



Shire of Kondinin

Information Report

Manager of Planning and Assets Report

Manager of Corporate Services

Manager of Works Report

CEO Report

CDO Report

Medical Centre Report

Swimming Pool Report

Environmental Health Officer Report

Ranger's Report

September 2022

MANAGER PLANNING AND ASSETS REPORT

GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

Grants Summary 2021 – 2022

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Kondinin Shared Pathways	Department of Transport	\$100,000	\$100,000	<p style="text-align: center;">APPROVED</p> <p>The Shire have accepted \$100,000 funding from the Department of Transport in email dated 28th January 2022 and have now signed the Grant Agreement to complete the project by May 2023. Works comprise concrete dual pathway and associated pram ramps extending along Graham Street from the Kondinin Hospital to the Information Bay.</p> <p style="text-align: center;"><i>Grant Agreement signed and Request for Quotations closed. Two Contractors have been appointed to complete ½ of the work each within the budget.</i></p>
Local Roads and Community Infrastructure Program PHASE 1	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p style="text-align: center;">WORKS COMPLETED</p> <p>The projects submitted have now all been approved and completed. Blanket extension for all projects across Australia was issued to the end of the 2021/2022 financial year.</p> <p>Three Payments of \$271,617, \$182,345 and \$34,949 have been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p style="text-align: center;"><i>All projects in Phase 1 have been completed and funds allocated. Final Report has been submitted and Annual Audited Report due by October 2022 which will complete Phase 1.</i></p>

Local Roads and Community Infrastructure Program PHASE 2	Department of Infrastructure, Transport, Regional Development and Communications	\$384,684	\$0	<p style="text-align: center;">WORKS COMPLETED</p> <p>All projects have now been completed. Variation Request submitted and endorsed following resolution of August 2021 Council Meeting to replace the re-roofing of Hyden Swimming Pool project with more footpaths and upgrade to Kondinin Caravan Park / Information Bay. Adding the play structure within the existing allocation to the Kondinin Community Garden was supported by Council at its December 2021 meeting and the Department endorsed Shire's amended Works Schedule accordingly.</p> <p>One payment of \$269,279 has been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p>Blanket extension for all projects has been issued to the end of the 2021/2022 financial year.</p> <p><i>All projects in Phase 2 were completed by 30th June 2022. Final Report has been submitted and Annual Audited Report due by October 2022 which will complete Phase 2.</i></p>
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p style="text-align: center;">APPROVED AND IN PROGRESS</p> <p>The Grant Agreement for Phase 3 of the LCRI Program has been received and signed by both parties. The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by Council at its Ordinary Meeting held on the 16th February 2022. Projects are underway.</p> <p>Projects must all be completed by the 30th June 2023.</p> <p><i>Hyden Golf Club Ceiling completed; Bin Enclosures ordered and anticipated to be delivered shortly; CCTV cameras installed in Kondinin week beginning 11th September 2022 and Hyden week beginning 19th</i></p>

				<p>September 2022; Architectural Plans and Certified Plans for Hyden Swimming Pool building have been received and tender advertised from 17th September 2022 closing on the 1st November 2022; the plans for the Hyden Tennis Club building roof are currently being updated and finalised; Hyden Swimming Pool Car Park upgrade has mostly been completed with mulching and tidying up to be completed shortly.</p> <p>Next quarterly report due October 2022 and Annual Audited Report by October 2022.</p>
Local Roads and Community Infrastructure Program PHASE 3 EXTENSION	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p>APPROVED IN PRINCIPLE</p> <p>In an email dated 9th May 2022 the Federal Government have advised that Under the Phase 3 Extension, Councils will receive a funding allocation equal to their Phase 1 nominal funding allocation [\$543,234 – Shire of Kondinin]. This funding will be available from 1 July 2023, with construction completion due by 30 June 2024. The Phase 3 Extension is a separate Grant Opportunity delivered like a further Phase, and is not simply additional funds for Phase 3. The Phase 3 Extension Guidelines and Grant Agreements will be drafted by the Department over the coming months. Nominations for Phase 3 Extension will open later in the year.</p> <p>An Agenda Item relating to this matter will need to be presented to Council to submit a work schedule to the Department of Infrastructure due a decision on the preferred scope for the Hyden Recreation Building upgrade yet to be confirmed.</p>
Social Housing Economic Recovery	Department of Communities	\$840,072	\$0 (in-kind Project Management)	<p>SUBMITTED</p> <p>In collaboration with the West Court Aged Care Committee, a grant has been submitted for two additional new aged care units at West Court, Kondinin. New updated costings were obtained to construct the same design of the two units just</p>

Package – New Build				<p>completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31st December 2024.</p> <p><i>No further updates this month</i></p>
Social Housing Economic Recovery Package – New Build	Department of Communities	\$790,006	\$0 (in-kind Project Management)	<p>SUBMITTED</p> <p>In collaboration with the Hyden Lions Club a grant has been submitted for two additional new aged care units at Whispering Gums, Hyden. New updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31st December 2024.</p> <p><i>No further updates this month</i></p>
Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus In-Kind Project Management	<p>APPROVED</p> <p>The Shire’s existing Municipal Heritage Inventory has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018 all Shire’s are to have a Local Heritage Survey (previously known as MHI’s). The Shire of Kondinin also do not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 offering protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long overdue review. Three quotations were obtained, and the preferred consultant being one that provided the best value for money and has undertaken similar projects across the Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p>

				<i>Grant Agreement has been received and consultant has been engaged. Consultant presented at 20th July Council meeting and facilitated community workshops for three town sites during visit. Draft Survey to be submitted by consultant by November 2022.</i>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p style="text-align: center;">APPROVED</p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by Council at its Ordinary Meeting on the 16th February 2022. Email received 27/4/2022 to confirm funding successful. Works associated with grant to be undertaken in the 2023/2024 and 2024/2025 financial year.</p> <p><i>Currently awaiting formal letter of offer which will outline the terms and conditions of funding</i></p>
Community Sporting and Recreation Facilities Fund	Department of Local Government Sport and Cultural Industries	\$48,930	\$ 146,790	<p style="text-align: center;">RE-SUBMISSION</p> <p>As endorsed by Council at its Ordinary Meeting held on the 16th March 2022 an application was submitted to the Department of Local Government, Sport and Cultural Industries seeking 1/6 of funding towards the re-surface of the Hyden Tennis Courts and associated Hotshots / Bumper Board courts. The Shire was unsuccessful due to over subscription of low priority project, so will apply again for this current CSRFF small grant round. The total project cost from the preferred supplier has increased from \$280,425 to \$283,580, however enough slack was in the resolutions of Council and the Hyden Tennis Club to not require any further resolutions. The total project cost included \$10,000 cost escalation bringing the total project cost for the purpose of the grant application to \$293,580. The Hyden Tennis Club have committed contributing 1/3 of funding towards the project and additional funds if the grant not successful up to \$120,000.</p>

				<i>The Shire's Administration have spoken to the Department of Local Government Sport and Cultural Industries and the Hyden Tennis Club and have re-submitted this application again to CSRFF grant round which closed on the 31st August 2022.</i>
TOTAL		\$8,341,258.25	\$1,251,420.25	

Town Planning Matters Update

Project/Matters	Status
Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden	<p>The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on DP25779 has closed as no further information has been received in support of the application. The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to improve customer satisfaction and attract more visitors to the area and region.'</i> Clarification was also sought on estimated costings for the proposal of which the Manager Planning and Assets will investigate and then report the matter back to Council accordingly.</p> <p><i>No new information to report.</i></p>
Proposed Wind Farm, King Rocks, Hyden	<p>The Shire's Administration have held meetings with Synergy and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485, King Rocks Road North, Hyden. The plans and supporting technical reports have now been prepared and submitted to the Shire. Due to the scale/cost of the development, the matter is to be determined as a JDAP (Joint Development Assessment Panel) application.</p> <p><i>A related Agenda Report was presented to the 20th July Ordinary Meeting of Council in which Council gave conditional approval to Synergy to utilize the</i></p>

	<p>road reserves adjacent to the proposed development to facilitate the proposed wind farm.</p> <p>The Development Application has now been submitted and will be assessed and determined as a Development Assessment Panel (DAP) Application. Advertising is currently being undertaken with submissions closing on the 21st September 2022. The matter will be presented as a Responsible Authority Report to the October 2022 Ordinary Meeting of Council.</p>
Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration have been in contact Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing has recently been undertaken to confirm turbine locations.</p> <p>Lacour Energy will report to Council in the coming months before submitting final site plan and other supporting documentation to the Shire's Administration for approval. The Planning Approval remains valid until 8th November 2025. Lacour Energy advertised for members on the Community Consultative Committee for interested stakeholders and community representatives to administer the \$100,000 per year Community Fund, which have since been appointed.</p>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	<p>Meeting held with Karlgarin Bowling Club and Karlgarin Country Club to establish position of respective parties. Feedback sought from Department of Lands and Planning advising that Shire is unable to do anything more until the Karlgarin Country Club determine if they do in fact wish to gift or sell the lots to the Shire or the State with or without conditions. The Karlgarin Country Club AGM was held on Wednesday 1st September 2021 in which it was resolved to gift Lots 19 and 21 owned freehold by the Karlgarin Country Club to the Shire of Kondinin for \$200 per Lot. Council at its Ordinary Meeting on the 20th October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots. Settlement agent has been engaged and process has stalled whilst original titles and/or statutory declaration with supporting information is cited by the settlement agent.</p> <p>Information has been compiled and scheduled to be submitted to the solicitors for a Lost Title Application by the 19th September 2022.</p>
PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)	<p>Over the last 18 months correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p>

LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA have advised that no development otherwise is to be constructed in the Railway Corridor. The HPA have again contacted the Shire seeking consideration for a tank and locomotive to be shown on the plans. ***The Shire's Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20th April 2022.***

The Shire have submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area.

RAILWAY BARRACKS; In an email from the Property Managers (Burgess Rawson) the PTA have re-considered their position and have advised that they support the removal of the Railway Barracks to another location subject to the proper approval process, in particular the submission of a structural engineering report and the removal of all asbestos from the building. ERC Consultancy were engaged by PTA to remove the asbestos on the 31st January 2022. At its Ordinary Meeting on the 16th February 2022 Council endorsed the Shire's Administration to engage a consultant to undertake a structural engineering assessment on the building.

The Engineering Report has been received by the Shire's Administration advising that the building can be relocated. The report has been forwarded to the PTA via the lease Agency, Burgess Rawson for approval. Email received from Burgess Rawson on 11th August 2022 advising that "PTA believes that all the asbestos has been removed from the site, and the report indicates that it is feasible and safe to move the buildings, therefore PTA has no objection to relocation proceeding. The Shire is to ensure the site is left clean, tidy, level etc. as per normal make good requirements at the expiry of the lease term."

	<p><i>The Shire’s Administration have sought quotations for the demolition and installation of the relocated barracks however have not received a response to this to date. Two quotations were asked by those suggested by Councillors, and one other local contractor has been approached to provide a quotation.</i></p>
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Asset Management Update

Project/Matters	Status
King Rocks Community Water Supplies	<p>The Department of Water (DWER) approved the installation of three 250KL tanks at King Rocks adjacent to the existing tanks to store additional water in-lieu of the prohibitive costs associated with repairing the dam wall. This was fully funded by the Department of Water.</p> <p><i>Three (3) new tanks installed and connection substantially increasing water storage at the site. The dam is currently overflowing, but some technicalities with the flow of water between the tanks which is currently been addressed.</i></p>
Karlgarin C Tank McCann’s Rock Water Supplies	<p>McCann’s Rock - DWER are currently progressing the relocation of the standpipe controller and swipe card system to the old cricket oval area, together with a tank 250KL tank, pipes, and a solar pump. This is being funded by DWER. Concurrently the Water Corporation are undertaking a Capacity Assessment to tap into the mains at McCann’s Rock. Assessment anticipated to be completed in the coming months. <i>Shire liaising with the Department of Planning, Lands and Heritage to transfer the vesting of the former cricket oval to the Shire for the purpose of water storage before the tanks can be installed.</i></p> <p><i>C Tank – Currently liaising with DWER for consideration of a new additional tank to be installed near the access outlets.</i></p>
Housing and Accommodation	<p>A site meeting was held on the 23rd June 2022 in both Hyden and Kondinin with representatives from Council Members, Shire Administration and the not-for-profit groups who are involved in providing housing in our communities. The meeting provided a good forum for all parties to discuss how their respective entities were run and the pros and cons of these arrangements. The meeting also reinforced the importance of access to good quality housing across both town sites as paramount in the sustainability of our Shire.</p>

Moving forward the not-for profit groups have been asked to present to the Shire's Administration their options/ideas/preferences on moving forward.

Some of the options that discussed at the meeting as follows:

- Local Community Groups continue to run the housing units on a volunteer basis as they were established originally
- Each local community group engages a third party (e.g. Ray White) to run their housing units with input from the individual local community group
- The local community groups in Hyden and Kondinin bundle all the housing units together and engage a third party (e.g. Ray White) to run the units with input from a committee with representatives from each of the local community groups
- The local community groups in Hyden and Kondinin bundle the housing units together and engage the Shire to run the units with the input from a committee with representatives from each of the local community groups

Key matters noted in discussions were:

- Local contractors employed for works on the units
- Legal / Insurance Compliance
- Opportunity for a new role to be created at the Shire to run the housing units in both towns
- Opportunity for a new role to be created at the Shire for gardening works in both towns
- Volunteer fatigue / capacity
- Local input in choice of tenants
- Keep units managed at a local level and not by State Housing Authority
- Viable long-term management model
- Ownership of land where units located stays as is
- Consideration of Shire's current staff housing to be bundled up with community group housing and managed as one
- Joint Ventures remain in place

Feedback has been received from community groups and will be compiled and reported to Council in due course. No further feedback to report.

Projects Update

Item	Status
Extension of Hyden Recreation Centre	<p>The Shire's Manager Planning and Assets arranged a meeting on the 9th March 2022 for the Hyden Sports Council and Councillors to meet with the Department of Local Government, Sport and Cultural Industries (DLGSC) to discuss this project, in particular the requirements for funding under the CSRFF Forward Planning grant round that closes in September 2022. Following discussions at this meeting, the Manager of Planning and Assets is working with the Sports Council to finalise documentation. The Hyden Sports Council have sent through a list of proposed changes to the original plan, which essentially proposes to increase the new building area to accommodate larger change room areas. DLGSC have recently asked the Shire if they will be submitting an application for the CSRFF Forward Planning grant round that closes in September 2022.</p> <p><i>The matter was presented to the 20th July 2022 Council Meeting in which Council supported up to \$2.5 million towards the project. Sports Council Meeting held on the 12th August 2022 to discuss project, the minutes of which are outlined in the Chief Executive Officer's report at the August 2022 Council Meeting, indicating that an agreed scope has not yet been confirmed. A community survey with three options for the scope has been prepared and the draft to be circulated to Councillors and Sports Council Members with the view of being circulated for public comment from Wednesday 21st September prior to a Public Meeting scheduled for October 2022 to finalise the scope of this project.</i></p>
Re-Roof Hyden Tennis Club	<p>A draftsperson has been engaged to draw up plans for re-roofing and of Hyden Tennis Club. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved.</p> <p><i>Architectural plans currently being finalised following additional site meetings with the Tennis Club and the Architect.</i></p>
Upgrade to Hyden Swimming Pool Building	<p>A draftsperson has been engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure.</p> <p><i>Architectural plans were presented at the 20th July 2022 Ordinary Meeting and endorsed by Council. Render and same colour doors have been amended. Final plans and certification has been received and tender being advertised from 17th September 2022.</i></p>

Review of Shire's Heritage List / Inventory	With the grant funding now approved, the Shire's Manager Planning and Assets will manage this project. Consultant has been engaged and inception Council and Community Meetings were held on the 20th and 21st July 2022 and well supported by community members from all three town sites. Draft heritage survey anticipated to be received by November 2022.
Works to Bendering Hall	Basic works to 'make good' are scheduled to be undertaken in coming months as part of insurance claim from vandalism. Property will also be looked at as part of the review of the Shire's Heritage List. Contractor has been asked to action this as a priority due to further reported vandalism. Situation has also been reported to the local police to undertake surveillance. CCTV camera has been installed at site on 11th September 2022 with remote access viewing from the Shire Administration Office.
Upgrades to Kondinin Pavilion	Requests for Quote are currently being sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. Quotations close on 30th September 2022.

Building Maintenance Report

Status as at 14th September 2022
<ul style="list-style-type: none"> • Building Maintenance Contractor working through various maintenance matters at Shire houses and Shire Public Buildings as required • Various plumbing matters attended to at public toilets, chalets, caravan park ablution block, shire houses and Hyden Town Hall • New tempering valves been installed to address hot water issues at Hyden Pavilion • Various electrical matters attended to at Hyden depot and Hyden Town Hall. • Damaged floor boards replaced at Hyden Town Hall • New seals put on doors at Hyden Town Hall • Lighting upgraded at Hyden Town Hall • Waiting on quotations to replace HWS at Hyden Sports Pavilion. • Vandalism at Karlgarin Pavilion and Kondinin Recreation Centre fencing being attended to

Ranger Report

Status as at 14th September 2022

- Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave and the Humps with few issues sighted.
- Warning notices issued at Wave Rock Car Park, the Humps and Mulka's Cave.
- Feral cats in Kondinin town site have been attended to and additional cat traps purchased to manage issue.

MANAGER OF CORPORATE SERVICES

NIL

MANAGER OF WORKS REPORT

9.3.1 GENERAL

Construction

We have managed to be able to get some gravel works done in between rain periods on Kulin Rock Rd and Kondinin Lake Road.

Budget = \$38,000 – Distance obtained 6km

Gravel supplied – R Browning, no royalties requested, 2km to start of the job, gravel pushed in the 21/22 budget.

We then moved to Sloan and Repacholi Road, unfortunately we could not proceed with this as water came up through the road and made it impassable. This section has been closed until such a time we can get back to repair it.

We have now moved a small crew to Billericay Road where we have started carting until Sloan and Repacholi dry out sufficiently to carry out repairs.

Budget = \$100,000 Gravel Supplied – D. Lee @ \$1.50/m³. Some left over from the 21/22 budget, may require more to be pushed, 3.5km from the start of the job.

We have started to rework the Gravel section on the Kondinin Naremben Road ready for seal on or around the 10/10/22. This will then complete 10km of seal on this road. Which will leave approx. 6km to be reconstructed and sealed.

Maintenance Grading

Again it has been difficult to take advantage of the moisture as the roads are continuously getting wet, however a nice problem to have.

I have noticed roads that have received grading are being driven on by large vehicles which has left the centre of the roads with small ruts. I understand this is unavoidable as Council do not have a policy like the other shires where they restrict the weights on wet roads. I think in most years this has been ok, however the last 2years have been exceptionally wet adding to this problem.

Moving Forward Council may wish to consider applying these measures in these events or wet years.

Parks and Gardens

All ovals including the Hockey fields have been cored and dethatched. They are now due to receive a spraying and fertilizing within a couple of weeks.

Coronation Park will receive some attention as soon as Dave is back from leave.

Normal Maintenance is still being undertaken.

Transfer Stations

All scrap metal has been removed from both transfer stations as well as white goods.

Plant Hours

Please see below.

PLANT HOURS AND REPAIRS - Aug 2022

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM	Plant Repairs
OKN	0	2021	Toyota - Prado	CEO	25637	28549	
KNO	0	2022	Toyota - Prado	MOW	35091	40514	service
KN	4	2022	Subaru Outback Petrol	MOF	4598	5989	
KN	49	2020	Toyota Hilux Petrol		17470	18758	
KN	51	2021	Toyota Hilux	Mick Pratzky	13802	19002	
KN	52	2022	Subaru Outback Petrol	MPD	956	3983	
KN	54	2022	Subaru Outback Petrol	Doctor	4852	6729	
KN	55	2018	Toyota Hilux	Brian Lucas	91346	93681	
KN	56	2022	Toyota Hilux	P&G Kondinin	5781	6575	
KN	57	2015	Isuzu - Tray Top - Mtce Truck		176654	179365	Service and add blue repairs
KN	58	2016	Prime Mover	Paul Chambers	301468	306716	
KN	59	2016	Water Truck		135650	136925	
KN	60	2016	Isuzu - Tray Top - Dual Cab		150293	152701	windscreen
KN	61	2018	Toyota Hilux		87956	91345	
KN	62	2016	Prime Mover	Bob Lockyer	303503	309395	Brake pedal repair, major service
KN	63	2017	Isuzu - Tray Top	David Symcox	69552	69764	
KN	64	2016	John Deere 670G - Grader	Justin Bennell	6523	6576	
KN	65	2019	John Deere 620G - Grader	Brian Lucas	2716	2792	
KN	66	2020	John Deere 620G - Grader	Geoff Hann	1509	1592	
KN	67	2021	John Deere Loader		508	577	
KN	68	2019	SDLG - Loader		957	997	hydraulic leaks and hoses
KN	69	1999	Massey Ferguson-Tractor	David Symcox	3972	3984	
KN	70	2003	Case - Tractor	Kondinin	2073	2073	
KN	72	2015	Bomag - Road Roller - P126	Construction	3428	3428	
KN	73	2011	Isuzu - Tray Top	Kondinin	199989	200473	Service
KN	77	2016	Prime Mover	Eric Krakouer	279296	282930	
KN	78	2021	Dynapac Steel Drum Roller		456	585	
KN	79	2008	Toyota - Community Bus		165200	165200	2 x Tyres
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	4565	4654	Sensor replaced
KN	89	2016	Isuzu - Tray Top - Dual Cab		167535	170867	drive belts, idlers, tensioner, mudflaps, air box repairs
KN	112	2006	John Deere Slasher/Mower		1248	1248	
KN	123	2014	JCB Backhoe	Kondinin	2998	3001	service/ tyre repair/two way supply and installation
KN	215	2018	Toro - Ride on Mower	Kondinin	481	490	service
KN	801	2021	Toro - Groundmaster 3300 4WD		74	94	
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	666	671	blades
2019	KN	2017	Toyota – Community Bus	Hyden	41420	41420	

CEO REPORT

Projects Update

Project	Synopsis	Recent
Proposed Visitor Centre – Hyden	<p>Establish a MOU between Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p>COMMENCED</p> <p>February 2019 – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p>March 2019 – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p>April 2019 – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p>May 2019 – No update from HPA has been received</p> <p>June 2019 – HPA will meet to discuss the draft contract/MOU</p> <p>July 2019 – Comments have been received back from HPA in regards to the proposed MOU. These will now be discussed with the Working Group, then presented to Council.</p> <p>August 2019 – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions being made and will be presented at the October Council meeting.</p> <p>October 2019 – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p>November 2019 – Agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p>January 2020 – MOU executed. Working group to have a meeting</p> <p>April 2020 – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p>May 2020 – Nothing has been undertaken due to COVID-19 pandemic</p> <p>June 2020 - Nothing has been undertaken due to COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p>August 2020 – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p>December 2020 – Now COVID restriction have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p>January 2021 - Quotes to prepare concept plans has been requested and received. BBRF application is currently being prepared.</p> <p>March 2021 – Application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July2021.</p> <p>April 2021 – Working group have met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but it this is likely to be minor.</p> <p>May 2021 – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p>Jun-Jul 2021 – Information session held with public and Architects, Plans for building have been on public display. We have had some initial discussion with the CRC and how the front counter area may operate. This will need to be developed further pending on funding and the new CRC Coordinator.</p> <p>Aug 2021 – Advice has been received that funding may not be announced until end of September 2021</p> <p>Oct 2021 – We have been advised that we have not been successful in the funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p>Nov 2021 – Feedback will be received on 17th November 2021</p> <p>Dec 2021 – Report to Council looking at direction for new application. Working with working group to address shortfalls.</p>

Project	Synopsis	Recent
		<p>FEB 2022 – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p>Mar 2022 – Meeting with working group to establish timeline for application to be completed with community consultation for next round of funding.</p> <p>April 2022 – gathering information from other Tourist Centres</p> <p>June 2022 – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p>July 2022 – Business case being prepared – Advice on BBEF Sought.</p> <p>August 2022 – Working group finalising Business Case – Looking at road trip for information on centres.</p>
Local Law Review	Review of Local Laws	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p>Nov 2021 – process continuing</p> <p>Dec 2021 – New Local Laws will be filtering in for February Meeting</p> <p>FEB 2022 – Item for repeal of old laws to Council, New laws being drafted</p> <p>Apr 2022 – Draft Local Laws presented to Council</p> <p>June 2022 – Local Laws to come back for July Meeting</p> <p>July 2022 – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p> <p>August 2022 – finalising drafts.</p> <p>September 2022 – Item to Council</p>
Strategic Community Plan	Review of Strategic Community Plan	<p>Sep 2021 – Quotes have been received and should be confirmed for the Council Meeting</p> <p>Oct 2021 – We are trying to organise session for the community, but with harvest looming, it may only be an initial session.</p> <p>Nov 2021 – Sessions with community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p>Dec 2021 – Information form Strategic Session being pieced together.</p> <p>FEB 2022 – Workshop with Council final workshop with community by end of March.</p> <p>Apr 2022 – Draft Strategic Community Plan presented to Council</p>

Project	Synopsis	Recent
		June 2022 – Completed – other documents to follow.
Kondinin St John's Building	Council contribution to St John's building Resolution 3500	<p>Oct 2021 - The local sub-centre has advised that building approval has been given for the Kondinin sub-centre. Council previously resolve to save \$150,000 over 3 years for this project, of which \$100,000 is in Reserve. The sub-0centre has advised that they will most likely use the \$100,000 for the Kondinin sub-centre and the remaining \$50,000 for the Hyden sub-centre. It has also indicated that there will likely be a request for assistance with removal of debris and pad preparations for the new site.</p> <p>Nov 2021 – To be discussed with Council</p> <p>Dec 2021 – Item for Council</p> <p>July 2022 – Building construction to start soon, contribution to St Johns to be committed.</p> <p>September 2022 – Item for Council for costings.</p>
Shire Logo and Slogan	Consider Slogan for Shire	<p>August 2022 – Feedback from Public sought.</p> <p>September 2022 – collating feedback results.</p>
Review of Leases and Agreements	Review of All Shire leases and agreement and make arrangements to follow up with items as they expire.	<p>June 2022 – Draft has been established for current agreements and leases that are in place. This will be fed into a 'Compliance Calendar" which will be monitored to ensure that as items become close to expiring, notice is given to a relevant officer for the renewal. This needs to be workshopped by Senior Management.</p> <p>July 2022 – Ongoing mtce of contracts.</p> <p>August 2022 – Ongoing – add to Compliance Calendar.</p> <p>September 2022 – Drafting Agreement with Cranes for bore and standpipe. Item to Council.</p>
Additional Entrance to Coronation Park - Hyden	Consider entrance between Hyden Hall and FESA Shed	<p>August 2022 – Feedback sought from the public.</p> <p>September 2022 – Meeting Synergy onsite for a possible location of EV recharge station.</p>

David Burton
Chief Executive Officer

COMMUNITY DEVELOPMENT OFFICER'S REPORT

Grants Summary September 2022

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Act Belong Commit community mural	Lotterywest Healthway	\$20,000 \$3,500	\$4,445	Approved This project will be located on the back of Hyden Elders shed in Coronation Park, Luke O'Donohoe has been hired to design and paint this project, for a total of \$27,955. Luke will be attending the Hyden 100 celebrations and doing 2 half-day workshops with the community, then he will return to Hyden after the centenary (dates to be confirmed) and run another 2 half-day workshops with the community before creating a design. This project will be completed by March 2023
Mental health paint party	Mental health week	\$500	\$1000	Approved For this event Shire has hired an artist from Merredin, Sheree Lowe, to come & do an art class with the community for mental health week 8 th -15 th October. A fee is applied to attend this event. Shire's contribution will depend on attendance. Events will be Hyden 14 th Oct & Kondinin 15 th Oct
Shire of Kondinin bike week	WA Bike month	\$1,500	\$250	Approved This is an annual event for Hyden although this year we will run the same event in Kondinin. Events will be held - Hyden 22 nd Oct / Kondinin 29 th Oct
Go for 2 & 5 Go Children's Week Archery	Children's week	\$1,000	\$900	Pending This will be a free event for the children during children's week 24 th -30 th October. Will run two after-school sessions one in Hyden & Kondinin, giving all Children in the Shire a chance to learn archery & have fun.

Take a selfie & revive	Roadside safety community grant program	\$25,000	To be confirmed	Pending Have applied for this grant to cover costs for the ‘Selfie Stand’ approved in the Wave rock improvement plan in June 2022.
TOTAL		\$51,500	\$6,595	

MEDICAL CENTRE REPORT

NIL

SWIMMING POOL REPORT

NIL

ENVIRONMENTAL HEALTH OFFICER REPORT

NIL

RANGER’S REPORT

Included in the Manager of Planning and Assets’ Report.

CLEAN UP ROSTER

September- David & Bruce

October- Kerrie & Brett

November- Darren & Kent