



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

CDO Report

Medical Centre Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

October 2023

MPA REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>APPROVED & IN PROGRESS</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all mostly completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p> <p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational with an additional camera being installed at Wave Rock; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023; Request for Quotations sought for Hyden Tennis Club Re-Roofing and awarded at the Ordinary Meeting of Council on the 14th December 2022 subject to variation request to extend the completion of works which has now been approved; Hyden Swimming Pool Car Park upgrade completed.</p> <p>The bulk of the Hyden Swimming Pool Building has been completed.</p>

				<p><i>Certification on conversion of storage room at Hyden Youth Base to UAT toilets and showers has been received and works scheduled to be completed by end of October 2023 prior to opening of pool season.</i></p> <p><i>Working closely with the Hyden Tennis Club and the contract builder and architect to finalise the drawings of the Tennis Club Roof for engineering certification to progress the project. Anticipate to have plans finalised by end of October 2023.</i></p>
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	<p>\$543,234 (Part A – Community)</p> <p>\$313,349 (Part B – Roads)</p>	\$0	<p>APPROVED</p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>At the Ordinary Meeting of Council held on the 21st June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion.</p> <p><i>The \$313,349 allocation to roads has been included in the 2023/2024 adoption of the budget and the Works Schedule for both the \$543,223 for the upgrades to the Kondinin Pavilion and the \$313,349 for works to sections of the East Hyden Bin Road and the Hyden-Norseman Road has been submitted to the Department of Infrastructure, Transport, Regional Development and Communications and has been approved.</i></p>
Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus, In-Kind Project Management	<p>APPROVED & IN PROGRESS</p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The</p>

				<p>Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p><i>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to an Ordinary Meeting of Council to advertise the draft document shortly.</i></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p>Final approval and tender exemption approval received and design completed and works commenced and progressing well.</p> <p>Shire have submitted Reports for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000). The first and second milestone payments have been received.</p>

				<i>Project is progressing well with approximately 75 per cent of the project completed, with 15km of the 20km road completed and remaining 5km to be completed in 2024.</i>
Community Water Supply Program	Department of Water and Environmental Regulation	\$90,331	\$38,713 (cash & in-kind)	<p>APPROVED & IN PROGRESS</p> <p>As endorsed by Council at its Ordinary Meeting held on the 16th of November 2022 an application was submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank at The Humps Standpipe; the supply and installation of a submersible pump in the Kondinin CBH dam on a floating pontoon and a generator to power the pump; and the supply and installation of two pumps and associated generator to move water safely and more efficiently between the three Kondinin Town Dams.</p> <p>Grant was successful and grant agreement signed. New pumps and generator sets have been installed at the Town Dams and Kondinin CBH and both now in operation. New tanks installed at The Humps with connections and plumbing scheduled to be completed by the end of July 2023. Additional works completed by DWER to connect to bore at the site.</p> <p><i>Project underspend due to one less pump required at the Shire's Town Dam, so a new Tank has been ordered for the Karlgarin Dam Community Water Supply Site which will be covered by this grant.</i></p>
Community Sports & Recreation Facilities Fund	Department of Local Government, Sport and Cultural Industries	\$384,860	\$45,022 (\$534,234 LRCI)	<p>SUBMITTED</p> <p>Concept plans and costs prepared and endorsed by Council at its Ordinary Meeting on the 21st June 2023. Total cost of project has been estimated at \$1,264,116. Council supported the allocation of the Phase 4 Local Roads and Community Infrastructure (LRCI) towards the upgrades to the Kondinin Pavilion, which has been endorsed by the Federal Government. Kondinin Community Recreation Council have supported \$300,000 towards the project. A CSRFF Forward Grant has been submitted to the Department of Local Government, Sport and Cultural Industries seeking consideration of funding to be</p>

				supplemented with contribution from the Shire of Kondinin (including the LRCI allocation) and the Kondinin Community Recreation Council. Outcome of grant anticipated by January 2024 with works scheduled to commence by June 2024 and completed by July 2025
Community Water Supply Program	Department of Water and Environmental Regulation	\$80,368	\$43,051 (cash & in-kind)	SUBMITTED As endorsed by Council at its Ordinary Meeting held on the 20 th of September 2023 an application has been submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank and the supply and installation of a submersible pump on a floating pontoon and a generator to power the pump at the Karlgarin Dam; and the supply and installation of a solar pump and the supply and installation of a submersible pump on a floating pontoon and a generator to power the pump at the Hyden CBH site.
TOTAL		\$6,503,240	\$1,131,416.2	

Town Planning Matters Update

Project/Matters	Status
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	Council at its Ordinary Meeting of Council held on the 15 th February 2023 approved to initiate scheme amendment process. Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. <i>Consultant engaged to undertake surveys in Spring which is currently being undertaken.</i>
Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden	The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on DP25779 has closed as no further information has been received in support of the application.

	<p>The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to improve customer satisfaction and attract more visitors to the area and region.'</i> Clarification was also sought on estimated costings for the proposal which the Manager of Planning and Assets will investigate and then report the matter back to Council accordingly. <i>No new information to report.</i></p>
<p>Proposed Wind Farm, King Rocks, Hyden</p>	<p>The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i> https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/region%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</p> <p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Potential Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p> <p><i>Synergy provided an update to the Council prior to the Ordinary Meeting on the 20th September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</i></p>

<p>Proposed Wind Farm, Kondinin</p>	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. <i>With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023.</i> Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p> <p>The Shire's Administration most recently met with the Wind Farm Investor Representatives on the 2nd August 2023 to discuss the update on the project. Preferred Civil Contractors scheduled to be selected by the end of August 2023 and funding model scheduled to be finalized by December 2023.</p> <p>The Community Consultative Committee has been appointed and meet on a quarterly basis. Last meeting was held on 1st August 2023 with next meeting scheduled for November 2023 to finalize the management of the Community Fund.</p> <p><i>Proposed update meeting with Wind Farm Investor Representatives postponed until the preferred civil contractors have been selected.</i></p>
<p>Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)</p>	<p>Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots 19 & 21 Federal Street, Karlgarin. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information were cited by the settlement agent.</p> <p><i>Lost Title Application has been approved and new titles have been issued. Settlement took effect on the 23rd July 2023. Crown Inquiry Form has been submitted to the Department of Planning, Lands and Heritage to amalgamate the newly acquired lots to the middle Lot 20 to create one reserve for bowling green. Liquor licence arrangements are being discussed with the Karlgarin Country Club and the Karlgarin Bowling Club.</i></p>

<p>Electrical Vehicle Charging Station</p>	<p>Development Application and Licence Agreement with Synergy approved by Council at its 19th July 2023 Ordinary Meeting of Council. Agreement and Development Application forwarded to Synergy. Installation of the EV Charging Station at the Marshall Street Information Bay is scheduled to be completed by December 2023 with detailed design and site surveys undertaken in August 2023.</p> <p><i>Meeting with held with Synergy on the 11th October 2023 advising that site surveys have now been completed, construction scheduled for November 2023 and Western Power infrastructure scheduled to be installed in February 2024.</i></p>
<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last 18 months, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. <i>The Shire's</i> Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.</p> <p>The Shire has submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.</p> <p>RAILWAY BARRACKS; The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7th February 2023.</p>

	<p>Building and Demolition Permits were issued on the 9th March 2023 and the HPA are undertaking the works. Works have commenced on the pad and demolition of barracks partially undertaken.</p> <p>SITE PLAN & DRAINAGE WORKS Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden.</p> <p><i>Costings included in the 2023/2024 budget and formal quotes and scope of works to be finalised.</i></p>
Marshall Street Reserve – Amended Vesting with the Power to Licence / Lease	<p>Following the outcome resolved at the March 2023 Ordinary Meeting of Council on this matter the proposed to amend the vesting of Reserve 33998 to afford the power to lease / licence to the Shire of Kondinin, together with the amalgamation of with adjacent Lot 38659 has been submitted as a Crown Enquiry Form to the Department of Lands, Planning and Heritage for consideration.</p> <p><i>No feedback from the Department of Lands, Planning and Heritage has been received to date.</i></p>
Laneway across Lot 15 & 16 DP 5661 Lynch Street to Coronation Park, Hyden	<p>Matter advertised 12 months ago and stalled to finalize location of the EV charging station. Engineering drawing completed and feedback has been received from the Department of Lands, Planning and Heritage recommending easiest approach being an easement. <i>Separate item tabled presented to the August 2023 Ordinary Meeting of Council, following which Shire’s Administration and Council Members met on site to discuss the proposal. Currently awaiting amended plans to progress to the easement stage.</i></p>

Asset Management Update

Project/Matters	Status
Karlgarin C Tank	Currently liaising with DWER for consideration of a new additional tank to be installed near the access outlets. Representatives from the Department of Water met with the Shire’s Administration on-site on the 10 th of November 2022 to discuss options to improve storage and access to this community water supply. <i>DWER have confirmed to the Shire’s</i>

<p>McCann's Rock Water Supplies</p>	<p><i>Administration that they are following it up to install a tank at the current outlet point to increase storage and access to the site.</i></p> <p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The pad and the new 275KL tank have been installed by the Shire and funded by DWER. Further discussions are currently being held with Water Corporation to enable the new tank to be connected to the WC line along McCann's Rock Road as a user pay facility and the community water supply standpipe to remain where it is for community use. This would enable the community water supply standpipe to remain for emergency and local use and a user pay arrangement at the new tank as a backup emergency use and commercial use as required. This will also alleviate the need to install a new pipeline from the new tank to the reservoir. <i>Awaiting on permission from Water Corporation.</i></p>
<p>The Humps Standpipe</p>	<p>Bore drilling has been undertaken in close proximity to the Shire's standpipe and tanks at The Humps on the corner of Raine and Lovering Roads, Hyden. As the bore drilling is located in the Shire's local road reserve, it was initially thought that the Shire was required to obtain a licence from the Department of Water and Environmental Regulation, however it has since been established that a bore licence is exempt in this scenario due to the water being used for stock and emergency purposes. Department of Water and Environmental Regulation is working on the bore connection and infrastructure. The Shire has received funding through the Community Water Supply Funding for the purchase and installation of a 275KL tank at the site.</p> <p>The Water Corporation has offered to the Shire to provide a cost estimate to provide light soil coverage over the poly pipe shown to extend its longevity should it be needed to be used again.</p> <p>Shire has been successful in the DWER's Community Water Supply Funding to purchase and install the tanks and connection to the bore. Pads are done and tanks have been installed. Tanks have been connected and community access reinstated. <i>Fence to be erected around the solar panel and bore pump in October 2023. Otherwise this new setup is working well.</i></p>

Housing and Accommodation	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meeting held on the 29th March 2023 and the 28th June 2023. Key matters of discussion included:</p> <ul style="list-style-type: none"> - Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital – IN PROGRESS - Replacement and upgrades to existing Shire housing stock – IN PROGRESS - Potential housing development locations – IN PROGRESS - Management of social / aged care housing stock – IN PROGRESS - Review of rents charged to Shire employees – UNDER REVIEW - Increase to rent to WACHS at No. 76 Graham Street – OCM 17th AUGUST 2023 - 10-year Housing Capital Works and Maintenance Program - 10-year Building Capital Works and Maintenance Program - 10-year Housing Replacement Plan - 10 year Building Forward Plan <p><i>The above matters are being considered and investigated by the Shire's Administration in discussion with the Housing and Building Committee for consideration in the 2023 / 2024 Budget and beyond.</i></p>
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Projects Update

Item	Status
Extension of Hyden Recreation Centre	<i>Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.</i>
Re-Roof Hyden Tennis Club	<p>Plans completed for the re-roofing and of Hyden Tennis Club. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. The matter was presented to the 14th December 2022 Ordinary Meeting of Council subject to extension from grant provider which has now been approved. Builder engaged. Matter discussed at a Building Committee meeting with the Hyden Tennis Club on the 19th July 2023 with the consensus generally to continue with the roof option. Shire, architect and builder are meeting regularly and working closely with the Hyden Tennis Club to progress matter.</p> <p><i>Currently awaiting amended plans from architect to progress to engineering stage.</i></p>
Upgrade to Hyden Swimming Pool Building	Draftsperson was engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building.

	<p>Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure. Majority of works now completed. Conversion of the storage room at the Hyden Youth Base to a UAT toilet and shower currently being undertaken to make facility compliant. <i>Works scheduled to be completed by end of October 2023.</i></p>
Review of Shire's Heritage List / Inventory	<p>With the grant funding now approved, Shire's Manager of Planning and Assets will manage this project. A consultant has been engaged and inception Council and Community Meetings were held on the 20th and 21st of July 2022 and well supported by community members from all three town sites. <i>Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting of Council with final Draft presented to an Ordinary Meeting of Council soon.</i></p>
Works to Bendering Hall	<p>Basic works to 'make good' have been completed. <i>Interpretive signage for the site has commenced.</i></p>
Upgrades to Kondinin Pavilion	<p>Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8th February 2023. A community workshop was held with the architect on the 27th February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.</p> <p>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.</p> <p>Matter presented to the 21st June 2023 Ordinary Meeting of Council endorsing the progression of the project. <i>Shire Administration have completed and submitted grant application and supporting documentation for CSRFF in collaboration with Kondinin Community Recreation Council. Other funding sources also being investigated.</i></p>

Building Maintenance Report

Status as of 11th October 2023

- Various plumbing matters attended to at public toilets, Kondinin Caravan Park and public buildings across the Shire
- Security doors installed on Caravan Park Chalets
- Various plumbing and electrical matters attended to at Community Water Supply Stand Pipes
- Various electrical matters attended to at public buildings, Kondinin Caravan Park and Shire houses
- New outside 15AMP power points x 2 installed at the Hyden Pavilion
- Western Power key organised for meter box to the south of the Hyden Swimming Pool
- Routine housing inspections undertaken in April and August 2023 with various maintenance issues currently being followed up by maintenance officers and electrician / plumber

Ranger Report

Status as of 11th October 2023

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Non-displaying of tickets at Wave Rock Car Park ongoing issue
- Various dog matters being addressed

MCS REPORT

NIL

MOW REPORT

PLANT HOURS AND REPAIRS - September 2023

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
OKN	0	2023	Toyota - Prado	CEO	5588	9081
KNO	0	2023	Toyota - Prado	MOW	10048	16485
KN	4	2023	Subaru Outback Petrol	MOF	45037	1603
KN	49	2020	Toyota Hilux Petrol		31761	32966
KN	51	2021	Toyota Hilux	Kondinin	41449	44277
KN	52	2023	Subaru Outback Petrol	MPD	33460	36782
KN	54	2022	Subaru Outback Petrol	Doctor	44116	46025
KN	55	2022	Toyota Hilux	Brian Lucas	16620	20110
KN	56	2021	Toyota Hilux	P&G Kondinin	21658	22342
KN	57	2015	Isuzu - Tray Top - Mtce Truck		208450	22753
KN	58	2016	Prime Mover	Paul Chambers	357024	361874
KN	59	2016	Water Truck		161414	163502
KN	60	2016	Isuzu - Tray Top - Dual Cab		172732	203872
KN	61	2022	Toyota Hilux		15807	20729
KN	62	2023	Prime Mover	Bob Lockyer	25506	28581
KN	63	2017	Isuzu - Tray Top	David Symcox	89191	89432
KN	64	2016	John Deere 670G - Grader	Justin Bennell	7854	7950
KN	65	2019	John Deere 620G - Grader	Brian Lucas	3847	3920
KN	66	2020	John Deere 620G - Grader	Geoff Hann	2690	2962
KN	67	2021	John Deere Loader		1660	1732
KN	68	2019	SDLG - Loader		1195	1226
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4044	4072
KN	72	2015	Bomag - Road Roller - P126	Construction	3783	3830
KN	73	2011	Isuzu - Tray Top	Kondinin	206500	207863
KN	77	2023	Prime Mover	Eric Krakouer	22908	29060
KN	78	2021	Dynapac Steel Drum Roller		1315	1435
KN	3241	2008	Toyota - Community Bus		165266	166263
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	6198	6338
KN	89	2016	Isuzu - Tray Top - Dual Cab		199361	202965
KN	123	2014	JCB Backhoe	Kondinin	3338	3375
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	658	676
KN	801	2021	Toro - Groundmaster 3300 4WD		179	206
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	771	779
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	166	181
2017	HY	2017	Toyota - Community Bus	Hyden	56269	58940

CEO REPORT

Projects Update

Project	Synopsis	Recent
<p>Proposed Visitor / Discovery Centre – Hyden</p>	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p> <p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p>

Project	Synopsis	Recent
		<p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p> <p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p>

Project	Synopsis	Recent
		<p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application</p> <p>July 2023 – Meeting organised with Minister for Tourism and Transport Executive Officer</p> <p>August 2023 – Meetings with Planning group to assess building and see if it will cover what is required by various group. Some changes will be required. This will impact the cost of the building and impact the financial requirements. The group are looking to get the Architect up to assess what can be done for changes and how best to fit everything in.</p> <p>September 2023 – Funding opportunities being investigated and building options to ensure we meet the needs of the community</p> <p>October 2023 – Building design is being finalised. This will need a cost analysis and then the business case will need to go to the public.</p>
Local Law Review	Review of Local Laws	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p>Nov 2021 – process continuing</p>

Project	Synopsis	Recent
		<p>Dec 2021 – New Local Laws will be filtering in for February Meeting FEB 2022 – Item for repeal of old laws to Council, New laws being drafted Apr 2022 – Draft Local Laws presented to Council June 2022 – Local Laws to come back for July Meeting July 2022 – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting Aug 2022 – finalising drafts. Sep 2022 – Item to Council Oct 2022 – Items getting gazetted November 2022 Nov 2022 – Fencing Local Law being put out for public comment. Dec 2022 – Local Laws Gazetted and sent to Joint Standing Committee. Fencing Local Law out for public comment. Feb 2023 – Fencing Local Law presented to Council as amended. Mar 2023 – Local Laws reviewed by Joint Standing Committee and errors being rectified. April 2023 - Amendments to be presented. May 2023 – Fencing Local Law to continue to next stage June 2023 – Amendments being drafted. July 2023 – Fencing Local Law presented to Council, consolidation process being looked into for older local laws. August 2023 – Amendment Local Laws are being advertised. October 2023 – Amendment Local Law and Fencing Local Law process being finalised.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting Oct 2021 – We are trying to organise session for the community, but with harvest looming, it may only be an initial session. Nov 2021 – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022. Dec 2021 – Information form Strategic Session being pieced together. FEB2022 – Workshop with Council final workshop with community by end of March. Apr 2022 – Draft Strategic Community Plan presented to Council</p>

Project	Synopsis	Recent
		<p>June 2022 – Completed – other documents to follow.</p> <p>Oct 2022 – Asset Management Plan workshop completed.</p> <p>Dec 2022 – Draft Corporate Business Plan to Council for consideration.</p> <p>Mar 2023 – Long Term Financial Plan being worked on.</p> <p>July 2023 – Corporate Business Plan Presented to Council</p> <p>September 2023 – Workforce Plan was due to be submitted to Council this month, however we altered the staff survey to include some questions about housing which will give some information to the Housing and Building Committee. Information is being collated now. The Workforce Plan will be brought up in November, it has included positions for Tourism Officer and possible Project Manager</p>
Additional Entrance to Coronation Park - Hyden	Consider entrance between Hyden Hall and FESA Shed	<p>August 2022 – Feedback sought from the public.</p> <p>September 2022 – Meeting Synergy onsite for a possible location of EV recharge station.</p> <p>November 2022 – The information from Synergy is that this may yet need to be used for Charging station. Options being sought as this will have an impact.</p> <p>Dec 2022 – Item for EV Station to Council</p> <p>April 2023 – consideration for 2023/2024 Budget</p> <p>August 2023 – Item included in 2023/2024 Budget. Land process for establishing access being investigated.</p> <p>October 2023 – Final placement of easement being finalised. Access to be included in 2024/25 Budget if funds cannot be allocated in current year. Some works may be able to be started.</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st. MOU for services with Kulin needs to be established.</p> <p>July 2023 – Finalising contract with Doctor and establishing Start Date.</p> <p>August 2023 – Start date of 4 September established. Doctor will start moving items up soon.</p> <p>September 2023 – New Doctor has started. There have been some teething issues, but the CEO's are working through this with the Doctor.</p> <p>October 2023 – Doctor has requested some additional furniture and upgrades to IT equipment and medical equipment for Centres. Currently being investigated.</p>

Project	Synopsis	Recent
Tourism Master Plan	Establish working group and prepare a Tourism Master Plan for the Shire of Kondinin	<p>August 2023 – Initiating process for establishing working group</p> <p>October 2023 – Advertising for interest in working group. Seeking consultant to help with plan.</p>
Crisp Wireless Rollout	Establish communication with Crisp for improved internet access for Shire	<p>August 2023 – Access for Hyden townsite has been established. Access for Kondinin should be rolled out this month. The Shire will be looking at transferring across to Crisp (costings required) which will improve communications between the two offices.</p> <p>September 2023 – Staff and IT Consultants looking at switching to Crisp for the Shire offices and Medical Centre.</p> <p>October 2023 – Order put in for Crisp connection for Kondinin Office, Hyden Office, Depot and Medical Centre in Kondinin and Hyden.</p>
Other Items - General	<p>Firebreak Notices</p> <p>Doctors Residence Rental</p>	<p>October 2023 – Ranger has started advising people of Fire Break requirements to be met at end of month. Letters have been sent to some property owners.</p> <p>Dr Mackie has requested a rental agreement for his current residence. This will be discussed with Housing Committee.</p>

CDO REPORT

Grants Summary 2023-2024

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Memorial Garden Upgrades	Saluting Their Service Grant – Dept of Veteran Affairs	\$9000	\$3500	ONGOING This grant funding was received to complete some interpretive signage for the Kondinin Memorial Garden. This signage will detail Kondinin’s wartime history through the World Wars and include some personal stories of local residents who served during this period. Hannah is currently in the research stage of this project and is working with a historian to ensure accuracy. The signage will complement the existing upgrades that have been completed to the garden. A pathway that joins the entrance of Memorial Garden (opposite the RV parking area) to the laneway beside the Shire office is the last stage to be completed in the plans for this area.
Gourmet in the Garden	ING Corporate Giving	\$7000	\$2000	ONGOING An application was submitted in June 2023 to ING for funding for the Gourmet in the Garden event to ensure there was enough money to engage a chef and so that the event could go ahead this year. A \$7000 contribution has been confirmed.
Community Garden Improved Access	Community Garden Grant	UNCONFIRMED \$6500	\$1579	UNCONFIRMED – Grant applied for in July 2023 and yet to receive any correspondence. Grant was applied for a ramp to improve accessibility to the kitchen facilities at the Kondinin Community Garden.
Bike Week	Department of Transport	\$1200	To be confirmed	This is an annual grant applied to host a bike week event for the communities in the Shire for social engagement and health.
Children Week	Meerilinga association	\$1000	\$1200	This grant was applied for Children week 2023 that tied in with Hyden Market Day & School Holidays. This was a very popular activity for people of all ages.

Events & Project Summary

Event / Project	Date	Status
Hyden Market Day	23 rd September, 2023	Hyden Market Day was a successful event, next year we are looking at doing twilight markets and making it more of a community event.
School Holiday Activity	27 th September	A successful school holiday activity was held in Kondinin. The children enjoyed a Pirate themed day with various themed crafts, activities and snacks. About 22 children attended over the course of the morning.
R U OK Breakfast	7 th October	Hyden CRC, Katter Kich Gallery & the Shire has collaborated to offer the community of Hyden a R U OK Breakfast to spread awareness of mental health and educate those that services are available to all those in need.
Bike Week	Hyden 14 th October Kondinin 21 st October	Bike month events are being held in Hyden and Kondinin this month. This event will include a mapped bike ride, prizes for best dressed cyclist and bike and a community barbeque.
Twilight Markets	14 th December	Applications are currently being taken for stallholders for this event.
<u>2024</u>		
Gourmet in the Garden	15 th March, 2024	KN CDO is waiting for a final quote from a catering company who specialise in native inspired food. A musician has been engaged and the caravan bar has already been booked for that date. A Gourmet in the Garden Working Group meeting has been organised for this week.

MEDICAL CENTRE REPORT

Medical Centre Report Sept 2023

Centre Statistics

Month	Hyden	Kondinin	Kulin
July	75	208	135
Aug	56	124	107
Sept	78	153	154

Debtors

End of Month	Total Debtors
July 2023	
Aug 2023	
Sept 2023	\$1434.30

GENERAL

Dr Vivienne has settled into our routine albeit a little bumpy with computer/internet glitches. Dr Vivienne has a list of requested items to make switching between clinics smoother. Currently we pack 3 boxes of equipment, supplies plus 2 laptops. Ideally, we would have desktop computers instead of the laptops at all three locations, a landline at Hyden & basic medical equipment so that we are not at risk of leaving any items behind or forgetting to pack them in the boxes. These ideas are something we can work towards to ensure a smoother running of the business.

We would like to reinstate the "children's area". We are on the lookout for a set of children's table & chairs & looking to purchase two wall entertainment units. If I cannot find one locally I will on my next trip to Perth purchase & donate to the medical centre a suitable table & chair set. I have books ready for our bookcase (bookcase donated to us by the late Dr Hugh Leslie). Staffing is settled with Danielle Peebles covering Hyden on Thursdays & also picking up the days that I have requested off.

Ronelle Tyson
Practice Manager

SWIMMING POOLS

NIL

EHO REPORT

NIL

RANGER'S REPORT

Included in the Manager of Planning and Assets Report.

CLEAN UP ROSTER

October- Kent & Bruce

November- David & Tom