



Information Report

Manager of Planning and Assets Report

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CEO Report

CDO Report

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Ranger's Report

July 2022

MANAGER PLANNING AND ASSETS REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2021 – 2022

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Kondinin Shared Pathways	Department of Transport	\$100,000	\$100,000	<p>APPROVED</p> <p>The Shire have accepted \$100,000 funding from the Department of Transport in email dated 28th January 2022 and have now signed the Grant Agreement to complete the project by May 2023. Works comprise concrete dual pathway and associated pram ramps extending along Graham Street from the Kondinin Hospital to the Information Bay.</p> <p><i>Grant Agreement signed and Request for Quotations currently being undertaken.</i></p>
Wheatbelt South Aged Housing Alliance	Department of Primary Industries and Regional Development	\$800,000	\$400,000	<p>WORKS COMPLETED</p> <p>The Kondinin and Hyden Units have been handed over and the landscaping has been completed in Kondinin and Hyden. A couple of minor things are still being followed up with Stallion Homes during the 12 month defects period, including the shower floor tiles in Hyden.</p> <p><i>Shire is up to date with grant milestones. The Shire of Wickepin are administrating the grant acquittal.</i></p>
Local Roads and Community Infrastructure Program	Department of Infrastructure, Transport, Regional Development	\$543,234	\$0	<p>WORKS COMPLETED</p> <p>The projects submitted have now all been approved and completed. Blanket extension for all projects across Australia was issued to the end of the 2021/2022 financial year.</p>

PHASE 1	and Communications			<p>Three Payments of \$271,617, \$182,345 and \$34,949 have been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p><i>All projects in Round 1 have been completed and funds allocated. Final quarterly report due July 2022 and Annual Audited Report by October 2022 which will complete Phase 1.</i></p>
Local Roads and Community Infrastructure Program PHASE 2	Department of Infrastructure, Transport, Regional Development and Communications	\$384,684	\$0	<p>WORKS COMPLETED</p> <p>All projects have now been completed. Variation Request submitted and endorsed following resolution of August 2021 Council Meeting to replace the re-roofing of Hyden Swimming Pool project with more footpaths and upgrade to Kondinin Caravan Park / Information Bay. Adding the play structure within the existing allocation to the Kondinin Community Garden was supported by Council at its December 2021 meeting and the Department endorsed Shire's amended Works Schedule accordingly.</p> <p>One payment of \$269,279 has been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p>Blanket extension for all projects has been issued to the end of the 2021/2022 financial year.</p> <p><i>All projects in Round 2 were completed by 30th June 2022.</i></p> <p><i>Final quarterly report due July 2022 and Annual Audited Report by October 2022 which will complete Phase 2.</i></p>

Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>APPROVED AND IN PROGRESS</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by Council at its Ordinary Meeting held on the 16th February 2022. Projects are underway.</p> <p>Projects must all be completed by the 30th June 2023.</p> <p><i>Hyden Golf Club Ceiling completed; Bin Enclosures in progress and being finalised following the recent community consultation; CCTV cameras ordered and scheduled to be installed by September 2022; Architectural Plans for Hyden Swimming Pool building completed and being presented to 18th July 2022 Council Meeting for endorsement prior to tender; the plans for the Hyden Tennis Club building roof are currently being updated and finalised; the first stage of the Hyden Swimming Pool Car Park upgrade has been completed and asphalt is scheduled for September 2022.</i></p> <p><i>Next quarterly report due July 2022 and Annual Audited Report by October 2022.</i></p>
Local Roads and Community Infrastructure Program PHASE 3 EXTENSION	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p>APPROVED IN PRINCIPLE</p> <p>In an email dated 9th May 2022 the Federal Government have advised that Under the Phase 3 Extension, Councils will receive a funding allocation equal to their Phase 1 nominal funding allocation [\$543,234 – Shire of Kondinin]. This funding will be available from 1 July 2023, with construction completion due by 30 June 2024. The Phase 3 Extension is a separate Grant Opportunity delivered like a further Phase, and is not simply</p>

				<p>additional funds for Phase 3. The Phase 3 Extension Guidelines and Grant Agreements will be drafted by the Department over the coming months. Nominations for Phase 3 Extension will open later in the year.</p> <p><i>An Agenda Item relating to this money allocated to the Hyden Recreation Centre is outlined in the 20th July 2022 Agenda.</i></p>
Social Housing Economic Recovery Package – New Build	Department of Communities	\$840,072	\$0 (in-kind Project Management)	<p>SUBMITTED</p> <p>In collaboration with the West Court Aged Care Committee, a grant has been submitted for two additional new aged care units at West Court, Kondinin. New updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31st December 2024.</p> <p><i>No further updates this month</i></p>
Social Housing Economic Recovery Package – New Build	Department of Communities	\$790,006	\$0 (in-kind Project Management)	<p>SUBMITTED</p> <p>In collaboration with the Hyden Lions Club a grant has been submitted for two additional new aged care units at Whispering Gums, Hyden. New updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31st December 2024.</p> <p><i>No further updates this month</i></p>

Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4630.25	\$4630.25 Plus In-Kind Project Management	<p>APPROVED</p> <p>The Shire's existing Municipal Heritage Inventory has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018 all Shire's are to have a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also do not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 offering protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long overdue review. Three quotations were obtained, and the preferred consultant being one that provided the best value for money and has undertaken similar projects across the Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p><i>Grant Agreement has been received and consultant has been engaged. Consultant to present to Council on the 20th July and will run community workshops for three town sites during visit.</i></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p>APPROVED</p> <p>An application has been submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by Council at its Ordinary Meeting on the 16th February 2022. Email received 27/4/2022 to confirm funding successful. Works associated with grant to be undertaken in the 2023/2024 and 2024/2025 financial year.</p> <p><i>Currently awaiting formal letter of offer which will outline the terms and conditions of funding</i></p>

Community Sporting and Recreation Facilities Fund	Department of Local Government Sport and Cultural Industries	\$46,737	\$140,213	<p>UNSUCCESSFUL</p> <p>As endorsed by Council at its Ordinary Meeting held on the 16th March 2022 an application has been submitted to the Department of Local Government, Sport and Cultural Industries seeking 1/6 of funding towards the re-surface of the Hyden Tennis Courts and associated Hotshots / Bumper Board courts. The total project cost from the preferred supplier was \$280,425. The Hyden Tennis Club have committed contributing 1/3 of funding towards the project and additional funds if the grant not successful up to \$120,000.</p> <p><i>Unsuccessful with grant application due to oversubscribed grant round and re-surfacing a low priority. The Shire's Administration have spoken to the Tennis Club and will submit the application again to CSRFF grant round currently open closing in August 2022.</i></p>
TOTAL		\$9,138,615.25	\$1,644,843.25	

Town Planning Matters Update

Project/Matters	Status
Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden	The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on DP25779 has closed as no further information has been received in support of the application. The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to</i>

	<p><i>improve customer satisfaction and attract more visitors to the area and region.'</i></p> <p>Clarification was also sought on estimated costings for the proposal of which the Manager Planning and Assets will investigate and then report the matter back to Council accordingly.</p> <p><i>No new information to report.</i></p>
Proposed Wind Farm, King Rocks, Hyden	<p>The Shire's Administration have held meetings with Synergy and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports are currently being prepared with the view of submitting a Development Application to the Shire by the end of July 2022. Due to the scale of the development, the matter would be determined as a JDAP (Joint Development Assessment Panel) application.</p> <p><i>A related Agenda Report is being presented to the 20th July Ordinary Meeting of Council in relation to access to the road reserves adjacent to the proposed development.</i></p>
Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration have been in contact Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing has recently been undertaken to confirm turbine locations.</p> <p><i>Lacour Energy will report to Council in the coming months before submitting final site plan and other supporting documentation to the Shire's Administration for approval. The Shire Administration have received queries from prospective investors in relation to the Development Approval that was issued on the 8th November 2018. The Approval remains valid until 8th November 2025.</i></p>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	<p>Meeting held with Karlgarin Bowling Club and Karlgarin Country Club to establish position of respective parties. Feedback sought from Department of Lands and Planning advising that Shire is unable to do anything more until the Karlgarin Country Club determine if they do in fact wish to gift or sell the lots to the Shire or the State with or without conditions.</p>

	<p>The Karlgarin Country Club AGM was held on Wednesday 1st September 2021 in which it was resolved to gift Lots 19 and 21 owned freehold by the Karlgarin Country Club to the Shire of Kondinin for \$200 per Lot. Council at its Ordinary Meeting on the 20th October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots. Settlement agent has been engaged and process has stalled whilst original titles and/or statutory declaration with supporting information is cited by the settlement agent.</p> <p>No new information to report.</p>
<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last 18 months correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA have advised that no development otherwise is to be constructed in the Railway Corridor. The HPA have again contacted the Shire seeking consideration for a tank and locomotive to be shown on the plans. The Shire’s Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th April 2022.</p> <p>RAILWAY BARRACKS; In an email from the Property Managers (Burgess Rawson) the PTA have re-considered their position and have advised that they support the removal of the Railway Barracks to another location subject to the proper approval process, in particular the submission of a structural engineering report and the removal of all asbestos from the building. ERC Consultancy were engaged by PTA to remove the asbestos on the 31st January 2022. At its Ordinary Meeting on the 16th February 2022 Council endorsed the Shire’s Administration to engage a consultant to undertake a structural engineering assessment on the building.</p>

	<p><i>The Engineering Report has been received by the Shire's Administration advising that the building can be relocated. The report has been forwarded to the PTA via the lease Agency, Burgess Rawson for approval and have not received feedback to date.</i></p>
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Asset Management Update

Project/Matters	Status
King Rocks Community Water Supplies	<p>The Department of Water (DWER) have been given approval to install three 250KL tanks at King Rocks adjacent to the existing tanks to store additional water in-lieu of the prohibitive costs associated with repairing the dam wall. This will be fully funded by the Department of Water.</p> <p><i>The pads have been prepared by the Shire and the tanks are in the process of being installed, significantly increasing storage at this community water supply site.</i></p>
Karlgarin C Tank McCann's Rock Water Supplies	<p>McCann's Rock - DWER are currently progressing the relocation of the standpipe controller and swipe card system to the old cricket oval area, together with a tank 250KL tank, pipes, and a solar pump. This is being funded by DWER. Concurrently the Water Corporation are undertaking a Capacity Assessment to tap into the mains at McCann's Rock. Assessment anticipated to be completed in the coming months. <i>Shire liaising with the Department of Planning, Lands and Heritage to transfer the vesting of the former cricket oval to the Shire for the purpose of water storage before the tanks can be installed.</i></p> <p><i>C Tank – Currently liaising with DWER for consideration of a new additional tank to be installed near to the access outlets.</i></p>
Housing and Accommodation	<p>A site meeting was held on the 23rd June 2022 in both Hyden and Kondinin with representatives from Council Members, Shire Administration and the not-for-profit groups who are involved in providing housing in our communities. The meeting provided a good forum for all parties to discuss how their respective entities were run and the pros and cons of these arrangements. The meeting also reinforced the importance of access to good quality housing across both town sites as paramount in the sustainability of our Shire.</p>

Moving forward the not-for profit groups have been asked to present to the Shire's Administration their options/ideas/preferences on moving forward.

Some of the options that discussed at the meeting as follows:

- Local Community Groups continue to run the housing units on a volunteer basis as they were established originally
- Each local community group engages a third party (e.g. Ray White) to run their housing units with input from the individual local community group
- The local community groups in Hyden and Kondinin bundle all the housing units together and engage a third party (e.g. Ray White) to run the units with input from a committee with representatives from each of the local community groups
- The local community groups in Hyden and Kondinin bundle the housing units together and engage the Shire to run the units with the input from a committee with representatives from each of the local community groups

Key matters noted in discussions were:

- Local contractors employed for works on the units
- Legal / Insurance Compliance
- Opportunity for a new role to be created at the Shire to run the housing units in both towns
- Opportunity for a new role to be created at the Shire for gardening works in both towns
- Volunteer fatigue / capacity
- Local input in choice of tenants
- Keep units managed at a local level and not by State Housing Authority
- Viable long-term management model
- Ownership of land where units located stays as is
- Consideration of Shire's current staff housing to be bundled up with community group housing and managed as one

	<ul style="list-style-type: none"> • Joint Ventures remain in place <p>Feedback is due back to the Shire's Administration by 29th July 2022, following which the matter will be presented back to Council for consideration.</p> <p>The derelict houses at Nos. 51 and 53 Rankin Street, Kondinin have been demolished.</p>
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Projects Update

Item	Status
Extension of Hyden Recreation Centre	<p>The Shire's Manager Planning and Assets arranged a meeting on the 9th March 2022 for the Hyden Sports Council and Councillors to meet with the Department of Local Government, Sport and Cultural Industries (DLGSC) to discuss this project, in particular the requirements for funding under the CSRFF Forward Planning grant round that closes in September 2022. Following discussions at this meeting, the Manager of Planning and Assets is working with the Sports Council to finalise documentation. The Hyden Sports Council have sent through a list of proposed changes to the original plan, which essentially proposes to increase the new building area to accommodate larger change room areas. DLGSC have recently asked the Shire if they will be submitting an application for the CSRFF Forward Planning grant round that closes in September 2022.</p> <p>The matter is being presented to the 20th July 2022 Council Meeting for consideration.</p>
Re-Roof Hyden Tennis Club	<p>A draftsperson has been engaged to draw up plans for re-roofing and of Hyden Tennis Club. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved.</p> <p>Architectural plans currently being finalised following additional site meetings with the Tennis Club and the Architect.</p>
Upgrade to Hyden Swimming Pool Building	<p>A draftsperson has been engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure.</p>

	Architectural plans are tabled at the 20th July 2022 Ordinary Meeting of Council for endorsement.
Review of Shire's Heritage List / Inventory	With the grant funding now approved, the Shire's Manager Planning and Assets will manage this project. Consultant has been engaged and inception Council and Community Meetings scheduled for the 20th and 21st July 2022.
Works to Bendering Hall	Basic works to 'make good' are scheduled to be undertaken in coming months as part of insurance claim from vandalism. Property will also be looked at as part of the review of the Shire's Heritage List. Contractor has been asked to action this as a priority due to further reported vandalism. Situation has also been reported to the local police to undertake surveillance.

Building Maintenance Report

Status as at 13th July 2022

- Building Maintenance Contractor working through various maintenance matters at Shire houses and Shire Public Buildings following recent inspections
- Various plumbing matters attended to at public toilets, shire office and shire houses and Hyden Recreation Centre
- Various electrical matters attended to at shire houses, Hyden depot, shire office, public buildings and Hyden Hockey Field
- Installation of COVID screens at the Kondinin and Hyden Shire Offices.

Ranger Report

Status as at 13th July 2022

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave and the Humps with few issues sighted.
- Warning notices issued at Wave Rock Car Park and the Humps and Mulka's Cave
- Graffiti observed in public toilets in Kondinin, Karlgarin and Hyden which has been removed
- Additional cat traps purchased to manage stray cats in Kondinin town site
- Reporting of nuisance dogs followed up in Kondinin town site
- Rangers have been asked to patrol reserve east of Kondinin railway in response to firewood reportedly being removed by the public.

MANAGER OF CORPORATE SERVICES

Caravan Park (Kondinin) – Financial Performance 2021/2022

	Jul \$	Aug \$	Sept \$	Oct \$	Nov \$	Dec \$	Jan \$	Feb \$	Mar \$	Apr \$	May \$	Jun \$	Total \$
Income	3722.77	4660.95	9018.19	9631.39	5766.37	7715.46	5077.30	10370.06	7339.11	7220.06	5810.01	11,895.50	88,227.17
Expenditure	(7118.14)	(10505.13)	(7187.24)	(8324.70)	(8122.36)	(5469.01)	(7757.53)	(6301.87)	(7292.83)	(5651.67)	(9440.04)	(6,525.88)	(89,696.40)
Profit (loss)	(3395.37)	(5844.18)	1830.95	1306.69	(2355.99)	2246.45	(2680.23)	4068.19	46.28	1568.39	(3630.03)	5,369.62	1,469.23

Kondinin Medical Centre – Profit & Loss Statement Report – 2021/2022

	1 st quarter July to September \$	2 nd quarter October to December \$	3 rd quarter January to March \$	4 th quarter April to June \$	Total \$
Income	72,681.63	73,772.91	57,202.08	50,962.51	254,619.13
Expenses	(110,166.66)	(97,472.37)	(67,362.58)	(97,089.57)	(372,091.18)
Profit (loss)	(37,485.03)	(23,699.46)	(10,160.50)	(46,127.06)	(117,472.05)
Profit (loss) share:					
Shire of Kulin – 40%	14,494.02	9,479.78	4,064.20	18,450.82	46,988.82
Shire of Kondinin – 60%	22,491.01	14,219.68	6,096.30	27,676.23	70,483.23
Total	37,485.03	23,699.46	10,160.50	46,127.06	117,472.05

Shire of Kulin Contribution – Health (GL 07774) – share in operating loss = \$46,988.82

Private Works – Financial Performance

	2020/2021 \$	2021/2022 \$
Income from Private Works	1,549,543.84	71,630.03
Private Works - Expenditure	(1,220,994.41)	(36,828.11)
Profit (loss)	328,549.43	34,801.92

Roads Reserve – \$300,000 (from 2020/2021 Private Works Profit) per 2021/2022 budget

MANAGER OF WORKS REPORT

General

Construction

We have now completed Modesty Rock and Lake O Conner road to finish all road works budgeted for in the 21/22 budget with the exception of Sloan Road.

It is the intension we will be starting our overlays and seal program on Pederah road (Karlgarin Lake Grace Road) towards the end of July. This will be done in 2 parts which will be the cartage of gravel, balance pavement and wet mix to a depth of 200mm pulverising the existing bitumen underneath the overlay. This road is funded by R2R.

Will be hoping to put the first coat of Bitumen on by end of October, this will depend on availability.

By this time we hope to have the balance of the WSNF funding so we can make a start on the Kondinin Naremben Road and have completed by February/ March of 23. We have 5km almost ready for seal with a further 3km of shoulder widenings, overlays, wet mixing and sealing to do to complete the section from 23.54 to 10.37.

We will also be endeavouring to have Lovering Road completed by Christmas which includes drainage, widening of shoulders, overlay, wet mixing and seal. This road is funded RRG funding.

Between all these roads we have a total funding of just over \$2.5million.

Maintenance Grading

Winter Grading is ongoing, however due to the nature of winter grading some roads are drying out when receiving a grade.

A good example of this is the Hyden Norseman road. When we graded the road recently, after recent rains, we found that it only received minimal rain as compared to the rest of the shire.

This will continue over the next few months.

Parks and Gardens

Ovals Parks and Gardens maintenance is ongoing.
Slashing and spraying of areas within the town sites is also happening.

Plant Hours and Mileage

PLANT HOURS AND REPAIRS - June 2022							
	Rego	Year	Model	Staff	Begin HRS/K M	End HRS/K M	Plant Repairs
0KN	0	2021	Toyota - Prado	CEO	22132	23640	
KN0	0	2022	Toyota - Prado	MOW	21306	30000	Service
KN	4	2022	Subaru Forester Petrol	MOF	58182	59431	
KN	49	2020	Toyota Hilux Petrol		16237	16683	
KN	51	2021	Toyota Hilux	Mick Pratzky	11347	12708	
KN	52	2020	Subaru Forester Petrol	Doctor	46241	46241	
KN	54	2022	Subaru - Outlander	MPD	46198	46212	Puncture repair
KN	55	2018	Toyota Hilux	Brian Lucas	83869	86906	2 x Tyres
KN	56	2022	Toyota Hilux	P&G Kondinin	4159	4730	
KN	57	2015	Isuzu - Tray Top - Mtce Truck		171592	173415	
KN	58	2016	Prime Mover	Paul Chambers	299343	299537	Ad Blue tank filters, Service, Compressor control unit
KN	59	2016	Water Truck		132188	133858	
KN	60	2016	Isuzu - Tray Top - Dual Cab		147360	149366	
KN	61	2018	Toyota Hilux		83703	84272	
KN	62	2016	Prime Mover	Bob Lockyer	285272	293436	Hydraulic hose & Oil, 2 x Steer tyres, Trans Lock - diagnose and repair
KN	63	2017	Isuzu - Tray Top	David Symcox	65902	67642	Service

KN	64	2016	John Deere 670G - Grader	Justin Bennell	6330	6421	Replace blade wear strips and adjust
KN	65	2019	John Deere 620G - Grader	Brian Lucas	2523	2623	
KN	66	2020	John Deere 620G - Grader	Geoff Hann	1307	1403	
KN	67	2021	John Deere Loader		346	414	
KN	68	2019	SDLG - Loader		920	927	
KN	69	1999	Massey Ferguson- Tractor	David Symcox	3962	3970	
KN	70	2003	Case - Tractor	Kondinin	2073	2073	
KN	72	2015	Bomag - Road Roller - P126	Construction	3428	3428	
KN	73	2011	Isuzu - Tray Top	Kondinin	197705	198044	
KN	77	2016	Prime Mover	Eric Krakouer	265265	274659	Service & air leaks
KN	78	2021	Dynapac Steel Drum Roller		357	399	
KN	79	2008	Toyota - Community Bus		164454	164973	Licence
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	4411	4478	Left Arm Rest, Puncture repair
KN	89	2016	Isuzu - Tray Top - Dual Cab		158964	164279	Diagnose Engine Faults and repair
KN	112	2006	John Deere Slasher/Mower		1248	1248	
KN	123	2014	JCB Backhoe	Kondinin	2960	2989	
KN	215	2018	Toro - Ride on Mower	Kondinin	447	462	
KN	801	2021	Toro - Groundmaster 3300 4WD		38	39	Puncture repair
KN	3031		Toro - Z Master 3000 Ride on Mower		653	659	
2019	KN	2017	Toyota – Community Bus	Hyden	40173	40383	Licence

CEO REPORT

Projects Update

Project	Synopsis	Recent
Proposed Visitor Centre – Hyden	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p>

Project	Synopsis	Recent
		<p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p> <p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p>
Local Law Review	Review of Local Laws	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p>Nov 2021 – process continuing</p> <p>Dec 2021 – New Local Laws will be filtering in for February Meeting</p> <p>FEB 2022 – Item for repeal of old laws to Council, New laws being drafted</p> <p>Apr 2022 – Draft Local Laws presented to Council</p> <p>June 2022 – Local Laws to come back for July Meeting</p> <p>July 2022 – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – We are trying to organise session for the community, but with harvest looming, it may only be an initial session.</p> <p>Nov 2021 – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p>Dec 2021 – Information form Strategic Session being pieced together.</p>

Project	Synopsis	Recent
		<p>FEB2022 – Workshop with Council final workshop with community by end of March.</p> <p>Apr 2022 – Draft Strategic Community Plan presented to Council</p> <p>June 2022 – Completed – other documents to follow.</p>
Wave Rock Strategic Plan	Review of Wave Rock Strategic Plan	<p>Oct 2021 – We will be looking at reviewing the current plan and seeing what has not been completed and looking at what else can be done to enhance the area. This will likely have a session with stakeholders to get feedback and direction for future developments and how we can enhance the visitor experience.</p> <p>June 2022 – draft has been drafted for comment.</p> <p>July 2022 – Completed – item to be removed.</p>
Kondinin St John's Building	Council contribution to St John's building Resolution 3500	<p>Oct 2021 - The local sub-centre has advised that building approval has been given for the Kondinin sub-centre. Council previously resolve to save \$150,000 over 3 years for this project, of which \$100,000 is in Reserve. The sub-0centre has advised that they will most likely use the \$100,000 for the Kondinin sub-centre and the remaining \$50,000 for the Hyden sub-centre. It has also indicated that there will likely be a request for assistance with removal of debris and pad preparations for the new site.</p> <p>Nov 2021 – To be discussed with Council</p> <p>Dec 2021 – Item for Council</p> <p>July 2022 – Building construction to start soon, contribution to St Johns to be committed.</p>
Risk Management – Reg 17 Review	<p>Risk Management Strategy reviewed</p> <p>Regulation 17 Review</p>	<p>Apr 2022 - Draft Risk Management Strategy has been prepared. This will need to be presented to Audit and Risk Committee prior to adoption by Council</p> <p>Apr 2022 - Reg 17 Review currently being completed with staff to assess risk areas. Results will be presented to Audit and Risk Committee with Strategy.</p> <p>June 2022 – Items presented to Audit Committee and Council Completed – To be removed.</p>

Project	Synopsis	Recent
Name Change	Establish a process for consideration of name change	<p>June 2022 – the working group met prior to seeding to discuss options for consideration. Staff have been chasing up on what options would cost. This information should be going back to the working group in July for a recommendation of process for Council.</p> <p>July 2022 – Item presented to Council for consideration.</p>
Review of Leases and Agreements	Review of All Shire leases and agreement and make arrangements to follow up with items as they expire.	<p>June 2022 – Draft has been established for current agreements and leases that are in place. This will be fed into a ‘Compliance Calendar’ which will be monitored to ensure that as items become close to expiring, notice is given to a relevant officer for the renewal. This needs to be workshopped by Senior Management.</p> <p>July 2022 – Ongoing mtce of contracts.</p>

David Burton
Chief Executive Officer

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Grants Summary July 2022

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Hyden 100 – Festival Grant	Department of Infrastructure, Transport, Regional Development and Communication	\$40,000 x	\$15,800	Unsuccessful The Festival Grant was submitted 17th of March 2022 for the Hyden 100 event. If successful the Festival grant will cover the large cost such as Marquee, PA System, Band & Covid Safety products.
Anzac Day 2022	RSL WA and Lotterywest	\$1,100	\$230	Submitted – Pending An application has been submitted to obtain funding for advertising and promotion; gunfire breakfast and wreaths for the Anzac Day Services to be held in Hyden and Kondinin on 25 th April 2022. Outcome received in November awarding the Shire \$1,100 towards Anzac Day in 2022. Funding to go towards catering for the Kondinin Service & Hyden Service, as well advertising and printing of programs for both Services.
Hyden 100 – Lotterywest Grant	Lotterywest	\$25,000	\$10,000	Submitted - Pending Lotterywest Grant was submitted 8th of June 2022 for the Hyden 100 event. If successful the Lotterywest will cover the kid's activities (Wheatbelt face painting), the Hiring of table and chairs (AKA Events) and Hyden Art Mural. Will be notified by October if successful or unsuccessful.
Hyden Art Mural	<ol style="list-style-type: none"> 1. Heathway's 2. Make it Happen 3. Lotterywest 	\$5,000 \$1,000 \$20,000	\$6,000	Submitted - Pending We have submitted a few different grants to help with funding for the Hyden mural. At this stage, the Hyden art mural will be placed at the back of Elders shed facing Coronation Park. Luke O'Donohoe is the mural artist chosen for this project, he will be doing 4-5 workshops with the Hyden community, and one workshop will be over the Hyden 100 weekend

Mental Health Paint Party	Mental Health Week	\$500	\$600	Submitted - Pending Having Paint Parties to show light on Mental Health. Paint Parties will be held in both Kondinin and Hyden for the locals to relax and enjoy. These events will be held during Mental Health Week in October 2022.
Purple Bench Art Mural Project	Wheatbelt Suicide Prevention Grant	\$2,500 x	\$250.00	Unsuccessful Working with the Hyden CRC, we have joined together to spread the message of the purple bench project and create one of our own at the Hyden Coronation Park. Hyden CRC has received \$200 through Purple Bench Assentation, which will be supplying paint for the project and has also sourced an old bench to paint. We will be doing a community workshop to create a purple theme mosaic that will be the seat. There will be grand revel purple party at Coronation Park with a guest speaker and mental health activities.
TOTAL		\$32,600	\$32,880	

Events Summary

JULY	ACTIVITY	OVERVIEW	AUDIENCE
6th July	Laser Tag (Hyden)	A successful event was held at Hyden Hall on the 6 th of July. We had a total of 34 children attend the full-day event.	Children
13 th July	Regional School Holiday Program with Institute of Indigenous Wellbeing and Sport - CANCELLED	Institute of Indigenous Wellbeing and Sport - CANCELLED	Children
13 th July	Kids Fun Day in Kondinin	The Shire held a Kids Fun Day in Kondinin. We had a total of 24 kids attend the event. Kid's fun days are a popular event for the children as there is a bit of everything, such as games, art and movie.	Children

Major Projects

HYDEN 100 - Hyden 100 Group has submitted their updated Budget review (9th June 2022).

Green highlights the projects that have been approved in the 2021/2022 budget.

Red writing is CDO comments.

FESTIVAL AUSTRALIA GRANT – UNSUCCESSFUL

What	Costing	Why it's required & how it fits with the event	Stage it is at?	Who is responsible?	Funding if not approved by the Shire	Other funding opportunities considered
Welcome to Country/Acknowledgement of Country	\$250	This is required at public events to recognise the traditional land owners	Started	Hyden100 committee	TBA	NIL
Marquee, tables and chairs hire (incl. setup & freight) FESTIVAL AUSTRALIA GRANT – UNSUCCESSFUL *Applied for Lotterywest funding and waiting for a response. If successful, we can possibly receive	\$48,086.50	This is required to provide a space large enough to hold the expected number of attendees and also ensure that the event can take place regardless of the weather	This has been booked, the deposit is due in early July	Hyden100 committee	TBA	Festivals Australia Grant

\$3,000 for table and chairs hire.						
Audio visual equipment hire & setup FESTIVAL AUSTRALIA GRANT – UNSUCCESSFUL	\$12,112.10	This is required to premiere the Documentary, to ensure that all attendees are able to see and hear the speeches and also used to display historical photos and recognise any sponsors	BOOKED	Hyden100 committee	TBA	Festivals Australia Grant
Children's Entertainment Wheatbelt kid's face painting *Applied for Lotterywest funding and waiting for a response. If successful, we can possible receive \$2,000 for the Wheatbelt kid's face painting.	\$2,370.24	This is required for giving the children something to do and allowing the parents to enjoy themselves	BOOKED	Hyden100 committee	TBA	LOTTERYWEST
Documentary	\$40,000	This is required to create a video record of the first 100 years of the Hyden	One more trip to Hyden to film and then post-production will be undertaken	Hyden to film and then post-production will be undertaken	The Hyden100 Committee was told on the 11th of February 2021, that the	NIL

<p>*\$27,000 was approved for 2020/2021 \$8,000 was approved by the council at July 2021 Council meeting.</p> <p>A total of \$35,000 has been approved.</p>		<p>community. This includes interviews with current and past residents and it is the first time this type of project has been undertaken for Hyden.</p>		Hyden100 committee	<p>Shire of Kondinin had agreed to fund \$27,300 of this project. An additional \$8,000 was approved in the 21/22 budget (at the Shire meeting in July 2021).</p>	
Fireworks	\$7,000	<p>This is required to add to the overall event as a spectacle, another drawcard for the event and to make the event more memorable. Having fireworks is associated with significant events.</p>	Booked	Hyden100 committee		<p>Festivals Australia Grant</p> <p>\$1000 has been gained from a grant through Kleenheat Gas</p>
Security	<p>TBA</p> <p>*Contacted Security Company and waiting for a quote.</p>	<p>This is required for the fireworks and with the bar/licenced area.</p>	Started	Hyden100 committee	TBA	

Toilet Hire	\$1,000	This is required to ensure that there are sufficient facilities for the event *Hyden 100 has hired Portable Toilets for extra toilets.	Started	Hyden100 committee	TBA	
Bus	*Fees waived	Shire of Kondinin Bus has been booked for the event.		Hyden100 committee	Is the Shire willing to donate the bus hire to Hyden for the event?	
Website *\$1000 approved in July 2021 council meeting.	\$720	This is needed to promote the event and keep attendees aware of what is being planned for the weekend.	Completed	Hyden100 committee		Nil
Professional Photographer	TBA	This is required to document the event.		Hyden100 committee		
TOTAL 2021/2022	\$8, 720.00					
TOTAL 2022/2023 (NOT INCLUDING GRANT FUNDING)	\$75,818.84 *still waiting for final pricing for Security & Photographer					

Projects that will be funded by Hyden Progress Association or Sponsorship:

- Band – Sophie Jane
- Hyden100 Merchandise
- Books
 - o Hyden: The People
 - o Riding the Wave (Coffee Table Book)
 - o Pam Marsh – a book about Hyden’s pioneer women
- Hyden100 Beer
- Fashion Parade
- Sporting Club Players Review

MEDICAL CENTRE REPORT

Medical Centre Report June 2022

Centre Statistics

Month	Hyden	Kondinin	Kulin
April	42	177	112
May	78	228	12
June	56	164	59

Debtors

End of Month	Total Debtors
April 2022	\$646.75
May	\$224.65
June	\$217.85

ACCREDITATION

Our accreditation assessment date is set for 20th July 2022

GENERAL

Face to face appointments are still able to be made via reception staff following triaging.

Dr Mackie is taking leave from the 26th July for approx. 3 weeks. Unfortunately Dr Job is not available to cover for any of this period.

We have received our restock of Flu vaccinations for the over 65 years.

Dr Mackie has made the decision not to supply/provide any further covid vaccinations due to the large amount of wastage.

Mrs Jennifer Henderer has requested to take a cut in her contracted hours, she does not wish to work on Fridays.

Advertising will need to be carried out to find a suitable candidate, there may be additional hours available.

Ronelle Tyson
Practice Manager

SWIMMING POOL REPORT

NIL

ENVIRONMENTAL HEALTH OFFICER REPORT

Information Bulletin

Environmental Health Report

April - June 2022

HEALTH

This report is to highlight issues and activities ongoing within the environmental health area for the period April - June 2022

Covid-19

- Transition to evolving covid recovery phase, various Directions being revoked
- Easing of covid restrictions
- Covid Event Plans now strongly recommended no longer mandatory
- Weekly reports to WAPOL on contact register compliance checks no longer required
- Mandatory vaccination requirements for food premises revoked
- Webinar with Chief Health Officer - Mandatory Vaccinations

Development Applications Input

- Lot 250 Rankin Street Kondinin
- 1714 Hyden – Mt Walker Road Hyden
- 9 & 15 Munday Loop, Hyden
- Wave Rock Salt Pool cabanas
- 1271 East Hyden Bin Road, Hyden
- Lot 2 Lovering Road, Hyden
- Enquiry Bowen Therapy Hyden

Dilapidated Housing

- 28 Rankin Street Kondinin – Seeking further legal advice
- 51 Rankin Street Kondinin – Demolition of property scheduled in July
- 53 Rankin Street Kondinin – Demolition of property scheduled in July
- 76 Rankin Street Kondinin – Declared Unfit for Human Habitation, 12 month timeframe for property owner to complete compliance works
- 2 Wignell Street Kondinin - Exterior cladding and glazing works underway
- 21 Jones Street Kondinin – Owner to undertake repairs

Events

- Wave Rock Weekender Event 2022 application pending
- Hyden 100 meeting with committee. Event application submission pending

Food Safety

Inspected the following Food Businesses for Food Act compliance -

- Kondinin Country Club

- Kondinin Pavillion (reclassified as low risk food premises)
- Kondinin Town Hall
- Cosmic Boy Village Mess
- Hyden Pavillion
- Aussie Farmer Hens

Food Recall Notices circulated to all food businesses

- Saputo Dairy Australia Pty Ltd Butter and Spreadable Butter Blend Products
- Bondi Protein - Vegan Protein Bar Peanut Butter
- EleCare, Similac and Alimentum infant formula products
- Bestow Powdered Drink Products - various weights
- Kinder chocolate products
- Garden Fortune Cookies
- Kahlua Espresso Martini
- Elite confectionery products
- INC Shred Max Raspberry Coconut Flavour 60G
- Deep Coriander Chutney
- Margaret River Gluten Free Muesli 500G
- Hanami Prawn Crackers
- Chris' Homestyle Plant Based Dips 200g
- Dineamic Creamy Pesto Pumpkin Gnocchi With Broccoli

Lodging Houses & Caravan Parks

- Wave Rock Caravan Park
- Wave Rock Short Stay “The Silos”
- Wave Rock Short Stay “The Camp”

Onsite Septic Systems Applications

- Lot 152 Radbourne Drive Hyden
- Unit 9 & 10 West Court Kondinin
- Lot 4 Lovering Road Hyden
- Follow up unapproved septic at Wave Rock Salt Pool cabanas

Pool Water Sampling

- End of season for all public pools

Pool Fence/Barrier Compliance Inspections

- Nil this reporting period

Public Buildings

- Kondinin Town Hall

RoeROC

- Next RoeROC meeting 21st July 2022

Stallholder / Street Trading Permits

- Nil this reporting period

Waste Management

- Ongoing inspections of waste facility
- Various enquiries and permits issued for disposal of asbestos to Bendering Tip
- Annual Licence fees for Kondinin Tip
- Waste minimisation projects

Other

- Public Health Plan submitted to Department of Health for comment
- Survey from Department of Primary Industries and Regional Development regarding local egg producers
- Department of Health survey regarding mosquito surveillance for Japanese encephalitis
- Update to CEO on new Work Health and Safety Regulations 2022 and asbestos removal work
- Meeting with Hyden CRC regarding Food Registration of CRC kitchen
- Inspect damaged asbestos fencing adjacent to Hyden school

Brendon Gerrard

Principal Environmental Health Officer

RANGER'S REPORT

Included in the Manager of Planning and Assets' Report.

CLEAN UP ROSTER

July- David & Tom

August- Murray & Bev

September- David & Bruce

October- Kerrie & Brett

November- Darren & Kent