



MINUTES OF ORDINARY MEETING HELD AT KONDININ ON 16th MAY, 2018

1. DECLARATION OF OPENING /ANNOUNCEMENT OF VISITOR

The Shire President Cr Meeking welcomed those present, declared the meeting open at 3:02pm and read the Statement of Commitment to Indigenous Australians.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Cr S Meeking (Shire President)	Cr G Lynch (Deputy Shire President)	Cr A Smoker
Cr B Browning	Cr M James	Cr S Jones
Cr R Butler	Cr K Mouritz	Cr Growden

Leave of Absence:

Apologies:

Staff: Mr A. George (ACEO)	Mr V. Bugna (MOF)	Mr M. Burgess (MOW)	Mrs T. Young (MPD)
Mr I. Holland (ETSO)			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NIL

4. PUBLIC QUESTION TIME

NIL

5. APPLICATIONS FOR LEAVE OF ABSENCE

NIL

6. PETITIONS/DEPUTATIONS/PRESENTATIONS

NIL

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Council Meeting – 18th April, 2018

RESOLUTION 3197

Moved Cr Lynch

Seconded Cr Mouritz

That the minutes of the Council Meetings held on 18th April 2018 be confirmed.

CARRIED 9/0

8. ANNOUNCEMENTS BY PRESIDING MEMBERS WITHOUT DISCUSSION

NIL

9. REPORTS OF COMMITTEES AND OFFICERS

- 9.1 Finance Report
- 9.2 Manager of Planning & Development Report
- 9.3 CEO Report
- 9.4 Manager of Works Report
- 9.5 EHO Report
- 9.6 Building Surveyor Report
- 9.7 Hyden & Kondinin Swimming Pool Manager's Reports
- 9.8 Building Maintenance & Ranger Report

Mrs T. Young was not present at the start of the meeting

9.1 FINANCIAL REPORT

9.1.1 Financial Reports

Name of Applicant: Manager of Finance
Author: Manager of Finance
Voting: Simple
Date: 9th May, 2018

SUMMARY/COMMENT: The financial statements for the period ending 30 April 2018 are attached.

RESOLUTION 3198

Moved Cr Growden

Seconded Cr Smoker

That the Financial Reports for the period ended 30th April 2018 as presented be accepted.

CARRIED 9/0

9.1.2 List of Accounts

Name of Applicant: Manager of Finance
Author: Manager of Finance
Voting: Simple
Date: 3rd May 2018

SUMMARY/COMMENT: A list of accounts is attached.

RESOLUTION 3199

Moved Cr Jones

Seconded Cr Butler

That Muni Cheques 18311 – 18397, Muni EFT9217 – 9300, Trust Cheque 641, Transport Direct Debits, Other Direct Debits, Payroll and Bank Fees (for the month of April 2018) amounting \$617,935.84 be endorsed.

CARRIED 9/0

9.1.3 Capital Items Progress

Name of Applicant: Shire of Kondinin
Author: ACEO
Voting: Simple
Date: 4 May, 2018

SUMMARY/COMMENT:

Expenditure on capital items for 2017-2018

Programme	Description	Budget	Notes
Governance	Council Chamber Chairs	10,000	Completed
Governance	Solar Panels Shire Admin Building	20,000	Completed
Governance	Server & Computers Upgrade	50,000	Completed
Governance	OKN Vehicle Changeover	55,000	Completed
Governance	KN0 Vehicle Changeover	42,000	Completed
Governance	KN04 Vehicle Changeover	35,000	Completed
Health	Yeerakine Lodge Extension	921,902	Commenced
Housing	Employee House, Kondinin (Bal C/F)	283,000	Commenced
Recreation & Culture	Sporting Precinct Landscaping, Kondinin	25,000	Completed
Recreation & Culture	Tables for Public Halls	5,000	Completed
Recreation & Culture	KCRC Kondinin Sports Club Extension	820,000	Commenced
Recreation & Culture	Solar Panels Hyden Pavilion	30,000	Completed
Recreation & Culture	Hyden & Kondinin Oval Retic' Upgrades	80,000	Completed
Recreation & Culture	Solar Panels Kondinin S/Pool Building	30,000	Completed
Recreation & Culture	Hockey Field Upgrade, Kondinin	20,000	Completed
Transport	East Hyden Bin Rd Construction (RRG)	277,905	Completed
Transport	Mt Walker Road Construction (RRG)	226,217	Completed
Transport	Aylmore Rd (Own Resources)	60,700	Completed
Transport	Kondinin Lake Nth Rd (O'Res)	53,900	Completed
Transport	Hyden Norseman Rd (R2R \$60K + O'Res)	106,882	Completed

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Transport	Kondinin Town St's (R2R \$310K + O'Res)	464,844	Completed
Transport	Gibson Road (R2R)	23,558	Commenced
Transport	Narembeen Sth Rd (R2R)	62,732	Commenced
Transport	Notting Karlgarin Rd (R2R)	54,109	Completed
Transport	Spurr Rd (R2R)	65,375	Commenced
Transport	WANDRRA AGRN743 (Bal C/F)	266,395	Commenced
Transport	Accommodation Units (Hyden Depot)	10,000	
Transport	New Bus Parking Facility (Hyden Depot)	11,108	Completed
Transport	KN56 Vehicle Changeover	17,000	Completed
Transport	KN63 Vehicle Changeover	70,000	Completed
Transport	KN51 Vehicle Changeover	28,000	Completed
Transport	KN2108 Vehicle Changeover	95,000	Completed
Transport	Purchase Mowers (x2)	25,000	
Transport	KN78 Hamm 3412 Roller Changeover	130,000	Completed
Economic Services	Wave Rock Pathway Reseal	26,964	Completed
Economic Services	Karlgarin Centenary Project	20,000	
Economic Services	Wave Rock Tourist Precinct Improvement	50,000	
Economic Services	Kondinin Pioneer Wall (C/F)	15,080	Completed
Economic Services	Hyden Main Street Beautification	100,000	Commenced
Other Prop & Services	KN54 Vehicle Changeover	35,000	Completed

TOTAL \$4,827,671

FOR INFORMATION

9.1.4 Waste Management 2018 Contract Renewal RoerOC - Shire of Kondinin

Applicant: RoerOC CEO'S
Disclosure of Interest (Staff): Nil
Disclosure of Interest (Member): Nil
Author: ACEO
Date: 2 May 2018
Attachments: RFQ 02/18 Waste & Avon Waste EQuote, Pricing Schedule Summary and Waste and Recycling Collection Services Contract

SUMMARY

Current waste contracts held by RoerOC Shires with Avon Waste expire 30th June 2018. EQuotes through the WALGA Preferred Supplier Program have been called and approval is now requested to enter a new Waste and Recycling Collection Service contract.

BACKGROUND

Council at its December 2017 ordinary meeting approved the calling of eQuotes for Waste and Recycling Collection Service which includes the RoerOC Shires of Narembeen, Corrigin, Kondinin and Kulin.

EQuotes opened 4 April and closed 5pm 30 April 2018. One quote was received from Avon Waste of 34 Crawford Court York. The Avon Waste submission is compliant and attached.

Of the ten (10) supplies on the supplier panel only four (4) picked up to document and only one quote was received. On request WALGA contacted the other three supplies who had read the RFQ with two advising that they did not quote because of the distance away from Perth and other contracts they held (this would impact on price) and the other supplier felt that they had had insufficient time to complete a detailed quotation.

COMMENT

The Avon Waste submitted RoerOC Waste and Recycling Collection Services pricing schedule is as flows.

RoeROC Waste & Recycling Collection Services
Pricing Schedule

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	Initial Term		
	3 years	5 years	7 years
Rubbish Collection and Processing	\$2.81	\$2.73	\$2.65
Recycling Collection	\$3.24	\$3.15	\$3.06
Recycling Processing	\$115	\$115	\$115
Bulk Rubbish Collection & Processing	\$67.60	\$65.63	\$63.72
Bulk Recycling Collection	\$53.36	\$51.81	\$50.30
Bulk Recycling Processing	Nil	Nil	Nil
Bendering Landfill Facility Management	\$2552.78	\$2478.43	2406.25

A summary of the submitted price schedule against the existing price is attached for Council information. Whilst rubbish processing and collection would reduce under a new contract with Avon Waste, recycling collection service costs would increase to reflect the global issues with recycling (China). Based a 7 year contract period, rubbish processing and collection (\$2.41), recycling collection (\$2.78), recycling processing, bulk rubbish and recycling collection and processing and Bendering Landfill Facility Management total costs will reduce from \$200,244.53pa down to \$186,706.47pa as follows.

		Current	
Rubbish Processing and collection	per bin per service	\$ 2.59	\$ 134.73
Recycling Collection	per bin per service	\$ 1.89	\$ 98.33
			\$ 233.05
	Domestic Collection		\$ 92,755.54
Recycling Processing	per tonne		
Bulk Rubbish Collection and processing	per bin per service	\$ 91.86	\$ 38,212.89
Bulk recycling collection	per bin per service	\$ 87.11	\$ 40,767.95
Bulk Recycling Processing	per tonne		
Bendering Landfill Facility Management	per Council per month	\$ 2,375.68	\$ 28,508.16
			\$ 107,488.99
	Total Costs		\$ 200,244.53

		7 years	
Rubbish Processing and collection	per bin per service	\$ 2.41	\$ 125.27
Recycling Collection	per bin per service	\$ 2.78	\$ 144.65
			\$ 269.93
	Domestic Collection		\$107,431.07
Recycling Processing	per tonne	\$ 104.55	\$ 7,527.28
Bulk Rubbish Collection and processing	per bin per service	\$ 57.93	\$ 24,097.76
Bulk recycling collection	per bin per service	\$ 45.73	\$ 21,400.36
Bulk Recycling Processing	per tonne		
Bendering Landfill Facility Management	per Council per month	\$2,187.50	\$ 26,250.00
			\$ 79,275.40
	Total Costs		\$ 186,706.47

Avon Waste has provided waste collection services for the RoeROC Shires since 1989 and they continue to provide a high level service to each Shire. No changes are proposed to the current collection times with the contract to commence 1 July 2018. It is recommended that Council enter into new contract with Avon Waste for a 7 year term for Waste and Recycling Collection Services.

It has been agreed that an audit of bin collections be undertaken prior to commencement of the contract to confirm the numbers. The numbers will be matched from Avon Waste data to the Synergy Soft system at each shire. This process will also include undertaking a sample weight of the volumes being collected.

It is planned to launch the new waste contract with the signing of the contract with Avon Waste at a RoeROC meeting to be held in Narembeen on the 21 June 2018.

The launch would also commence an advertising campaign that will focus on recycling and reducing the contaminants that are collected with the current recycled materials. In discussions with Avon Waste they made it clear that glass was the biggest problem in that it did not have a suitable reuse (currently only contaminated road base), its volume and weight significantly affects the collection and disposal costs and broken glass affects other recyclables like cardboard.

CONSULTATION

WALGA

RoeROC CEO's meet with Avon Waste representatives Ashley Fisher and Del Sherry on the 8 May 2018 to discuss the submitted quotation and future contract.

STATUTORY IMPLICATIONS

Local Government Act 1995

3.57. Tenders for providing goods or services

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

Local Government (Functions and General) Regulations 1996

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$150, 000 unless sub-regulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if:
 - (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1) (c) of the Act; or
 - (b) **the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program;**

FINANCIAL IMPLICATIONS

The new Waste & Recycling Contract will commence 1 July 2018 and will be included in the 2018/2019 Budget.

POLICY IMPLICATIONS

3.1.14 Purchasing Policy

STRATEGIC PLAN REFERENCE

Strategic Community Plan 2017-2027

3. We contribute to a healthy community- We investigate sub regional waste strategies that reduce costs on our community and environment.

Disclosure of Interest: Nil

SUMMARY / COMMENT: Consideration is now required by Council regarding capital expenditure items/projects for inclusion into the 2018/19 budget. We endeavour to have the new financial year's budget under consideration from April each year with a draft budget presented to the June meeting of Council and budget adoption at the July Council meeting. Under the Local Government Act 1995, local governments are required to adopt the budget by no later than 31 August. Adopting the budget in July allows administration to achieve rate assessments being completed early which in turn benefits the Council's finances.

A preliminary administration budget meeting has identified the following capital expenditure projects for possible inclusion into the 2018/19 budget. The following comprises a preliminary 'Wish List':

- Preparation of Plans, Consultants Reports, etc. for the Hyden Rec Centre extension to allow for a grant application to be submitted to Department of Sport and Recreation by September, 2018. Approval would be expected in March, 2019 and construction to be achieved in the 2019/20 year.
Plans, Consultants, etc. \$50,000
Hyden Recreation Centre Extension Reserve Fund \$100,000
- Kondinin Recreation Centre Extension 18/19 funding \$260,000
- Kondinin and Hyden Town site Drainage Project (\$1.7M) loan funded (rate 4.01%pa) over twenty (20) years with annual loan repayments expected to be: \$125,000
- Purchase of an addition (4th) grader plumbed with GPS capability paid for (possibly in part) from Plant Replacement Reserve Fund \$350,000
- Replace two Shire utes \$40,000
- Kondinin Netball Resurfacing (total cost \$23,029) funded by \$7,676 DSR grant, \$670 Kondinin Netball Club, \$7,007 Community Grant to Club and Shire of Kondinin contribution: \$7,676
- Wave Rock Improvements:
 - Sealing of main Car Park & Hippo's Yawn C/Pk \$10,000
 - Boardwalk Construction \$TBC
 - Resealing portion of Wave Rock Road from Hippo's Yawn turnoff to East Hyden Bin Road \$10,000
- Trembath Park Improvements (Seating / Landscaping) \$20,000
- Coronation Park \$80,000
- Hyden Streetscape Improvements \$TBC
- Hyden Hall Facelift \$?
- Kondinin Artists Group Acquisition Prize \$7,500
- Karlgarin Centenary project \$20,000
- Karlgarin Club Roof Replacement- Shire contribution \$20,000
- 2018/19 Community Grants \$90,000
- Chalet at Kondinin Caravan Park ?????? \$100,000
- Plant Replacement Reserve Fund \$100,000
- Housing Reserve Fund \$50,000
- WSAHA Aged Housing – Council Contribution 18/19 \$200,000
- Toilets at KN & HY Cemeteries \$20,000
- Shade Facility – KN & HY Cemeteries \$20,000
- Shade Sails at KN Sports Club Children's Playground \$15,000
- Footpath Construction Kondinin, Hyden & Karlgarin \$50,000
- IPads/IT \$15,000
- Face Lift Kondinin Shire Office \$30,000
- Drone \$10,000
- Kondinin Medical Centre Computer \$5,000
- Town Entry Statements \$10,000
- Sports Grounds (KN & HY) Access Roads bitumen re-seals \$40,000
- Hyden Tennis Club Toilets etc. \$?

- Carport at KN Shire Office \$10,000
 - Chairs/Hall \$5,000
 - Resurfacing of Karlgarin Bowling Club synthetic green (from reserves) \$110,000
- TOTAL \$1,930,176 +

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Council is required under the Local Government Act 1995 to adopt a balanced budget each financial year.

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

RESOLUTION 3202

Moved Cr James

Seconded Cr Growden

THAT Councillors give consideration to and advise the CEO of possible capital expenditure items for inclusion in the 2018/19 Budget.

CARRIED 9/0

Mr M. Burgess used this time to discuss the 2018/19 road budget.

Mr A. George left the meeting at 4:02pm and returned at 4:04pm

9.1.7 Schedule of Fees & Charges

Name of Applicant: Shire of Kondinin

Author: ACEO

Declaration of Interest: Nil

Date: 8th May, 2018

BACKGROUND / COMMENT: As part of the adoption of the 2018/19 budget it is necessary to adopt the Fees and Charges that will apply for the 2018/19 year.

Administration has reviewed the 2017/18 fees and charges and attached are those recommended for 2018/19.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3203

Moved Cr Smoker

Seconded Cr Jones

That Council adopt the tabled 2018/19 Schedule of Fees and Charges.

CARRIED 9/0
ABSOLUTE MAJORITY

Mr V. Bugna left the meeting at 3:45pm.

The meeting moved to Item 9.3.1 and then returned to 9.2.1 when Mrs T. Young joined the meeting at 4:53pm.

9.2 Manager of Planning and Development Report

9.2.1 Grants, Events and Projects Update

Grants Summary 2017 – 2018

Project	Source of Funding	Grant Amount	Shire Contribution	Status / Comment
National Stronger Regions Fund (NSRF) – Yeerakine Lodge Extension	Regional Development Australia	\$600,000	\$171,902	In Progress – Project ACorp Construction was awarded the tender at the 19 th July 2017 Council Meeting. Building Permit was issued on 8 th August 2017. Deed of Agreement has been finalised with the Federal Government with the date to complete construction being July 2018. Progress Report #1 submitted on 28 th April 2017; Progress Report #2 submitted on 28 th July 2017, Progress Report # 3 submitted on 30 th November 2017 and Progress Report #4 was submitted on 27 th April 2018 which required 80% of the project to be completed and an event invitation sent to the Department of Infrastructure and Regional Development for the opening in August 2018. Work currently progressing on schedule with project 99% complete.
Extension to Kondinin Community Recreation Centre	Department of Sport and Recreation (Community Sporting and Recreation Facilities Fund) & Wheatbelt Development Commission (Regional Grants Round)	\$100,000 (DSR) \$185,000 (WDC)	\$775,000	In Progress – Both Grant Applications submitted to the Northam Offices of the DSR and the WDC respectively on Friday 16 th September 2016. KCRC has confirmed \$150,000 towards the project. DSR have confirmed \$100,000 towards the project. WDC have confirmed \$185,000 towards the project. Funding Agreements both been signed and submitted and regular progress reports to both grant authorities are being submitted. \$100,000 claims has been received by WDC on 2 nd February 2018. 25% claim has been sent to DSR for payment. Up to date with grant milestones. Construction Drawings and associated documentation were certified with Certificate of Design Compliance on the 11 th January 2018. Tender was advertised from 17 th January to 16 th February 2018 and reported to Special Meeting of Council on the 7 th March 2018. At this Special Meeting ACorp Construction was awarded the tender to complete the works for \$1,172,764 and Council resolved to contribute a further \$390,000 towards the project with \$130,000 of this coming from cost savings in the 2017/2018 budget to cover the total cost of the project. Contract executed between Shire and ACorp Construction on 13 th March 2018. All internal items removed from club at busy bee on 4 th April 2018. Works commenced on 16 th April 2018 and are progressing as per schedule provided by A Corp.

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Wheatbelt South Aged Care Alliance	Building Better Regions (Federal) Fund Regional Aged Accommodation Fund (Wheatbelt Development Commission)	TBA	Approximately \$80,000 per unit plus the cost of land value, site works, landscaping, etc.	Submitted A joint application was submitted and prepared by the Shire of Wickepin as the lead agency to The Building Better Regions Fund which closed on 19 th December 2017. At the recommendation from the Wheatbelt Development Commission an additional grant was submitted for the Royalties for Regions Regional Aged Accommodation Fund on the 8 th March 2018 to seek funding for the Shires cash contributions towards this project.
Anzac Day 2018	Returned Services League / Lotterywest Grant	\$900	\$340	Completed Anzac Day services held in Hyden and Kondinin on 25 th April 2018. Acquittal currently been finalised.
Centenary of Armistice	Returned Services League / Lotterywest Grant	\$700 (TBC)	\$300	Submitted Application Form was submitted on the 22 nd March 2018. Matter discussed at Council meeting on 21 st March 2018 where it was agreed that service be held at Kondinin Memorial Gardens and that school children from both Kondinin and Hyden be involved.
Kondinin Netball Courts Re-Surfacing	Department of Local Government, Sport and Cultural Industries – CSRFF Small Grant	\$7,676 (TBC)	\$14,683	Submitted Application Form was submitted on 22 nd March 2018. Kondinin Netball Club also contributing \$670 to project and have also applied to Bankwest Community Grant and Holden Home Ground Advantage Grant to seek funding towards the project.
TOTAL		\$ 894,276	\$ 962,225	

Mr M. Burgess left the meeting at 4:54pm and returned at 4:57pm

Events Summary

APRIL 2018			
23 rd April	Noongar Sports	All School Aged Children	Kondinin Sports Pavilion
25 th April	Anzac Day – Dawn Service at Yeerakine Rock and March and Gunfire Breakfast at Kondinin Memorial Garden and Town Hall	All	Yeerakine Rock and Kondinin Memorial Garden
25 th April	Anzac Day – Dawn Service at Hyden War Memorial and Breakfast at Hyden Bistro	All	Hyden War Memorial and Hyden Hotel Bistro

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MAY 2018			
2 nd and 9 th May	Pottery Classes. Held by Gladys Bennell as a joint project between Shire and Kondinin Arts Group. 10 participants attended each of the two formal sessions with the view of continuing the sessions.	Adults	Kondinin Arts Centre
11 th May	Loose Ends – Country Arts Show. This year event run by Kondinin CRC with support from the Shire.	All	Kondinin Town Hall.

Community Development Project Summary

Project	Status
Shire of Kondinin Community Grants	The Shire of Kondinin Community Grants are now open for applications of up to \$7,500 for local community groups, sporting groups and not-for-profit organisations. Applications closed on the 4 th May 2018 and are reported as a separate Agenda Item to the May Council Meeting.
Kondinin Community Garden	ON GOING - Busy Bees being held at the end of each month. Entry signage, new gate and a money deposit box have been installed. Purchased outdoor drums for nature play area which is waiting to be installed. Shelters from Country Club have been donated to Community Garden as no longer needed and have been installed. Next Busy Bee to be confirmed. Early Years and Kondinin CRC are using the venue regularly for child based activities. Looking to develop further interest as a stopover for tourists.
Wave Rock Improvements	IN PROGRESS – Wave Rock Improvement Plan 2015 – 2018 was presented to the November 2017 Council Meeting providing an update on what has been completed to date. Working with Hyden Councillors and Works Manager and conducted various site visits. Discussions have been made with the Department of Parks and Wildlife and NRM who provided some options for grant funding sources. New bins have been installed around Wave Rock. Draft updated Wave Rock Improvement Plan 2018 – 2022 was tabled and discussed during Discussion Time at the Ordinary Meeting of Council on the 21 st March 2018. To be presented back to Council and factored into 2018/2019 budget. Shire engaged engineer to prepare design for car park which is currently been undertaken following a site visit held on the 24 th April 2018.
Hyden Streetscape Project for 2022 Centenary	IN PROGRESS – Concept Plan adopted by Council at its Ordinary Meeting on the 20 th December 2017. More detailed Implementation Plan and Costings to be prepared in 2018 for consideration in 2018/2019 Budget. Drainage main priority to start with. Matter discussed at Hyden Have a Chat where it was discussed that signage and Coronation Park to be priorities in the 2018/2019 financial year. Landscape designers currently preparing a detailed design for Coronation Park to be submitted to the Shire shortly.

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Karlgarin Streetscape Project for 2020 Centenary	IN PROGRESS - Meeting held with Karlgarin Progress Association secretary on 15 th December 2016 to discuss ideas for the centenary, including pioneer wall opposite the former shop and story boards. CEO and Manager of Planning and Development attended Karlgarin Progress Meeting on 22 nd February 2017 in which this project was discussed in detail. Various ideas were discussed and it was agreed that a sub-committee be created to progress the matter. Sub-Committee met on 7 th September 2017 at Karlgarin gazebo and more recently on the 27 th April 2018. Key ideas to be followed up on: information board and map on the gazebo; structure that recognizes Karlgarin residents past and present; to be held on the 26 th and 27 th September long weekend in 2020; machinery display on the oval; Town Hall for lunch and historic displays; dinner at the Karlgarin Country Club; Bus tour and lunch at McCanns Rock on the Sunday. Shire Administration to follow up on the information boards and funding options.
Roe Tourism	ON GOING – New website http://www.roetourism.com.au/ is now live to promote Roe Tourism. Matter of free passes to Wave Rock was discussed at 19 th February Roe Tourism Meeting and supported. Waiting on feedback from member Shires to progress matter. Looking also to update Pathways to Wave Rock Brochure to tie in with new branding on website and to update information.
New Entrance Signage at Shire Boundaries	IN PROGRESS - Working with Shire's Works Manager and Cr Butler to complete and install new signage on the Shire's boundary and remove outdated signage to streamline across Shire. Working with individual communities of Hyden, Karlgarin and Kondinin for personalised entrance signage to towns. To be progressed in 2018.
New Signage at Kondinin Lake	The Natural Resource Management – Wheatbelt (NRM) undertook a school excursion to the Kondinin Lake with Kondinin Primary School students on 9 th March 2018. Following this the NRM have advised the Shire that they would assist and contribute financially to a sign out at the Lake to provide information on the local history, geology, flora and fauna and recreation pursuits at the Lake. The Shire in collaboration with community members is currently compiling information to be incorporated into the new signage.

Council discussed Wave Rock Improvements and requested pricing for Carpark Concept Plan A. Feedback on a path south of the play equipment was provided for the streetscape concept plan. Cr Smoker left the meeting at 5:14pm and returned at 5:15pm

Town Planning Projects and Matters Update

Project	Status
Local Planning Policy No.3 – Sea Containers	Policy adopted by Council at its Ordinary Meeting on the 21 st March 2018 and publicised on the 2 nd May 2018 which under the Local Planning Regulations 2015 the formal date of adoption.
Local Planning Policy No.4 – Signs and Advertising	Policy adopted by Council at its Ordinary Meeting on the 21 st March 2018 and publicised on the 2 nd May 2018 which under the Local Planning Regulations 2015 the formal date of adoption.

RESOLUTION 3204

Moved Cr James

Seconded Cr Lynch

That Council Receive the Manager Planning and Development's update on Grants, Events and Projects;

CARRIED 9/0

9.2.2 SHIRE COMMUNITY GRANT BUDGET SUBMISSIONS 2018 – 2019

SUBJECT: Shire Community Grant Budget Submissions 2018 – 2019

ATTACHMENTS: Nil

DATE OF REPORT: 7 May 2018

AUTHOR: Tory Young, Manager Planning and Development

DISCLOSURE OF INTEREST: Nil

SUMMARY/BACKGROUND: The Shire advertised for community grant projects of up to \$7,500 for community groups to be considered in the 2018/2019 budget which closed on the 4th May 2018. A total of eighteen (18) applications were received with a total amount requested being \$93,854.10. In the 2017/2018 financial year the Council awarded \$70,219 towards community projects.

The purpose of this report is for the Council to consider the applications listed in the table below and determine which of the Projects shall receive funding in the 2018/2019 budget. All projects have been reviewed by the Shire’s Administration and comment provided in the table below, with due consideration given to the following factors:

- Need for the Project;
- Amount of Money Received Previously;
- Community Benefit; and
- Contribution by Community Group towards Project.

Community Group	Amount Requested	Project	Total Project Cost	Previous Funding	Officer Comment
Hyden Occasional Day Care Association	\$3,353	Final stage of backyard redevelopment	\$5,912.86	YES \$7,500 [2017/2018] \$15,735.77 [2016-2017] \$4,935.77 [2015/2016] \$1,000 [2011/2012]	The Hyden Occasional Day Care have been provided money through the Shire’s community grant program for a number of consecutive years. Notwithstanding this, the Hyden Occasional Day Care provides a valuable community resource in Hyden and a contribution to ensure that the backyard is well maintained for the children is important.
Hyden CRC Executive Committee	\$7,500	Start Up Costs for a Property Manager Position	\$8,428.98	YES \$2/500 [2016/2017] \$700 [2015/2016] \$3092.49 [2014/2015]	In light of the State Government’s recently proposed funding cuts to CRC’s, this project is a great initiative that will serve to assist the Hyden CRC to remain viable in the future without being so reliant on State government funding. The initiative will have positive flow on effects to the community and will create a new job in Hyden.

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St John Ambulance	\$7,500	Fit out Equipment for the Ambulances	\$8,748.76	YES \$6,508.17 [2017-2018] \$4,716.66 [2016-2017] \$4,698.10 [2014-2015]	In recent years the Hyden Kondinin St Johns Ambulance have received funding through this grant program on a number of consecutive occasions. Notwithstanding this, the sub-centre does play a vital role in our community and therefore the contribution to have appropriate equipment within the 4 ambulances is considered important.
Kondinin P & C	\$1,000	Upper Primary Camp to Kalgoorlie	\$6,035	NO	The P&C, the Kondinin Primary School and the parents are contributing to the majority cost of the camp and therefore if the Shire are able to assist a little to improve the experience for the children this is considered a worthy contribution.
	\$7,500	Digital Technology	\$26,537.50	NO	Ensuring that all students have access to information technology at school is paramount in this day and age. This is particularly the case for schools with many low-socio economic families, like Kondinin who do not have access to the internet and technical devices at home. By assisting the Kondinin P&C to enable every student to have access to an information technology device is considered to bring strong benefits to these students and the broader community in the longer term.
Kondinin Golf Club	\$999	Security Cameras	\$999	YES \$7,000 [2017-2018] \$7,500 [2014-2015] \$2,500 [2013-2014] \$5,000 [2012-2013]	Kondinin Golf Club is a self-sufficient sporting group who undertake the management of the course and club house. In recent years there has been a steady occurrence of break-ins, the most recent being over Easter in 2018. The installation of security cameras is considered a good deterrent to lessen the frequency of these events and the model selected will link back to a member's i-phone to ensure immediate action if required.
Hyden Golf Club	\$3,465	Replacement of Golf Benches	\$4,215	YES \$1000 [2017-2018] \$4000 [2012-2013]	Hyden Golf Club is a self-sufficient sporting group who undertake the management of the course and club house. This proposal to upgrade the 50 year old benches around the course is considered important serve to attract more members and players to the club or all ages and abilities, particularly seniors.
Kondinin CRC	\$1,978.90	Drum Beat Computer Program	\$1,978.90	YES \$5159.00 [2017-2018]	This computer program is designed to engage with young people. The program use hand drumming to explore the connections between making music and developing healthy lives and relationships. With the

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					CRC readily accessible to children on the school holidays and after school this program is something that could attract young people to the CRC and engage in a new activity.
Kondinin Tennis Club	\$800	Tennis Coaching	\$1600	YES \$1,160 [2017-2018] \$500 [2014 -2015] \$700.00 [2013-2014]	The Kondinin Tennis Club is looking to increase the interest of junior members through providing affordable tennis coaching. Last season Keith O'Brien came providing coaching, however many families found the cost prohibitive. By subsidising the cost of the coaching it is considered this will attract more juniors attending lessons with perhaps flow on effects for new families joining the tennis club. The Club has also sought other funding to try and reduce the cost of the coaching through Tennis West.
	\$1,000	Tennis Courts Professional Swept	\$1000		Over the years and as a result of recent storm events the Kondinin synthetic courts have an excessive amount of sand. Recent conversations with West Coast Synthetic recommended that a professional sweep is highly recommended and will contribute to longevity of the courts. It is important as a club in the Eastern Districts Tennis Association and affiliated with Tennis West and hosting open tournaments that the courts are safe to play on.
Kondinin Lions Club	\$2,197	Audio Visual Museum at Lions Shop	\$2,197	YES \$4,000 [2017-2018] \$1,510.68 [2016-2017] \$3,000 [2014/2015]	This is an innovative idea to make use of existing artefacts and machinery around town to be intertwined with local historical stories captured through audio visual technology. To provide an additional use for the Lions Shop is a great idea which should bring benefits to the shop itself, the local community and tourists alike.
Karlgarin Country Club	\$7,500	Replacement of Roof at Karlgarin Club	\$30,000	YES \$7,500 [2017-2018]	The Karlgarin Country Club plays an important role in the viability of the Karlgarin community. With the Karlgarin Centenary approaching in 2021 it is considered that the Shire contribution towards the replacement of the roof will be beneficial to the community. The Karlgarin Country Club have requested a total of \$20,000 of funding from the Shire with the \$10,000 shortfall to cover costs to be met by the Country Club and the Karlgarin Progress Association.
Kondinin Calendar	\$5,342	3 x new Computers	\$5,342	NO	For over 30 years the Kondinin Calendar has promoted community connections and social events within the community and provides

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					information on a variety of topics, as well as an avenue for local advertising. To ensure that the Kondinin Calendar can operate effectively into the future it is important they have access to up to date computers. Assisting the Kondinin Calendar to purchase these 3 new computers is considered a worthwhile contribution.
Hyden Lions Club (Waveline News Committee)	\$7,500	Colour Printer for Wave Line News	\$10,200	YES \$3,469.04 [2016-2017]	Similarly to the Kondinin Calendar, the Waveline News for over 30 years also continues to provide an outlet for community voices, to keep the community informed on local events and happenings and when purchased by tourists becomes a window to the district. The purchasing of a new printer will enhance the quality of Hyden's local newspaper which will have benefits to the community and increase readership.
Hyden Lions Club (Whispering Gums Committee)	\$7,500	Fencing around Utilities	\$ 9025.08	YES \$2,972.75 [2016-2017]	Whispering Gums Retirement Village plays a key role in providing accommodation so that seniors can stay in our community connected to family and friends. The corner block is somewhat unsightly and the proposal to construct a fence around the utilities will improve the aesthetics of this intersection of Clayton and McPherson Street.
Hyden CRC – Administration	\$3,536	Appliances for CRC kitchen	\$7,400	YES \$5,000 [2016/2017] \$700 [2015/2016] \$3092.49 [2014/2015]	The Hyden CRC are upgrading their kitchen to make it more user friendly for community groups and to ensure that it complies with current health regulations. The Hyden CRC received grant funding for the kitchen fit out itself, however this did not include the appliances. This seems a reasonable request to assist the CRC in the purchasing of the appliances.
Kondinin Kruzers	\$6,981.50	Infrastructure for Kondinin Kruzers Burn Outs Event	\$6,981.5	NO	The Kondinin Kruzers has recently been established and ran their first Burn Out Competition in April this year in which the Committee paid \$14,800 up front to get the event off the ground. The event went smoothly and was well supported by locals and visitors and the Kondinin P&C undertook the catering as a fundraising event. Regular events such as this bring in economic benefits to town and promote Kondinin as a place to visit. To assist the Kondinin Kruzers run the Burn Out event next year and attract more competitors and spectators this is considered a worthy contribution from the Shire.
Hyden Cricket Club	\$7,500	New Permanent Cricket Net	\$9,500	NO	The Hyden Cricket Club currently have a mobile cricket net that is difficult for children to move and is need of replacement. Given the level of interest in cricket by young people in Hyden it is considered a

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					good opportunity to replace the existing old mobile net with a new permanent net that both the seniors and juniors can readily use. In addition to this, the Hyden Primary School will also be able to use the net during PE lessons if required. This is considered a worthy project that will enhance physical activity in Hyden and promote participation in cricket.
Hyden Netball Club	\$1809.70	Netball Post Sets	\$3,694.70	\$7,500 [2015-2016]	The purchase of the Netball Post Sets is considered an important requirement to ensure the safety of all netball players. There has been no quotation attached for the laptop purchase and registration, and therefore difficult to assess this request. Furthermore lap tops can quickly become outdated, so perhaps easier if the respective committee members use their own electronic devices and if deemed necessary seek a contribution from the club if required. In terms of subsidising the Net Set Go, this can be supported on this occasion, however is not something that would generally be supported on an on-going basis by a Local Government. Perhaps the matter could be discussed at the club level to consider other options to ensure that Hyden can continue to participate in the Net Set Go program in the future.
	\$1,000	Laptop and Program for Treasurer/Registrations			
	\$885	Subsidise Net Set Go			
Kondinin Netball Club	\$7,007	Re-surfacing of Kondinin Netball Courts	\$23,029	YES \$1089.96 [2016-2017]	The Council at its Ordinary Meeting held in March 2018 supported a contribution of \$14,683 towards the re-surfacing of the Kondinin Netball Courts as part of a CSRFF fund to the Department of Sport and Recreation, with \$7007 of this contribution from the Shire Community Grant Fund. The Kondinin Netball Club are contributing financially to the project and have also submitted applications for other grant funding to cover the costs of the project. It is important for the Corrigin and Districts Netball Association that Kondinin have safe playing surfaces for its junior and senior players.
TOTAL	\$93,854.10				

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

PUBLIC CONSULTATION

The program was advertised for a period of 6 weeks on the Shire’s website, Weekly Echo, Waveline News, Hyden Householder, Shire’s Facebook Page, and hard copies were made available at both the Hyden and Kondinin Shire Offices. Submissions closed on the 4th May 2016.

FINANCIAL IMPLICATIONS

As per the table above, the total amount requested from community groups to be considered in the 2018/2019 budget is \$93,854.10

STRATEGIC IMPLICATIONS

The project supports the Shire’s Strategic Plan 2016 – 2026 by providing financial assistance to local community groups to enhance our Shire and supports our vision ‘To have a thriving and sustainable future’.

VOTING REQUIREMENTS

Absolute Majority

RESOLUTION 3205

Moved Cr Lynch

Seconded Cr Growden

That Council resolve to SUPPORT the funding of the following projects and amounts requested to a total of \$77,854.10

Hyden Occasional Day Care Association	\$3,353
Hyden CRC Executive Committee	\$7,500
St John Ambulance	\$7,500
Kondinin P & C	\$8,500
Kondinin Golf Club	\$999
Hyden Golf Club	\$3,465
Kondinin CRC	\$1,978.90
Kondinin Tennis Club	\$1,800
Kondinin Lions Club	\$2,197
Kondinin Calendar	\$5,342
Hyden Lions Club (Waveline News Committee)	\$7,500
Hyden CRC – Administration	\$3,536
Kondinin Kruzers	\$6,981.50
Hyden Cricket Club	\$7,500
Hyden Netball Club (Post Sets and Net Set Go)	\$2,694.70
Kondinin Netball Club	\$7,007

**CARRIED 9/0
ABSOLUTE MAJORITY**

Cr Lynch left the meeting at 5:51pm and returned at 5:53pm, Cr Browning left the meeting at 5:54pm and returned at 5:56pm, Cr Growden left the meeting at 6:00pm and returned at 6:02pm. Mrs T. Young left the meeting at 6:06pm and did not return. A short recess was held from 6:06pm until item 9.3.2 was resumed at 6:11pm.

9.3 CHIEF EXECUTIVE OFFICER'S REPORT

9.3.1 Yeerakine Lodge Extension

Applicant: Shire of Kondinin
Author: ACEO
Date: 7 May, 2018
Disclosure of Interest: Nil

SUMMARY / COMMENT: The extensions to Yeerakine Lodge have now been completed approximately 2 months ahead of schedule. A spreadsheet is attached which shows the breakdown of payments made and variations to the project. The performance to budget after recoups and discounts shows an overspending of the construction budget of \$2092.52 which is a pleasing result given the variations that were required. A Corp Construction should be commended on their professionalism in completing this project. Work will now commence on the balance of the project which includes the landscaping, fencing and parking.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

NIL

STRATEGIC IMPLICATIONS

1.1 A vibrant and attractive place to live that offers choice and a liveable environment

1.1.1 Promote the Shire of Kondinin as a great place to live, work, visit and invest

1.1.2 Encourage greater housing diversity and standards that meets the needs of a broader demographic profile

1.1.3 Develop infrastructure and support services to create the Shire as an ideal place to retire

RESOLUTION 3206

Moved Cr Growden

Seconded Cr Browning

That Council notes the completion of the construction stage of the Yeerakine Lodge extensions.

CARRIED 9/0

9.3.2 Lacour Energy – Proposed Wind and Solar Farm

Applicant: Aviation Projects Pty Ltd on behalf of Lacour Energy
Author: ACEO
Date: 7 May, 2018
Disclosure of Interest: Nil

SUMMARY / COMMENT: As Council is aware Lacour Energy currently is proposing to construct a solar and wind farm located to the north and east of Kondinin townsite. The wind farm will consist of around 46 wind turbines with the closest turbine located approximately 4.5 km (2.4nm) east of the Kondinin airstrip. As stated in the attached letter from Aviation Projects Pty Ltd, who are working with Lacour Energy, a nominal 5.56km (3nm) buffer for an aerodrome is generally used by the Civil Aviation Safety authority (CASA) as the basis for assessing potential impacts on aircraft operations at an aircraft landing area such as the Kondinin airstrip. As detailed in the letter there are standard procedures for flight paths when landing or taking off from an airstrip. As several of the proposed turbines are to be located within the nominal 3nm buffer zone it is proposed that the traffic procedures at the Kondinin airstrip be changed so that the local traffic procedures at Kondinin be changed to ensure that all circuits from the runway are flown only to the west of the runway. This would address the risk of collision with a wind turbine or its associated downstream wake turbulence. Apparently this is not uncommon in Australia for a number of safety and noise reduction reasons. To facilitate the change application would need to be made to CASA and Aviation Projects Pty Ltd will assist with the application and Lacour Energy will cover the cost of the application. It is recommended that the Shire of Kondinin formally endorse the recommendation that all circuits are conducted to the west of the Kondinin airstrip once the wind turbines are erected and that Lacour Energy engage Aviation Projects Pty Ltd to assist in the process at their cost.

STATUTORY ENVIRONMENT

None known

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

2.1 Promote the Shire of Kondinin within the local community and beyond the Wheatbelt and state boundaries as a preferred location for business, tourism and lifestyle

2.1.1 Identify and attract industry to the Shire to contribute to a balanced and diverse economy

2.1.2 Stimulate economic prosperity through various economic development strategies including buy local campaigns

2.1.3 The Shire of Kondinin will have strong business networks and an innovative, creative and entrepreneurial culture

VOTING REQUIREMENT

Simple Majority

RESOLUTION 3207

Moved Cr Jones

Seconded Cr James

THAT Council

1. Formally endorse the recommendation of Aviation Projects Pty Ltd that all flight circuits at Kondinin airstrip be conducted to the West of Kondinin airstrip once the wind turbines of the Kondinin Wind and Solar Farm are erected.
2. Accept Lacour Energy's offer to engage Aviation Projects Pty Ltd to assist Council in completing the application to CASA. Any associated fees to be paid by Lacour Energy.

CARRIED 9/0

9.3.3 Local Government Convention 2018 - Annual General Meeting

Applicant: Shire of Kondinin

Author: ACEO

Date: 7 June, 2018

Disclosure of Interest: Nil

SUMMARY / COMMENT: WALGA's Annual General Meeting is to be held on Wednesday, 1 August 2018 at the Perth Convention Centre as part of the annual Local Government Convention. It is necessary that Council appoint two (2) Voting Delegates and two (2) Proxy Voting Delegates to participate in the AGM. Notice of the AGM is attached together with general information on the meeting, guidelines for the preparation of submissions and motions and a form for the registration of voting delegates. Registration of voting delegates is required by 2nd July 2018,

The date for submission of motions is Tuesday 5 June 2018 should Council wish to put forward a motion.

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 3208

Moved Cr Lynch

Seconded Cr Butler

That Council gives consideration to the submission of any motions to the Annual General Meeting of the Western Australian Local Government Association to be held on 1st August 2018.

CARRIED 9/0

9.3.4 CEO's General and Project Status Report

1) Staff Matters

CEO John Read officially retired on 27th April 2018 and we wish him well in his retirement. Alan George is Acting CEO until the new CEO Mia Dohnt commences at the end of May.

2) The Humps Standpipe Upgrade (nee King Rocks Dam Upgrade) – Department of Water

December 2017 – The Deed of Agreement has been executed. The tank has been ordered and the pipe installation commenced.

January 2018 – The Tank and Standpipe Controller have been delivered to the Shire.

March 2018 - The tank and 95% of the pipeline has been installed. The Water Corporation is to complete the connection to the dam, install RPZ backflow device and the Shire supplied pump. Once this is completed the Standpipe controller will be installed and the final pipe connections made.

April 2018 – Still waiting on the Water Corp to complete their works.

May 2018 - Some action has now commenced regarding the hook up to the Humps dam and the Department of Water and Environmental regulation is putting some pressure on the Water Corp. to complete the connection.

3) Aged Housing

October 2017 – A Corp is making excellent progress in the construction of Yeerakine Lodge extension project. Brickwork is complete. Roofing construction has commenced. First progress payment has been made.

November 2017 – the roof has been completed and plumbing work has commenced. The electrical prelay is next closely followed by the installation of the gyprock walls. A problem has surfaced with the installation of the hot water ring main as the plans show that the existing ring main was of a larger size than was actually originally installed. This problem has been addressed by the hydraulic engineer with appropriate action being taken to solve the problem. This may result in a slight variation to cost. The second progress payment has been paid.

December 2017 – Work continues to carry on with the gyprock installed, tiling and painting have also commenced. Works will wind down over the Christmas period. Construction continues to be on schedule.

February, 2018 – Excellent progress is being made by ACorp with completion expected one month ahead of schedule.

March 2018 – The building is nearing completion with the carpets being laid and final painting and electrics being carried out. A site meeting was held with representatives from the Yeerakine Lodge Committee, shire administration staff and a landscaper to plan the landscaping, fencing and brick paving to complete the works.

April 2018 – The building is now completed except for the landscaping, fencing and brick paving. A plan and quote for the remaining works is currently being worked on in conjunction with the Yeerakine Lodge committee and Reality Landscaping.

May 2018 – The landscaping plan and one quote has been received and another sought.

4) Independent Living Units

February, 2018 – The Wheatbelt South Aged Housing Alliance (WSAHA) is currently awaiting the outcome of its grant funding application with the federal government's Building Better Regions Fund (BBRF). The Shire of Kondinin component of this application involves two units at Westcourt in Kondinin and two units at Whispering Gums in Hyden. If successful, provision will need to be made in the 2018/19 and 2019/20 Shire budgets covering the Shire's required financial and in-kind contribution towards construction of these four units. The state government has recently advised the Alliance that the Wheatbelt Development Commission (WDC) has some \$20 million grant funds available for aged housing with applications now open. The Alliance is currently considering applying for grant funding from this source as a backup if we are not successful with the BBRF. However the LGA's financial contribution is expected to be higher compared to that required under the BBRF. Both the Hyden Whispering Gums and the Kondinin Westcourt Committee's have advised that they would be keen to have additional housing units constructed over and above the current number proposed.

March, 2018 – WSAHA member Councils have determined that the grant funding application to the WDC will be in respect of covering respective local governments contributions towards the BBRF grant, if successful.

April, 2018 – We now await the outcome of both grant applications with the BBRF and WDC.

May, 2019 - Nothing new to report.

5) Staff Housing Construction– Repacholi Parade, Kondinin

February, 2017 - The Shire has completed the site sand pad and Kondinin Building Services (KBS) has commenced marking out the lot and security fencing it ready for construction commencement.

March, 2017 – Progress by KBS over the past month has been very little and slow due to KBS undertaking long overdue work at Kondinin IGA.

April, 2017 – Kondinin Building Services (KBS) have laid the concrete pad for the residence.

May, 2017 – KBS have commenced erecting the upright timber frames to the concrete pad.

June, 2017 – KBS have completed the window and door frames.

July, 2017 – KBS have completed brickwork. Progress is satisfactory although a late start has caused the whole program to be approximately 8 weeks behind.

August, 2017 – Good progress is being made by KBS with roof timbers installation almost complete. Doug Davey has advised that as he has accepted a full time MOW's position with Meekatharra Shire he cannot act as Project Manager for this project. The CEO has been monitoring and project managing this project in Doug's absence and will continue to do so until project completion.

September, 2017 – Roof timber construction is almost complete and we now await the colour bond roof installation.

October, 2017 – Slow progress has been made over the past three months. Still waiting on roof / ceiling timber construction completion. According to the work schedule, work is 30% - 40% complete currently, after some nine months since commencement.

November, 2017 – Good progress (51% complete) has been made in the last month with roof cover and internal wall lining and insulation completed, moving into undertaking internal fixing, joinery and cabinets.

December, 2017 – Steady progress continues to be made with glass windows installed, retaining wall constructed and internal walls, ceilings, bathroom areas, etc. well underway.

February, 2018 – The project is now 72% complete with the septic tank and leach drain concrete works on site and shortly to be installed.

March, 2018 – Disappointingly, virtually no progress has been made on this housing construction project by KBS over the past one month. The septic tank and leach drain concrete works has still not been installed.

April, 2018 – Virtually no progress has been made on this building project apart from leach drain installation.

May 2018 – Some minor painting has been completed. KBS continues to be pursued on the completion of the project.

6) Hyden Men's Shed & Hyden Bower Birds

February, 2018 – Cr Lynch has brought my attention to a proposal by the Hyden Progress Association that the land where the Hyden Bower Birds shop run by the Hyden Lions Club and the Hyden Men's Shed are located be purchased from the private land owner Sheenagh Collins for \$90,000. It has been suggested that the purchase be made up of \$30,000 contributed each by the Shire, Hyden Progress and possibly Hyden Lions. It is unclear whose name is to appear on the title deed and this needs to be determined.

The Shire awaits a formal proposal from the Progress Association and the Lions Club so that the matter can be formally considered by Council.

March/April, 2018 - No advice/proposal has been received by the Shire to date.

May, 2018 – Nothing has been received.

7) Kondinin Community Sports and Recreation Club Extension Project

March, 2018 - Following the appointment of ACORP Construction as builders of the extension project, Tim Matthew, ACORP Director, has attended a meeting with Shire administration and KCRC to discuss the planning and implementation of the construction program.

April, 2018 – All is in readiness for construction commencement. Steel roof trusses have been ordered by ACorp and after their manufacture, are due to be on site in 6-8 weeks.

May, 2018 – Demolition work has commenced on the building. A meeting was held on site with the builder on 30th April and various issues were discussed regarding some engineering clarifications and some areas in which savings could be made. A report is being prepared by ACorp Constructions which may be available at the time of the meeting. During demolition it was found that the existing septic tank and leach drain were not located in the position that was originally noted. The septic and leach drains were located in a position that was either too close or underneath the footings required. As a result of this the existing septic and leach drain were removed and will be relocated further from the building so that regulations are adhered to. The cost to relocate the leach drains etc. and to backfill the holes left from removing the old will be an additional cost, however, we have monies from the storm damage caused to the KCRC prior to the tender for the construction being awarded which will more than cover the additional cost.

RESOLUTION 3209

Moved Cr Growden

Seconded Cr Smoker

THAT the CEO's General and Project Status Report be received.

CARRIED 9/0

9.3.5 Hyden Community Resource Centre – Sponsorship Request

Applicant: Hyden Community Resource Centre

Author: ACEO

Date: 14th May, 2018

Disclosure of Interest: Nil

SUMMARY / COMMENT: Hyden Community Resource Centre have requested sponsorship of \$500.00 towards the cost of running 2 workshops for community members on baby sleep techniques.

The workshops are being done by Emma Pollard, The Goodnight Nurse, an international child sleep expert. See the flyer attached.

The Hyden CRC is aiming to cover costs and keep the workshops affordable to families.

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 6.33(3)

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Funding is available in the budget for Community Recreation Programs

STRATEGIC IMPLICATIONS

2.3 Encourage and promote a culture of education, career development, job creation and employment

2.3.1 Work with the local Community Resource Centres and government, industry, education, employment and community groups to develop sub regional partnerships and investment in education and training

VOTING REQUIREMENT

Simple majority

RESOLUTION 3210

Moved Cr Jones

Seconded Cr Lynch

That Council approve the request from the Hyden Community Resource Centre for sponsorship of \$500.00 towards the cost of running the Baby and toddler Sleep Workshops to be held on 22 June 2018.

CARRIED 9/0

9.3.6 Kondinin Medical Centre – Report and Update

Applicant: Kondinin Medical Centre

Author: ACEO

Date: 15th May, 2018

Disclosure of Interest: Nil

SUMMARY / COMMENT: With the employment of a new Practice Manager Wendy Whyte, I have requested a report on the running of the Medical Centre.

Wendy has prepared the attached comprehensive report which incorporates appointment numbers for the month of April and the first 2 weeks in May. Also included is the appointment count by doctor from 14 April to 14 May. As can be seen from the statistics provided the Medical Centre continues to be well supported by the community. There are several items that need addressing for the upcoming accreditation and these are currently being worked on.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATION

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Some items will need to be purchased prior to the accreditation however there is sufficient provision in the current budget and the upcoming budget for these to be carried out.

STRATEGIC IMPLICATIONS

1.3 A safe, healthy and active Shire

1.3.1 Facilitate a consistent presence and high standard of medical services and allied health in the Shire

1.3.2 Embrace lifelong learning, social interaction and creativity

1.3.3 Provide a variety of quality sport, recreation and leisure services and facilities for all life stages across the three communities

1.3.4 Attract regular cultural events and activities to the Shire

Our Actions

- *Support the current level of primary and allied health services in the Shire with a view to increasing the number of services, access to them and appropriate venues for delivery*
- *Recruit, attract and retain health practitioners to the Shire including a GP, additional and permanent allied health professionals*
- *Provide continued medical equipment upgrades to the Kondinin Medical Centre and support upgrade of medical services for Hyden*

VOTING REQUIREMENT

Nil

FOR INFORMATION ONLY

9.4 MANAGER OF WORKS

9.4.1 GENERAL

Construction Crew

Construction crew are presently on Naremben South Road carrying out Gravel sheeting works, this should be completed by the 10th of May.

From there we will carry out some Gravel sheeting works on Gibson road and finally onto Spur road.

This will see the construction program completed for 17/18 Budget.

Brookton Hwy contract has been suspended until November, this contract has been very good to Council bringing in a Turnover in excess of \$400,000 in just 28 days.

We have received verbal compliments from the client (Lendlease) that they have been very impressed with Council's efforts to help them achieve their goals.

We also have seemed to have impressed Lake Grace to the point that we are now supplying a Grader and Excavator operator on their machines to help them finish their construction program.

Plant Repairs

KN 67 – Volvo Loader – Computer Faults

KN 2106 Trailer – Replace Brake Booster

KN 59 Water truck – Computer Faults

General Services and minor repairs on most light plant

Maintenance Grading

Maintenance grading is happening, patch grading and off shoots are being undertaken given the dry conditions.

Parks and Gardens

New Garden beds are going in around the post office and Nab Bank in Kondinin.

We are installing a new pump at the Hyden Town Dam, with new electrics and shed required.

General

I have costed the 18/19 construction budget for Council to view which will be presented at the Council Meeting for discussion.

Staff

Gary Valenta is back at work, however he still requires Physio twice a week until at least the 3rd of June.

9.4.2 PLANT REPORT

Rego	Make	User	Year	Begin Hrs/Km	Finish Hrs/Km	Comments
0 KN	Toyota - Prado	CEO	2018	7,005	11,195	
KN 0	Holden Trailblazer	DCEO	2018	0	800	New
KN 04	Toyota RAV 4	MOF	2018	0	515	New
KN 49	Toyota - Prado	MOW	2018	17,852	20,065	
KN 52	Subaru Forester	Doctor	2016			
KN 54	Subaru Forester	OFFICE	2018	0	500	New
KN 51	Holden Rodeo - Dual Cab	Mick Pratzky	2017	6,826	10,000	
KN 55	Colorado	Brian Lucas	2013	113,350	116,232	
KN 56	Toyota Hilux	P&G Kondinin	2017	5,951	8,322	
KN 58	Prime Mover	Paul Chambers	2016	69,277	75,509	
KN 62	Prime Mover	Vacant	2016	52,558	56,949	
KN 77	Prime Mover	Eric Krakour	2016	53,910	63,479	
KN 61	Nissan Navara Single Cab	Dave Halliday	2013	111,096	114,896	
KN 57	Isuzu - Tray Top - Mtc Truck		2015	78,923	81,113	
KN 60	Isuzu - Tray Top - Dual Cab		2016	74,154	76,952	
KN 89	Isuzu - Tray Top - Dual Cab		2016	33,583	77,315	
KN 63	Isuzu - Tray Top	David Symcox	2017	5,093	5,866	
KN 73	Isuzu - Tray Top	Kondinin	2011	159,653	160,718	
KN 64	John Deere 670G - Grader	Gary Valenta	2016	2,091	2,316	
KN 65	John Deere 670G - Grader	Brian Lucas	2011	7,335	7,414	
KN 66	John Deere 670G - Grader	Dave Halliday	2013	7,040	7,212	
KN 67	Volvo L90F - Loader		2012	5,021	5,346	
KN 68	Volvo - Loader		1998	11,589	11,601	
KN 69	Massey Ferguson-Tractor	David Symcox	1999	3,685	3,688	
KN 70	Case - Tractor	Kondinin	2003	1,912	1,912	
KN 71	John Deere - Backhoe		1992			
KN3031	Toro - Ride on Mower	Reel Mower	2015			
KN72	Bomag - Road Roller	Construction	2015	1389	1500	
KN78	Hamm - Vibe Road Roller		2017	158	260	
KN 76	Toro - Ride on Mower	Kondinin/Hyden	2009	2,241	2,241	
KN123	JCB Backhoe	Kondinin	2014	1,440	1,463	
KN 112	John Deere - Ride on Mower	Kondinin	2006	1,198	1,198	
KN 79	Toyota - Community Bus		2008	131,434	132,080	
KN 59	Water Truck	Joe Eades	2016	27,135	29,037	

KN 93	Toyota – Community Bus	Hyden	2017	6,520	7,971	
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RESOLUTION 3211
Moved Cr James **Seconded Cr Mouritz**
That the Works Manager’s Report be received.
CARRIED 9/0

9.5 ENVIRONMENTAL HEALTH OFFICER – MAY 2018

9.5.1 The ‘Making’ of the Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018

Subject: Animals, Environment and Nuisance Amendment Local Law 2018
Applicant: Shire of Kondinin
File Ref: BB.6
Disclosure of Interest (Staff): Nil
Disclosure of Interest (Member): Nil
Author: Will Pearce, Environmental Health Officer/Authorised Officer
Date: 1st May 2018
Attachments: Att. 1 Draft Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018

BACKGROUND

At the Shire of Kondinin Ordinary Meeting of Council held 14 February 2018 it was resolved to advertise the draft Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018 (*RESOLUTION 3160*).

This amendment is the result of correspondence dated 10 August 2017 from the Chair of the Joint Standing Committee on Delegated Legislation advising that the *Shire of Kondinin Animals, Environment and Nuisance Local Law 2016* contained several errors requiring the Shire to make an ‘Amendment’ local law to rectify the identified issues.

Advertising of the draft Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018 (the ‘Local Law’) commenced on 21 February 2018 in the ‘West Australian’ newspaper and closed on 27 April 2018.

Following the appearance of the notice in the ‘West Australian’, the Minister for Local Government and Chief Health Officer, on behalf of the Hon. Minister for Health, were provided with the Local Law and invited to comment.

COMMENT

The Department of Local Government, Sport and Cultural Industries (DLGSCI), on behalf of the Minister, provided the Shire with the following comments on 26 April 2018:

1. “Local law made under Health Act

The Department notes that this local law is made under the Health (Miscellaneous Provisions) Act 1911 in addition to the Local Government Act 1995.

Accordingly, the Shire should ensure that a copy of the local law has been forwarded to the Minister for Health, if this has not occurred already.

2. Commencement Clause

It is suggested that clause 2 should be reworded as follows:

2. Commencement

This local law comes into operation on the date of its publication in the Government Gazette.

3. Clause 5(1)(a)

It is suggested that the Shire should amend clause 5(1)(a)(i) as follows:

- (i) In subclause 1.4(1) insert the following definitions in alphabetical order:
Association has the meaning given to it in the Associations Incorporation Act 2015;
Qualified person is a person who holds either the Item 1 License or an Item 4 License as prescribed in 'Table 131 – Licensees and entitlements' of the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995;

If the Shire does this, subparagraph (vi) can be deleted.

4. Clause 5

It is suggested that the Shire amend clause 5(1)(a)(ii) as follows:

- (ii) in the definition of '**affiliated person**' delete "club" and replace with "association".

5. Clause 6

It is suggested that the paragraphs be reworded as follows:

- (a) after the word "thoroughfare" delete "but" and replace with "where"; and
(b) delete "the vegetation" and replace with "the provision of vegetation".

6. Renumbering

When State legislation is amended by Parliament, the remaining clauses are usually not renumbered. This avoids the need to update existing cross references which may end up inaccurate if the numbering has changed.

While renumbering may be desirable in some circumstances, it is not legally necessary. The Shire has the option of retaining the current numbering in the principal local law if it wishes to do so and simply deleting the provisions which are no longer required.

7. Minor Edits

The following minor edits are suggested:

- Delete the heading for Part 1, since there are no other parts in the local law.
- The Shire uses double quotation and single quotation marks interchangeably. For consistency, it is suggested that the Shire use double quotation marks.
- In the proposed definition for **qualified person** after "1999" insert "(Cth)" to indicate that the Regulations are Federal rather than State.
- **Clause 4(1)** – The phrases in quote marks should be bold, so they match the format of the headings in the principal local law.
- **Clause 4(2)** – Replace "enabling" with "enacting";
- **Clause 7(a)**: Remove 'and' from the end of the line.
- **Clause 8**: delete the comma after 'subclause 2.26(2)'.
- **Clause 9**: delete the comma after 'subclause 2.28(1)'.
- **Clause 11**:
 - o Delete "In clause 3.9 –".
 - o Remove the quotation marks in the inserted text.
 - o Indent the inserted text to the right to distinguish it from the rest of the clause.
 - o Change the clause title to bold to ensure consistency.
- **Clause 12(1)**: delete the comma and 'entirely', and remove the apostrophes around "(1)"
- **Clause 13(10)(a)(i)**: remove the ellipsis'.
- **Clause 13(1)(a)(ii)**: delete 'entirely'.

- **Clause 13(1)(a)(ii):** insert 'the' before "clause column".
- **Clause 13(1)(a) (iii):** delete "subclause" and put quote marks around "4.12"
- Since clause 13 only contains one subclause and one paragraph, the first two lines can be deleted and replaced with "Schedule 1 is amended as follows". Subparagraphs (i) to (iv) can be redesignated as paragraphs (a) to (g).
- Replace "This Local Law" with "This local law" in the paragraph above the common seal.
- Clause numbers followed by subsequent subclauses and paragraphs should be designated as "clauses". For example, in clause 5, "subclause 1.4(1)" should be "clause 1.4(1)". It is suggested that the Shire amend all clauses to reflect this."

The Department of Health advised on 7 March 2018 that it had no comment to make on the Local Law.

No comments were received from the public.

The Local Law has been amended to reflect the DLGSCI comments and is shown in **ATTACHMENT 1**. It is considered that these changes are only minor in nature and will not require advertising.

Council is requested to consider 'making' the Local Law and to authorise the signatures of the Shire President and Acting Chief Executive Officer in the presence of affixing the Shire of Kondinin Seal onto the Local Law.

Following this step, one original and two copies will be sent to the Chief Health Officer for consent. Upon consent, arrangement will be made for the Local Law to be gazetted by the State Law Publisher.

The Local Law will then be presented to the Minister for Local Government and Chief Health Officer for their records. Local public notice, that will include title and summary of purpose and effect of the Local Law, will also be arranged.

The Joint Standing Committee on Delegated Legislation of the WA Parliament will be provided with an 'Explanatory Memorandum' and copies of the Local Law within 10 days of gazettal.

STATUTORY ENVIRONMENT

*Health (Miscellaneous Provisions) Act 1911; and
Local Government Act 1995.*

POLICY IMPLICATIONS

There are no direct policy implications in relation to this item.

FINANCIAL IMPLICATIONS

Placing the new law in the *Government Gazette* will cost approximately \$600.

VOTING REQUIREMENT

Absolute Majority

RESOLUTION 3212

Moved Cr Smoker

Seconded Cr Growden

THAT Council resolves to:

1. Endorse for inclusion into the Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018 the suggested changes submitted by the Department of Local Government, Sport and Cultural Industries' and itemised in the 'Comment' section of this report;
2. 'Make' the Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018 as presented in ATTACHMENT 1;
3. Authorise the affixing of the Shire of Kondinin Seal in the presence of the Shire President and the Acting Chief Executive Officer who are also authorised by Council to sign the Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018; and
4. Authorise the Acting Chief Executive Officer to carry out the process of Gazettal of the Shire of Kondinin Animals, Environment and Nuisance Amendment Local Law 2018 and to complete the administrative functions required for presentation of the Shire of Kondinin Animals, Environment and

Nuisance Amendment Local Law 2018 to the Joint Standing Committee on Delegated Legislation of the Western Australian Parliament.

**CARRIED 9/0
ABSOLUTE MAJORITY**

9.6 BUILDING SURVEYOR'S REPORT – APRIL 2018

Building Permits were issued for the following:

1. Wind Mast at 849 Notting Karlgarin Road, Kondinin
2. Shed at 815 Karlgarin Road East, Karlgarin
3. Kondinin Country Club Extension at 49 Gordon Street, Kondinin

FOR INFORMATION ONLY

9.7 SWIMMING POOL

Kondinin and Hyden Pools are currently closed for the season.

FOR INFORMATION ONLY

9.8 RANGER ACTIVITY AND BUILDING MAINTENANCE REPORT – APRIL 2018

Ranger

- 3 x Camping Warning Notices
- 2 x Littering Infringements
- 33 x Wave Rock Entry tickets and No Ticket Displayed Requests
- Two dogs returned to owners after attending complaint of stray dogs on private property
- Working with two parties on Graham Street to resolve a nuisance dog complaint.
- Liaise with Kondinin resident and police regarding an abandoned vehicle
- Clear fallen trees at Humps and Wave Rock walk trails

General Maintenance

- Kondinin Pavilion – Repair/Replace Roofing on Main Building and Score Box, Repairs to Umpires room, Verandah and Copper Logs
- Staff Housing 21 Young Ave – Plumbing work and rubbish removal
- Kondinin Public Toilets – Replace flush unit and controls
- Hyden Pavilion – Fabricate Gas Bottle Surrounds
- Staff Housing 33 Repacholi Pde – Repair Ceiling Fan, door mounts and remove window screens
- Kondinin Medical Centre – Move Chairs
- Kondinin Airfield – Remove broken window
- Staff Housing 6 Hinck St – Painting and repairs to timber work
- Hyden Public Toilets – Replace Light
- Hyden Information Bay – Lights not working and repair dog bag dispenser
- Wave Rock Precinct – Flooding in breakers toilet due to broken tap, Pressure Clean Toilets and Barbeques, Paint rear of old toilet block and collect new bin enclosures/discuss placement
- Hyden Depot – Rodent Baiting
- Water Meter Readings, Repeater Site Checks and Hyden Waste Transfer Enviro Toilet Serviced

FOR INFORMATION ONLY

10. BUSINESS OF AN URGENT NATURE

NIL

11. CLOSURE

Being no further business the Shire President thanked Councillors and Staff for their attendance and declared the meeting closed at 6:42pm.