



# **SHIRE OF KONDININ SPECIAL COUNCIL MEETING MINUTES**

held on **Wednesday 20<sup>th</sup> December 2023** at the **Kondinin Council  
Chambers**

# Order of Business

## 1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS

The Shire President Cr Mouritz welcomed those present and declared the meeting open at 11:04am.

## 2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

### COUNCILLORS:

Shire President

Cr K Mouritz  
Cr M James  
Cr D Pool  
Cr K Green  
Cr P Green  
Cr B Smith

### STAFF:

Chief Executive Officer  
Manager Corporate Services  
Executive Support Officer (ESO)

Mr D Burton  
Mr V Bugna  
Ms L Genis

### APOLOGIES:

Deputy President  
Manager of Works  
Manager of Planning and Assets

Cr B Browning  
Cr B Gangell  
Mr M Burgess  
Ms T Young

### LEAVE OF ABSENCE:

## 3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

## 4. PUBLIC QUESTION TIME

NIL

## 5. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

## 6. MATTERS FOR CONSIDERATION

### 6.1 ADOPTION OF ANNUAL FINANCIAL REPORT 2022/23

<b>Applicant:</b>	Shire of Kondinin
<b>Author:</b>	V Bugna, Manager Corporate Services
<b>Authorising Officer:</b>	D Burton, Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	15 <sup>th</sup> December 2023
<b>Attachment(s):</b>	Shire of Kondinin's Audited Annual Financial Report 2023 and OAG's Independent Audit Report 2023

#### AUDIT COMMITTEE RECOMMENDATION

**Moved: Cr Murray James**

**Seconded: Cr Paul Green**

That Council:

1. Accepts the 2022/23 Shire of Kondinin's Annual Financial Report and Independent Audit Report pursuant to section 5.54 of the Local Government Act 1995;
2. Authorise the Chief Executive Officer to give public notice of the availability of the annual report from 3<sup>rd</sup> January 2024 in accordance with section 5.55 of the Local Government Act 1995;
3. Conduct the Annual Electors Meeting on Wednesday, 14<sup>th</sup> February 2024 by giving at least 14 days local public notice prior to the meeting.

**Carried: 6/0**

*For: Cr Kent Mouritz, Cr Brett Smith, Cr Kerrie Green, Cr Paul Green, Cr Murray James, Cr Darren Pool*

*Against: NIL*

*Absent: Cr Gangell, Cr Browning*

#### SUMMARY

To present to Council the Audited Annual Financial Report for the year ended 30 June 2023 and the OAG's Independent Audit Report for the year ended 30 June 2023.

#### BACKGROUND

The Local Government Act requires that Council accepts the annual report for the financial year no later than 31 December 2023 or no later than two months after the auditor's report becomes available if it is not received prior to 31 December.

The audited 2022/23 Annual Financial Report was signed off by the CEO on the 15<sup>th</sup> December 2023. The audit Committee Chair, the Shire's CEO and MCS met with the auditors Mr R Hall (Audit Director, Dry Dirkness) and Mr L Wong (Assistant Director, OAG) via Zoom on the same day for the Annual Audit Exit Meeting wherein the outcomes of the audit were discussed.

#### COMMENT

The audit report prompts the conducting of an Annual Electors Meeting where the audit report (amongst other reports) will be presented to electors within 56 days after the acceptance of the annual financial report.

As no Council meeting held in January it is proposed that this meeting will be scheduled subsequent to the Ordinary Council meeting on 14<sup>th</sup> February 2024 to comply with *Section 5.27* of the *Local Government Act 1995*.

**STATUTORY ENVIRONMENT**

*Local Government Act 1995, section 5.54 and 5.55*

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

There are no known financial implications on the Shire’s budget.

**STRATEGIC IMPLICATIONS**

Shire’s Strategic Community Plan 2022-2032

*“CIVIC LEADERSHIP*

*4.2 We are a compliant and resourced Local Government.”*

**VOTING REQUIREMENTS**

Absolute Majority

**7. BUSINESS OF AN URGENT NATURE**

NIL

**8. CLOSURE**

Being no further business, the Shire President thanked Councillors and Staff for their attendance and declared the meeting closed at 11:15am.