



MINUTES OF ORDINARY MEETING HELD AT HYDEN CRC ON 21ST MARCH, 2018

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITOR

The Shire President Cr Meeking welcomed those present and declared the meeting open at 3:45pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr S Meeking (Shire President)	Cr G Lynch (Deputy Shire President)	Cr A Smoker
Cr R Growden	Cr B Browning	Cr M James
Cr S Jones	Cr R Butler	Cr K Mouritz
Leave of Absence: Nil		
Apologies:		
Staff:	Mr J. Read (CEO)	Mr A. George (DCEO)
	Mrs T. Young (MPD)	Mr M. Burgess (MOW)
		Mr V. Bugna (MOF)
		Mr I. Holland (ETSO)

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

5. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

NIL

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Council Meeting – 14th February, 2018

RESOLUTION 3162

Moved Cr Mouritz

Seconded Cr James

That the minutes of the Council Meetings held on 14th February, 2018 be confirmed.

CARRIED 9/0

7.2 Minutes of the Special Meeting – 7th March, 2018

RESOLUTION 3163

Moved Cr Browning

Seconded Cr Butler

That the minutes of the Special Meeting held on 7th March, 2018 be confirmed.

CARRIED 9/0

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

NIL

9 REPORTS OF COMMITTEES AND OFFICERS

- 9.1 Finance Report
- 9.2 Manager of Planning & Development Report
- 9.3 CEO Report
- 9.4 Manager of Works Report
- 9.5 EHO Report
- 9.6 Building Surveyor Report
- 9.7 Hyden & Kondinin Swimming Pool Manager's Reports
- 9.8 Building Maintenance & Ranger Report

T Young (MPD) was absent at the start of the meeting.

9.1 FINANCIAL REPORT

9.1.1 Financial Reports

Name of Applicant: Manager of Finance
Author: Manager of Finance
Voting: Simple
Date: 12th March, 2018

SUMMARY/COMMENT: The financial statements for the period ending 28 February 2018 are attached.

RESOLUTION 3164

Moved Cr Jones **Seconded Cr Growden**
That the Financial Reports for the period ended 28th February 2018 as presented be accepted.

CARRIED 9/0

M Burgess (MOW) left the meeting at 3:52pm

9.1.2 List of Accounts

Name of Applicant: Manager of Finance
Author: Manager of Finance
Voting: Simple
Date: 7th March 2018

SUMMARY/COMMENT: A list of accounts is attached.

RESOLUTION 3165

Moved Cr Lynch **Seconded Cr Butler**
That Muni Cheques 18343 – 18360, Muni EFT9010 – 9095, Trust Cheques 639 – 640, Transport Direct Debits, Other Direct Debits, Payroll and Bank Fees (for the month of February 2018) amounting \$716,749.06 be endorsed.

CARRIED 9/0

9.1.3 Capital Items Progress

Name of Applicant: Shire of Kondinin
Author: CEO
Voting: Simple
Date: 14 March, 2018

SUMMARY/COMMENT: Expenditure on capital items for 2017-2018

Programme	Description	Budget	Notes
Governance	Council Chamber Chairs	10,000	Completed
Governance	Solar Panels Shire Admin Building	20,000	Completed
Governance	Server & Computers Upgrade	50,000	Commenced
Governance	OKN Vehicle Changeover	55,000	Completed
Governance	KN0 Vehicle Changeover	42,000	
Governance	KN04 Vehicle Changeover	35,000	
Health	Yeerakine Lodge Extension	921,902	Commenced
Housing	Employee House, Kondinin (Bal C/F)	283,000	Commenced
Recreation & Culture	Sporting Precinct Landscaping, Kondinin	25,000	Completed
Recreation & Culture	Tables for Public Halls	5,000	Completed
Recreation & Culture	KCRC Kondinin Sports Club Extension	820,000	Commenced
Recreation & Culture	Solar Panels Hyden Pavilion	30,000	Commenced
Recreation & Culture	Hyden & Kondinin Oval Retic' Upgrades	80,000	Completed
Recreation & Culture	Solar Panels Kondinin S/Pool Building	30,000	Commenced
Recreation & Culture	Hockey Field Upgrade, Kondinin	20,000	Completed
Transport	East Hyden Bin Rd Construction (RRG)	277,905	Completed
Transport	Mt Walker Road Construction (RRG)	226,217	Completed
Transport	Aylmore Rd (Own Resources)	60,700	Completed

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Transport	Kondinin Lake Nth Rd (O'Res)	53,900	Completed
Transport	Hyden Norseman Rd (R2R \$60K + O'Res)	106,882	Completed
Transport	Kondinin Town St's (R2R \$310K + O'Res)	464,844	Completed
Transport	Gibson Road (R2R)	23,558	
Transport	Naremben Sth Rd (R2R)	62,732	
Transport	Notting Karlgarin Rd (R2R)	54,109	Completed
Transport	Spurr Rd (R2R)	65,375	
Transport	WANDRRA AGRN743 (Bal C/F)	266,395	Commenced
Transport	Accommodation Units (Hyden Depot)	10,000	
Transport	New Bus Parking Facility (Hyden Depot)	11,108	Completed
Transport	KN56 Vehicle Changeover	17,000	Completed
Transport	KN63 Vehicle Changeover	70,000	Completed
Transport	KN51 Vehicle Changeover	28,000	Completed
Transport	KN2108 Vehicle Changeover	95,000	Commenced
Transport	Purchase Mowers (x2)	25,000	
Transport	KN78 Hamm 3412 Roller Changeover	130,000	Completed
Economic Services	Wave Rock Pathway Reseal	26,964	Commenced
Economic Services	Karlgarin Centenary Project	20,000	
Economic Services	Wave Rock Tourist Precinct Improvement	50,000	
Economic Services	Kondinin Pioneer Wall (C/F)	15,080	Completed
Economic Services	Hyden Main Street Beautification	100,000	Commenced
Other Prop & Services	KN54 Vehicle Changeover (2x)	70,000	
TOTAL		\$4,827,671	

FOR INFORMATION

9.1.4 Rates Outstanding – 3 year Sale – Progress Report

Summary

Council engaged AMPAC Collection Services to start the process of selling the parcels of land attached to Assessments A12, A121, A504 and A50 due to non-payment of rates and services for a period of three years or more, under section 6.64 of the Local Government Act 1995.

Property 1 – Lot 73, 19 Rankin Street Kondinin	
Assessment	A12
Zoning/Area	Kondinin - Residential/.1416ha
Period Outstanding	2011/12 to 2017/18
Amount Outstanding	\$6,517.79 @ 31/10/2017
Payment	Nil
Recovery Action	<p>June 2011 – Owner deceased</p> <p>September 2011 – Email from Kerry Clifton (daughter) advising to send notices to her</p> <p>November 2012 – Agenda item 10.1.1 – Lauren Bosch- House unfit for habitation.</p> <p>December 2012 – Letter to daughter regarding dwelling unfit for human habitation under section 135 of Health Act 1911 (as amended)</p> <p>February 2013 – Final Rates Notices returned – (This person not living here) and (Not at this address)</p> <p>March 2014 – Sent to collectors</p> <p>August 2016 – Probate search requested – No results found.</p> <p>March 2017 – Letter sent to Ms Helen Whitbread (relative) regarding the state of the property and further contact details – no response</p> <p>September 2017 – Letter sent to Ebony Back (relative) regarding the future of the property. – Phone response from Ms Back stating that she is estranged from the family, sister (Kerry Clifton) is the one to contact.</p> <p>December 2017 – Council meeting agenda item 9.1.5 Rates Outstanding – 3 year sale</p>

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	<p>February 2018 – AMPAC Agreement signed to pursue Sale of Property as per Section 6.68 of Local Government Act 1995</p> <p>February 2018 – Advice received from Price Sierakowski after review of instructions and documents sent. Instructions completed and under advisement.</p> <p>March 2018 – Probate search by AMPAC requested.</p>
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Property 2 – Lot 45, 74 Graham Street Kondinin	
Assessment	A121
Zoning/Area	Kondinin – Residential/Vacant Land/.1411ha
Period Outstanding	2000/01 to 2017/18
Amount Outstanding	\$22,813.89
Payment	Nil
Recovery Action	<p>Late 2000 – Brian James Johnstone Passed away</p> <p>September 2004 – Letter sent to Ms Payne (Partner) regarding overdue rates on the property and council will sell property to recover rates.</p> <p>February 2006 – Advice of sale – waiting for probate to be granted</p> <p>January 2008 – Council offered to buy the property</p> <p>July 2008 – Letter received from Irdi Legal advising contact with Lane Buck & Higgins requesting update of grant of probate</p> <p>September 2008 – Caveat by Shire of Kondinin lodged 2/9/2008</p> <p>October 2008 – Council wrote to McLeods (Barristers & Solicitors) asking advice as house dilapidated.</p> <p>November 2008 – Reply received from McLeods Application for probate had been lodged but not yet granted. Advice was to proceed with sale of land.</p> <p>December 2008 – McLeods contacted Lane Buck & Higgins. Emailed to say they would follow up on this as LB&H were not wanting formal proceedings to commence.</p> <p>March 2009 – Notice of demolition attached to house</p> <p>May 2009 – Instructions sent to Austral Mercantile Collections to start proceedings for collection debt.</p> <p>August 2009 – no payments received. Austral Mercantile requested more information regarding this property after they had contacted Lane Buck & Higgins</p> <p>September 2009 - Austral advised they would need to speak to their lawyers before proceeding. Council advised Austral we would handle this account with our lawyers. Council advised McLeods to proceed with the process of selling the property</p> <p>October 2009 - McLeods advised prepared and filed Form 3 with Magistrates Court General Procedure Claim with Perth Magistrates Court.</p> <p>November 2009 – Copy of Form 3 GPC</p> <p>February 2010 – Resolution 1196 – That Council exercise its power of sale without having attempted to recover outstanding monies under section 6.54 of the local government act 1995 due to difficulties that have been experienced in recovering the outstanding rates and charges since 2005. Carried 9/0</p> <p>April 2010 – McLeods email advising Shire with regard to the purchase of the property at auction.</p> <p>November 2010 – McLeods advising that outstanding forms to be signed by CEO and displayed, photographed etc.</p> <p>October 2013 – McLeods advised John Read that they were ‘instructed by the Shire to defer any further action in respect of the above matter’.</p> <p>March 2015 – McLeods Email asking Shires intention regarding this matter as a ‘Notice that case is on the inactive cases list’.</p> <p>August 2016 – Probate search requested. No results found.</p> <p>December 2017 – Council meeting agenda item 9.1.5 Rates Outstanding – 3 year sale</p> <p>February 2018 – AMPAC Agreement signed to pursue Sale of Property as per Section 6.68 of Local Government Act 1995</p>

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	<p>February 2018 – Advice received from Price Sierakowski after review of instructions and documents sent. Instructions completed and under advisement. March 2018 – Probate search ordered through AMPAC. Requested information sent to Price Sierakowski for further review.</p>
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Property 3 – Lot 3, 27 Melba Street Karlgarin	
Assessment	A504
Zoning/Area	Karlgarin - Residential/Vacant Land/.1012ha
Period Outstanding	2011/12 to 2017/18
Amount Outstanding	\$4,714.70 @ 31/10/2017
Payment	Last Payment received 13/2/2015
Recovery Action	<p>April 2012 – Payment received August 2012 – Rates raised July 2013 – sent to collectors – found Ratepayer in Denham December 2013 – Notice of Admission of Claim received, agreeing to pay \$50p/month January 2014 – Email to collectors for advice as no payment received June 2014 – No payments received. February 2015 – Payment of \$600 received November 2015 – Received a call from ratepayer saying that they would try to make regular payment during harvest while working in the area. No phone number forthcoming. January 2016 – No payments received August 2016 – Ratepayer missing presumed dead. August 2016 – Rate Notice 17/18 sent to ratepayers address in Denham November 2016 – Final Rates Notice sent to ratepayers address February 2017 – Final Rates Notice sent to ratepayer address February 2017 – Mail returned (last 3 rates notices) marked as ‘unclaimed’ March 2017 – Received a call from a friend of ratepayer with regard to property November 2017 – Probate Search ordered December 2017 – No results found for Probate December 2017 – Council meeting agenda item 9.1.5 Rates Outstanding – 3 year sale February 2018 – AMPAC Agreement signed to pursue Sale of Property as per Section 6.68 of Local Government Act 1995 February 2018 – Advice received from Price Sierakowski after review of instructions and documents sent. Instructions completed and under advisement. March 2018 – Email to Shire of Shark Bay asking information on family/relatives of Luke Murray. Skip trace ordered through AMPAC as per instruction.</p>

Property 4 – Lot 109, 90 Connell Street, Kondinin	
Assessment	A50
Zoning/Area	Kondinin - Rural Residential/Vacant Land/1.6213 ha
Period Outstanding	2010/11 to 2017/18
Amount Outstanding	\$6,438.99 @ 31/10/2017
Payment	Nil
Recovery Action	<p>June 2011 – Sent to collectors February 2014 – spoke to ex co-worker who didn’t know where he was March 2014 – sent to collectors July 2014 – Skip Trace requested – Report findings Nil November 2017 – received information that owner passed away about three years ago. Probate search ordered. December 2017 – Council meeting agenda item 9.1.5 Rates Outstanding – 3 year sale February 2018 – AMPAC Agreement signed to pursue Sale of Property as per Section 6.68 of Local Government Act 1995</p>

February 2018 – Advice received from Price Sierakowski after review of instructions and documents sent. Instructions completed and under advisement.
 March 2018 – Contact made with son and asked him to get mum to contact the Kondinin Shire. Email to AMPAC requesting results of probate search.

Comments

I am following instruction from the legal firm Price Sierakowski who are lawyers that AMPAC Collection services use for these matters. I have updated the Recovery Action on each of the properties to show the steps being taken to progress to the sale of the properties, making sure that we have covered everything that is needed.

RESOLUTION 3166

Moved Cr Lynch

Seconded Cr Smoker

That Council receive the progress report on the Sale of Properties with Outstanding Rates – 3 Years.

CARRIED 9/0

T Young (MPD) joined and V Bugna (MOF) left the Meeting at 4:03pm

9.2 Manager of Planning and Development Report

9.2.1 Grants, Events and Projects Update

Grants Summary 2017 – 2018

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
Sport 4 All – KidSport Program	Department of Sport and Recreation	\$850.00	In kind Only	Acquitted – Department of Sport and Recreation now manage Kidsport and therefore local governments are no longer involved.
National Stronger Regions Fund (NSRF) – Yeerakine Lodge Extension	Regional Development Australia	\$600,000	\$171,902	In Progress – Project ACorp Construction was awarded the tender at the 19 th July 2017 Council Meeting. Building Permit was issued on 8 th August 2017. Deed of Agreement has been finalised with the Federal Government with the date to complete construction being July 2018. Progress Report #1 submitted on 28 th April 2017; Progress Report #2 submitted on 28 th July 2017 and Progress Report # 3 submitted on 30 th November 2017. Next Progress Report is due on 27 April 2018 which requires 80% of the project to be completed and an event invitation sent to the Department of Infrastructure and Regional Development for the opening. Work currently progressing on schedule.
Extension to Kondinin Community Recreation Centre	Department of Sport and Recreation (Community Sporting and Recreation Facilities Fund) & Wheatbelt Development Commission (Regional Grants Round)	\$100,000 (DSR) \$185,000 (WDC)	\$775,000	In Progress – Both Grant Applications submitted to the Northam Offices of the DSR and the WDC respectively on Friday 16 th September 2016. KCRC has confirmed \$150,000 towards the project. DSR have confirmed \$100,000 towards the project. WDC have confirmed \$185,000 towards the project. Funding Agreements both been signed and submitted and regular progress reports to both grant authorities are being submitted. First invoice of \$100,000 has been issued to the WDC on 2 nd February 2018.

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				Construction Drawings and associated documentation were certified with Certificate of Design Compliance on the 11 th January 2018. Tender was advertised from 17 th January to 16 th February 2018 and reported to Special Meeting of Council on the 7 th March 2018. At this Special Meeting ACorp Construction was awarded the tender to complete the works for \$1,172,764 and Council resolved to contribute a further \$390,000 towards the project with \$130,000 of this coming from cost savings in the 2017/2018 budget to cover the total cost of the project. Contract has been prepared between Shire and ACorp Construction.
Wheatbelt South Aged Care Alliance	Building Better Regions (Federal) Fund Regional Aged Accommodation Fund (Wheatbelt Development Commission)	TBA	Approximately \$80,000 per unit plus the cost of land value, site works, landscaping, etc.	Submitted A joint application was submitted and prepared by the Shire of Wickpin as the lead agency to The Building Better Regions Fund which closed on 19 th December 2017. At the recommendation from the Wheatbelt Development Commission an additional grant was submitted for the Royalties for Regions Regional Aged Accommodation Fund on the 8 th March 2018 to seek funding for the Shires cash contributions towards this project.
TOTAL		\$ 886,850	\$ 556,902	

Events Summary

Date	Event	Target Audience	Location and Status
MARCH 2018			
23 rd March	'Gourmet in the Garden' with chef Sophie Budd	All	Kondinin Community Garden
APRIL 2018			
25 th April	Anzac Day – Dawn Service at Yeerakine Rock and March and Gunfire Breakfast at Kondinin Memorial Garden and Town Hall	All	Yeerakine Rock and Kondinin Memorial Garden
25 th April	Anzac Day – Dawn Service at Hyden War Memorial and Breakfast at Hyden Bistro	All	Hyden War Memorial and Hyden Hotel Bistro

Community Development Project Summary

Project	Status
Kondinin Community Garden	ON GOING - Busy Bees being held at the end of each month. Currently progressing entry signage, new gate and a money deposit box and have purchased outdoor drums for nature play area all to be installed shortly. Next Busy Bee scheduled for the 21 st March 2018 as a tidy up for the Gourmet in the Garden Event.

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Wave Rock Improvements	IN PROGRESS – Wave Rock Improvement Plan 2015 – 2018 was presented to the November 2017 Council Meeting providing an update on what has been completed to date. Working with Hyden Councillors and Works Manager and conducted various site visits. Discussions have been made with the Department of Parks and Wildlife and NRM who provided some options for grant funding sources. New bins have been installed around Wave Rock. Draft updated Wave Rock Improvement Plan 2018 – 2022 is currently being prepared to be forwarded to Councillors for consideration prior to being presented to Council.
Hyden Streetscape Project for 2022 Centenary	IN PROGRESS – Concept Plan adopted by Council at its Ordinary Meeting on the 20 th December 2017. More detailed Implementation Plan and Costings to be prepared in 2018 for consideration in 2018/2019 Budget. Drainage main priority to start with.
Karlgarin Streetscape Project for 2020 Centenary	IN PROGRESS - Meeting held with Karlgarin Progress Association secretary on 15 th December 2016 to discuss ideas for the centenary, including pioneer wall opposite the former shop and story boards. CEO and Manager of Planning and Development attended Karlgarin Progress Meeting on 22 nd February 2017 in which this project was discussed in detail. Various ideas were discussed and it was agreed that a sub-committee be created to progress the matter. Sub-Committee met on 7 th September 2017 at Karlgarin gazebo. Productive ideas discussed which are being followed up on. Key ideas: information boards on the gazebo; and artistic centre piece to be installed next to the gazebo. Currently looking at artist to engage to complete this latter idea. The running of the day was also discussed to be held on the long weekend in October 2020. Artist Impressions have been received from Forever Shining for a 'giant gilgie'. Quotations currently being sourced.
Roe Tourism	ON GOING – New website http://www.roetourism.com.au/ is now live to promote Roe Tourism. Matter of free passes to Wave Rock was discussed at 19 th February Roe Tourism Meeting and supported. Waiting on minutes of this meeting to progress matter. Looking also to update Pathways to Wave Rock Brochure to tie in with new branding on website and to update information.
New Entrance Signage at Shire Boundaries	IN PROGRESS - Working with Shire's Works Manager and Cr Butler to complete and install new signage on the Shire's boundary and remove outdated signage to streamline across Shire. Working with individual communities of Hyden, Karlgarin and Kondinin for personalised entrance signage to towns. To be progressed in 2018.

Town Planning Projects and Matters Update

Project	Status
Local Planning Policy No.3 – Sea Containers	Draft Local Planning Policy No. was presented to the Ordinary Meeting of Council on the 14 th February 2018, where Council endorsed to advertise the Policy. Advertising closes on the 21 st March 2018. Matter will be reported to April 2018 Council Meeting for final adoption.
Local Planning Policy No.4 – Signs and Advertising	Draft Local Planning Policy No. was presented to the Ordinary Meeting of Council on the 14 th February 2018, where Council endorsed to advertise the Policy. Advertising closes on the 21 st March 2018. Matter will be reported to April 2018 Council Meeting for final adoption.

RESOLUTION 3167

Moved Cr James

Seconded Cr Gowden

That Council Receive the Manager Planning and Development's update on Grants, Events and Projects;

CARRIED 9/0

A George (DCEO) left the Meeting at 4:04pm

A George (DCEO) and M Burgess (MOW) re-joined the meeting at 4:06pm

9.2.2 FURTHER REPORT - Re-Surfacing of two (2) x Acrylic Netball Courts in Kondinin

Applicant: Shire of Kondinin
Author: Manager Planning and Development
Date: 14th March 2018
Disclosure of Interest: Nil

Summary/Comment: This matter to re-surface the Kondinin Netball Courts was presented to Council at its Ordinary Meeting held on the 14th February 2018 where Council resolved to support \$15,000 in the 2018/2019 budget towards the re-surfacing of the two netball courts and one of the old tennis courts. Since the Council Meeting, the Shire's Manager Planning and Development has met on site with the Regional Manager from the now Department of Local Government, Sport and Cultural Industries who advised that the Shire only apply to fund the re-surfacing of the netball courts and to line mark one of them with basketball as well.

Three (3) quotations for the amended scope have been obtained as follows:

- West Coast Synthetic Surfaces - \$ 21,870
- Sports Surfaces - \$20,935
- Centre Court Renovators - \$24,886

The Department of Local Government, Sport and Cultural Industries CRSFF grant asks that a 10% cost escalation be put on total project costs, therefore the total project cost based on the lowest quote will be: \$20,935 + \$2,093.5 = \$23,029 (ex GST)

The proposed payment structure for the project is now:

- \$7,676 - Department of Local Government, Sport and Cultural Industries
- \$670 – Kondinin Netball Club
- \$7,676 – Shire of Kondinin
- \$7,007 – Shire Community Grant for Kondinin Netball Club

NB* The Kondinin Netball Club has also applied for funding through the Holden Home Ground Advantage Grant and therefore if successful for this will be able to reduce funding through the Shire Community Grant. The result of this is likely to be April 2018 and therefore can be factored into the 2018/2019 budget.

The Kondinin Netball Club is a small but strong sporting club that provides a vital role in keeping Kondinin Primary School kids physically active and engaged in the local community. To ensure that Kondinin can continue to have a Netta, junior and senior team and to host home games and a Gala Day it is imperative that they have courts which are of a quality to the satisfaction of the Corrigin and Districts Netball Association.

Statutory Environment

Nil

Policy Implications

Section 5.3.1 of the Shire's Policy Manual relating to Capital Works Programmes

Financial Implications

Provision will need to be made for Council's contribution of \$14,683 towards this project in the 2018/19 financial year's budget.

Strategic Implications

The following extract from the Shire's Community Strategic Plan 2016 – 2026 supports this project.

'1.3 A safe, healthy and active Shire

1.3.2 Embrace lifelong learning, social interaction and creativity

1.3.3 Provide a variety of quality sport, recreation and leisure services and facilities for all life stages across the three communities

1.3.4 Attract regular cultural events and activities to the Shire'

Voting Requirement

Absolute Majority

RESOLUTION 3168

Moved Cr Browning

Seconded Cr Butler

THAT Council rescind the resolution of Council at its Ordinary Meeting held on the 14th February 2018 which resolved:

‘THAT Council support a contribution of \$15,000 in the 2018/2019 budget as a one third contribution of an estimated \$45,000 total project cost towards the acrylic re-surfacing of 2 x netball courts and 1 x tennis court at the Kondinin Sporting Precinct in an application to the Department of Sport and Recreation Community Sporting and Recreation Facilities Fund (CSRFF) 2018/19 Small Grant Round’;

And replace with:

‘THAT Council support the application to the Department of Local Government, Sport and Cultural Industries Community Sporting and Recreation Facilities Fund (CSRFF) 2018/19 Small Grant Round for the acrylic re-surfacing of two (2) x Netball Courts at the Kondinin Sports Precinct and a contribution of \$14,683 in the 2018/2019 budget towards the project, with \$7,007 of the contribution allocated to the Kondinin Netball Club Shire Community Grants Project.

CARRIED 9/0

T Young (MPD) left the meeting at 4:15pm

9.3 CHIEF EXECUTIVE OFFICER’S REPORT

9.3.1 Storm Event – 25/2/2018

Applicant: Shire of Kondinin

Author: CEO

Date: 14 March, 2018

Disclosure of Interest: Nil

SUMMARY / COMMENT: On Sunday 25 February, 2018 parts of the Shire sustained storm conditions with heavy rain causing flash flooding. The Kondinin town site was hit by very strong winds estimated at 130km/hr which caused considerable damage to buildings in the town site and a large quantity of trees uprooted and branches felled.

The local volunteer emergency services unit in Kondinin was activated assisted by Grant Hansen, DFES Officer based in Narrogin, as well as valued volunteers from Kulin and Hyden emergencies services. Damage was systematically assessed and progressively dealt with including tarping several buildings/residences that lost their roofs. Shire employees were engaged in the massive clean-up of tree debris over several days. Volunteer emergency services crews as well as Shire employees are to be congratulated on their work in responding to the damage caused by the violent storm.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

RESOLUTION 3169

Moved Cr Lynch

Seconded Cr Smoker

THAT Council:

1. receive the CEO’s report regarding the storm event that caused damage to buildings and many trees uprooted etc. with flash flooding in the Kondinin town site on 25 February, 2018.
2. Acknowledge the excellent work done by the Kondinin volunteer emergency service group assisted by Grant Hansen from DFES and volunteers from Hyden and Kulin emergency services groups.

CARRIED 9/0

9.3.2 Dynamic Cleaning Services - Contract

Applicant: Shire of Kondinin

Author: CEO

Date: 14 March, 2018

Disclosure of Interest: Nil

SUMMARY / COMMENT: A contract was entered into by the Shire of Kondinin for a two year term expiring 13th March, 2018 with Dynamic Cleaning Services (Greg and Lorraine Gleeson) for the provision of cleaning services as well as building maintenance and ranger services. Alan George, DCEO, is responsible for the supervision of the service provision. Under Clause G of the contract the Shire of Kondinin at its sole discretion may extend the contract in twelve month increments after obtaining formal Council approval to do so.

A significant part of the contract is the cleaning services undertaken at Wave Rock ablutions and the Humps, which involve travel by Greg Gleeson from Kondinin to Hyden on weekdays daily. Attempts in the past to secure a local person based in Hyden to carry out this work, which is considered a cheaper option, have not been successful.

Unless the Shire of Kondinin dissects the various components of services provided (Ranger services, cleaning services Hyden, cleaning services Kondinin, Building Maintenance services) and calls for quotations or reverts to having part or all of the services carried out by employees engaged for the purpose, which alternatives I believe would bring cost savings, then the contract with Dynamic is recommended to be extended for a further 12 months.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

2017/18 budget provision has been made covering Dynamic Cleaning Services contract.

STRATEGIC IMPLICATIONS

Nil

RESOLUTION 3170

Moved Cr Lynch **Seconded Cr James**

THAT Council extend Dynamic Cleaning Services contract, dated 14th March, 2016, from 14th March 2018 to 13th March, 2019 with the existing terms and conditions reviewed by Shire Administration.

CARRIED 9/0

9.3.3 Councillor Training

Name of Applicant: Shire of Kondinin

Author: CEO

Declaration of Interest: Nil

Date: 14 March, 2018

BACKGROUND / COMMENT: The Minister for Local Government, the Department of Local Government and Communities and WALGA, all strongly recommend that all Councillors undertake training. Advice has been received advising that the Local Government Act 1995, currently under review, will be amended to include mandatory/compulsory training of Councillors.

To avoid travelling to Perth to undertake training, administration has obtained a WALGA eLearning subscription for courses covering 'Understanding Local Government' and 'Conflicts of Interest'. Nine USB Drives have been obtained that can be retained by Councillors for future reference, that contain all the resources necessary for success completion of the training program by Elected Members.

It is recommended that the training course be progressively undertaken in the Council Chamber with all Councillors present.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3171

Moved Cr Jones **Seconded Cr Lynch**

THAT elected members of Council undertake the WALGA eLearning training of the courses 'Understanding Local Government' and 'Conflicts of Interest' in the Council Chamber, Kondinin, at a time suitable for all Councillors.

CARRIED 6:3

9.3.4 Wheatbelt Region Parks & Reserves Draft Management Plan

Name of Applicant: Shire of Kondinin

Author: CEO

Declaration of Interest: Nil

Date: 14 March, 2018

BACKGROUND / COMMENT: The Department of Biodiversity, Conservation and Attractions (DBCA) is preparing a draft management plan for DBCA managed lands in the Wheatbelt Region on behalf of the Conservation and Parks Commission in accordance with the 'Conservation and Land Management Act 1984 (CALM Act).

The draft plan is likely to be released in 2018 for public comment and Shires will be contacted for comment as required under section 59(2) of the CALM Act. Attached is a map showing DBCA's Wheatbelt Region.

DBCA advise that there are 48 Shires in the region and each varies in the number and sizes of reserves and local management issues, many of which are of shared interest between our organisations. It is not envisaged that DBCA staff will be able to meet with all Councils before the release of the draft plan for public comment. However, if individual Councils foresees any pressing issues that may need to be addressed with DBCA before the plan is released, or have any queries about the management plan, they are encouraged to advise DBCA (Planning Officer Paul Roberts, telephone 09 9771 7942).

STATUTORY ENVIRONMENT

Local Government Act, 1995, Conservation and Land Management Act 1984 (CALM Act).

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3172

Moved Cr Butler **Seconded Cr Lynch**

THAT Councillors advise the Shire CEO input they may have towards the draft Wheatbelt Region Parks and Reserves Draft Management Plan concerning any Reserve area within the Shire of Kondinin for passing onto the Department of Biodiversity, Conservation and Attractions.

CARRIED 9/0

9.3.5 CEO's General and Project Status Report

1) Staff Matters

Gary Valenta, after over eight (8) months on Workers Compensation, has been declared by a Medical Specialist appointed by LGIS as 100% fit to resume full time duties. Gary is working three days per week initially and attending 45 minute physio' treatment in Hyden on the days he is not working (Tuesdays and Thursdays). LGIS have requested that he resume full time work as early as possible.

The outside road construction crew has completed the 2017/18 Kondinin town site drainage project. The Lake Grace Shire's Magenta Road (3 kms) contract construction project is due for completion on 23/3/2018 and we are currently undertaking the Brookton Highway 15 kms construction project for MRWA contractor Lendlease in cooperation with the Shire of Kulin.

Interviews of short-listed candidates for the CEO position have been undertaken by Council and we now await Council's decision regarding the successful candidate.

2) The Humps Standpipe Upgrade (nee King Rocks Dam Upgrade) – Department of Water

December 2017 – The Deed of Agreement has been executed. The tank has been ordered and the pipe installation commenced.

January 2018 – The Tank and Standpipe Controller have been delivered to the Shire.

March 2018 - The tank and 95% of the pipeline has been installed. The Water Corporation is to complete the connection to the dam, install RPZ backflow device and the Shire supplied pump. Once this is completed the Standpipe controller will be installed and the final pipe connections made.

3) Aged Housing

October 2017 – A Corp is making excellent progress in the construction of Yeerakine Lodge extension project. Brickwork is complete. Roofing construction has commenced. First progress payment has been made.

November 2017 – the roof has been completed and plumbing work has commenced. The electrical prelay is next closely followed by the installation of the gyprock walls. A problem has surfaced with the installation of the hot water ring main as the plans show that the existing ring main was of a larger size than was actually originally installed. This problem has been addressed by the hydraulic engineer with appropriate action being taken to solve the problem. This may result in a slight variation to cost. The second progress payment has been paid.

December 2017 – Work continues to carry on with the gyprock installed, tiling and painting have also commenced. Works will wind down over the Christmas period. Construction continues to be on schedule.

February, 2018 – Excellent progress is being made by ACorp with completion expected one month ahead of schedule.

March 2018 – The building is nearing completion with the carpets being laid and final painting and electrics being carried out. A site meeting was held with representatives from the Yeerakine Lodge Committee, shire administration staff and a landscaper to plan the landscaping, fencing and brick paving to complete the works.

4) Independent Living Units

February, 2018 – The Wheatbelt South Aged Housing Alliance (WSAHA) is currently awaiting the outcome of its grant funding application with the federal government's Building Better Regions Fund (BBRF). The Shire of Kondinin component of this application involves two units at Westcourt in Kondinin and two units at Whispering Gums in Hyden. If successful, provision will need to be made in the 2018/19 and 2019/20 Shire budgets covering the Shire's required financial and in-kind contribution towards construction of these four units. The state government has recently advised the Alliance that the Wheatbelt Development Commission (WDC) has some \$20 million grant funds available for aged housing with applications now open. The Alliance is currently considering applying for grant funding from this source as a backup if we are not successful with the BBRF. However the LGA's financial contribution is expected to be higher compared to that required under the BBRF. Both the Hyden Whispering Gums and the Kondinin Westcourt Committee's have advised that they would be keen to have additional housing units constructed over and above the current number proposed.

March, 2018 – WSAHA member Councils have determined that the grant funding application to the WDC will be in respect of covering respective local governments contributions towards the BBRF grant, if successful.

5) Staff Housing Construction– Repacholi Parade, Kondinin

February, 2017 - The Shire has completed the site sand pad and Kondinin Building Services (KBS) has commenced marking out the lot and security fencing it ready for construction commencement.

March, 2017 – Progress by KBS over the past month has been very little and slow due to KBS undertaking long overdue work at Kondinin IGA.

April, 2017 – Kondinin Building Services (KBS) have laid the concrete pad for the residence.

May, 2017 – KBS have commenced erecting the upright timber frames to the concrete pad.

June, 2017 – KBS have completed the window and door frames.

July, 2017 – KBS have completed brickwork. Progress is satisfactory although a late start has caused the whole program to be approximately 8 weeks behind.

August, 2017 – Good progress is being made by KBS with roof timbers installation almost complete. Doug Davey has advised that as he has accepted a full time MOW's position with Meekatharra Shire he cannot act as Project Manager for this project. The CEO has been monitoring and project managing this project in Doug's absence and will continue to do so until project completion.

September, 2017 – Roof timber construction is almost complete and we now await the colour bond roof installation.

October, 2017 – Slow progress has been made over the past three months. Still waiting on roof / ceiling timber construction completion. According to the work schedule, work is 30% - 40% complete currently, after some nine months since commencement.

November, 2017 – Good progress (51% complete) has been made in the last month with roof cover and internal wall lining and insulation completed, moving into undertaking internal fixing, joinery and cabinets.

December, 2017 – Steady progress continues to be made with glass windows installed, retaining wall constructed and internal walls, ceilings, bathroom areas, etc. well underway.

February, 2018 – The project is now 72% complete with the septic tank and leach drain concrete works on site and shortly to be installed.

March, 2018 – Disappointingly, virtually no progress has been made on this housing construction project by KBS over the past one month. The septic tank and leach drain concrete works has still not been installed.

6) Hyden Men's Shed & Hyden Bower Birds

February, 2018 – Cr Lynch has brought my attention to a proposal by the Hyden Progress Association that the land where the Hyden Bower Birds shop run by the Hyden Lions Club and the Hyden Men's Shed are located be purchased from the private land owner Sheenagh Collins for \$90,000. It has been suggested that the purchase be made up of \$30,000 contributed each by the Shire, Hyden Progress and possibly Hyden Lions. It is unclear whose name is to appear on the title deed and this needs to be determined.

The Shire awaits a formal proposal from the Progress Association and the Lions Club so that the matter can be formally considered by Council.

March, 2018 - No advice/proposal has been received by the Shire to date.

7) Kondinin Community Sports and Recreation Club Extension Project

March, 2018 - Following the appointment of ACORP Construction as builders of the extension project, Tim Matthew, ACORP Director, has attended a meeting with Shire administration and KCRC to discuss the planning implementation of the construction program.

RESOLUTION 3173

Moved Cr Butler

Seconded Cr Jones

THAT the CEO's General and Project Status Report be received.

CARRIED 9/0

9.4 MANAGER OF WORKS

9.4.1 GENERAL

Construction Crew

The main area of the Drainage and Reconstruction of Town roads has now been completed, we still need to reinstate pram ramps and brick paving. This work is being carried out by Richard Smeed.

We will be finishing at Lake Grace by the 23rd of this month, we have been held up for 2 weeks due to circumstances beyond our control.

We have started the works on Brookton Hwy with our 3 side tippers and Grader, with a hired loader. Sub contracting to us is the Kulin Shire with four of their side tippers. It is expected the program will last for 8 to 10 weeks.

Plant Repairs

Michael Pratzky is on leave, plant repairs and readings are yet to be tabled. The new float is now only 2 weeks away.

Maintenance Grading

Bus Routes are now being done amongst other roads.

Parks and Gardens

General maintenance is being undertaken.

General

All is busy and moving along nicely, once the Brookton Hwy is finished we will be moving back into our flood damage and R2R works.

We will also be looking to start our winter grading in the same time frame.

Staff

Gary Valenta is back at work, however he still requires Physio twice a week until at least the 3rd of April.

RESOLUTION 3174

Moved Cr James

Seconded Cr Growden

That the Works Manager's Report be received.

CARRIED 9/0

9.5 ENVIRONMENTAL HEALTH OFFICER

Work ongoing no report this month.

9.6 BUILDING SURVEYOR'S REPORT – FEBRUARY 2018

Building Permits have been issued for:

1. A Wind Monitoring Mast located at 849 Notting-Karlgarin Road, Kondinin.
2. A Patio located at 8 Repacholi Parade, Kondinin.
3. A craft room located at 35 Federal Street, Karlgarin.

FOR INFORMATION ONLY

9.7 SWIMMING POOL REPORT

HYDEN

Attendance numbers for February 1007

Water samples-taken or not: Yes all ok

Equipment Issues: Discharge float and valve in hopper chlorine tank replaced, main discharge pump has a leaking drive seal, the AG SHOP to do repairs on the pump after the pool closes and retic controller replaced.

Property Issues: East side fencing barbed wire needs tensioning

Activities for this month: Swim club, swimming carnival, early birds morning swimming, on site lifeguard qualification for Jenna Muir

Activities for next Month: Water polo, early birds swim training for football club, netball water aerobics and hockey fitness swimming

Any Other Issue: 173 attended the school swimming carnival, good to see Kondinin School join us again and the Shire President made a welcomed visit during the day.

KONDININ

Water tests: all good

Attendance: February 578

February has continued the trend of breaking attendance records with excellent numbers through the gate compared to previous seasons. Already our numbers are above last year's annual total with another full month to report.

Property Issues: Biomax Sewerage fault repaired. Some of the pavers will need some attention due to sinking.

Storm Damage: 10 damaged ceiling panels need replacing, minor damage to the carpet in the office, shade sails minor damage to wire rope. Having witnessed the storm from the centre and after viewing the last 30 seconds of CCTV footage, the stress these shade sails were under was tremendous, and surprising they are still there let alone functional. I will look into a fix for the shade sails during the off season.

Activities for this month: Ladies Hockey Training

Swim club has been a great success which I am very proud to be a part of. The club has shown some excellent results with our participants in the recent Hyden swim carnival and Corrigin swim meet. Big thanks to all the volunteers involved who give up their time to come along and help the kids out with their swimming. It certainly would not be possible without the great support of the Kondinin community. We are already planning for next season with holding our own weekend swim meets. Early morning swimming has been a little slow of late with consistent lap swimmers but lower water aerobics numbers.

The movie night held on the 24th February showing the Batman Lego movie was attended by 45 guests. Fantastic to see some of the Kulin crew come over to enjoy a great night with the kids. I decided to be on the safe side, and hold the movie night inside the Bill Smoker Room as the weather has been a little unpredictable lately. But again the room is a fantastic spot to hold these types of events and I was asked numerous times when the next one will be held.

Ann has made the Kondinin Aquatic Centre a Facebook page helping to promote the pool and keep everyone up to date on what's happening at the facility. So if you have time "like us on facebook"

A big thanks to John Read, for his great support over the last 4 seasons here in Kondinin, it has been an absolute pleasure to have worked with John. I wish John all the best for his retirement plans and do hope he comes back to visit in the future.

March events: Movie Night, Early morning swimming and Swim club

Our planned closing date for the season is Saturday 7th April

FOR INFORMATION ONLY

9.8 RANGER ACTIVITY AND BUILDING MAINTENANCE REPORT – FEBRUARY 2018

Ranger

Warning Notices Issued for a Vehicle, Illegal Camping and Smoking.

Tree removal at Wave Rock & the Humps. General patrols and assisting with storm damage.

General Maintenance

- Lay Concrete for Humps Standpipe
- Shops 8 -14 Gordon Street Kondinin
- Kondinin Caravan Park - pressure clean mattresses etc.
- 28 Repacholi Parade Kondinin GROH Residence – doors, air conditioner, laundry taps etc.
- Karlgarin Town Hall - door locks
- Kondinin Arts Centre - bathroom
- Kondinin Entry Statement and West Court - burst pipes repairs
- MOW house, Kondinin - rescreen doors
- Storm damage repairs 28 Repacholi Parade Kondinin
- Wave Rock Precinct including pressure cleaning BBQ area
- Kondinin Caravan Park Public Toilets - Graffiti and storm clean, unblock showers in same
- Repeater Enviro toilet & Solar Panel checks

FOR INFORMATION ONLY

10. BUSINESS OF AN URGENT NATURE

NIL

11. CLOSURE

Being no further business the Shire President thanked Councillors and Staff for their attendance and declared the meeting closed at 5:25pm.