



# Information Report

**Manager of Planning and Assets Report**

**Manager of Corporate Services**

**Manager of Works Report**

**CEO Report**

**CDO Report**

**Medical Centre Report**

**Swimming Pool Report**

**Environmental Health Officer Report**

**Ranger's Report**

October 2022

## MANAGER PLANNING AND ASSETS REPORT

### GRANTS, PROJECTS, TOWN PLANNING, ASSETS, MAINTENANCE & RANGERS

#### Grants Summary 2021 – 2022

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Kondinin Shared Pathways	Department of Transport	\$100,000	\$100,000	<p style="text-align: center;"><b>APPROVED</b></p> <p>The Shire has accepted \$100,000 funding from the Department of Transport in an email dated 28<sup>th</sup> January 2022 and has now signed the Grant Agreement to complete the project by May 2023. Works comprise concrete dual pathways and associated pram ramps extending along Graham Street from the Kondinin Hospital to the Information Bay.</p> <p style="text-align: center;"><b><i>Two Contractors have been appointed to complete ½ of the work each within the budget. Works are scheduled to commence in November 2022.</i></b></p>
Local Roads and Community Infrastructure Program PHASE 1	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p style="text-align: center;"><b>WORKS COMPLETED</b></p> <p>The projects submitted have now all been approved and completed. A blanket extension for all projects across Australia was issued to the end of the 2021/2022 financial year.</p> <p>Three Payments of \$271,617, \$182,345 and \$34,949 have been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p style="text-align: center;"><b><i>All projects in Phase 1 have been completed and funds allocated. The final Report has been submitted and Annual Audited Report is due by 31<sup>st</sup> October 2022 which will complete Phase 1. Documentation is currently with auditors to sign off.</i></b></p>

Local Roads and Community Infrastructure Program PHASE 2	Department of Infrastructure, Transport, Regional Development and Communications	\$384,684	\$0	<p style="text-align: center;"><b>WORKS COMPLETED</b></p> <p>All projects have now been completed. Variation Request submitted and endorsed following resolution of the August 2021 Council Meeting to replace the re-roofing of the Hyden Swimming Pool project with more footpaths and upgrade to Kondinin Caravan Park / Information Bay. Adding the play structure within the existing allocation to the Kondinin Community Garden was supported by Council at its December 2021 meeting and the Department endorsed Shire's amended Works Schedule accordingly.</p> <p>One payment of \$269,279 has been released to the Shire from the Department of Infrastructure, Transport, Regional Development and Communications as part of this LCRI grant.</p> <p>A blanket extension for all projects has been issued to the end of the 2021/2022 financial year.</p> <p><b><i>All projects in Phase 2 were completed by 30<sup>th</sup> June 2022. The final Report has been submitted and Annual Audited Report is due by 31<sup>st</sup> October 2022 which will complete Phase 2. Documentation is currently with Auditors to sign off.</i></b></p>
Local Roads and Community Infrastructure Program PHASE 3	Department of Infrastructure, Transport, Regional Development and Communications	\$1,086,468	\$0	<p style="text-align: center;"><b>APPROVED AND IN PROGRESS</b></p> <p>The Grant Agreement for Phase 3 of the LRCI Program has been received and signed by both parties. The first instalment (50% of allocation) has been received now that the Shire's Work Schedule has been approved with items endorsed by Council at its Ordinary Meeting held on the 16<sup>th</sup> of February 2022. Projects are underway.</p> <p>Projects must all be completed by the 30<sup>th</sup> of June 2023.</p>

				<p><b>Hyden Golf Club Ceiling completed; Bin Enclosures ordered and anticipated to be delivered shortly; CCTV cameras installed in Kondinin week beginning 11<sup>th</sup> September 2022 and Hyden week beginning 19<sup>th</sup> September 2022; Architectural Plans and Certified Plans for Hyden Swimming Pool building have been received and tender advertised from 17<sup>th</sup> September 2022 closing on the 1<sup>st</sup> November 2022; the plans for the Hyden Tennis Club building roof are currently with engineer prior to certifier; Hyden Swimming Pool Car Park upgrade has mostly been completed with some additional mulching to be completed shortly.</b></p> <p><b>The next quarterly report is due October 2022 and the Annual Audited Report by 31st October 2022, the latter with auditors to sign off.</b></p>
Local Roads and Community Infrastructure Program PHASE 3 EXTENSION	Department of Infrastructure, Transport, Regional Development and Communications	\$543,234	\$0	<p><b>APPROVED IN PRINCIPLE</b></p> <p>In an email dated 9<sup>th</sup> May 2022 the Federal Government has advised that Under the Phase 3 Extension, Councils will receive a funding allocation equal to their Phase 1 nominal funding allocation [\$543,234 – Shire of Kondinin]. This funding will be available from 1 July 2023, with construction completion due by 30 June 2024. The Phase 3 Extension is a separate Grant Opportunity delivered like a further Phase and is not simply additional funds for Phase 3. The Phase 3 Extension Guidelines and Grant Agreements will be drafted by the Department over the coming months. Nominations for Phase 3 Extension will open later in the year.</p> <p><b>An Agenda Item relating to this matter will need to be presented to Council to submit a work schedule to the Department of Infrastructure.</b></p>

Social Housing Economic Recovery Package – New Build	Department of Communities	\$840,072	\$0 (in-kind Project Management)	<p><b>SUBMITTED</b></p> <p>In collaboration with the West Court Aged Care Committee, a grant has been submitted for two additional new aged care units at West Court, Kondinin. Newly updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31<sup>st</sup> of December 2024.</p> <p><b><i>No further updates this month</i></b></p>
Social Housing Economic Recovery Package – New Build	Department of Communities	\$790,006	\$0 (in-kind Project Management)	<p><b>SUBMITTED</b></p> <p>In collaboration with the Hyden Lions Club, a grant has been submitted for two additional new aged care units at Whispering Gums, Hyden. Newly updated costings were obtained to construct the same design of the two units just completed and an additional 15% was added to cover any further cost escalations. If successful the project would not commence until the 2022/2023 financial year and the project must be completed by the 31<sup>st</sup> of December 2024.</p> <p><b><i>No further updates this month</i></b></p>
Local Government Heritage Consultancy Grant Program	Department of Planning, Lands and Heritage	\$4,630.25	\$4,630.25 Plus, In-Kind Project Management	<p><b>APPROVED</b></p> <p>The Shire's existing Municipal Heritage Inventory has not been reviewed since it was first prepared and adopted in 1998. Under the new Heritage Act 2018, all Shire's are to have a Local Heritage Survey (previously known as MHI's). The Shire of Kondinin also does not have any places listed on a Heritage List pursuant to the Local Planning Scheme No.1 offering protection to heritage places under the Planning Act 2005. The Shire also does not have any Local Planning Policies relating to Heritage Management. The grant funding presented a good opportunity to undertake this long-overdue review.</p>

				<p>Three quotations were obtained, the preferred consultant was one that provided the best value for money and has undertaken similar projects across the Wheatbelt. An Agenda Report on this matter was presented to the February 2022 Ordinary Meeting of Council endorsing the project.</p> <p><b><i>Grant Agreement has been received and the consultant has been engaged. The consultant presented at the 20<sup>th</sup> July Council meeting and facilitated community workshops for three town sites during a visit. Draft Survey to be submitted by consultant by November 2022.</i></b></p>
Remote Roads Upgrade Pilot Program	Department of Infrastructure, Transport, Regional Development and Communications	\$4,000,000	\$1,000,000	<p style="text-align: center;"><b>APPROVED</b></p> <p>An application was submitted for the sealing of 20km of the Hyden-Norseman Road extending east from the edge of the bitumen as endorsed by the Council at its Ordinary Meeting on the 16<sup>th</sup> of February 2022. Email received 27/4/2022 to confirm funding successfully. Works associated with the grant are to be undertaken in the 2023/2024 and 2024/2025 financial years.</p> <p><b><i>Currently awaiting a formal letter of offer which will outline the terms and conditions of funding</i></b></p>
Community Sporting and Recreation Facilities Fund	Department of Local Government Sport and Cultural Industries	\$48,930	\$ 146,790	<p style="text-align: center;"><b>RE-SUBMISSION</b></p> <p>As endorsed by Council at its Ordinary Meeting held on the 16<sup>th</sup> of March 2022 an application was submitted to the Department of Local Government, Sport and Cultural Industries seeking 1/6 of funding towards the re-surface of the Hyden Tennis Courts and associated Hotshots / Bumper Board courts. The Shire was unsuccessful due to oversubscription of low priority project, so will apply again for this current CSRFF small grant round. The total project cost from the preferred supplier has increased from \$280,425 to \$283,580, however, enough slack was in the resolutions of Council and the Hyden Tennis Club does not require any further resolutions.</p>

				<p>The total project cost included a \$10,000 cost escalation bringing the total project cost for the purpose of the grant application to \$293,580. The Hyden Tennis Club have committed to contributing 1/3 of the funding towards the project and additional funds if the grant is not successful \$120,000.</p> <p><b><i>The Shire's Administration has spoken to the Department of Local Government Sport and Cultural Industries and the Hyden Tennis Club and has re-submitted this application again to CSRFF grant round which closed on the 31<sup>st</sup> of August 2022.</i></b></p>
<b>TOTAL</b>		<b>\$8,341,258.25</b>	<b>\$1,251,420.25</b>	

### Town Planning Matters Update

<b>Project/Matters</b>	<b>Status</b>
Freehold Lot 500 on DP 412 196 Wave Rock Road, Hyden	<p>The Department of Planning, Lands and Heritage have contacted the Shire's Administration advising that the job relating to the proposal from the Shire of Kondinin to excise a portion of Reserve 28833 being Lot 500 on DP412196 (reserve managed by the Shire) for amalgamation into adjoining freehold land Lot 4 on DP25779 has closed as no further information has been received in support of the application. The Shire's Administration contacted the landowners of Lot 4 on DP25779 to seek feedback on the proposal. Preliminary feedback from the landowner has been received confirming interest to revert to freehold remains stating that <i>'The idea behind this request is to provide access for our properties to extend Wave Rock Wildlife Park to include a Safari Park accommodating many more large animal exhibits in larger drive-through enclosures. This idea is to improve customer satisfaction and attract more visitors to the area and region.'</i> Clarification was also sought on estimated costings for the proposal which the Manager Planning and Assets will investigate and then report the matter back to Council accordingly.</p> <p><b><i>No new information to report.</i></b></p>
Proposed Wind Farm, King Rocks, Hyden	The Shire's Administration has held meetings with Synergy and their contract town planners, Urbis, to discuss the proposed wind farm at Lots 2640 and 2485,

	<p>King Rocks Road North, Hyden. The plans and supporting technical reports have now been prepared and submitted to the Shire. Due to the scale/cost of the development, the matter is to be determined as a JDAP (Joint Development Assessment Panel) application.</p> <p><b><i>A related Agenda Report was presented to the 20<sup>th</sup> July Ordinary Meeting of Council in which Council gave conditional approval to Synergy to utilize the road reserves adjacent to the proposed development to facilitate the proposed wind farm.</i></b></p> <p><b><i>The Development Application that has been assessed is being determined as a Development Assessment Panel (DAP) Application.</i></b></p> <p><b><i>Advertising closed on the 21<sup>st</sup> of September 2022. The draft Responsible Authority Report was circulated to all Councillors for comment on the 13<sup>th</sup> of October 2022 with no feedback received. The matter is due to the Development Assessment Panel (DAP) Secretariat on the 3<sup>rd</sup> of November 2022, following which a meeting date to determine the application will be set.</i></b></p>
Proposed Wind Farm, Kondinin	<p>Development Approval with conditions was issued as a DAP application in 2018. The Shire's Administration has been in contact with Lacour Energy to finalize access locations off Notting-Karlgarin Road, together with matters relating to water and local materials. Drill testing has recently been undertaken to confirm turbine locations.</p> <p><b><i>Lacour Energy will report to Council in the coming months before submitting the final site plan and other supporting documentation to the Shire's Administration for approval. The Planning Approval remains valid until 8<sup>th</sup> November 2025. The Community Consultative Committee has been appointed with the inception meeting scheduled for 27<sup>th</sup> October 2022. Lacour Energy has advised that have recently secured investors (Shell Energy Operations and Foresight) to progress the project.</i></b></p>
Lots 19, 20 and 21 Foundation Street, Karlgarin (land across Karlgarin Bowling Rink)	<p>A meeting was held with Karlgarin Bowling Club and Karlgarin Country Club to establish the position of the respective parties. Feedback sought from the Department of Lands and Planning advising that the Shire is unable to do anything more until the Karlgarin Country Club determines if they do in fact wish to gift or sell the lots to the Shire or the State with or without conditions. The Karlgarin Country Club AGM was held on Wednesday 1<sup>st</sup> September 2021 in which it was resolved to gift Lots 19 and 21 owned freehold by the Karlgarin Country Club to</p>



	<p>the Shire of Kondinin for \$200 per Lot. Council at its Ordinary Meeting on the 20<sup>th</sup> of October 2021 approved the offer from the Karlgarin Country Club to purchase the Lots. The settlement agent has been engaged and the process has stalled whilst original titles and/or statutory declaration with supporting information is cited by the settlement agent.</p> <p><b>Information has been compiled and has been submitted to the solicitors for a Lost Title Application for approval from Landgate.</b></p>
PTA Land – Leased Areas along Marshall Street, Hyden (L7363 and L3553)	<p>Over the last 18 months, correspondence over the proposed development of this land has ensued through site meetings and emails between the Shire of Kondinin Administration and the Hyden Progress Association.</p> <p>LEASE AREA – The Shire has submitted all necessary documentation to the landholders (PTA) via Burgess and Rawson (Property Managers) to amend the lease and approval for the HPA developments. Confirmation that the lease will be amended to incorporate the slither of Arc land connecting the main road has been received and the amended lease is currently being prepared. PTA has advised that no development otherwise is to be constructed in the Railway Corridor. The HPA has again contacted the Shire seeking consideration for a tank and locomotive to be shown on the plans. <b>The Shire's Administration sought feedback from the HPA and prepared a Development Plan which was adopted by Council at its Ordinary Meeting on the 20<sup>th</sup> of April 2022.</b></p> <p><b>The Shire has submitted a Maintenance Request Form Request to Arc Infrastructure to seek permission to carry out works to make good the landings on the Goods Shed and the Loading Dock area. Currently awaiting a determination on this.</b></p> <p>RAILWAY BARRACKS; In an email from the Property Managers (Burgess Rawson) the PTA have re-considered their position and have advised that they support the removal of the Railway Barracks to another location subject to the proper approval process, in particular, the submission of a structural engineering report and the removal of all asbestos from the building. ERC Consultancy was engaged by PTA to remove the asbestos on the 31<sup>st</sup> of January 2022. At its Ordinary Meeting on the 16<sup>th</sup> of February 2022 Council endorsed the Shire's</p>

	<p>Administration to engage a consultant to undertake a structural engineering assessment of the building.</p> <p><b><i>The Engineering Report has been received by the Shire’s Administration advising that the building can be relocated. The report has been forwarded to the PTA via the lease Agency, Burgess Rawson for approval. Email received from Burgess Rawson on 11<sup>th</sup> August 2022 advising that “PTA believes that all the asbestos has been removed from the site, and the report indicates that it is feasible and safe to move the buildings, therefore PTA has no objection to relocation proceeding. The Shire is to ensure the site is left clean, tidy, level etc. as per normal make good requirements at the expiry of the lease term.”</i></b></p> <p><b><i>The Shire’s Administration has sought quotations for the demolition and installation of the relocated barracks however have not received a response to this to date. Two quotations were asked for those suggested by Councillors, and one other local contractor has been approached to provide a quotation. No quotations have been received to date.</i></b></p>
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**Asset Management Update**

<b>Project/Matters</b>	<b>Status</b>
King Rocks Community Water Supplies	<p>The Department of Water (DWER) approved the installation of three 250KL tanks at King Rocks adjacent to the existing tanks to store additional water <i>in lieu</i> of the prohibitive costs associated with repairing the dam wall. This was fully funded by the Department of Water.</p> <p><b><i>Three (3) new tanks were installed and connected substantially increasing water storage at the site. Technicalities linking the three tanks have been addressed and all tanks are full.</i></b></p>
Karlgarin C Tank McCann’s Rock Water Supplies	<p>McCann’s Rock - DWER is currently progressing with the relocation of the standpipe controller and swipe card system to the old cricket oval area, together with a tank 250KL tank, pipes, and a solar pump. This is being funded by DWER. Concurrently the Water Corporation is undertaking a Capacity Assessment to tap into the mains at McCann’s Rock. Assessment anticipated to be completed in the coming months. <b><i>The Shire liaising with</i></b></p>

	<p><b><i>the Department of Planning, Lands and Heritage to transfer the vesting of the former cricket oval to the Shire for the purpose of water storage before the tanks can be installed.</i></b></p> <p><b><i>C Tank – Currently liaising with DWER for consideration of a new additional tank to be installed near the access outlets.</i></b></p>
The Humps Standpipe	<p>Bore drilling has been undertaken in close proximity to the Shire’s standpipe and tanks at The Humps on the corner of Raine and Lovering Roads, Hyden. As the bore drilling is located in the Shire’s local road reserve, the Shire is required to obtain a licence from the Department of Water and Environmental Regulation. <b><i>Currently working with the rural land use section of DWER to clarify the expected access and use of the bore water before finalising the licence.</i></b></p>
Housing and Accommodation	<p>A site meeting was held on the 23<sup>rd</sup> of June 2022 in both Hyden and Kondinin with representatives from Council Members, Shire Administration and the not-for-profit groups who are involved in providing housing in our communities. The meeting provided a good forum for all parties to discuss how their respective entities were run and the pros and cons of these arrangements. The meeting also reinforced the importance of access to good quality housing across both town sites as paramount in the sustainability of our Shire.</p> <p>Moving forward the not-for-profit groups have been asked to present to the Shire’s Administration their options/ideas/preferences moving forward.</p> <p>Some of the options that were discussed at the meeting are as follows:</p> <ul style="list-style-type: none"> <li>• Local Community Groups continue to run the housing units on a volunteer basis as they were established originally</li> <li>• Each local community group engages a third party (e.g. Ray White) to run their housing units with input from the individual local community group</li> <li>• The local community groups in Hyden and Kondinin bundle all the housing units together and engage a third party (e.g. Ray White) to run the units with input from a committee with representatives from each of the local community groups</li> <li>• The local community groups in Hyden and Kondinin bundle the housing units together and engage the Shire to run the units with the input from a committee with representatives from each of the local community groups</li> </ul>

	<p>Key matters noted in discussions were:</p> <ul style="list-style-type: none"> <li>• Local contractors employed for work on the units</li> <li>• Legal / Insurance Compliance</li> <li>• Opportunity for a new role to be created at the Shire to run the housing units in both towns</li> <li>• Opportunity for a new role to be created at the Shire for gardening works in both towns</li> <li>• Volunteer fatigue / capacity</li> <li>• Local input in the choice of tenants</li> <li>• Keep units managed at a local level and not by State Housing Authority</li> <li>• Viable long-term management model</li> <li>• Ownership of land where units are located stays as is</li> <li>• Consideration of Shire’s current staff housing to be bundled up with community group housing and managed as one</li> <li>• Joint Ventures remain in place</li> </ul> <p><b><i>Feedback has been received from community groups and will be compiled and reported to Council in due course. No further feedback to report.</i></b></p>
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**Projects Update**

Item	Status
Extension of Hyden Recreation Centre	The Shire’s Manager of Planning and Assets arranged a meeting on the 9 <sup>th</sup> of March 2022 for the Hyden Sports Council and Councillors to meet with the Department of Local Government, Sport and Cultural Industries (DLGSC) to discuss this project, in particular the requirements for funding under the CSRFF Forward Planning grant round that closes in September 2022. Following discussions at this meeting, the Manager of Planning and Assets is working with the Sports Council to finalise documentation. The Hyden Sports Council have sent through a list of proposed changes to the original plan, which essentially proposes to increase the new building area to accommodate larger change room areas. DLGSC have recently asked the Shire if they will be applying for the CSRFF Forward Planning grant round that closes in September 2022.

	<i>In response to the matter being presented to the 20<sup>th</sup> July 2022 Council Meeting and the Sports Council Meeting held on the 12<sup>th</sup> of August 2022 a community survey with three options to seek community feedback on the preferred scope was prepared and circulated with 63 responses received. The survey summary was presented at the community meeting held on the 18<sup>th</sup> of October 2022 demonstrating an even split between the preference for Option 1 (Extension to Existing Building) and Option 2 (Full demolition and construction of new Recreation Centre). In order to progress the project, the Shire will be required to engage a suitably qualified practitioner to draft up concept plans and estimated costings before a final decision on the scope of the project is finalised. A powerPoint presentation was circulated to all Councillors via email on the 19<sup>th</sup> of October 2022.</i>
Re-Roof Hyden Tennis Club	A draftsman has been engaged to draw up plans for re-roofing and of Hyden Tennis Club. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure and approved. <b>Architectural plans have been completed and are with the engineer before being certified.</b>
Upgrade to Hyden Swimming Pool Building	A draftsman has been engaged to draw up plans for the refurbishment of the Hyden Swimming Pool Building. Currently awaiting plans. Works Schedule submitted for this project to be funded as part of Stage 3 of the Local Roads and Community Infrastructure. <b>Architectural plans were 20<sup>th</sup> July 2022 Ordinary Meeting and endorsed by Council. Render and same colour doors have been amended. Final plans and certification has been received and the tender being advertised from 17<sup>th</sup> September 2022 and closing the 1<sup>st</sup> November 2022 with the matter anticipated to be presented to the November Ordinary Meeting of Council.</b>
Review of Shire's Heritage List / Inventory	With the grant funding now approved, Shire's Manager Planning and Assets will manage this project. <b>A consultant has been engaged and inception Council and Community Meetings were held on the 20<sup>th</sup> and 21<sup>st</sup> of July 2022 and well supported by community members from all three town sites. Draft heritage survey anticipated being received by November 2022.</b>
Works to Bendering Hall	Basic works to 'make good' are scheduled to be undertaken in the coming months as part of an insurance claim from vandalism. The property will also be looked at as part of the review of the Shire's Heritage List. <b>A contractor has been asked to action this as a priority due to further reported vandalism. The situation has also been reported to the local police to undertake surveillance. A CCTV camera has been installed at the</b>

	<b>site on 11<sup>th</sup> September 2022 with remote access viewing from the Shire Administration Office.</b>
Upgrades to Kondinin Pavilion	Requests for quotes are currently being sought for concept plans and costings for the Kondinin Pavilion comprising a new roof and internal alterations and refurbishment to the kitchen and function area as per the timeline within the Sports and Recreation Plan 2021 – 2031. <b>Quotations close on 30<sup>th</sup> September 2022 with three quotations received. The preferred consultant has been engaged to carry out the work.</b>

### **Building Maintenance Report**

<b>Status as of 19<sup>th</sup> October 2022</b>
<ul style="list-style-type: none"> <li>• Building Maintenance Contractor working through various maintenance matters at Shire houses and Shire Public Buildings as required</li> <li>• Various plumbing matters attended to at public toilets across the Shire</li> <li>• Waiting on quotations to replace HWS at Hyden Sports Pavilion.</li> <li>• Vandalism at Karlgarin Pavilion and Kondinin Recreation Centre fencing being attended to</li> </ul>

### **Ranger Report**

<b>Status as of 19<sup>th</sup> October 2022</b>
<ul style="list-style-type: none"> <li>• Regular patrols across the three town sites, Wave Rock, Hippo's Yawn, Mulka's Cave and the Humps with few issues sighted.</li> <li>• Working through identifying overgrown yards/fire hazard inspections in the Shire's 3 town sites with letters to follow</li> <li>• Attended to overstay visitors at Kondinin Caravan Park</li> <li>• Collection of surrendered puppies and kittens from the Kondinin town site</li> <li>• Follow up on dog barking complaints and unregistered dogs</li> </ul>

## MANAGER OF CORPORATE SERVICES

<b>Kondinin Caravan Park</b>													
Profit & Loss Statement													
For the quarter ended 30 September 2022													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Caravan Park Income	6364.61	9323.69	6437.32										22125.62
Caravan Park expenditures	-8434.75	-6996.22	-16868.03										-32299.00
<b>Profit/-Loss</b>	<b>-2070.14</b>	<b>2327.47</b>	<b>-10430.71</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>-10173.38</b>

<b>Wave Rock Precinct</b>													
Profit & Loss Statement													
For the quarter ended 30 September 2022													
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Wave Rock Precinct - Income	10392.74	10863.63	21947.14										43203.51
Wave Rock Precinct - Expenditures	-10266.49	-16660.25	-25456.96										-52383.70
<b>Profit/-Loss</b>	<b>126.25</b>	<b>-5796.62</b>	<b>-3509.82</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	<b>-9180.19</b>

## MANAGER OF WORKS REPORT

### GENERAL

#### **Construction**

We have now completed a further 5kms of seal on the Kondinin-Narembreen Rd and a further 3kms of overlay in preparation for the next seal.

We have also completed 3km of reconstruction and seal of the Karlgarin Lake Grace Rd.

We have partially completed Billericay gravel sheeting and also Sloan.

#### **Plant Hours**

Please see below.

#### **Maintenance Grading**

Patch grading is now been undertaken and will continue through the harvest period

#### **Parks and Gardens**

Routine maintenance is being undertaken.



**PLANT HOURS AND REPAIRS - Sept 2022**

	Rego	Year	Model	Staff	Begin HRS/KM	End HRS/KM
0KN	0	2021	Toyota - Prado	CEO	28549	31819
KN0	0	2022	Toyota - Prado	MOW	40514	48027
KN	4	2022	Subaru Outback Petrol	MOF	5989	11884
KN	49	2020	Toyota Hilux Petrol		18758	19884
KN	51	2021	Toyota Hilux	Kondinin	19002	20341
KN	52	2022	Subaru Outback Petrol	MPD	3983	7020
KN	54	2022	Subaru Outback Petrol	Doctor	6729	9898
KN	55	2018	Toyota Hilux	Brian Lucas	93681	96415
KN	56	2022	Toyota Hilux	P&G Kondinin	6575	7986
KN	57	2015	Isuzu - Tray Top - Mtce Truck		179365	181734
KN	58	2016	Prime Mover	Paul Chambers	306716	306146
KN	59	2016	Water Truck		136925	138408
KN	60	2016	Isuzu - Tray Top - Dual Cab		152701	153989
KN	61	2018	Toyota Hilux		91345	92410
KN	62	2016	Prime Mover	Bob Lockyer	309395	312421
KN	63	2017	Isuzu - Tray Top	David Symcox	69764	69895
KN	64	2016	John Deere 670G - Grader	Justin Bennell	6576	6691
KN	65	2019	John Deere 620G - Grader	Brian Lucas	2792	2886
KN	66	2020	John Deere 620G - Grader	Geoff Hann	1592	1655
KN	67	2021	John Deere Loader		577	609
KN	68	2019	SDLG - Loader		997	1026
KN	69	1999	Massey Ferguson-Tractor	David Symcox	3984	3985
KN	70	2003	Case - Tractor	Kondinin	2073	2073
KN	72	2015	Bomag - Road Roller - P126	Construction	3428	3428
KN	73	2011	Isuzu - Tray Top	Kondinin	199683	200059
KN	77	2016	Prime Mover	Eric Krakouer	282930	285327
KN	78	2021	Dynapac Steel Drum Roller		505	558
KN	79	2008	Toyota - Community Bus		165200	165200
KN	81	2018	Caterpillar 12m - Grader	Gary Valenta	4654	4810
KN	89	2016	Isuzu - Tray Top - Dual Cab		170867	17223
KN	112	2006	John Deere Slasher/Mower		1248	1248
KN	123	2014	JCB Backhoe	Kondinin	3001	3001
KN	215	2018	Toro - Ride on Mower	Kondinin	490	507
KN	801	2021	Toro - Groundmaster 3300 4WD		94	100
KN	3031		Toro - Z Master 3000 Ride on Mower	Kondinin	671	673
2019	KN	2017	Toyota – Community Bus	Hyden	41420	45663

## CEO REPORT

### Projects Update

Project	Synopsis	Recent
Proposed Visitor Centre – Hyden	<p>Establish an MOU between the Shire and Hyden Progress Association (HPA) regarding land on McPherson St and Marshall Street Hyden.</p> <p>Establish a working group as the conduit for community consultation and input. Prepare scope of works for concept plan to source funding</p>	<p><b>COMMENCED</b></p> <p><b>February 2019</b> – Meetings prior to February 2019 have been undertaken with no real outcomes. The working group are scheduled to meet in February to start discussions on the terms of the MOU to be legally drafted and subsequently approved by the Shire and HPA.</p> <p><b>March 2019</b> – Draft contract/MOU drawn up by McLeod’s Lawyers</p> <p><b>April 2019</b> – Draft Contract/MOU send to HPA committee to table at their meeting to discuss with constituents</p> <p><b>May 2019</b> – No update from HPA has been received</p> <p><b>June 2019</b> – HPA will meet to discuss the draft contract/MOU</p> <p><b>July 2019</b> – Comments have been received back from HPA in regard to the proposed MOU. These will now be discussed with the Working Group, and hen presented to Council.</p> <p><b>August 2019</b> – Meeting held with HPA to discuss the feedback provided to the Shire on the contract. Revisions are being made and will be presented at the October Council meeting.</p> <p><b>October 2019</b> – Draft Contract of Sale presented to the Council meeting. A valuation is scheduled to be undertaken on 12/11/19.</p> <p><b>November 2019</b> – The agenda Item went to Council for the execution of the document however this is some dispute around the motion and no progress has been made. Valuations have been received and will be presented to Council for information only in a confidential item.</p> <p><b>January 2020</b> – MOU executed. Working group to have a meeting</p> <p><b>April 2020</b> – Contact has been made with McLeods Lawyers for a quote to prepare and lodge caveats on the properties</p> <p><b>May 2020</b> – Nothing has been undertaken due to the COVID-19 pandemic</p> <p><b>June 2020</b> - Nothing has been undertaken due to the COVID-19 pandemic</p>

Project	Synopsis	Recent
		<p><b>August 2020</b> – A meeting has been scheduled for the working group to meet with the CEO and Shire President of Ravensthorpe to discuss how they achieved funding for their cultural centre.</p> <p><b>December 2020</b> – Now COVID restrictions have eased, Caroline Robinson from 150 Square was engaged to speak with the working group and define a vision for the proposed visitor centre. Once a brief has been planned it will be discussed with Council and community consultation will start.</p> <p><b>January 2021</b> - Quotes to prepare concept plans have been requested and received. BBRF application is currently being prepared.</p> <p><b>March 2021</b> – The application for BBRF has been submitted for funding approval. We are not likely to be advised of the outcomes of the application until June/July 2021.</p> <p><b>April 2021</b> – Working group met with Architect to finalise initial drawings for public consultation to commence in May 2021. Public comments may change the building, but this is likely to be minor.</p> <p><b>May 2021</b> – Finalised drawings should be received from Slavin in the next few days, this will then be used for public consultation. An information session on the proposed Centre will be held with Council to seek direction for the operations of the building.</p> <p><b>Jun-Jul 2021</b> – Information session held with the public and Architects, plans for the building have been on public display. We have had some initial discussions with the CRC and how the front counter area may operate. This will need to be developed further pending funding and the new CRC Coordinator.</p> <p><b>Aug 2021</b> – Advice has been received that funding may not be announced until the end of September 2021</p> <p><b>Oct 2021</b> – We have been advised that we have not been successful in funding. We are awaiting feedback as to why the project was rejected. Once the details have been gained, we will have a session with the working group to look at a direction for Council and an item presented to Council.</p> <p><b>Nov 2021</b> – Feedback will be received on 17<sup>th</sup> November 2021</p> <p><b>Dec 2021</b> – Report to Council looking at the direction for a new application. Working with the working group to address shortfalls.</p>

Project	Synopsis	Recent
		<p><b>FEB 2022</b> – Application for funding unable to proceed due to consultation of community required as per section 3.59 of LG Act. Staff also working on meeting with State Government for Contribution.</p> <p><b>Mar 2022</b> – Meeting with the working group to establish a timeline for application to be completed with community consultation the for next round of funding.</p> <p><b>April 2022</b> – gathering information from other Tourist Centres</p> <p><b>June 2022</b> – We are currently seeking quotes to prepare the Business Case for Section 3.59 of the Act.</p> <p><b>July 2022</b> – The Business case being prepared – Advice on BBEF Sought.</p> <p><b>August 2022</b> – Working group finalising Business Case – Looking at road trip for information on centres.</p> <p><b>Sep-Oct 2022</b> – Trail cam has been installed with photos being taken for visitor numbers.</p>
Local Law Review	Review of Local Laws	<p><b>Sep 2021</b> – Quotes have been received and should be confirmed for the Council Meeting</p> <p><b>Oct 2021</b> – The Process has started. Due to the age of our laws, it will be easier to repeal all old laws and draft new Local Laws to ensure that they are brought up to date.</p> <p><b>Nov 2021</b> – process continuing</p> <p><b>Dec 2021</b> – New Local Laws will be filtering in for February Meeting</p> <p><b>FEB 2022</b> – Item for repeal of old laws to Council, New laws being drafted</p> <p><b>Apr 2022</b> – Draft Local Laws presented to Council</p> <p><b>June 2022</b> – Local Laws to come back for July Meeting</p> <p><b>July 2022</b> – Waiting on Dept of Local Government response for Local Laws – Delayed to August Meeting</p> <p><b>August 2022</b> – finalising drafts.</p> <p><b>September 2022</b> – Item to Council</p> <p><b>October 2022</b> – Items getting gazetted.</p>
Strategic Community Plan	Review of Strategic Community Plan	<p><b>Sep 2021</b> – Quotes have been received and should be confirmed for the Council Meeting</p> <p><b>Oct 2021</b> – We are trying to organise a session for the community, but with harvest looming, it may only be an initial session.</p>

Project	Synopsis	Recent
		<p><b>Nov 2021</b> – Sessions with the community have been held. This will now be prepared and sent out for feedback over the next few months with a final meeting in Karlgarin in February 2022.</p> <p><b>Dec 2021</b> – Information from Strategic Session being pieced together.</p> <p><b>FEB2022</b> – Workshop with Council final workshop with the community by end of March.</p> <p><b>Apr 2022</b> – Draft Strategic Community Plan presented to Council</p> <p><b>June 2022</b> – Completed – other documents to follow.</p> <p><b>October 2022</b> – Asset Management Plan workshop completed.</p>
Kondinin St John's Building	Council contribution to St John's building Resolution 3500	<p><b>Oct 2021</b> - The local sub-centre has advised that building approval has been given for the Kondinin sub-centre. Council previously resolve to save \$150,000 over 3 years for this project, of which \$100,000 is in Reserve. The sub-0centre has advised that they will most likely use the \$100,000 for the Kondinin sub-centre and the remaining \$50,000 for the Hyden sub-centre. It has also indicated that there will likely be a request for assistance with the removal of debris and pad preparations for the new site.</p> <p><b>Nov 2021</b> – To be discussed with Council</p> <p><b>Dec 2021</b> – Item for Council</p> <p><b>July 2022</b> – Building construction to start soon, and contribution to St John's to be committed.</p> <p><b>September 2022</b> – Item for Council for costings.</p>
Shire Logo and Slogan	Consider Slogan for the Shire	<p><b>August 2022</b> – Feedback from the Public sought.</p> <p><b>September 2022</b> – collating feedback results.</p>
Review of Leases and Agreements	Review of All Shire leases and agreements and follow up with items as they expire.	<p><b>June 2022</b> – A draft has been established for current agreements and leases that are in place. This will be fed into a 'Compliance Calendar' which will be monitored to ensure that as items become close to expiring, notice is given to a relevant officer for the renewal. This needs to be workshopped by Senior Management.</p> <p><b>July 2022</b> – Ongoing maintenance of contracts.</p> <p><b>August 2022</b> – Ongoing – add to Compliance Calendar.</p> <p><b>September 2022</b> – Drafting Agreement with Cranes for bore and standpipe.</p>
Additional Entrance to Coronation Park - Hyden	Consider the entrance between Hyden Hall and FESA Shed	<p><b>August 2022</b> – Feedback sought from the public.</p> <p><b>September 2022</b> – Meeting Synergy onsite for a possible location of EV recharge station.</p>

Project	Synopsis	Recent
Other Items	Youth Group  FESA Training	We have started meeting with the Kondinin Mens Shed to look at establishing a Youth Group for the area. Fire Awareness Training will be completed for Kondinin and Hyden. We will look at this again after the harvest season to get more locals trained.

*David Burton*  
Chief Executive Officer

## **COMMUNITY DEVELOPMENT OFFICER'S REPORT**

NIL

## **MEDICAL CENTRE REPORT**

NIL

## **SWIMMING POOL REPORT**

NIL

## ENVIRONMENTAL HEALTH OFFICER REPORT

### Environmental Health Report

#### INFORMATION BULLETIN ENVIRONMENTAL HEALTH REPORT

*July - September 2022*

#### HEALTH

*This report is to highlight issues and activities ongoing within the environmental health area for the period July - September 2022*

#### **Covid-19**

- Transition to evolving covid recovery phase, various Directions being revoked
- Easing of covid restrictions

#### **Development Applications Input**

- M77399 Forrestania (Cosmic Boy Village)
- Wave Rock Leases
- Lot 74 Rankin Street Kondinin
- Lot 250 Rankin Street Kondinin
- 1714 Hyden – Mt Walker Road Hyden
- 9 & 15 Munday Loop, Hyden
- Wave Rock Salt Pool cabanas
- 1271 East Hyden Bin Road, Hyden
- Lot 2 Lovering Road, Hyden
- Enquiry Bowen Therapy Hyden

#### **Dilapidated Housing**

- 51 Rankin Street Kondinin – Demolition completed
- 53 Rankin Street Kondinin – Demolition completed
- 28 Rankin Street Kondinin – Seeking further legal advice
- 76 Rankin Street Kondinin – Declared Unfit for Human Habitation, 12-month timeframe for the property owner to complete compliance works
- 2 Wignell Street Kondinin - Exterior cladding and glazing works underway
- 21 Jones Street Kondinin – Owner to undertake repairs

#### **Events**

- Wave Rock Weekender Event 2022 compliance

#### **Environmental Health Report**

- Hyden 100 Event compliance

#### **Food Safety**

Inspected the following Food Businesses for Food Act compliance -

- Wave Rock Amphitheatre

Food Recall Notices circulated to all food businesses

- Jenny Craig Melting Moments
- Coles Tomato Paste
- Harris Smokehouse Smoked Salmon Pates
- Häagen-Dazs ice cream
- Reese's Dipped Pretzels
- Cleanfit Plant Protein Bar Chocolate Brownie
- Harris Smokehouse Smoked Fish
- ALDI Sprinters Crinkle Cut Multi Pack Chips
- Genobile Saba Australia pizzas
- Brownes Dairy Mango Yoghurt 120g
- Ballistic Beer Co. beers
- CRUDO and Bocadilla ready to eat meals
- Eagle Bay Brewing Company XPA
- Herbie's Spices

***Lodging Houses & Caravan Parks***

- Hyden Roadhouse

***Onsite Septic Systems Applications***

- Lot 74 Rankin Street Kondinin
- Lot 152 Radbourne Drive Hyden
- Unit 9 & 10 West Court Kondinin
- Lot 4 Lovering Road Hyden
- Follow up on unapproved septic systems at Wave Rock Resort and Wave Rock Hotel sites

***Pool Water Sampling***

- Start up pool water samples
- Startup season pool facility audit

***Pool Fence/Barrier Compliance Inspections***

- Nil this reporting period

*Environmental Health Report*

***Public Buildings***

- Kondinin Town Hall
- Wave Rock Amphitheatre

***RoeROC***

- Bending Landfill update report
- Next RoeROC meeting 17th November 2022

***Stallholder / Street Trading Permits***

- Processing stallholder applications for Hyden Markets



### **Waste Management**

- Shire of Kondinin 2021-22 annual return under regulation 18C of the Waste Avoidance and Resource Recovery Regulations 2008
- Ongoing inspections of waste facilities
- Various enquiries and permits issued for disposal of asbestos to Bending Tip
- Waste minimisation projects

### **Other**

- Shire depot septic tank pump-out
- Kondinin Caravan Park soak well drains
- Hyden CRC food registration application enquiry
- Department of Health Annual Public Health Act and Food Act Report submitted
- Public Health Plan adopted at the July Council meeting, copy of Plan on Shire website
- Department of Health survey regarding mosquito surveillance for Japanese encephalitis and local piggeries
- Central Region Health and Building meeting
- Annual Waste Conference

Brendon Gerrard

**Principal Environmental Health Officer**

## **RANGER'S REPORT**

Included in the Manager of Planning and Assets Report.

## **CLEAN UP ROSTER**

October- Kerrie & Brett

November- Darren & Kent