &amp; installed for the Hyden Centenary in 2022. The Shire has put over \$200,000.00 towards the Hyden Centenary leading towards this event.</p> <p>This project does not seem like a benefit to the Shire of Kondinin Community.</p>
(14) Hyden Progress Association	<b>\$7,500.00</b>	VR Camera (Shire to own)	<u>\$7,500.00</u> Shire Community Grant_  *Applications can request funding of up to \$7,500.00 from council per grant round. All request for funding over \$5,000.00 requires a cash component of 25% from the applicant or a confirmed source of funding.  <b>=\$7,500.00</b>	YES - <b>\$7,500.00</b> Corten steel panels & infrastructure <b>(2020/2021)</b> - <b>\$3,330.00</b> Hyden Centenary Logo & Associated social media for History Compilation <b>(2019/2020)</b> - <b>\$7,500.00</b> Hyden Centenary <b>(2017/2018)</b>	<p>Hyden Progress Association is made up of locals who come together to volunteer their time to develop &amp; deliver community needs.</p> <p>Hyden Progress Association has applied for a 3<sup>rd</sup> grant of \$7,500.00</p> <p>Once the purchases have been made VR Camera will become Shire-owned property and possibly be loaned out to local businesses/groups. Videos can be used for tourism promotion on social media and paid for VR Tours.</p> <p>Referring to Community Grant Policy under the guidelines that were adopted by the council in February 2023.</p>

## Shire of Kondinin Ordinary Council Meeting- May 2023

					<ul style="list-style-type: none"> <li>- The grant does not meet the purpose of the Community Grant program. The purpose of the project is for community-based organisations to develop projects that increase participation and benefit the <b>community</b>". (Not tourism)</li> <li>- The Grant application also does not meet the new guideline of "all requests for funding over \$5,000.00 require a cash component of 25% from the applicant or a confirmed source funding."</li> </ul> <p>This project does not seem like a benefit to the Shire of Kondinin Community.</p>
<b>LATE COMMUNITY GRANT REQUESTED</b>	<b>KONDININ MEN'S SHED</b>				<p>On the 3<sup>rd</sup> of May 2023 (10:47am). On behalf of the Kondinin Men's Shed Greg Gleeson emailed regarding a late community grant application &amp; requested an extension to Friday 5<sup>th</sup> of May 2023.</p> <p>This was denied by Referring to the Community Grant policy under the guidelines. Applications must be received by 4:30 pm on the closing date (1<sup>st</sup> Monday of May 2023) of the community grant program, late applications will not be considered.</p>

**Statutory Environment**

Nil

**Policy Implications**

Community Grant Program- COM-002

**Financial Implications**

As per the table above, the total requested for the community groups to be considered in the 2023/2024 budget is \$40,080.75.

**Strategic Implications**

This action supports the following sections of the Shire's Strategic Community Plan 2022-2032:

1. *“Community*
  - 1.5. *Support local volunteer organisations – Community Grant Scheme is well subscribed.”*

**Voting Requirement**

Absolute Majority

## 9.7 WORKS COMMITTEE

### 9.7.1 2023/2024 ROAD WORKS PROGRAMS

<b>Applicant:</b>	Shire of Kondinin
<b>Author:</b>	Chief Executive Officer – David Burton Manager of Works – Mark Burgess
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	24 April 2023
<b>Attachment(s):</b>	The Road worksheets will be provided at the meeting.

#### **RESOLUTION #4138:**

**Moved: Cr Brett Smith**

**Seconded: Cr Darren Pool**

That consideration is given for the 2023/2024 Works Program to be included in the 2023/2024 Budget.

**Carried:9/0**

#### **SUMMARY**

To provide information on the 2023/2024 Road Works Program, including consideration of Members' concerns.

#### **BACKGROUND**

As part of the process for the 2023/2024 Works Program, we requested Members to list any issues of significance. This had good responses from Members on a range of issues. Some of these may be able to be rectified as part of the 2022/2023 maintenance works, others will be carried forward into future years.

#### **REPORTING OFFICER'S COMMENT**

The current 2023/24 program will be presented to members for consideration and to work through. While some works may have some flexibility, projects under the Regional Road Group Funding will have specific requirements to be met and may be established for the financial year.

Projects and concerns raised by Council Members will be taken into consideration for Shire-funded projects for discussion.

The Shire will be starting on the Hyden-Norseman Road Pilot Project which will be completed over two years.

Road works are broken into several different programs including Regional Road Group (RRG), Roads to Recover (RTR) and General Funds.

RRG – Funded on a 2/3 grant 1/3 Shire basis and does require an MCA score for the works

RTR – Can be used on any road providing it has not been funded previously. This funding also requires the Shire to maintain its level of normal expenditure on the roads or funding may be reduced.

General Funds – Can be used at the Shire's discretion.

Recently we have seen significant cost increases for road construction that may require some jobs to be shortened or carried over into future years.

#### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Adopted works program – budgetary constraints and potential cost increase implications.

#### **POLICY IMPLICATIONS**

Nil

#### **PUBLIC CONSULTATION**

Nil

#### **FINANCIAL IMPLICATIONS**

The proposed program is reliant on funding being made available and any reduction in grants would impact the proposed programs and the final actual program(s) scheduled.

#### **STRATEGIC IMPLICATIONS**

Shire's Strategic Community Plan 2022-2032

2 *Economy*

2.2 *Safe and efficient transport network enables economic growth*

4 *Civic Leadership*

4.1 *Skilled, capable and transparent team*

4.2 *We are a compliant and resourced Local Government*

#### **VOTING REQUIREMENT**

Simple Majority

### **10 BUSINESS OF AN URGENT NATURE**

General Discussion for Hyden Recreation Centre- Costs for new building approx. \$11 500 000.00.

### **11 CLOSURE**

Meeting closed at 5:12PM.