



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

CDO Report

Medical Centre Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

July 2023

MPA REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2022-2023

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Kondinin Shared Pathways	Department of Transport	\$100,000	\$100,000	<p>WORKS COMPLETED</p> <p>The 2.5m dual concrete dual pathway and associated pram ramps extending along Graham Street from the Kondinin Hospital to the Information Bay has now been completed and grant acquitted.</p> <p><i>To satisfy all requirements of the grant application, an activation event was held on Wednesday 28th June 2023 to coincide with SOCK (Save Our Country Kids) week. The event was well attended with participants enjoying themselves whilst learning about road safety. Thank you to the Kondinin Community Resource Centre for working with the Shire on this event and for Shire President Cr Kent Mouritz taking the time to attend.</i></p>
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>APPROVED & IN PROGRESS</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all mostly completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p>

				<p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023; Request for Quotations sought for Hyden Tennis Club Re-Roofing and awarded at the Ordinary Meeting of Council on the 14th December 2022 subject to variation request to complete works by October 2023 which has now been approved; Hyden Swimming Pool Car Park upgrade completed.</p> <p><i>The bulk of the Hyden Swimming Pool Building has been completed with some issues with disability access and universal unisex access currently being worked through.</i></p> <p><i>Current delays are being experienced with engineering certification of the Hyden Tennis Club Building which are being worked through.</i></p>
Local Roads and Community Infrastructure Program PHASE 4	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234 (Part A – Community) \$313,349 (Part B – Roads)	\$0	<p>APPROVED</p> <p>Funding Agreement for Phase 4 for the Local Roads and Community Infrastructure Program has been received. The Shire of Kondinin are to receive \$543,234 for community projects and \$313,349 for roads project. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p>To release the first instalment the Works Schedules are to be completed. At the Ordinary Meeting of Council held on the 21st June 2023 Council endorsed Part A of this Phase 4 funding to be allocated to upgrades to the Kondinin Pavilion. A report will be presented to Council to endorse the \$313,349 allocation.</p>
Local Government Heritage	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25	<p>APPROVED & IN PROGRESS</p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998.</p>

<p>Consultancy Grant Program</p>			<p>Plus, In-Kind Project Management</p>	<p>Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p><i>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to the August 2023 Ordinary Meeting of Council to advertise the draft document.</i></p>
<p>Remote Roads Upgrade Pilot Program</p>	<p>Department of Infrastructure, Transport, Regional Development and Communications</p>	<p>\$4,000,000</p>	<p>\$1,000,000</p>	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p>

				<p><i>Final approval and tender exemption approval received and design completed and works commenced.</i></p> <p><i>Shire have submitted Reports for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000). The first milestone payment has been received with the second payment scheduled to be received in July 2023.</i></p>
Community Water Supply Program	Department of Water and Environmental Regulation	\$90,331	\$38,713 (cash & in-kind)	<p>APPROVED & IN PROGRESS</p> <p>As endorsed by Council at its Ordinary Meeting held on the 16th of November 2022 an application was submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank at The Humps Standpipe; the supply and installation of a submersible pump in the Kondinin CBH dam on a floating pontoon and a generator to power the pump; and the supply and installation of two pumps and associated generator to move water safely and more efficiently between the three Kondinin Town Dams.</p> <p><i>Grant was successful and grant agreement signed. New pumps and generator sets have been installed at the Town Dams and Kondinin CBH and both now in operation. New tanks installed at The Humps with connections and plumbing scheduled to be completed by the end of July 2023. Additional works being undertaken by DWER to connect to bore at the site.</i></p>
TOTAL		\$6,138,012.2	\$1,143,343.2	

Town Planning Matters Update

Project/Matters	Status
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<p>Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.</p>	<p>Council at its Ordinary Meeting of Council held on the 15th February 2023 approved to initiate scheme amendment process.</p> <p><i>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Flora and Fauna Study needs to be completed to progress the Amendment. Consultant engaged to undertake surveys in Spring.</i></p>
<p>CBH Reveal Sites – Kondinin North and Hyden</p>	<p><i>Development Applications for the temporary bulkheads are scheduled to be submitted to the Shire for determination by September 2023 to ensure that permanent approvals are in place for both the Hyden and the Kondinin North sites by December 2023.</i></p>
<p>Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden</p>	<p>The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on DP25779 has closed as no further information has been received in support of the application. The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to improve customer satisfaction and attract more visitors to the area and region.'</i> Clarification was also sought on estimated costings for the proposal which the Manager of Planning and Assets will investigate and then report the matter back to Council accordingly.</p> <p><i>No new information to report.</i></p>
<p>Proposed Wind Farm, King Rocks, Hyden</p>	<p>The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the</p>

	<p>development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i></p> <p>https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/region%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</p> <p>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Potential Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</p> <p><i>Synergy providing an update to the Council prior to the Ordinary Meeting on the 20th September 2023 followed by a community drop-in session at the Hyden Community Resource Centre.</i></p>
Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. <i>With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023.</i> Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024.</p>

	<p><i>The Shire's Administration most recently met with the Wind Farm Investor Representatives on the 28th March 2023 to discuss the update on the project. Key issues of accommodation and water were raised by Administration Staff.</i></p> <p><i>The Community Consultative Committee has been appointed with the next meeting scheduled for the 1st August 2023 to finalize management of the Community Fund.</i></p>
<p>Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)</p>	<p>A meeting was held with Karlgarin Bowling Club and Karlgarin Country Club to establish the position of the respective parties. Feedback sought from the Department of Lands and Planning advising that the Shire is unable to do anything more until the Karlgarin Country Club determines if they do in fact wish to gift or sell the lots to the Shire or the State with or without conditions. The Karlgarin Country Club AGM was held on Wednesday 1st September 2021 in which it was resolved to gift Lots 19 and 21 owned freehold by the Karlgarin Country Club to the Shire of Kondinin for \$200 per Lot. Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information is cited by the settlement agent.</p> <p><i>Lost Title Application has been approved and new titles have been issued. Settlement agent has been re-engaged and Shire and Karlgarin Country Club settlement process near completion. Following settlement, steps will be taken to re-vest Lots 19 and 21 into the crown for the purpose of Recreation – Bowling Green as per the resolutions listed above from September and October 2021 respectively.</i></p>
<p>Electrical Vehicle Charging Station</p>	<p>Matter presented to the December 2022 and the February 2023 Ordinary Meeting of Council.</p> <p>The Shire Administration are continuing liaison with Department of Planning, Lands and Heritage, Main Roads and Synergy and have now secured land tenure arrangement for location at Hyden Information Bay to progress to the License / Development Assessment Stage.</p>

	<p>Concurrently a road closure application is in progress with the view of the land in question being vested to the Shire with the power to license / lease for the purpose of information / parking bay / electric vehicle station.</p> <p>Road closure reported to the 17th May 2023 Ordinary Meeting of Council and documentation has been submitted as a Crown Enquiry Form the DPLH.</p> <p><i>Development Application has been receipted and advertised closed on the 30th June 2023. Matter submitted as an Item in the 19th July 2023 Ordinary Meeting of Council.</i></p>
<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last 18 months, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. <i>The Shire’s Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.</i></p> <p><i>The Shire has submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.</i></p> <p>RAILWAY BARRACKS; The Shire’s Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained.</p>

<p>McCann's Rock Water Supplies</p>	<p>Crown Inquiry Form for the vesting in favour of the Shire for the purpose of water infrastructure with the power to lease / licence has been submitted to the Department of Planning, Lands and Heritage. <i>Approved and new titles to be received shortly.</i></p> <p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The Water Corporation has undertaken a preliminary assessment on this and has advised that they are not in the position to commit access from the mains for this proposed relocated standpipe until they have completed a project at Lynch Rock upgrade which is another 2 years away.</p> <p><i>The Shire's Administration have arranged for the relocation of the standpipe and construction of new storage tanks connected to the McCann's Rock Reservoir to improve access and storage at this site, which is all being undertaken and funded by the Department of Water and Environmental Regulation, with the Shire providing the pad. The pad has been completed by the Shire and the new tank installed. Trenching and the relocation of the swipe card controller to be completed by early September 2023.</i></p>
<p>The Humps Standpipe</p>	<p>Bore drilling has been undertaken in close proximity to the Shire's standpipe and tanks at The Humps on the corner of Raine and Lovering Roads, Hyden. As the bore drilling is located in the Shire's local road reserve, it was initially thought that the Shire was required to obtain a licence from the Department of Water and Environmental Regulation, however it has since been established that a bore licence is exempt in this scenario due to the water being used for stock and emergency purposes. Department of Water and Environmental Regulation is working on the bore connection and infrastructure. The Shire has received funding through the Community Water Supply Funding for the purchase and installation of a 275KL tank at the site.</p>

	<p>The Water Corporation has offered to the Shire to provide a cost estimate to provide light soil coverage over the poly pipe shown to extend its longevity should it be needed to be used again.</p> <p><i>Shire has been successful in the DWER's Community Water Supply Funding to purchase and install the tanks and connection to the bore.</i></p> <p><i>Pads are done and tanks have been installed. Tanks to be connected by end of July as part of other works being undertaken at the site by DWER including access to a new bore.</i></p>
Housing and Accommodation	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meeting held on the 29th March 2023 and the 28th June 2023. Key matters of discussion included:</p> <ul style="list-style-type: none"> - Negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital - Replacement and upgrades to existing Shire housing stock - Upgrades to workers accommodation at Hyden Depot - Potential housing development locations - Management of social / aged care housing stock - 10-year Housing Capital Works and Maintenance Program - 10-year Building Capital Works and Maintenance Program - 10-year Housing Replacement Plan - 10-year Building Forward Plan <p><i>The above matters are being considered and investigated by the Shire's Administration for consideration in 2023 / 2024 Budget deliberations and beyond. Agenda Items relating to WACHS housing proposed is presented as an item of the 19th July 2023 Ordinary Meeting of Council.</i></p>

Projects Update

Item	Status
Extension of Hyden Recreation Centre	<i>Matter on hold until a firm decision on the scope of works and a cash contribution from the community to inform grant and budget decisions is agreed upon.</i>

Re-Roof Hyden Tennis Club	Plans completed for the re-roofing and of Hyden Tennis Club. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. <i>The matter was presented to the 14th December 2022 Ordinary Meeting of Council subject to extension from grant provider which has now been approved. Builder engaged. Difficulties in obtaining engineering certification. Matter being discussed at a meeting with the Hyden Tennis Club on the 19th July 2023.</i>
Upgrade to Hyden Swimming Pool Building	Draftsperson was engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure. <i>The contractor engaged to undertake works and works commenced mid-January 2023 and are on track to be completed by June 2023. New roof on, internal rendering completed, brick work completed, internal plumbing completed, tiling completed and internal partitions completed. Internal hardware fit out completed and louvres installed. Currently working through issues associated with meeting disability and universal access requirements. Works should be completed and site tidied up by end of July 2023.</i>
Review of Shire's Heritage List / Inventory	With the grant funding now approved, Shire's Manager of Planning and Assets will manage this project. A consultant has been engaged and inception Council and Community Meetings were held on the 20 th and 21 st of July 2022 and well supported by community members from all three town sites. <i>Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting of Council with final Draft presented to the August 2023 Ordinary Meeting of Council.</i>
Works to Bendering Hall	<i>Basic works to 'make good' have been completed. Interpretive signage for the site to be considered during this financial year.</i>
Upgrades to Kondinin Pavilion	Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations closed on 30 th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16 th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8 th February 2023. A community workshop was held with the architect on the 27 th February 2023 to discuss the proposed plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.

	<p>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution.</p> <p><i>Matter presented to the 17th June 2023 Ordinary Meeting of Council endorsing the progression of the project. Shire Administration currently preparing grant application/s in collaboration with Kondinin Community Recreation Council.</i></p>
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Building Maintenance Report

Status as of 4th July 2023
<ul style="list-style-type: none"> • Various maintenance works undertaken at the Hyden Rec Centre, including the upgrade of the hot water system, new taps and upgrades to urinals. • New pressure pump and tank installed at the Hyden Golf Club • Various plumbing matters attended to at public toilets, Kondinin Caravan Park and public buildings across the Shire • Various electrical matters attended to at public buildings including new exit lighting at Hyden Golf Club and Hyden Tennis Club • Solar lighting fixed and replaced along pathway between Hyden CRC and Radbourne Drive • Solar lighting fixed at Karlgarin Entry sign • Routine housing inspections undertaken in April 2023 with various maintenance issues currently being followed up by maintenance officers and electrician / plumber

Ranger Report

Status as of 4th July 2023
<ul style="list-style-type: none"> • Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps • Non-displaying of tickets at Wave Rock Car Park ongoing issue • Various dog matters addressed

MCS REPORT

Kondinin Caravan Park

Profit & Loss Statement

For the period ended 30 June 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Caravan Park Income	6364.61	9323.69	6437.32	12142.77	10562.79	9825.49	10306.38	11844.58	11445.52	5799.12	13553.72	10863.65	118469.64
Caravan Park Expenses	-8434.75	-6996.22	-16868.03	-6609.03	-10773.45	-5621.60	-12149.48	-8774.50	-10010.92	-9823.19	-10434.57	-8755.69	-115251.43
500 Staff wages - maintenance	-53.27	-243.52	-738.24	-243.53	-306.24	-491.47	-323.36	-232.63	-373.96	-770.90	-232.79	-581.97	-4591.88
520 Materials & supplies	-230.58	-20.84	-511.19	-63.18	-1888.88	-36.66	-270.34	-84.68	-190.69	-27.46	-234.44	-1240.36	-4799.30
521 Contract Cleaning, plumbing, repairs	-5377.72	-4775.00	-11734.09	-3707.00	-5017.43	-3602.00	-7749.90	-6919.06	-5499.00	-7253.93	-6390.00	-5236.00	-73261.13
523 PO Gateway booking commission	0.00	0.00	0.00	0.00	0.00	0.00	-62.70	-27.76	-71.51	0.00	0.00	-3.83	-165.80
540 Electricity	0.00	-121.34	-1717.79	-134.57	-1423.00	0.00	-1098.61	-129.81	-1239.72	0.00	-1277.55	0.00	-7142.39
542 Water	-806.30	0.00	-288.09	0.00	-850.29	0.00	-1026.50	0.00	-1289.42	0.00	-601.36	0.00	-4861.96
543 Gas	0.00	-592.00	-148.00	-296.00	0.00	0.00	-310.40	-155.20	0.00	0.00	-465.64	-155.20	-2122.44
570 Insurance	-921.22	0.00	0.00	-921.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1842.44
900 Labour overhead	-45.66	-243.52	-730.63	-243.53	-287.61	-491.47	-307.67	-225.36	-346.62	-770.90	-232.79	-538.33	-4464.09
903 Admin allocation (estimate)	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-12000.00
Profit/-Loss	-2070.14	2327.47	-10430.71	5533.74	-210.66	4203.89	-1843.10	3070.08	1434.60	-4024.07	3119.15	2107.96	3218.21

Shire of Kondinin

Private Works - Profit & Loss Statement (Monthly Summary)

For the Period Ended 30 June 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Income	1,374.54	26,852.22	54.58	3,085.00	36,810.20	0.00	136.36	2,481.73	11,289.61	0.00	375.61	23,278.56	105,738.41
Expenses	0.00	-26,164.00	-1,659.70	-10,661.90	-14,278.81	-3,989.47	-631.69	-4,277.43	-6,931.42	0.00	-254.02	-21,840.27	-90,688.71
Profit/-Loss	1,374.54	688.22	-1,605.12	-7,576.90	22,531.39	-3,989.47	-495.33	-1,795.70	4,358.19	0.00	121.59	1,438.29	15,049.70

Shire of Kondinin

Wave Rock Precinct - Profit & Loss Statement (Monthly Summary)

For the Period Ended 30 June 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Income	10,392.74	10,863.63	20,692.59	21,937.29	26,308.23	18,000.90	30,275.49	19,979.64	18,133.63	21,802.75	24,337.29	14,466.36	237,190.54
Expenses	-10,266.49	-16,660.25	-25,456.96	-11,706.13	-16,444.31	-12,545.80	-12,218.60	-32,537.54	-10,077.33	-13,644.46	-23,119.47	-15,082.48	-199,759.82
Profit/-Loss	126.25	-5,796.62	-4,764.37	10,231.16	9,863.92	5,455.10	18,056.89	-12,557.90	8,056.30	8,158.29	1,217.82	-616.12	37,430.72

MOW REPORT

GENERAL

Construction

We have now started the Hyden Norseman Road and so far, we have completed all Preliminary Works which includes:

1. Feature Survey, Design and Set out.
2. Purchase of materials for drainage
3. Installation of drainage as per design schedule.
4. Cut new drain lines as road is not wide enough, top up to 10m wide

We have presently carted approx. 6kms of materials.

We will be wet mixing the first 7.5km starting on or around the 25th of July at a depth of 200mm.

Plant Hours

Please see attached

Maintenance Grading

Maintenance grading is still ongoing. Unfortunately, we do not have a lot of moisture to take advantage of.

Parks and Gardens

Routine maintenance is being undertaken.

PLANT HOURS AND REPAIRS - June 2023

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
OKN	0	2021	Toyota - Prado	CEO	57970	59114
KN0	0	2022	Toyota - Prado	MOW	94587	100409
KN	4	2022	Subaru Outback Petrol	MOF	34251	36564
KN	49	2020	Toyota Hilux Petrol		27256	30010
KN	51	2021	Toyota Hilux	Kondinin	35232	36793
KN	52	2022	Subaru Outback Petrol	MPD	25513	27214
KN	54	2022	Subaru Outback Petrol	Doctor	35023	38945
KN	55	2018	Toyota Hilux	Brian Lucas	8802	9600
KN	56	2022	Toyota Hilux	P&G Kondinin	16436	18027
KN	57	2015	Isuzu - Tray Top - Mtce Truck		200254	203332
KN	58	2016	Prime Mover	Paul Chambers	333888	339471
KN	59	2016	Water Truck		159906	160087
KN	60	2016	Isuzu - Tray Top - Dual Cab		162873	164352
KN	61	2018	Toyota Hilux		6959	9504
KN	62	2016	Prime Mover	Bob Lockyer	0	6679
KN	63	2017	Isuzu - Tray Top	David Symcox	78609	79204
KN	64	2016	John Deere 670G - Grader	Justin Bennell	7524	7597
KN	65	2019	John Deere 620G - Grader	Brian Lucas	3577	3662
KN	66	2020	John Deere 620G - Grader	Geoff Hann	2365	2483
KN	67	2021	John Deere Loader		1301	1356
KN	68	2019	SDLG - Loader		1178	1180
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4041	4042
KN	72	2015	Bomag - Road Roller - P126	Construction	3510	3615
KN	73	2011	Isuzu - Tray Top	Kondinin	204334	204773
KN	77	2016	Prime Mover	Eric Krakouer	0	6113
KN	78	2021	Dynapac Steel Drum Roller		1050	1110
KN	79	2008	Toyota - Community Bus		165200	165200
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	5658	5816
KN	89	2016	Isuzu - Tray Top - Dual Cab		187500	189925
KN	123	2014	JCB Backhoe	Kondinin	3288	3309
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	621	640
KN	801	2021	Toro - Groundmaster 3300 4WD		158	158
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	762	773
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	133	146
2017	HY	2017	Toyota - Community Bus	Hyden	52967	54772

CEO REPORT

Projects Update

Project	Synopsis	Recent
Proposed Visitor Centre – Hyden	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p>

Project	Synopsis	Recent
		<p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application</p> <p>July 2023 – Meeting organised with Minister for Tourism and Transport.</p>
Local Law Review	Review of Local Laws	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p>Nov 2021 – process continuing</p> <p>Dec 2021 – New Local Laws will be filtering in for February Meeting</p> <p>FEB 2022 – Item for repeal of old laws to Council, New laws being drafted</p>

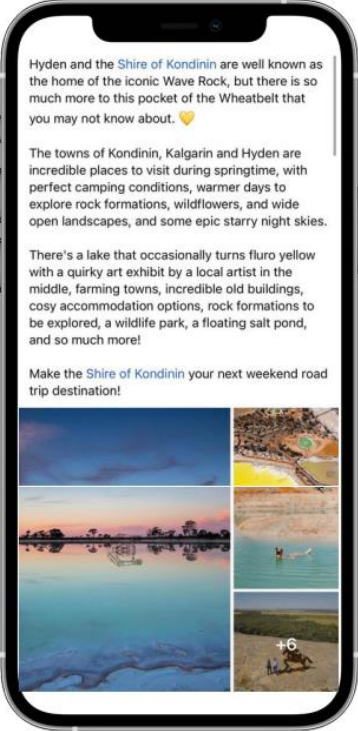
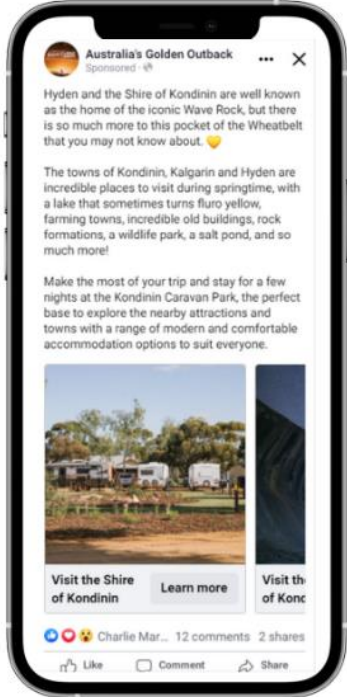
Project	Synopsis	Recent
		<p>Apr 2022 – Draft Local Laws presented to Council</p> <p>June 2022 – Local Laws to come back for July Meeting</p> <p>July 2022 – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p> <p>Aug 2022 – finalising drafts.</p> <p>Sep 2022 – Item to Council</p> <p>Oct 2022 – Items getting gazetted November 2022</p> <p>Nov 2022 – Fencing Local Law being put out for public comment.</p> <p>Dec 2022 – Local Laws Gazetted and sent to Joint Standing Committee. Fencing Local Law out for public comment.</p> <p>Feb 2023 – Fencing Local Law presented to Council as amended.</p> <p>Mar 2023 – Local Laws reviewed by Joint Standing Committee and errors being rectified.</p> <p>April 2023 - Amendments to be presented.</p> <p>May 2023 – Fencing Local Law to continue to next stage</p> <p>June 2023 – Amendments being drafted.</p> <p>July 2023 – Fencing Local Law presented to Council, consolidation process being looked into for older local laws.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – We are trying to organise session for the community, but with harvest looming, it may only be an initial session.</p> <p>Nov 2021 – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p>Dec 2021 – Information form Strategic Session being pieced together.</p> <p>FEB2022 – Workshop with Council final workshop with community by end of March.</p> <p>Apr 2022 – Draft Strategic Community Plan presented to Council</p> <p>June 2022 – Completed – other documents to follow.</p> <p>Oct 2022 – Asset Management Plan workshop completed.</p>

Project	Synopsis	Recent
		<p>Dec 2022 – Draft Corporate Business Plan to Council for consideration.</p> <p>Mar 2023 – Long Term Financial Plan being worked on.</p> <p>July 2023 – Corporate Business Plan Presented to Council</p>
Kondinin St John's Building	Council contribution to St John's building Resolution 3500	<p>Oct 2021 - The local sub-centre has advised that building approval has been given for the Kondinin sub-centre. Council previously resolve to save \$150,000 over 3 years for this project, of which \$100,000 is in Reserve. The sub-0centre has advised that they will most likely use the \$100,000 for the Kondinin sub-centre and the remaining \$50,000 for the Hyden sub-centre. It has also indicated that there will likely be a request for assistance with removal of debris and pad preparations for the new site.</p> <p>Nov 2021 – To be discussed with Council</p> <p>Dec 2021 – Item for Council</p> <p>July 2022 – Building construction to start soon, contribution to St Johns to be committed.</p> <p>September 2022 – Item for Council for costings.</p> <p>April 2023 – Kondinin building nearing completion, will be waiting for final request from St John for funds which may go towards the Hyden facility.</p> <p>May 2023 – Request for funds for Hyden facility.</p>
Review of Leases and Agreements	Review of All Shire leases and agreement and decide to follow up with items as they expire.	<p>June 2022 – Draft has been established for current agreements and leases that are in place. This will be fed into a 'Compliance Calendar' which will be monitored to ensure that as items become close to expiring, notice is given to a relevant officer for the renewal. This needs to be workshopped by Senior Management.</p> <p>July 2022 – Ongoing mtce of contracts.</p> <p>August 2022 – Ongoing – add to Compliance Calendar.</p> <p>September 2022 – Drafting Agreement with Cranes for bore and standpipe.</p> <p>November 2022 – Agreement for Cranes finalised, Agreement for Waveline to be finalised.</p> <p>May 2023 – On going reviews.</p> <p>July 2023 – Reviews will be ongoing to ensure Agreements up to date. This item will be removed from this report as this will be an ongoing process.</p>

Project	Synopsis	Recent
Additional Entrance to Coronation Park - Hyden	Consider entrance between Hyden Hall and FESA Shed	<p>August 2022 – Feedback sought from the public.</p> <p>September 2022 – Meeting Synergy onsite for a possible location of EV recharge station.</p> <p>November 2022 – The information from Synergy is that this may yet need to be used for Charging station. Options being sought as this will have an impact.</p> <p>Dec 2022 – Item for EV Station to Council</p> <p>April 2023 – consideration for 2023/2024 Budget</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st. MOU for services with Kulin needs to be established.</p> <p>July 2023 – Finalising contract with Doctor and establishing Start Date.</p>
Other Items		

CDO REPORT

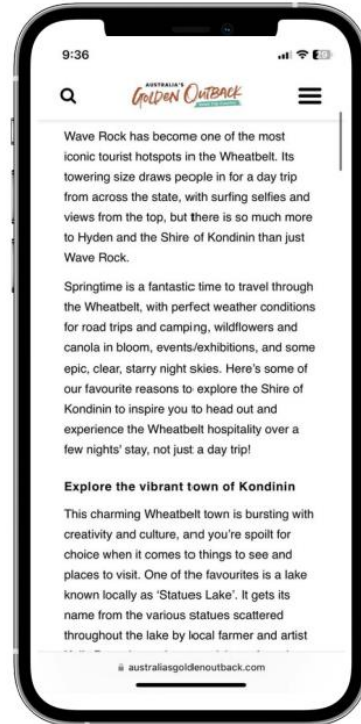
Community Development Information Report – July 2023

<p>Tourism Marketing</p>	<p>Social Media Boost: A social media post was created with the Shire of Kondinin promoting the three towns, things to do and see, and to encourage longer stays than a day trip. The post received over 1.2k likes, 84 comments and 148 shares. An Instagram story was posted in line with the social post with a clickthrough and swipe-up to the Shire website. The post was supported through AGO's social ads with a \$50 spend.</p> <p>Impressions: 23,366 people Reach: 15,976 people Engagements (comments on post): 2,496 Link Clicks: 250 times</p>	
<p>Tourism Marketing</p>	<p>Targeted Paid Advertising: A social media targeted advert was created to run for 1 week across AGO's social channels promoting the Shire of Kondinin, its attractions and the caravan park. The ad objective was web traffic. The ad had \$150 spend and ran to a warm audience who are already familiar with the Wheatbelt region and are frequent travellers.</p> <p>Impressions: 48,717 people Reach: 26,972 people Engagements (comments on post): 1,187 Link Clicks: 1,187 times</p>	

Website Feature:

A blog article was written to promote things to do, places to see and places to stay in the Shire of Kondinin apart from Wave Rock. The article included events, arts, natural attractions and more. The article is housed on the AGO website and will remain there. The article was turned into a link click Facebook ad supported by our social media ad spend and run to a warm audience. The ad became our highest-viewed ad for the month it was running.

Impressions: 133,422 people
Reach: 61,127 people
Engagements (comments on post): 5,020
Link Clicks: 4,410 times



Newsletter Feature – June 2023

A feature was created for the June Consumer EDM to promote the Shire of Kondinin. The June EDM was sent out to 26,698 recipients, with an open rate of 31.9%. There were 249 clicks to the "4 reasons to visit Hyden that aren't Wave Rock" blog on the AGO website.



MEDICAL CENTRE REPORT

Medical Centre Report June 2023

Centre Statistics

Month	Hyden	Kondinin	Kulin
March 2023	73	175	121
April 2023	51	148	88
May 2023	58	304	168
June 2023	69	146	84

Debtors

End of Month	Total Debtors
March 2023	1137.40
April 2023	547.90
May 2023	529.20
June 2023	880.20

GENERAL

We are continuing with flu vaccinations for the over 65 age group, flu vaccinations for those that meet the eligible criteria as well as pneumonia & zoster vaccinations.

I am taking annual leave for the month of August, cover has been organised with Kerry Winmar-Taylor working Monday, Wednesday & Friday, Wendy Whyte Tuesdays & Danielle Peeble Thursdays.

Dr Mackie has advised that he is taking leave from the 18th August until 24th September inclusive. I will try Rural Health West for a Locum, (although I doubt at such late notice we will have success) if Dr Job is not able to cover for one or two days per week.

I have been successful in obtaining the Strengthening Medicare General Practice Grant of \$25000, this grant is to be used to start working towards achieving practice development goals. More than \$8 million has now been paid to 340 Western Australian (WA) general practices following their applications for a Strengthening Medicare General Practice Grant. With more than 600 applications lodged with WA Primary Health Alliance (WAPHA), the Grants are set to support WA practices to expand patient access and support safe, and accessible, quality primary care.

Our practice is now set up as a WAPHA supplier. The benefit of this is that applications for future funding opportunities, such as those flagged in the May 2023 Federal Budget, will be streamlined.

Ronelle Tyson
Practice Manager

SWIMMING POOLS

NIL

EHO REPORT

Environmental Health Report

INFORMATION BULLETIN ENVIRONMENTAL HEALTH REPORT

April - June 2023

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period April – June 2023

Building Complaints – Health Act

- 28 Rankin Street Kondinin – Seeking further legal advice
- 76 Rankin Street Kondinin – Declared Unfit for Human Habitation, to follow up with new owner
- 2 Wignell Street Kondinin - Exterior cladding and glazing works underway
- 21 Jones Street Kondinin – Owner to undertake repairs
- 16 Rankin Street Kondinin
- 33 Jones Street Kondinin
- 8 Cook Street Kondinin

Development Applications Input

- The Silos, Wave Rock Short Stay
- Karlgarin Bowling Green Building
- Kondinin NAB Building to Café
- Whispering Gums
- Lot 802 Aylmore Road Hyden - Machinery Shed

Events

- Wave Rock Weekender Event application received

Food Safety

Inspected the following Food Businesses for Food Act compliance -

- Hyden Hall
- Hyden IGA
- Hyden Trading Post
- Bush Bakehouse

Environmental Health Report

- Hyden Hotel
- Hyden Travel Stop
- Wildflower Café
- Hyden Tennis Club
- Hyden Pavillion
- Hyden Golf Club (Proposed registration)

Food Recall Notices circulated to all food businesses

- Coca-Cola Europacific Partners- Barista Bros products
- Korea Connections Enoki Mushrooms
- Smith's Original and Cheese and Onion Chips
- Big Shed Brewing Concern Pty Ltd - Mango Sour
- The Spice Merchants - Jabsons products
- Hershey's Syrup Indulgent Caramel Flavor
- Aldi Recall-Anchovy Fillets
- That's Amore Cheese Burrata
- Coffee Table Delights Meringues
- Jalna Dairy Foods Pty Ltd Yoghurt 1Kg
- Mondelez Cote D'Bouchee 200g
- Coffee Table Delights Bakery Products

New Food Standard 3.2.2A notification circulated to all Food Premises, this requires some food premises to now have:

- Food safety supervisors: Food Premises will need to appoint a food safety supervisor for their business.
- Food safety training: All food handlers will need to show they have had food safety training.
- Key food safety controls: Food Premises will need to keep records of important food safety controls or be able to demonstrate safe food handling practices.

Lodging Houses & Caravan Parks

- Wave Rock Caravan Park

Onsite Septic Systems Applications

- 2952 Aylmore Road Hyden
- Lot 74 Rankin Street Kondinin
- Lot 152 Radbourne Drive Hyden
- Lot 4 Lovering Road Hyden
- Follow up unapproved septic Wave Rock Caravan Park, Wave Rock Resort, Hyden Hotel

Environmental Health Report

Orders & Requisitions Enquiries

- A153 – 91 Jones Street Kondinin
- A96 – 60 Graham Street Kondinin
- A13 – 20 Howlett Street Kondinin
- A518 – 50 Federal Street Karlgarin
- A941 - Lot 2485, 94 King Rocks Road North, Hyden
- A1020 – Lot 2640, 442 King Rocks Road North Hyden
- A63 - 74 Rankin Street, Kondinin
- A832 – 3 Smith Loop Hyden

Pool Water Sampling

- All pools now closed end of season

Pool Fence/Barrier Compliance Inspections

- Nil this reporting period
- Annual Pool Inspection Report due 1st August 2023 to the Department of Mines, Industry Regulation and Safety

Public Buildings

- Hyden Tennis Club
- Hyden Golf Club

RoeROC

- Public Health Plan Working Group meeting July/August
- Next RoeROC meeting September 2023

Stallholder / Street Trading Permits

- Nil this reporting period

Waste Management

- Ongoing inspections of waste facilities
- Various enquiries and permits issued for disposal of asbestos to Bendering Tip
- Annual Fee Invoice for Kondinin Landfill site
- 2022-23 Annual waste reporting under r.18C - Waste Avoidance and Resource Recovery Regulations 2008 due 1st October 2023

Environmental Health Report

Other

- Meeting with Hyden Tennis Club
- Draft Code of Practice for On-site Waste Water Disposal
- Mosquito Surveillance Webinar
- Food Act and Public Health Reporting due 31st August 2023
- Local Government Health and Wellbeing Network meeting
- Advanced Diploma in Building Surveying

Brendon Gerrard

Principal Environmental Health Officer

RANGER'S REPORT

Included in the Manager of Planning and Assets Report.

CLEAN UP ROSTER

July- Darren & Beverley

August- Kerrie & Murray

September- Paul & Brett

October- Kent & Bruce

November- David & Tom