



Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

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CEO Report

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Medical Centre Report

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Environmental Health Officer Report

Ranger's Report

June 2023

MANAGER PLANNING AND ASSETS REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2022-2023

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Kondinin Shared Pathways	Department of Transport	\$100,000	\$100,000	<p>WORKS COMPLETED</p> <p>The 2.5m dual concrete dual pathway and associated pram ramps extending along Graham Street from the Kondinin Hospital to the Information Bay has now been completed and grant acquitted.</p> <p><i>To satisfy all requirements of the grant application, an activation event has been scheduled for Wednesday 28th June 2023 to coincide with SOCK (Save Our Country Kids) week. The Minister and all Council Members have been invited to the event which the Shire will run in conjunction with the Kondinin Community Resource Centre.</i></p>
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p>APPROVED & IN PROGRESS</p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by the Council at its Ordinary Meeting held on the 16th of February 2022. Projects are now all mostly completed.</p> <p>Projects originally all had to be completed by the 30th of June 2023, but a blanket extension has now been received until 30th June 2024.</p>

				<p>Hyden Golf Club Ceiling completed; Bin Enclosures have been delivered and installed; CCTV cameras have all been installed and operational; Tender awarded for the Hyden Swimming Pool Change Rooms and works commenced in mid-January 2023; Request for Quotations sought for Hyden Tennis Club Re-Roofing and awarded at the Ordinary Meeting of Council on the 14th December 2022 subject to variation request to complete works by October 2023 which has now been approved; Hyden Swimming Pool Car Park upgrade completed.</p> <p><i>The bulk of the Hyden Swimming Pool Building has been completed with some issues with disability access and universal unisex access currently being worked through.</i></p> <p><i>Current delays are being experienced with engineering certification of the Hyden Tennis Club Building which are being worked through.</i></p>
Local Roads and Community Infrastructure Program PHASE 3 EXTENSION	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p>APPROVED IN PRINCIPLE</p> <p>In an email dated 9th May 2022 the Federal Government has advised that Under the Phase 4, Councils will receive a funding allocation equal to their Phase 1 nominal funding allocation [\$543,234 – Shire of Kondinin]. This funding will be available from 1 July 2023, with construction completion due by 30 June 2025.</p> <p><i>An Agenda Item relating to this matter is scheduled to be presented to 21st June 2023 Ordinary Meeting of Council for consideration to submit a work schedule to the Department of Infrastructure for approval once the necessary forms are released.</i></p>

Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus, In-Kind Project Management	<p>APPROVED & IN PROGRESS</p> <p>The Shire's existing Municipal Heritage Inventory (MHI) has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shires require a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 which offers protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review. Three quotations were obtained, and the preferred consultant was one that provided the best value for money and has undertaken similar projects across Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p><i>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20th July 2022 Council meeting and facilitated community workshops for three town sites during the visit. Draft Working Survey was tabled at the November 2022 Ordinary Meeting of Council and a draft document has now been submitted to the Administration. The Administration are going through the documentation and aim to present to the August 2023 Ordinary Meeting of Council to advertise the draft document.</i></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development	\$4,000,000	\$1,000,000	<p>APPROVED & IN PROGRESS</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16th of February 2022. Email received 27/4/2022 to confirm</p>

	and Communications			<p>funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p><i>Final approval and tender exemption approval received and design completed and works commenced.</i></p> <p><i>Shire have submitted Reports for Milestone 1 (Design - \$800,000) and Milestone 2 (Construction Commenced - \$1,200,000) and currently waiting on claims to be received.</i></p>
Community Sporting and Recreation Facilities Fund	Department of Local Government Sport and Cultural Industries	\$44,000	\$ 143,162	<p>COMPLETED & ACQUITTED</p> <p>This project has been completed on time and within budget. The Shire worked collaboratively with the Hyden Tennis Club on the project with both parties pleased with the new court surfaces. The Hyden Tennis Club contributed \$93,581 cash together with significant in-kind support to the project, the Shire \$143,162 and the remaining \$44,000 from the Department of Local Government Sport and Cultural Industries.</p> <p><i>A huge thank you to the Hyden Tennis Club for their contribution to this project.</i></p>
Community Water Supply Program	Department of Water and Environmental Regulation	\$90,331	\$38,713 (cash & in-kind)	<p>APPROVED & IN PROGRESS</p> <p>As endorsed by Council at its Ordinary Meeting held on the 16th of November 2022 an application was submitted to the Department of Water and Environmental Regulation for the supply and installation of a new 275,00KL tank at The Humps Standpipe; the supply and installation of a submersible pump in the Kondinin CBH dam on a floating pontoon and a generator to power the pump; and the supply and installation of two pumps and associated generator to move water safely and more efficiently between the three Kondinin Town Dams.</p>

				<i>Grant was successful and grant agreement signed. New pumps and generator sets have been installed at the Town Dams and Kondinin CBH and both now in operation. New tanks installed at The Humps to be connected shortly in liaison with additional works being undertaken by DWER.</i>
TOTAL		\$5,868,663.25	\$1,286,505.25	

Town Planning Matters Update

Project/Matters	Status
Scheme Amendment No. 9 to the Shire's Local Planning Scheme No.1.	<p>Council at its Ordinary Meeting of Council held on the 15th February 2023 approved to initiate scheme amendment process.</p> <p><i>Referral sent to Environmental Protection Authority (EPA) who have advised that more information is required to address potential environmental issues before matter can be progressed. Currently finalising the scoping area for the Flora and Fauna Study that has to be completed before progressing the amendment.</i></p>
CBH Receival Sites – Kondinin North and Hyden	<p>Currently temporary approvals are in place for additional bulk heads at the Hyden and the Kondinin North Receival Site.</p> <p><i>A Development Application comprising the installation of a Grid Auger Pit and a 500tph Conveyor Loading System to service the existing bulk head (OBH03) and existing bulk head (OBH04) to meet future and current demands for handling grain at the Kondinin North site is scheduled to be reported to the June Ordinary Meeting of Council for determination.</i></p> <p><i>Development Applications for the temporary bulkheads are scheduled to be submitted to the Shire for determination by September 2023 to ensure that permanent approvals are in place for both the Hyden and the Kondinin North sites by December 2023.</i></p>
Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden	<p>The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on</p>

	<p>DP25779 has closed as no further information has been received in support of the application. The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to improve customer satisfaction and attract more visitors to the area and region.'</i> Clarification was also sought on estimated costings for the proposal which the Manager of Planning and Assets will investigate and then report the matter back to Council accordingly.</p> <p><i>No new information to report.</i></p>
<p>Proposed Wind Farm, King Rocks, Hyden</p>	<p>The Shire's Administration held meetings with SynergyRED and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports were prepared and submitted to the Shire in August 2022. Due to the scale/cost of the development, the matter was determined as a JDAP (Joint Development Assessment Panel) application. <i>The development Application was approved via a JDAP Zoom meeting on the 15th of November 2022. Minutes can be viewed at the following link to the DPLH website:</i></p> <p>https://www.dplh.wa.gov.au/departmentofplanninglandsheritage/media/daps/regional%20jdap/minutes/2022/november/20221115%20-%20minutes%20-%20no%2074%20-%20shire%20of%20kondinin.pdf</p> <p><i>Synergy are anticipating works to commence by the end of 2023 with the view of securing contractors and the design of the turbines by mid-2023. Potential Related matter on road reserves being amalgamated with adjacent freehold lots was presented to the March 2023 Ordinary Meeting of Council and advertising completed with adjacent land owners and referral agencies. Matter was reported back to the May 2023 Ordinary Meeting of Council and Crown Enquiry Form has been submitted to DPLH to progress the process.</i></p>

<p>Proposed Wind Farm, Kondinin</p>	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in regular contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing was undertaken in 2022 to confirm turbine locations. The Planning Approval remains valid until 8th November 2025 and detailed plans of the final design of the windfarm and accompanying Construction Management Plan and Operational Management Plan, a Noise Management Plan and other related documentation are required to be submitted to the Shire of Kondinin as part of the conditions of planning approval. <i>With the investors now secured work has commenced on this documentation to be submitted to the Shire by the end of 2023.</i> Lacour Energy has advised that have now secured investors (Shell Energy Operations and Foresight) to progress the project with construction anticipated to commence by 2024. <i>The Shire's Administration most recently met with the Wind Farm Investor Representatives on the 28th March 2023 to discuss the update on the project. Key issues of accommodation and water were raised by Administration Staff.</i></p> <p><i>The Community Consultative Committee has been appointed with the latest meeting held on the 2nd May 2023 to discuss the management of the Community Fund.</i></p>
<p>Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)</p>	<p>A meeting was held with Karlgarin Bowling Club and Karlgarin Country Club to establish the position of the respective parties. Feedback sought from the Department of Lands and Planning advising that the Shire is unable to do anything more until the Karlgarin Country Club determines if they do in fact wish to gift or sell the lots to the Shire or the State with or without conditions. The Karlgarin Country Club AGM was held on Wednesday 1st September 2021 in which it was resolved to gift Lots 19 and 21 owned freehold by the Karlgarin Country Club to the Shire of Kondinin for \$200 per Lot. Council at its Ordinary Meeting on the 20th of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots. A settlement agent was engaged and the process was stalled whilst original titles and/or statutory declaration with supporting information is cited by the settlement agent.</p>

	<p><i>Lost Title Application has been approved and new titles have been issued. Settlement agent has been re-engaged and Shire and Karlgarin Country Club settlement process near completion. Following settlement, steps will be taken to re-vest Lots 19 and 21 into the crown for the purpose of Recreation – Bowling Green as per the resolutions listed above from September and October 2021 respectively.</i></p>
<p>Electrical Vehicle Charging Station</p>	<p>Matter presented to the December 2022 and the February 2023 Ordinary Meeting of Council.</p> <p>The Shire Administration are continuing liaison with Department of Planning, Lands and Heritage, Main Roads and Synergy and have now secured land tenure arrangement for location at Hyden Information Bay to progress to the Licence / Development Assessment Stage. Concurrently a road closure application is in progress with the view of the land in question being vested to the Shire with the power to licence / lease for the purpose of information / parking bay / electric vehicle station.</p> <p><i>Road closure reported to the 17th May 2023 Ordinary Meeting of Council and documentation has been submitted as a Crown Enquiry Form the DPLH.</i></p> <p><i>Development Application has been receipted and advertised commenced closing on the 30th June 2023. Matter anticipated to be submitted to the July 2023 Ordinary Meeting of Council.</i></p>
<p>PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)</p>	<p>Over the last 18 months, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. <i>The Shire's</i></p>

Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th of April 2022.

The Shire has submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Permission has been received and contact has been made with a contractor to complete works.

RAILWAY BARRACKS; In an email from the Property Managers (Burgess Rawson) the PTA have re-considered their position and have advised that they support the removal of the Railway Barracks to another location subject to the proper approval process, in particular, the submission of a structural engineering report and the removal of all asbestos from the building. ERC Consultancy was engaged by PTA to remove the asbestos on the 31st of January 2022. At its Ordinary Meeting on the 16th of February 2022 Council endorsed the Shire's Administration to engage a consultant to undertake a structural engineering assessment of the building.

The Engineering Report has been received by the Shire's Administration advising that the building can be relocated. The report was forwarded to the PTA via the lease Agency, Burgess Rawson with a return email received from Burgess Rawson on 11th August 2022 advising that "PTA believes that all the asbestos has been removed from the site, and the report indicates that it is feasible and safe to move the buildings, therefore PTA has no objection to relocation proceeding. The Shire is to ensure the site is left clean, tidy, level etc. as per normal make good requirements at the expiry of the lease term."

The Shire's Administration sought quotations for the demolition and installation of the relocated barracks and reported the matter to the 14th December 2022 Ordinary Meeting of Council, where Council resolved to lay the matter on the table until a community quotation was obtained. The community quotation received from the Hyden Progress Association was accepted by Council at its Special Meeting on the 7th February 2023.

	<p><i>Building and Demolition Permits were issued on the 9th March 2023 and the HPA are undertaking the works. Works have commenced on the pad and demolition of barracks partially undertaken.</i></p> <p>SITE PLAN & DRAINAGE WORKS <i>Following the engagement of a civil engineer a formal site survey and bill of quantities has been prepared to inform future drainage, surface treatment, parking, truck layout and location of a potential public toilet and the railway barracks in this leased area along Marshall Street, Hyden. Costings currently being considered for 2023/2024 budget deliberations.</i></p>
Marshall Street Reserve – Amended Vesting with the Power to Licence / Lease	<p>Following the outcome resolved at the March 2023 Ordinary Meeting of Council on this matter the proposed to amend the vesting of Reserve 33998 to afford the power to lease / licence to the Shire of Kondinin, together with the amalgamation of with adjacent Lot 38659 has been submitted as a Crown Enquiry Form to the Department of Lands, Planning and Heritage for consideration.</p> <p><i>No feedback from the Department of Lands, Planning and Heritage has been received to date.</i></p>

Asset Management Update

Project/Matters	Status
Karlgarin C Tank	<p>Currently liaising with DWER for consideration of a new additional tank to be installed near the access outlets. Representatives from the Department of Water met with the Shire's Administration on-site on the 10th of November 2022 to discuss options to improve storage and access to this community water supply.</p> <p><i>DWER have confirmed to the Shire's Administration that they are following it up to install a tank at the current outlet point to increase storage and access to the site.</i></p>
King Rocks Tank Lot 20	<p>Crown Inquiry Form for the vesting in favour of the Shire for the purpose of water infrastructure with the power to lease / licence has been submitted to the Department of Planning, Lands and Heritage. <i>Approved.</i></p>

<p>McCann's Rock Water Supplies</p>	<p>The vesting of Reserve 21469 over Crown Lot 301 on DP66258 has been amended and now vested with the Shire of Kondinin for the purpose of water to enable the tanks and standpipe to be located on this Lot. The Water Corporation has an easement on this crown lot and has given approval for the vesting to the Shire for the purpose of water infrastructure.</p> <p>The Water Corporation has undertaken a preliminary assessment on this and has advised that they are not in the position to commit access from the mains for this proposed relocated standpipe until they have completed a project at Lynch Rock upgrade which is another 2 years away.</p> <p><i>The Shire's Administration have arranged for the relocation of the standpipe and construction of new storage tanks connected to the McCann's Rock Reservoir to improve access and storage at this site, which is all being undertaken and funded by the Department of Water and Environmental Regulation, with the Shire providing the pad. The pad has been completed by the Shire. DWER have arranged a new tank, trenching and the relocation of the swipe card controller to occur in the coming months.</i></p>
<p>The Humps Standpipe</p>	<p>Bore drilling has been undertaken in close proximity to the Shire's standpipe and tanks at The Humps on the corner of Raine and Lovering Roads, Hyden. As the bore drilling is located in the Shire's local road reserve, it was initially thought that the Shire was required to obtain a licence from the Department of Water and Environmental Regulation, however it has since been established that a bore licence is exempt in this scenario due to the water being used for stock and emergency purposes. Department of Water and Environmental Regulation is working on the bore connection and infrastructure. The Shire has applied for funding through the Community Water Supply Funding for the purchase and installation of a 275KL tank at the site.</p> <p>The Water Corporation has offered to the Shire to provide a cost estimate to provide light soil coverage over the poly pipe shown to extend its longevity should it be needed to be used again.</p> <p><i>Shire has been successful in the DWER's Community Water Supply Funding to purchase and install the tanks and connection to the bore. Shire has ordered tank and DWER have</i></p>

	<i>also arranged a second tank and the bore connection so all can be installed concurrently by June 2023. Pads are done and tanks have been installed. Tanks to be connected shortly as part of other works being undertaken at the site by DWER including access to a new bore.</i>
Housing and Accommodation	<p>Matters of Housing and Accommodation presented to the Housing and Building Committee Meeting held on the 29th March 2023, which is tabled in the Agenda of the 17th April 2023 Ordinary Meeting. Key matters of discussion included:</p> <ul style="list-style-type: none"> - Commencing negotiations with WACHS to enter Housing Investor Partnership Program for construction of housing for the Kondinin Hospital - Replacement and upgrades to existing Shire housing stock - Potential housing development locations - Management of social / aged care housing stock - 10 year Housing Capital Works and Maintenance Program - 10 year Building Capital Works and Maintenance Program - 10 year Housing Replacement Plan - 10 year Building Forward Plan <p><i>The above matters are being considered and investigated by the Shire's Administration for consideration in 2023 / 2024 Budget deliberations. Agenda Items relating to WACHS housing proposed is schedule to be presented to the 21st June 2023 Ordinary Meeting of Council.</i></p>

Projects Update

Item	Status
Extension of Hyden Recreation Centre	The Shire's Manager of Planning and Assets arranged a meeting on the 9 th of March 2022 for the Hyden Sports Council and Councillors to meet with the Department of Local Government, Sport and Cultural Industries (DLGSC) to discuss this project, in particular the requirements for funding under the CSRFF Forward Planning grant round that closed in September 2022. The scope of work is yet to be finalised and therefore Shire is not in a position to submit grant funding.

	<p>In response to the matter being presented to the 20th July 2022 Council Meeting and the Sports, Council Meeting held on the 12th of August 2022 a community survey with three options to seek community feedback on the preferred scope was prepared and circulated with 63 responses received. The survey summary was presented at the community meeting held on the 18th of October 2022 demonstrating an even split between the preference for Option 1 (Extension to Existing Building) and Option 2 (Full demolition and construction of new Recreation Centre). A PowerPoint presentation was circulated to all Councillors via email on the 19th of October 2022.</p> <p>The matter was discussed at the October 26th 2022 Ordinary Meeting of Council where it was confirmed that the Shire's Administration could proceed with a variation to the current Architects' engagement to draft up concept plans and estimated costings for a new build before a final decision on the scope of the project is finalised. Shire's Administration confirmed the arrangement with architects and have received feedback from the Hyden Sports Council.</p> <p>Zoom Meeting was held with the Hyden Sports Council, Shire Administration and Architects on 17th February 2023. Architects presented a 'two building' proposal to avoid the fire hydrant requirements for a building above 500m2 to the Shire's Administration on the 6th April 2023 which has been circulated to the Hyden Sports Council for consideration prior to costing.</p> <p><i>Following feedback from the Sports Council the Shire have gone back to the architects to amend the site plans to better enable direct viewing to sporting fields and to have 'one building'. This design and indicative costing were discussed at a meeting on the 17th May 2023 with the Sports Committee Councillors, the Shire's Administration and the Hyden Sports Council representatives. Progression of project dependent on deciding on the scope of works and a cash contribution from the community to inform grant and budget decisions.</i></p>
Re-Roof Hyden Tennis Club	<p>Plans completed for the re-roofing and of Hyden Tennis Club. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. <i>The matter was presented to the 14th December 2022 Ordinary Meeting of Council subject to extension from grant provider which has now been approved. Builder engaged. Awaiting final engineering approval.</i></p>

Upgrade to Hyden Swimming Pool Building	<p>Draftsperson was engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building.</p> <p>Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure. <i>The contractor engaged to undertake works and works commenced mid-January 2023 and are on track to be completed by June 2023. New roof on, internal rendering completed, brick work completed, internal plumbing completed, tiling completed and internal partitions completed. Internal hardware fit out to be completed and louvres installed. Currently working through issues associated with meeting disability and universal access requirements.</i></p>
Review of Shire's Heritage List / Inventory	<p>With the grant funding now approved, Shire's Manager of Planning and Assets will manage this project. A consultant has been engaged and inception Council and Community Meetings were held on the 20th and 21st of July 2022 and well supported by community members from all three town sites. <i>Pre-Draft heritage survey presented to the 16th November 2022 Ordinary Meeting of Council with final Draft presented to the August 2023 Ordinary Meeting of Council.</i></p>
Works to Bendering Hall	<p>Basic works to 'make good' are scheduled to be undertaken in the coming months as part of an insurance claim from vandalism. The property will also be looked at as part of the review of the Shire's Heritage List. A contractor has been asked to action this as a priority due to further reported vandalism. The situation has also been reported to the local police to undertake surveillance. A CCTV camera has been installed at the site on 11th September 2022 with remote access viewing from the Shire Administration Office. Works are progressing with the brick pillars reconstructed in the week beginning the 12th December 2022 together with Perspex windows being installed and doors re-fitted.</p> <p><i>Works progressing with windows now installed and pillars done. Main door to be fitted. Has to be completed for insurance claim by 30th June 2023.</i></p>
Upgrades to Kondinin Pavilion	<p>Requests for quotes were sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031.</p> <p>Quotations closed on 30th September 2022 with three quotations received. The preferred consultant has been engaged to undertake the project. Project Scope endorsed by Council at its Ordinary Meeting on the 16th of November 2022 and first draft concept was received in January 2023 and discussed at the KCRC meeting on the 8th February 2023. A community workshop was held with the architect on the 27th February 2023 to discuss the proposed</p>

	<p>plans with local community members. Good attendance from community and sporting groups and constructive feedback provided to the architect.</p> <p><i>Plans tweaked to factor in community feedback and costings prepared by the Architect's Quantity Surveyor submitted in May 2023 and matter presented to the 17th May 2023 Sports Council Committee Meeting. Letter received from Kondinin Community Recreation Council finalising the scope and their cash contribution. Matter to be presented to the 17th June 2023 Ordinary Meeting of Council.</i></p>
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Building Maintenance Report

Status as of 13th June 2023

- Various maintenance works undertaken at the Hyden Rec Centre, including the upgrade of the hot water system and new water fountain
- Various plumbing matters attended to at public toilets, Kondinin Caravan Park and public buildings across the Shire
- Various electrical matters attended to at public toilets and public buildings and Shire houses across the Shire
- Routine housing inspections undertaken in April 2023 with various maintenance issues currently being followed up by maintenance officers and electrician / plumber

Ranger Report

Status as of 13th June 2023

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave, Yeerakine Rock, Kondinin Lake and the Humps
- Non-displaying of tickets at Wave Rock Car Park ongoing issue
- Various dog matters addressed

MANAGER OF CORPORATE SERVICES

Kondinin Caravan Park														
Profit & Loss Statement														
For the period ended 31 May 2023														
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	
Caravan Park Income	6364.61	9323.69	6437.32	12142.77	10562.79	9825.49	10306.38	11844.58	11445.52	5799.12	13553.72		107605.99	
Caravan Park Expenses	-8434.75	-6996.22	-16868.03	-6609.03	-10773.45	-5621.60	-12149.48	-8774.50	-10010.92	-9823.19	-10434.57		-106495.74	
500 Staff wages - maintenance	-53.27	-243.52	-738.24	-243.53	-306.24	-491.47	-323.36	-232.63	-373.96	-770.90	-232.79		-4009.91	
520 Materials & supplies	-230.58	-20.84	-511.19	-63.18	-1888.88	-36.66	-270.34	-84.68	-190.69	-27.46	-234.44		-3558.94	
521 Contract Cleaning, plumbing, repairs	-5377.72	-4775.00	-11734.09	-3707.00	-5017.43	-3602.00	-7749.90	-6919.06	-5499.00	-7253.93	-6390.00		-68025.13	
523 PO Gateway booking commission	0.00	0.00	0.00	0.00	0.00	0.00	-62.70	-27.76	-71.51	0.00	0.00		-161.97	
540 Electricity	0.00	-121.34	-1717.79	-134.57	-1423.00	0.00	-1098.61	-129.81	-1239.72	0.00	-1277.55		-7142.39	
542 Water	-806.30	0.00	-288.09	0.00	-850.29	0.00	-1026.50	0.00	-1289.42	0.00	-601.36		-4861.96	
543 Gas	0.00	-592.00	-148.00	-296.00	0.00	0.00	-310.40	-155.20	0.00	0.00	-465.64		-1967.24	
570 Insurance	-921.22	0.00	0.00	-921.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-1842.44	
900 Labour overhead	-45.66	-243.52	-730.63	-243.53	-287.61	-491.47	-307.67	-225.36	-346.62	-770.90	-232.79		-3925.76	
903 Admin allocation (estimate)	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00	-1000.00		-11000.00	
Profit/-Loss	-2070.14	2327.47	-10430.71	5533.74	-210.66	4203.89	-1843.10	3070.08	1434.60	-4024.07	3119.15	0.00	1110.25	

Shire of Kondinin													
Private Works - Profit & Loss Statement (Monthly Summary)													
For the Period Ended 31 May 2023													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Income	1,374.54	26,852.22	54.58	3,085.00	36,810.20	0.00	136.36	2,481.73	11,289.61	0.00	375.61		82,459.85
Expenses	0.00	-26,164.00	-1,659.70	-10,661.90	-14,278.81	-3,989.47	-631.69	-4,277.43	-6,931.42	0.00	-254.02		-68,848.44
Profit/-Loss	1,374.54	688.22	-1,605.12	-7,576.90	22,531.39	-3,989.47	-495.33	-1,795.70	4,358.19	0.00	121.59	0.00	13,611.41

Shire of Kondinin

Wave Rock Precinct - Profit & Loss Statement (Monthly Summary)

For the Period Ended 31 May 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Income	10,392.74	10,863.63	20,692.59	21,937.29	26,308.23	18,000.90	30,275.49	19,979.64	18,133.63	21,802.75	24,337.29		222,724.18
Expenses	-10,266.49	-16,660.25	-25,456.96	-11,706.13	-16,444.31	-12,545.80	-12,218.60	-32,537.54	-10,077.33	-13,644.46	-23,119.47		-184,677.34
Profit/-Loss	126.25	-5,796.62	-4,764.37	10,231.16	9,863.92	5,455.10	18,056.89	-12,557.90	8,056.30	8,158.29	1,217.82	0.00	38,046.84

Kondinin Medical Centre

Profit & Loss Statement

1 July 2022 to 31 May 2023

	July	August	September	October	November	December	January	February	March	April	May	June	Total
INCOME													-
Medicare	\$22,363.50	\$16,326.80	\$16,643.75	\$18,341.05	\$25,331.86	\$14,197.40	\$11,328.45	\$25,357.20	\$22,337.55	\$18,281.75	\$27,373.30	\$0.00	\$217,882.61
PIP & HCP Payments	\$0.00	\$6,125.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,501.25	\$0.00	\$0.00	\$5,374.68	\$0.00	\$17,001.56
Locum Assistance RHW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,899.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,899.70
Total Income	\$22,363.50	\$22,452.43	\$16,643.75	\$18,341.05	\$25,331.86	\$14,197.40	\$15,228.15	\$30,858.45	\$22,337.55	\$18,281.75	\$32,747.98	\$0.00	\$238,783.87
EXPENSES													
Doctor Charges	20,400.00	\$16,800.00	\$16,200.00	\$16,800.00	\$16,800.00	\$10,800.00	\$15,600.00	\$21,600.00	\$19,800.00	\$16,200.00	\$27,000.00	\$0.00	\$198,000.00
Locum Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$5,542.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,542.77
Practice Nurse	\$0.00	\$0.00	\$0.00	3,036.59	\$0.00	3,214.53	\$0.00	\$0.00	\$0.00	\$0.00	\$3,216.11	\$0.00	\$9,467.23
Salaries & Wages - Staff	\$2,080.77	\$5,761.70	\$3,753.08	\$2,125.60	\$2,992.14	\$3,272.46	\$5,810.45	\$4,040.26	\$3,569.34	\$4,467.00	\$4,607.38	\$0.00	\$42,480.18
Superannuation - Staff	\$413.97	\$604.98	\$394.08	\$223.19	\$264.07	\$343.61	\$610.11	\$424.23	\$372.21	\$394.65	\$418.63	\$0.00	\$4,463.73
Computer Expenses	309.09	270.45	193.19	409.09	309.09	193.19	77.27	193.19	193.18	463.63	425.00	\$0.00	\$3,036.37
Telephone & Internet	361.16	290.60	365.50	319.79	270.69	252.23	515.89	90.86	236.71	254.13	309.32	\$0.00	\$3,266.88
Postage, Freight & Courier	10.06	-	58.85	-	-	14.25	-	25.24	-	14.26	67.41	\$0.00	\$190.07
MV Operating Expenses	\$871.01	\$187.78	\$132.27	\$247.06	\$168.41	\$226.10	\$178.80	\$542.28	\$168.96	\$307.90	\$285.09	\$0.00	\$3,315.66
Bank Charges	\$100.76	\$68.35	\$61.37	\$72.17	\$58.41	\$47.20	\$56.76	\$164.21	\$188.43	\$126.36	\$180.51	\$0.00	\$1,124.53
Housing Allocation	\$721.17	\$94.94	\$1,168.37	\$476.45	\$1,009.45	\$1,285.12	\$1,061.22	\$996.81	\$1,690.61	\$2,015.01	\$896.62	\$0.00	\$11,415.77
Amin Allocated Costs	\$5,427.36	\$3,260.71	\$2,562.90	\$4,688.69	\$2,644.71	\$2,770.53	\$4,653.24	\$3,225.22	\$2,735.54	\$3,215.69	\$4,312.73	\$0.00	\$39,497.32
Others (Utilities, Maintena	7,427.71	2,931.10	3,104.72	1,707.06	1,475.41	1,643.77	1,148.44	9,098.21	2,598.59	1,461.37	2,659.73	\$0.00	\$35,256.11
Total Expenses	\$38,123.06	\$30,270.61	\$27,994.33	\$30,105.69	\$31,535.15	\$24,062.99	\$29,712.18	\$40,400.51	\$31,553.57	\$28,920.00	\$44,378.53	\$0.00	\$357,056.62
OPERATING PROFIT/-LOSS	-\$15,759.56	-\$7,818.18	-\$11,350.58	-\$11,764.64	-\$6,203.29	-\$9,865.59	-\$14,484.03	-\$9,542.06	-\$9,216.02	-\$10,638.25	-\$11,630.55	\$0.00	-\$118,272.75
Profit/-Loss share:													
Shire of Kulin - 40%	-\$6,303.82	-\$3,127.27	-\$4,540.23	-\$4,705.86	-\$2,481.32	-\$3,946.24	-\$5,793.61	-\$3,816.82	-\$3,686.41	-\$4,255.30	-\$4,652.22	\$0.00	-\$47,309.10
Shire of Kondinin - 60%	-\$9,455.74	-\$4,690.91	-\$6,810.35	-\$7,058.78	-\$3,721.97	-\$5,919.35	-\$8,690.42	-\$5,725.24	-\$5,529.61	-\$6,382.95	-\$6,978.33	\$0.00	-\$70,963.65
	-\$15,759.56	-\$7,818.18	-\$11,350.58	-\$11,764.64	-\$6,203.29	-\$9,865.59	-\$14,484.03	-\$9,542.06	-\$9,216.02	-\$10,638.25	-\$11,630.55	\$0.00	-\$118,272.75

MANAGER OF WORKS REPORT

PLANT HOURS AND REPAIRS - May 2023

Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM			
0KN	0	2021	Toyota - Prado	CEO	55212	57970		
KN0	0	2022	Toyota - Prado	MOW	88137	94587	service	tyres wheel alignment
KN	4	2022	Subaru Outback Petrol	MCS	31730	34251		
KN	49	2020	Toyota Hilux Petrol		25402	27256		
KN	51	2021	Toyota Hilux	Kondinin	33602	35232	tyres	
KN	52	2022	Subaru Outback Petrol	MPD	23045	25513		
KN	54	2022	Subaru Outback Petrol	Doctor	33800	35023	service	
KN	55	2018	Toyota Hilux	Brian Lucas	6181	8802		
KN	56	2022	Toyota Hilux	P&G Kondinin	15110	16436		
KN	57	2015	Isuzu - Tray Top - Mtce Truck		197520	200254	service	
KN	58	2016	Prime Mover	Paul Chambers	329029	333888	service	puncture rear brake rebuilds
KN	59	2016	Water Truck		157265	159906		
KN	60	2016	Isuzu - Tray Top - Dual Cab		161295	162873	puncture	
KN	61	2018	Toyota Hilux		4442	6959	windscreen	
KN	62	2016	Prime Mover	Bob Lockyer	331794	332176	service	
KN	63	2017	Isuzu - Tray Top	David Symcox	77261	78609		
KN	64	2016	John Deere 670G - Grader	Justin Bennell	7446	7524	service	transmission
KN	65	2019	John Deere 620G - Grader	Brian Lucas	3455	3577		
KN	66	2020	John Deere 620G - Grader	Geoff Hann	2240	2365		
KN	67	2021	John Deere Loader		1213	1301		
KN	68	2019	SDLG - Loader		1170	1178		
KN	69	1999	Massey Ferguson-Tractor	David Symcox	4040	4041		
KN	70	2003	Case - Tractor	Kondinin	2074	2074		
KN	72	2015	Bomag - Road Roller - P126	Construction	3511	3510		
KN	73	2011	Isuzu - Tray Top	Kondinin	203470	204334		
KN	77	2016	Prime Mover	Eric Krakouer	308720	315214	hydraulic fittings	
KN	78	2021	Dynapac Steel Drum Roller		1018	1050		
KN	79	2008	Toyota - Community Bus		165200	165200		
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	5542	5658		
KN	89	2016	Isuzu - Tray Top - Dual Cab		184268	187500	tyres	heel alignment
KN	123	2014	JCB Backhoe	Kondinin	3229	3288		
KN	215	2018	Toro - 7210 Ride on Mower	Kondinin	608	621		
KN	801	2021	Toro - Groundmaster 3300 4WD		154	158		
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	751	762	service	deck fault blades
1HRR361		2022	Toro - 7210 Ride on Mower	Hyden	112	133		
2017	HY	2017	Toyota - Community Bus	Hyden	52967	52967		

Projects Update

Project	Synopsis	Recent
<p>Proposed Visitor Centre – Hyden</p>	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p> <p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p>

Project	Synopsis	Recent
		<p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBFF Sought.</p> <p>Aug 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p>Sep-Oct 2022 – Trail cam has been installed with photos being taken for visitor numbers.</p> <p>Nov 2022 – Looking at installation of better camera to count visitors.</p> <p>Dec 2022 – Item to Council for RFI. Counts for visitors being finalised.</p> <p>Feb 2023 – RFI still to be completed due to lack on template. Discussions with Working group for forward direction of project.</p> <p>Mar 2023 – Have been discussing with AGO to lift status of project to support State Government Funding.</p> <p>April 2023 – Working with working group towards funding and application</p>
Local Law Review	Review of Local Laws	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p>Nov 2021 – process continuing</p> <p>Dec 2021 – New Local Laws will be filtering in for February Meeting</p> <p>FEB 2022 – Item for repeal of old laws to Council, New laws being drafted</p> <p>Apr 2022 – Draft Local Laws presented to Council</p> <p>June 2022 – Local Laws to come back for July Meeting</p> <p>July 2022 – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p> <p>Aug 2022 – finalising drafts.</p> <p>Sep 2022 – Item to Council</p>

Project	Synopsis	Recent
		<p>Oct 2022 – Items getting gazetted November 2022 Nov 2022 – Fencing Local Law being put out for public comment. Dec 2022 – Local Laws Gazetted and sent to Joint Standing Committee. Fencing Local Law out for public comment. Feb 2023 – Fencing Local Law presented to Council as amended. Mar 2023 – Local Laws reviewed by Joint Standing Committee and errors being rectified. April 2023 - Amendments to be presented. May 2023 – Fencing Local Law to continue to next stage June 2023 – Amendments being drafted.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting Oct 2021 – We are trying to organise session for the community, but with harvest looming, it may only be an initial session. Nov 2021 – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022. Dec 2021 – Information form Strategic Session being pieced together. FEB2022 – Workshop with Council final workshop with community by end of March. Apr 2022 – Draft Strategic Community Plan presented to Council June 2022 – Completed – other documents to follow. Oct 2022 – Asset Management Plan workshop completed. Dec 2022 – Draft Corporate Business Plan to Council for consideration. Mar 2023 – Long Term Financial Plan being worked on.</p>
Kondinin St John's Building	Council contribution to St John's building Resolution 3500	<p>Oct 2021 - The local sub-centre has advised that building approval has been given for the Kondinin sub-centre. Council previously resolve to save \$150,000 over 3 years for this project, of which \$100,000 is in Reserve. The sub-0centre has advised that they will most likely use the \$100,000 for the Kondinin sub-centre and the remaining \$50,000 for the Hyden sub-centre. It has also indicated that there will likely be a request for assistance with removal of debris and pad preparations for the new site. Nov 2021 – To be discussed with Council Dec 2021 – Item for Council</p>

Project	Synopsis	Recent
		<p>July 2022 – Building construction to start soon, contribution to St Johns to be committed.</p> <p>September 2022 – Item for Council for costings.</p> <p>April 2023 – Kondinin building nearing completion, will be waiting for final request from St John for funds which may go towards the Hyden facility.</p> <p>May 2023 – Request for funds for Hyden facility.</p>
Review of Leases and Agreements	Review of All Shire leases and agreement and make arrangements to follow up with items as they expire.	<p>June 2022 – Draft has been established for current agreements and leases that are in place. This will be fed into a ‘Compliance Calendar’ which will be monitored to ensure that as items become close to expiring, notice is given to a relevant officer for the renewal. This needs to be workshopped by Senior Management.</p> <p>July 2022 – Ongoing mtce of contracts.</p> <p>August 2022 – Ongoing – add to Compliance Calendar.</p> <p>September 2022 – Drafting Agreement with Cranes for bore and standpipe.</p> <p>November 2022 – Agreement for Cranes finalised, Agreement for Waveline to be finalised.</p> <p>May 2023 – On going reviews.</p>
Additional Entrance to Coronation Park - Hyden	Consider entrance between Hyden Hall and FESA Shed	<p>August 2022 – Feedback sought from the public.</p> <p>September 2022 – Meeting Synergy onsite for a possible location of EV recharge station.</p> <p>November 2022 – The information from Synergy is that this may yet need to be used for Charging station. Options being sought as this will have an impact.</p> <p>Dec 2022 – Item for EV Station to Council</p> <p>April 2023 – consideration for 2023/2024 Budget</p>
Medical Practice Services	Establish new agreement with Doctor for Medical Services	<p>April 2023 – Initial negotiations going favourably, considering housing for Doctor in Kondinin and options. Working towards start date of July 1st. MOU for services with Kulin needs to be established.</p>
Other Items		

David Burton
Chief Executive Officer

COMMUNITY DEVELOPMENT OFFICER'S REPORT

NIL

MEDICAL CENTRE REPORT

Medical Centre Report May 2023

Centre Statistics

Month	Hyden	Kondinin	Kulin
Feb 2023	69	202	126
March 2023	73	175	121
April 2023	51	148	88
May 2023	58	304	168

Debtors

End of Month	Total Debtors
Feb 2023	566.28
March 2023	1137.40
April 2023	547.90
May 2023	529.20

GENERAL

We have in stock the flu vaccinations for the over 65 age group, flu vaccinations for those that meet the eligible criteria as well as pneumonia & zoster vaccinations.

On the 25th of May in conjunction with Michelle Hooper, Pharmacist from Corrigin, we conducted a very successful Covid & Flu vaccination clinic in Hyden with over 30 patients taking the opportunity to have their free vaccinations.

I have booked annual leave for the month of August and possibly sometime in July.

Dr Mackie has advised that he will be taking time off from 4th June until 18th June inclusive.

During Dr Mackie's time off we will have a women's health clinic with Dr Job on the 7th June.

Ronelle Tyson
Practice Manager

SWIMMING POOL REPORT

NIL

ENVIRONMENTAL HEALTH OFFICER REPORT

NIL

RANGER'S REPORT

Included in the Manager of Planning and Assets Report.

CLEAN UP ROSTER

June- Beverley & David

July- Darren & Beverley

August- Kerrie & Murray

September- Paul & Brett

October- Kent & Bruce

November- David & Tom