



SHIRE OF KONDININ

NOTICE OF MEETING

Councillors: Please be advised that the next meeting of the

Kondinin Shire Council

Will be held electronically on 23rd February 2026

4:00 PM Special Council Meeting

A handwritten signature in blue ink, appearing to read 'Bruce Wright', is positioned to the left of the printed name.

Bruce Wright

Monday, 23 February 2026

Chief Executive Officer

11 Gordon Street, KONDININ WA 6367 Tel (08) 98891006

All communications are to be addressed to the Chief Executive Officer
ceo@kondinin.wa.gov.au

Members of the Public Attending a Council Meeting

Welcome to this meeting of Council and thank you for your interest in local government decision-making. The following information is provided to assist members of the public attending today's meeting.

Public Question Time

Public Question Time is provided in accordance with the Local Government Act 1995 and the Local Government (Administration) Regulations 1996. Members of the public are invited to ask questions relating to the business of the Shire.

- Questions must be clear and concise and may be submitted in writing prior to the meeting at the Shire offices or by email cs@kondinin.wa.gov.au or asked during Public Question Time.
- The Presiding Member may respond at the meeting, refer the question to a Councillor or officer or take the question on notice for a later response.
- Public questions must relate to the business of the Shire and should not be a statement or personal opinion.
- The Presiding Member may reject public questions that are defamatory, abusive, irrelevant to the business of the Shire or personal opinion as being out of order and no answer will be provided.
- Public questions will not be debated.

Members of the public are also advised that they are regarded as being legally liable and personally responsible for any comments made by them that might be construed as being offensive or defamatory.

Public Statement Time

Public Statement Time allows members of the public to make a brief statement on any matter of community interest. Statements must be respectful, limited to a reasonable duration as determined by the Presiding Member, and not include defamatory or offensive remarks. The Council will not comment or provide a response to public statements.

Meeting Formalities

Council meetings are formal proceedings governed by the *Local Government Act 1995*, the *Local Government (Administration) Regulations 1996*, and the Shire's Meeting Procedures Local Law. All attendees are requested to maintain decorum and not interrupt the proceedings. Only persons who have been invited by the Presiding Member may address the meeting.

Recording and Privacy Notice

Please note that this meeting is being recorded for minute-taking purposes. By attending, you acknowledge that your voice, and any personal information disclosed may be captured and published as part of the official record. The Shire collects and uses this information in accordance with its privacy obligations.

Copyright Disclaimer

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Notes for Elected Members

Report Definitions

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government, external body or agency.
Executive/Strategic:	The substantial direction setting and oversight role of the Council, including, but not limited to: accepting tenders, grants, setting and amending budgets, adopting plans and reports.
Legislative:	Includes adopting town planning schemes, policies and local laws
Administrative:	Council administering legislation and applying legislation to factual circumstances and situations that affect the rights of people.
Information:	Items that are provided to Council for informational purposes only. These do not require a decision of Council.

Alternative Motions

Elected Members seeking to make alternate motions to officer recommendations are requested to provide notice of said alternative motions in written form to the Chief Executive Officer prior to the Council meeting.

Declarations of Interest

Elected Members should complete a Disclosure of Financial/Impartiality & Proximity Interest for agenda items that they hold a financial, impartiality or proximity interest. The form should be provided to the Presiding Member prior to the commencement of the meeting.

In accordance with Part 5, Division 6 of the Local Government Act 1995, Elected Members must disclose the nature of their interest in matters to be discussed at the meeting.

In accordance with Sections 5.70 & 5.71 of the Local Government Act 1995, Shire Officers must disclose the nature of their interest in reports or advice when they are giving the report or advice to the meeting.

Applications for a Leave of Absence

In accordance with Section 2.25 of the Local Government Act 1995, a Councillor application for leave of absence requires a Council resolution granting the leave requested. The Council may grant approval for a leave of absence for an Elected member for ordinary meetings of council for up to, but no greater than, six consecutive meetings. Ministerial approval is required for leave of absence greater than six ordinary meetings of council.

A failure to observe the requirements of the Local Government Act may lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings. It should be noted that Leave of Absence is approved by Council resolution and is different to circumstances whereby an Elected Member records their apologies for the meeting.

Shire of Kondinin - Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Kondinin for any act, omission, statement, or intimation occurring during Council Meetings. The Shire of Kondinin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Town of Port Hedland advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

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- 1 OPENING OF MEETING**
- 2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES**
- 3 RECORDING OF ATTENDANCE**
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 - 3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION**
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 - 3.5 DECLARATIONS OF DISCLOSURES OF INTEREST**
- 4 APPLICATION FOR LEAVE OF ABSENCE**
- 5 PUBLIC TIME**
 - 5.1 PUBLIC QUESTION TIME**
 - 5.2 PUBLIC STATEMENT TIME**
- 6 QUESTIONS FROM MEMBERS WITHOUT NOTICE**
- 7 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION**
- 8 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING**

9 REPORTS OF OFFICERS

9.1 PLANNING & ASSETS

9.1.1 Karlgarin Bowling Club Building - Reallocation of Funds

FILE NUMBER:	HRT/Ka.2
DATE:	20 February 2026
AUTHOR:	Tory Young, Manager Planning & Assets
AUTHORISED OFFICER:	Bruce Wright, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author - Nil Authoriser - Nil
ATTACHMENTS:	Nil

RECOMMENDATION

That Council

1. Endorses and approves the cancellation of 2025-2026 Project *Medical Centre Car Park (Extend Seal / 90-degree parking)* (\$15,846).
2. Endorses and approves the deferral of 2025-2026 Project *Medical Centre Car Park (Extend Seal / 90-degree parking)* to the 2026-2027 Capital Works program.
3. Endorses and approves the transfer of the existing budget of \$15,846 allocated to 2025-2026 Project *Medical Centre Car Park (Extend Seal / 90-degree parking)* to 2025-2026 Project *Karlgarin Bowling Club Building*.
4. Authorises the Chief Executive Officer to prepare and execute the necessary administrative and contractual instruments with suitably qualified contractors to complete the Karlgarin Bowling Club project.

SUMMARY

This report is for Council to support the reallocation of funds within the 2025 / 2026 budget to enable the completion of the Karlgarin Bowling Club Building.

VOTING REQUIREMENT

Simple Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

16 June 2021 – Council at its Ordinary Meeting endorsed the Sport and Recreation Plan 2021 – 2031 comprising the construction and installation of a new Bowling Club building at Karlgarin

20 October 2021 – Council at its Ordinary Meeting approved the offer from the Karlgarin Bowling Club for the purchase of freehold lots 19 and 21 Federal Street, Karlgarin at \$200 per lot.

6 November 2023 – Written confirmation received confirming financial contributions from the Karlgarin Progress Association (\$150,000) and the Karlgarin Bowling Club (\$80,000) towards a new Karlgarin Bowling Club Building

14 February 2024 – Council at its Ordinary Meeting approved an application for funding through the Community Sports Recreation Facilities Fund be submitted and a commitment of funding to the project in collaboration with financial contributions from the Karlgarin Progress Association and the Karlgarin Bowling Club.

28 March 2024 - Community Sports Recreation Facilities Fund (CSRFF) submitted

5 August 2024 – Notification that CSRFF grant application was unsuccessful

21 August 2024 – Council at its Ordinary Meeting endorsed the appointment of WA Modular as the preferred contractor as a WALGA Preferred Supplier to construct and install the new Karlgarin Bowling Club building and allocated the required funds to complete the project

28 August 2024 - Crown Reserve 31640 amended to comprise Lots 19 and 21 Federal Street, Karlgarin to create one Reserve over Lots 19, 20 and 21 Federal Street for the purpose of Recreation Bowling Green.

25 September 2024 – WA Modular engaged to undertake project.

9 December 2025 – Practical Completion Certificate issued for works undertaken by WA Modular

Since Practical Completion has been issued, several matters have been raised to address the functionality of the building as summarised below.

Acoustics – during pennant bowls it has become apparent that the acoustics in the building are less than satisfactory for a public building. The matter was raised with the WA Modular, who confirmed this was outside of the remit of compliance under the National Construction Codes recommending measures such as carpet, blinds, screening and wall hanging be considered. Accordingly, the Shire's Administration in liaison with the Karlgarin Bowling Club have organised quotations for the installation of blinds and carpet in the function area as documented in the financial section below.

Lighting – during pennant bowls it has become apparent that the position of the westerly sun in the afternoons is coming directly into the building via the high windows, making it uncomfortable for patrons. Accordingly, the Shire's Administration and Karlgarin Bowling Club have arranged quotations for the installation of blinds on these high windows.

Privacy – the adjacent landowners have voiced concern over privacy into the residential dwelling to the east of the new bowling club building. Measures recommended to address have been discussed with the adjacent lands owners and the Shire's Administration have received quotations for the removal of the existing eastern boundary asbestos fence and a replacement 1.8m Colourbond fence to be tapered to 1.2 in the front setback area. A blind over the rear eastern glass door is also proposed to be installed. The Shire's Administration has provided the fencing scope and quotation to the Karlgarin Country Club for endorsement and consideration towards a financial contribution towards the purchase and installation of the new boundary fence.

Utilisation of Water Tanks – the two (2) water tanks were installed at the Karlgarin Bowling Club through a separate project via funding through the Department of Water and Environmental Regulation Community Water Supply Program with the view of being used to water the bowling rink and garden bed surrounds. Connections to the reticulation have not been completed. The Karlgarin Bowling Club have asked for consideration for the tanks to be connected into the new building. The

scope to achieve the latter is estimated at \$7,000 as the roof of the building will need to be removed and a filtration system installed. The Shire's Administration are in discussions with the landscaper to explore options to use the tanks for watering the bowling green and garden beds as an alternative solution. The connection of the tanks to the building is a material change to the approved Scope of Works and will not be considered at this time. Notwithstanding, an allocation to support the connection of the tanks to the reticulation is now sought.

FINANCIAL

2025 / 2026 Financial Year Karlgarin Bowling Club Capital Item

Approved Budget - Current Expenditure and Committed Funds

Items	Cost
WA Modular Contract	\$498,069
Additional works not included in Contract Works. (Removal of asbestos garden shed, site works, landscaping)	\$39,383
Works Total	\$537,452
Approved Budget	\$545,343
Balance	\$7,548

Proposed Additional Works

Item	Cost
Purchase and installation of carpet tiles to the function area	\$8,259.09
Purchase of blinds for high windows and east facing door	\$2,204
Blinds installation	\$1,000
Removal and disposal of eastern boundary asbestos fence	\$1,928.10
Purchase and installation of new Colourbond 1.8 and tapered to 1.2m boundary fence, including all retaining and backfill works.	\$5,700
Supply and installation of plumbing materials to integrate existing tanks into the reticulation system (Noting a +/- 10% consideration)	\$4,303
Total Additional Works	\$23,394
Remaining Approved Budget Balance	\$7,548
Additional Budget Sought	(\$15,846)
Revised Project Budget (Total)	\$561,189.00

RISK

Medium. It is important that the Shire provides accessible and functional public buildings for all user groups.

POLICY

Shire of Kondinin Policy – FIN 005 – Purchasing

STATUTORY

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

STRATEGIC**Theme**

1. COMMUNITY

Goal

1.4 Recreational and social spaces encourage active and healthy lifestyles

Strategy

1.4.1 Achievement of the Sport and Recreation Facilities Plan

1.4.2 Parks, nature reserves and community spaces are green, tidy, accessible and activated

COMMENT

As documented within this report, the installation and construction of the new Karlgarin Bowling Club commenced almost five (5) years ago with the incorporation of the project in the Shire's Recreation Facilities Plan 2021 – 2031, followed by changes in land tenure to make the development possible. The actual construction of the new build has largely been completed on time and within budget with just a few minor items needing addressing to complete the project, that were omitted from the original scope.

A summary and associated justification of these items is outlined in the Background section of this report. This budget adjustment will bring the Bowling Club project to completion.

To enable all items addressed this financial year, additional funds are now sought. The Medical Centre Carpark (\$15,846) is recommended as a suitable source of funding to cover the shortfall to complete the project. With the current capital and roadworks program already at capacity, it is unlikely that this project can be completed this financial year and the completion of the Karlgarin Bowling Club building is considered a higher priority and greater necessity over the Medical Centre Carpark upgrade – endorsement of the deferral of this project to 2026-2027 is sought.

CONSULTATION

Discussions and correspondence undertaken between the Shire's Administration and the Karlgarin Country Club (land tenure and liquor licence), Karlgarin Bowling Club (design and funding) and Karlgarin Progress Association (funding)

Stakeholder meeting held onsite on 13 December 2023 with representatives from the Karlgarin Country Club, the Karlgarin Bowling Club, the Karlgarin Progress Association and Council Meeting prior to the formal meeting of the Shire's Sports Committee Meeting.

Community engagement in preparation of the Recreation and Facilities Plan 2021 – 2031 undertaken in 2021.

Regular on-going liaison between the Shire of Kondinin Administration and the Karlgarin Bowling Club

Liaison between the Shire of Kondinin Administration and the Karlgarin Country Club

10 BUSINESS OF AN URGENT NATURE

11 MATTERS FOR WHICH MEETING MAY BE CLOSED CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

11.1 Request for Tender - 03/2025 - 2026: Sealing of Kondinin Airstrip and Associated Asphalt and Taxiway

This matter is considered to be confidential under Section 5.23(2) - ((c)) and ((e)) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting and a matter that if disclosed, would reveal –

- (i) a trade secret; or
- (ii) information that has a commercial value; or
- (iii) information about the business, professional, commercial or financial affairs of a person.

12 DECISIONS MADE WHILE MEETING WAS CLOSED TO THE PUBLIC

13 CLOSE OF MEETING

13.1 DATE OF NEXT MEETING

13.2 CLOSURE