SHIRE OF KONDININ

MINUTES OF MEETING

Kondinin Shire Council

ALL OPEN AND CONFIDENTIAL ITEMS

Special Council Meeting

Held at the Microsoft Teams on 28 August 2026

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11.2 Closure **19**

1 OPENING OF MEETING

The Shire President opened the meeting at 6.06pm

2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND DIGNITARIES

The Shire President acknowledged the Traditional Owners of the land on which we meet.

3 RECORDING OFATTENDANCE

3.1 ATTENDANCE

Shire President K Mouritz (Presiding Member), Deputy Shire President B Gangell (Deputy Presiding Member), Cr B Browning, Cr M James, Cr D Pool, Chief Executive Officer B Wright, Manager Planning & Assets Mrs T Young, Cr T Smeed, Cr P Green, Mrs Bindi Billingham Coordinator Corporate Services, Mr B Edwards, Mrs Catherine Mayfield, Mrs Tracey Utley, Ms Kylie Collard

3.2 ATTENDANCE BY TELEPHONE OR INSTANTANEOUS COMMUNICATION

This meeting was convened by instantaneous communication (Microsoft Teams).

3.3 APOLOGIES

Vince Bugna – Manager Corporate Services

3.4 APPROVED LEAVE OF ABSENCE

Nil

3.5 DECLARATIONS OF DISCLOSURES OF INTEREST

Nil

4 APPLICATION FOR LEAVE OF ABSENCE

Nil

5 PUBLIC TIME

5.1 PUBLIC QUESTION TIME

Nil

5.2 PUBLIC STATEMENT TIME

Nil

6 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

7 ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

Nil

8 DECLARATION OF MEMBERS TO HAVE GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE AGENDA BEFORE THE MEETING

No declaration was given

9 REPORTS OF OFFICERS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 Adoption of the Shire of Kondinin Annual Budget 2026-2027

FILE NUMBER:

DATE: 26 August 2026

AUTHOR: Bruce Wright, Chief Executive Officer

AUTHORISED OFFICER: Bruce Wright, Chief Executive Officer

DISCLOSURE OF INTEREST: Author - Nil

Authoriser - Nil

ATTACHMENTS:

1. Shire of Kondinin - Draft Budget - 2026-2027 - *Under Separate Cover*
2. Differential Rates - Director General - 2026-2027 - *Under Separate Cover*

RECOMMENDATION

That Council :

Part A: Municipal Fund Budget for 2026/2027

1. Pursuant to section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, **ADOPTS** the Municipal Fund Budget (attached) for the Shire of Kondinin for the 2026/2027 financial year, comprising:

Document	Page(s)	Budget provision
Statement of Comprehensive Income	2	Net result for the year of ($7,075,056)
Statement of Cash Flows	3	Estimated cash and cash equivalents of $5,957,546
Statement of Financial Activity	4	Amount required to be raised from general rates of $3,949,933
Notes forming part of the Statutory Budget	5–27	As presented
Itemised Budget Capital Expenditure	28	As presented
Budget Summary and detailed Program Schedules	29–49	As presented

2. Notes that Section 6.2 requires the annual budget to be adopted by absolute majority, and the prescribed budget form includes an income statement, cash flow statement, statement of financial activity, rates information and supporting notes.

Part B: Differential general rates and minimum payments

3. **NOTES** that Ministerial approval was received on 18 August 2026 for the imposition of the

differential general rates (Attached).

4. For the purpose of meeting the deficiency disclosed in the Municipal Fund Budget adopted under Part A, and pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, **ADOPTS and IMPOSES** the following differential general rates and minimum payments on rateable properties valued on a Gross Rental Value or Unimproved Value basis:

Rate category	Basis	Rate in the dollar	Minimum payment
Residential	GRV	13.2000 cents	$570
Mining	GRV	27.2000 cents	$570
Rural	UV	0.8292 cents	$570
Mining	UV	24.8000 cents	$570

5. **NOTES** that:

a) local public notice of the proposed differential rates and minimum payments was given in accordance with section 6.36 of the *Local Government Act 1995*;
b) the advertised submission period opened on Saturday 6 June 2026 closed on Tuesday 23 June 2026;
c) no submissions were received; and
d) the rates and minimum payments adopted by Council are consistent with the advertised rates and minimum payments.

Part C: Payment Options and Due Dates

6. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, **NOMINATES and ADOPTS** the following payment options and due dates:

Payment option	Due date	Days from first payment
Option 1 — Payment in full		
Full payment	Wednesday 7 October 2026	–
Option 2 — Two instalments		
First instalment	Wednesday 7 October 2026	–
Second instalment	Wednesday 10 February 2027	126
Option 3 — Four instalments		

First instalment	Wednesday 7 October 2026	–
Second instalment	Wednesday 9 December 2026	63
Third instalment	Wednesday 10 February 2027	126
Fourth instalment	Wednesday 14 April 2027	189

Note: *The first instalment under every option falls on the date rates are due and payable if paid as a single payment, in accordance with regulation 64(1) of the Local Government (Financial Management) Regulations 1996. All due dates fall on a Wednesday, so regulation 65 (weekend and public holiday deferral) does not apply to any instalment in 2026/27.*

Part D: Early Payment Discount

7. Pursuant to section 6.46 of the Local Government Act 1995, **OFFERS and ADOPTS** a discount of 3% to ratepayers who pay their rates in full, including any arrears, on or before 7 October 2026, or within 35 days of the date of issue shown on the rate notice, whichever is later.

Part E: Instalment administration charge and Interest

8. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, **ADOPTS and IMPOSES:**

a) an instalment administration charge of $10 for each instalment after the initial instalment where the owner elects to pay rates by instalments; and
b) an interest rate of 5% per annum where the owner elects to pay rates by instalments.

Part F: Instalment administration charge and Interest

9. Pursuant to section 6.47 of the *Local Government Act 1995*, **GRANTS and ADOPTS** a concession equal to 100% of the general rates that would otherwise be payable for the 2026/2027 financial year on the following assessments:

Assessment	Organisation	Property
Kondinin		
7017	Kondinin Country Club	Lot 400 Gordon Street
7017	Kondinin Tennis Club	Lot 400 Gordon Street
7037	Kondinin Lions Club and Seniors Centre	Lot 22 Jones Street
7057	Kondinin Community Resource Centre	Lot 2, 3 Gordon Street
7039	Kondinin Golf Club Inc.	Lot 28327 Kondinin-Hyden Road
7042	Kondinin Arts Centre	Lot 11 Rankin Street
210	Kondinin Men's Shed	Lot 277 Nicholls Street
Hyden		

7508	Hyden Tennis Club	Lot 500 Marshall Street
7513	Regional Early Education and Development	Lot 70 McPherson Street
7514	Hyden Community Resource Centre	Lot 151 Naughton Street
7517	Hyden Golf Club	Roe Location 2936
Karlgarin		
514 & 515	Karlgarin Country Club	Lots 22, 23 and 24 Federal Street

Part G: Waste Charges

10. Pursuant to section 67 of the Waste Avoidance and Resource Recovery Act 2007, **ADOPTS and IMPOSES** the following annual waste collection and waste management charges for 2026/2027:

Service	Charge per annum
Domestic and rural waste	
240 litre bin	$515
140 litre bin	$383
Rural waste	$142
Sporting and Community clubs	
Kondinin Golf Club	$219
Hyden Golf Club	$219
Karlgarin Bowling Club	$219

Part H: Material variance threshold

11. **ADOPTS**, for the purposes of reporting material variances in the monthly statement of financial activity during 2026/2027, a variance threshold of: 10% or $25,000, whichever is the greater, with material variances to be reported separately for revenue and expenditure and accompanied by an explanation and, where appropriate, proposed corrective action.

SUMMARY

This report seeks Council's adoption of the 2026-2027 Annual Budget.

VOTING REQUIREMENT

Absolute Majority

COUNCIL'S ROLE

Executive

The substantial direction setting and oversight role of the Council. E.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

BACKGROUND

The draft 2026/2027 Annual Budget has been prepared following internal budget development, Executive Management review, Council budget workshops and consideration of the Shire's strategic and corporate planning priorities.

The budget has been informed by:

- the Shire's Strategic Community Plan;
- the Corporate Business Plan and associated operational priorities;
- asset management and capital renewal requirements;
- known grant-funded programs;
- projected operating revenue and expenditure;
- reserve funding requirements;
- estimated opening funds at 1 July 2026; and
- the outcomes of Council budget workshops held in May and June 2026.

Council approved the proposed differential general rates and minimum payments for advertising under section 6.36 of the Local Government Act 1995. The UV Mining differential rate is more than twice the lowest UV differential rate, requiring Ministerial approval. Ministerial approval was received on 18 August 2026.

The Department's differential rating policy identifies the purpose of differential rates as supporting an equitable contribution to the cost of local government services and infrastructure and sets out the basis for Ministerial consideration of rates exceeding the statutory ratio.

At the close of the public submission period, no submissions had been received.

The 2026/2027 Annual Budget has been prepared in accordance with the Local Government Act 1995, the Local Government (Financial Management) Regulations 1996 and applicable Australian Accounting Standards.

The Department confirms that current annual-budget requirements include prescribed financial statements, rating information, fees and charges, budget notes, comparative information and the opening net current asset position.

Budget overview

The budget provides for:

- a budgeted net result of($7,075,056);
- estimated closing cash and cash equivalents of $5,957,546;
- general rates revenue of $3,949,933;
- a substantial capital works and plant replacement program;
- delivery of grant-funded road and infrastructure projects;
- funding of Council-prioritised road works;
- continued provision of community, recreation, tourism and waste services; and
- transfers to and from reserves to support planned expenditure and future asset requirements.

Capital program

The 2026/2027 capital program totals $8,243,717 and includes expenditure on land and buildings, plant and equipment, roads, footpaths and other infrastructure. The detailed program and funding sources are set out in the Annual Budget and summarised below:

Item	Amount	Source of funding	Amount
Land and buildings			**120,054**
Solar replacement — Hyden swimming pool building	80,000	General Fund	80,000
Kondinin sports pavilion (balance)	40,054	General Fund	40,054
Plant and equipment			**1,810,000**
Road plant			
2020 Toyota Hilux (all purpose) — KN49	45,000	Trade-in & General Fund	45,000
Maintenance truck — KN57 replacement	200,000	Plant Replacement Reserve	200,000
2016 water truck — KN59	300,000	Trade-in & General Fund Plant Replacement Reserve	235,000 65,000
2015 Bomag multi roller — KN72	230,000	General Fund	230,000
2018 Caterpillar grader — KN81	550,000	Trade-in & General Fund Plant Replacement Reserve	250,000 300,000
2016 Isuzu dual cab — KN89	90,000	Trade-in & General Fund	90,000
2018 Toro ride-on mower — KN215	50,000	Trade-in & General Fund	50,000
2015 Toro Master 3000 ride-on mower — KN3031	60,000	Trade-in & General Fund	60,000
Administration			
Toyota Prado — 0KN	80,000	Trade-in & General Fund	80,000
Subaru Outback — KN04	45,000	Trade-in & General Fund	45,000
Subaru Outback — KN52	45,000	Trade-in & General Fund	45,000
Subaru Outback — doctor — KN54	45,000	Trade-in & General Fund	45,000
Toyota Everest — KN0	70,000	Trade-in & General Fund	70,000
Infrastructure — roads			**5,490,791**
Safer Local Roads Infrastructure Program			
Hyden–Norseman Road (balance carried forward)	1,732,555	SLRIP Grant General Fund	732,555 1,000,000
Kondinin-Narembeen Road (Line marking)	93,529	Grant	93,529
Regional Road Safety Program			
East Hyden Bin Road	1,365,944	RRSP Grant	1,365,944
Regional Road Group			
Hyden–Mt Walker Road (reseal)	213,496	Grant General Fund	142,331 71,165

Item	Amount	Source of funding	Amount
Hyden–Mt Walker Road (widen shoulders)	478,770	Grant General Fund	319,180 159,590
Roads to Recovery			
Allen Rocks Road (form and gravel)	207,353	Grant	207,353
Karlgarin South Road (form and gravel)	155,150	Grant	155,150
Whyte Road (form and gravel)	96,495	Grant	96,495
Roe Road (form and gravel)	178,750	Grant	178,750
Karlgarin Lake Road (form and gravel)	194,920	Grant	194,920
Lake O'Connor Road (form and gravel)	159,504	Grant	159,504
Council roads			
Notting–Karlgarin Road (form and gravel)	148,000	General Fund	148,000
Bendering East Road (form and gravel)	98,825	General Fund	98,825
Fotheringhame Road (form and gravel)	87,500	General Fund	87,500
Pederah East Road (form and gravel)	70,000	General Fund	70,000
Reservoir Road (form and gravel)	92,000	General Fund	92,000
Chalk Hill West Road (form and gravel)	48,000	General Fund	48,000
Kerrigan Road (form and gravel)	100,000	General Fund	100,000
Footpaths			**342,960**
Shared pathway — Hyden	172,960	Grant General Fund	86,480 86,480
Shared pathway — Kondinin	70,000	Grant General Fund	35,000 35,000
Footpaths — other	100,000	General Fund	100,000
Infrastructure — other			**479,912**
Medical centre car park (90-degree parking)	15,846	General Fund	15,846
Diving board — Hyden swimming pool	40,000	General Fund	40,000
Rubber softfall replacement — Hyden playground	107,900	General Fund	107,900
Climbing rope replacement — Hyden playground	16,332	General Fund	16,332
Outdoor patio — Hyden depot	40,000	General Fund	40,000
Wave Rock precinct improvement	50,000	Tourism Reserve	50,000
Corten and stainless steel park signage	5,343	General Fund	5,343
Entry signs — Kondinin (balance carried forward)	66,582	General Fund	66,582
Airstrip drainage to CBH dam	137,909	Grant General Fund	87,909 50,000
Total capital expenditure 2026/27	**8,243,717**	**Total funding**	**8,243,717**

Reserve movements and other funding

The budget includes the following proposed reserve transfers and community grants and other contributions of $82,322:

Reserve account	Opening balance 1 July 2026	Transfers to	Transfers from	Closing balance
Employee Leave Reserve	495,839	-	(120,000)	375,839
Housing Reserve	289,232	100,000	–	389,232
Hyden Discovery Centre Reserve	977,706	400,000	–	1,377,706
Office Equipment Reserve	89,365	50,000	–	139,365
Plant Replacement Reserve	845,860	–	(565,000)	280,860
SJA Capital Upgrade Reserve	222,538	–	(200,000)	22,538
Tourism Development Reserve	160,820	22,500	(50,000)	133,320
Total transfers		**572,500**	**(935,000)**	

Estimated opening surplus

The Annual Budget includes an estimated opening surplus of approximately $4.5 million at 1 July 2026. The estimated surplus includes advance Financial Assistance Grant funding and the unspent balance of Regional Road Safety Program grant funding.

The opening position remains unaudited and may change following completion of the 2025/2026 annual financial statements. Once the final opening position is known, any material difference from the budget estimate will be reported to Council and addressed through a budget amendment or the statutory budget review, as appropriate.

Rates revenue

The budget provides for approximately $3.95 million in general rates revenue to fund the budget deficiency after taking into account other revenue, grants, opening funds, reserve movements and proposed expenditure.

FINANCIAL

- Capital expenditure of $8,243,717, funded 45.6% from grants, 7.5% from reserve transfers and 46.9% from the General Fund and trade-in proceeds.
- General rates of $3,949,933, against a capital programme 2.09 times that amount.
- Net transfers from reserves of $362,500, comprising $572,500 in and $935,000 out.
- Community grants and other contributions of $82,322.
- A net result for the year of ($7,075,056) and estimated cash and cash equivalents of $5,957,546 at 30 June 2027.

RISK

Risk rating: **High** if the budget is not adopted or is adopted incorrectly

Failure to adopt a compliant Annual Budget by the statutory deadline, or failure to correctly impose rates and charges, may result in legislative non-compliance and may affect the Shire's authority to raise revenue and incur expenditure.

Controls:

- review against the current legislation and Financial Management Regulations;
- confirmation of voting requirements;
- reconciliation of the agenda report to the statutory budget;
- verification of the Ministerial differential rate approval;
- confirmation of compliance with the differential rate advertising process;
- validation of rating and instalment parameters in the rating system; and
- lodgement and publication of the adopted budget within the statutory timeframe.

POLICY

The budget has been prepared in accordance with the Shire's adopted financial management, procurement, asset management and rating policies. Procurement of capital items in the programme at Table 7 will be undertaken in accordance with the Shire's Purchasing Policy and Part 4 of the Local Government (Functions and General) Regulations 1996.

STATUTORY

Section 6.2 of the Local Government Act 1995 requires a local government to prepare and adopt an annual budget for its municipal fund by 31 August each year, unless an extension is granted by the Minister. Adoption requires an absolute majority.

Part 6 of the Act contains the principal provisions relating to financial management, annual budgets, rates, minimum payments, payment options, discounts and concessions. Part 3 of the Local Government (Financial Management) Regulations 1996 prescribes the form and content of the annual budget.

The differential rates process must also comply with the public notice and Ministerial approval requirements applying to differential rates. The Department's current 2026/27 guidance emphasises publication, a 21-day submission period, current valuations, sufficient objects and reasons, and consistency across all supporting documents.

The Annual Budget has been prepared having regard to these requirements. Final compliance remains subject to correcting the reconciliation and drafting matters identified in this report.

STRATEGIC

Theme

4. CIVIC LEADERSHIP

Goal

4.2 We are a compliant and resourced Local Government

Strategy

4.2.2 Financial sustainability in achieving community aspirations

COMMENT

The 2026/2027 Annual Budget provides the financial framework for delivering Council's services, capital works and strategic priorities for the year ending 30 June 2027.

The budget includes a substantial road and plant replacement program, continued investment in community and tourism infrastructure, and significant externally funded works. The proposed differential rates, reserve movements and estimated opening funds provide the principal sources of funding for the program.

Subject to those matters being resolved, adoption of the Annual Budget is recommended.

CONSULTATION

- Local public notice of the intention to levy differential general rates and minimum payments, given under section 6.36 of the Act.
- Councillors, through budget workshops held during the preparation of the budget.
- Executive management team and program managers.
- The Shire's auditor and, where relevant, the Department of Local Government, Sport and Cultural Industries.

RESOLUTION OCM/26/012

Moved: Cr Beverley Gangell

Seconded: Cr Paul Green

That Council :

Part A: Municipal Fund Budget for 2026/2027

1. Pursuant to section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, **ADOPTS** the Municipal Fund Budget (attached) for the Shire of Kondinin for the 2026/2027 financial year, comprising:

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3. **NOTES** that Ministerial approval was received on 18 August 2026 for the imposition of the

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6. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, **NOMINATES and ADOPTS** the following payment options and due dates:

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8. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, **ADOPTS and IMPOSES:**

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Part F: Instalment administration charge and Interest

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Part G: Waste Charges

10. Pursuant to section 67 of the Waste Avoidance and Resource Recovery Act 2007, **ADOPTS and IMPOSES** the following annual waste collection and waste management charges for 2026/2027:

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Part H: Material variance threshold

11. **ADOPTS**, for the purposes of reporting material variances in the monthly statement of financial activity during 2026/2027, a variance threshold of: 10% or $25,000, whichever is the greater, with material variances to be reported separately for revenue and expenditure and accompanied by an explanation and, where appropriate, proposed corrective action.

CARRIED 7/0 BY ABSOLUTE MAJORITY

For: Crs Kent Mouritz, Beverley Gangell, Bruce Browning, Murray James, Darren Pool, Toni Smeed and Paul Green

Against: Nil

10 BUSINESS OF AN URGENT NATURE

Nil

11 CLOSE OF MEETING

11.1 DATE OF NEXT MEETING

To be held at Hyden Community Resource Centre at 4:00 PM on 23 September 2026.

11.2 CLOSURE

The Meeting closed at 6.12pm.